

**CALLED COUNCIL MEETING
SATURDAY, JANUARY 8, 1994
2:00 P.M.**

M I N U T E S

Notice posted at City Hall by 2:00 p.m. on Friday, January 7, 1994.

In attendance: Mayor Gary Webster, Council Members Steve Bailey, Reuben Davis, Charles Spradlin, Jim Stanley and Jon Wright, City Attorney Lee Thompson, City Manager Kathy Williamson and her attorney Tony Powell and City Clerk Judy Foster.

Meeting called to order at 2:04 p.m. by Mayor Webster.

Council Member Spradlin objects to the notice of this Called Meeting. He states that according to Section 2.41 of the City Code, the Mayor needs the approval of two Council Members to call a meeting and he asks who those two Council Members are. Mayor Webster states that, to his knowledge, he can call a meeting whenever he deems it necessary and asks for the City Attorney to comment. City Attorney Lee Thompson states that the code section Mr. Spradlin is referring to states that the Mayor has the authority to call a meeting anytime he deems it necessary to complete city business. However, if two Council Members approach the Mayor and ask him to call a meeting, then he is required to do so.

Executive Session

Council Member Bailey moves to go into Executive Session with the City Attorney to discuss pending or potential litigation and personnel matters. Second to the motion by Council Member Wright. Vote unanimous.

Meeting recessed at 2:08 p.m.

Meeting reconvened at 5:35 p.m.

No further business was conducted.

Adjournment

Council Member Bailey moves to adjourn the meeting. Second to the motion by Council Member Wright. Vote unanimous.

Meeting adjourned at 5:35 p.m.

Judy Foster

MAYOR & COUNCIL MEETING
MONDAY, JANUARY 10, 1994
NORTH GWINNETT HIGH SCHOOL
7:30 P.M.

A G E N D A

Meeting called to order.
Invocation and pledge to the flag.
Reading of past minutes.
Appointment of Mayor Pro-tem.
Appointment of Council Liaisons.

Committee Reports

- A) Planning & Zoning Board
- B) Appeals Board
- C) Recreation Board
- D) Budget & Finance
- E) Solid Waste

Old Business

- A) Consideration of Citizen's Request for Removal of a Public Official
- B) Motion to Rescind Approval of the Solid Waste Management Plan - Council Member Stanley
- C) Motion to Rescind Appointments to the Planning & Zoning Board and Board of Appeals - Council Member Stanley
- D) Park Vandalism
- E) Freida Christopher - Community Center

New Business

- A) Accept Annexation Application for Legislative Annexation - Baron Herman - Highway 20
- B) City Street Names - Request from Gwinnett Co. D.O.T.
- C) Appointments of City Officials - Council Member Stanley
- D) Motion to Rescind New Public Hearing Procedures - Council Member Stanley
- E) Set Date for Called Council Work Session - Council Member Stanley
- F) Approval of Funds for Special Landfill Legal Counsel - Council Member Stanley *35,000 Cap.*

City Manager's Report

City Clerk's Report

Director of Golf's Report

Council Reports

Citizen's Comments

Adjournment

**MAYOR & COUNCIL MEETING
MONDAY, JANUARY 10, 1994
NORTH GWINNETT HIGH SCHOOL
7:30 P.M.**

M I N U T E S

Notice posted at City Hall by 12:00 p.m. on Friday, January 7, 1994.

This meeting was held in the auditorium of North Gwinnett High School as requested by Mayor Webster because of the anticipated high attendance at the meeting.

In attendance: Mayor Gary Webster and Council Members Steve Bailey, Reuben Davis, Charles Spradlin, Jim Stanley and Jon Wright.

Meeting called to order at 7:30 p.m. by Mayor Webster.

Invocation given by Council Member Stanley followed by the pledge to the flag.

Minutes

Mayor Webster asks City Clerk Judy Foster to read the minutes from last month's Council Meetings. Council Member Wright moves to approve the minutes as written. Second to the motion by Council Member Bailey. Vote unanimous.

Appointment of Mayor Pro-tem

Mayor Webster asks for nominations for Mayor Pro-tem. Council Member Bailey nominates Council Member Davis. Council Member Spradlin nominates Council Member Stanley. Mayor Webster asks if there are any more nominations. There being none, he asks for a motion. Council Member Bailey moves to appoint Council Member Davis to serve as Mayor Pro-tem. Motion dies for lack of second. Council Member Spradlin moves to appoint Council Member Stanley to serve as Mayor Pro-tem. Motion dies for lack of second. Mayor Webster asks for more nominations. Council Member Stanley moves to appoint Council Member Wright to serve as Mayor Pro-tem. Motion dies for lack of second. Council Member Wright moves to appoint Council Member Spradlin to serve as Mayor Pro-tem. Second to the motion by Council Member Stanley. Vote: 3 affirmative, 2 opposed - Council Members Bailey and Davis. Motion carried 3 to 2.

Appointment of Council Liaisons

Mayor Webster appoints the following Council Members to serve as liaisons on the following issues: Council Member Stanley - Planning & Zoning Board and Board of Appeals, Council Member Spradlin - Solid Waste, Council Member Bailey - Golf Course and Sewer Treatment Plant, Council Member Wright - Budget and Finance, Council Member Davis - Recreation Board and Mayor Webster - Personnel.

Planning & Zoning Board

Council Member Stanley reports that the Planning & Zoning Board met last month to consider three issues. Two issues were annexation requests from Wesley/Braden Properties and Ed Breedlove. The Wesley/Braden property was annexed into the city at the Called Council Meeting held on December 21, 1993. The Ed Breedlove property was acted on at that meeting as well, however, it has to be annexed into the city by the legislature. The third issue was to amend the city's sign ordinance in regards to yard sale signs. This matter has to be properly advertised and will be on the agenda for the February Council Meeting.

Appeals Board

Council Member Stanley reports that there was no Appeals Board Meeting held last month.



Recreation Board

Council Member Davis reports that the spring softball leagues will be starting in March.

Budget & Finance

Director of Finance Sandy Richards gives the financial report for the month of December and for the year end. Refer to report. She reports the on the budgeted figures for each fund in comparison to the actual net totals of operations for 1993. She states that the GEFA loan is 99% complete on the sewer treatment plant and the SRF loan is 85% complete on the sewer interceptor lines.

Mrs. Richards explains the auditing procedures as outlined on Page 5 of the Financial Policies of the city and states that Rymon Wilborn, of Wilborn and Bernard, P.C. of Buford, is the auditor for 1993 and he will make his presentation to the Mayor and Council at the March Council Meeting.

Solid Waste

Council Member Spradlin states that since he was just appointed to serve as liaison to Solid Waste, he doesn't have much to report at this time. He states that he was made aware Saturday of a public hearing with ARC that was held this morning regarding the city's Solid Waste Management Plan and asks Council Member Stanley to elaborate since he attended the hearing.

Council Member Stanley states that the Mayor and Council was only informed of this hearing Saturday during a Called Meeting. He states that the ARC notified the city in late December of this hearing. Regardless, Mr. Stanley attended the meeting at 9:00 a.m. today and he states that there were three letters submitted to the ARC from governmental agencies who had problems with the city's plan. He states that the city also received notice of problems with the plan and copies of these letters in December of last year that the Mayor and Council were not aware of. He states that the first letter was from the City of Buford which basically states that they don't care what the City of Sugar Hill does, but they will not allow the City of Sugar Hill to put a landfill in the city limits of Buford. The second letter was from Gwinnett County in which they state that the plan is not in compliance with the county's plan and inconsistencies have to be resolved before the plan can be adopted. Finally, the third letter was from the National Park Service in which they have concerns with the Restated Lease Agreement in regards to the Chattahoochee River Protection Ordinance. Mr. Stanley states that he plans to make a motion, later on in the meeting, to rescind the action taken by the former Mayor and Council to approve the Solid Waste Management Plan.

City Manager Kathy Williamson apologizes to the Mayor and Council in regards to the notice of this public hearing with the ARC. She states that ARC sent all notifications, regarding the city's Solid Waste Management Plan, to Mike Warrix, with Mayes, Sudderth and Etheredge, because he is the consultant the city hired to review the plan and submit it to ARC. She states that Mr. Warrix only faxed her the notice last Thursday. Mrs. Williamson states that she handled the matter as she would have in the past with the former Mayor and Council because she has had no rules established by this Mayor and Council regarding communication of such matters.

Council Member Stanley states that Council Member Bailey, City Attorney Lee Thompson, former Council Member Morris, and the city engineers were all made aware of the hearing, however, he was not and he is furious that he was not given the same notice. Mr. Stanley states that today was not an



intergovernmental hearing as Mrs. Williamson had reported, but it was the only time the public had an opportunity to comment on the plan and he apologizes for the public not being notified.

Consideration of Citizen's Request for Removal of a Public Official

Mayor Webster states that the city has not received an opinion from the Attorney General on this matter yet. He states that the city received a letter from Nancy French and Tom Wilson today regarding this matter and asks City Clerk Judy Foster to read the letter. Refer to letter. Council Member Spradlin states that he does not feel this matter is a conflict of interest for himself. He states that before any votes are taken on this matter, he wants everyone to know that according to Section 5.31 of the City Code, it takes two thirds affirmative votes to remove a public official from office and this means it will take 4 votes. Mr. Spradlin states that he will not vote to remove Council Member Stanley from office. Mayor Webster recommends tabling this matter until the opinion from the Attorney General is received.

Council Member Stanley states that if anyone has a conflict of interest in this matter it is him. However, according to the City Code the "entire" City Council has to act on this matter. He also recommends that this matter not be prolonged any further. City Attorney Lee Thompson states that he could see why the three members mentioned in the letter would wish to remove themselves from voting on this issue. He states that it is up to the Mayor and Council if they wish to file this matter in Superior Court and not vote on it.

Council Member Spradlin moves to dispose of this matter tonight. Motion dies for lack of second. Mr. Thompson recommends again that the Mayor and Council wait on the opinion from the Attorney General before taking any action. Council Member Bailey moves to table this matter until the opinion is received from the Attorney General. Second to the motion by Council Member Wright. Vote: 3 affirmative, 2 opposed - Council Members Spradlin and Stanley. Motion carried 3 to 2.

Motion to Rescind Approval of the Solid Waste Management Plan - Council Member Stanley

Council Member Stanley states that he was opposed to the former Mayor and Council taking any action on the Solid Waste Management Plan for reasons he has expressed before. Therefore, Council Member Stanley moves to rescind the action taken by the former Mayor and Council to approve the Solid Waste Management Plan and submit it to ARC. Second to the motion by Council Member Bailey. Vote unanimous.

Mr. Stanley states that prompt action needs to happen to notify ARC of the action just taken.

Motion to Rescind Appointments to the Planning & Zoning Board and Board of Appeals - Council Member Stanley

Council Member Stanley states that he feels the new Mayor and Council should have the right to decide who should serve on boards for the city. However, his request to the former Mayor and Council, to hold off on this matter until today, was denied. Mr. Stanley states that there were two appointments made where people were appointed to fill the unexpired terms of boardmembers and three appointments made to boards whose terms were supposedly expiring on December 31, 1993. Mr. Stanley states that these terms do not actually expire until February of 1994.

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Council Member Stanley moves to rescind those appointments made for new terms and that the Mayor and Council consider appointments at the February Council Meeting after nominations have been made. Second to the motion by Council Member Spradlin. Council Member Bailey asks for verification from the City Attorney that the February expiration date is correct. City Attorney Lee Thompson states that in the official minutes of the city, the Mayor and Council have traditionally taken office in January and were sworn in at the December or January Council Meeting before the Board Meetings. Council Member Stanley states that the Zoning Ordinance was adopted in February 1985 and it states that members of the Planning & Zoning Board shall serve for 3 years staggered terms. He states that any deviation from this is simply an error of the past and the Mayor and Council are under no obligation to continue with the error.

Mr. Thompson states that he does not disagree with Mr. Stanley, however, he asked for his opinion and his opinion is that the Zoning Ordinance states that the term "year" has historically meant from January 1 to December 31 of each year. Council Member Spradlin asks for a roll call vote on this matter. Council Member Wright asks for a clarification from Mr. Stanley on his motion. Mr. Stanley states that his motion to rescind appointments were only for those people whose terms will expire in February. He states that the motion did not include the appointments made for the purpose of filling vacancies on boards.

Mayor Webster states that it will take two thirds affirmative votes to rescind this action. Mr. Stanley states that this would be true if not for the fact that he gave formal notice to the Mayor and Council at last months meeting that he planned to make a motion to rescind the appointments.

Mayor Webster asks for a roll call vote: Council Member Stanley - yes, Council Member Spradlin - yes, Council Member Bailey - no, Council Member Wright - yes, and Council Member Davis - no. Motion carried 3 to 2.

Council Member Bailey refers Council Member Stanley to the minutes where these appointments were made and states that when Jay Asgari was reappointed to the Planning & Zoning Board, Mr. Stanley did not give notice of his intention to rescind the appointment, unless this is a clerical error. Council Member Stanley states that he doesn't recall because he made alot of motions that night. However, when he made his first notice, his intention was to make a motion to rescind the "actions" (plural) just taken by the Mayor and Council which would include Jay Asgari. Mr. Stanley states that he will nominate Mr. Asgari next month. He also states that the people originally nominated will be included in future nominations.

Park Vandalism

City Manager Kathy Williamson states that because she did not feel that these juveniles should have a record because of this being their first offense, she contacted the City Judge to give an opinion on the matter and she is supposed to be present tonight to give her opinion. City Judge Margaret Washburn is not present at this time and Mrs. Williamson states that she had a meeting in the City of Duluth to attend and said she may be late. Council Member Bailey moves to table this matter until later on in the meeting. Second to the motion by Council Member Spradlin. Vote unanimous.

Freida Christopher - Community Center

City Manager Kathy Williamson reports that this matter was tabled from last month because the Mayor and Council wanted time to review the matter and hold an internal investigation. Mrs. Williamson states that the employee involved in this matter has been out sick and this has postponed the investigation.



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Mrs. Williamson states that there was miscommunication with the staff which caused this error. Council Member Bailey moves to table this matter until the investigation is complete. Second to the motion by Council Member Spradlin. Vote unanimous.

Council Member Wright moves to amend the agenda to allow for Citizen's Comments at this time. Second to the motion by Council Member Spradlin. Vote unanimous.

Council Member Wright moves to amend the agenda in the future to give citizens two opportunities for citizen's comments, once after Old Business and again at the end of the meeting. Second to the motion by Council Member Spradlin. Vote unanimous.

Sanitation Service

Mayor Webster announces that he received notice today that the sanitation service pick up date will be changed next week from Wednesday to Thursday because of the Martin Luther King holiday. He asks the press to publish this in the paper.

Citizen's Comments

Tom Wilson asks Council Members Jim Stanley and Charles Spradlin to resign. Council Member Stanley states that he declines after careful consideration. Council Member Spradlin states no.

Alicia Shank, resident, states that this is the second Council Meeting she has attended since living in Sugar Hill and she and her husband feel like they may have made a mistake by moving here. Mayor Webster states that he hopes he can change her mind. Mrs. Shank states that she is more confused than ever and is not sure if Council Member Stanley should resign. However, she does not feel that it is appropriate for a public official to use taxpayers funds to endorse political candidates. She also suggests to Council Member Spradlin that if he has something to discuss with Mr. Stanley in private, that he do so in private, so as not to appear to those in the audience that there is some type of comradery there. Finally, she states that she hopes she will not regret moving to Sugar Hill.

Kathy Pines, of 5193 Creek Lane, states that she thinks everyone should just give the city to Council Member Stanley because he wants to rule the city by himself and he thinks he can do so by himself and she doesn't think he can.

Robert Bowie, of 835 Level Creek Road, asks Council Member Bailey about his allegation that there was a secret meeting held on January 2, 1994. Council Member Bailey states that two citizens gave him information that Council Members Spradlin and Stanley were seen in the Conference Room between 8:00 p.m. and 8:30 p.m. on that date. Mr. Bailey states that he did not allege that there was a secret meeting, that was only information he was given. Council Members Spradlin and Stanley both deny attending any secret meeting on that date and they can both prove their whereabouts.

Diane Spivey, of 5647 Pinedale Circle, states that the citizens keep being assured that the city is in sound financial shape and that the city does not financially need the income that would come to the city because of the Restated Lease Agreement. However, that revenue was included in the 1994 budget and she asks why. She states that the citizens were also told that when the money was backed out of the bonds, that it would not be spent, it



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would be placed in investments. She states that suddenly, over \$400,000 was gone and there was no explanation. Ms. Spivey requests a full scale audit, unlike the annual audit, from someone downtown who knows no one in Sugar Hill.

James R. January, resident, asks Council Member Bailey how many of the current Mayor and Council Members were involved in the actual drafting of the landfill contract. Council Member Bailey states that currently, he is the only one.

Thomas Jones, of 1125 Riverside Trace, states that he still has not heard anything about the water study that has been completed. He also states that he would be one citizen who would be upset if city funds were spent for legal fees trying to remove Council Member Stanley from office.

Accept Annexation Application for Legislative Annexation - Baron Herman - Highway 20

Director of Utilities & Development Ken Crowe states that Baron Herman is requesting that 80.89 acres off Highway 20 be annexed into the city with a zoning classification of RS-150. Mr. Crowe shows the Mayor and Council where the property is located on the zoning map. He states that this property will have to be annexed into the city through the legislature because it is not contingent to our existing city limits. Council Member Stanley states that the city is being overwhelmed with residential annexation right now and sewer capacity needs to remain available to serve industrial growth along the PIB, Highway 23 and Highway 20 corridors. He states, once again, that the city is not utilizing the RS-200 and RS-175 zoning classifications which were established to have lower density housing. City Manager Kathy Williamson states that one reason the staff recommended approval of this annexation request is because it will help to get sewer to the Pinedale Circle area sooner. Discussion is held on this matter.

Council Member Wright moves to accept the annexation application. Second to the motion by Council Member Bailey. Maron Buice states that he would like to have sewer available in this area since the property owners agreed to let sewer come through their properties to the golf course. He states that he was very impressed with Mr. Herman's Emerald Lakes project and he states that he has no financial interest in this matter. His only interest is in keeping quality growth in his area because he has lived there for 60 years. Baron Herman, developer, states that he agrees with the comments made by Council Member Stanley regarding density. He states that this property is not being bought for high density zoning and he feels Emerald Lakes is an example of that. He asks his engineer Ron Sprinkle to comment on the matter. Ron Sprinkle, with Civil Design Corporation, states that the homes would be an average of 2 per acre and explains in more detail what the proposed subdivision would be like. Council Member Spradlin calls for the vote. Vote unanimous.

City Street Names - Request from Gwinnett Co. D.O.T.

Director of Utilities & Development Ken Crowe states that he received a letter from Gwinnett County requesting that two street names be renamed in order to alleviate problems with the 9-1-1 system. The streets in question are currently called Old Atlanta Highway and White Street. Council Member Wright asks if the staff has addressed this issue with the citizens who live on these streets. Mr. Crowe states no, he brought this matter to the Mayor and Council for direction. Mr. Crowe states that this matter can be tabled to have time to discuss it with those residents, however, the county has requested a decision as soon as possible, at least by the February Council Meeting. Council Member Wright moves to table this matter in order to meet with those residents. Second to the motion by Council Member Stanley. Vote unanimous.



Appointments of City Officials - Council Member Stanley

Council Member Stanley moves to reappoint the following persons to serve in the following positions: Margaret Washburn as City Judge, Judy Foster as City Clerk, Ruth Switzer as Superintendent of Elections, Chris Robertson as City Marshall and Lee Thompson as City Attorney. Second to the motion by Council Member Wright. Vote unanimous.

Council Member Spradlin states that the City Auditor needs to be appointed. City Manager Kathy Williamson explains that the City Auditor is let out for bids each March. Council Member Spradlin moves to send out requests for proposals from different auditing firms, preferably who are larger firms and who are not from this area and who have never had dealings with Sugar Hill before. Second to the motion by Council Member Stanley. Council Member Wright asks if this motion is for the 1994 audit. Mr. Spradlin states no, he wants a complete audit of the books for 1993. Mrs. Williamson states that the city already has a contract with Rymon Wilborn to complete the 1993 annual audit and he has been working on it since October 1993. She states that he will make his presentation to the Mayor and Council at the March Council Meeting. Council Member Spradlin rescinds his motion. Council Member Spradlin then requests that the appointment of the City Auditor be tabled until he has time to review this matter. Council Member Stanley states that the city is currently using a variety of engineers for different projects and states that they should continue to be utilized until changed by the Mayor and Council. Mrs. Williamson states that this is correct and the engineers are not on retainer with the city.

Motion to Rescind New Public Hearing Procedures - Council Member Stanley

Council Member Stanley states that the former Mayor and Council changed the public hearing procedures to what now involves a day long affair in which the Mayor and Council don't really get to participate. Therefore, Council Member Stanley moves to rescind that ordinance and follow previous public hearing procedures. Second to the motion by Council Member Wright. Council Member Bailey asks the City Attorney if this would not have to be advertised. City Attorney Lee Thompson states that the ordinance Mr. Stanley is referring to is just a regular ordinance, and is not a part of the Zoning Ordinance, therefore, there would be no problem rescinding it and no advertising would be necessary. Vote unanimous.

Set Date for Called Council Meeting - Council Member Stanley

Council Member Stanley moves to call for an Executive Session with the City Attorney to be held on Saturday, January 15, 1994 at 10:00 a.m. for the purpose of discussing personnel. Second to the motion by Council Member Wright. Vote unanimous.

Approval of Funds for Special Landfill Legal Counsel - Council Member Stanley

Council Member Spradlin moves to ask Stephen O'Day to come back in to re-examine the city's position with the Solid Waste Management Plan and the Restated Lease Agreement with Mid-American with a maximum expense amount of \$5,000. Second to the motion by Council Member Wright. Vote unanimous.

Director of Golf's Report

Council Member Stanley asks about the status of the clubhouse plans and bids for that project. Director of Golf Wade Queen states that competitive bids were taken for a clubhouse architect and the plans are available. Mr. Queen states that a work session needs to be set up for the Mayor and Council to review these plans. Mr. Stanley states that any member of the public may ask to review those plans also, if they desire.

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Director of Utilities & Development Ken Crowe reports that the water study Mr. Jones referred to earlier, has been submitted to Gwinnett County for their review and after they have reviewed it, the Mayor and Council would need to have a work session to review it. Council Member Stanley asks why the study would be turned over to Gwinnett County for their review before the Mayor and Council have seen it. Mr. Crowe states because the city staff wants to know all their options on purchasing water before it comes before the Mayor and Council.

Council Reports

Council Member Spradlin states that on December 22, 1993, he received unsolicited flowers from Ed Driver and Ed Grove, with Gwinnett Sanitation. He states that this action was wholly inappropriate and asks that anyone doing business with the city, to please refrain from sending such gifts to him because he will return them, as he did in this case.

Council Member Wright appreciates all the people in attendance tonight and encourages this to continue.

Council Member Bailey thanks Mayor Webster for honoring his request to change his liaison appointment to the golf course and sewer treatment plant. Mr. Bailey also asks for avid golfers to contact him and give their opinions and comments on improvements for the golf course to help increase play. He states that all comments will be taken seriously.

Citizen's Comments

Shelia Hines, of 5474 Princeton Oaks Lane, states that she appreciates the attitude shown tonight in regards to citizens comments. She asks the Mayor and Council to consider televising the Council Meetings as was requested by Northeast Gwinnett Cablevision to the former Mayor and Council. She states that it is her understanding that this would be at no cost to the city. Ms. Hines also states that she regrets not having the opportunity to attend the ARC hearing this morning and voice her concern. She states that alot of citizens have put energy into that project and she understands that since the plan has been rescinded, the citizens will have another chance to comment on that matter. Ms. Hines states that it is very vital to notify the public on these issues in the future.

Jim Holt, of Oak Grove Drive, states that he requested the City Manager three years ago to have the Council Meetings televised. He states that he knows that the cable company is still interested in doing this.

Council Member Stanley moves to appoint Council Member Wright as liaison to see what all is involved with televising Council Meetings on cable. Second to the motion by Council Member Bailey. Council Member Wright abstains from voting. Vote unanimous.

Diane Spivey, of 5647 Pinedale Circle, states that she would like her questions concerning the 1994 budget proposal answered because she put alot of effort into it. Mrs. Spivey states that she also is disappointed about not being notified of the ARC hearing this morning. She states that she knew there would be a public hearing, but she expected to be notified of it when it would be held. She states that she should be given the same notice that former Council Member Morris was given.

Gail Kelly, of 4805 Diggers Way, states that she also made comments regarding the 1994 budget proposal that she would like to have addressed. Ms. Kelly also requests that the city advertise upcoming Council Meetings on cable

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television. Finally, Ms. Kelly asks Council Member Davis when the bridge on the nature trail at the park is going to be repaired. Mayor Webster asks City Manager Kathy Williamson to handle that matter.

Meg Avery reminds the Mayor and Council that the matter of the park vandalism was tabled until later in the meeting to see if Judge Washburn is present. Judge Washburn still is not present. Ms. Avery states that she hates to see this matter continue to be tabled. Council Member Wright apologizes to Ms. Avery for having to delay this matter again. Council Member Wright moves to table this issue until the Mayor and Council has time to review the opinion from Judge Washburn. Second to the motion by Council Member Stanley. Vote unanimous.

Mayor Webster thanks everyone who attended the meeting tonight. He states that this is their government and he encourages them to take part and have a voice.

A resident asks if all future meetings will be held here at the high school. Mayor Webster states not on a regular basis.

Adjournment

Council Member Wright moves to adjourn the meeting. Second to the motion by Council Member Stanley. Vote unanimous.

Meeting adjourned at 9:58 p.m.

Judy Foster

MESSAGE CONFIRMATION

MAY-27-1984 FRI 16:42

TERMIN: CIT. OF SUGAR HILL P-0000

TEL NO: 404-945-8281

NO.	DATE	ST. TIME	TOTAL TIME	ID	DEPT CODE	Q	NS
711	05-27	16:15	00:36:43	40-000017		12	00



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

FAX COVER SHEET

TO: Lee Thompson
NAME

COMPANY

FROM: Ken Crowe

DATE TRANSMITTED: 5/27 TIME: 4:15

NUMBER OF PAGES (including cover sheet) 10

MESSAGE: These are the minutes of
the regularly scheduled meeting
there were 2 called meetings that
went into executive session. Immediately
If you need more info let me
know

Ken

MEMO TO: Judy Foster
FROM: Jim Stanley
SUBJECT: Agenda Items for January Council Meeting
DATE: January 3, 1994

Jim Stanley

Please include on the Agenda for the January 1994 Council Meeting the following items:

1. Under Old Business, Motion to rescind approval of the Solid Waste Management Plan.
2. Under Old Business, Motion to rescind appointments to Planning and Zoning Board and Board of Appeals.
3. Appointments of City Officials.
4. Council Liaison assignments.
5. Motion to rescind new Public Hearing Procedures.
6. Set date for called Council Work Session.
7. Approval of funds for special landfill legal counsel.

1-10-94

FINANCE AND BUDGET REPORT

I. Operations:

- December Operations ended with \$101,778.425 net income
- Year-to-Date Operations ended with \$538,668.01 net income
- General Fund Budgeted net income was \$96,415. Actual net income was \$238,846
- Sanitation Fund Budgeted net loss was \$18,181. Actual net loss was \$22,625. Increase in loss mainly due to increase in commercial sanitation costs.
- Gas Fund Budgeted net income was \$268,446. Actual net income was \$708,520.
- Water Fund Budgeted net loss was \$76,975. Actual net loss was \$75,941.
- Street Fund Budgeted net loss was \$214,862. Actual net loss was \$283,839. Increase in loss due to equipment purchased approved by the council, drainage control, and sidewalk program.
- Sewer Fund Budgeted net income was \$151,005. Actual net income was \$42,902. Decrease in net income due to reduction in expected tap fees.
- Golf Fund Budgeted net income was \$175,908. Actual net loss was \$69,194. Net loss due mainly to reduction in expected number of rounds of golf.

II. Cash in bank at December was \$99,814.72

III. Cash in investments in December was \$364,806.10

IV. Construction:

- December spent \$35,420.79.
- Year-to-Date spent by the city for golf course, treatment plant, and interceptor lines was \$763,118.48.
- G.E.F.A. loan is 99% complete with construction of treatment plant.
- S.R.F. loan is 85% complete with construction of interceptor lines.

V. January:

- closed year end books and are preparing for annual audit.
- Financial Policies adopted August 9, 1993. page 5
- Rymon Wilborn, Wilborn and Bernard, P.C of Buford, 1993 city auditor



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

TO: MAYOR AND COUNCIL
FROM: SANDRA RICHARDS, DIRECTOR OF FINANCE
DATE: JANUARY 10, 1994
RE: DECEMBER BUDGET RESULTS

OPERATIONS:

The following are results from the December operations. These figures are expressed as variances and represent net income (loss) in each fund.

		<u>Year-to-Date</u>
General	\$176,607.87	\$ 238,846.53
Sanitation	\$ 3,152.69	<\$ 22,625.79>
Gas	\$ 75,870.38	\$ 708,520.04
Water	<\$ 77,898.37>	<\$ 75,940.90>
Street	<\$ 3,980.12>	<\$ 283,839.72>
Sewer	<\$ 29,951.29>	\$ 42,901.76
Golf Course	<\$ 42,022.74>	<\$ 69,193.91>
Total	\$101,778.42	\$ 538,668.01

CASH BALANCE:

At the end of December the city had a bank balance in operating accounts of \$99,814.72. This does not include money held in investments.

INVESTMENTS:

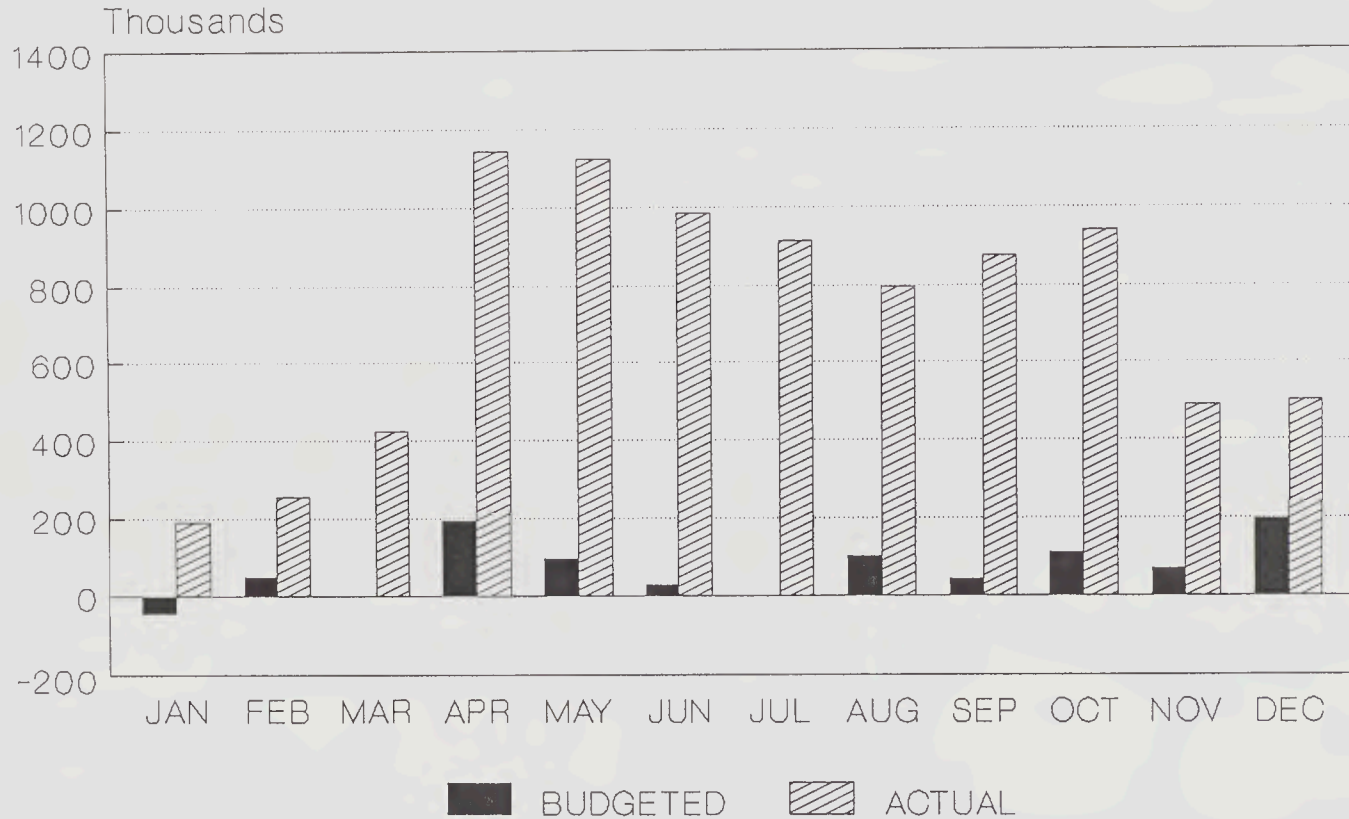
\$364,806.10 remain in investments at the end of December.

CONSTRUCTION:

During December, the city spent \$35,420.79 for construction of the golf course and waste water treatment facility. \$81,344.25 was spent from G.E.F.A funds for the construction of the treatment plant.

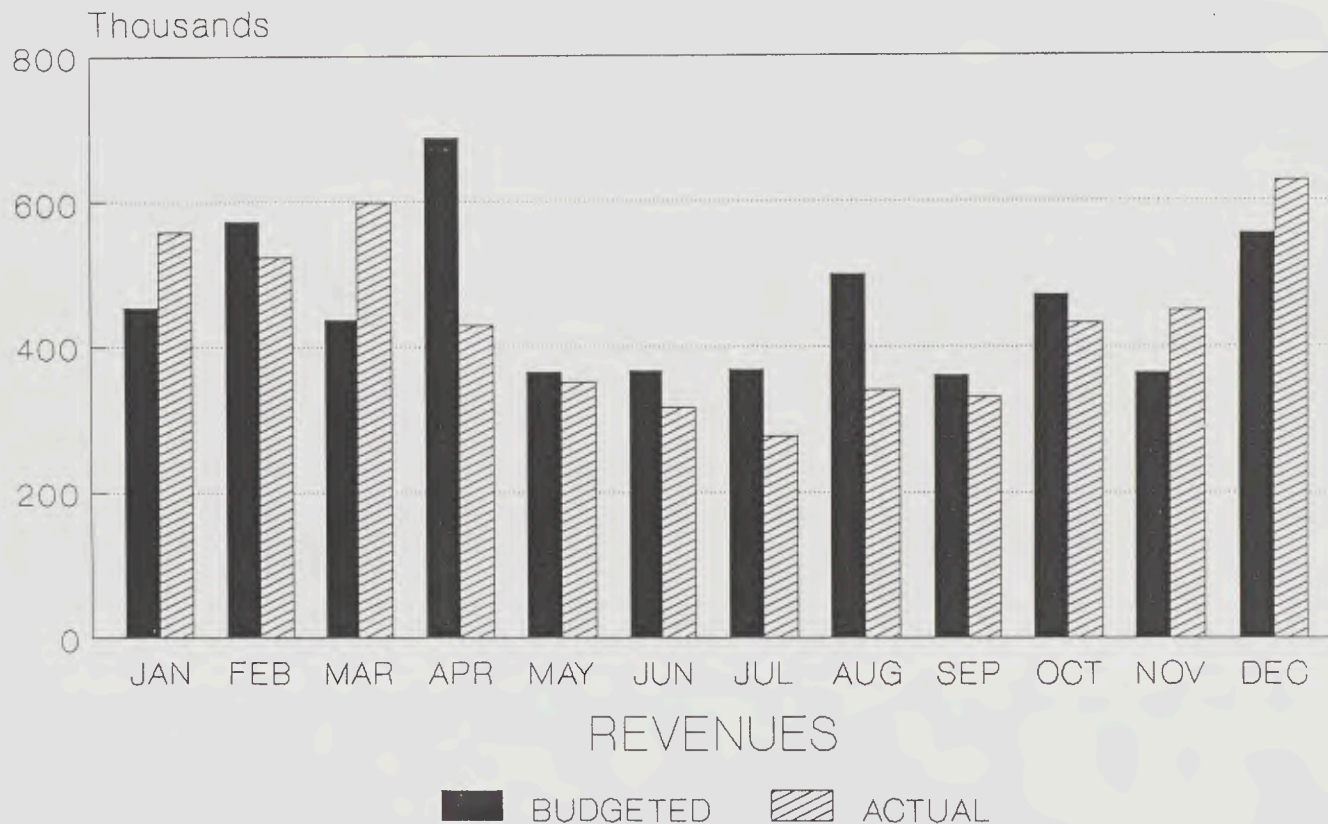
VARIANCE - Budgeted v Actual

FY 1993 City of Sugar Hill



Revenues - Budgeted v Actual

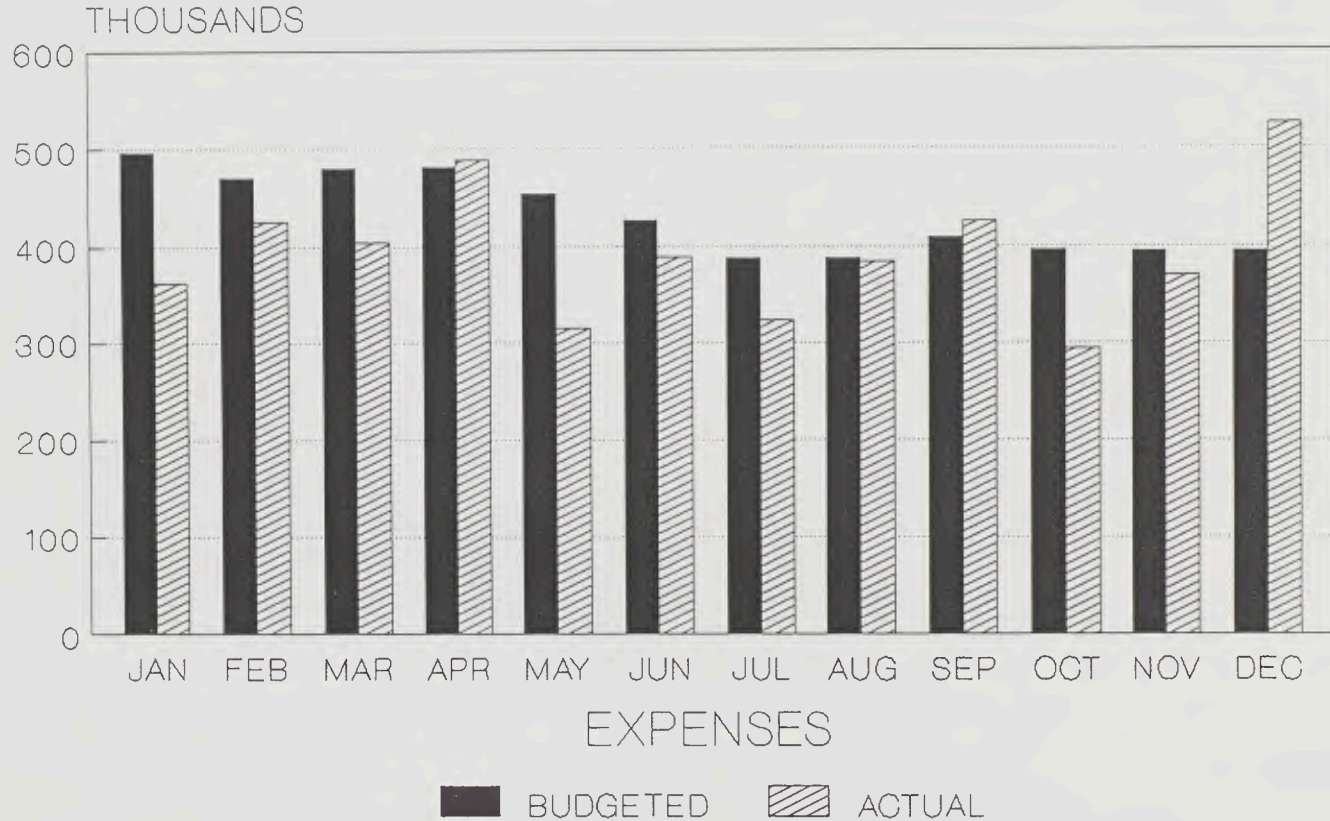
FY 1993 City of Sugar Hill



Dollars

Expenses - Budgeted v Actual

FY 1993 City of Sugar Hill



Dollars

January 10, 1994

TO: MAYOR AND COUNCIL OF SUGAR HILL, GA.

WE ARE PETITIONING THE COUNCIL CONCERNING OUR INITIATION OF PROCEEDINGS TO REMOVE COUNCILMAN JAMES B. STANLEY, JR. FROM OFFICE OF COUNCILMAN: ON GROUNDS FOR REMOVAL ACCORDING TO SECTION 7-81. (1) & SEC.5.30 of p.25 MALFEASANCE IN OFFICE, COMMITTED WHEN HE USED THE TAX FUNDED, OCTOBER NEWSLETTER (Approx. COST \$1500.00) to make a political endorsement for 3 candidates: GARY WEBSTER, JON WRIGHT, AND CHARLES SPRADLIN.

DUE TO THE FACT THAT ALL OF THE THREE CANDIDATES WHO RECEIVED THE BENEFIT OF THIS ENDORSEMENT ARE NOW IN OFFICE AND ARE IN A POSITION TO PERSONALLY MAKE A DECISION ON THIS MATTER IT WOULD BE A CONFLICT OF INTEREST TO DO SO, AND A VIOLATION OF MY RIGHTS AS A CITIZEN OF SUGAR HILL.

PURSuing MY RIGHTS ACCORDING TO THE CITY CHARTER, SECTION 7-82-(3) and SECTION 2-123, IT IS THE DUTY OF THE COUNCIL TO ENFORCE OUR RIGHTS IN THIS MATTER AND THE DUTY OF THE CITY ATTORNEY TO PROSECUTE.

WE PETITION THIS COUNCIL DUE TO CONFLICT OF INTEREST BY THREE MEMBERS RECEIVING BENEFIT OF THE POLITICAL ENDORSEMENT TO: UPHOLD OUR RIGHTS AND IMMEDIATELY MOVE TO FORWARD THIS ACTION TO SUPERIOR COURT OF GWINNETT COUNTY FOR AN IMPARTIAL DECISION, BY REQUESTING THE CITY ATTORNEY FILE PROPER PAPER WORK AND PURSUE ACTION OR COUNCIL MOVE TO ALLOT FUNDS FOR INDEPENDENT LEGAL COUNSEL TO PURSUE THIS ACTION.

Nancy R. French

Tom C. Wilson



— GWINNETT COUNTY —
Department of Transportation
(404) 822-7400

December 6, 1993

Mr. Ken Crowe
City of Sugar Hill
234 West Broad Street
Sugar Hill, Georgia 30518

RE: CITY STREET NAMES

Dear Ken:


I would like to express my appreciation for the time and assistance you provided us in verifying the streets in the city limits of Sugar Hill. It was invaluable having someone with your knowledge inspect the streets with us to confirm whether the information shown on the county tax maps could be transferred to the Geographic Information System.

As our sign crews install the new street name signs, please contact me if there are any problems with them.

As per our telephone conversation, I would appreciate your discussing with the Mayor and City Council the possibility of deleting the street name of Old Atlanta Highway and either carrying North Price Road to Lanier Avenue, or Railroad Avenue to Old Suwanee Road. Also, would they consider deleting the street name of White Road and allowing the Sugar Hill residents to use Line Street as a mailing address, since that is the street name currently shown on the County tax maps. I believe these changes would assist E911, should an emergency arise. I will wait to re-sign these streets until their decision is made.

I have enclosed copies of changes to the tax maps that I will forward to the Tax Assessor's office. Please examine them and let me know if there are any additional corrections to be made.

Again, your cooperation and assistance has been greatly appreciated.

Sincerely,

Betty Harper
Traffic Signs Analyst

CASH FLOW ANALYSIS REPORT - PROJECTED REVENUES

1993 FY Revenues	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
I. Non-Seasonal													
A. General	\$18,321.00	\$29,579.00	\$34,223.00	\$32,586.00	\$37,343.00	\$22,119.00	\$35,190.00	\$18,064.00	\$16,274.00	\$72,218.00	\$15,351.00	\$20,455.00	\$351,723.00
B. Sanitation	\$22,573.00	\$22,738.00	\$22,820.00	\$22,972.00	\$22,716.00	\$21,377.00	\$25,169.00	\$23,860.00	\$21,538.00	\$21,719.00	\$21,455.00	\$21,845.00	\$270,782.00
C. Gas	\$3,200.00	\$4,574.00	\$3,425.00	\$4,675.00	\$2,813.00	\$2,925.00	\$6,280.00	\$9,227.00	\$3,375.00	\$2,400.00	\$3,375.00	\$6,186.00	\$52,455.00
D. Water	\$7,550.00	\$6,000.00	\$3,000.00	\$5,250.00	\$750.00	\$750.00	\$850.00	\$11,635.00	\$2,330.00	\$3,750.00	\$1,026.00	\$856.00	\$43,747.00
E. Street & Bridge	\$1,327.00	\$474.00	\$452.00	\$728.00	\$527.00	\$847.00	\$604.00	\$732.00	\$805.00	\$579.00	\$1,167.00	\$620.00	\$8,862.00
F. Sewer	\$0.00	\$0.00	\$495.00	\$804.00	\$252.00	\$631.00	\$602.00	\$401.00	\$276.00	\$226.00	\$323.00	\$475.00	\$4,485.00
I. Sub-totals:	\$52,971.00	\$63,365.00	\$64,415.00	\$67,015.00	\$64,401.00	\$48,649.00	\$68,695.00	\$63,919.00	\$44,598.00	\$100,892.00	\$42,697.00	\$50,437.00	\$732,054.00
II. Seasonal													
A. General:													
Property Tax	\$127,298.00	\$36,774.00	\$6,730.00	\$6,518.00	\$5,578.00	\$2,316.00	\$1,505.00	\$267.00	\$403.00	\$224.00	\$54,037.00	\$224,449.00	\$466,099.00
Gas. Pwr Fee			\$107,853.00										\$107,853.00
So. Bell Fee								\$25,783.00					\$25,783.00
NE Cable Fee		\$14,649.00											\$14,649.00
Insur Fee										\$138,720.00			\$138,720.00
A. Sub-total:	\$127,298.00	\$51,423.00	\$114,583.00	\$6,518.00	\$5,578.00	\$2,316.00	\$1,505.00	\$26,050.00	\$403.00	\$138,944.00	\$54,037.00	\$224,449.00	\$753,104.00
B. Gas Fund:													
Gas Sales	\$278,769.00	\$304,620.00	\$314,877.00	\$222,728.00	\$126,147.00	\$75,267.00	\$47,105.00	\$58,573.00	\$64,200.00	\$60,786.00	\$138,113.00	\$243,106.00	\$1,934,291.00
C. Water Fund:													
Water Sales	\$44,365.00	\$44,367.00	\$43,492.00	\$43,377.00	\$47,536.00	\$55,185.00	\$49,990.00	\$60,895.00	\$56,049.00	\$50,362.00	\$50,677.00	\$48,558.00	\$594,853.00
D. Street & Bridge:													
County Tax													\$0.00
E. Sewer Fund:													
Sewer Sales	\$28,352.00	\$27,806.00	\$26,681.00	\$26,810.00	\$29,440.00	\$33,956.00	\$30,368.00	\$37,560.00	\$34,615.00	\$31,896.00	\$31,329.00	\$30,197.00	\$369,010.00
Sewer Taps	\$5,000.00	\$5,000.00	\$5,000.00			\$25,000.00		\$4,050.00	\$69,000.00		\$92,500.00	\$0.00	\$205,550.00
E. Sub-total:	\$33,352.00	\$32,806.00	\$31,681.00	\$26,810.00	\$29,440.00	\$58,956.00	\$30,368.00	\$41,610.00	\$103,615.00	\$31,896.00	\$123,829.00	\$30,197.00	\$574,560.00
F. Golf Course:	\$22,486.18	\$28,815.00	\$30,221.00	\$62,913.00	\$77,417.00	\$76,230.00	\$80,109.00	\$89,176.00	\$61,537.00	\$50,746.00	\$41,641.00	\$30,420.00	\$651,711.18
II. Sub-total:	\$506,270.18	\$462,031.00	\$534,854.00	\$362,346.00	\$286,118.00	\$267,954.00	\$209,077.00	\$276,304.00	\$285,804.00	\$332,734.00	\$408,297.00	\$576,730.00	\$4,508,519.18
TOTAL REVENUE:	\$559,241.18	\$525,396.00	\$599,269.00	\$429,361.00	\$350,519.00	\$316,603.00	\$277,772.00	\$340,223.00	\$330,402.00	\$433,626.00	\$450,994.00	\$627,167.00	\$5,240,573.18

CASH FLOW ANALYSIS REPORT - PROJECTED EXPENSES

1993 FY Expenses	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
I. Non-Seasonal													
A. General	\$49,434.00	\$63,228.00	\$60,103.00	\$60,574.00	\$48,882.00	\$45,503.00	\$48,468.00	\$86,208.00	\$70,463.00	\$58,631.00	\$62,678.00	\$68,296.00	\$722,468.00
B. Sanitation	\$40.00	\$27,503.00	\$27,525.00	\$36,381.00	\$28,164.00	\$51,276.00	\$33.00	\$25,274.00	\$25,362.00	\$25,870.00	\$27,272.00	\$18,692.00	\$293,392.00
C. Gas	\$11,007.00	\$19,665.00	\$17,159.00	\$65,250.00	\$44,265.00	\$44,234.00	\$22,866.00	\$19,074.00	\$42,483.00	\$32,411.00	\$23,835.00	\$37,883.00	\$380,132.00
D. Water	\$19,814.00	\$36,609.00	\$33,928.00	\$56,460.00	\$31,859.00	\$34,295.00	\$40,790.00	\$35,699.00	\$29,532.00	\$19,567.00	\$38,467.00	\$41,124.00	\$418,144.00
E. Street & Bridge	\$24,825.00	\$15,490.00	\$13,662.00	\$45,888.00	\$14,226.00	\$16,912.00	\$41,221.00	\$38,945.00	\$37,559.00	\$15,328.00	\$24,047.00	\$4,600.00	\$292,703.00
F. Sewer	\$44,530.00	\$67,420.00	\$45,832.00	\$14,319.00	(\$826.00)	\$22,203.00	\$40,873.00	\$63,289.00	\$74,110.00	\$51,509.00	\$52,250.00	\$60,623.00	\$536,132.00
I. Sub-totals:	\$149,650.00	\$229,915.00	\$198,209.00	\$278,872.00	\$166,570.00	\$214,423.00	\$194,251.00	\$268,489.00	\$279,509.00	\$203,316.00	\$228,549.00	\$231,218.00	\$2,642,971.00
II. Seasonal													
A. General:													
Audit/Acctg	\$2,000.00	\$3,500.00	\$3,650.00										\$9,150.00
Festival				\$62.00	\$1,638.00								\$1,700.00
Prop & Liab Ins				\$8,332.00		\$58,190.00							\$66,522.00
Workers Comp		\$13,051.00		\$19,576.00	\$19,576.00		\$21,303.00						\$73,506.00
A. Sub-total:	\$2,000.00	\$16,551.00	\$3,650.00	\$27,970.00	\$21,214.00	\$58,190.00	\$21,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,878.00
B. Gas Fund:													
Gas Cost	\$160,464.00	\$67,482.00	\$121,578.00	\$119,539.00	\$66,255.00	\$45,215.00	\$33,928.00	\$30,735.00	\$32,051.00	\$33,823.00	\$51,461.00	\$135,538.00	\$898,069.00
C. Water Fund:													
Water Cost	\$0.00	\$37,837.00	\$19,108.00	\$18,889.00	\$19,232.00	\$19,941.00		\$19,730.00	\$20,098.00	\$19,872.00	\$34,340.00	\$86,279.00	\$295,326.00
D. Golf Course:	\$50,791.00	\$73,387.00	\$61,757.00	\$42,891.00	\$42,683.00	\$51,629.00	\$74,234.00	\$64,950.00	\$93,432.00	\$37,495.00	\$55,124.00	\$72,443.00	\$720,816.00
II. Sub-total:	\$213,255.00	\$195,257.00	\$206,093.00	\$209,289.00	\$149,384.00	\$174,975.00	\$129,465.00	\$115,415.00	\$145,581.00	\$91,190.00	\$140,925.00	\$294,260.00	\$2,065,089.00
TOTAL EXPENSES:	\$362,905.00	\$425,172.00	\$404,302.00	\$488,161.00	\$315,954.00	\$389,398.00	\$323,716.00	\$383,904.00	\$425,090.00	\$294,506.00	\$369,474.00	\$525,478.00	\$4,708,060.00

CASH FLOW ANALYSIS REPORT -PROJECTED VARIANCE OF BUDGETED & PROPOSED ACTIONS

1993 FY Variances	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
OPERATIONS:													
Proj. Revenues:	\$559,241.18	\$525,396.00	\$599,269.00	\$429,361.00	\$350,519.00	\$316,603.00	\$277,772.00	\$340,223.00	\$330,402.00	\$433,626.00	\$450,994.00	\$627,167.00	\$5,240,573.18
Proj. Expenses:	\$362,905.00	\$425,172.00	\$404,302.00	\$488,161.00	\$315,954.00	\$389,398.00	\$323,716.00	\$383,904.00	\$425,090.00	\$294,506.00	\$369,474.00	\$525,478.00	\$4,708,060.00
Sub-Variance:	\$196,336.18	\$100,224.00	\$194,967.00	(\$58,800.00)	\$34,565.00	(\$72,795.00)	(\$45,944.00)	(\$43,681.00)	(\$94,688.00)	\$139,120.00	\$81,520.00	\$101,689.00	\$532,513.18
NON-BUDGETARY:													
'93 Bond Principle	\$10,833.33	\$10,833.33		\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$171,602.88
'74 Bond Principle:												\$30,000.00	\$30,000.00
Golf Construction		\$3,668.00		\$3,628.00	\$14,552.00				\$2,647.00	\$12,425.00	\$491,000.00		\$527,920.00
Sewer Construction	\$108.00	\$22,202.00	\$26,373.00	\$32,247.00	\$19,712.00	\$42,287.00	\$3,668.00	\$20,324.00	\$8,992.00	\$40,078.00	\$21,507.00	\$35,421.00	\$272,919.00
Southside WWTP:													\$0.00
Non-Budget Subtotal	\$10,941.33	\$36,703.33	\$26,373.00	\$52,534.58	\$50,923.58	\$58,946.58	\$20,327.58	\$36,983.58	\$28,298.58	\$69,162.58	\$529,166.58	\$82,080.58	\$1,002,441.88
PROPOSED ACTIONS:													
Debt Service				\$5,065.00	\$5,065.00	\$5,065.00	\$5,100.00	\$5,100.00	\$5,100.00	\$5,100.00	\$5,100.00	\$5,100.00	\$53,000.00
Lease Pool Payment								\$33,330.00	(\$209,378.00)				(\$176,048.00)
Bond Refunding				(\$835,000.00)									(\$835,000.00)
Proposed Subtotal:	\$0.00	\$0.00	\$0.00	(\$829,935.00)	\$5,065.00	\$5,065.00	\$5,100.00	\$38,430.00	(\$204,278.00)	\$5,100.00	\$5,100.00	\$5,100.00	(\$958,048.00)
TOTAL VARIANCE:	\$185,394.85	\$63,520.67	\$168,594.00	\$718,600.42	(\$21,423.58)	(\$136,806.58)	(\$71,371.58)	(\$119,094.58)	\$81,291.42	\$64,857.42	(\$452,746.58)	\$14,508.42	\$488,119.30
MONTHLY BALANCES:													
As calculated using 1992 Carryover & Reserves of: \$7,360.00	\$192,754.85	\$256,275.52	\$424,869.52	\$1,143,469.94	\$1,122,046.36	\$985,239.78	\$913,868.20	\$794,773.62	\$876,065.04	\$940,922.46	\$488,175.88	\$502,684.30	= '93 Carry

MONTHLY OPERATING REPORT SEWER SYSTEM

Month of December 1993

I. OPERATING NET GAIN (LOSS)

Time Period	Gross Revenue	O & M Expense	Cost of Sewer	Total Expense	Operating Net Gain (Loss)	
					Dollars	%
December 1993	\$30,477.00	\$33,945.00	\$10,000.00	\$43,945.00	(\$13,067.00)	-86.00%
1993 Year-To-Date	\$578,843.00	\$370,583.00	\$148,874.00	\$519,457.00	\$59,385.00	10.00%
December 1992	\$134,646.00	\$39,130.00	\$16,521.00	\$55,651.00	\$78,995.00	59.00%
1992 Year-To-Date	\$585,294.00	\$428,366.00	\$136,822.00	\$565,188.00	\$20,106.00	3.00%

II. SEWER BILLINGS

	Inside City			Outside City		
	Residential	Commercial	Total	Residential	Commercial	Total
<u>Cycles 01 & 02</u>						
No. Customers	2012	41	2053	3	0	3
/1000 Gal Billed	11703	528	12231	6	0	6
\$ Billed	\$28,436.00	\$1,158.00	\$29,594.00	\$19.00	\$0.00	\$19.00
<u>Billing Adjustments</u>						
/1000 Gal Billed	0	0	0	0	0	0
\$ Billed	(\$575.00)	\$0.00	(\$575.00)	\$0.00	\$0.00	\$0.00
<u>Net Billings</u>						
No. Customers	2012	41	2053	3	0	3
/1000 Gal Billed	11703	528	12231	6	0	6
\$ Billed	\$29,011.00	\$1,158.00	\$30,169.00	\$19.00	\$0.00	\$19.00
Avg. \$/1000 gal	\$2.48	\$2.19	\$2.47	\$3.17	\$0.00	\$3.17

Billing Summary - Current Year

Billing Summary - Previous Year

	Residential	Commercial	Total	Residential	Commercial	Total
No. Customers	2015	41	2056	1853	43	1987
/1000 Gal Billed	11709	528	12237	8415	517	8932
\$ Billed	\$29,030.00	\$1,158.00	\$30,188.00	\$28,089.00	\$1,143.00	\$29,232.00

MONTHLY OPERATING REPORT WATER SYSTEM

Month of December 1993

I. OPERATING NET GAIN (LOSS)

<u>Time Period</u>	<u>Gross Revenue</u>	<u>O & M Expense</u>	<u>Cost of Water</u>	<u>Total Expense</u>	<u>Operating Net Gain (Loss)</u>	
					<u>Dollars</u>	<u>%</u>
December 1993	\$49,618.00	\$46,214.00	\$32,118.00	\$78,332.00	(\$28,713.00)	-58.00%
1993 Year-To-Date	\$638,787.00	\$409,177.00	\$256,275.00	\$665,452.00	(\$26,664.00)	-4.00%
December 1992	\$50,615.00	\$42,111.00	\$19,725.00	\$61,836.00	(\$11,220.00)	-22.00%
1992 Year-To-Date	\$608,233.00	\$378,109.00	\$243,736.00	\$621,845.00	(\$13,612.00)	-2.00%

II. WATER BILLINGS

	<u>Inside City</u>			<u>Outside City</u>		
	<u>Residential</u>	<u>Commercial</u>	<u>Total</u>	<u>Residential</u>	<u>Commercial</u>	<u>Total</u>
<u>Cycles 01 & 02</u>						
No. Customers	2194	58	2252	88	0	88
/1000 Gal 45075	12950	918	13868	642	0	642
\$ Billed	\$43,983.00	\$2,748.00	\$46,731.00	\$2,316.00	\$0.00	\$2,316.00
<u>Billing Adjustments</u>						
/1000 Gal Billed	0	0	0	0	0	0
\$ Billed	\$449.00	\$0.00	\$449.00	\$0.00	\$0.00	\$0.00
<u>Net Billings</u>						
No. Customers	2194	58	2252	88	0	88
/1000 Gal Billed	12950	918	13868	642	0	642
\$ Billed	\$43,534.00	\$2,748.00	\$46,282.00	\$2,316.00	\$0.00	\$2,316.00
Avg. \$/1000 gal	\$3.36	\$2.99	\$3.34	\$3.61	\$0.00	\$3.61
<u>Billing Summary - Current Year</u>			<u>Billing Summary - Previous Year</u>			
	<u>Residential</u>	<u>Commercial</u>	<u>Total</u>	<u>Residential</u>	<u>Commercial</u>	<u>Total</u>
No. Customers	2282	58	2340	2188	59	2247
/1000 Gal Billed	13592	918	14510	14090	801	14891
\$ Billed	\$45,850.00	\$2,748.00	\$48,598.00	\$45,736.00	\$2,433.00	\$48,169.00

CALLED COUNCIL MEETING
SATURDAY, JANUARY 15, 1994
10:00 A.M.

A G E N D A

- A) Executive Session with the City Attorney
to discuss personnel.

CALLED COUNCIL MEETING
SATURDAY, JANUARY 15, 1994
10:00 A.M.

M I N U T E S

Notice posted at City Hall by 10:00 a.m. on Friday, January 14, 1994.

In attendance: Mayor Gary Webster, Council Members Charles Spradlin, Steve Bailey, Reuben Davis, Jim Stanley and Jon Wright, City Attorney Lee Thompson, City Manager Kathy Williamson and her attorney Tony Powell, and City Clerk Judy Foster.

Meeting called to order at 10:05 a.m. by Mayor Webster.

Invocation given by Council Member Bailey.

Executive Session

Council Member Wright moves to enter into Executive Session with the City Attorney to discuss personnel matters. Second to the motion by Council Member Bailey. Vote unanimous.

Meeting recessed at 10:05 a.m.

Meeting reconvened at 12:50 p.m.

No further business was conducted.

Adjournment

Council Member Wright moves to adjourn the meeting. Second to the motion by Council Member Bailey. Vote unanimous.

Meeting adjourned at 12:50 p.m.

Judy Foster

FEB.

WORK SESSION
TUESDAY, FEBRUARY 1, 1994
7:00 P.M.

A G E N D A

- 1) 1994 Budget
- 2) Children's Miracle Network - Wal-Mart
- 3) Evaluation of City Tap-on Fees Compared to Gwinnett Co.
- 4) Evaluation of All Utility Rates
- 5) Options for Purchasing Water (Water Study)
- 6) Upgrading of Water System to Improve Pressure
- 7) Annexations and Residential Growth
- 8) Servicing Gas to New Development on Chattahoochee River Corridor
- 9) Resubmittal of the Solid Waste Management Plan to ARC
- 10) Public Service Commission Hearing in Lawsuit of Sawnee E.M.C. vs. Georgia Power
- 11) Golf Course Clubhouse Construction
- 12) Moving of Utilities at Highway 20 & P.I.B. Intersection
- 13) Sewer Plant Start-up
- 14) Exchange of Property with National Parks Service at Golf Course
- 15) Upgrading of Gas System to Improve Pressure
- 16) Lighting of Driving Range at Golf Course
- 17) Continuance of the TQM Form of Management
- 18) Application for 1994 CDBG Funds
- 19) Define City Marshall's Position
- 20) Construction of Additional Sidewalks
- 21) Street & Bridge Projects
- 22) Negotiate Water Contract with Gwinnett County (Expires 1997)
- 23) Evaluate Updated Inspections Ordinance
- 24) Renewal of Cablevision Contract through GMA
- 25) Update Comprehensive Plan for Outer Loop Growth
- 26) Lawsuit Pending on Robinson Property
- 27) Appoint 1994 Festival Committee
- 28) Continue Newsletter

WORK SESSION
TUESDAY, FEBRUARY 1, 1994
7:00 P.M.

M I N U T E S

Notice of this Work Session was posted at City Hall before 7:00 p.m. on Monday, January 31, 1994.

In attendance: Mayor Gary Webster, Council Members Charles Spradlin, Steve Bailey, Jim Stanley and Jon Wright, City Manager Kathy Williamson, Director of Finance Sandy Richards, Director of Golf Wade Queen, Director of Utilities & Development Ken Crowe and City Clerk Judy Foster.

Meeting called to order at 7:05 p.m. by Mayor Webster.

Invocation given by Council Member Stanley.

Memo from Council Member Davis

Mayor Webster asks City Clerk Judy Foster to read the memo submitted by Council Member Davis protesting this meeting. Refer to attached memo. Mayor Webster states that he tried to contact Council Member Davis today to apologize to him, however, he was unable to reach him. Mayor Webster asks Nighta Davis to relay his apology to Council Member Davis and that the Mayor and Council will try to meet on Saturdays in the future, if at all possible, so that Council Member Davis can attend.

1994 Budget

Mayor Webster asks that this matter be tabled because of time and until the full Council is present. Council Member Stanley states that is fine, however, his biggest problem with the budget is the \$300,000 that was budgeted for landfill revenues and if those revenues are deleted, the same amount of expenses have to be deleted. He states this matter needs to be addressed soon. Council Member Bailey asks if the city has received any of those revenues yet this year. City Manager Kathy Williamson states yes, the city has received \$25,000. She states that according to the City Attorney, the city can accept up to \$298,000 in revenues according to the old lease agreement and still be okay. Council Member Wright states that he and the Director of Finance will look into this matter and check with the City Attorney. Council Member Stanley states that this matter can be tabled, however, he would like to request that a freeze be put on hiring any new employees. Discussion is held regarding having a Work Session for the sole purpose of discussing this matter. A tentative date for the Work Session is set for Saturday, February 19, 1994 at 10:00 a.m.

Children's Miracle Network - Wal-Mart

Mayor Webster states that a representative from the Children's Miracle Network contacted him and would like to have a golf tournament at our golf course at a discount rate since the proceeds will go to charity. Director of Golf Wade Queen states that the majority of the golf tournaments held at the golf course are for charity and he feels if an exception is made in this case, the same exception will have to be given to everyone. Discussion is held regarding the policies followed for golf tournaments. There is a general consensus to maintain the policies already established.

Evaluation of City Tap-on Fees Compared to Gwinnett County

City Manager Kathy Williamson reviews the current tap-on fees in comparison to Gwinnett County and other cities in our area. Refer to chart. She states that this is for the Mayor and Council to review to keep our fees and rates competitive with surrounding areas. Mrs. Williamson states that the Director of Utilities & Development has received several complaints from developers regarding our policy on collecting sewer tap fees since no other entity



WORK SESSION
TUESDAY, FEBRUARY 1, 1994
MINUTES, CONT'D.
PAGE 2

requires this. She states that loan institutions do not want to give them finances up front for sewer tap fees. Council Member Stanley states that he needs clarification on city policies regarding sewer taps. He states that he thought they were purchased at the time the building permit was purchased. Mrs. Williamson states no, the sewer taps are purchased and encumbered at the time the development permit is purchased. Gas and water taps are purchased at the time the building permit is purchased. Discussion is held regarding when sewer taps should be sold. Council Member Bailey states that there may be bond covenants regarding sewer tap revenues which would prohibit the policy from changing. Discussion is held regarding EPD requirements for encumbering sewer. Council Member Spradlin states that the city needs to contact EPD first to determine whether sewer taps can be encumbered at the time the building permit is purchased. Mrs. Williamson will check into this matter with EPD and regarding the bond covenants.

Evaluation of All Utility Rates

City Manager Kathy Williamson states that this item is for the Mayor and Council to review and it also relates to the next agenda item. Council Member Stanley states that the Mayor and Council need to seriously consider increasing sanitation rates to at least \$10 per resident per month to cover the cost of subsidy in that fund. Mrs. Williamson states that utility rates have not been increased for at least 3 years.

Options for Purchasing Water (Water Study)

City Manager Kathy Williamson explains the comparison in purchasing water from Gwinnett County versus the City of Buford. Refer to comparison. She explains that by purchasing water from the City of Buford, that option would service approximately 600 homes and would be an isolated part of the city's existing water distribution system. Mrs. Williamson states that the City of Buford would have to meet our pressure requirements at their own expense. She states that the existing contract with Gwinnett County needs to be renegotiated. Discussion held regarding these options. Council Member Stanley asks the City Manager to explain the incident regarding the city obtaining free water from Gwinnett County. Mrs. Williamson explains that several years ago, the county tied onto one of the city's existing water lines. At that time, Billy Hutchins notified the county that they were doing so and the county disagreed. Mrs. Williamson states that the city followed up with the county by letter of this error and once again the county disputed the error. Finally, the county discovered that they had indeed made an error and immediately installed a meter at that takepoint and began billing the city for this water. Mrs. Williamson states that after the first billing on that meter, the city closed off that takepoint and is no longer provided water from it. More discussion is held regarding the options of purchasing water.

Recess

Mayor Webster calls for a short recess.

Meeting recessed at 8:25 p.m.

Meeting reconvened at 8:40 p.m.

Mayor Webster states that, due to time, his goal is to get through item 10 on the agenda and hold another work session at a later date to discuss the other items on the agenda.

Upgrading of Water System to Improve Pressure

City Manager Kathy Williamson states that the Director of Utilities & Development Ken Crowe and Assistant Water Supervisor Scott Payne will get back



WORK SESSION
TUESDAY, FEBRUARY 1, 1994
MINUTES, CONT'D.
PAGE 3

to the Mayor and Council with the figures regarding improvements of pressure in the city's water distribution system. Mrs. Williamson states that the water study is available for any members of the Mayor and Council or residents to review.

Mayor Webster amends the agenda to discuss items 8 and 15 at this time.

Servicing Gas to New Development on Chattahoochee River Corridor

Director of Utilities & Development Ken Crowe reviews where the new high pressure gas line was installed on Johnson Road and explains that there are two projects being developed in that area which are in the county but are in the city's gas service jurisdiction. Mr. Crowe informs the Mayor and Council what would have to be done to update the high pressure gas line in order to serve these projects. Mr. Crowe states that funds are in the budget, however, this will be a lengthy process because of engineering that has to be done and permits which have to be obtained. Mr. Crowe states that a permit from the railroad will have to be obtained to bore under the railroad and that could take up to six months. Mr. Crowe is asking for direction from the Mayor and Council to proceed with these plans. There is a general consensus among the Council that Mr. Crowe proceed with obtaining the permit from the railroad and with engineering plans to service gas at these new projects. Mayor Webster asks that this item be placed on the agenda for the February Council Meeting for an official vote.

Upgrading of Gas System to Improve Pressure

Director of Utilities & Development Ken Crowe reviews the status of the city's existing gas distribution system and what needs to be done to improve pressure. Mr. Crowe states that alot of improvements have already been made and there have not been as many problems as there were last year.

Annexations and Residential Growth

City Manager Kathy Williamson states that the Director of Utilities & Development needs to know, for planning purposes, the opinions of the Mayor and Council regarding residential zonings. Council Member Stanley states that he feels this matter requires intense review and suggests that another work session be held strictly for purposes of discussing this matter. Mr. Stanley requests that the city announce an immediate moratorium on annexations which are not contingent to our existing city limits and that no annexation applications will be accepted for residential development which requests anything other than a RS-200 zoning classification. Mayor Webster states that this is only one Council Member's opinion and it needs to be discussed further before any such action is taken. A work session to discuss this matter more specifically will be set at a later date.

Resubmittal of the Solid Waste Management Plan to ARC

Council Member Spradlin states that he has talked with Stephen O'Day regarding this matter and Mr. O'Day would like to set up a meeting with the Mayor and Council to discuss it. A tentative meeting is scheduled for Monday, February 14, 1994 at 5:00 p.m. before the regularly scheduled Council Meeting. City Manager Kathy Williamson asks if this would be an open meeting or an Executive Session. Mr. Spradlin states that it would be a Called Meeting which would need to go into Executive Session with legal counsel to discuss potential litigation.

Public Service Commission Hearing - Lawsuit with Sawnee EMC vs. Georgia Power
Mayor Webster states that this hearing will be held tomorrow at 2:00 p.m. and the City Attorney will represent the city at this hearing. Council Member



WORK SESSION
TUESDAY, FEBRUARY 1, 1994
MINUTES, CONT'D.
PAGE 4

Stanley asks if anyone has been deposed on this matter. Mayor Webster states no. Mr. Stanley states that his only concern is that no testimony be given which would lead anyone to believe that any decisions have been made concerning the golf course clubhouse, lighting of the driving range or driveway to the clubhouse. Mayor Webster states that Mr. Thompson is aware of that and Mr. Stanley can rest assured.

Mayor Webster states that this is all that is to be discussed this evening. Council Member Wright requests that agenda item 27 be discussed.

Appoint 1994 Festival Committee

Council Member Wright asks what the schedule of the Festival Committee has been in the past. City Manager Kathy Williamson states that Lee Bailey has been the chairperson for that committee for the past two years. Lee Bailey states that the committee is usually appointed at the February Council Meeting and they immediately begin preparing for the festival. Mayor Webster asks that this item be placed on the agenda for the February Council Meeting.

Adjournment

Mayor Webster adjourns the meeting at 9:20 p.m.

Judy Foster

**CALLED COUNCIL MEETING
SATURDAY, FEBRUARY 5, 1994
6:00 P.M.**

M I N U T E S

Notice of this Called Meeting was posted at City Hall before 6:00 p.m. on Friday, February 4, 1994.

In attendance: Mayor Gary Webster, Council Members Charles Spradlin, Steve Bailey, Reuben Davis, Jim Stanley and Jon Wright, City Attorney Lee Thompson and City Clerk Judy Foster.

Meeting called to order at 6:05 p.m. by Mayor Webster.

Executive Session

Council Member Bailey moves to enter into an Executive Session with the City Attorney to discuss legal and personnel issues. Second to the motion by Council Member Stanley. Vote unanimous.

Meeting recessed at 6:05 p.m.

Meeting reconvened at 7:20 p.m.

No further business was discussed.

Adjournment

Council Member Spradlin moves to adjourn the meeting. Second to the motion by Council Member Bailey. Vote unanimous.

Meeting adjourned at 7:20 p.m.

Judy Foster



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

M E M O R A N D U M

TO: MAYOR GARY WEBSTER, AND COUNCIL MEMBERS STEVE BAILEY,
CHARLES SPRADLIN, JIM STANLEY AND JON WRIGHT

FROM: COUNCIL MEMBER DAVIS

DATE: FEBRUARY 1, 1994

RE: WORK SESSION, TUESDAY, FEBRUARY 1, 1994

I am formally protesting the Work Session being held on Tuesday, February 1, 1994. I am an elected official of Sugar Hill and the senior Council Member. The agenda being discussed is quite extensive and extremely important to our city.

It is common knowledge among the Council Members and City Hall that I cannot attend evening meetings. I have requested on numerous occasions, including the last Work Session, that the meetings be held on Saturday.

Question? Why was this meeting held on such short notice and held on an evening that I would be excluded? You speak of team work and pulling this city together, but yet your actions demonstrate otherwise.

It is not right for any member of the Council to be excluded from a Work Session of this magnitude.

I request this statement be read aloud and made a part of the Work Session minutes.

A RESOLUTION OF THE CITY OF SUGAR HILL
TO AUTHORIZE THE MAYOR OF SAID CITY
TO EXECUTE A TELECOMMUNICATIONS MANAGEMENT SERVICE AGREEMENT

WHEREAS, the City of Sugar Hill desires to regulate the provision of cable television services so as to assure the citizens of said City receive quality service;

WHEREAS, the Georgia Municipal Association has available a telecommunications management service to assist the City in such regulation;

NOW THEREFORE BE IT RESOLVED, that the Mayor of the City of Sugar Hill is hereby authorized to execute a telecommunications management service agreement on behalf of the City, in substantially the same form as Appendix A which is attached to and made a part of this resolution.

RESOLVED by the Mayor and Council of the City of Sugar Hill this 13th day of September, 1993.

ATTEST:

By Judy Foster (Seal)
City Clerk

By George Haggard
Mayor: George Haggard
City of: Sugar Hill

ORDINANCE

AMENDMENT TO CABLE FRANCHISE ORDINANCE

WHEREAS, the United States Congress and Senate passed the cable Communications Policy Act of 1984 ("The Act"), and

WHEREAS, the maximum permissible Franchise Fee that may be charged to ~~North~~ Gwinnett Cablevision by the City may be raised from 3% (three percent) to 5% (five percent) pursuant to The Act, and

WHEREAS, the City does not at this time wish to impose an additional tax on it's residents.

The Council of City of Sugar Hill hereby ordains that the Sugar Hill Cable TV Ordinance passed on 1/14/80 Article XIV Paragraph 2, be amended to read as follows:

" ARTICLE XIV PARAGRAPH 2 FRANCHISE FEE

(2) Notwithstanding the provisions of paragraph one (1) of this section, if the Federal Communications Commission, or its successors, shall during the term of this Franchise amend its regulations to allow the ordinary fee for cable television franchises to be other than three percent (3%) of the Franchisee's gross revenues per year, then the annual fee may be amended by the City Council to the highest figure authorized by the Federal Communications Commission or its successors, effective as of the date such action is taken by the City."

It is so ordained this 8th day of July, 1985.

Simon Johnson
Mayor

Conrad Wiggins
Council Member

Thomas C. Mann, Jr.
Council Member

David L. Howell
Council Member

Floyd Henderson
Council Member

Bobbie Queen
Council Member

ATTEST:

Kathy Williamson
CITY CLERK

ASSIGNMENT RESOLUTION

RESOLUTION NO. _____

WHEREAS, the City of Sugar Hill, Georgia granted a franchise to operate a cable television system in Sugar Hill, Georgia to Sugar Hill Cablevision, Inc. (Northeast Gwinnett Cablevision) pursuant to Ordinance No. NA dated January 14, 1980 and all subsequent amendments; and

WHEREAS, Sugar Hill Cablevision, Inc. (Northeast Gwinnett Cablevision) has requested permission from the City of Sugar Hill to transfer its rights under the said franchise agreement to CABLE EQUITIES OF COLORADO, Ltd., ("Cable Equities") a Colorado Partnership; and

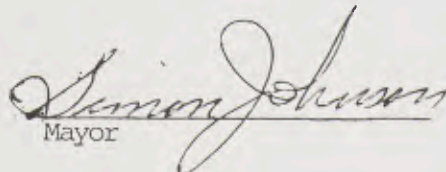
WHEREAS, Cable Equities agrees to the acceptance of the terms and obligations of said Franchise as transferred; and

WHEREAS, Cable Equities will finance the acquisition of the cable television systems from Sugar Hill Cablevision, Inc. (Northeast Gwinnett Cablevision) in part by a senior loan from a national banking association which will be secured by a first lien on all of Cable Equities assets and two or more subordinated loans from national banking associations, insurance companies or venture capital companies and which will be secured by a junior lien or liens on all of Cable Equities assets; and

WHEREAS, Cable Equities has requested permission from City of Sugar Hill to mortgage, encumber, and pledge its assets to the above-referenced lenders.

NOW, THEREFORE, be it resolved by the City of Sugar Hill, as follows:

1. Contingent upon the successful transfer of the assets of Sugar Hill Cablevision, Inc., (Northeast Gwinnett Cablevision) to Cable Equities and the signed acceptance of this Resolution, the transfer of rights under the Franchise Agreement is hereby approved.
2. The mortgage, encumbrance, and pledge of Cable Equities assets to its senior and subordinated lenders is hereby approved.
3. All other provisions of (Ordinance No. NA) and all subsequent amendments, shall and they do remain in full force and effect.


Mayor

Adopted at a regular meeting of the Council
held on 11 day of November, 1985.

Simon Johnson
Mayor

Attest:

Kathy Williams
Clerk

All terms and conditions of the aforementioned Franchise Ordinance are, hereby, unconditionally accepted.



CABLE EQUITIES OF COLORADO, LTD.

By: Roger A. Seltzer
Roger A. Seltzer
Vice President of the General Partner

By: Lucille Maun
Lucille Maun
Assistant Secretary of the General Partner

DATED: 11/11/85

AGREEMENT BETWEEN
THE CITY OF SUGAR HILL AND
THE GEORGIA MUNICIPAL ASSOCIATION, INC.
FOR TELECOMMUNICATION MANAGEMENT SERVICES

Whereas, the City of Sugar Hill (City) desires to provide regulation and oversight of Community Area of Television and other telecommunication services being provided to the citizens of said city;

Whereas, the Georgia Municipal Association (Association) has available a telecommunication management service for cities to assist in cable franchise regulation and renewals; and,

Whereas, the City has a need for such telecommunication management services.

Therefore, the City and the Georgia Municipal Association agree as follows:

Section 1. Services Provided to the City of Sugar Hill.

The Association agrees to provide, either directly or through its agents or subcontractors, the following services (all of which are explained more fully infra) which are to be known as the GMA Telecommunication Management Service:

(a) Cable Television Franchise Management, as more fully described in Section 2 of this agreement.

(b) Cable Television Franchise Renewal Services, as more fully described in Section 3 of this agreement;

Section 2. Cable Franchise Management shall include:

(a) Facilitating the City's compliance with the 1984 and 1992 Federal Cable Acts (Cable Communications Policy Act of 1984, P.L. 98-549 and Cable Television Consumer Protection and Competition Act of 1992, P.L. 102-385) and the rules of the Federal Communications Commission (FCC) governing rate regulation and other matters affecting municipal regulation of cable TV provider(s).

(b) Facilitating the City's filing with the FCC to become a certified FCC cable rate regulator.

(c) Regulating rates for basic service, equipment and installation, and performing rate analysis to determine compliance with the FCC rate regulations.

(d) Recommending and developing customer service standards for cable T.V. operators which include establishing standards for:

- (1) Office hours and telephone availability,
- (2) Installations, outages and service calls,
- (3) Communications between the cable system and subscriber, billing and refunds, and
- (4) Other specific contractual and legal requirements imposed on the cable provider(s) during the terms of the cable T.V. franchise.

(e) Developing public, educational and government access channels (PEG) to provide programming and community information.

(f) Developing alternative video, programming and data services for local governments, schools and institutions.

Section 3. Cable Franchise Renewal Service shall include:

(a) Evaluating the past performance of the cable provider(s) by conducting a franchise compliance audit to determine if the cable provider(s) has substantially complied with the material terms of the existing franchise and with applicable law.

(b) Determining the future cable-related needs and interests of the City in the development and implementation of a community needs assessment.

(c) Preparation by the Association of a request for proposal from potential cable TV providers, following completion of the compliance audit and community needs assessment.

(d) Evaluation of the cable TV provider(s) proposal for a new franchise and,

(e) Preparation of a CATV franchise agreement for the City.

Section 4. Service Fee

The City agrees to pay a service fee to the Association equal to \$1.75 per cable subscriber per year for the cable television franchise management and franchise renewal services, with the amount due prorated for agreement periods of less than a year. The number of cable subscribers shall be determined as of July 1 of each year and reported to the Association by the City. The number of cable subscribers for the initial year of the agreement is 1,503. For purposes of this section a year shall mean July 1 through June 30.

The service fee in the amount of \$2,192 shall be paid by the City to the Association upon execution of the agreement on behalf of the City.

Section 5. Other Services

In addition to the Franchise Management and Franchise Renewal Services outlined above, the City may obtain franchise fee payment auditing and technical compliance auditing of the cable provider from the Association, its agents, employees or subcontractors. The Mayor is authorized to execute an addendum or addenda to this agreement on behalf of the City to obtain such services; provided, however, the additional fee for each service shall not exceed \$10,000.

Section 6. Effective Date and Termination.

(a) This agreement shall become effective upon the signature by the parties and may be terminated by either party by giving at least 60 days advance written notice prior to the effective date of termination to the other party. Such notices shall be mailed:

(1) If to the Association: Georgia Municipal Association, Inc.,
Attention: Telecommunications Management Coordinator, 201 Pryor
Street, S.W., Atlanta, GA 30303.

(2) If to the City: _____

_____.

(b) Upon termination, the City agrees to pay all monies owed to the Association for services provided through the effective date of such termination.

Section 7. Hold Harmless and Indemnification.

Each party shall bear the responsibility for liability for negligence, errors or omissions of its own officers, agents, employees or subcontractors in carrying out this agreement. The City holds harmless the Association for liability for the negligence of the City, its officers, agents, employees, or subcontractors arising out of this agreement. The Association holds harmless the City for the negligence of the Association, its officers, agents, employees, or subcontractors arising out of this agreement. In addition, the City designates the Association, its officers, agents, employees, and contractors as agents of the City for purposes of Section 635A of the Communications Act of 1934, as amended, and the applicable provisions of the Local Government Antitrust Act of 1984.

Section 8. Amendments.

This contract may be amended by future written agreements executed on behalf of the City and the Association.

Section 9. Law Applicable.

This agreement shall be construed under the laws of the State of Georgia.

ATTEST:

EXECUTED ON BEHALF OF THE CITY OF

Sugar Hill

By Judy Foster (Seal)
City Clerk

By George Haggard

Mayor: George Haggard

City of Sugar Hill

EXECUTED ON BEHALF OF THE GEORGIA
MUNICIPAL ASSOCIATION, INC.

By James V. Burgess, Jr.

James V. Burgess, Jr.
Executive Director, Georgia
Municipal Association, Inc.

COST OF WATER COMPARISON
PURCHASING FROM GWINNETT COUNTY
AND THE
CITY OF BUFORD

Year 1995

<u>Gwinnett County</u> \$1.90 per 1000 gallons \$16,500 per month	<u>City of Buford</u> 50% = \$.95 per 1000 gallons \$3,990 per month
\$20,490 Total per month \$245,880 for 1995	

Year 1996

<u>Gwinnett County</u> \$8,520 per month	<u>City of Buford</u> \$3,990 per month
\$12,510 Total per month \$150,120 for 1996	

Year 1997

<u>Gwinnett County</u> \$8,520 per month	<u>City of Buford</u> \$3,990 per month
\$12,510 Total per month \$150,120 for 1997	

Year 1998

<u>Gwinnett County</u> \$8,520 per month	<u>City of Buford</u> 75% or \$6,000 per month
\$14,526 Total per month \$174,312 for 1998	

Year 1999

<u>Gwinnett County</u> \$8,520 per month	<u>City of Buford</u> 75% or \$6,000 per month
\$14,526 Total per month \$174,312 for 1999	

<u>Gwinnett County</u> \$990,000 Total for Five Years	<u>City of Buford</u> \$894,744 Total for Five Years
---	--

RESIDENTIAL HOUSING ON SOUTH SIDE OF RAILROAD NUMBERS APPROXIMATELY 600 HOMES, EACH USING AROUND 7000 GAL PER MONTH TALLING 4,200,000 GALLONS.

THE ABOVE FIGURES DO NOT REFLECT GROWTH

Atlanta Regional Commission
200 Northcreek, Suite 300
3715 Northside Parkway
Atlanta, Georgia 30327-2809
404 364-2500 • Fax 404 364-2599
TDD 1-800-255-0056



January 12, 1994

Honorable Gary Webster, Mayor
City of Sugar Hill
4988 West Broad Street
Sugar Hill, GA 30518

RE: Developments of Regional Impact Review - 1. Bridgegate; 2. Settles Bridge Golf Club and Conference Center

Dear Mayor Webster:

On January 10, 1994 we received the proposed Bridgegate and Settles Bridge Golf Club and Conference Center for review. We determined that the proposed projects are Developments of Regional Impact (DRI) and the review requests are complete. Consequently, we are initiating reviews and notifying you so that you will have an opportunity to review and comment on these proposals. We are notifying all potentially affected public agencies -- Georgia Departments of Natural Resources and Transportation; Forsyth and Fulton Counties; Gwinnett Schools; Cities of Suwanee, Sugar Hill, Duluth, and Buford; Georgia Mountains RDC; and the CRNRA.

Enclosed is information on the proposed developments. We are sending a copy of Gwinnett County's request for review forms, our preliminary review report and a form on which you can respond. Additional information is available in the review office at ARC.

We are requesting comments by January 24, 1994 in order to accommodate the required review schedule.

Thank you for your assistance in these reviews.

Sincerely,


Joel F. Stone, Jr., Director
Department of Planning and Programming

Enclosure

c: Ms. Kathy Williamson, City Manager

DEVELOPMENTS OF REGIONAL IMPACT Comments from Affected Parties Form

Project I.D.: _____
(From Request for Comments Form)

Name of Commenting Organization: CITY OF SUGAR HILL

Address: 4988 WEST BROAD STREET
SUGAR HILL, GA 30518

Contact Person: KEN CROWE Telephone Number: 945-6716

Do you believe your jurisdiction will be affected by the proposed development? Yes No

Please describe the effects (positive and/or negative) the proposed project could have on your jurisdiction:
THE CITY OF SUGAR HILL HAS REVIEWED THE PRELIMINARY INFORMATION THAT HAS
BEEN PROVIDED. THE RESIDENTIAL DEVELOPMENT DOES COMPLY WITH THE CITY'S COMPREHENSIVE
PLAN. THE GOLF COURSE AND CONFERENCE CENTER IS REFERENCED AS COMMERCIAL DEVELOPMENT
AND DOES NOT COMPLY WITH THE CITY'S COMPREHENSIVE PLAN OR GWINNETT COUNTY'S
COMPREHENSIVE PLAN.

IF THE PLANNED GOLF COURSE IS PUBLIC THE CITY OBJECTS BECAUSE THE CITY'S GOLF
COURSE IS LOCATED APPROXIMATELY TWO MILES FROM THE NEW DEVELOPMENT. THIS WOULD
IMPACT THE REVENUES GENERATED FOR THE CITY.

THE CITY WOULD LIKE TO HAVE ACCESS TO THE FULL DEVELOPMENT PLANS TO FURTHER
EVALUATE THE IMPACT OF THIS DEVELOPMENT ON SUGAR HILL.

(Attach Additional Pages if Necessary)

Form Completed By: KEN CROWE Title: DIRECTOR OF PUBLIC

Signature: *Ken Crowe* UTILITIES & DEVELOPMENT
Date: 1/20/94

RETURN TO: ATLANTA REGIONAL COMMISSION
3715 Northside Parkway
200 Northcreek, Suite 300
Atlanta, Ga. 30327

FAX NO. 404-364-2599

DCA/OCP 10/71

MEMORANDUM

DATE: JANUARY 29, 1994
TO: MAYOR AND COUNCIL
FROM: CITY MANAGER
SUBJECT: UPDATE ON SEWER PLANT

THE CONSTRUCTION OF THE PLANT IS COMPLETE. START-UP TESTING IS BEING CONDUCTED BY THE MANUFACTURING COMPANIES AT THIS TIME. A FINAL PUNCH LIST WAS CONDUCTED IN NOVEMBER, 1993 AND A FEW ITEMS ARE ON BACK ORDER, BUT THE PLANT IS READY FOR START-UP.

APPROXIMATELY 92% OF THE CONTRACT WORK HAS BEEN COMPLETED ON THE INTERCEPTOR LINES. ALL PIPE IS IN PLACE, EXCEPT THE TIE-INS. INSTALLATION OF THE WHITEHEAD ROAD LIFTSTATION IS IN PROGRESS AND FINAL INSPECTION OF THE LIFTSTATION IS BEING SCHEDULED.

THE INSTALLATION OF THE MONITORING WELLS ON THE GOLF COURSE ARE 40% COMPLETED.

APPROVAL FROM EPD IS EXPECTED ANYTIME ON THE SPRAY IRRIGATION SYSTEM.

A START-UP INSPECTION WILL BE CONDUCTED ON FEBRUARY 17, 1994 WITH EPD PRESENT AND WE ANTICIPATE VERBAL PERMISSION TO GO ON LINE AT THAT TIME.

MEMORANDUM

DATE: JANUARY 27, 1994
TO: MAYOR AND COUNCIL
FROM: CITY MANAGER
SUBJECT: GAS PRESSURE LOSS

DURING THE RECENT COLD TEMPERATURES THE CITY LOST TAGS PRESSURES IN THE FOLLOWING AREAS AND IS NOW IN THE PROCESS OF INITIALIZING UPGRADES TO THE SYSTEM TO CORRECT FUTURE OUTAGES IN THESE AREAS:

- 1) SUGAR CREST DRIVE - THE CREWS ARE IN THE PROCESS OF LOOPING SUGAR CREST TO HILLCREST ROAD
- 2) BENT CREEK - BILLY HUTCHINS IS IN THE PROCESS OF OBTAINING EASEMENTS FROM WHITEHEAD ROAD TO BENT CREEK TO HAVE A TWO SOURCE FEED AND LOOP THE SYSTEM
- 3) SECRET COVE - THE CITY GAS ENGINEERS ARE REVIEWING THE POSSIBILITY OF RUNNING MAIN OFF THE REGULATOR STATION ON NORTH PRICE ROAD TO SECRET COVE TO LOOP THE SYSTEM
- 4) FRONTIER TRAIL AND DAVIS STREET - THE PROPERTY OWNERS AT THE ENDS OF THESE STREETS ARE UNWILLING TO DONATE A GAS EASEMENT ON THE FAR SIDE OF THEIR PROPERTY TO LOOP THE TWO STREETS. MR. CROWE IS LOOKING INTO CONDEMNATION.

MEMORANDUM

DATE: JANUARY 25, 1994
TO: MAYOR AND COUNCIL
FROM: CITY MANAGER
SUBJECT: STREET AND BRIDGE DEPARTMENT

THE FOLLOWING PROJECTS HAVE BEEN SCHEDULED FOR THE STREET AND BRIDGE DEPARTMENT FOR 1994:

- 1) FINISH THE CDBG PROJECT ON CREEK LANE AND PASS COURT
- 2) TO CURB AND PAVE THE ENTRANCE ROAD TO THE TREATMENT PLANT
- 3) REPLACEMENT OF LARGE STORM DRAIN PIPE IN SECTION ONE OF PINEDALE
- 4) RESOLVE DRAINAGE PROBLEM FROM SUGAR HILL METHODIST CHURCH
- 5) CLEAN-OUT RETENTION POND BEHIND SHONEY'S
- 6) EXTEND 48" DRAINAGE PIPE ON FRONTIER DRIVE
- 7) WORK WITH UTILITY CREWS TO MOVE AND INSTALL GAS AND WATER MAINS
- 8) NEED VAN FOR THE NEW PRISON CREW
- 9) PREPARE STREETS FOR LARP PAVING
- 10) PATCH STREETS
- 11) CONTINUING THE INSTALLATION OF SIDEWALKS

CITY OF SUGAR HILL
CERTIFICATE OF CLERK

Comes now Carol Martin, the undersigned Clerk of the City of Sugar Hill, who does hereby certify that on December 8, 1980, the attached Administrative Resolution captioned:

"An Administrative Resolution to Authorize the Mayor and Clerk to Exercise a Revised Cablevision Franchise Agreement Between the City and Sugar Hill Cablevision, Inc., and for Other Purposes not Inconsistent With the Above" was duly delivered and presented to the Honorable George O. Haggard, the then Mayor of the City, that the said Mayor did, within ten days from December 8, 1980, return said original Administrative Resolution to the undersigned with a verbal indication that he would not affirmatively sign said resolution, and would not veto it. More than 10 days having elapsed since the delivery of said resolution to said Mayor and not having received any notice of veto in accordance with the provisions of the City Charter, the said Administrative Resolution is hereby declared to have been duly passed and to have the same effect as if it had been timely executed by the Mayor.

It is so certified this 6 day of January, 1981.

Carol Martin
Carol Martin, Clerk

CITY OF SUGAR HILL
CERTIFICATE OF CLERK

Comes now Carol Martin, the undersigned Clerk of the City of Sugar Hill, who does hereby certify that on December 8, 1980, the attached Ordinance captioned:

"An Ordinance to Amend the Sugar Hill Cablevision Ordinance by Amending Article VII to Provide for a Different Time for Completion of the System" was duly delivered and presented to the Honorable George O. Haggard, the then Mayor of the City, that the said Mayor did, within ten days from December 8, 1980, return said original Ordinance to the undersigned with a verbal indication that he would not affirmatively sign said ordinance, and would not veto it. More than 10 days having elapsed since the delivery of said ordinance to said Mayor and not having received any notice of veto in accordance with the provisions of the City Charter, the said Ordinance is hereby declared to have been duly passed and to have the same effect as if it had been timely executed by the Mayor.

It is so certified this 6 day of January, 1981.

Carol Martin
Carol Martin, Clerk

ORDINANCE

AN ORDINANCE TO ESTABLISH A NON EXCLUSIVE 'CABLE TELEVISION FRANCHISE FOR THE CITY OF SUGAR HILL, TO NAME SUGAR HILL CABLEVISION, INC., AS A FRANCHISEE, TO DEFINE CERTAIN WORDS AND PHRASES USED OR USEFUL IN THE UNDERSTANDING AND INTERPRETATION OF THIS ORDINANCE, TO ESTABLISH A TERM FOR THE FRANCHISE, TO REGULATE THE TRANSFER OF THE ASSETS OF THE FRANCHISEE USED OR USEFUL IN CONNECTION WITH THE OPERATION OF THE FRANCHISE; TO AUTHORIZE THE EXECUTION OF A CONTRACT WITH SUGAR HILL CABLEVISION, INC.; TO DESIGNATE A CONSTRUCTION SCHEDULE AND CONSTRUCTION STANDARDS FOR THE FRANCHISEE; TO DESCRIBE THE CABLE TELEVISION SYSTEM FOR THE CITY AND THE QUALITY OF SERVICE; TO PROVIDE FOR SERVICE TO SCHOOLS, PUBLIC BUILDINGS AND CHARITABLE INSTITUTIONS; TO PROVIDE FOR INSURANCE AND INDEMNIFICATION BY THE FRANCHISEE; TO PROVIDE FOR SUBSCRIBER RATES AND FRANCHISE FEES; TO PROVIDE FOR ENFORCEMENT OF THE FRANCHISE AGREEMENT; TO PROVIDE FOR SUBSEQUENT REGULATION OF CABLE TELEVISION WITHIN THE CITY; TO PROVIDE FOR THE MAINTAINANCE OF A BUSINESS OFFICE BY THE FRANCHISEE WITHIN THE CITY AND A PROCEDURE FOR HANDLING SUBSCRIBER COMPLAINTS; TO PROVIDE FOR FORFEITURE OF THE FRANCHISE BY THE FRANCHISEE UNDER CERTAIN CONDITIONS HEREIN SET FORTH; TO PROVIDE FOR CERTAIN WAVIERS BY THE FRANCHISEE; AND TO PROVIDE OTHER PROVISIONS AND TERMS NOT INCONSISTENT WITH THE ABOVE.

Be and it hereby is Ordained by the Council of the City of Sugar Hill as follows:

ARTICLE I. NAME

The name of the Ordinance shall be the Sugar Hill "Cable Television Ordinance."

ARTICLE II. EFFECTIVE DATE

This Ordinance shall become effective immediately following its written acceptance by the Mayor following passage after its second reading at a regular Council Meeting.

ARTICLE III. GRANT OF FRANCHISE

It having been duly determined after notice to all interested parties, after several public hearings and presentations and regular council meetings, after the appointment of a special committee of councilpersons, and a favorable report from such committee that the granting of a franchise to Sugar Hill Cablevision, Inc., to construct, operate and maintain a cable television system in the City is in the best interest of the citizens of the City, the right, privilege and non-exclusive franchise to construct, operate and maintain such a system in the City is hereby granted, subject to the provisions of this Ordinance, any subsequently properly passed Amendments to this Ordinance, to the contract to be executed and entered into between the City and the Franchisee, and to any additional agreements and obligations entered into by Franchisee in connection herewith.

ARTICLE IV. DEFINITIONS

(1) "Access Channels" shall mean those channels which by terms of this Ordinance or the Franchise Agreement are required to be kept available by the Franchisee for partial or total dedication to public access, or local government access.

(2) "Cable Communication System", "Cable System", "CATV" or "System" shall mean a system of coaxial cables or other electrical conductors and equipment used or to be used to originate or receive television or radio signals directly or indirectly off the air and to transmit such signals via cable to subscribers who are residents of the City for a fixed or variable fee, including the origination, receipt, transmission, and distribution of voices, sound signals, pictures, visual images, digital signals, telemetry, and any other type of closed circuit transmission by means of electrical impulses, whether or not directed to originating signals or receiving signals off the air.

(3) "City" shall mean the City of Sugar Hill, Georgia, and all the territory within its existing and future territorial corporate limits.

(4) "Franchise" shall include this franchise and all rights, powers and privileges thereunder

(5) "Franchise Agreement" means the agreement between the City and the Franchisee made pursuant to this Ordinance.

(6) "Franchisee" shall mean Sugar Hill Cablevision, Inc. and shall include all persons having any rights, powers, privileges, duties, liabilities or obligations under the Franchise Agreement, and also all persons having or claiming any title or interest in or to the System, whether by reason of the Franchise itself or otherwise.

(7) "Gross Subscriber Revenues" shall mean those revenues derived from the supplying of regular subscriber service within the City, including but not limited to, (a) monthly service charges and fees for regular cable benefits including the transmission of broadcast signals, pay television, and access and origination channels if any, (b) installation fees or reconnect charges, (c) revenues derived from per-program or per-channel charges, leased channels, or advertising, and (d) any other income derived from the System.

(8) "Pay TV" shall mean an arrangement under which a charge is made to a subscriber for receiving a particular television program or series of programs.

(9) "Public Agency" shall mean an agency which is supported wholly, or substantially, by public funds.

(10) "Subscriber" shall mean a natural person, corporation, partnership, association, trust or other legal entity whose premises are located within the City and are physically connected by cable to the System so as to receive any transmission from the System.

(11) "Subscriber Service Drop" shall mean the cable connection between the Franchisee's cable distribution lines to a Subscriber's premises.

(12) "User" shall mean a person utilizing a System channel as a producer, for purposes of production of or transmission of material, or as a subscriber, for purposes of receipt of material.

ARTICLE V. DURATION AND ACCEPTANCE OF FRANCHISE

(1) The Franchise herein granted to Franchisee and the rights, privileges, and authority granted in connection therewith shall take effect and be in force from and after the effective date of this Ordinance and shall continue in force and effect for a term of fifteen (15) years; provided that within thirty (30) days after the effective date of this Ordinance Franchisee shall file with the City Clerk its unconditional acceptance of this Franchise and its promise to comply with and abide by all provisions, terms, and conditions of same. Such acceptance and promise shall be in writing duly executed and sworn to, by or on behalf of Franchisee before a Notary Public or other officer authorized by law to administer oaths.

(2) Should Franchisee fail to comply with subsection (1) above, it shall acquire no rights, privileges, or authority under this Franchise whatever.

(3) Franchisee shall have the option to request a renewal of this Franchise for an additional term of fifteen (15) years, not more than two (2) years prior to its expiration. Should Franchisee desire to exercise this option, it shall notify the City in writing of same not more than two (2) years and no less than six (6) months prior to expiration of the current term of the Franchise. Upon exercise of this option by the Franchisee, the City shall conduct a full, open and public renewal proceeding upon prior notice and opportunity for all interested parties to be heard and shall thereafter, in the sole discretion of the Mayor and Council, renew the Franchise upon such terms and conditions as they deem appropriate or refuse to renew.

ARTICLE VI. RESTRICTION ON SALE OR TRANSFER

(1) The Franchisee shall not sell or transfer the physical assets of the System nor transfer any rights under this Franchise without prior written approval of the Mayor and Council of the City. Said approval shall not be withheld without cause. No such sale or transfer shall in any event be effective until the vendee, assignee or lessee has filed in the Office of the City Clerk an instrument, duly executed, reciting the fact of such proposed sale, assignment or lease, accepting the terms of the Franchise, agreeing to perform all the conditions thereof, and furnishing the City such additional information about such proposed transferee, assignee or lessee and the proposed transaction as the City may request. The Franchisee may not pledge, mortgage, or place in trust its plant, System or equipment to any person or firm for the purpose of raising capital or for the purpose of securing any debt of the Franchisee, without obtaining such prior formal approval of the Mayor and Council, and the Franchisee furnishes to the City Clerk detailed information concerning any such proposed transaction.

(2) Prior written approval of the City Council shall be required before ownership or control of more than 50% of the right of control of Franchisee is acquired by a person, or group of persons acting in concert, none of whom already own or control 50% or more of such right of control, singularly or collectively. By its acceptance of this Franchise, Franchisee specifically covenants and agrees that any such transfer of controlling interest in its shares of stock without prior written approval of the City Council shall constitute a violation of this Franchise by the Franchisee.

ARTICLE VII. CONSTRUCTION SCHEDULE

(1) Franchisee shall complete the System within the corporate boundaries of the City, as the boundaries existed on January 1, 1980, within one (1) year from the effective date of this Ordinance. Franchisee agrees to extend service to any area annexed by the City within one (1) year of such annexation. The Franchisee shall not be obligated to extend service to any annexed area which does not contain at least fifty five (55) potential subscribers per mile of plant necessary to serve the area. If service is not provided to an area due to population sparsity and it later achieves the necessary population density, then the Franchisee shall extend service to that area within one (1) year of the determination of the required density.

(2) Concurrently with the execution of the Franchise Agreement, the Franchisee shall submit a construction schedule which shall reflect the Franchisee's plans for construction of the System. The schedule shall include all times required for obtaining the governmental licenses and permits. If construction is delayed through the fault of parties other than the Franchisee, including but not limited to the failure of any governmental agency to issue any permit or license within the time projected on the construction schedule, then the remainder of the schedule may be modified, with the prior written consent of the City, to reflect this delay.

ARTICLE VIII. CONSTRUCTION STANDARDS

(1) All of the Franchisee's plant and equipment including but not limited to the antenna site, head-end and distribution system, towers, house connections, structures, poles, wire, cable, coaxial cable, fixtures and appurtenances shall be installed, located, erected, constructed, reconstructed, replaced, removed, repaired, maintained and operated in accordance with good engineering practices, performed by experienced pole-line construction crews and so as not to endanger or interfere with the safety of any persons or property, or to interfere with improvements the City may deem proper to make, or to interfere in any manner with the rights of any property owner, or to unnecessarily hinder or obstruct pedestrian or vehicular traffic on public properties. Further, all such plant and equipment and all construction shall meet all relevant specifications of the Federal Communication Commission and other applicable federal, state, and local regulations.

(2) Any opening or obstructions or disturbances of the streets, public ways, or other municipal properties made by the Franchisee in the exercise of its rights under the Franchise Agreement shall be done in compliance with the Statutes and Ordinances which regulate work in the public ways of the City. Further, the Franchisee expressly agrees to install the System underground in the City where all other public utilities are installed underground.

(3) The Franchisee shall at its expense, protect, support, temporarily disconnect, relocate in the same street or other public place or municipal property, any property of Franchisee when required by the City Council or its designee by reason of traffic conditions, public safety, street vacation, freeway, and street construction, change or the establishment of street grade, installation of sewers, drains, water pipes, power lines, signal lights, and tracks and other type structures or improvements by public agencies.

(4) The Franchisee shall, on the request of any private party holding an appropriate permit issued by the City, temporarily raise or lower its lines to permit the moving of any building or other structure, and the actual expense of the same shall be paid by the party requesting the same.

ARTICLE IX. DESCRIPTION OF SYSTEM

(1) The system authorized by this Ordinance shall be capable of providing at least twenty-four (24) channels of video service and shall be constructed and maintained in accordance with the latest technical standards of the Federal Communications Commission.

(2) The Franchisee shall have and maintain a sufficient supply of material at its local office to assure proper maintenance and repair within a reasonable period of time.

ARTICLE X. QUALITY OF SERVICE

During the terms of this Franchise, the Franchisee shall furnish to all persons desiring the service offered (subject only to the specifications of this Ordinance) and paying for the same, a wire service capable of producing as good a quality of television picture or reception as may be practicable from time to time, and essentially, of the same quality as received at the antenna site. The Franchisee shall from time to time make all reasonable and practicable betterment of said services as improvements in the techniques of the carrying of television signals shall warrant as well as in the elimination of objectionable radio interferences.

ARTICLE XI. SERVICE TO SCHOOLS, PUBLIC BUILDINGS, AND CHARITABLE INSTITUTIONS

The Franchisee shall furnish to each school, public building, or charitable institution within its coverage area of the franchise area, as energized trunk lines are available, cable television service without charge therefor. The Franchisee shall be required to install such equipment to provide service to said buildings, but shall not be required to provide internal wiring or connections for such service.

ARTICLE XII. INSURANCE AND INDEMNIFICATION

(1) The Franchisee shall indemnify and hold harmless the City at all times during the Franchise and any renewal term thereof, as a result of the grant of this Franchise. Such indemnification shall be for but not limited to, damages arising out of copy-right infringements, as well as the installation, operation or maintenance of the System.

(2) The Franchisee shall maintain insurance with a reputable company or companies licensed to do business in the State of Georgia to protect the City and the Franchisee from any and all claims, injury, or damage to the persons or property, both real and personal, caused by the construction, erection, operation, or maintenance of any aspect of the System. The amount of such insurance shall be not less than:

General Liability Insurance

Bodily injury per person	\$300,000.00
Bodily injury per occurrence	\$1,000,000.00
Property damage per occurrence	\$100,000.00
Property damage, aggregate	\$300,000.00

Automobile Insurance

Bodily injury per person	\$100,000.00
Bodily injury per occurrence	\$300,000.00
Property damage per occurrence	\$300,000.00

Workman's Compensation

Workman's Compensation Insurance shall be maintained as required by the laws of the State of Georgia.

(3) A certificate showing that such coverage has been obtained and is currently in force and effect shall be filed with the City Clerk prior to the commencement of construction by the Franchisee and within thirty (30) days of the anniversary date of the policy in each and every year of the Franchise.

ARTICLE XIII. SUBSCRIBER RATES

(1) The rates and charges made to subscribers hereunder shall be fair and reasonable and no higher than necessary to meet all costs of service (assuming efficient and economical management), including a fair return on the original cost. This standard shall control the City Council's decisions dealing with increases and reductions in rates.

(2) The Franchisee may, at any time, petition the City for an increase in fee, setting forth the proposed fee increase and the reasons therefor. The City shall, upon receipt of such petition hold a full public hearing before the Council on said petition, said hearing to be held not more than forty five (45) days after the petition is filed. At such hearing, all interested parties may present evidence in support of or in opposition to the proposed fee increase. The Franchisee shall have the burden of proving the need for any increase in fees. The City shall then either approve or disapprove said petition in whole or in part, and shall give their reasons therefor.

(3) The Franchisee shall, in connection with any such petition for increase in fee, at its expense, cause such notice as may be reasonably required by the City Council to be published in such local newspaper as is then designated by the Council advising of the filing of the petition and of the time, date and place when a public hearing will be held thereon.

ARTICLE XIV. FRANCHISE FEES

(1) During the term of this Franchise, the Franchisee shall pay to the City an annual Franchise Fee in the amount of three percent (3%) of the Franchisee's gross subscriber revenues per year from all cable services in the City (including all forms of consideration, such as initial lump sum payments).

(2) Notwithstanding the provisions of paragraph one (1) of this section, if the Federal Communications Commission, or its successors, shall during the term of this Franchise amend its regulations to allow the ordinary fee for cable television franchises to be other than three percent (3%) of the Franchisee's gross revenues per year, then the annual fee shall be the highest figure authorized, without a special showing, by the regulations.

(3) The Franchisee shall file with the City, within sixty (60) days after the expiration of each calendar year during the period that the Franchise is in effect, a statement showing the monthly Gross Subscriber Income within the City during the previous year. The statement shall be certified as correct by an officer of the Franchisee. The Franchisee shall, at the time of the filing of the statement, pay to the City the required Franchise Fee.

(4) The Franchisee shall make its books and records available to City during regular business hours for examination by City at any time City may request same. In addition, the Franchisee shall, upon written request by City, which request must be made by no later than October 1 of the affected year, obtain, at the expense of the Franchisee, and furnish to City a certified financial statement prepared by a Certified Public Accountant for any calendar year's transactions so designated by the City, provided such certified statement cannot be required of the Franchisee more frequently than once each three years.

ARTICLE XV. ENFORCEMENT

Failure of City from time to time to enforce or insist upon full compliance with any of the terms of this Franchise shall not operate as or constitute a general waiver or relinquishment of any of such terms or conditions, but the same shall be and remain at all times in full force and effect.

ARTICLE XVI. SUBSEQUENT REGULATION

The right is hereby reserved in the City, by Ordinance, to adopt in addition to the provisions herein contained and in addition to other existing applicable ordinances, such additional regulations as it shall find necessary in the exercise of its municipal powers or to amend the terms and provisions of this Ordinance.

ARTICLE XVII. BUSINESS OFFICE AND SUBSCRIBER COMPLAINTS

The Franchisee shall maintain a business office within the corporate limits of the City during the term of the Franchise, which office shall be open to the public not less than forty (40) hours each week except weeks containing holidays and shall be staffed by one or more agents of the Franchisee authorized to receive payments, sign up new subscribers, investigate and resolve all complaints regarding System operation. In addition to the above, the Franchisee shall maintain a twenty four (24) hour complaint network to receive consumer complaints and to dispatch emergency repair personnel.

Notice in writing of the procedures for reporting and for resolving complaints will be given to each Subscriber at the time of initial subscription to the system.

ARTICLE XVIII. FORFEITURE OF FRANCHISE

(1) In addition to all other rights and powers pertaining to the City by virtue of this Franchise or otherwise, the City reserves the right to terminate and cancel this Franchise and all the rights and privileges hereunder, in the event the Franchisee:

- (a) Violates any provision of this Franchise or any rule, order, or determination of the City or City Council made pursuant to this Franchise, except where such violation is made without fault, or through excusable neglect;
- (b) Becomes insolvent, unable or unwilling to pay its debts, or is adjudged a bankrupt;
- (c) Attempts to evade any of the provisions of this Franchise or practices any fraud or deceit upon the City;
- (d) Fails to secure necessary license or permit within six (6) months of the acceptance of this franchise;
- (e) Fails to exhibit substantial progress toward the completion of the construction of the system for a period of three consecutive calendar months; or
- (f) Fails to complete construction under this Franchise within twelve (12) months of the issuance of this Franchise.

(2) Such termination and cancellation shall be by Ordinance duly adopted after reasonable notice to the Franchisee and an opportunity for the Franchisee to be heard. Such notice shall state the nature of the complaint against the Franchisee and the time, date and place for the Franchisee to be heard. In the event that such termination and cancellation depends upon a finding of fact such finding shall be made by the City Council and its findings shall be conclusive.

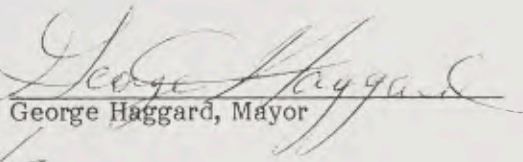
ARTICLE XIX. FURTHER AGREEMENT AND WAIVER BY FRANCHISEE


The Franchisee shall abide by all provisions of this Franchise and may not at any future time set up as against the City or the City Council the claim that the provisions of this Franchise are unreasonable, arbitrary, or void.

ARTICLE XX. SEVERABILITY

If any section, sentence, clause, phrase, word or regulation of this Ordinance is for any reason held to be illegal, invalid, unconstitutional, or void, all other sections, sentences, clauses, phrases, words, or regulations not so held shall be and remain in full force and effect.

It is so Ordained by the Mayor and Council of the City of Sugar Hill, a quorem being present at a first reading held on December 10, 1979 and a second reading held on January 14, 1980.


George Haggard, Mayor

ATTEST: 
ASST City Clerk

	Millage Rate (\$100,000 home)	Sewer Rate (10,000 gal used)	Sewer Tap	Water Rate (10,000 gal used)	Water Tap	Gas Rate (25 ccf/therms)	Gas Tap	Electric	Sanitation	Trash	Utility Deposit	Building Permits
Gwinnett County	35.2 \$1408	\$2.80/1000 \$28.00	\$791.00 3/4"	\$6.25 Meter+ \$2.35/1000 \$29.75	\$791.00 3/4"	\$8.87 base+\$.68/therm \$26.02 Atlanta Gas Light	\$5.05/ft of line with credits for gas appliance	Ga Power J.E.M.C Sawnee E.M.C	Waste Mgt \$15.95/month Paid Quarterly	Charged at Pickup \$25.00 min	\$50.00 Sewer \$25.00 Septic	\$6.00/\$1000 cost of construction worth based on 41.44 X amount of heated sq/ ft + \$25.00 C.O
Sugar Hill	4.0 \$160	\$2.50 base+ \$2.00/1000 \$22.50	\$2500 3/4"	\$6.48 0-1000+ \$2.75/1000 \$31.25	\$750 3/4"	\$6.13 base+ \$.685/ccf \$24.41	\$225 (incl 100ft line)	Ga Power	\$7.35 + Free Recycling	Free	\$100 Gas \$50 Water	\$.20/heated sq.ft + \$25 C.O
Duluth	5.5 \$220	Gwinnett County	Gwinnett County	Gwinnett County	Gwinnett County	Atlanta Gas Light	Atlanta Gas Light	Ga Power	\$16.60/20 bags curbside Pickup	incl. in Sanitation Costs	Gwinnett County	\$6.00/\$1000 cost of construction worth based on 41.44 X amount of heated sq/ ft + \$25.00 C.O
Dacula	6.0 \$240	Gwinnett County	Gwinnett County	Gwinnett County	Gwinnett County	Atlanta Gas Light	Atlanta Gas Light	Ga Power	\$6.00	Free	\$50 Homeowners \$75 Renters	\$3.00/1000 cost of construction worth based on \$45 X amnout of heated sq.ft. + \$25.00 C.O
Suwanee	2.5 \$100	Gwinnett County	Gwinnett County	0-3000 - \$5 3001-6000 - \$1/1000 6001-15000 - \$1.50/1000 15001 up - \$1.75/1000 \$15.50	\$500	Atlanta Gas Light	Atlanta Gas Light	Ga Power	Not Available	Not Available	\$10 Homeowner \$25 Renter	\$.19/sq.ft + \$25 C.O.
Buford	17.0 \$680	1/2 water bill \$5.50	\$1500	\$5 0-4000 \$1/1000 after \$11.00	\$750	\$6.65/decatherm \$5.00 min \$16.62	\$225	City	\$2.00	Free	\$160 Gas \$160 Water \$20 Water \$10 Renters	\$5/1000 cost of construction + \$25.00 C.O
Lawrenceville	3.0 \$120	Gwinnett County	\$816	\$4.84 0-1000 \$2.17/1000 after \$22.20	\$540	Rate \$4.78/mcf ★ AD: \$11.95 5.78/mcf outside cust. (majority of customers)	\$150 (free if have gas appliances)	City	\$6.00 (\$2.50 Seniors)	Free	\$100 Gas \$125 Gas, Water, Sewer no deposit required for homeowners in city limits	\$236/\$100,000 const cost \$100 C.O deposit - returned after final inspection
Lilburn	3.75 \$150	Gwinnett County	Gwinnett County	Gwinnett County	Gwinnett County	Atlanta Gas Light	Atlanta Gas Light	Ga Power	Free	Free	Not Available	\$.14/heated sq.ft \$.06/unheated sq.ft + \$25 C.O.
Snellville	6.0 \$240	Gwinnett County	Gwinnett County	Gwinnett County	Gwinnett County	Atlanta Gas Light	Atlanta Gas Light	Walton E.M.C	\$31.50/Qtr \$10.50/Month	Free	Not Available	\$.175/heated sq/ft + \$25 C.O.

*Note Atlanta Gas Light has several rate adjustments which are added depending on seasonal budgeting

CALLED COUNCIL MEETING
SATURDAY, FEBRUARY 5, 1994
6:00 P.M.

A G E N D A

- A) Executive Session with the City Attorney to Discuss Personnel

MAYOR & COUNCIL MEETING
MONDAY, FEBRUARY 14, 1994
NORTH GWINNETT HIGH SCHOOL
7:30 P.M.

A G E N D A

Meeting called to order.
Invocation and pledge to the flag.
Reading of past minutes.

Committee Reports

- A) Planning & Zoning Board
- B) Appeals Board
- C) Recreation Board
- D) Budget & Finance
- E) Solid Waste

Old Business

- A) Consideration of Citizen's Request for Removal of a Public Official
- B) Park Vandalism
- C) Approval of New Policy for Reserving Community Center - Council Member Spradlin
- D) Appointments to the Planning and Zoning Commission - Council Member Stanley
- E) Consider Name Change for Old Atlanta Highway and White Street - Council Member Stanley
- F) Authorize Funds for High Pressure Gas Line Extension - Ken Crowe
- G) Appoint 1994 Sugar Hill Festival Committee
- H) Cable Television Recording of Council Meetings - Council Member Wright

Citizens Comments

New Business

- A) Request for Beer License
- B) Public Hearing - Zoning Ordinance Amendment - Section 609
- C) Appointment of Acting City Manager - Council Member Spradlin
- D) Consolidate the Positions of City Manager and Finance Director into One Position - Council Member Stanley
- E) Approval of Ordinance for the Duties of the City Manager - Council Member Spradlin
- F) Approve Advertisements for New City Manager and City Clerk - Council Member Stanley
- G) Dedication of Ballfield at Park - Jerry Gober
- H) Adoption of the GMA Pooled Lease Resolution
- I) Adoption of CDBG Resolution for 1994 Funds
- J) Announce Mayor and Council to Meet with Planning & Zoning Board and Board of Appeals on February 21, 1994 at 7:30 p.m. - Council Member Stanley
- K) Purchase of City Marshall's Vehicle
- L) Raise Residential Sanitation Rate to \$10.00 per month - Council Member Stanley
- M) Revise Budget to Impound Landfill Revenues - Council Member Stanley

MAYOR & COUNCIL MEETING
MONDAY, FEBRUARY 14, 1994
NORTH GWINNETT HIGH SCHOOL
7:30 P.M.
AGENDA, CONT'D.
PAGE 2

New Business, Cont'd.

- N) Initiate New Request to Postmaster General that Sugar Hill be Assigned its Own Zip Code Number - Council Member Stanley
- O) Put Zip Into Sugar Hill - Kevin R. Smith (Council Member Wright)
- P) Discuss the Creation of an Economic Development Commission for the City of Sugar Hill - Council Member Stanley
- Q) Bring Codification of Codes and Ordinances In-house and Cancel Codification Service - Council Member Stanley
- R) Request for Proposal for Special Audit of the Golf Course/Wastewater Treatment Facility Construction Project - Council Member Spradlin
- S) Employee Parking Signs at City Hall - Council Member Wright

City Manager's Report

City Clerk's Report

Director of Golf's Report

Council Reports

Citizens Comments

Adjournment

MAYOR & COUNCIL MEETING
MONDAY, FEBRUARY 14, 1994
NORTH GWINNETT HIGH SCHOOL
7:30 P.M.

M I N U T E S

Notice posted at City Hall by 12:00 p.m. on Friday, February 11, 1994.

This meeting was held at the auditorium of North Gwinnett High School as requested by Mayor Webster because of the anticipated high attendance at the meeting.

In attendance: Mayor Gary Webster, and Council Members Reuben Davis, Charles Spradlin, Jim Stanley, and Jon Wright.

Meeting called to order at 7:32 p.m. by Mayor Webster.

Invocation given by Council Member Spradlin followed by the pledge to the flag.

Minutes

Jim Stanley moves to approve last months minutes. Second to the motion by Council Member Spradlin. Vote unanimous.

Planning and Zoning Board

Council Member Stanley reports that there was no Planning and Zoning Board Meeting held last month.

Appeals Board

Council Member Stanley reports that there was no Appeals Board Meeting held last month.

Recreation Board

Council Member Davis reports that the spring softball league will be registering on March 7th, at 7:00 p.m. He also states that the broken bridge reported at last months meeting has been or is in the process of being repaired.

Budget and Finance

Council Member Wright reports that he has nothing at this time due to the unexpected resignation of Sandra Richards. He expressed his concern over the filings and legal complaints putting an unnecessary burden on the budget and strain on the Council Members.

Solid Waste

Council Member Spradlin states that after last months motion to have Stephen O'Day reexamine the city's position with the Solid Waste Management Plan and the Restated Lease Agreement with Mid-

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America, he sent Mr. O'Day a letter requesting his service and sent him all the related information on January 24, 1994. He states that they have set a meeting for Tuesday, February 15th at 6:30. Mayor Webster states that this time is not convenient to Council Members Davis or Bailey. Council Member Spradlin also states that the city has received a letter from Mid-America requesting to know the city's current status with the Solid Waste Management Plan and the Restated Lease Agreement and he feels that they should not meet with Mid-America until they have met with Mr. O'Day.

Letter from Council Member Bailey

A letter from Council Member Bailey protesting the scheduling of an executive session being held while he is out of town was read by Acting City Clerk Beth Walker and a copy is included with these minutes.

Council Member Davis protest this meeting also.

Council Member Stanley motions to reschedule this meeting for a Saturday and to make it an open meeting. Second to the motion by Council Member Davis. Vote: 3 affirmative, 1 abstained - Council Member Spradlin. Motion carried 3 to 1.

Consideration of Citizen's Request for Removal of a Public Official
City Attorney Lee Thompson states that the State Recall Law preempts the City Charter and the City has no authority in removal of a public official. Council Member Spradlin motions to dismiss. Second to the motion by Council Member Wright. Vote: 3 affirmative, 1 abstained - Council Member Davis. Motion carried 3 to 1.

Park Vandalism

Council Member Spradlin motions to make the four juveniles involved divide the damage cost equally. Second to the motion by Council Member Wright. Vote Unanimous.

Approval of New Policy for Reserving Community Center

Council Member Spradlin motions to adopt the "Policy for the use of the Sugar Hill Community Center". Second to the motion by Council Member Wright. Discussion Held. Vote Unanimous.

Appointments to the Planning and Zoning Commission

Council Member Stanley motions to reappoint Mike Fogerty and Kevin Pugh to new three year terms on the Appeals Board. Second to the motion by Council Member Davis. Vote: 3 affirmative, 1 opposed - Council Member Spradlin. Motion carried 3 to 1.

Council Member Stanley motions for all Council Members to write down five nominees and vote from those. Dies from lack of second.

Council Member Stanley motions for the Mayor to open the floor for nominations and then the council vote from these. Second to the motion for the purpose of discussion by Council Member Wright. Discussion held. Nominations taken, with the understanding that

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the top two candidates will be on the Planning and Zoning Board and the other on the Appeals Board. Vote: Council Member Davis votes for Rose Payne and Jay Asgari, Council Member Wright votes for Rose Payne and Clyde Story, Council Member Stanley votes for Rick January and Jay Asgari, and Council Member Spradlin votes for Rose Payne and Rick January. Rose Payne is appointed to the Planning and Zoning Board and there is a tie between Rick January and Jay Asgari, the nominee with the most votes being appointed to the Planning and Zoning Board. Vote: Council Member Stanley votes for Rick January, Council Member Wright votes for Rick January, Council Member Davis votes for Jay Asgari, and Council Member Spradlin votes for Rick January. Rick January is appointed to the Planning and Zoning Board and Jay Asgari is appointed to the Appeals Board.

Consider Name Change for Old Atlanta Highway and White Street

Council Member Stanley motions to change name to White Line Street. Dies from lack of second. Council Member Wright motions to table where he will have time to talk to the residents on those streets. Second to the motion by Council Member Spradlin. Vote Unanimous.

Authorize Funds for High Pressure Gas Line Extension

Director of Utilities and Development Ken Crowe states that he needs the funds authorized so that Welker & Associates can begin engineering work on this project with the cost cap being \$15,000. He also states that this a budgeted item. Council Member Stanley motions to approve. Second to the motion by Council Member Wright for the purpose of discussion. Discussion held. Vote unanimous.

Appoint 1994 Sugar Hill Festival Committee

After the Council asking for the audiences opinion, Council Member Wright makes a motion to table until Saturdays meeting. Second to the motion by Council Member Stanley. Vote: 3 affirmative, 1 opposed - Council Member Davis. Motion carried 3 to 1.

Ten Minute Recess

Council Member Spradlin motions to recess. Second to the motion Council Member Stanley. Vote: 3 affirmative, 1 opposed - Council Member Wright. Motion carried 3 to 1.

Cable Television Recording of Council Meetings

Council Member Stanley motions to table. Second to the motion by Council Member Spradlin. Vote: 3 affirmative, 1 opposed - Council Member Davis. Motion carried 3 to 1.

Citizen's Comments

Tom Wilson states that he would like Council Members Stanley, Spradlin, and Wright to resign and let Sugar Hill be peaceful again.

Mike Fogarty states that he is still in shock over the recent changes in the management team and would like an account of what this fiasco is going to cost the taxpayers.

Donna Whitaker states that this is her first council Meeting and

DW

she came to see what went on. She also states that we have a dedicated group of people serving our city and they are having a hard time doing so because everyone does not want to respect them. She states that she would like to see the speed limit in Bent Creek Subdivision lowered to 15 miles per hour.

Kathy Pines, of 5193 Creek Lane, states that she understands that Neil Spivey, the manager at the Gwinnett County Water Park allowed Council Members Stanley, Spradlin, and Wright to hold a campaign meeting at the Buford Water Park. She also states that she has sent a letter to Commissioner Tommy Hughes and Chairman of Commissioners Wayne Hill asking if any Gwinnett County Resident can use those facilities to hold a political meeting.

Judy French, Resident, States that she did not think it was very polite for Council Member Stanley to come up to her and her mom at a public restaurant and make a rude comment just because her mom does not have the same political views.

Diane Spivey, 5647 Pinedale Circle, States that she feels that she is not in Sugar Hill, but Sarajevo, where if anyone speaks out or takes a stand they become a target of a political assassin. She also states that everyone needs to put away the State Ethics and the Charter and get out the Bible.

Meg Avery, Resident, States that she would like for everyone to put the newsletter behind them and go on. She states that everyone had a chance to vote, and that malfeasance and human error are two different things. She reminds the Council Members that the residents are watching them. She also states that she would like to see everyone work together and does not want the sanitation rates to go up to \$10.00 per month.

Rose Payne, 980 Old Spring Way, states that she and others worked very hard on the Festival last year and no one came and it was not due to the administration, it was because the community was not interested.

Nancy French, Resident, addresses Council Member Wright stating that it is her constitutional right to file complaints and the complaints are not the only burden on the budgeted legal expenses. She also states that she hopes the written votes taken for the Planning and Zoning/Appeals Boards will be reflected in the minutes.

Kevin Pugh, Resident, states that it is his understanding that when these charges are filed, the accused would pay the legal fees up front and then could come back to the council and ask for reimbursement.

Penny London, Resident, states that she thinks the investment we put into Stephen O'Day was a good one.

Request for Beer License

(Handwritten initials)

Karim Jetha, the new owner of Lex Cate's Food Shop request a Beer License. Council Member Stanley motions to approve at closing. Second to the motion by Council Member Wright. Vote Unanimous.

Zoning Ordinance Amendment - Section 609

Director of Utilities and Development Ken Crowe states that the Planning and Zoning Board is sending this to the Mayor & Council for their approval. He states that presently the city does not allow garage sale signs and this amendment would allow 6 signs, with valid issuance of permit, signs shall not exceed 24" X 36", permit number must be visible on sign, signs must be removed by permit applicant, and the signs can not be placed at the intersection of Nelson Brogdon Boulevard and Peachtree Industrial Boulevard. Council Member Stanley makes a motion to approve. Second to the motion by Council Member Wright. Vote unanimous.

Appointment of Acting City Manager

Council Member Spradlin motions to table. Second to the motion by Council Member Wright. Table voted down. Council Member Stanley motions to have a called meeting on Saturday, the 19th to discuss appointing Acting City Manager. Second to the motion by Council Member Spradlin. Vote: 3 affirmative, 1 abstained - Council Member Davis. Motion carried 3 to 1.

Appointment of Acting City Clerk

Council Member Stanley states that according to the charter, they have to appoint an Acting City Clerk immediately because there are official duties that have to be performed by a City Clerk. Council Member Stanley motions to appoint Beth Walker, Acting City Clerk. Second to the motion by Council Member Davis. Vote Unanimous.

Consolidate the Positions of City Manager and Director of Finance

Council Member Wright motions to table. Dies from lack of second. Council Member Stanley motions to attempt to hire a City Manager and City Clerk that can together handle the job of finance and if we are successful then we can consolidate the three positions into two. If we are not successful then we can look for a Director of Finance. Dies from lack of Second. Council Member Davis motions that we keep a Manager, Clerk and Director of Finance. Second to the motion by Council Member Wright. Vote: 2 affirmative, 2 opposed. Mayor Webster votes affirmative. Motion carried 3 to 2.

Approval of Ordinance for the Duties of City Manager

Council Member Spradlin motions to table. Second to the motion by Council Member Wright. Vote Unanimous.

Approve Advertisements for New City Manager and City Clerk

Council Member Stanley motions that we advertise in the GMA newspaper, the ICMA newsletter, and locally and we will accept applications through March 31, 1994. Second to the motion by Council Member Spradlin. Vote Unanimous.

Dedication of Ball Field at Park

Mr. Gober is not present. Council Member Wright motions to table

BW

until the March Council Meeting. Second to the motion by Council Member Spradlin. Vote Unanimous.

Adoption of the GMA Pooled Lease Resolution

Council Member Stanley motions that the Mayor may execute on behalf of the city. Second to the motion by Council Member Davis. Vote Unanimous.

Adoption of the CDBG Resolution for 1994 Funds

Council Member Stanley motions that the Mayor may execute on behalf of the city. Second to the motion by Council Member Spradlin. Vote Unanimous.

Mayor Webster announced that the Mayor and Council will meet with the Planning and Zoning Board and the Appeals Board on February 21, 1994 at 7:30 p.m.

Purchase of City Marshall's Vehicle

Council Member Spradlin motions to table. Second to the motion by Council Member Wright. Vote: 3 affirmative, 1 opposed - Council Member Davis. Motion carried 3 to 1.

Raise Residential Sanitation Rates

Council Member Spradlin motions to table. Second to the motion by Council Member Wright. Vote: 3 affirmative, 1 opposed - Council Member Davis. Motion carried 3 to 1.

Revise Budget to Impound Landfill Revenues

Council Member Stanley states that we need to impound these funds and deposit them in an interest bearing account. He also states that we will need to adjust our budget. Council Member Stanley motions that we do impound these funds. Second to the motion by Council Member Spradlin. Vote Unanimous.

Zip Code for Sugar Hill

Council Member Stanley motions to initiate Sugar Hill getting their own Zip Code. Second to the motion by Council Member Wright for the purpose of discussion. Discussion held. Vote Unanimous.

Creation of an Economic Development Commission

Council Member Stanley states that we need a group of people actively promoting Sugar Hill and that Marion Buice has offered to serve. Council Member Stanley motions to formally create a five member board to promote business and industry in our area and to accept Mr. Buice offer to help. Second to the motion by Council Member Spradlin for the purpose of discussion. Discussion held. Vote Unanimous.

Bring Codification of Codes and Ordinances In House

Council Member Stanley states that we are spending a significant amount of money for this service and it is only being updated yearly, therefore we are not staying up to date. Council Member Stanley motions to immediately cancel this service and bring it in house. Second to the motion by Council Member Wright for the

purpose of discussion. Discussion held. Vote Unanimous.

Request for Proposal for Special Audit of the Golf Course/Wastewater Treatment Facility Construction Project

Council Member Spradlin motions that we send this RFP out to several auditing firms. Second to the motion by Council Member Stanley with the understanding that it is only for the solicitation of proposals at this time, not a specific amount of money. Council Member Wright ask if he could have this week to review the RFP. Council Member Spradlin withdraws original motion. Council Member Spradlin motions to table. Second to the motion by Council Member Wright. Vote Unanimous.

Employee Parking Signs at City Hall

Council Member Wright states that to service the residents better he would like the Employee Only parking signs be taken down at City Hall. Council Member Wright motions for the Employee Only Parking signs be taken down at City Hall. Second to the motion by Council Member Davis. Vote Unanimous.

Council Member Stanley states that at public meetings he would like city employees to give up their seats to the residents.

Council Reports

Council Member Stanley states that he would like for everyone in the city to try to get along and give the council a chance.

Council Member Spradlin reads a letter from himself addressed to the Mayor. A copy of this letter is included in the minutes.

Citizen Comments

Nighta Davis, Resident, states that she would like the audit turned over to the District Attorney's office. A copy of this letter is included in these minutes.

Mike Fogarty, Resident, states that he would also like to see everyone get along, but he does not like being labeled a sore loser for standing up for what he believes. He also states that he wants the council to succeed and for the city to get back together, but he is concerned over the cost of Kathy Williamson's settlement and the audit.

Dawn, Resident, states that she would like the Economic Development Commission to appoint people who are opposed to alot of economic development and she would like to see Sugar Hill stay rural.

Diane Spivey, Resident, states that the Citizen Comment time should be used to address issues and not for personal attacks.

Tom Wilson, Resident, states that he recalls Council Member Stanley comparing Sugar Hill to Dunwoody, and with what his company made off the Golf Course maybe he could move to Dunwoody and let us get back to peace and quiet. He also ask Council Member Stanley "Why don't you just resign?"

BW

City Attorney Lee Thompson states that he needs a motion for the city to allocate funds in the amount of \$5000.00 for 100 hours of consulting from Former City Manager, Kathy Williamson to be done between now and July 31, 1994. Council Member Stanley motions to approve. Second to the motion by Council Member Wright. Vote Unanimous.

Council Member Stanley states that he has been in touch with Former City Manager Cliff Wilkerson who has offered his services on a hourly basis.

Increase in City Clerks Salary

Council Member Spradlin states that in a previous meeting an increase for the former City Clerk had been passed because she would be the Acting City Manager. Council Member Spradlin motions not to increase the City Clerks salary. Second to the motion Council Member Wright. Vote Unanimous.

City Attorney Lee Thompson confirms that the Homestead Exemption Increase is for the Elderly and Disabled. Mayor Webster and Council Member Stanley state that it will only apply to those over 65.

Adjournment

Council Member Wright moves to adjourn the meeting. Second to the motion by Council Member Spradlin. Vote Unanimous.

Meeting Adjourned at 10:58 p.m.

Beth Walker

BW

Steven C. Bailey
Council Member, City of Sugar Hill
Sugar Hill, GA 30518

February 12, 1994

To: Mayor and Council
City of Sugar Hill

Dear Sirs;

I writing this letter to be read at the Council Meeting of February 14, 1994. This is to formally protest the scheduling of the Executive Session for Tuesday, February 15, 1994. Due to the sensitive nature this meeting, I prefer to be present to hear the opinions of the environmental attorney, Mr. Stephen O'Day personally, and not by interpretation of any minutes or reports from other members in attendance.

Further, my understanding of the original motion that allocated the funds for such a legal opinion, was that Mr. O'Day's task was to examine the City's position with the Solid Waste Management Plan as to its conformity to the Restated Lease Agreement, not to render an opinion as to the validity of the Restated Lease Agreement or its terms.

Also, I question the legality of such a meeting, if held, can be conducted under the privilege of Executive Session. Are we under some pending litigation concerning the Solid Waste Management Plan? I know of only the lawsuit by H.O.P.E., Inc. and others that are contesting the Restated Lease Agreement, not the Solid Waste Management Plan. A matter of this magnitude deserves to be heard by all the people and Mr. O'Day's opinion, whatever it may be, should be likewise be heard by all, including this Council Member.

If this meeting is held, irrespective of my formal request to postpone, I request that no action be taken, so that all may participate.

Additionally, pursuant to agreements made at the February 1, 1994 Work Session and in accordance with the Mayor's own statements, all matters relating to the budget and appropriations should be made with the entire Council present. Therefore, I ask you to table all such related items and schedule a meeting preferably, on a Saturday, so that all council members may attend. There are several, specific items I desire a "Motion to Table" under New Business: labeled K, L, M, and R. Under Old Business, I'm purposely excluding item F since it is a budgeted item that needs to commence.

It is with deep regret that I can not be present for this Council Meeting, but obligations to my Employer and livelihood require my absence.

Respectfully;


Steven C. Bailey



Charles A. Spradlin
Mayor Pro-tem
5635 Austin Garner Road
Sugar Hill, GA 30518-2101

The Honorable Gary Webster, Mayor
The City of Sugar Hill
4988 W. Broad Street NW
Sugar Hill, GA 30518

February 14, 1994

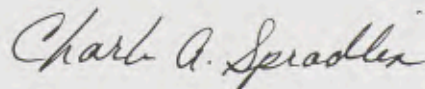
Dear Mayor Webster:

It has become painfully obvious that a few members of our community will stop at nothing to prevent the Sugar Hill City council from executing its duties of office. The most recent "political harassment" measures have been a request submitted for my impeachment from office. I am comfortable that a vote of this kind will never happen with the existing city council but I wanted to take a moment to express my disappointment in this most recent action. It is shameful that people feel the need to constantly harass and badger the people who have sacrificed so much for this city.

One complaint that has been expressed is that I voted to put my self in the Mayor pro-tem seat and did so for a council promotion and monetary gain. Although this couldn't be farther from the truth, I feel it reasonable, at this time, to request that the city council decide, by vote, whether or not I should receive any stipend increase for the pro-tem position. If the Mayor and Council feel that pay is inappropriate then I would also ask that you take back the January check, which included this increase, and reissue one for the regular councilman stipend. I do however promise you that I will do everything in my power to faithfully execute the office of Mayor pro-tem so long as I hold that position.

I know that it has been your expressed desire to "heal the wounds" in Sugar Hill and that you have worked diligently to make that a reality. It is truly unfortunate that we have some people out there who are only disappointed in the results of our November elections and know of no other way to vent their frustration. I can assure you that I will do everything that is legally possible to see to it that this harassment is brought to a end.

Sincerely yours,



Charles A. Spradlin
Mayor Pro-tem



Gentlemen, I would like to address the issue of ethics. Right and wrong is right and wrong. Ms. Spivey, the last time I looked in my Bible ethics was in there and it's the King James Holy Bible.

On this golf course audit instead of doing an audit that cost the taxpayers a lot of money. Mr. Spradlin on several occasions expressed to the press that he wanted a grand jury investigation, so I suggest, gentlemen if you think there is anything wrong with the records you go ahead and call the District Attorney, turn it over to him and let him do a special audit, he'll do it free it won't cost these taxpayers a dime. Give him the records and let him do it and if there's ~~anything~~ a wrong done he's going to find it and if you've got something to hide you want vote for it. I'm going to tell you something now, ethics violations are serious business, they are, and you take them very lightly. You call people political harassers, this side and that side, violations of the law don't have anything to do with political harassment. A violation of the law is a violation of

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The law. A violator of Ethics is a violator of ethics. People do not want to be represented by people who can not stand up and take responsibility for what they did. Gentlemen, you did do something wrong and these people will find out! Thank you.

(Signature)

KEVIN R. SMITH

5060 Sugar Creek Drive
Sugar Hill, Georgia 30518
(404) 271-1617

January 25, 1994

To: Sugar Hill City Council

Subject: "PUT THE ZIP IN SUGAR HILL" CAMPAIGN

Sponsoring Councilmen: JON WRIGHT
REUBEN DAVIS
JAMES STANLEY

Subject to be placed on agenda for February 14, 1994 city council meeting. Interested citizen Kevin R. Smith has volunteered to lead the citizen side in our effort to have the U.S. Postal Service, in 1994, assign Sugar Hill, GA a ZIP CODE unique to our city. Considering the rapid growth of Sugar Hill (chartered in 1939), the time is now for the USPS to go to work for our city in designating a SUGAR HILL ONLY ZIP. We are tired of national publications, catalog mailers, and 800 number operators mistaking our community for Buford, GA. Sugar Hill grows by apx. 50 households per month currently, and is projected to exceed a population of more than 10,000 in the next 6 years. Regardless of inconvenience to the postal center at Buford, we urge the council to pass a resolution instructing the city manager to contact our U.S. senators and representative to initiate this action with the Postmaster General promptly. Mr. Smith will cooperate with city officials in this effort. He has already contacted U.S. Rep. Don Johnson toward this end. This measure has the support of former Mayor Haggard and many other Sugar Hill citizens. Before the November congressional election, let's "Put the ZIP in Sugar Hill!" Thank you.

MEMORANDUM

TO: Judy Foster, City Clerk

FROM: Charles Spradlin

RE: Agenda items for the February 14, 1994 Council meeting

DATE: February 8, 1994

Judy:

Please add the following items, under new business, to the agenda for the February 14th Council meeting...

1. Approval of new policy for reserving the community center
2. Request for proposal for special audit of the golf course / wastewater treatment facility construction project.
3. Approval of ordinance for the duties of the City Manager
4. Appointment of acting City Manager

Thanks,

Charles Spradlin

MEMO TO: Judy Foster
FROM: Jim Stanley
SUBJECT: Agenda Items for February Council Meeting
DATE: February 8, 1994

Jim Stanley

Please include on the Agenda for the February 14 City Council Meeting, the following items:

1. Raise residential sanitation rate to \$10.00 per month.
2. Consolidate the positions of City Manager and Finance Director into one position.
3. Revise Budget to impound landfill revenues.
4. Announce Mayor and Council to meet with Planning & Zoning Board and Board of Appeals on February 21, 1994 at 7:30 PM.
5. Appointments to Planning & Zoning Commission.
6. Initiate new request to Postmaster General that Sugar Hill be assigned its own Zip Code Number.
7. Discuss the creation of an Economic Development Commission for the City of Sugar Hill.
8. Bring Codification of Codes and Ordinances in house and cancel codification service.
9. Approve advertisements for new City Manager and City Clerk.
10. Consider name change for Railroad Avenue.

TO: JUDY FOSTER

FROM: JON WRIGHT

SUBJECT: FEB 14, 1994 COUNCIL MEETING AGENDA

Please add the following items to the meeting agenda for me under new business:

1. Pot Zip into Sugar Hill - Kevin R. Smith
2. Cable Television Recording of Council Meetings
3. Employee parking signs at City Hall

Also please include copy of attached letter in council packages.

Thanks

February 4, 1994

Sugar Hill City Hall
Mayor's Office
City Council

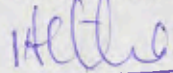
Dear Sir/Madam:

I am in the process of purchasing LEX'S FOOD SHOP/AMOCO GAS STATION at 215 Peachtree Industrial Blvd, Sugar Hill, GA 30518 and would like to apply for a business and beer license. In the near future, I will be interested in also obtaining a wine license and will be contacting you again at that time.

Thank you in advance for your cooperation.

Sincerely,

FARAH ENTERPRISES, INC.



Karim Jetha, President
4300 Weston Drive
Lilburn, GA 30247
(404)923-1940

Dear Mayor and Council,

Please accept this letter as a formal request for my appointment to the Planning and Zoning Committee. I made this same request informally with the prior Mayor and Council in January 1993 and also have written a formal request in December 1993. I have had a long and genuine desire to serve on this Committee.

I have no desire to use my position as a spring board to any political office in Sugar Hill. I am a three year resident of Sugar Hill and want to positively and respectfully make a constructive difference for the future of my city by serving on this Committee.

Thank-you for your consideration.

Sincerely,

Rose Payne
980 Old Spring Way
271-7657



GWINNETT COUNTY
Department of Transportation
(404) 822-7400

December 6, 1993

Mr. Ken Crowe
City of Sugar Hill
234 West Broad Street
Sugar Hill, Georgia 30518

RE: CITY STREET NAMES

Dear Ken:

I would like to express my appreciation for the time and assistance you provided us in verifying the streets in the city limits of Sugar Hill. It was invaluable having someone with your knowledge inspect the streets with us to confirm whether the information shown on the county tax maps could be transferred to the Geographic Information System.

As our sign crews install the new street name signs, please contact me if there are any problems with them.

As per our telephone conversation, I would appreciate your discussing with the Mayor and City Council the possibility of deleting the street name of Old Atlanta Highway and either carrying North Price Road to Lanier Avenue, or Railroad Avenue to Old Suwanee Road. Also, would they consider deleting the street name of White Road and allowing the Sugar Hill residents to use Line Street as a mailing address, since that is the street name currently shown on the County tax maps. I believe these changes would assist E911, should an emergency arise. I will wait to re-sign these streets until their decision is made.

I have enclosed copies of changes to the tax maps that I will forward to the Tax Assessor's office. Please examine them and let me know if there are any additional corrections to be made.

Again, your cooperation and assistance has been greatly appreciated.

Sincerely,

Betty Harper
Traffic Signs Analyst

Washburn & Washburn

ATTORNEYS AT LAW
390 CROGAN ST., SUITE 300
LAWRENCEVILLE, GA 30245

LAWRENCE L. WASHBURN III
MARGARET GETTLE WASHBURN

TELEPHONE
(404) 963-1105
FAX (404) 962-1810

January 14, 1994

Mr. Gary Webster, Mayor
City of Sugar Hill
4988 West Broad Street
Sugar Hill, GA 30518

RE: The Juvenile Vandalism Problem
E.E. Robinson Park

Dear Mayor Webster:

As Judge for the City of Sugar Hill, I have been informed that there are problems with juvenile offenders in the City, particularly with regard to vandalism. I believe that community service is a good resolution to this matter. These children are under seventeen years of age, so they must be prosecuted in the Juvenile Court of Gwinnett County or the matter must be handled between the parents and the Sugar Hill City Council on an informal basis. The community service could be supervised by either your City Marshall or by a private probation company.

As Judge for the City of Duluth, I have contracted with Community Corrections Corporation, administered by Dr. Richard Longfellow, and have been quite pleased with their services. You may wish to meet with me and Dr. Longfellow with regard to services that Community Corrections Corporation could provide for Sugar Hill. We have several cases that have come before me in my capacity as Judge for the City of Sugar Hill where the offender was unable to pay a fine. However, the offender could perform some community service. Again, this would require supervision and I would recommend the Community Corrections Corporation. The offender pays for the probation service at the rate of \$30.00 per month.

Mr. Gary Webster, Mayor
City of Sugar Hill
January 14, 1994
Page Two

I would appreciate the opportunity to meet with you with regard to these matters.

Sincerely,



Margaret Gettle Washburn

MGW/sp

cc: Kathy Williamson, City Manager
Chris Robertson, City Marshall



WELKER & ASSOCIATES, INC.

Engineers

P. O. BOX 937 — 404/422-1902

MARIETTA, GEORGIA 30061

February 9, 1994

Mr. Ken Crowe, Director of Utilities & Development
City of Sugar Hill
4988 W. Broad Street
Sugar Hill, GA 30518

RE: Natural Gas System
High-Pressure Improvements
Preliminary Estimate of Engineering Fees

Dear Ken:

Per your request, I was able to contact Bobby Ellis on the road and speak with him about what he anticipates the engineering fees will be on the improvements to Sugar Hill's high-pressure system. Bobby proposes to provide engineering services on a cost-plus basis with a not-to-exceed limit. His *preliminary* assessment is that we would charge our cost, including expenses, plus 15% profit with a not-to-exceed cap of \$15,000. These fees would include preparation of necessary permits and periodic construction inspection. A resident inspector could be provided on a cost-plus basis.

Bobby will provide you with a specific contract in the very near future. If you have any questions in the meantime, please do not hesitate to call.

Sincerely,

WELKER & ASSOCIATES, INC.


Chris Strippelhoff

CS/jar

cc: Bobby Ellis, Vice President, Welker & Associates, Inc.

Post-It™ Fax Note	7671	Date	2/9/94	# of Pages	1
To	KEN CROWE	From	CHRIS S.		
Co./Dept.	SUGAR HILL	Co.	WELKER		
Phone #		Phone #			
Fax #	945-0281	Fax #			

Charles A. Spradlin
Mayor Pro-tem
5635 Austin Garner Road
Sugar Hill, GA 30518-2101

The Honorable Gary Webster, Mayor
The City of Sugar Hill
4988 W. Broad Street NW
Sugar Hill, GA 30518

February 14, 1994

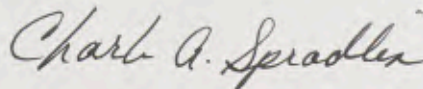
Dear Mayor Webster:

It has become painfully obvious that a few members of our community will stop at nothing to prevent the Sugar Hill City council from executing its duties of office. The most recent "political harassment" measures have been a request submitted for my impeachment from office. I am comfortable that a vote of this kind will never happen with the existing city council but I wanted to take a moment to express my disappointment in this most recent action. It is shameful that people feel the need to constantly harass and badger the people who have sacrificed so much for this city.

One complaint that has been expressed is that I voted to put my self in the Mayor pro-tem seat and did so for a council promotion and monetary gain. Although this couldn't be farther from the truth, I feel it reasonable, at this time, to request that the city council decide, by vote, whether or not I should receive any stipend increase for the pro-tem position. If the Mayor and Council feel that pay is inappropriate then I would also ask that you take back the January check, which included this increase, and reissue one for the regular councilman stipend. I do however promise you that I will do everything in my power to faithfully execute the office of Mayor pro-tem so long as I hold that position.

I know that it has been your expressed desire to "heal the wounds" in Sugar Hill and that you have worked diligently to make that a reality. It is truly unfortunate that we have some people out there who are only disappointed in the results of our November elections and know of no other way to vent their frustration. I can assure you that I will do everything that is legally possible to see to it that this harassment is brought to a end.

Sincerely yours,



Charles A. Spradlin
Mayor Pro-tem

Citizen Comments: Nigita Davis Feb. 14 meeting.

Gentlemen, I would like to address the issue of ethics. Right and wrong is right and wrong. Ms. Spivey, the last time I looked in my Bible ethics was in there and it's the King James Holy Bible.

On this golf course audit instead of doing an audit that cost the taxpayers a lot of money. Mr. Spradlin on several occasions expressed to the press that he wanted a Grand Jury investigator, so I suggest, gentlemen if you think there is anything wrong with the records you go ahead and call the District Attorney, turn it over to him and let him do a special audit, he'll do it free it won't cost these taxpayers a dime. Give him the records and let him do it and if there's ~~anything~~ a wrong done he's going to find it and if you've got something to hide you want vote for it. I'm going to tell you something now, ethics violations are serious business, they are, and you take them very lightly. You call people political harassers, this side and that side, violations of the law don't have anything to do with political harassment. A violation of the law is a violation of

The law. A Violator of Ethics is a violator
of ethics. People do not want to be
represented by people who can not
stand up and take responsibility
for what they did. Gentlemen, you
did do something wrong and these
people will find out! Thank you.

Handwritten notes: "Approved" and "2/1/94" with checkmarks.

COPY

January 24, 1994

Dear Mr. O'Day,

On January 10, 1994, the Sugar Hill City Council unanimously voted to, once again, request your services in evaluating the City's position on solid waste issues. Just to reiterate, this motion (copy of minutes attached) did place a five thousand dollar ceiling on any fees for your services on this issue.

As per our telephone conversation of January 12th, the following documentation is included herein:

- Copies of council meeting minutes since the task force was dissolved on 3-8-93
- Copies of solid waste related executive session minutes since 3-8-93
- Transcript of the 9-27-93 public hearing held on one draft of the Solid Waste Management Plan
- Copies of all Solid Waste Management draft Plans produced by the City
- Copy of the civil action documentation pending against the City associated with the new restated lease agreement
- Copy of the restated lease agreement
- Other correspondence associated with Sugar Hill's Solid Waste Management.

Not included, but certainly available to you, are:

- Copies of landfill related council minutes prior to 3-8-93
- Transcripts from the facilities issues negotiation process
- Copies of the Solid Waste Management Task Force minutes
- Copy of Sugar Hill's Solid Waste Management Ordinance.

I hope that this information will benefit you in attaining expedient orientation with the current solid waste issues here in Sugar Hill. If I may be of further assistance, please contact me.

Sincerely yours,

Charles A. Spradlin
Mayor Pro-tem

MEMORANDUM

TO: Gary Webster, Steve Bailey, Reubin Davis, James Stanley and Jonathon Wright

FROM: Charles Spradlin

RE: RFP for special audit of the golf course / wastewater treatment facility construction project.

DATE: February 9, 1994

Gentlemen:

Attached you will find a very rough draft copy of a "Request for Proposal" for an audit of the golf course / wastewater treatment facility construction project. More than likely, this will change between now and Mondays meeting. If you have any comments or suggestions, please let me know Saturday evening, I will be out of town until then. Any corrections that may be needed will be made on Sunday. This is only a draft and could be taken as only a suggestion as to the type of RFP we may want to utilize.

Thanks,

Charles

COPY

Charh

Rose Payne

Clyde Story

Dione Sprucey

Rick Jomary

Jay oscore

MEMORANDUM

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Thanks,

Charles



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404)945-6716

REQUEST FOR PROPOSAL FOR INDEPENDENT REVIEW OF THE CITY OF SUGAR HILL'S GOLF COURSE AND WASTEWATER TREATMENT FACILITY CONSTRUCTION PROJECT INCLUDING THE ANALYSES OF COST OVERRUNS, BIDDING PRACTICES AND FINANCIAL RECORDS.

1. *PROPOSAL PROCESS AND SUMMARY OF KEY DATES* *FEBRUARY 1994*

1.1 PURPOSE

The City of Sugar Hill is issuing this RFP to obtain competitive proposals for independent review of some aspects of its golf course & wastewater treatment facility construction project.

**RFP FOR INDEPENDENT REVIEW OF THE CITY OF SUGAR HILL'S GOLF COURSE AND
WASTE WATER TREATMENT FACILITY CONSTRUCTION PROJECT**
1. PROPOSAL PROCESS AND SUMMARY OF KEY DATES

1.2 OBJECTIVE

The City of Sugar Hill is seeking a contract to provide independent review of some aspects of Sugar Hill's golf course and wastewater treatment facility construction project. The City seeks a high level analysis of the projects cost overruns, a review of the bidding practices utilized on the project and a determination of whether any improper influence was applied on any contracting agency. The City is also seeking a review of the project's financial records to verify that those records were properly maintained.

**RFP FOR INDEPENDENT REVIEW OF THE CITY OF SUGAR HILL'S GOLF COURSE AND
WASTE WATER TREATMENT FACILITY CONSTRUCTION PROJECT**
1. PROPOSAL PROCESS AND SUMMARY OF KEY DATES

1.3 INQUIRES

All inquires concerning this RFP must be submitted in writing to:

The Mayor and Council
The City of Sugar Hill
4988 West Broad Street NW
Sugar Hill, Georgia 30518

1.3.1

Answers to all written questions will be distributed to all participating prospective bidders via fax or mail

1.3.2

In all cases, no verbal communication will override written communications and only written communications are binding. Requests for interpretation will be received no later than the end of business on February ___, 1994. Questions may be faxed to the City of Sugar Hill at: 945-0281.

1.3.3

Bidders are permitted to review during regular business hours, documents and reports associated with the construction project described in this RFP.

Bidders wishing to review any associated documents must arrange an appointment with the individual below:

Judy Foster, City Clerk
The City of Sugar Hill
4988 West Broad Street NW
Sugar Hill, Georgia 30518
(404)945-6716

**RFP FOR INDEPENDENT REVIEW OF THE CITY OF SUGAR HILL'S GOLF COURSE AND
WASTE WATER TREATMENT FACILITY CONSTRUCTION PROJECT
1. PROPOSAL PROCESS AND SUMMARY OF KEY DATES**

1.4 REVISIONS

Revisions of the RFP, if any, will be provided in writing to all prospective bidders who received the RFP.

**RFP FOR INDEPENDENT REVIEW OF THE CITY OF SUGAR HILL'S GOLF COURSE AND
WASTE WATER TREATMENT FACILITY CONSTRUCTION PROJECT**
1. PROPOSAL PROCESS AND SUMMARY OF KEY DATES

1.5 SUBMISSION OF PROPOSAL

Two (2) sealed copies of the proposals must be received by the addressee below no later than 5:00 p.m. on March ____, 1994. The proposals must be addressed to:

The Mayor and Council
The City of Sugar Hill
4988 West Broad Street NW
Sugar Hill, Georgia 30518

1.5.1

Late proposals will not be accepted; any proposals received after the deadline above will not be considered for contract award.

1.5.2

The City of Sugar Hill will not pay for any of the information herein requested, nor is it liable for any costs incurred by any vendor.

**RFP FOR INDEPENDENT REVIEW OF THE CITY OF SUGAR HILL'S GOLF COURSE AND
WASTE WATER TREATMENT FACILITY CONSTRUCTION PROJECT**
1. PROPOSAL PROCESS AND SUMMARY OF KEY DATES

1.6 REJECTION OF PROPOSAL

Issuance of this RFP in no way constitutes a commitment by The City of Sugar Hill to award a contract. The City of Sugar Hill reserves the right to reject any or all proposals or portions of proposals received in response to this RFP if it is in the best interest of The City of Sugar Hill to do so.

**RFP FOR INDEPENDENT REVIEW OF THE CITY OF SUGAR HILL'S GOLFCOURSE AND
WASTE WATER TREATMENT FACILITY CONSTRUCTION PROJECT**
1. PROPOSAL PROCESS AND SUMMARY OF KEY DATES

1.7 TERM OF PROPOSAL

All proposals shall be firm for a period of 90 days after the proposal due date to allow Sugar Hill officials the time needed to evaluate all proposals and to make an award deemed in the best interest of The City of Sugar Hill.

**RFP FOR INDEPENDENT REVIEW OF THE CITY OF SUGAR HILL'S GOLFCOURSE AND
WASTE WATER TREATMENT FACILITY CONSTRUCTION PROJECT
1. PROPOSAL PROCESS AND SUMMARY OF KEY DATES**

1.8 DISPOSITION OF PROPOSALS

All proposals become the property of The City of Sugar Hill upon receipt and will not be returned to the bidder. The City of Sugar Hill shall have the right to use any idea or adaptation of any idea contained in any proposal received in response to this RFP. Selection or rejection of the proposal will not affect this right.

**RFP FOR INDEPENDENT REVIEW OF THE CITY OF SUGAR HILL'S GOLF COURSE AND
WASTE WATER TREATMENT FACILITY CONSTRUCTION PROJECT
1. PROPOSAL PROCESS AND SUMMARY OF KEY DATES**

1.9 NOTIFICATION OF SUCCESSFUL BIDDER

Any vendor, submitting a proposal, may request to be notified in writing of the award to the successful bidder by The City of Sugar Hill. The city will make reasonable attempts to comply with all such requests..

**RFP FOR INDEPENDENT REVIEW OF THE CITY OF SUGAR HILL'S GOLFCOURSE AND
WASTE WATER TREATMENT FACILITY CONSTRUCTION PROJECT**
1. PROPOSAL PROCESS AND SUMMARY OF KEY DATES

1.10 SUMMARY OF KEY DATES

1.10.1

February __, 1994 - Date RFP issued

1.10.2

February __, 1994 - Last day for written requests for interpretation

1.10.3

March __, 1994 - Proposal due to The City of Sugar Hill



CITY OF SUGAR HILL

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REQUEST FOR PROPOSAL FOR INDEPENDENT REVIEW OF THE CITY OF SUGAR HILL'S GOLF COURSE AND WASTEWATER TREATMENT FACILITY CONSTRUCTION PROJECT INCLUDING THE ANALYSES OF COST OVERRUNS, BIDDING PRACTICES AND FINANCIAL RECORDS.

2. *BACKGROUND INFORMATION*

FEBRUARY 1994

2.1 INTRODUCTION

The City of Sugar Hill, incorporated in 1939, is located in northern Gwinnett County approximately 30 miles northeast of Atlanta and approximately 10 miles north of Lawrenceville, the county seat. Today, Sugar Hill encompasses approximately ten square miles and is the seventh most populated city in Gwinnett County. The city of Sugar Hill is also one of the fastest growing cities in the Atlanta region.

**RFP FOR INDEPENDENT REVIEW OF THE CITY OF SUGAR HILL'S GOLF COURSE AND
WASTE WATER TREATMENT FACILITY CONSTRUCTION PROJECT**

2. BACKGROUND INFORMATION

2.2 PROJECT HISTORY

In 1985, officials for the city of Sugar Hill recognized wastewater treatment needs throughout the city and, at that time, discussions began on the construction of a treatment facility. From that period to March 1989, the city worked on preparing for this capital project.

In 1987 the city placed a moratorium on sewer taps because of an already overburdened system. At that time, the city leased sewer capacity from a neighboring municipality, the city of Buford. Sugar Hill had 300,000 gallons per day capacity already leased and entered into negotiations for an additional (temporary) 150,000 gallons. Although the city was under tight financial constraints, the need for wastewater treatment capacity was obvious and a future treatment facility was required.

The disposal of treated wastewater was an issue quickly recognized. To comply with regulations, an area of land large enough to be sprayed, would have to be purchased and used for treated wastewater disposal. The city purchased an area of land larger than was required for the designed capacity, but wanted to ensure possible future expansion. With the land acquisition, upon further study and with changes in Environmental Protection Division regulations, it was determined that a golf course could be utilized for the irrigation capacity while providing a source of revenue to the city. Hence, the golf course / wastewater treatment facility project began.

An engineering firm, Keck & Wood, was placed under contract to design, and to provide contract administration for, the wastewater treatment facility, including the spray irrigation system. An architectural firm, Willard Byrd & Associates, was retained to design the golf course under sub-contract to Keck & Wood. The preliminary site approval was obtained in 1987 and Keck & Wood began looking at possible financing arrangements. They determined that with a population of approximately 3500 citizens, the city of Sugar Hill could only support a \$7,000,000.00 (Seven Million Dollar) debt burden. Initially, the project was estimated to cost approximately \$9.7 million dollars. Bond Council was then retained and financing sought. The city's bond ordinance required that the city place approximately \$2.2 million dollars in the project's construction account with the remainder coming from bonds. The Bond Council reported to the city that it could obtain a lower interest rate on the bonds if the city were willing to place twelve months worth of principal and interest into a reserve account. The city agreed to all the bond requirements and on March 01, 1989, an \$8,000,000.00 (Eight Million Dollars) bond was taken out, seven million for the project and one million for the principal and interest reserve account.

Due to the tight budget on the project, all design specifications were "bare bones". The engineering firm, Keck & Wood, maintained control over the construction account and was responsible to ensure that all payments made were in accordance with the approved project budget.

**RFP FOR INDEPENDENT REVIEW OF THE CITY OF SUGAR HILL'S GOLF COURSE AND
WASTE WATER TREATMENT FACILITY CONSTRUCTION PROJECT**
2. BACKGROUND INFORMATION

2.2 PROJECT HISTORY (continued)

In March 1990, the city hired a new golf course director. Although not in the original plans, the new director requested additional cart paths be added and other unallocated improvements be made. The original budget allotted up to \$260,000 for a clubhouse, access drive and parking lot(s). The new golf director said that the allocation was not acceptable because a larger clubhouse was desired. Keck & Wood was relieved from responsibility over the clubhouse, parking lot(s) and access drive.

The primary contractor on the golf course / wastewater treatment facility project, Exterior Designs, was relieved from some contractual obligations at various times throughout 1990. The relieving of Exterior Designs from performing the grassing and erosion control duties, the responsibility to build sand traps and the responsibility to install / build cart paths are a few examples.

In April 1990, the city received Environmental Protection Division approval for its wastewater treatment facility sewer interceptor lines. The required deposits into the construction account had not been made in accordance with the city's ordinance and construction could not begin. In an unrelated matter, that same time, the director of golf retained the services of an irrigation specialist.

In June, the city relieved the engineering firm, Keck & Wood, from responsibility of the golf course's irrigation system. The golf director took over the project and began procurement of parts and labor contracts. The original specifications designed by Keck & Wood were scrapped and a new plan developed by the golf course director. A local contractor was employed to provide equipment as instructed. Toro brand irrigation equipment was purchased for the project. In July, 1990 the city received letters from various contractors threatening to sue for unfair purchasing practices. The director of golf then canceled the assumption of the irrigation project and a 15% restocking charge was paid to the Toro supplier.

On March 8, 1991, the city removed the engineering firm, Keck & Wood, from the golf course wastewater treatment project. On September 13, 1991, it was announced that the golf course director was "no longer with the city". In June, 1992, the Sugar Hill Golf Course opened for play after months of delays. Recent cost analysis estimates that the projects costs could be as high as \$14.5 million.



CITY OF SUGAR HILL

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3. WORK TO BE PERFORMED

FEBRUARY 1994

3.1 INDEPENDENT ANALYSIS OF COST OVERRUNS

To provide a high level analysis of cost overruns associated with Sugar Hill's golf course and wastewater treatment facility construction project. To determine if the city put local funds in the construction account as required by the financing plan and bond ordinance or were those funds diverted for use on items not budgeted. To determine if claims were made against the city, for work by any contractor, that should have been included in the lump sum contract. To determine whether or not efforts by the city to assume grassing and erosion control, and other projects, constituted a duplication of services that should have been required of another contractor. To determine if there was any requirement to redesign the wastewater treatment facility or the collection system elements. To determine if additional items were added to the construction project that were not in accordance with the original design specifications and budget. To determine whether the engineering firm, Keck & Wood, or the architectural firm, Willard Byrd & Associates, underestimated any portion of the project and whether required expenditures were inadvertently or otherwise overlooked. To determine if all contractors were paid according to contracts and if any expenses were incurred due to delays. To determine if delays in the construction of the wastewater treatment facility added to the overall cost of the project.

3.2 INDEPENDENT ANALYSIS OF BIDDING PRACTICES

To provide a high level analysis of the bidding practices associated with Sugar Hill's golf course and wastewater treatment facility construction project. To determine if any improper influence was applied on any contracting or bidding agency. To determine if the bidding and procurement practices utilized on the golf course construction project were in accordance with all applicable laws and ordinances.

**RFP FOR INDEPENDENT REVIEW OF THE CITY OF SUGAR HILL'S GOLF COURSE AND
WASTE WATER TREATMENT FACILITY CONSTRUCTION PROJECT**
3. WORK TO BE PERFORMED

3.3 INDEPENDENT ANALYSIS OF FINANCIAL RECORDS

To provide a review of the financial records associated with the golf course and wastewater treatment facility. To determine if all financial records were in compliance with applicable laws and ordinances. To determine whether all funds expended on behalf of the golf course and wastewater treatment facility were properly recorded. To issue a report detailing the financial records associated with the construction project.

MEMORANDUM

TO: Mayor & Council
FROM: Chris Robertson, City Marshal
RE: Purchase of Vehicle
DATE: January 21, 1994

Please accept this memo as an official request to purchase an equipped vehicle for the city marshal which has been budgeted for in 1994. Currently I am operating a 1987 Ford Crown Victoria which was previously a Lawrenceville Police Department patrol unit. The vehicle has high mileage, the transmission slips, the front end is worn, the seat belts do not operate, and the rear seat has been burned. The vehicle does still operate although it stalls occasionally. The vehicle has many hard miles prior to being purchased by the city. It is my opinion that the maintenance cost will continue to increase.

The state contract on the 1994 Ford Crown Victoria Police Car is \$13,430.00. I have talked with Magnum Police Equipment Company in Atlanta and have gotten a price of \$12,100.00 by simply eliminating some of the luxuries in the car. The vehicle comes with a standard 3 year/36,000 mile warranty. An extended bumper to bumper warranty is available for \$340.00 which covers 5 years/100,000 miles. When talking with the rep at Magnum he advised me that their company will install all equipment and have the car decal put on to our specifications. The decals are approximately \$275.00. The cut off date for ordering 1994 vehicles is February 10th.(Price list attached)

Also attached you will find a letter of recommendation from Chief Greenwell of the City of Clarkston Police Department where I served as a Fleet Maintenance Officer.



MOTOROLA

Communications and Electronics Inc.

COST AND EQUIPMENT REQUIREMENTS

PREPARED FOR: City of Sugar Hill
Sugar Hill Marshall's office
Chris Robinson

QTY.	DESCRIPTION	UNIT PRICE		EXTENDED PRICES	
1	Snatchet # C-5 Spectra Mobile Radio w/ 15 Watts Gain Antenna Data Port	2310	10	2310	00
1	Install + Program mobile Radio + Install MDT			275	00
<p>Must Have Permission From <u>Gwinnett County</u></p>					
<p>INSTALLATION AND MAINTENANCE</p> <p>MDT, Interface Cable, Mounting Hardware, Farns PROM's will be supplied by Sugar Hill</p>					
REMARKS:				EXTENDED TOTAL	
Delivery 3-4 weeks				SALES/USE TAX	Exempt
TERMS: <u>Net 30 Days</u>				Freight	Included
PRICES QUOTED ARE F.O.B. FACTORY. QUOTATION GOOD FOR <u>45</u> DAYS.				TOTAL	\$2585.00
DELIVERY: SHIPMENT FROM FACTORY IN APPROX. <u>30</u> DAYS FROM RECEIPT OF ORDER.					
QUOTATION PREPARED BY: <u>Dan M. Clark</u>		ACCEPTED BY:			
DATE: <u>2-16-94</u>		DATE:			

EFF 5/1/87 BTIC

CUSTOMER COPY
02.16.94 02:58PM *AREA E SALES



Price List

Grafix Shoppe Standard "GS-Series" Kits

Non-Reflective		
Kit No.	No. Colors	Price
GS-9101	1	\$174.00
GS-9103	2	\$184.00
GS-9104	1	\$189.00
GS-9106	2	\$205.00
GS-9107	2	\$205.00
GS-9212	2	\$267.00
GS-9214	2	\$215.00
GS-9215	2	\$247.00
GS-9216	2	\$247.00
GS-9217	2	\$267.00
GS-9218	2	\$267.00
GS-9319	2	\$215.00
GS-9320	4	\$247.00
GS-9321	2	\$225.00
GS-9322	2	\$184.00
GS-9323	2	\$215.00

Reflective		
Kit No.	No. Colors*	Price
GS-9101R	1	\$240.00
GS-9103R	2	\$252.00
GS-9104R	1	\$257.00
GS-9106R	2	\$273.00
GS-9107R	2	\$273.00
GS-9212R	2	\$327.00
GS-9214R	2	\$273.00
GS-9215R	2	\$308.00
GS-9216R	2	\$310.00
GS-9217R	2	\$327.00
GS-9218R	2	\$327.00
GS-9319R	2	\$273.00
GS-9320R	4	\$310.00
GS-9321R	2	\$287.00
GS-9322R	2	\$252.00
GS-9323R	2	\$273.00

*NOTE: In multi-color reflective designs, the main color is reflective while the accent color is not.

Grafix Shoppe "Budget Series" Kits

Non-Reflective	
Kit Nos.	Price
BS-93A through BS-93D	\$119.00

Reflective	
Kit Nos.	Price
BS-93AR through BS-93DR	\$169.00

CUSTOM GRAPHICS

We can produce custom graphics to your specifications, even if you only have a rough sketch to work from. Please call or fax your design to us. Custom work is quoted on an individual basis.

WHAT'S IN A "KIT?"

Our standard "GS-Series" kits include; graphics and lettering for both sides, lettering for deck lid and unit numbers. Budget Series kits include graphics and lettering for both sides only. Deck lid lettering, 911s and unit numbers are available at nominal extra cost.

QUANTITY DISCOUNTS

If you plan to order five or more kits, please call for our quantity discount.

SHIPPING AND HANDLING

Please add \$4.50 per kit for shipping. Orders are shipped UPS ground unless otherwise requested. Second-day and next-day service are available at prevailing rates.

TERMS

Invoices are payable within ten (10) days.



Ordering Instructions

For the best service, please place your order by telephone.

Before calling, use this guide to help you make the basic decisions regarding your order. Our knowledgeable Customer Service staff will walk through the entire ordering process with you and will answer any questions you may have.

1. WHICH DESIGN?

When choosing a design, please keep the following in mind:

- All our designs are available in both non-reflective and reflective films.
- Any design can be produced for any body style.

Any of our designs can be modified to suit your tastes and requirements. You will need to discuss your modifications with our staff to determine whether an extra charge will be required.

We can reproduce your own custom or existing design. You will need to mail or fax us your design and specs so that we may provide an accurate quote.

2. WHAT COLORS?

Do you want your kits produced as shown in our literature or do you prefer another color combination? You're welcome to any colors you like from our broad selection – at no extra charge. If you need recommendations for your specific situation, we'll be glad to help.

3. WHAT VEHICLES?

How many vehicles will you mark? For each, please note the make, model, year and color.

4. WHAT UNIT NUMBERS?

Three sets of unit numbers are included in the price of all GS Series kits (extra cost option for Budget Series kits).

5. DO YOU WANT TO SEE A PROOF?

Your order includes a color proof. This computer-generated, 11" x 17" illustration shows your design, as you've ordered it, on the car of your choice. Upon reviewing the proof, you will need to call us with your authorization to proceed with production of your graphics.

NOTE: If you want to see a proof *before* ordering, we will produce one at a cost of \$55 each. If you then place an order, we will not charge you for the proof.

6. AUTHORIZATION

Please obtain any necessary purchase orders or verbal authorizations prior to ordering.

7. TERMS, DELIVERY AND SHIPPING

Proofs are mailed within one week of your order. Once the proof is approved, graphics are shipped within two weeks. If you require faster service, please let us know.

Orders are shipped UPS ground unless otherwise requested. Unless quoted otherwise, we charge \$4.50 per kit for shipping. Second-day and next-day service is available at prevailing rates.

All invoices are payable within 10 days.

Order by phone, 8 am – 6:00 pm CST: **(612) 881-2080**
Fax: **(612) 881-2327**

For high-quality easy-to-install contemporary designs, choose the leader in law enforcement vehicle graphics.

Choose us for our graphics expertise.

▼
Expertise and experience matters when it comes to vehicle graphics that must stand the test of time, both in design excellence and construction durability. Grafix Shoppe offers you:

- Graphics experts with more than 60 total years of experience.
- Specialists in law enforcement vehicle graphics.
- Serving departments of all sizes throughout the United States.



- Designed to complement the contemporary styling of today's vehicles like Caprice, Crown Vic and Taurus.
- Our designs have won numerous national awards.

Choose us for our high quality.

▼
All our graphics kits are manufactured in our own facility using premium quality films and precision computer-aided

design and film cutting systems.

Choose us because we're your direct source.

▼
At Grafix Shoppe, you work directly with the manufacturer, not through a distributor.

- "Middleman" mark-ups are eliminated.
- Design, manufacturing, sales and service are all under one roof.
- You always get the highest levels of quality and service.



Choose us for our creative designs.

▼
Our easy-to-install kits or our custom designs will give you the exact look and positive image you want.

- Creative, yet authoritative design concepts.
- Safety, readability and uniqueness are all carefully considered.

- Durable, quality films, including 3M Scotchcal™ and Scotchlite™ reflective films.
- Produced to fit your vehicles accurately, even when you have mixed makes in your fleet.
- Our kits are made of pre-positioned striping and lettering for easier application with quality results.

Choose us for our flexibility.

▼
None of our designs are "cast in stone." We can modify our kits to meet your styling preferences. While design modifications sometimes require an extra charge, you can rely upon us for maximum cost-efficiency.

- Accurate "up-front" quotes on custom modifications.
- Modifications might include special colors, typestyles, custom shield design, stripe width modifications, etc.



Choose us for our exceptional service.

▼
Your vehicle graphics are a very personal thing. That's why we are committed to highly personal, professional service before, during and after the sale.

- Expert advice on design modifications, special applications, colors, etc.
- Fast response to your questions and in processing your order.
- Easy-to-follow installation instructions are provided with each kit.
- Our goal is to make the entire process go smoothly and conveniently for you.



Choose us for our overall value.

▼
Grafix Shoppe kits and services are priced affordably. When you consider price, quality, expertise, track record and service, we believe you'll find that we represent the best overall value.

- **100% satisfaction guaranteed.** If something isn't right, we'll make it right. Period. References gladly provided. We invite you to ask your peers about us.

Custom designs to your spec.

▼
In addition to our kits, Grafix Shoppe can also produce your own design. Our designers work closely with you to meet your specific needs and preferences. If you don't have a design

preference, we can develop one for you. Custom graphics are by quotation only. For more information on our custom design services, please call.



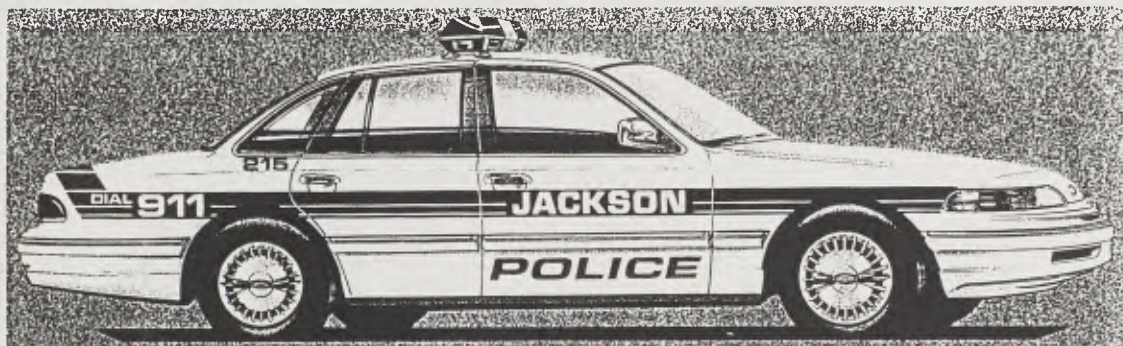
Ordering Grafix Shoppe kits is easy.

▼
Each Grafix Shoppe kit includes complete graphics for one car, including unit numbers, 911s and deck lid lettering. To order, complete the enclosed order form as follows.

1. Choose your design by its number from the enclosed sheets. Note that each design is numbered for reflective and non-reflective film.
2. Select the color(s) you desire. Each design is available in any of our wide selection of colors at no additional charge.
3. List unit numbers desired and any other special text.
4. List make, model, etc. of each vehicle.
5. Indicate total number of kits desired.
6. Department name, address, phone, etc. and authorizing officer.
7. Mail or fax the order form to us.

**If you have any questions at all,
just give us a call or send us a fax!**

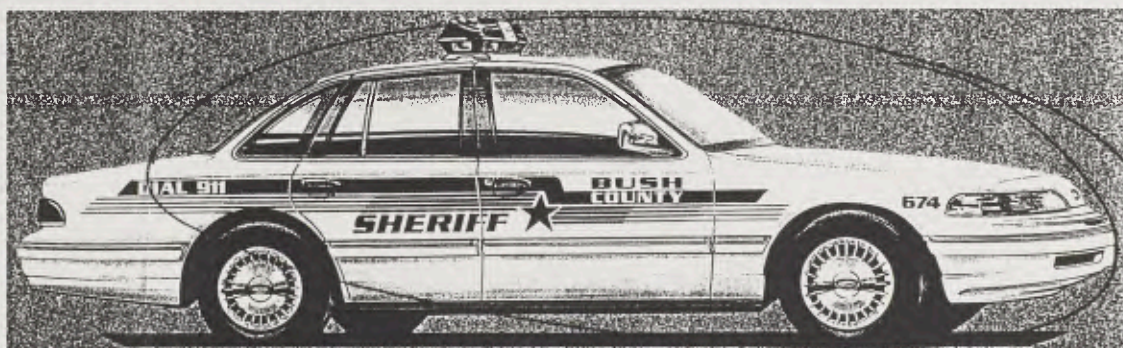
(612) 881-2080
Fax: (612) 881-2327



GS-9215
Non-Reflective

GS-9215R
Reflective

Shown in:
▼ Intense Blue
▼ Olympic Blue



GS-9319
Non-Reflective

GS-9319R
Reflective

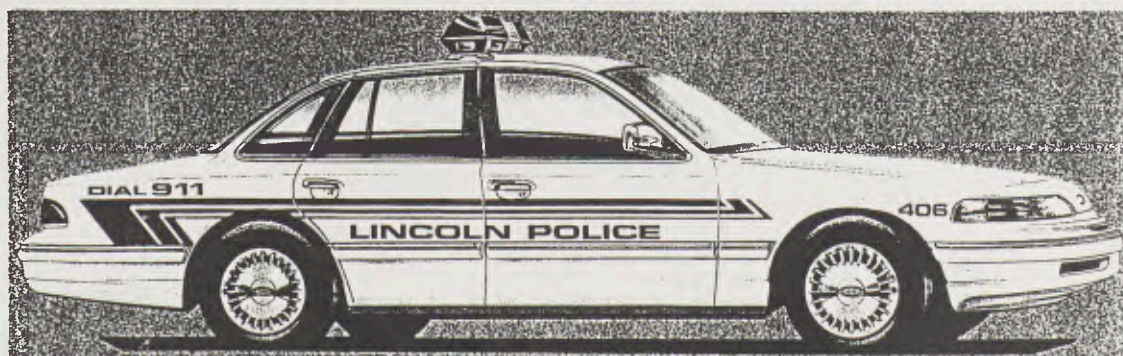
Shown in:
▼ Slate Metallic
▼ Dark Green



GS-9322
Non-Reflective

GS-9322R
Reflective

Shown in:
▼ Gold Metallic
▼ Vivid Blue



GS-9101
Non-Reflective

GS-9101R
Reflective

Shown in:
▼ Intense Blue

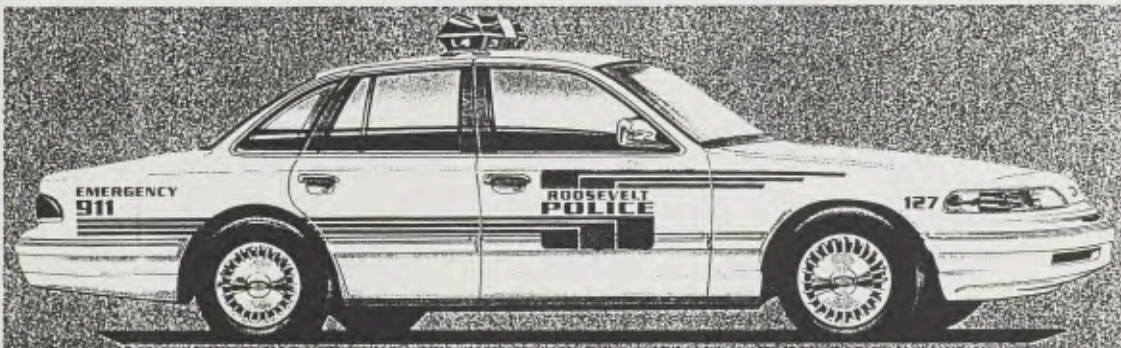
NOTE: 1. Any of these designs can be produced for any body style
2. Any of these designs is available in any color combination



GS-9320
Non-Reflective

GS-9320R
Reflective

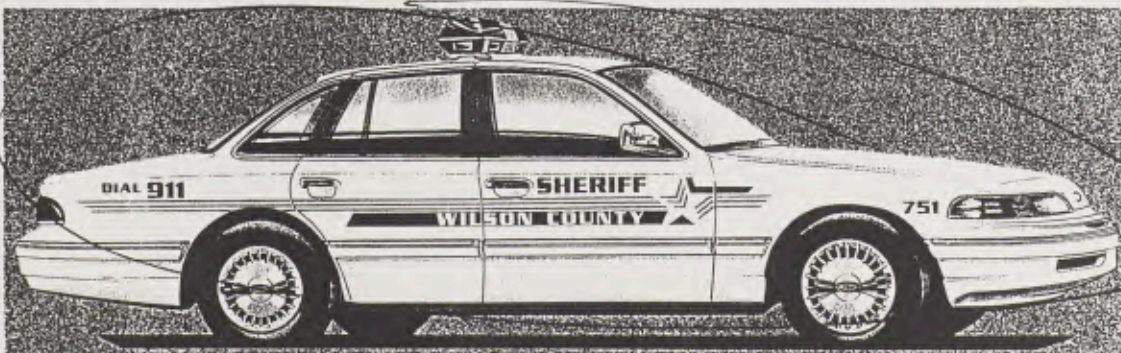
Shown in:
 ▼ Peacock Blue
 ▼ Olympic Blue
 ▼ Intense Blue
 ▼ Black



GS-9107
Non-Reflective

GS-9107R
Reflective

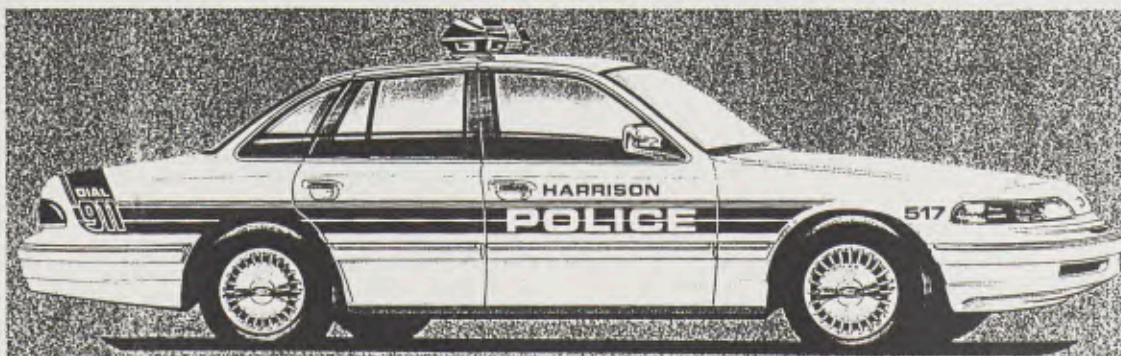
Shown in:
 ▼ Silver Blue
 Metallic
 ▼ Bright Blue
 Metallic



GS-9103
Non-Reflective

GS-9103R
Reflective

Shown in:
 ▼ Gold Metallic
 ▼ Russet Brown

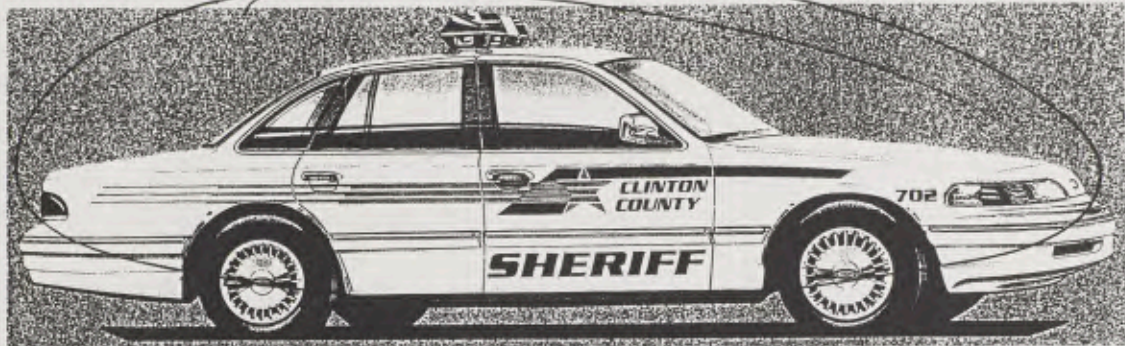


GS-9212
Non-Reflective

GS-9212R
Reflective

Shown in:
 ▼ Geranium Red
 ▼ Sapphire Blue

NOTE: 1. Any of these designs can be produced for any body style
 2. Any of these designs is available in any color combination



GS-9323

Non-Reflective

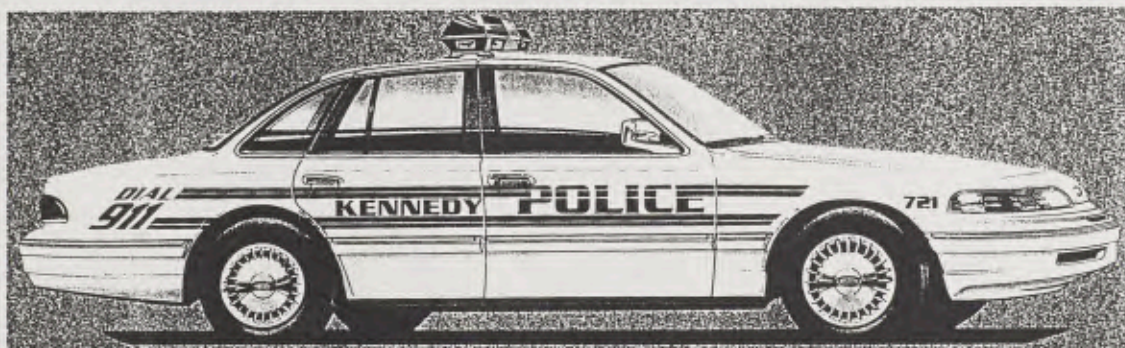
GS-9323R

Reflective

Shown in:

▼ Gold Metallic

▼ Russet Brown



GS-9321

Non-Reflective

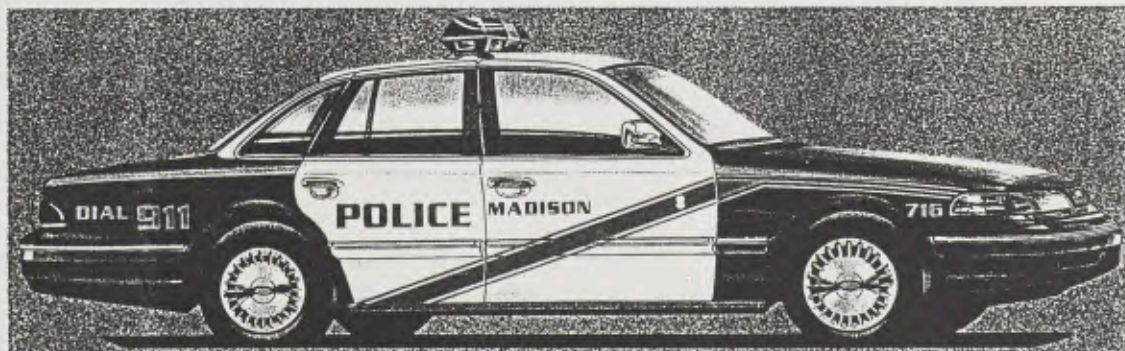
GS-9321R

Reflective

Shown in:

▼ Slate Metallic

▼ Sapphire Blue



GS-9104

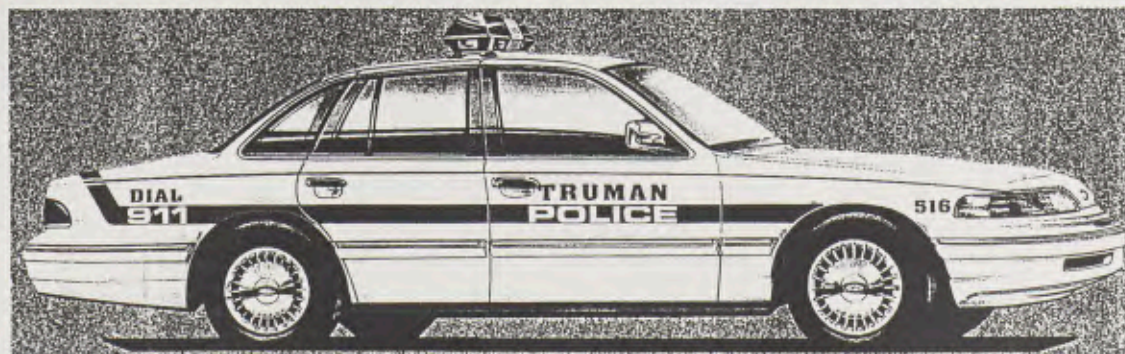
Non-Reflective

GS-9104R

Reflective

Shown in:

▼ Olympic Blue



GS-9216

Non-Reflective

GS-9216R

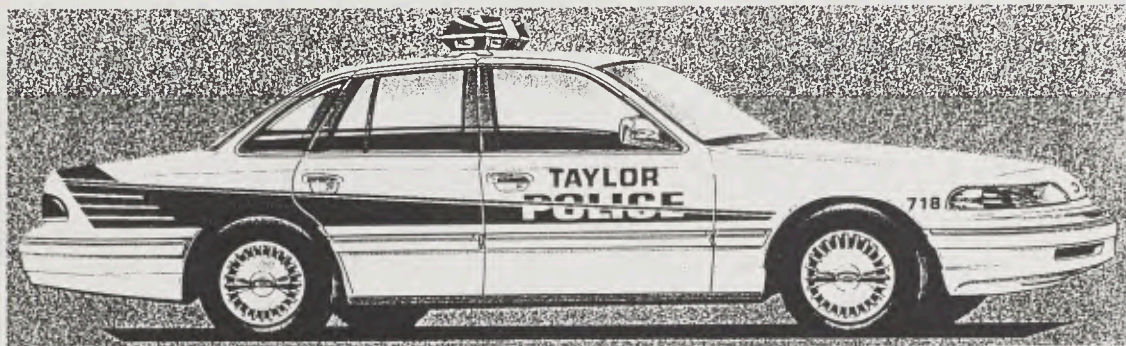
Reflective

Shown in:

▼ Geranium Red

▼ Slate Metallic

NOTE: 1. Any of these designs can be produced for any body style
2. Any of these designs is available in any color combination



GS-9218
Non-Reflective

GS-9218R
Reflective

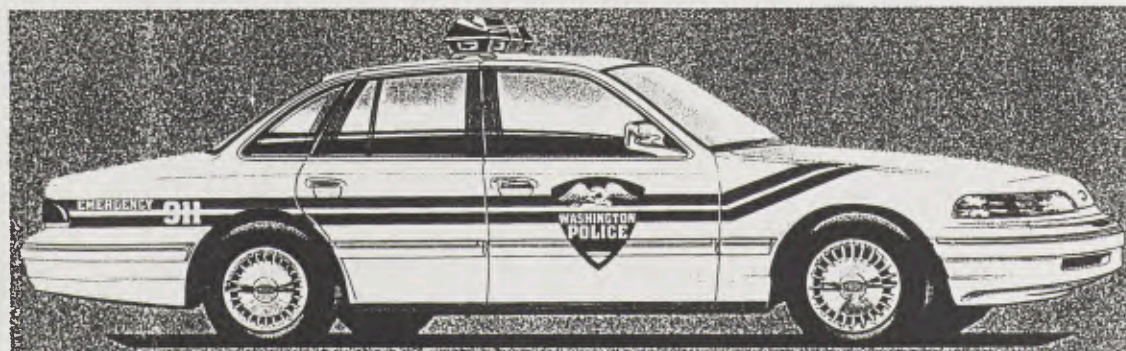
Shown in:
▼ Geranium Red
▼ Intense Blue



GS-9217
Non-Reflective

GS-9217R
Reflective

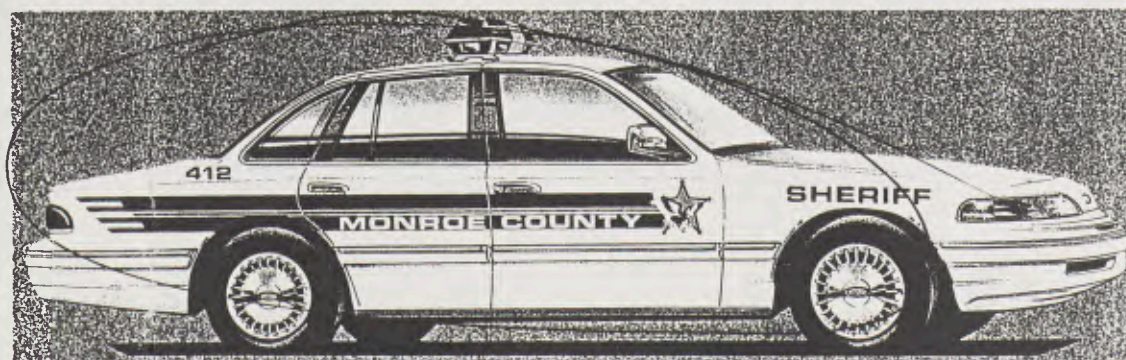
Shown in:
▼ Silver Blue
Metallic
▼ Sapphire Blue



GS-9106
Non-Reflective

GS-9106R
Reflective

Shown in:
▼ Slate Metallic
▼ Vivid Blue



GS-9214
Non-Reflective

GS-9214R
Reflective

Shown in:
▼ Gold Metallic
▼ Dark Green

NOTE: 1. Any of these designs can be produced for any body style
2. Any of these designs is available in any color combination

**Budget
Series**

Your Choice
\$119
Non-Reflective
\$169 for Reflective



BS-93A
Non-Reflective
\$119 per kit

BS-93AR
Reflective
\$169 per kit



BS-93B
Non-Reflective
\$119 per kit

BS-93BR
Reflective
\$169 per kit



BS-93C
Non-Reflective
\$119 per kit

BS-93CR
Reflective
\$169 per kit



BS-93D
Non-Reflective
\$119 per kit

BS-93DR
Reflective
\$169 per kit

Available in: Blue, Silver, White, Black, Grey, Green, Brown

Budget Series kits include: Graphics and lettering for both sides only (as illustrations show). Deck lid lettering, 911s and unit numbers are available at a nominal extra cost.

YOUR CHOICE OF
7
POPULAR COLORS!

Package #7

- 1. Whelen Ha 238 Hide Away Strobes in Front
- 2. Whelen Ha 238 Hide Away Strobes in Rear
- 3. Whelen Grill Strobes Mini (4) total
- 4. Whelen UPS 128 Comet 8 Head power supply
- 5. Magnum Wig Wag Head Lights
- 6. Magnum Low Pro Switches Custom

Total Amount Package
All Labor and Installation Included

Package #8

- 1. Whelen Ha 238 Hide Away Strobes in Front
- 2. Whelen Ha 238 Hide Away Strobes in Rear
- 3. Whelen Grill Strobes (2) Lights Total
- 4. Whelen Power Supplies UPS 64 Comet
- 5. Whelen Power Supply Austin 2000
- 6. Magnum Wig Wags Headlights
- 7. Magnum Switches Custom Low Pro

Total Amount Package
All Labor and Installation Included

.....
Enjoy the finest Magnum has to offer with:

Motorola Radios available:

- 1. Motorola 128 Channel Spectra
- 2. Motorola 99 Channel Mara Trac
- 3. Motorola 32 Channel Maxtrac

CALL FOR PRICES

.....
Graphics and Decals - Standard or Custom available:

Prices range from \$75.00 to \$275.00
Average Kit is \$175.00

.....
Radar and Camera Units - Among Our Specialties

Call For Pricing

.....
Now In! Consoles For Bucket Seats

Inmate Transport Vehicle

E350 15 Passenger Van

Security Cage

Complete Security Screens Over Windows

Extended Body

194's at
193 Prices

DRIVE OUT

\$19,950

Drive Out
Specials

1-800-624-8874 or 1-404-874-1967 or Fax 404-874-2288

1085
Whelen
Ra.

Package #3

1. Whelen 9104 SL4 alley/take downs
2. Whelen WS-295 HF
3. Magnum Speaker 100 Watt
4. Setina Car Cage 10-S
5. Magnum Switches
6. Magnum Wig Wag
7. Magnum Radio Rack
8. Whelen Hide Away Strobes Headlights Front
9. Whelen Hide Away Strobes Rear Tail Lights
10. Whelen UPS 64 Comet Power Supply

Total Amount Package
All Labor and 3 Year Warranty Included

Package #4

1. Whelen Headlighter over mirror
2. Whelen Micro Grill Strobes
3. Whelen Hide Away Strobes in Front
4. Whelen Hide Away Strobes in Rear
5. Whelen Deck Miser in Rear Deck
6. Whelen UPS 128 Comet 8 head power supply
7. Magnum Switches
8. Magnum Wig Wag Headlights
9. Magnum Stack Rack Radios Switches
10. Whelen WS-295 HF Siren
11. Magnum Speaker 100 Watt
12. Whelen UPS 52 Comet Power Supply 2 Head

Total Amount Package
All Labor and Installation Included.



Package #5

1. Whelen Headlight over mirror
2. Whelen Micro Grill Lights
3. Whelen Deck Misers Rear Deck
4. Whelen Hide Away in front headlights
5. Whelen UPS 128 8 head power supply
6. Whelen Siren WS-295-HF
7. Magnum 100 Watt Speaker
8. Magnum Switches
9. Magnum Stack Rack

Package #6

1. Whelen Light bar 9104 SL4 alley/take downs
2. Setina Car Cage 10-S
3. Whelen WS 295-HF Siren
4. Magnum Speaker 100 Watts
5. Magnum Switches

Total Amount Package
All Labor and Installation Included

The 1994 Crown Victoria and Ford Taurus are now in stock and can be equipped with any of the following option packages. There are also additional graphics, decals, radios, radars, cameras, and other customizations available. Simply add the package price to the base price of the car of your choice.

Crown Victoria or Taurus starting at only \$12,100.⁰⁰

For your emergency equipment packages,
order from **Magnum Southlake Ford Fleet.**
Contact **K.C. Carpenter, Jr. or Sid Speckter**
at 1-800-624-8874 or 1-404-874-1967 or Fax 404-874-2289.

3 yr on Bulbs
3 yr on light bar
Bucket Console

(Ruben)
Lunch
Saturday

Package #1

1. Whelen 9308 8 Strobe/alley/take downs
2. Whelen WS-295-HF
3. Magnum Speaker 100 Watt
4. Setina car cage 10-S
5. Magnum Wig Wag
6. Whelen PC-9-N switches
7. Magnum Stack Rack

Total Amount Package
All Labor and 3 Year Warranty Included

Package #2

1. Whelen 9104 SL4 alley/take downs
2. Whelen WS-295 HF
3. Magnum Speaker 100 Watt
4. Setina Cage 10-S
5. Magnum Wig Wag
6. Magnum Switches
7. Magnum Radio Rack

Total Amount Package
All Labor and Installation Included

Magnum

MAGNUM POLICE EQUIPMENT COMPANY

429-B ARMOUR CIRCLE • ATLANTA, GEORGIA 30324 • (404) 874-1967 • (404) 874-2289 FAX • 800-624-8874

Chris Roberts
Sugar Hill Marshal:

← 46- Blue in Stock
(11- Blue Available)
for Sale

Please find the requested literature on
the Police Package Vehicles!

State Contract Car - LOADED - \$13,430.⁰⁰

State-Contract Car - loaded - \$12,950.⁰⁰
less Antilock -
Vynol Rear Seat -

Choose the Package's in the literature
and I will quote the cost to
you!

All Colors In Stock except Sheriff's Brown,
They will Be in Feb-10TH.

1993 STATE CONTRACT
WINNERS FOR

Thanks!



Magnum

and



1994
State
Contract Winner
'90 '91 '92 '93

introduce the
**1994 Crown Victoria and Ford Taurus
Pursuit Vehicles**



with optional add-on
package enhancements.

Call

1-800-624-8874 or 1-404-874-1967

Fax 404-874-2289

FROM: JIM GRIFFITH
 BEAUDRY FORD, INC.
 ATLANTA, GA
 (404) 659-3673

1994 FORD VEHICLE SPECIFICATIONS
 FOR CROWN VICTORIA WITH POLICE PKG.

OPTIONAL EQUIPMENT

ACCESSORY FEED WIRES;
 ONE IGNITION FEED (30-AMP FUSE)
 ONE DIRECT FEED (3 CONNECTORS, 40-AMP FUSE)
 ELECTRONIC SPEEDOMETER, CERTIFIED CALIBRATION
 IN 2 MPH INCREMENTS. 0 TO 140 MPG.
 BODYSIDE MOLDING DELETE, FRONT DOOR (MOLDING
 SHIPPED IN TRUNK)
 AIR DAM, LOWER RADIATOR
 ALTERNATOR, 130 AMP
 AXLE RATIO, REAR 3.27:1
 BATTERY, HEAVY-DUTY, 84/AMP-HR (850 CCA) WITH HEAT SHIELD
 BRAKES, 4-WHEEL DISC, POLICE LEVEL, WITH METAL FRONT
 DUST SHIELDS
 COOLING PACKAGE, POLICE LEVEL, WITH 8-BLADE PLASTIC PAN
 DRIVE SHAFT AND U-JOINTS, HEAVY DUTY
 ENGINE, 4.6L WITH POLICE PURSUIT CALIBRATION W/OIL COOLER
 EXHAUST SYSTEM, STAINLESS STEEL, DUAL
 FRAME & BODY MOUNTS-HEAVY DUTY
 IGNITION SYSTEM, DISTRIBUTORLESS
 POWER STEERING, SPEED-SENSITIVE, VARIABLE ASSIST
 POWER STEERING OIL COOLER, FRONT-MOUNTED
 SUSPENSION, POLICE, HEAVY-DUTY FRONT AND REAR SPRINGS
 SHOCK ABSORBERS AND STABILIZER BARS
 TIRES, P225/70HR 15BSW, ALL SEASON SPEED RATED WITH
 CONVENTIONAL SPARE
 TRANSMISSION, AOD-B WITH POLICE CALIBRATION
 TRANSMISSION OIL COOLER, EXTERNAL, FRONT-MOUNTED
 VOLTAGE REGULATOR, ELECTRONIC
 WHEELS, HEAVY-DUTY STEEL 15" X 6.5"
 WHEEL COVERS, FULL DELUXE
 AIR BAGS SUPPLEMENTAL RESTRAINT SYSTEM, FRONT
 PASSENGER AND DRIVER'S SIDE
 HEADLAMPS, AUTOMATIC WITH ON/OFF DELAY
 HEADLINER, NON-STRUCTURAL, WITH 2 ADDED ROOF REINFORCEMENTS
 MIRRORS, REARVIEW AND AUTOMATIC REMOTE CONTROL SIDE
 SEAT BELTS, 3-POINT ACTIVE OUTSIDE, FRONT AND REAR,
 LAP CENTER REAR
 AIR CONDITIONING, MANUAL WITH POSITIVE SHUT OFF
 CARPETING, COLOR-KEYED FLOOR
 CLOCK-DIGITAL
 CUPHOLDERS, DUAL ASHTRAY MOUNTED
 DECKLID RELEASE, REMOTE ON LEFT TRIM PANEL
 DRIVER FOOTREST
 FUEL FILLER CAP, TETHERED
 GAUGE CLUSTER, (VOLT, OIL, WATER, FUEL)
 GLOVE BOX, ILLUMINATED
 LAMP, DUAL-BEAM MAP
 LOCK SYSTEM, SINGLE KEY (ALL VEHICLES DIFFERENT)
 MAP POCKETS
 SEAT TRIM, VINYL
 SEATS, HEAVY DUTY, VINYL BUCKET MANUAL RECLINING
 W/ANTI-STAB PLATE, DRIVER/PASSENGER EXCLUDES REAR ARMREST
 TILT STEERING COLUMN, STALK CONTROLS FOR WASHER/WIPER,
 HI/LO BEAMS TURN SIGNAL, AND FLASH-TO-PASS
 TRIP ODOMETER -
 AM/FM STEREO RADIO WITH 4-SPEAKERS

OTHER THAN STD. COLOR \$116.00
 (SPO)
 CLOTH F & R OR CLOTH WITH VINYL REAR \$ 60.00
 H.D. RUBBER FLOOR COVERING DELETES CARPETING \$ 23.00
 HUB CAPS N/C
 (DSO)
 ROOF REINFORCEMENT \$ 65.00
 (DSO) FOR SIGNAL EQPT
 LIGHT SWITCHES (DSO)
 INOPERATIVE DOOR AND COURTESY \$ 15.00
 MAP LIGHT 32 CF (DSO) HEADER MOUNTED \$ 25.00
 AM/FM STEREO/CASSETTE \$147.00
 RADIO NOISE (DSO)
 SUPPRESSION BONDING STRAPS \$ 60.00
 SPOTLIGHT (DSO) \$190.00
 POWER DOOR LOCKS \$280.00
 R/W DEFROSTER AND SPEED CONTROL
 DRIVER CONTROL: (DSO)
 P. WINDOWS \$ 13.00
 P. LOCKS \$ 13.00
 4-WHEEL ANTI-LOCK ASSIST \$592.
 BRAKES/ELEC. TRACTION
 TWO TONE PAINT - UPON REQUEST
 6-WAY POWER DRIVER SEAT \$258.
 FLOOR MATS-COLOR KEYED
 F & R \$ 25.
 LIMITED SLIP AXLE \$ 85.
 N/A W/ANTI-LOCK BRAKES
 SPEED CONTROL FREE!
 WHEN POWER DOOR LOCKS ARE ON

BASE PRICE: UPON REQUEST

BEAUDRY FORD INC.
741 PIEDMONT AVE., N.E.
ATLANTA, GA 30303
PHONE 404-659-3673

ADDITIONAL STANDARD EQUIPMENT

WINDOWS, POWER
 WINDSHIELD WIPERS, INTERVAL, DUAL
 WASHERS
 CHILD PROOF SAFETY LATCHES (REAR
 LIGHT, ENGINE COMPARTMENT

*Choose
 equipment
 and
 I will
 give you
 my price.
 Jim Griffith*

1994 FLEET ESP BASE PLAN ♦



1994-1995 MODEL YEAR VEHICLES

FLEET ONLY

REVISED COPY - 09/21/93

Deductible: \$50

 NEW VEHICLE PLANS		Standard Ford and Mercury cars, including Bronco, Explorer, Villager, Aerostar, Ranger and E & F-150 Trucks (4x2 & 4x4)
		Plan Only
2 YEAR PLAN	60,000	N/A
	75,000	N/A
	85,000	N/A
	100,000	N/A
3 YEAR PLAN	60,000	N/A
	75,000	400
	85,000	510
	100,000	675
4 YEAR PLAN	60,000	N/A
	75,000	425
	85,000	585
	* 100,000	825
5 YEAR PLAN	60,000	N/A
	75,000	470
	85,000	670
	100,000	N/A
6 YEAR PLAN	60,000	N/A
	75,000	N/A
	85,000	N/A
	100,000	N/A

4200

BEAUDRY FORD INC.
141 PIEDMONT AVE., N.E.
ATLANTA, GA 30303
PHONE 404-659-3673

Surcharges

Diesel Vehicle Add to Cost:	NOTE	\$300
For each item, Super High Output (SHO), Turbo, Supercharger Add to Cost:		\$150
Police, Taxi, Emergency, Commercial Delivery and Commuter Transportation Vehicles Add to Cost:	Police Cars - Above Price	+ \$200

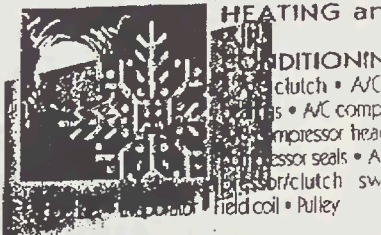
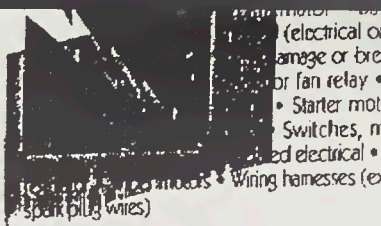
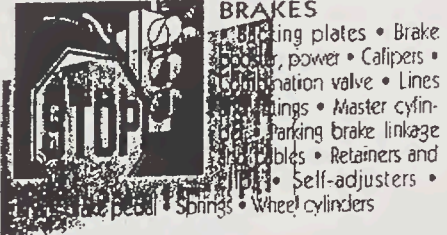
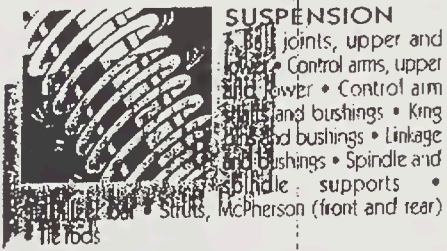
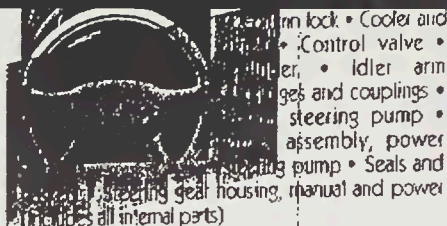
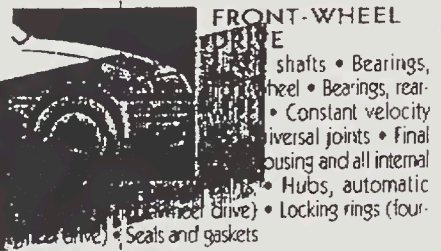
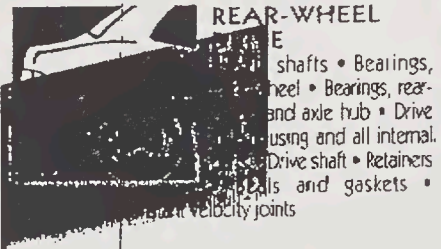
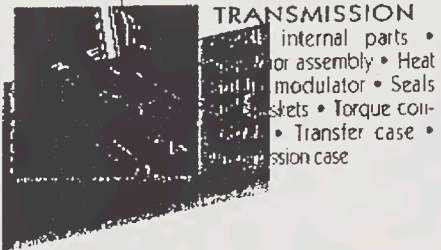
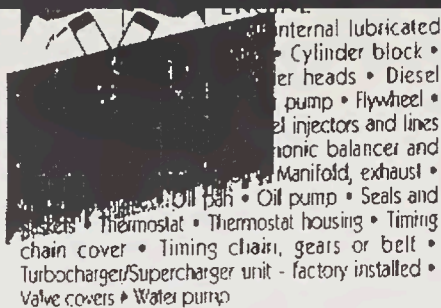
NOTE:

♦ Available for fleets of five units or more.
• Plan with maintenance and wear has a standard \$0 deductible.
** Stripped chassis not eligible.

ENJOY 84 REASONS AND MORE TO DRIVE WITH FORD ESP BaseCARE

There are so many benefits that add to your peace of mind with BaseCARE! We've tried to list many of the plan's features here.

- **Component Protection**
The 84 BaseCARE components are shown here.
- **\$50 Deductible**
Only \$50 per repair visit for covered repairs. A \$0 deductible option is available.
- **Towing Reimbursement**
Reimburses towing expenses up to \$45, if required as a result of a covered repair.
- **Rental Car Reimbursement**
If your vehicle is inoperable and must be kept overnight for a warranty or covered repair, you will be reimbursed up to \$25 per day (\$30 Lincoln) for up to 5 days. A first-day rental option is available.
- **Service Virtually Anywhere**
You can receive service for covered repairs at any one of over 5,000 participating Ford and Lincoln-Mercury dealers throughout the 50 states and Canada.
- **Transferable**
Remaining coverage can be transferred to a new owner if you sell the vehicle, for a processing fee of just \$40. A help in resale!
- **Cancellable**
- Available at an extra cost.
Not available in Hawaii.



* If system has R-12 refrigerant, R-12 will be used for re-
fillment, while supplies last. If R-12 is not available, the
system will be converted to use R-134a refrigerant or equiv-
alent replacement is due to a covered component, BaseC
will cover it. If due to a non-covered component, custo
mer is responsible.

Miles	3 Years	4 Years	5 Years
75,000	X	X	X
85,000	X	X	X
100,000	X	X	

Coverage expires upon reaching your selected time or mileage, whichever comes first.

BEAUDRY FORD INC.
141 PIEDMONT AVE., N.E.
ATLANTA, GA 30303
PHONE 404-659-3673

BEAUDRY FORD INC.
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 ATLANTA, GA 30303
 PHONE 404-659-3673

070-8000-0001
 January 09, 1991
 Revised: September 14, 1993
 Page 1 of 4

STATE OF GEORGIA
 SPECIFICATION
 MODEL YEAR - 1994
 SEDAN, POLICE PURSUIT, 4-DOOR
 LARGE

NOTE: THIS DETAIL SPECIFICATION IS NOT COMPLETE UNLESS IT IS USED IN CONJUNCTION WITH SPECIFICATION 070-1000 REVISED AUGUST 27, 1992 ENTITLED: "AUTOMOBILES, AND STATION WAGONS, SPECIFICATIONS."

- A. SCOPE: This specification covers Large 4-Door Police Pursuit Sedans having excellent acceleration, speed, braking, and handling performance. Only those vehicles classified as "LARGE" by the U.S. Environmental Protection Agency will be considered.
- B. VENDOR INFORMATION: Police Pursuit vehicles shall be equipped with factory installed Police Packages plus additional items listed below. Unless otherwise noted, vehicles shall be comparable with the following basic requirements. Bidders shall indicate EXACTLY what they are offering under "BIDDER'S RESPONSE."
- C. BASIC REQUIREMENTS:

VEHICLE		BIDDER'S RESPONSE
Identity	Make	FORD
	Model	CROWN VICTORIA 4DR
Police Package	Option or model number	P71
Engine	Largest Cubic Inch Displacement, vs to provide maximum top speed and acceleration performance	281 CID V-8 - MAX SPEED + PERFORM
Engine Cooling	Largest available with police pursuit, front air deflector, coolant recovery	POLICE COOLING PKG COOLANT RECOVERY
Exhaust	Compatible with engine to provide maximum top speed and acceleration performance. Must be dual exhaust, if available	DUAL EXHAUST TO PROVIDE TOP SPEED + ACCELERATION
Fuel System	Compatible with engine to provide maximum top speed and acceleration performance using 89 octane gasoline	FUEL SYSTEM - PROVIDES TOP SPEED AND ACCELERATION
Transmission	Automatic, compatible with engine to give maximum performance. Low-Gear lock-out, if available	4/0/0/0 ALTERED FOR MAX PERFORMANCE + LOW GEAR LOCK-OUT
Suspension	Heavy duty, police package	H/D SUSPENSION - POLICE
Stabilizers	Heavy duty, police package	F-R STAB. BARS
Differential	Heaviest duty available	F-R SUSPENSION
Rear Axle	Compatible with engine to provide maximum performance, top speed and acceleration	3.27 to 1 RATIO TO PROVIDE MAX PERFORMANCE, TOP AND ACCELERATION

BEAUDRY FORD INC.
 141 PIEDMONT AVE., N.E.
 ATLANTA, GA 30303
 PHONE 404-659-3673

070-8000-0001
 January 09, 1991
 Revised: September 14, 1993
 Page 2 of 4

C. BASIC REQUIREMENTS:

	<u>VEHICLE</u>	<u>BIDDER'S RESPONSE</u>
Steering	Power assisted with auxiliary oil cooler. Heaviest duty available with police package. Steering wheel, tilt type, anti-slip	<u>SPEED SENSITIVE P. ASSISTING</u> <u>W/FRONT MOUNTED OIL COOLER</u> <u>TIPT STEERING COLUMN</u>
Safety Restraints	Dual air bags	<u>DUAL AIR BAGS</u>
Brakes	Anti-lock brakes/Traction ctrl	<u>ANTI-LOCK BRAKES / TRACTION ASSIST</u>
Alternator	100 AMP minimum, heavy duty design capable of withstanding patrol vehicle operation at all speeds and conditions	<u>130 AMP ALTERNATOR</u>
Battery	12 Volt, highest available amperage heavy duty design capable of withstanding patrol vehicle operation at all speeds and conditions	<u>HD 8 X 4 1/2 12V BATTERY</u>
Wheels	5 each, largest available for police package Color: Black	<u>HD STEEL, 14" x 6.5"</u> <u>BLACK</u>
Wheel Covers	Two (2) size wheel covers Large: On plain vehicles, 15" Small: Smallest available, on all blue & gray vehicles	<u>14" Dlx WHEEL COVERS</u>
Power Door Locks Windows	Driver controlled only. Rear doors and rear windows and passenger windows must be inoperable on delivery with capability to reconnect when necessary	<u>P. DOOR LOCKS - DRIVER CONTROL</u> <u>WITH POWER WINDOWS</u>
Tires	5 each, manufacturer's standard size. Highest speed rated, police type, tubeless radial, blackwall	<u>5-HR SPEED POLICE TIRES</u>
Radio	AM/FM, antenna & speaker, factory installed	<u>AM/FM RADIO FACTORY INSTALLED</u>
Noise Suppression	Factory installed bonding strips to suppress radio noise	<u>BONDED RADIO NOISE SUPPRESS</u>
Trunk Release	To be located on left side of vehicle within driver's reach	<u>TRUNK RELEASE LOCATED ON LEFT SIDE</u>

BEAUDRY FORD INC.
 141 PIEDMONT AVE., N.E.
 ATLANTA, GA 30303
 PHONE 404-659-3673

070-8000-0001
 January 09, 1991
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C. BASIC REQUIREMENTS:

	<u>VEHICLE</u>	<u>BIDDER'S RESPONSE</u>
Seats and Upholstery	Front seat: split bench seat with armrest, 6-way power (driver only), cloth covered, heavy duty rear seat: Full bench, cloth covered. Cloth-heaviest duty available. Upholstery: Cloth, color to be compatible with vehicle exterior	SPLIT BENCH FAT SEAT CLOTH UPHOLSTERY W/ COMPATIBLE COLOR CLOTH UPHOLSTERY W/ COMPATIBLE COLOR
Glass	Tinted, all glass	TINTED GLASS A/A
Mirrors	Inside-day/night type Outside-LH & RH remote controlled	DAY/NIGHT MIRROR REMOTE LH & RH OUTSIDE MIRROR
Paint (exterior)	Must be GSP upper grey and GSP lower blue. Must match current GSP patrol vehicle colors. GSP will provide color samples to the successful vendor(s)	PAINT TO FORM 107 W/ FORD.
Cigarette Lighter	Factory installed	FACTORY CIG LIGHTER
Dome Light	Beam lamps dome mounted or rearview mirror	DOME/DUAL BEAM LIGHT
Speedometer	0-140 MPH, certified calibration.	0-140 CERTIFIED SPEEDOMETER
Windshield Washer	Manufacturer's standard	DUAL JET W/S WASHER
Windshield Wipers	Multi-speed, intermittent	INTERVAL W/S WIPERS
Rear Window defogger	Electric Grid. Control within driver's reach	R/W ELEC REAR WINDOW DEF
Locks	Keyed alike. 3 keys per vehicle (one key, dealer furnished) Each vehicle to have different key	KEYED ALIKE LOCKS 3 KEYS - DIFFERENT EA.
Sunvisors	Padded, LH & RH	PADDED SUNVISORS
Hood Release	Inside mounted	INSIDE MTD. HOOD RELEASE
Parking Brake	Warning light or automatic release	AUTO RELEASE PARK BRAKE
Tire Changing	Jack, base plate & Lug Wrench	SCISSORS JACK
Air Conditioner	Factory installed	FACTORY AIR CONDITIONER

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070-8000-0001
January 09, 1991
Revised: September 14, 1993
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C. BASIC REQUIREMENTS:

<u>VEHICLE</u>	<u>BIDDER'S RESPONSE</u>
Parts Cost List One copy-To be furnished with first vehicle delivered to Department of Public Safety.	<u>PARTS COST LIST IS</u> <u>AVAILABLE AT BYZETTA CHG</u> <u>\$45.00</u>
Shop Manual One copy-To be furnished with first vehicle delivered to Department of Public Safety	<u>SHOP MANUAL IS AVAILABLE</u> <u>AT BYZETTA CHARGES \$76.50</u>
Warranty Vehicle, and all equipment including air conditioning: Fully warranted against defective materials and workmanship for not less than 12 months or 12,000 miles from date of placement into service by the Georgia Department of Public Safety	<u>WARRANTY IN 1994 IS</u> <u>3 YR, 36,000 MILES.</u>

The above specifications are to be included in the base price. Any other equipment included as standard by the manufacturer on the police package must be included in the base price.

D. OPTIONAL EQUIPMENT: All optional equipment offered by the vehicle manufacturer shall be available to the state of Georgia at dealer cost. This will include additions and deletions from base price. List of all options with prices shall be provided with bids.

Optional Warranties: Copies and cost information on all available optional warranties shall be submitted with bid.



BEAUDRY FORD, INC.

The Leader Since 1916

141 PIEDMONT AVE., N.E., ATLANTA, GEORGIA 30303 Telephone (404) 659-3673

November, 1993

ATTENTION

TO: ALL LAW ENFORCEMENT OFFICERS AND CITY AND COUNTY
PURCHASING AGENTS IN GEORGIA

SUBJECT: 1994 POLICE CARS

Ford won the State of Ga bid SWC 30381 for large, mid-size 1994 model police cars! This enables BEAUDRY FORD, INC. to quote a price many thousands of dollars under the suggested list price. We want to continue being your best source for police cars.

There are so many good things about the Crown Victoria police package you need to know. Standard equipment this year includes: dual Air Bags, Bucket Seats to provide adequate space for auxiliary police equipment, Speed Sensitive Steering System, Front and Rear Stabilizer Bars and Nitrogen Gas Shock Absorbers to minimize body roll in lane changing or when cornering, severe Duty 4 Wheel Disc Brakes for impressive stopping power, and optional 4-wheel Anti-Lock braking with traction assist to improve acceleration and stability on slippery or icy roads.

BEAUDRY FORD will accept bonafide orders for 1994 model Crown Victoria police cars to YOUR specifications for delivery as soon as we can have produced by Ford. Suggested specifications are enclosed. Additional equipment listed on the specification sheet may be had upon request.

To order police cars contact JIM GRIFFITH at BEAUDRY FORD, INC., (404) 659-3673 or other members of our special Fleet Sales Division:

ALAN NARAMOR

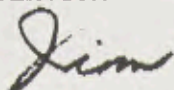
VINCE VAN TASSEL

LESA CAMP

Let me recommend Ford's Extended Service Policy (ESP) for BEYOND the standard 36 months, 36,000 miles warranty. This policy is available at prices submitted in our State of Georgia bid.

If you are interested in buying a new 1994 model Crown Victoria NOW give us a phone call today!

Yours very truly,
BEAUDRY FORD, INC.


J. M. Griffith

PRICE SHEET

These prices include car

Package #1

Whelen 9308 8 Strobe/alley/takedowns
Whelen WS-295-HF Siren
Magnum Speaker 100 Watt
Setina car cage 10-s
Magnum wig wag lights
Whelen PC-9-N switches
Magnum stack rack

Total amount package 14,435.00
All labor and 3 year warranty included

Package #6

Package #2

Whelen 9104 SL4 alley/take downs
Whelen WS-295 HF siren
Magnum Speaker 100 watt
Setina car cage 10-s
Magnum wig wag lights
Magnum switches
Magnum radio rack

Whelen light bar 9104 S14 alley/takedown
Setina car cage 10-s
Whelen WS-295-HF siren
Magnum Speaker 100 watts
Magnum switches

Total amount package 14,135.00

Total amount package 14,235.00
All labor and installation included

CASH RADIO 2500.00
LEASE CAR EQUIPPED

Package #3

Whelen 9104 SL4 alley/take downs
Whelen WS-295 HF siren
Magnum Speaker 100 watt
Setina car cage 10-s
Magnum switches
Magnum wig wag lights
Magnum radio rack
Whelen hide away strobes headlights front
Whelen hide away strobes rear tail lights
Whelen UPS 64 comet power supply

Total amount package 14,615.00

CALLED COUNCIL MEETING
SATURDAY, FEBRUARY 19, 1994
10:00 A.M.

A G E N D A

- A) Swearing In of Newly Appointed Planning and Zoning Board Members and Appeals Board Members.
- B) Work on 1994 Budget.
- C) Approval of Ordinance for the Duties of the City Manager.
- D) Discuss Appointment of Acting City Manager.
- E) Discuss Advertisements for the City Manager and City Clerk Positions.
- F) Request for Proposal for Special Audit of the Golf Course/Wastewater Treatment Facility Construction Project.
- G) Discuss the Creation of an Economic Development Commission for the City of Sugar Hill and Call for Nominations.
- H) Discuss Compensation for the Acting City Clerk.
- I) Discuss Purchase of City Marshall's Vehicle.
- J) Discuss Raising the Residential Rates to \$10.00 per month.
- K) Appoint 1994 Sugar Hill Festival Committee.

CALLED COUNCIL MEETING
SATURDAY, FEBRUARY 19, 1994
10:00 A.M.,

M I N U T E S

Notice of this Called Meeting was posted at City Hall before 10:00 a.m. on Friday, February 18, 1994.

In attendance: Mayor Gary Webster, Council Members Charles Spradlin, Steve Bailey, Jim Stanley, Reuben Davis and Jon Wright, and Acting City Clerk Beth Walker.

Meeting called to order at 10:07 a.m. by Mayor Webster.

Swearing In Of Newly Appointed Planning and Zoning Board Members and Appeals Board Members

Mayor Webster swears in Rose Payne to the Planning and Zoning Board and Rick January to the Appeals Board.

Agenda Items "B" and "C" are moved to the bottom of the agenda.

Appointment of Acting City Manager

Council Member Stanley states that the position of Interim City Manager has been posted, advertised and several applications have been received. Council Member Stanley motions to hire Lee Varner. Second to the motion for the purpose of discussion by Council Member Spradlin. Discussion held. Council Member Stanley withdraws motion. Council Member Wright motions to review applications and decide on who will be interviewed by close of business on Wednesday, February 23, 1994. Second to the motion by Council Member Bailey. Vote Unanimous.

Advertisement of the City Manager Position

Council Member Stanley motions to approve the wording of the advertisement for the City Manager Position and for the ad to run through March 31, 1994 and be acted on at the April Regular Council Meeting. Second to the motion by Council Member Spradlin. Vote Unanimous.

Advertisement of the City Clerk/Director of Finance Position

Council Member Stanley motions to approve the wording of the advertisement for the City Clerk/Director of Finance Position, and for the ad to run through March 31, 1994 and be acted on at the April Regular Council Meeting. Second to the motion for the purpose of discussion by Council Member Wright. Discussion held. Vote: 4 affirmative, 1 abstained - Council Member Davis. Motion carried 4 - 1.

Request for Proposal for Special Audit of the Golf Course/Wastewater Treatment Facility Construction Project

Council Member Spradlin motions to approve. Second to the motion for the purpose of discussion by Council Member Stanley.

(Signature)

Discussion held. Vote: 3 affirmative, 2 opposed - Council Members Davis and Bailey. Motion carried 3 - 2.

Economic Development Commission

Council Member Stanley motions to take nominations at the March Regular Council Meeting. Second to the motion by Council Member Wright. Vote Unanimous.

Compensation for Acting City Clerk

Council Member Wright motions to compensate the Acting City Clerk, Beth Walker. Second to the motion by Council Member Spradlin. Vote Unanimous.

City Marshall's Vehicle

Council Member Stanley motions to table until the budget is discussed. Second to the motion by Council Member Wright. Vote: 4 affirmative, 1 abstained - Council Member Davis. Motion carried 4 - 1.

Residential Sanitation Rates

Council Member Bailey motions to raise Residential Rates \$1.50, Multi-Family Rates \$3.50, Governmental Housing \$1.50 and Commercial Hand Pick Up \$10%. Second to the motion by Council Member Wright. Vote: 4 affirmative, 1 opposed - Council Member Davis. Motion carried 4 - 1.

1994 Sugar Hill Festival

Council Member Bailey motions not to have a festival this year. Second to the motion by Council Member Wright. Vote: 4 affirmative, 1 abstained - Council Member Stanley. Motion carried 4 - 1.

Ordinance for the Duties of the City Manager

Council Member Spradlin motions to approve. Second to the motion by Council Member Stanley. Discussion held. Vote: 4 affirmative, 1 opposed - Council Member Davis. Motion carried 4 - 1.

1994 Budget

Council Member Stanley states that the budget will have to be revised due to the Council impounding \$300,000.00 from Landfill Revenues. Discussion held.

Council Member Stanley motions to ask for a revised Golf Course budget without the clubhouse. Second to the motion by Council Member Spradlin. Vote Unanimous.

More discussion held.

Council Member Stanley motions that the following expenses be eliminated from the budget allowing flexibility: Building Inspector Position, 1994 Festival, Codification Service, Office Equipment, Employee Bonus', Water Tank Maintenance, Peachtree Industrial Pump Station, Televised Sewer Infiltration, and

Bu

\$50,000.00 from the Golf Course Operation Budget. Second to the motion by Council Member Spradlin. Vote: 4 affirmative, 1 abstained - Council Member Wright. Motion carried 4 - 1.

City Marshall's Vehicle

Council Member Wright motions to table until the March Regular Council Meeting. Second to the motion by Council Member Bailey. Vote Unanimous.

Adjournment

Council Member Spradlin motions to adjourn. Second to the motion by Council Member Bailey. Vote Unanimous.

Meeting adjourned at 1:59 p.m.

Beth Walker

CALLED COUNCIL MEETING
FRIDAY, FEBRUARY 25, 1994
7:30 P.M.

AGENDA

- A) Interview Applicants for Interim City Manager.



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

N O T I C E

SPECIAL MEETING OF THE SUGAR HILL CITY COUNCIL

A Special Meeting of the City Council of the City of Sugar Hill, Georgia will be held at 7:30 p.m. on the 25th day of February, 1994, at the Sugar Hill Community Center located at 4988 West Broad Street, Sugar Hill, Georgia.

*Executive Session to discuss
Interim City Manager.*

Posting and Giving of Notice:

Time 10:15

Date 2/24/94

Beth Walker
CITY CLERK
City of Sugar Hill, Georgia

**CALLED COUNCIL MEETING
FRIDAY, FEBRUARY 25, 1994
7:30 P.M.**

M I N U T E S

Notice of this Called Meeting was posted at City Hall before 7:30 p.m. on Thursday, February 24, 1994.

In Attendance: Mayor Gary Webster, Council Members Jim Stanley, Jon Wright, Charles Spradlin and Steve Bailey, Acting City Clerk Beth Walker, and Applicants Sarah Reed, Lee Varner, and Steve Higgins.

Meeting called to order at 7:38 p.m. by Mayor Webster.

Executive Session

Council Member Bailey moves to enter into Executive Session to interview applicants for Interim City Manager. Second to the motion by Council Member Wright. Vote Unanimous.

Meeting recessed at 7:46 p.m.

Council Member Wright departed at 9:45 p.m.

Meeting reconvened at 9:52 p.m.

No further business was discussed.

Adjournment

Council Member Stanley moves to adjourn the meeting. Second to the motion by Council Member Spradlin. Vote Unanimous.

Meeting adjourned at 9:54 p.m.

Beth Walker

CALLED MEETING
SATURDAY, FEBRUARY 26, 1994
9:00 A.M.

AGENDA

- A) Appoint Interim City Manager
- B) Discussion with Stephen O'Day



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

N O T I C E

SPECIAL MEETING OF THE SUGAR HILL CITY COUNCIL

A Special Meeting of the City Council of the City of Sugar Hill, Georgia will be held at 9:00 a m. on the 26th day of February, 1994, at the Sugar Hill Community Center located at 4988 West Broad Street, Sugar Hill, Georgia.

Posting and Giving of Notice:

Time 8:30 am

Date 2/25/94

Beth Walker

CITY CLERK
City of Sugar Hill, Georgia

**CALLED COUNCIL MEETING
SATURDAY, FEBRUARY 26, 1994
9:00 A.M.**

M I N U T E S

Notice of this Called Meeting was posted at City Hall before 9:00 a.m. on Friday, February 25, 1994.

In attendance: Mayor Gary Webster, Council Members Charles Spradlin, Jim Stanley, Steve Bailey, Reuben Davis, and Jon Wright, City Attorney Lee Thompson and Acting City Clerk Beth Walker.

Meeting called to order at 9:07 a.m.

Appointment of Interim City Manager

Mayor Webster ask for nominations for Interim City Manager. Council Member Charles Spradlin motions to hire Steve Higgins. Second to the motion by Council Member Stanley. Vote: 2 affirmative, 1 opposed - Council Member Bailey, 2 abstained - Council Members Wright and Davis. Motion carried 2 - 1.

Executive Session

Council Member Spradlin moves to go into Executive Session with the City Attorney and Stephen O'Day to discuss pending litigation. Second to the motion by Council Member Stanley. Vote: 3 affirmative, 2 abstained - Council Members Wright and Davis. Motion carried 3 - 2.

Meeting Recessed at 9:15 a.m.

Meeting reconvened at 10:58 a.m.

Council Member Wright motions not to hire Steve Higgins. Second to the motion by Council Member Davis. Council Member Stanley states that the motion is out of order because the only way a motion can be reconsidered is if one of the members voting affirmative ask for it to be. Council Member Davis states that he is not reconsidering original motion, he is making a new motion. The Chair rejects the motion.

Adjournment

Council Member Spradlin moves to adjourn the meeting. Second to the motion by Council Member Stanley. Vote unanimous.

Meeting adjourned at 11:00 a.m.

Beth Walker

MARCH

MAYOR & COUNCIL MEETING
MONDAY, MARCH 14, 1994
7:30 P.M.

AGENDA

Meeting called to order.
Invocation and pledge to the flag.
Reading of past minutes.

Committee Reports

- A) Planning & Zoning Board
- B) Appeals Board
- C) Recreation Board
- D) Budget & Finance
- E) Solid Waste

Old Business

- A) Consider Name Change for Old Atlanta Highway
- B) Purchase of City Marshall's Vehicle
- C) Take Nominations for Economic Development Commission
- D) Letters to Congress Concerning Zip Code for Sugar Hill

Citizens Comments

New Business

- A) Consider Budget Revisions
- B) Purchase of Van for Third Prison Detail
- C) Purchase of Pump Truck for Sewer Department
- D) Purchase of Lawnmower for Golf Course
- E) Appoint Trustee for Retirement Fund
- F) Discuss Revising Sewer Tap Payments
- G) Wastewater Treatment Plant Cost Reduction Idea
- H) Consideration for Beer & Wine by the Drink
- I) Discussion with Stephen O'Day

City Manager's Report

City Clerk's Report

Director of Golf's Report

Council Reports

Citizen Comments

Adjournment

**MAYOR & COUNCIL MEETING
MONDAY, MARCH 14, 1994
7:30 P.M.**

Notice posted at City Hall by 12:00 p.m. on Friday, March 11, 1994.

In Attendance: Mayor Gary Webster, and Council Members Charles Spradlin, Reuben Davis, Stephen Bailey, Jon Wright and Jim Stanley.

Meeting called to order at 7:29 by Mayor Webster.

Invocation given by Interim City Manager Steve Higgins followed by the pledge to the flag.

Planning and Zoning Board

Council Member Stanley reports that there was no Planning and Zoning Board meeting held last month.

Appeals Board

Council Member Stanley reports that the Appeals Board had met and Paul Barrow of Gwinnett Financial Services had requested and was granted several variances.

Recreation Board

Council Member Davis reports that Spring Softball started today. He also reports that the Little Miss Sugar Hill pageant will be held at North Gwinnett High School on April 30th. Council Member Davis also introduces Jerry Gober of the Recreation Board. Mr. Gober dedicates two ballfields, one to Tubby Cronic and one to Bobbie Queen.

Budget and Finance

Council Member Wright reports the financial state of the city.

Solid Waste

Council Member Spradlin has nothing to report at this time.

Consider Name Change for Old Atlanta Highway

Council Member Wright states that he feels the residents would like White Street to become White - Line Street and would like to keep Old Atlanta Highway's name as is. Council Member Wright motions to appoint the Mayor to coordinate with the City of Buford and Gwinnett County on changing the name. Second to the motion for the purpose of discussion by Council Member Davis. Discussion held. Vote unanimous.

Council Member Wright motions to appoint the Mayor to coordinate with Gwinnett County to keep Old Atlanta Highway's name as is. Second to the motion by Council Member Spradlin. Vote unanimous.

Purchase of City Marshall's Vehicle

Council Member Wright motions to table indefinitely. Second to the motion for the purpose of discussion by Council Member Spradlin. Discussion held. Vote: 2 affirmative, 2 opposed - Council Members Bailey and Davis, 1 abstained - Council Member Wright, Mayor Webster votes to table. Motion carried 3 - 2.



Take Nominations for the Economic Development Commission

Council Member Stanley motions to nominate Maron Buice and Frank Free. Council Member Spradlin motions to nominate Bob Scott and Wayne Schumacher. Council Member Wright motions to nominate Gail Kelly. Council Member Bailey motions to nominate Rudy Bowen. Council Member Davis motions to nominate Rebecca Munteanu and Lari Webster. Council Member Stanley motions to use all nominations and to nominate one more member at a later date. Second to the motion for the purpose of discussion by Council Member Bailey. Discussion held. Vote Unanimous.

Letters to Congress Concerning Zip Code for Sugar Hill

Council Member Wright encourages all citizens to take part and tells everyone that there is a form letter with addresses of congressmen and representatives that can be picked up here tonight or at City Hall.

Cablevision Recording of Regular Council Meetings

Council Member Wright motions for Mayor Webster to write a letter to Northeast Gwinnett Cablevision requesting a meeting to discuss and request the recording of the city's regular council meetings. Second to the motion by Council Member Bailey. Vote Unanimous.

Citizen's Comments

Nighta Davis, resident, speaks out against Beer and Wine by the drink.

Consider Budget Revisions

Council Member Spradlin motions to table until a Called Meeting on April 9th, 1994 at 10:00 a.m. Second to the motion by Council Member Bailey. Vote Unanimous.

Purchase of Van for Third Prison Detail

Council Member Bailey motions to table and seek proposals. Second to the motion for the purpose of discussion by Council Member Spradlin. Discussion held. Council Member Bailey rescinds motion. Council Member Wright motions to approve with the maximum expenditure of \$5000.00. Second to the motion by Council Member Davis. Vote Unanimous.

Purchase of Pump Truck for the Sewer Department

Council Member Wright motions to approve. Second to the motion for the purpose of discussion by Council Member Bailey. Discussion held. Vote: 4 affirmative, 1 opposed - Council Member Stanley. Motion carried 4 - 1.

Purchase of Boom Truck for Sewer Department

Collections System Supervisor, Donna Zinskie, states that she would like to initiate a change order in the original contract with John D. Stephens, to allow the sewer department to remove four pump stations and to use the funds appropriated for those items to purchase a Boom truck. Council Member Bailey motions to approve, if the change order is approved by the Environmental Protection Agency. Second to the motion for the purpose of discussion by Council Member Davis. Discussion held. Vote: 3 affirmative, 2 opposed - Council Members Stanley and Spradlin. Motion carried 3 - 2.

Purchase of Lawnmower for the Golf Course

Director of Golf, Wade Queen, states that they need a Fairway Mower and have taken bids. Council Member Stanley motions to approve \$27,500.00 for this purchase. Second to the motion by Council Member Bailey. Vote Unanimous.

Appoint Trustee for the Retirement Fund

Council Member Wright motions to appoint Ruth Switzer. Second to the motion by Council Member Davis. Vote unanimous.



Revise Sewer Tap Payments

Director of Utilities and Development, Ken Crowe, recommends that we allow sewer taps to be purchased at the same time as building permits. Council Member Stanley motions to approve and also states that the city will not refund previously purchased sewer taps. Second to the motion for the purpose of discussion by Council Member Bailey. Discussion held. Vote Unanimous.

Wastewater Treatment Plant Cost Reduction Idea

James P. Fisher was recognized by the Mayor & Council for his idea of how to cut cost at the Wastewater Treatment Plant.

Consideration of Beer & Wine by the Drink

Council Member Stanley states that it is left to the Mayor & Council on how Beer & Wine would be sold. He states that this would attract restaurants, and beer could be sold at the Golf Course. City Attorney, Lee Thompson, states that the Mayor & Council could change the ordinance to allow consumption on the premises. Mr. Thompson also states that the city would have to work out the licensing due to the fact that the city cannot be its own license holder. Mr. Thompson states that he can provide a draft ordinance. Council Member Bailey motions for City Attorney, Lee Thompson, to draw up enabling legislature by our regular April Meeting. Second to the motion for the purpose of discussion by Council Member Spradlin. Discussion held. Vote: 4 affirmative, 1 opposed - Council Member Davis. Motion carried 4 - 1.

Item "I" was moved to the end of the agenda.

City Manager's Report

Interim City Manager, Steve Higgins, reports that the city's Chief Building Inspector, Tony Baughman, has received his Commercial Building Inspection Certification and Margaret McEachern has been made the permanent Meter Reader Supervisor. He also reports that he attended his first Appeals Board meeting and is getting to know everyone.

Director of Golf's Report

Director of Golf, Wade Queen reports that as of Sunday, March 13th, the Golf Course is only \$1300.00 away from how much it made in the whole month of March in 1993.

Council Reports

Council Member Bailey ask if anyone is interested in joining a Golfer's Forum.

Council Member Spradlin reads letter from the National Association of Letter Carriers requesting that we make a proclamation making May 14th, the 1994 National Food Drive Day, and the residents can put non perishable food items in their mailboxes to be picked up.

Council Member Wright states that he was recently involved with a statewide Town Hall Meeting with Paul Coverdale, broadcast from a facility in Washington. These are broadcast live to several cities around Georgia and people are allowed to ask questions by phone and are answered immediately. Mr. Coverdale will be doing more of these and residents are encouraged to watch the papers for dates.

Citizen's Comments

Meg Avery, resident, states that she is glad the city marshall's vehicle was tabled, and if we do approve its purchase, we should also increase the city marshall's duties and visibility. She feels this would help with speeding in the neighborhoods.

Council Member Stanley motions to go into Executive Session. Second to the motion by Council Member Spradlin. Vote Unanimous.

Meeting recessed at 9:17 p.m.

Meeting reconvened at 10:45 p.m.

Council Member Bailey motions to adjourn. Second to the motion by Council Member Wright.
Vote: 3 affirmative, 2 opposed - Council Members Stanley and Spradlin. Motion carried 3 - 2.

Meeting adjourned at 10:49.

Bette Walker

WASTEWATER DEPARTMENT
February 1994

Liftstations:

Sugar Creek - On February 23, the effluent line on the #2 pump had blown loose inside the wet well. A scaffold was built and lowered into the well. The gasket was replaced and the pipe was reset.

There was only general maintenance on our other liftstations this month.

Sewer Capacity Available:

Total Sugar Hill capacity at Southside plant.....	600,000gpd
Average Sugar Hill sewer usage for February.....	557,055gpd
Average Sugar Hill capacity left.....	<u>42,945gpd</u>
Total # lots approved, but not tapped on.....	402
Average usage for these lots, based on 400 gpd.....	160,800gpd

Donna Zinskie
Collection System Supervisor

THIS REPORT WAS PRINTED ON MARCH 8, 1994

CITY OF SUGAR HILL

PERMIT TYPE AND DESCRIPTION	# OF PERMITS	VALUATION	FEES DUE	FEES PAID
AV - ADMINISTRATIVE VARIANCE	3	0.00	450.00	450.00
CG - CLEARING & GRUBBING PERMIT	1	0.00	50.00	50.00
CM - COMMERCIAL PERMIT	1	0.00	832.50	832.50
DP - DEVELOPMENT PERMIT	2	0.00	330.00	330.00
EC - ENERGY CODE AFFIDAVIT	5	0.00	0.00	0.00
EL - ELECTRICAL AFFADAVIT	10	0.00	0.00	0.00
FP - FENCE PERMIT	7	0.00	0.00	0.00
GP - GRADING PERMIT	1	0.00	500.00	500.00
HE - HEATING/AIR AFFADAVIT	9	0.00	0.00	0.00
MH - MOBILE HOME INSTALLER AFFIDAVIT	1	0.00	0.00	0.00
MI - COMPLIANCE PERMIT	5	0.00	100.00	100.00
MN - MOBILE HOME INSPECTION NEW	1	0.00	100.00	100.00
MR - MOBILE HOME RE-INSPECTION PERMIT	14	0.00	140.00	140.00
PL - PLUMBING AFFADAVIT	9	0.00	0.00	0.00
RM - REMODELING PERMIT	1	0.00	1,208.00	1,208.00
SP - SINGLE FAMILY RESIDENTIAL	4	252,784.00	3,398.00	3,398.00
SP - SIGN PERMIT	2	0.00	300.00	300.00
TL - TRADE LICENSE REGISTRATION	15	0.00	150.00	150.00
TP - TAP & METER PAYMENTS	7	0.00	1,575.00	1,575.00
VA - APPEALS VARIANCE	1	0.00	150.00	150.00
TOTALS FOR ALL PERMIT TYPES	99	252,784.00	9,283.50	9,283.50

THIS REPORT WAS PRINTED ON MARCH 4, 1994

CITY OF SUGAR HILL

<< STATISTICAL BREAKOUT >>

----- Inspections ----- Re-Inspections ----- Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
236	295	29	24	31	24	6	30
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	97	14	22	13	77	10	13

BREAKDOWN BY INSPECTOR ID

TONY BAUMAN BUILDING INSPECTOR 234
 RALPH TERRY SEWER INSPECTIONS 2

CITY OF SUGAR HILL

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)


Printed on: MARCH 4, 1994

DATE RANGE: 02/01/94 THROUGH 02/31/94

	CODE	PRMS	VALUATION	FEES	DUE	UNITS
	-----	-----	-----	-----	-----	-----
NEW RESIDENTIAL HOUSEKEEPING BLDGS:						
* Single Family Houses Detached	101	4	252,784.00	3,373.00		0
* Single Family Houses Attached	102	0	0.00	0.00		0
* 2 Family Building	103	0	0.00	0.00		0
* 3 and 4 Family Buildings	104	0	0.00	0.00		0
* 5 or More Family Buildings	105	0	0.00	0.00		0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213	0	0.00	0.00		0
* Other Non-Housekeeping Shelter ...	214	0	0.00	0.00		0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318	0	0.00	0.00		0
* Churches & Other Religious	319	0	0.00	0.00		0
* Industrial	320	0	0.00	0.00		0
* Prkng Garages (Blds & Open Decked)	321	0	0.00	0.00		0
* Service Stations & Repair Garages	322	0	0.00	0.00		0
* Hospitals & Institutional	323	0	0.00	0.00		0
* Offices, Banks, & Professional ...	324	0	0.00	0.00		0
* Public Works & Utilities	325	0	0.00	0.00		0
* Schools & Other Educational	326	0	0.00	0.00		0
* Stores & Customer Services	327	0	0.00	0.00		0
* Other Non-Residential Bldgs	328	2	0.00	882.50		0
* Structures Other than Buildings ...	329	0	0.00	0.00		0
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential	434	0	0.00	0.00		0
* Non-Residential & Non-Housekeeping	437	1	0.00	1,208.00		0
* Adds of Resid. Garages (Atch/Detc)	438	0	0.00	0.00		0
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645	0	0.00	0.00		0
* 2 Family Buildings	646	0	0.00	0.00		0
* 3 & 4 Family Buildings	647	0	0.00	0.00		0
* 5 or More Family Buildings	648	0	0.00	0.00		0
* All Other Buildings and Structures	649	0	0.00	0.00		0
TOTALS FOR PERMITS SHOWN ABOVE						
		7	252,784.00	5,463.50		0
Totals of other permits in the period						
		92	0.00	3,795.00		0
TOTAL FOR ALL PERMITS IN THE PERIOD						
		99	252,784.00	9,258.50		0

SUBDIVISION LOT AVAILABILITY LIST

AVAILABLE LOTS	SUBDIVISION	NEAR WHAT MAJOR STREET	PERMITS ISSUED	C.O.'S ISSUED	OTS NOT BUILT ON
25	BENT CREEK I	LEVEL CREEK ROAD	25	25	0
49	BENT CREEK II	LEVEL CREEK ROAD	49	49	0
33	BENT CREEK III	LEVEL CREEK ROAD	29	29	4
44	BENT CREEK IV	LEVEL CREEK ROAD	42	41	2
36	BENT CREEK IV	LEVEL CREEK ROAD	36	36	0
7	BRANDON OAKS	AUSTIN GARNER ROAD	5	5	2
26	BROOKSIDE AT PARKVIEW	PARKVIEW MINE DRIVE	13	11	13
31	COUNTRY MEADOWS	OWEN CIRCLE	31	31	0
131	LAKEFIELD FOREST (ALL)	LEVEL CREEK ROAD	92	70	39
44	MILL CREEK TRACE	SOUTH ROBERTS DRIVE	44	44	0
154	PARKVIEW NORTH	LEVEL CREEK ROAD	154	154	0
174	PRINCETON OAKS (ALL)	RIVERSIDE ROAD	102	101	72
116	SECRET COVE	OLD SUWANEE ROAD	105	97	11
46	SPRING HILL PLANTATION	SPRING HILL DRIVE	46	46	0
35	SUGAR BROOK	HILLCREST DRIVE	35	35	0
23	SUGAR CREEK	LEVEL CREEK ROAD	23	23	0
96	SUGAR CROSSING (ALL)	AUSTIN GARNER ROAD	46	35	50
39	SUGAR WOODS	LEVEL CREEK ROAD	39	39	0
3	SYCAMORE STATION	SYCAMORE ROAD	3	2	0
146	SYCAMORE SUMMIT	SYCAMORE/RIVERSIDE ROAD	139	137	7
14	THE LAKES AT RIVERSIDE	RIVERSIDE ROAD	13	13	1
51	THE LINKS (ALL)	SUWANEE DAM ROAD	0	0	51
46	THE OAKS AT LANIER UNIT I	HIGHWAY 20	12	4	34
48	THE SPRINGS UNIT I	HIGHWAY 20	35	29	13
50	WEST PRICE HILLS	WEST PRICE ROAD	46	46	4

 INDICATES COMPLETED

PERFORMANCE/MAINTENANCE BONDS

PERFORMANCE	THE OAKS AT LANIER UNIT I	GRASSING	NOV. 26, 1993
PERFORMANCE	THE OAKS AT LANIER UNIT I	LIFT STATION	NOV. 26, 1993
MAINTENANCE	THE OAKS AT LANIER UNIT I		NOV. 26, 1994
MAINTENANCE	BROOKSIDE AT PARKVIEW		DEC. 15, 1994
MAINTENANCE	LAKEFIELD UNIT II		DEC. 30, 1993
MAINTENANCE	SUGAR CROSSING III		NOV. 8, 1995
MAINTENANCE	SUGAR CROSSING II		JAN. 6, 1994
MAINTENANCE	BENT CREEK IV		JAN. 30, 1993
MAINTENANCE	LAKEFIELD FOREST I		FEB. 21, 1993
MAINTENANCE	BENT CREEK V		JUL. 31, 1993
MAINTENANCE	PRINCETON OAKS III		JUL. 15, 1993
MAINTENANCE	THE SPRINGS I		FEB. 19, 1994
PERFORMANCE	LAKEFIELD FOREST III		MAY 8, 1994
MAINTENANCE	LAKEFIELD FOREST III		FEB. 7, 1996

METER READING DEPARTMENT

FEBRUARY 1994

Total new customers: 50

Consisting of : 32 gas & water customers
14 gas only customers
4 water only customers

Total of customers moving out of city: 12

Consisting of: 4 gas & water customers
5 gas only customers
3 water only customers

Total gas customers: 3212

Total water customers: 2360

Total sewer customers: 2088

Re-reads before billing: 122

Re-reads per customers request: 53

Over--reads: 5

Cut-Offs: 0 - Due to Weather

Report by: Margaret McEachern
Utility Billing/Meter Reader Supervisor

SUGAR HILL FINANCE SUMMARY

3-14-94

FUND	REVENUES		EXPENSES		NET INCOME VARIANCE	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
001 General	68,682.19	170,922.18	204,488.73	173,389.74	(135,805.82)	(24,677.56)
001 Inspection	9,286.64	12,333.32	8,550.99	16,147.66	735.65	(3,814.34)
001 Street & Bridge	361.56	12,133.34	27,510.62	39,634.86	(27,159.06)	(27,501.52)
002 Sanitation Fund	44,768.59	99,530.00	53,401.81	58,614.48	(8,633.22)	40,915.52
003 Gas Fund	765,386.55	361,013.18	398,251.11	282,348.28	367,135.44	78,664.90
004 Water Fund	90,005.01	117,124.00	87,065.14	114,982.50	2,939.87	2,141.50
006 Sewer Fund	62,453.03	108,853.00	142,640.15	176,110.50	(80,187.12)	(72,257.50)
007 Golf Course Fund	49,916.14	120,868.02	83,045.48	148,283.30	(33,129.34)	(27,415.28)
008 Construction Fund			42,206.13	0.00	(42,206.13)	0.00
(Golf Course - Irrigation & Clubhouse)			9,850.00	0.00		
(Sewer - Interceptors)			32,356.13	0.00		



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

TO: Mayor & Council

FROM: Steve Higgins

RE: Marshall's vehicle

DATE: March 14, 1994

Should the Mayor & Council wish to replace the vehicle currently used for the city marshal, I recommend that the city purchase a new 1994 Ford Crown Victoria Police Interceptor, as detailed on the attached copy of the car's window sticker (Attachment #1). This is a high quality vehicle which should list at \$19,945.00. It is available to us at the state contract price of \$12,900.00. The specific vehicle shown on the attached is in stock at Hardy's Family Ford in Dallas, Georgia.

This recommendation is prudent at this time for several more reasons than the condition of the existing vehicle. You'll note that I am not recommending the full police package which would include one package from Attachment #2 and the radio specified in Attachment #3. Should the city at some later date opt to reassign this vehicle for a different use, it will be upgradable to full police use or decommissionable for staff use.

DEALER 210 742 | VIN 1F3C10D19A1113165
SUGGESTED RETAIL PRICE

1994 CR VIC POLICE INTERCEPTOR	19370	00
SPCL. DLR. ACCT. ADJ. CR.		
TOTAL BASE VEHICLE	19370	00
1010-200R10/25/93		
WT VIBRANT WHITE CLEARCOAT		
IP PORTOFINO BLUE VINYL		
99W .4.6L OHC SEFI V8 ENGINE		NC
44P .ELECTRONIC AUTO O/D TRANS		NC
T34 .P225/70HRX15 BSW TIRES		NC
153 FRONT LICENSE PLATE BRACKET		NC
FLEET FUEL FILL DELETE		NC
TOTAL VEHICLE & OPTIONS	19370	00
DESTINATION & DELIVERY	575	00
SCHEDULE A (MEMO)	.00	
TOTAL FOR VEHICLE		19945 00

10 U.S. GAL GAS FACTORY
 NET INVOICE FLEET OPTION
 BATCH-ID RB21113165 N RA 2X
 PRICE LEVEL 410130P71

*State Contract
 Price \$12,900
 Includes
 Dual Air Bags*

*2132
 3/8/94*

200D507

FINANCE SOURCE 000001

[Signature]
 (SIGNATURE OF AUTHORIZED REPRESENTATIVE)

FORD MOTOR CREDIT CO
 P.O. BOX 1732, ROOM
 DEARBORN MI
 48121

DEARBORN, MICH.
 CITY - STATE

ATTENTION #1

PRICE SHEET

Attachment #2

These prices include car

Package #1

Whelen 9308 8. Strobe/alley/takedowns
Whelen WS-295-HF Siren
Magnum Speaker 100 Watt
Setina car cage 10-s
Magnum wig wag lights
Whelen PC-9-N switches
Magnum stack rack

Total amount package 14,435.00
All labor and 3 year warranty included

Package #6

Package #2

Whelen 9104 SL4 alley/take downs
Whelen WS-295 HF siren
Magnum Speaker 100 watt
Setina car cage 10-s
Magnum wig wag lights
Magnum switches
Magnum radio rack

Whelen light bar 9104 S14 alley/takedow
Setina car cage 10-s
Whelen WS-295-HF siren
Magnum Speaker 100 watts
Magnum switches

Total amount package 14,135.00

Total amount package 14,235.00
All labor and installation included

*CASH RADIO 2500.00
LEASE CAR EQUIPPED*

Package #3

Whelen 9104 SL4 alley/take downs
Whelen WS-295 HF siren
Magnum Speaker 100 watt
Setina car cage 10-s
Magnum switches
Magnum wig wag lights
Magnum radio rack
Whelen hide away strobes headlights front
Whelen hide away strobes rear tail lights
Whelen UPS 64 comet power supply

Communications and Electronics Inc.

COST AND EQUIPMENT REQUIREMENTS

Attachment #3

PREPARED FOR: City of Sugar Hill
Sugar Hill Marshall's office
Chris Robinson

QTY.	DESCRIPTION	UNIT PRICE	EXTENDED PRICES
1	Smartnet C-5 Spectra mobile Radio w/ 15 Watts Gain Antenna Data Port	2310 00	2310 00
1	Install + Program mobile Radio + Install MDT		275 00

Must Have Permission From Guinnett County

EXTENDED TOTAL

INSTALLATION AND MAINTENANCE

MDT, Interface Cable, Mounting Hardware, Farns, PDM's will be supplied by Sugar Hill

REMARKS:

Delivery 3-4 weeks

EXTENDED TOTAL

SALES/USE TAX

Exempt

Freight Includes

TERMS:

Net 30 Days

PRICES QUOTED ARE F.O.B. FACTORY. QUOTATION GOOD FOR 15 DAYS.

DELIVERY: SHIPMENT FROM FACTORY IN APPROX. 30 DAYS FROM RECEIPT OF ORDER.

TOTAL

\$2585.00

QUOTATION PREPARED BY:

Dan M. Clark

ACCEPTED BY:

DATE:

2-15-94

DATE:



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

MEMORANDUM

TO: Mayor & Council
FROM: Ken Crowe
RE: Sewer Taps
DATE: March 7, 1994

We are once again being approached by Developers requesting their sewer taps be paid for with the purchase of their individual building permits.

The up-front payment of these taps increases the development cost by \$250,000.00 on a 100 lot development and the lending institutions are balking at including this cost in the development loan.

Whenever you gentlemen wish to collect fees is fine with the staff but we must be consistent with whichever policy you chose.

Suggested times of collection:

- 1) At issuance of development permit.
- 2) At signing of final plat.
- 3) At issuance of individual building permits.

It is my opinion that taps can be collected at the same time as the building permit and we can monitor our capacity accordingly in-house.



GWINNETT COUNTY
Department of Transportation
(404) 822-7400

December 6, 1993

Mr. Ken Crowe
City of Sugar Hill
234 West Broad Street
Sugar Hill, Georgia 30518

RE: CITY STREET NAMES

Dear Ken:

I would like to express my appreciation for the time and assistance you provided us in verifying the streets in the city limits of Sugar Hill. It was invaluable having someone with your knowledge inspect the streets with us to confirm whether the information shown on the county tax maps could be transferred to the Geographic Information System.

As our sign crews install the new street name signs, please contact me if there are any problems with them.

As per our telephone conversation, I would appreciate your discussing with the Mayor and City Council the possibility of deleting the street name of Old Atlanta Highway and either carrying North Price Road to Lanier Avenue, or Railroad Avenue to Old Suwanee Road. Also, would they consider deleting the street name of White Road and allowing the Sugar Hill residents to use Line Street as a mailing address, since that is the street name currently shown on the County tax maps. I believe these changes would assist E911, should an emergency arise. I will wait to re-sign these streets until their decision is made.

I have enclosed copies of changes to the tax maps that I will forward to the Tax Assessor's office. Please examine them and let me know if there are any additional corrections to be made.

Again, your cooperation and assistance has been greatly appreciated.

Sincerely,

Betty Harper
Traffic Signs Analyst

DATE: March 14, 1994

TO: Mayor and Council

FROM: Donna Zinskie - Collection System Supervisor

RE: Request to purchase pump truck update

The pump truck requested to be purchased has been sold.

Enclosed is a rough estimate of monies spent to date and anticipated totals to complete our interceptor project. This estimate shows a credit. I am requesting permission to initiate a change order in the original contract to allow the sewer department to remove the four pump stations listed on the enclosed sheet; and to use the funds appropriated for those items to purchase a pump truck and a utility boom truck.

As this money was part of the original contract, we would not be increasing our debt with this change order.

I have spoken with Mr. Kenneth Bryan of the Environmental Protection Agency and he has assured me that a pump truck could be purchased with these funds.

In 1993 we spent a total of \$21,600. on pump truck rentals.
This year we have spent a total of 1975. on pump truck rentals.

	Contract Amounts	Totals to Date
Original Contract	1,897,484.50	1,712,853.09
Change Order 1	33,292.25	34,761.95
Change Order 2	162,947.93	85,378.00
	<hr/>	<hr/>
	2,033,724.68	1,832,993.04

To Complete Pump Station	101,500.00
To Complete Removal of:	
Oakgrove P.S.	7,500
Sugar Cr. P.S.	7,500
Allison Way P.S.	7,500
Creek Lane P.S.	7,500

Anticipated Total to Complete
Original Contract & Change
Orders 1 & 2 \$1,964,493.04

"Contract Amount" \$2,033,724.68
Anticipated Total \$1,964,493.04
Net "CREDIT" \$69,231.64

Hillcrest Line Cost 58,081.70

Net "CREDIT"
to City following

\$ 11,149.94

CALLED COUNCIL MEETING
MONDAY, MARCH 21, 1994
7:30 P.M.

AMENDED AGENDA

- a) Discuss Hiring Attorney for Possible Litigation.

**CALLED COUNCIL MEETING
MONDAY, MARCH 21, 1994
7:30 P.M.**

MINUTES

Notice of this Called Meeting was posted at City Hall before 7:30 p.m. on Friday, March 18, 1994.

In Attendance: Mayor Gary Webster, Council Members Charles Spradlin, Steve Bailey, Jim Stanley, and Jon Wright.

Meeting called to order at 7:34 p.m. by Mayor Webster.

Moment of silence and pledge to the flag.

Craig McKenzie of Mid America Waste Systems, Inc. addresses the council stating his company sent a letter to the Mayor & Council stating that they feel the existing Restated Lease Agreement is legal and binding and they are proceeding under its terms. He also states that his company has worked with the city since the landfill began and hope to continue to work cooperatively. Mr. McKenzie states that he and their attorneys would be available to the Mayor & Council for questions at any time.

Council Member Spradlin motions to approve the resolution voiding the Restated Lease Agreement and retaining the services of Stephen O'Day. Second to the motion for the purpose of discussion by Council Member Wright. Discussion held. Vote: 3 affirmative, 1 opposed - Council Member Bailey. Motion carried 3 - 1.

Council Member Wright motions to set a limit of \$25,000.00 to be paid to Stephen O'Day in \$5000.00 increments with these funds will come from the impounded landfill funds. Second to the motion for the purpose of discussion by Council Member Spradlin. Discussion held. Vote: 3 affirmative, 1 opposed - Council Member Bailey. Motion carried 3 - 1.

Council Member Stanley motions to let special attorney Stephen O'Day take action on our behalf and that action will not have full force and effect until the Gwinnett County Superior Court rules on the matter at hand, and until that ruling is recieved we should defer any further action related to the whole matter, but not including the fund appropriation. Second to the motion by Council Member Bailey. Vote Unanimous.

Citizen's Comments

Tom Wilson, resident ask Council Member Stanley "Why are you so against the landfill when you had the city buy 36 acres of land to expand it?" and "Have you and Gary enjoyed playing golf of holes 19 - 27 on our Golf Course?"

Council Member Wright states that the city's total acreage is approximately 3163 acres, the landfill could possibly expand up to 318 acres, and he doesn't want to live in a city made up of 10% landfill.

Tom Wilson states that Council Member Stanley is costing the city of lot of money and ask if he has a ax to grind still.



Council Member Stanley states "The resolution passed tonight indicates that there were procedural errors made in the processing of the Restated Lease Agreement. That is not my opinion or Chuck's opinion, it is the opinion of expert legal council. When we were advised of those facts, it became clear to us that the city had not complied with the laws of the State of Georgia. It wasn't a matter of us making a decision on our own. It would have been inappropriate upon discovering the errors to do nothing. We need to correct the errors made if it means writing a new Solid Waste Management Plan, starting over with negotiations or going back to the previous agreement which are valid and in effect.

Sheila Hines, Resident says Thank you to the Mayor & Council for showing honor!

Michele Scott, Resident states that she wants to say thank you to the Mayor & Council for using good judgement and that she is once again proud to be a citizen of our fine city.

Council Member Wright states that there are times when we (the council) would like to do what we want, but we always have to do what is right, whether or not it is what we want or not.

Council Member Stanley motions to adjourn. Second to the motion by Council Member Bailey. Vote Unanimous.

Meeting adjourned at 8:05

Beth Walker

PLANNING AND ZONING BOARD OF APPEALS
MONDAY, MARCH 21, 1994
7:00 P.M.

M I N U T E S

Pledge to the flag.
Meeting called to order at 7:00 p.m.

Attendance

Present: Acting Chairperson Ed Phillips, Boardmembers Kevin Pugh, Rick January, Michael Fogarty and Cliff London.
Liaison Jim Stanley.
Absent: None

Reading and Approval of Previous Minutes

Mr. Fogarty makes a motion to approve the February 28, 1994 minutes. Second to the motion Mr. London. Vote unanimous.

Nominate Chairman and Vice Chairman

Mr. Pugh makes a motion to nominate Mr. Phillips as Chairman for the Planning & Zoning Board of Appeals. Second to the motion Mr. London. Vote unanimous.

Mr. Fogarty makes a motion to nominate Mr. Pugh as Vice Chairman for the Planning & Zoning Board of Appeals. Second to the motion Mr. Phillips. Vote unanimous.

Adjournment

Mr. Phillips makes a motion to adjourn. Second to the motion Mr. Pugh. Vote unanimous.

Meeting adjourned 7:04 p.m.

Kimberly B Landers

PLANNING AND ZONING BOARD
MONDAY, MARCH 21, 1994
7:00 P.M.

M I N U T E S

Pledge to the flag.
Meeting called to order at 7:10 p.m.

Attendance

Present: Acting Chairperson Jay Asgari, Boardmembers Granville Betts, Gary Chapman, Bob Parris, and Rose Payne.
Liaison Jim Stanley.

Absent: None

Nominate Chairman and Vice Chairman

Mr. Chapman makes a motion to nominate Mr. Asgari as Chairman for the Planning & Zoning Board of Appeals. Second to the motion Mr. Parris. Vote unanimous.

Mrs. Payne makes a motion to nominate Mr. Chapman as Vice Chairman for the Planning & Zoning Board of Appeals. Second to the motion Mr. Parris. Vote unanimous.

Boardmember Comments

Mrs. Payne would like for the boardmembers to take a look at Section 611. Prohibited Uses (7) The use of equipment which causes off-site radio or television interference. Mrs. Payne feels there is a problem in Spring Hill Plantation, at times it is impossible to watch T.V. because of the bad reception. Other homeowners in the subdivision have brought this to her attention as well. Mrs. Payne states that this subdivision does not have access to cable T.V.. Mr. Asgari recommends that a complaint needs to be filed to the city in the form of a letter with signatures from all the residents in the subdivision, then the issued can be addressed.

Adjournment

Mr. Parris makes a motion to adjourn. Second to the motion Mr. Betts. Vote unanimous.

Meeting adjourned 7:25 p.m.

Kimberly B. Sanders

JEH

TO: MUNICIPAL GAS AUTHORITY OF GEORGIA MEMBERS
FROM: M. M. "Red" James, Election Committee Chairman
DATE: March 23, 1994
RE: **1994 Municipal Gas Authority of Georgia Annual Election**

Please Amend List
JEH

This is to notify you that the 1994 Municipal Gas Authority Annual Election will be held in conjunction with the Authority's Annual Membership Meeting at Evergreen Conference Center and Resort in Stone Mountain Park. The Election Meeting will be Friday, May 20, 1994, at 10:30 a.m. in the Laurel Amphitheater.

There are three (3) positions to be filled. These positions are currently held by Mr. Frank Turner, Mr. Lang Sheffield, and Mr. David Shumake.

If your delegate or alternate has changed from the names on the attached list or no delegate or alternate is listed for your City, a certified copy of a resolution naming a delegate and an alternate should be sent to L. Clifford Adams, Jr. on or before May 18 at Alston & Bird, One Atlantic Center, 1201 West Peachtree Street, Atlanta, Georgia 30309-3424. New members that did not vote in last year's election will need to send in a resolution naming a voting delegate and an alternate.

If it is not possible to meet the May 18 deadline, your delegate should bring the resolution to the meeting. If a resolution is brought by your delegate to Stone Mountain, it should be handed to Cliff Adams or me before the meeting is called to order. **Please check the enclosed delegate list and verify your community's voting delegate** and should a resolution be necessary, a sample is enclosed for your convenience.

As you know, we need 67% of the weighted vote for a quorum. Please have your delegate there and on time. Also, please remember that each city must appoint a separate representative to the Election Committee, rather than having one representative represent two or more cities.

Sometime in April, you will be receiving another letter with a list showing the distribution of votes for your information. Should there be any questions, please call Cliff Adams at (404) 881-7998 or me at (912) 924-5921.

L

**MEMBERS
MUNICIPAL GAS AUTHORITY
MEMBERSHIP ELECTION COMMITTEE
(Last Revised May 21, 1993)**

MEMBER SYSTEM	ELECTION COMMITTEE REPRESENTATIVE	ELECTION COMMITTEE ALTERNATE
Adairsville	John Simmons	Earl L. Towe
Adel	W. F. Bozeman	John H. Flythe
Americus	Henry Barfield	Lang Sheffield
Ashburn	Mayor Charles B. Perry	Bobby Ellis
Bainbridge	Charles B. Tyson	Luther H. Conyers, Jr.
Blakely	Thomas McDonald	Dale Bryant
Bowman	Billy Seymour	Wilbert Williams
Buford	William R. Wiley	Mitch Peevy
Byron	W. Raymond Hice	James E. Williams
Cairo	Thomas A. Lynn	David Smith
Camilla	Dick Newbern	None Listed
Claxton	Gayle Durrence	Luther W. Royal
Cochran	Billy R. Godfrey	George V. Porter
Commerce	Clarence H. Bryant	Richard Massey
Covington	Frank B. Turner	Luther D. Baker
Crawfordville	Jim Stanley	None Listed
Dawson	David R. Bell, Jr.	John H. Stokes
Doerun	David VanLandingham	Adelaide H. Coleman

MEMBER SYSTEM	ELECTION COMMITTEE REPRESENTATIVE	ELECTION COMMITTEE ALTERNATE
Donalsonville	H. M. Marty Shingler	Martin Pugh, Sr.
Eatonton	Audrey S. Hightower	Charles Corbin
Edison	Richard H. West	Mickey Williams
Elberton	Hayden F. Wiley, Jr.	James Adams
Fitzgerald	Carlton J. Fowler	Charles McWhorter
Grantville	Selma Coty	Charles Potts
Greensboro	Willie E. Chester	Glynn A. Harrison
Hartwell	Ray J. Boleman	Joan H. Saliba
Hogansville	Wesley Duffey	Constance G. Ellis
LaFayette	David Aldrich	Roger Bandy
Lawrenceville	Robert P. Baroni	Allan Powers
Louisville	James D. Rhodes	John T. Watson, III
Lumpkin	Weyman E. Cannington	George Lynch
Madison	R. D. Crawford	Charles W. Young
Meigs	Billy Hayes	Chris Clark
Millen	Ivey B. McMillan	Forrest Boyer
Monroe	James H. Salter	Billy Dial
Monticello	Marcus Harrison	Elwood M. Cunard
Moultrie	Van Platter	Tony Rojas
Perry	Ralph Gentry	James E. Worrall
Quitman	Kerry S. Waldron	Robin McDaniel

MEMBER SYSTEM	ELECTION COMMITTEE REPRESENTATIVE	ELECTION COMMITTEE ALTERNATE
Royston	Franklin J. Ginn	Edwin L. James
Social Circle	Anne S. Peppers	Frank W. Sherrill
Sparta	Helen G. Hudson	John Ed Griffin
Statesboro	David Shumake	Carter Crawford
Sugar Hill	Ken Crowe	Kathy Williamson Steve Higgins
Summerville	Sewell Cash	David L. Carroll
Sylvania	Sandy Hershey	Roland C. Stubbs
Sylvester	Thomas W. Lawhorne	Marvin Jackson
Thomasville	Mike Atkinson	Rick Singletary
Thomson	Robert E. Knox, Jr.	Kenneth L. Usry
Toccoa	James A. Calvin	James E. Shurley
Trion	Allen Plunkett	Carlton Kitchens
Unadilla	Clint Shugart, Mayor	Mike Bowden
Union Point	Wayne Jackson	Yvonne Heidbrider
Vienna	Willie J. Davis	Stanley Gambrell
Warner Robins	William W. Douglas, Jr.	Edward Martin
Waynesboro	Harvey L. Sapp	Thomas M. Quick
West Point	John D. Hoggs	Floyd T. Love
Winder	Charlie Eberhart	Terry Farmer

BE IT RESOLVED by the Mayor & City Council of the City of Sugar Hill that Ken Crowe is hereby appointed to serve as this City's voting delegate on the Municipal Gas Authority of Georgia's Election Committee, with authority to cast all votes to which this city is entitled. Steve Higgins is appointed as alternate voting delegate.

This 11th day of April, 1994.

ATTEST:

City Clerk

Mayor

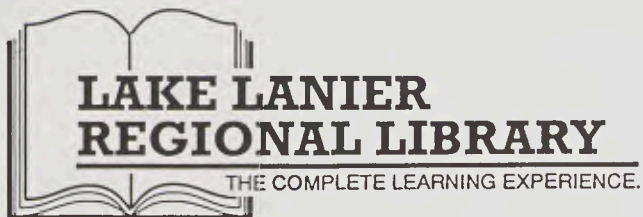
Councilmember

Councilmember

Councilmember

Councilmember

Councilmember



March 8, 1994

The Honorable George Haggard, Mayor
City of Sugar Hill
4988 W. Broad Street
Sugar Hill, GA 30518

Dear Mayor Haggard:

National Library Week will be observed April 17 through April 23, 1994.

I would like to request that the adoption of the enclosed resolution proclaiming National Library Week be placed on the agenda for your April meeting.

Thank you for your support of libraries. Please give me a call to confirm the meeting date on which this resolution will be presented or with any questions, 822-5321.

Sincerely,

Jo Ann Pinder
Director

JAP/kc

*Will be sending
rep!*

Whereas, America's libraries help millions of people each day to learn and grow, to prosper and achieve their goals

Whereas, libraries empower people of all ages and backgrounds to lead better lives

Whereas, in school, college, public and special libraries, librarians play a unique role in ensuring the public's right to know information they need to live successfully in the Information Age

Whereas, our nation's libraries are vital to a literate, productive and democratic nation

Whereas, libraries and library supporters across America are celebrating National Library Week, April 17 through 23, with the theme "Libraries Change Lives"

Now, therefore, be it resolved that The City of Sugar Hill proclaims National Library Week, April 17-23, 1994, in Gwinnett County and encourages all residents to use their library for the purpose of improving their lives and to join me in thanking our librarians for the valuable and helpful services that they provide our community.

This 11th day of April, 1994.

ATTEST:

City Clerk

Mayor

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

THOMPSON & SWEENEY, P.C.
Law Offices

V. LEE THOMPSON, JR.
VICTORIA SWEENEY
GLENN P. STEPHENS
MELANIE W. BIONDI
PAUL E. ANDREW
JORGIA C. NORTHRUP

Longleaf Commons
690 Longleaf Drive, Lawrenceville, GA 30245
Telephone: 404/963-1997
Telephone Copier: 404/822-2913

Mailing Address
P.O. Drawer 1250
Lawrenceville, Georgia 30246

April 4, 1994

Mr. Gary Webster, Mayor
City of Sugar Hill
4988 W. Broad Street
Sugar Hill, GA 30518

Re: Legal Ramifications of Expansion of City Marshal's Duties

Dear Mayor Webster:

I am writing in response to our telephone conversation of several weeks ago. At that time, you requested that I provide you with my opinion regarding the legal ramifications of expanding the duties of the Sugar Hill City Marshal. I understand that the possible expansion of duties under consideration would be allowing the City Marshal to enforce traffic laws within the City boundaries. Under both state law and the City Charter, the City certainly has the authority to allow its Marshal to issue citations for violations of traffic laws. Section 24-1 of the present City code indicates that the City has adopted the uniform rules of the road as codified in Title 41, Chapter 6 of the Official Code of Georgia Annotated. Although this provision was probably valid at the time of its adoption, present state law requires a particular format be used when adopting the uniform rules of the road. Thus, if the City actually desires for the City Marshal to enforce these laws, I would suggest that a new ordinance be adopted in accordance with O.C.G.A. §40-6-372-374.

Should the City decide to adopt such an ordinance and to allow the City Marshal to enforce traffic laws within the boundaries of the City of Sugar Hill, the City will face other legal issues. Under Georgia law, an arrest is accomplished whenever the liberty of a person coming and going as he pleases is restrained, no matter how slight such restraint may be. Clements v. State, 226 Ga. 66 (1970); Williams v. State, 166 Ga. App. 798 (1983); O.C.G.A. §17-4-1. Thus, once a person has been stopped and cited for a traffic violation, a technical arrest has occurred. Thus, the City increases its exposure to claims of false imprisonment or violation of other constitutional or due process rights which do not normally occur when a person is simply issued a citation for violation of a City ordinance since these citations are normally delivered to the person or provided by mail.

Mr. Gary Webster, Mayor
City of Sugar Hill
April 4, 1994
Page Two

In addition, the enforcement of certain traffic violations will involve the actual physical arrest of a person. In light of the fact that the City has no jail, persons arrested would have to be transported out of the City and be held in the county jail. The City of Sugar Hill would be liable for the cost of keeping these prisoners and liable for any medical attention needed by the prisoner while incarcerated. O.C.G.A. §17-1-1; Talbot County v. Mansfield, 115 Ga. 766 (1902).

In addition, it would be necessary for the City of Sugar Hill to establish and oversee a bonding procedure. The acceptance of cash bonds in connection with traffic violations would require a new administrative record keeping system. Such a system would be governed by provisions of Georgia law. The City of Sugar Hill would have to pass an ordinance providing for the forfeiture of bonds as required by State laws dealing with municipalities. The City would also have to establish a procedure for keeping a record of every case made or disposed of by the City. These records must be kept and must be accessible to the public at all times and must remain as a part of the permanent records of the municipal court system. O.C.G.A. §40-13-27.

As you can see from the discussions set forth above, the issue of the City Marshal enforcing traffic laws within the municipal boundaries of Sugar Hill would require a great deal of additional action by the City Council. Ordinances to place the City in compliance with all of the state laws referenced above would be necessary. In addition, the City would be exposed to increased liability as a result of the City Marshal's expanded duties. The City's exposure to claims for false imprisonment and violations of constitutional and civil rights would be greatly increased. In addition, the City would have exposure for any damages suffered by a prisoner while being transported and for medical costs while the prisoner was within the City's custody. If the City should decide to expand the duties of the City Marshal, I would recommend that this matter be thoroughly reviewed with the City's insurance carrier to determine what, if any, additional insurance would be required as a result of this action.

In our conversation, you indicated that the Gwinnett County Police have been asking the City Marshal to work traffic accidents. I do not believe that such a request by the Gwinnett County Police is appropriate. If the Gwinnett County Police feel that they need assistance in this area and if the City desires for the City Marshal to be able to perform these tasks and possibly to enforce traffic violations, the City may desire to discuss this matter with the County and attempt to enter into some type of intergovernmental agreement. The City might be able to enter into an agreement with the County that would allow the City Marshal to operate as a Gwinnett County Police Officer in connection with traffic violations. Such an agreement could possibly be structured in a manner that would

Mr. Gary Webster, Mayor
City of Sugar Hill
April 4, 1994
Page Three

protect the City from potential liability. If such action is taken, it would obviously require negotiation between the City and the County regarding factors such as, which government pays the City Marshal's salary, which government retains the revenues generated by traffic citations and other such matters.

I hope that this letter has satisfactorily responded to your inquiries concerning this matter. If you desire to discuss this matter in more detail or have any further questions, please contact me at your convenience.

Sincerely,

THOMPSON & SWEENEY, P.C.

A handwritten signature in black ink, appearing to read "V. Lee Thompson, Jr.", written in a cursive style.

V. Lee Thompson, Jr.

VLT/ds

DEPARTMENT REPORTS
MARCH
1994

THIS REPORT WAS PRINTED ON APRIL 4, 1994

CITY OF SUGAR HILL

PERMIT TYPE AND DESCRIPTION	# OF PERMITS	VALUATION	FEES DUE	FEES PAID
AD - ADDITION/GARAGE PERMIT	3	8,000.00	209.80	209.80
EC - ENERGY CODE AFFIDAVIT	7	0.00	0.00	0.00
EL - ELECTRICAL AFFADAVIT	10	0.00	0.00	0.00
FP - FENCE PERMIT	4	0.00	0.00	0.00
ME - HEATING/AIR AFFADAVIT	14	0.00	0.00	0.00
MH - MOBILE HOME INSTALLER AFFIDAVIT	1	0.00	0.00	0.00
MI - COMPLIANCE PERMIT	4	0.00	100.00	100.00
MN - MOBILE HOME INSPECTION NEW	1	0.00	100.00	100.00
MR - MOBILE HOME RE-INSPECTION PERMIT	13	0.00	130.00	130.00
PL - PLUMBING AFFADAVIT	11	0.00	0.00	0.00
SF - SINGLE FAMILY RESIDENTIAL	7	565,656.00	5,466.00	5,466.00
SP - SIGN PERMIT	1	0.00	25.00	25.00
TL - TRADE LICENSE REGISTRATION	23	0.00	210.00	210.00
TP - TAP & METER PAYMENTS	5	0.00	1,650.00	1,650.00
TOTALS FOR ALL PERMIT TYPES	104	573,656.00	7,890.80	7,890.80

THIS REPORT WAS PRINTED ON APRIL 4, 1994

CITY OF SUGAR HILL

<< STATISTICAL BREAKOUT >>

<----- Inspections -----> <----- Re-Inspections -----> Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
370	329	244	78	40	20	13	91
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	89	74	24	11	50	33	25

BREAKDOWN BY INSPECTOR ID

TONY - BUILDING INSPECTIONS 363
 RALPH - SEWER INSPECTIONS 7

TOTAL INSPECTIONS

370

THIS REPORT WAS PRINTED ON APRIL 4, 1994


CITY OF SUGAR HILL

TRANS. DATE	#	RESIDENTIAL 1000-0001	COMMERCIAL 1000-0002	MISCELLANEOUS 1000-0003	MOBILE HOMES 1000-0004	DEVELOPMENT 1000-0005	GAS 1000-0006	WATER 1000-0007	SEWER 1000-0008
03/01/94	3	294.20	0.00	20.00	0.00	0.00	0.00	750.00	25.00
03/02/94	4	381.80	0.00	0.00	10.00	0.00	225.00	0.00	25.00
03/03/94	7	1049.40	0.00	40.00	0.00	0.00	675.00	0.00	50.00
03/07/94	5	385.00	0.00	10.00	20.00	0.00	750.00	750.00	25.00
03/08/94	7	0.00	0.00	20.00	30.00	0.00	450.00	0.00	0.00
03/09/94	4	0.00	0.00	0.00	20.00	0.00	0.00	0.00	0.00
03/10/94	4	25.00	0.00	30.00	0.00	0.00	0.00	0.00	0.00
03/11/94	2	0.00	0.00	0.00	20.00	0.00	0.00	0.00	0.00
03/14/94	3	578.80	0.00	0.00	10.00	0.00	225.00	0.00	25.00
03/15/94	1	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00
03/16/94	3	64.80	0.00	0.00	100.00	0.00	0.00	0.00	0.00
03/17/94	3	0.00	0.00	20.00	10.00	0.00	0.00	0.00	0.00
03/18/94	3	328.60	0.00	10.00	0.00	0.00	225.00	0.00	0.00
03/21/94	1	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03/22/94	2	68.20	0.00	10.00	0.00	0.00	0.00	0.00	0.00
03/24/94	3	0.00	0.00	20.00	0.00	0.00	0.00	0.00	0.00
03/25/94	1	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00
03/29/94	1	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03/31/94	2	0.00	25.00	10.00	0.00	0.00	0.00	0.00	0.00
=====		=====	=====	=====	=====	=====	=====	=====	=====
TOTALS	59	3225.80	25.00	200.00	230.00	0.00	2550.00	1500.00	150.00

Non-Existing Categories 0.00
 Current Categories 7880.80
 =====
 Grand Total 7880.80

SUBDIVISION LOT AVAILABILITY LIST

AVAILABLE LOTS	SUBDIVISION	NEAR WHAT MAJOR STREET	PERMITS ISSUED	C.O.'S ISSUED	OTS NOT BUILT ON
25	BENT CREEK I	LEVEL CREEK ROAD	25	25	0
49	BENT CREEK II	LEVEL CREEK ROAD	49	49	0
33	BENT CREEK III	LEVEL CREEK ROAD	29	29	4
44	BENT CREEK IV	LEVEL CREEK ROAD	42	41	2
36	BENT CREEK IV	LEVEL CREEK ROAD	36	36	0
7	BRANDON OAKS	AUSTIN GARNER ROAD	5	5	2
26	BROOKSIDE AT PARKVIEW	PARKVIEW MINE DRIVE	13	11	13
31	COUNTRY MEADOWS	OWEN CIRCLE	31	31	0
131	LAKEFIELD FOREST (ALL)	LEVEL CREEK ROAD	95	74	36
44	MILL CREEK TRACE	SOUTH ROBERTS DRIVE	44	44	0
154	PARKVIEW NORTH	LEVEL CREEK ROAD	154	154	0
174	PRINCETON OAKS (ALL)	RIVERSIDE ROAD	102	101	72
116	SECRET COVE	OLD SUWANEE ROAD	105	99	11
46	SPRING HILL PLANTATION	SPRING HILL DRIVE	46	46	0
35	SUGAR BROOK	HILLCREST DRIVE	35	35	0
23	SUGAR CREEK	LEVEL CREEK ROAD	23	23	0
96	SUGAR CROSSING (ALL)	AUSTIN GARNER ROAD	46	36	50
39	SUGAR WOODS	LEVEL CREEK ROAD	39	39	0
3	SYCAMORE STATION	SYCAMORE ROAD	3	3	0
146	SYCAMORE SUMMIT	SYCAMORE/RIVERSIDE ROAD	141	137	5
14	THE LAKES AT RIVERSIDE	RIVERSIDE ROAD	13	13	1
51	THE LINKS (ALL)	SUWANEE DAM ROAD	0	0	51
46	THE OAKS AT LANIER UNIT I	HIGHWAY 20	14	5	32
48	THE SPRINGS UNIT I	HIGHWAY 20	35	29	13
50	WEST PRICE HILLS	WEST PRICE ROAD	46	46	4

 INDICATES COMPLETED

PERFORMANCE/MAINTENANCE BONDS

MAINTENANCE	THE OAKS AT LANIER UNIT I	NOV. 26, 1994
MAINTENANCE	BROOKSIDE AT PARKVIEW	DEC. 15, 1994
MAINTENANCE	SUGAR CROSSING III	NOV. 8, 1995
PERFORMANCE	LAKEFIELD FOREST III	MAY 8, 1994
MAINTENANCE	LAKEFIELD FOREST III	FEB. 7, 1996

1994 MONTH BY MONTH BREAK DOWN OF PERMIT ISSUANCE

PERMIT TYPES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD TOTALS
AD - ADDITION/GARAGE	2		3										5
CM - COMMERCIAL		1											1
CT - CONSTRUCTION/SALES TRAILER													
DL - DEMOLITION													
FP - FENCE	1	7	4										12
MN - MOBILE HOME NEW	1	1	1										3
MR - MOBILE HOME RE-INSPECTION	12	14	13										37
PP - POOL													
RM - REMODELING RES/COM	1	1											2
SB - STORAGE BUILDING	1												1
SF - SINGLE FAMILY	4	4	7										15
SP - SIGN PERMIT		2	1										3
AV - ADMINISTRATIVE VARIANCE		3											3
VA - APPEALS VARIANCES	2	1											3
CERTIFICATES OF OCCUPANCY	9	12	11										32

* As of March 21, 1994 per the request of Mayor Gary Webster Mobile Home Re-Inspections will no longer be conducted. Residents may request inspections, however there will be a \$25.00 charge for the inspection.

WASTEWATER DEPARTMENT

MARCH 1994

Liftstations:

Parkview East-On March 31st, during a routine inspection on our stations, it was discovered that the force main inside the wet well had blown out. The station was shut down and the valve was closed on the main. A pump truck was called to prevent an overflow while repairs were being made. The bolts on the pipe had to be cut off with the welding torch. The pipe was replaced and everything was brought back into operation. It was discovered at this time that pump #2 was not pumping. The pump was pulled and it was determined that the impeller bolt had come loose, the impeller had dropped and it was free spinning. The pump was loaded onto a truck and taken to Flygt for repair.

There was only general maintenance on our other pump stations in March.

Sewer Capacity Available:

Total Sugar Hill capacity at Southside plant.....	600,000gpd
Average Sugar Hill usage for March.....	605,222gpd
Average Sugar Hill capacity left.....	-5,222gpd

Total # of lots approved, but not tapped on.....	300
Average usage for these lots based on 400 gpd.....	120,000gpd

Donna Zinskie
Collection System Supervisor

March 1994

ON JONES COMPANY 070811 (04/01/96)

Date	Meter Flow	1/2 Mid. Daily Flow Total	Max. Rate Time of Flow	Min. Rate Time of Flow	Daily Avg. Reading MGD	Flow in Gals. H. of Head in Inches	Gallons Sent to Buford	
3 01	8:32 8063540/193488493	517378	149363	97/942 ^A _m	09/520 ^A _m	51	841-56	1443976
3 02	8:45 8049240/194932449	1207858	326298	576/1025 ^A _m	08/531 ^A _m	120	982-65	793667
3 03	8:36 807776/195726136	929765	250192	596/200 ^A _m	36/556 ^A _m	92	1136-70	611204
3 04	8:31 8083288/196337340	668508	192872	112/941 ^A _m	25/608 ^A _m	66	676-49	502286
3 05	7:56 8088312/196839626	560791	134402	100/1209 ^A _m	17/609 ^A _m	56	676-49	577093
3 06	8:08 8094883/197416719	580345	131090	107/1116 ^A _m	16/522 ^A _m	58	304-30	584230
3 07	8:18 8099044/198002949	560119	157217	105/1142 ^A _m	14/515 ^A _m	56	875-58	506558
3 08	8:50 8105009/198509507	507105	156657	95/1117 ^A _m	13/544 ^A _m	50	786-56	493882
3 09	8:30 8109848/198993389	483449	157096	87/1057 ^A _m	11/501 ^A _m	48	761-56	578406
3 10	8:28 8115632/199571795	505127	230380	98/1046 ^A _m	11/407 ^A _m	50	861-57	591042
3 11	8:26 8121542/2001162837	639549	121812	99/1011 ^A _m	25/533 ^A _m	63	913-62	335694
3 12	8:15 8130533/200498531	537821	147844	103/905 ^A _m	14/623 ^A _m	53	431-36	718435
3 13	8:16 8132087/201217146	561337	136982	103/1000 ^A _m	13/641 ^A _m	56	449-35	603598
3 14	8:30 8138122/201820764	573956	166685	106/1200 ^A _m	14/625 ^A _m	57	856-57	515950
3 15	8:18 8143282/202336714	517241	165487	100/917 ^A _m	12/547 ^A _m	51	846-58	473193
3 16	8:22 8148013/202809907	479141	159437	101/934 ^A _m	12/547 ^A _m	47	808-55	513962
3 17	8:30 8153153/203323849	504033	167361	96/916 ^A _m	11/329 ^A _m	50	866-57	494820
3 18	8:22 8158100/203818749	500251	161996	100/916 ^A _m	10/511 ^A _m	50	799-55	430962
3 19	8:12 8162440/204249711	482636	110331	104/945 ^A _m	10/525 ^A _m	48	580-44	500597
3 20	8:12 8167413/204752298	305006	105911	97/1004 ^A _m	10/645 ^A _m	50	515-39	562407
3 21	8:24 8173100/205318750	522735	151571	99/1217 ^A _m	09/719 ^A _m	52	714-51	505971
3 22	8:30 8179159/205824721	495111	162483	92/1044 ^A _m	09/619 ^A _m	49	874-58	497911
3 23	8:46 8183141/206322632	494979	165593	95/913 ^A _m	10/621 ^A _m	49	872-58	486186
3 24	8:20 8188000/206808738	499491	152009	100/908 ^A _m	10/558 ^A _m	49	688-48	1070022
3 25	8:30 8193409/207878760	674310	547759	381/1159 ^A _m	08/422 ^A _m	67	1019-64	562201
3 26	8:40 8199030/208440961	950161	159851	913/1101 ^A _m	36/403 ^A _m	95	632-49	567551
3 27	8:35 8204707/209008512	596067	131280	108/1245 ^A _m	21/553 ^A _m	59	338-32	692080
3 28	8:40 8211626/209700592	596067	823351	108/1245 ^A _m	21/553 ^A _m	59	1016-63	740570
3 29	8:29 8219032/210441142	596067	156391	89/927 ^A _m	14/430 ^A _m	47	961-62	048743
3 30	8:20 8225519/211089905	523372	169927	116/753 ^A _m	41/424 ^A _m	168	987-58	589662
3 31	8:18 8231916/211679547	636919	476064	111/743 ^A _m	23/259 ^A _m	63	866-57	570830
4 01	8:15 8237124/212250397	581924	465033	106/740 ^A _m	16/448 ^A _m	58	935-59	
	Hwy. 23 Car Wash	Feb.	6705	to	Mar.	6772		
	Gulf. Federal	"	1188	"	"	1188		
	Hartford Row Apis. #768	"	53969	"	"	55328		
	" #890	"	10222	"	"	10554		

METER READING DEPARTMENT

MARCH 1994

Total new customers: 75

Consisting of: 42 Gas & Water Customers
28 Gas Only Customers
5 Water Only Customers

Total of customers moving out of City: 11

Consisting of: 5 Gas & Water Customers
4 Gas Only Customers
2 Water Only Customers

Total Gas Customers: 3225

Total Water Customers: 2370

Total Sewer Customers: 2106

Re-reads before billing: 150

Re-reads per customers request: 20

Over-reads: 4

Cut-Offs: 22

Report by: Margaret McEachern
Utility Billing/Meter Reader Supervisor

APRIL

MAYOR & COUNCIL MEETING
MONDAY, APRIL 11, 1994
7:30 P.M.

AGENDA

Meeting called to order.
Invocation and pledge to the flag.
Reading and approval of February minutes.
Reading and approval of March minutes.

Committee Reports

- A) Planning and Zoning Board
- B) Appeals Board
- C) Recreation Board
- D) Budget & Finance
- E) Solid Waste

Old Business

- A) Michel Champagne of Northeast Gwinnett Cablevision will Address the Council Regarding the Cable Recording of the Regular Council Meetings.
- B) Clarification of Motion Concerning Stephen O'Day.
- C) Consideration of Ordinance for Beer and Wine by the Drink.
- D) City Marshall's Vehicle

Citizens Comments

New Business

- A) Adopt Resolution Naming an Alternate for the Municipal Gas Authority of Georgia Election Committee.
- B) Initiate Clean up of Voter Registration Data Base.
- C) Adopt Resolution Declaring April 17th - 23rd, National Library Week.
- D) Discuss Actions Regarding Ethics Board Complaints.
- E) Discuss Acquisition of the Sugar Hill Elementary Building.
- F) Discuss Improvements of the E.E. Robinson Park
- G) Discuss Approval of Economic Development Commission Budget.
- H) Discuss Zoning/Land Use Plans for Parcels Outside the City Limits.
- I) Discuss Reconfiguration of Council Desk
- J) Discuss Expansion of City Marshall's Duties to Include Traffic Control.
- K) Appointment of City Clerk.

City Manager's Report

City Clerk's Report

Director of Golf's Report

Council Reports

Citizen Comments

Adjournment

**MAYOR & COUNCIL MEETING
MONDAY, APRIL 11, 1994
7:30 P.M.**

Notice posted at City Hall by 12:00 p.m. on Friday, April 8, 1994.

In Attendance: Mayor Gary Webster, and Council Members Charles Spradlin, Reuben Davis, Steve Bailey, Jon Wright, and Jim Stanley.

Meeting called to order at 7:32 p.m. by Mayor Webster.

Invocation given by Charles Spradlin, followed by pledge to the flag.

Council Member Bailey motions to approve to February and March minutes. Second to the motion by Council Member Wright. Vote Unanimous.

Planning and Zoning Board

Council Member Stanley reports that the Planning and Zoning Board met last month to elect Jay Asgari, Chairman and Gary Chapman, Co-Chairman.

Appeals Board

Council Member Stanley reports that the Appeals Board met last month to elect Ed Phillips, Chairman and Keven Pugh, Co-Chairman.

Recreation Board

Council Member Davis reports that the spring softball league is now playing, there is new playground equipment donated by Mr. Tubs, and the Little Miss Sugar Hill pageant will be April 30th, with registration on April 19th.

Budget and Finance

Council Member Wright reports the financial state of the city.

Solid Waste

Council Member Spradlin states that he has received a draft answer, prepared by Stephen O'Day to be turned over to the courts immediately. He also states that this answer is in line with the resolution that was passed last month. Council Member Stanley motions to approve the draft and for Mr. O'Day to proceed. Second to the motion by Council Member Spradlin. Vote: 3 affirmative, 2 opposed - Council Members Bailey and Davis. Motion carried 3 - 2.

Northeast Gwinnett Cablevision

Michel Champagne of Northeast Gwinnett Cablevision, addresses the council, giving them the pros and cons of the cable recording of the regular council meetings. Council Member Wright motions to approve the posting of the agenda, but not the recording of the council meetings. Second to the motion for the purpose of discussion by Council Member Bailey. Discussion held. Council Member Wright rescinds motion. Council Member Wright motions to allow posting of agenda, taping and broadcasting of the regular council meetings for 90 days. Second to the motion by Council Member Bailey. Vote Unanimous.

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City Attorney, Lee Thompson accepts comments and questions from the Mayor & Council regarding the ordinance. Council Member Spradlin motions to table and to direct the City Attorney to rewrite and bring back to the May council meeting. Second to the motion by Council Member Stanley. Vote: 4 affirmative, 1 opposed - Council Member Davis. Motion carried 4 - 1.

Council Member Stanley motions to recess. Second to the motion by Council Member Spradlin.
Vote Unanimous.

Meeting recessed at 9:01 p.m.

Meeting reconvened at 9:07 p.m.

City Marshall's Vehicle

Council Member Bailey motions to approve with the maximum expenditure of \$17,500.00
Second to the motion by Council Member Davis. Discussion held. Vote: 3 affirmative, 2
opposed - Council Members Spradlin and Stanley.
Motion carried 3 - 2.

Citizen Comments

Jim Holt, 5096 Oakgrove Drive, states that he wrote a letter to the Mayor and Council regarding a
traffic situation at the end of his street and never received acknowledgement. He also states that
he was disappointed in the councils original decision not to broadcast the meetings.

At this time, the motion was amended.

Tom Wilson, resident, states that he would like Council Members Stanley, Spradlin and Wright to
resign.

Mike Fogarty, resident, states that he would like the council to do something to slow down traffic
at the entrance to Shoney's/Frontier Forest.

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Beer & Wine by the Drink.

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Police to patrol the neighborhoods.

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Council Member Stanley motions to name the City Manager as an alternate. Second to the
motion by Council Member Spradlin. Vote Unanimous.

Initiate Clean up of Voter Registration Data Base

Council Member Spradlin appointed to initiate.

Resolution Declaring April 17 - 23rd, National Library Week

Council Member Stanley motions to adopt. Second to the motion by Council Member Bailey.
Vote Unanimous.

Actions Regarding the Ethics Board Complaints

Mayor Webster and City Attorney, Lee Thompson are appointed to meet with the State Ethics
Board .

Acquisition of the Sugar Hill Elementary Building

Council Member Stanley states that the current Mayor and Council should write the County stating the city's interest.

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Council Member Stanley states that the Recreation Board would like to construct one or two Volleyball Courts by the Tennis Courts, with the cost being approximately \$500.00 for one or \$900.00 for two. Council Member Stanley motions to authorize \$1200.00. Second to the motion for the purpose of discussion by Council Member Spradlin. Discussion held. Vote Unanimous.

Approval of Economic Development Commission Budget

Council Member Stanley motions to set a \$5000.00 budget. Second to the motion by Council Member Bailey. Discussion held. Vote Unanimous.

Land Use Plans for Parcels outside the City Limits

Council Member Stanley suggest that the Economic Development Commission look at areas where annexations are likely and decide how the city would want it developed, working with the Mayor & Council and the Planning and Zoning Board.

Reconfiguration of the Council's Desk

City Manager is instructed to get quotes of the reconfiguration of desk and additional microphones.

Expansion of the City Marshall's Duties to include Traffic Control

Council Member Bailey instructs the City Attorney to draw up proper documentation for the City Marshall to enforce the Georgia Title 40 Chapter 6 codes and to bring back to the council. Second to the motion by Council Member Davis. Vote: 3 affirmative, 2 opposed - Council Members Spradlin and Stanley. Motion carried 3 - 2.

Item "K - Appointment of City Clerk" was stricken from the agenda.

City Manager's

Interim City Manager, Steve Higgins, reports on several projects going on at the city.

Director of Golf's Report

Director of Golf, Wade Queen, reports that revenues are up and expenses are down.

Council Reports

Council Member Wright states that he has recently toured the Wastewater Treatment Facility and the Golf Course and compliments Donna Zinskie and Wade Queen.

Citizen Comments

Nancy French, resident, ask the council to stay conservative and strict in writing the Beer & Wine by the drink ordinance. Ms. French also thanks Council Members Wright, Bailey & Davis for funding the Marshall's car and expanding the marshall's powers.

Nighta Davis, resident, Commends council on having prayer at the meetings and states that Mr. Stanley shouldn't blame the city for his error.

Rick January, resident, states that he had in the past written a letter stating that Jim wasn't the first to use the newsletters and everyone involved should be responsible.

*Council Member Bailey motions to adjourn. Second to the motion by Council Member Spradlin.
Vote Unanimous.*

Meeting adjourned at 11:14.

PLANNING AND ZONING BOARD OF APPEALS
MONDAY, APRIL 25, 1994
7:30 P.M.

M I N U T E S

Pledge to the flag.
Meeting called to order at 7:30 p.m.

Attendance

Present: Chairman Ed Phillips, Vice Chairman Kevin Pugh,
Boardmembers Rick January, Michael Fogarty

Absent: Liaison Jim Stanley, Boardmember Cliff London.

Reading and Approval of Previous Minutes

Mr. January makes a motion to approve the March 28, 1994 minutes. Second to the motion Mr. Fogarty. Vote unanimous.

Variance Request

94-313 Halpern Enterprises Inc. Requesting variance for square footage on pylon signs on Highway 20 (224 square feet), and Highway 23 (114 square feet).

Amy Burnett with Halpern and Associates states they are requesting to place a sign at Highway 20 entrance to the shopping center which will be 30 feet tall. They also wish to place a sign at Highway 23 that will be 20 feet tall. Ken Crowe states the Highway 20 sign will total 224 square feet and the sign at Highway 23 will total 114 square feet. Ken states the Sign Ordinances allows 36 square feet per sign, and given the fact that Halpern has 23 tenant spaces at this location this ordinance would allow those 23 tenant spaces each a 36 square foot sign, therefore, he feels that the City would be better served if the variance was granted for the two pylon signs. There are already pylon signs out there, basically all they want to do is replace them with larger size changing the name to SUGAR HILL STATION along with using the Sugar Hill logo. Mr. Pugh makes a motion to approve the variance request for the two pylon signs with the stipulation these be the only identification signs allowed on the property other than what is located on the stores themselves still allowing for entrance and exit signs at the drives. This variance is contingent upon the existing pylon signs being removed. Second to the motion Mr. January. Vote unanimous.

Planning & Zoning Board of Appeals
Monday, April 25, 1994
7:30 p.m.
Page 2.

Boardmembers Comment

Mr. January states he has a concern that the current Sign Ordinance is deficient and is uncertain as to what would need to be done to update this Sign Ordinance to be more specific for particular situations. Mr. Crowe states that the Planning and Zoning Board would have to make their recommendation to the Mayor and Council who would then vote on the issue. Mr. Crowe states that there has been discussion on the sign ordinance in the past and there have been some changes made. The Planning and Zoning Board spent several months on working with changing directional signage which then went before the Mayor and Council. It has been discussed about adopting a ordinance like Gwinnett County or Buford's Sign Ordinance but that was denied because of directional signage. (Directional signage is discussed in Gwinnett County and Buford's ordinance however their problem lies with the enforcement of the ordinance).

Adjournment

Mr. Phillips makes a motion to adjourn. Second to the motion Mr. Pugh. Vote unanimous.

Meeting adjourned 7:50 p.m.

Kimberly B. Landers

UNOFFICIAL

MAYOR & COUNCIL MEETING MONDAY, APRIL 11, 1994 7:30 P.M.

Notice posted at City Hall by 12:00 p.m. on Friday, April 8, 1994.

In Attendance: Mayor Gary Webster, and Council Members Charles Spradlin, Reuben Davis, Steve Bailey, Jon Wright, and Jim Stanley.

Meeting called to order at 7:32 p.m. by Mayor Webster.

Invocation given by Charles Spradlin, followed by pledge to the flag.

Council Member Bailey motions to approve to February and March minutes. Second to the motion by Council Member Wright. Vote Unanimous.

Planning and Zoning Board

Council Member Stanley reports that the Planning and Zoning Board met last month to elect Jay Asgari, Chairman and Gary Chapman, Co-Chairman.

Appeals Board

Council Member Stanley reports that the Appeals Board met last month to elect Ed Phillips, Chairman and Keven Pugh, Co-Chairman.

Recreation Board

Council Member Davis reports that the spring softball league is now playing, there is new playground equipment donated by Mr. Tubs, and the Little Miss Sugar Hill pageant will be April 30th, with registration on April 19th.

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UNOFFICIAL

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Vote Unanimous.*

Meeting adjourned at 11:14.

MESSAGE CONFIRMATION

JUN-23-1994 THU 09:45

TERM ID: CITY OF SUGAR HILL P-0000

TEL NO: 404-845-0261

NO.	DATE	ST. TIME	TOTAL TIME	ID	DEPT CODE	CA	NG
792	06-23	09:45	00:03:13	4048222513		05	00



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

FAX COVER SHEET

TO: Lee Thompson
NAME

COMPANY

FROM: Gina Titus

DATE TRANSMITTED: 062394 TIME: 9:47a.m.

NUMBER OF PAGES (including cover sheet) 5

MESSAGE: April 11, 1994 minutes

MAY

MESSAGE CONFIRMATION

MAY-06-'94 FRI 09:05

TERM ID: CITY OF SUGAR HILL P-0000

TEL NO: 404-945-0281

NO.	DATE	ST. TIME	TOTAL TIME	ID	DEPT CODE	CR	NG
642	05-06	09:03	00:01:13	4042710051		02	00

MESSAGE CONFIRMATION

MAY-06-'94 FRI 08:35

TERM ID: CITY OF SUGAR HILL P-0000

TEL NO: 404-945-0281

NO.	DATE	ST. TIME	TOTAL TIME	ID	DEPT CODE	OK	NG
637	05-06	08:34	00°01'14	4042710051		02	00

MESSAGE CONFIRMATION

MAY-06-'94 FRI 09:03

TERM ID: CITY OF SUGAR HILL P-0000

TEL NO: 404-945-0281

NO.	DATE	ST. TIME	TOTAL TIME	ID	DEPT CODE	OK	NG
641	05-06	09:01	00°01'16	404 339 8081		02	00

MESSAGE CONFIRMATION

MAY-06-'94 FRI 08:33

TERM ID: CITY OF SUGAR HILL P-0000

TEL NO: 404-945-0281

NO.	DATE	ST. TIME	TOTAL TIME	ID	DEPT CODE	OK	NG
636	05-06	08:32	00°01'17	404 339 8081		22	00



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

FAX COVER SHEET

TO: Babs Brockway
NAME
The News
COMPANY

FROM: _____

DATE TRANSMITTED: 5-6-94 TIME: 8:35 a.m.

NUMBER OF PAGES (including cover sheet) 2

MESSAGE: (9:00 a.m.) (Revised)



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

FAX COVER SHEET

TO: Stacy Kelly
NAME
Gwinnett Post Tribune
COMPANY

FROM: _____

DATE TRANSMITTED: 5-6-94 TIME: 8:35 a.m.

NUMBER OF PAGES (including cover sheet) 2

MESSAGE: (9:00 a.m.) (Revised)

Mayor and Council Mtg
Monday, May 9, 1994
7:30 P.M.

MINUTES

Meeting called to order at 7:30

Pledge to flag CM Stanley leads prayer

Approval of April 11, 1994 minutes

Bailey makes motion to approve

Spradlin seconds

Vote unanimous.

Adoption of Agenda

Spradlin motion to approve new agenda. ^{Moving citizens comments} Stanley seconds
Vote unanimous

Introduction of Special Guest(s)

Charles Norwood - running for Congressman. ^{10th district} Running

against Don Johnson. Speaks on running. Problems in
govt. Make a difference. ^{vote opposite Don Johnson} Don 75% of time if he was
Swearing in of Economic Dev Comm. ^{voting. Term limits. Concern for} deficit. Crime - early parole. ^{anti}

GW swearing in of Econ. Dev Comm.

Marion Buice, Frank Free, Gail Kelly, Wayne Schumacker,
Lari Webster

Public Hearing

Motion to go to public hearing. ^{moves} Spradlin, seconds

Vote unanimous

Spradlin - moves to go back into regular session

Bailey - seconds

Committee Reports

Planning + Zoning Board

Board of Appeals - Sugar Hill station ads.

Recreation Board - Softball still being played.

Little Miss Sugar Hill a great success

Budget + Finance - CM JW - hands out financial status.

^{Revenues} 56,251 above budget

^{expenses} 111,839,000.74 less than budgeted

~~100,000.00~~ Positive 100,477.16

Puts us 168,091 above budget into black

Local govt invest pool - capital from general fund.

As of 4/30 423,154.54

3.71 interest. City has

access to this money at all times. Can get in

3 days.

Department heads - thank you for watching expenses
making outlook favorable. Explanation:

- ① vehicle maintenance cost too much
- ② specifically lift station costs.
- ③ Hwy 20 - top on controversy
Water less than budget -
No concerns as were expected.

Solid Waste - Spradlin concerning back yard pick up.

CM spoke to Twin Sanitation.

Golf Course - CM SB see hand out. Graph showing

See
hand out
packet

rounds	21.96%	54,316.98
	1628	

- 1994 ytd - increase in residential - up to 12%

- Comparison - Jan 93 - Jan 94 down

Feb Feb up

March March 162% increase

April April 36% ↑

68.21% over last year over all

CM JW - Asks about discrepancy -

CM SB - deposited receipts

Dir. of Golf

WG - sales tax causes difference

Citizens Comments

Jan Bailey - 540 Cumming Hwy - reads letter

4/26/94

~~Dugan~~ Before city employee is terminated city attorney and super must be notified.

Appeal to mayor and council to get job back.

Pre-existing employee.

Council clear name.

Jan Bailey ~~she~~ wants job back ~~so~~ under supervision of Shirley Gibbs. Jan Bailey gives copy to all council members, mayor, ~~CM~~ CM, + clerk

Michelle - 4383 White Oak Drive - lived in Sugar Hill 10 years.
Thank you to stick to promises

Joan Hawthorne - 4571 S Roberts Drive - call JW yesterday.
Felt that of new council JW was becoming normal. JW said to watch out for CS and JS.
CS tried to answer. Joan said that he cannot answer

Old Bus

Applications for City Clerk

GW work session for Saturday week.

JS which Saturday?

SHiggins - 21

G. Webster - May 21 set mtg.

JW - Cannot put it off 3 full weeks.

CM CS - Offer employees security Motion - any reorgan. needs to be approved by Council - CM JW seconds motions

JW - concern - we have lost many important employees
Talked to employees - everytime - "I just can't stand politics anymore."

Vote unanimous

Appointing Acting City Clerk -

GW - Margaret has too much already.

GW - call BMA

JW - contact other municipalities. Interim certified. 90 day furlow.

RD - seconds

JS - wants to appoint from ranks of City Hall Margaret?

Margaret - cannot do it

JS - City Clerk necessary. Temporary?

JW - No 1 source of income - billing. Recommend Marg. stay as billing supt. If another person could slide in.

Marg. - take months

Discussion held.

JW - withdraws motion

JS - KC states that he will do interim. Motion to identify KC as acting. Spradlin seconds.

Stanley, Spradlin, Wright for

Davis, Bailey against

Golf Course Audit Proposals

CMCS - 3 bids - Deloitte Tush, Arthur Anderson; ^{Mel-Retkaely} ~~Maekel~~ ^{Husky}

All around 40,000. ~~to~~ Extensive bids. Motion to table until work session. ^{personnel.} CMJS seconds

CMJW - any options. JS - Formal business will be transacted.

Stanley, - Stanley, Wright for

Bailey, Davis against

Consideration of Ordinance.

CMCS - Motion to table. Called 20 residents.

Table to work session. Motion dies for lack of 2nd

CMJS - 2 separate ordinances. ① Golf course

② ~~35~~ 35 page ord.

Take action on golf course ord. Spradlin motions.

Died for lack of second

JS - Adopt ord adopting beer and wine at Golf C. JW seconds for reason of discussion.

Lee T - Separate bond council. Kilpatrick, Cody did bond ~~council~~. Lee T was not bond council.

~~SB~~ Supreme Court case out of early 1900's.
two cases.

SB - Bond covenants - how long to look over

LT - Bond council would need to help.

CS - just on one page ord.

JW - Issues that split city. Zords on table. City wide and just golf course. SHBC is one of few that does not sell beer. GC will be experiment to see if it will be okay for whole city. Try for period of time

~~SB~~ Discussion held.

LT - Don't know answer regarding vendor. Check w/ other area golf courses.

JS - Not enough time + money to reduce risk of being sued to 0

Davis against

Barley, Stanley, Wright, Spradlin for motion
JS - Table city wide ord until 5/28. ^{work session} Spradlin seconds. wants info earlier. Vote unanimous

Dis of Traf. Cont Ord

CM, SB - motion to adopt. Davis seconds.

JS - discussion - met w/ detention center - problems w/ arrest power. spoke w/ warden + chief of police.

Add to safety + security but exposed city to major liability. ~~comp~~ Police depts create problems. One person will not offset liabilities. Assurance from Gwin. Co said they will focus on problems. Caution Council.

Stay w/ marshal

JW - Intention not to make marshal into police. Enforce ordinances.

Discussion held.

cm JW - why do police skirt Sugar Hill?

cm BW - Coverage will increase when police academy graduates next class.

~~cm JW~~ JW - city marshal - glad he got car - does not need to be police.
Ruby Morris - beer + wine ^{at golf course} will kill

SB - 3 concerns - children, children, children. Res: we should allow ^{him to} violaters since we are allowing beer + wine

RD - Agree w/ Steve 100%.

cm CS - Reads citizens letter.

Davis, Bailey for.

Wright, Spradlin, + Stanley against

Council Dets

Stiggins Preliminary design available only.

① ^{Citizen Comments} Benfield.

① Citizen - Emory Drive - reads same letter CSpradlin ~~read~~ read.
He wrote it.

② James ^{R.} January - 1282 Frontier Dr - Landfill fallen to rear burner.
Should not allow to fade away. Demonstration w/ garbage bags. Tape audio demonstration - from Waste Expo 94 in Dallas.

③ Shelley Bailey - 540 Cumming Hwy - my wife dismissed. Most people in community know her. People in this mtg. want to know why she was discriminated against. Town full of qualified people. Apparently serious problems.

cm CS - we understand every employee needs rights protected. Suggested to wife to appeal to Council. We will have hearing. We hire people to do job. City Manager must have authority to handle personnel matters.

S. Bailey - a lot of embarrassment. We want to know. Give answers tonight.

④ Thomas Morris - a few days prior & she was offered Office Manager job. Be open

JW - Shocked to hear while gone. Termination -

⑤ Diane Spivey - personnel matter brought in public. Courtesy of process. Matter of legality.

JW - Lee T. still here? Doesn't it require private session?

Lee T. - Does not have to be private session but can be.

Ms Bailey has requested.

JW - Does not want to put on spot (Higgins or Bailey)

Info. provided to public as soon as possible.

⑥ Nancy French -

5706 Pinedale Cir - table important info until work sessions. Make us come Sat. District atty will act on what he finds.

CS - Table issues to discuss them in greater detail.

NF - District atty will audit golf course.

Spradlin moves to executive session.

Bailey seconds.

Executive Session

Acting cc Ken Crowe - takes ~~notes~~ minutes

Mayor calls mtg back to order Spradlin - motion to public

New Business

second hearing
Vote unanimous

A) Public Hearing - KC - Breedlove wanted to annex property in. M+C gave tentative approval. Legis. annexed prop in as AF. Brought before PZ again to rezone RS100.

JS - motion to approve ^{rezoning}. Spradlin seconds

Discussion held.

Wright ^{moves} Spradlin back to reg session.

JS - ^{motion to} approve SB - seconds. Vote unanimous

Spradlin - ^{moves} public hearing

Wright seconds

B) Public Hearing - Herman - prop. annexed by Legis as
AF. P+2 rezoned to RS150 - w/min size 2000 sq ft.

JW - motion to regular session

Spredlin - seconds

Vote unanimous

JS - motion to approve rezoning w/ conditions

JW - seconds. Vote unanimous.

C) "Help the Hooh" -

* Permission to paint leads to catch basins. "Do not
dump" leads to waterway."

JS - Make people aware.

JS - motion to approve request

SB - seconds

Vote unanimous

D) S. Higgins - Pass Rd. project. ^{Requested 76,000} Granted 25,000 last year.

Applying for balance.

JS - motion to approve

JW - seconds

Vote unanimous.

E) Golf Course Sod Approval

WA - Sod to replace winter kill. on tee boxes, etc.

Every golf course has had problem.

Amount of \$

250 - 275,000 sq. ft needed. more than 10 truck loads.

Try to get back in playing condition ASAP.

2 trailer loads a day.

JS - motion to approve ^{not to exceed} 50,000 for purchase of sod for
golf course. Bailey seconds. Vote unanimous.

F) Revise Chap 1 of Bldg. Code.

T. Bauman - submitting revision for adoption.

JS - motion to approve Chapter 1 subject to corrections

JW - seconds.

JS - minor problems

- p1 - section 101 -

- p3 - CABO - needs definition

- p5 - 1st para. - word processing return.

- p6 - 101.6 -

SBCCI - Southern Bldg. Code Council Inter.

- p7 - County - changed to city and county

- p14 - unnecessary paragraph

- p18 - release proportion of

- p20 - ↑ / deleted.

- p25 - appoint Board of Adjustment + Appeals.

L.T. can be done either way. This Board will need qualifications. that P+Z do not have Board that rarely meets.

If it is P+Z board must amend duties.

JS - address Board question at later date

- p25 - 105.2 = Z-179 check to make sure.

- p26 - 105.6 - next to last line - rephrase sentence?

TB - reads correctly. JS - understands.

~~Eliminate~~ ~~after~~ ~~strict~~ Add s to exists + comma after service systems.

JS - recommend it become adopted tonight w/ corrections

- p28 - not more than

Not more than 1000 per day

- Last page - 3rd line - should be period not comma. after Mayor and Council.

Vote unanimous.

6) Mower - S. Higgins - requisition for lawn mower. Not budgeted. Street + bridge situation is dire. Do not have equipment for shoulder. Currently using hand mowers, and small Craftsman mower

See
corrections

Mower requested state of art. Also requested sulkie.
Increase productivity. Can hold objects such as rocks.
3 bids for equipment requested - also Moss Equip proposal
Price difference significant. 25% off list price.
w/ Moss Equip. proposal.

Discussion held.

JW - motion to accept low bid. CS seconds for
purpose of discussion. Wants to know more about
2nd bid. S. Higgins - scag machine - concern is for stability
w/ sulkie - there is lower center of gravity.

Vote unanimous for X mark.

H) KC - Unincorporated Gwin. Co. Sycamore + Old Appling. Request
to rezone to place mobile home on property. Co.
wants response by 5/27 from City.

GW - 2 years? Can we get it in writing.

KC - Letter of intent

JS - Talked to Ms. ^(spell?) Crowan. Desire to bring mother closer
to their home. Caution - Co of SH has been insistent
w/ mobile home ordinance. We do not allow single
mobile homes. Only to be put in park. Sugarhill
has opposed requests in past. County usually overrides
city's wishes. Endless streams of hardship cases.

Recommend - object to rezoning. Explanation to Co.

KC - Other mobile homes in area. Do not know what County
will do.

Discussion held.

LT - comment

SB - Should voice concerns to county

JW - ^mfuture - someone talk to neighbors

KC - simply voice opinions.

Consensus of council to give message thru JS.

June 7 - Planning Comm

June 28 Board of Comm.

I) Back Taxes-

of years to go back to tax parcels.

Request to table.

JW - Prior to departure of CCI received info.

J) KC - No response from DOT

45 mph on Hwy 20 in City limits - from Hwy 23 to Pinedale Circle.

Would not consider crosswalk on Hwy 20 at Frontier Dr

JW - motion to adopt

RD - seconds

Discussion held.

Barley, Davis, Wright, Stanley for. Spradlin abstains

K) Bimonthly mtgs.

L.T. - can change. Set by ord.

C. Spradlin - volunteers to put together something for Lee T.

S. Bailey - objections ^{from} 2 yrs ago.

- price of city staff + city atty.

Diane Spivey - can you schedule work sessions before ^{regular} mtgs.

JW - can we start earlier than 7:30

Consensus to try work session before next mtg.

L) C.S. - reads ord he wrote requiring photo ID to vote. See ordinance. CS moves to adopt. ^{contingent on if it is OK (passes Dept of Justice)} JW seconds.

L.T. - nothing to prohibit. Concern over photo ID.

Run by Dept. of Justice. Applied evenly to all people.

Vote unanimous.

m) Rymon Wilborn ^{City Auditor} - 1993 financial records. Discussed. audit.

Thank S. Higgins, Ruth Switzer + Shirley Gibbs.

See audit for ~~fig~~ figures.

Dir of Golf's Report

nothing

City Clerks Report

nothing

City Managers Report

Submit comments in writing

Council Reports

① JS - re water to new school. Do something soon.
KC - 20 inch water lines from 20 down PIB. Co. not in favor. ^{thru 20 route} Not feasible.

② CS - reserve comments

③ ^{a)} JW - Appoint indiv regard zip code. ^{Addressed: Jon Johnson -} Agreed to give SH another 4 digits to 30518 different from Bedford.

Not acceptable. Going to address Sam Nunn next.

JW - Motion that SH continue pursuit of separate 5 digit zip. by senators + congressmen

JS - seconds.

Vote unanimous

^{b)} JW - re article in paper this past Sunday. Clarify a few things. Gives process he went thru to find new job. Intention to continue what he is doing. as he is citizen of SH. Make decision when house sells.

11:22 Spradlen moves

Bailey seconds

MAYOR & COUNCIL MEETING
MONDAY, MAY 9, 1994
7:30 P.M.

AGENDA

Call to order.
Invocation and pledge to the flag.
Approval of April 11, 1994 minutes.

Introduction of Special Guest(s)
Swearing in of Economic Development Commission
Public Hearing On N.E. Gwinnett Cablevision

Committee Reports

- A) Planning & Zoning Board
- B) Zoning Appeals Board
- C) Recreation Board
- D) Budget & Finance
- E) Solid Waste

Old Business

- A) Applications for City Clerk.
- B) Applications for City Manager.
- C) Golf Course Audit Proposals.
- D) Consideration of Ordinance for Beer and Wine by the Drink.
- E) Discussion of Traffic Control Ordinance.
- F) Council Desks.

Citizens Comments

Executive Session

New Business

- A) Discuss Gwinnett & Clean Beautiful "Help the Hooch" Project.
- B) Approval of Gwinnett County Community Development Block Grant Application.
- C) Discuss Golf Course Sod Approval.
- D) Discuss Revise Chapter 1 of the Building Code.
- E) Discuss Purchase Requisition for Mower.
- F) Proposed Rezoning and Special Use Permit in Proximity to the City Limits of Sugar Hill/ Case Numbers: RZ-94-087 and SUP-94-046
- G) Discuss Collection of Back Taxes.
- H) Discuss Speed Zone Ordinance.
- I) Discuss Bi-Weekly Meetings.
- J) Discuss requiring identification at voter check in.
- K) Presentation of 1993 Audit Report

Director of Golf's Report

City Clerk's Report

City Manager's Report

Council Reports

Adjournment

Gentlemen

I would like clarification that my appointment as interim city clerk is merely to provide the city with someone to sign plats and attest to the signatures of the M&C and is not a full acceptance of the duties of the office of the clerk. This was my understanding from Mr Stanley and Mr Spradlin

Thanks
Kun

R.F.P. BID OPENING
MONDAY, MAY 2, 1994
MAYOR'S OFFICE, CITY OF SUGAR HILL
9:00 A.M.

M I N U T E S

Participants had been notified of date of bid opening by telephone on Friday, April 29, 1994.

This meeting was held in the Mayor's office.

In attendance: Council Member, Charles Spradlin, City Manager, Steve Higgins, Bookkeeper, Ruth Switzer and Karen Jordan a citizen of Sugar Hill.

Meeting was called to order at 9:03 A.M. by Mr. Spradlin.

Minutes

Three sealed bids had been received and were opened at this time.

1. Miller Ray Healey & Houser

One envelope was opened, containing a cover letter, contract letter and 2 copies of the proposal.

Minimum bid was \$37,500 and Maximum bid was \$57,000
bid was broken down into three segments.

2. Deloitte & Touche

Two envelopes were opened, envelope #1 contained five copies of their Statement of Qualifications, envelope # 2 contained a cover letter and 6 copies of the proposal.
Bid amount was \$40,625.

3. Arthur Andersen & Company

Four envelopes were opened, envelope #1 contained the cover letter and 2 copies of the proposal, the other three envelopes also contained copies of the proposal. There were seven copies total received. The bid estimate was \$40,000. This was only an estimated figure and could go higher. The bid was figured on \$250 an hour.

Action on the bids was referred to the May 9, 1994 council meeting. Mr. Spradlin ask that a Summary memo be written up for council members.

Meeting was adjourned at 9:21 A.M.

MAYOR AND COUNCIL MEETING
MONDAY, MAY 9, 1994
7:30 P.M.

Notice posted at City Hall by 12:00 p.m. on Friday, May 6, 1994.

In Attendance: Mayor Gary Webster, and Council Members Steven Bailey, Reuben Davis, Charles Spradlin, Jim Stanley, and Jon Wright.

Meeting called to order at 7:30 p.m. by Mayor Webster.

Invocation given by Council Member Jim Stanley, followed by pledge to the flag.

Council Member Spradlin makes a motion to approve the new agenda with the citizens comments portion of the agenda moved to before the Old Business portion of the agenda. Council Member Jim Stanley seconds the motion. Vote unanimous.

Council Member Bailey moves to approve the April 11, 1994 minutes. Council Member Spradlin seconds the motion. Vote unanimous.

Introduction of Special Guest(s)

Congressional candidate Charles Norwood is introduced and speaks briefly on his race for 10th District Congressman against Don Johnson.

Swearing in of Economic Development Commission

Mayor Webster swears in these new members of the Economic Development Commission: Maron Buice, Frank Free, Gail Kelley, Wayne Schumacher, and Lari Webster.

Public Hearing on N.E. Gwinnett Cablevision

Council Member Spradlin makes a motion to go into a public hearing regarding N.E. Gwinnett Cablevision. Council Member Stanley seconds the motion. Vote unanimous. No one has any comments for the public hearing. Council Member Spradlin makes a motion to resume the regular session. Council Member Bailey seconds the motion. Vote unanimous.

Committee Reports

Planning and Zoning Board

Council Member Stanley reports on the April Planning and Zoning Board meeting.

Appeals Board

Council Member Stanley reports that the Appeals Board discussed the proposed advertising signs at the Sugar Hill Station Shopping Center at the April Appeals Board Meeting.

Recreation Board

Council Member Davis reports that softball is still being played at the park and that the Little Miss Sugar Hill Pageant was a success.

Budget and Finance

Council Member Jon Wright reports the financial state of the city. Refer to handout in packet.

Solid Waste

Council Member Spradlin reports that the City Manager has spoken to Gwinnett Sanitation regarding some complaints about backyard pick-up.

Golf Course

Council Member Bailey reports on the financial status of the golf course. Refer to handout in packet.

Citizens Comments

Jan Bailey, resident, appeals to the Mayor and Council to get her job back of which she was terminated. She also asks the Mayor and Council to clear her name. She states that she would like her job back under the supervision of Shirley Gibbs. Jan Bailey hands a copy of the letter she wrote.

Joan Hawthorne, resident, states that of the Mayor and Council members, Council Member Wright was becoming normal.

Old Business

Applications for City Clerk

Mayor Webster states that the applications for city clerk should be tabled until the May 28 meeting. Council Member Wright states that it cannot be put off three full weeks. Council Member Spradlin makes a motion that any personnel reorganization needs to be approved by the Mayor and Council. Council Member Wright seconds the motion. Vote unanimous. Discussion held. Council Member Wright makes a motion that the city should contact other municipalities to find an interim certified city clerk. Council Member Davis seconds the motion. Discussion held. Council Member Wright withdraws the motion. Council Member Stanley states that the Director of Utilities and Development, Ken Crowe, has stated that he will act as interim city clerk. Council Member Stanley makes a motion to identify Ken Crowe as acting city clerk. Council Member Spradlin seconds the motion. Council Members Stanley, Spradlin and Wright vote for the motion identifying Ken Crowe as acting city clerk. Council Members Davis and Bailey vote against the motion identifying Ken Crowe as acting city clerk. Motion is approved by a vote of three to two.

Golf Course Audit Proposals

Council Member Spradlin states that the three bids for the golf course audit all came in at around \$40,000. Council Member Spradlin makes a motion to table this agenda item until the scheduled work session on May 28. Council Member Jim Stanley seconds the motion. Council Members Stanley, Spradlin and Wright vote for having the golf course audit proposals tabled until the May 28 open work session. Council Members Bailey and Davis vote against tabling the golf course audit proposals until the May 28 open work session. Motion is approved by a vote of three to two.

Consideration of Ordinance for Beer and Wine by the Drink

Council Member Spradlin makes a motion to table this item until the work session. Motion dies for lack of second. Council Member Stanley raises a point of order stating that this agenda item actually involves two separate ordinances. One ordinance is to allow beer and wine at the golf course and the other is to allow beer and wine by the drink city-wide. Council Member Stanley states that he would like to go ahead and take action on the ordinance allowing beer and wine sales at the Sugar Hill Golf Course. Council Member Spradlin makes a motion to table the ordinance allowing the sale of beer and wine by the glass city-wide until the work session and to go ahead and consider the ordinance regarding sale at the golf course. Motion dies for lack of a second. Council Member Stanley makes a motion to adopt the ordinance allowing the sale of beer and wine by the glass at the city golf course. Council Member Wright seconds the motion for the purpose of discussion. Discussion held with City Attorney Lee Thompson regarding bond covenants and their restrictions pertaining to concession sales. Council Members Bailey, Stanley, Spradlin and Wright vote for approving the ordinance allowing beer and wine sales by the glass at Sugar Hill Golf Course. Council Member Davis votes against approving the ordinance. Motion is approved by a vote of four to one.

Council Member Stanley makes a motion to table the city-wide beer and wine sales until the May 28 work session. Council Member Spradlin seconds the motion. Vote unanimous.

Discussion of Traffic Control Ordinance

Council Member Bailey makes a motion to approve the ordinance. Council Member Davis seconds the motion. Council Member states his concern regarding liability if the ordinance is passed. Council Member Bailey states that if we are going to allow beer and wine sales at the golf course than we should allow city marshal to arrest violators. Council Member Spradlin reads citizens letter protesting the traffic ordinance. Council Members Davis and Bailey vote for approving the traffic ordinance. Council Members Stanley, Spradlin and Wright vote against approving the traffic ordinance. Motion is voted down by a vote of two to three.

Council Desks

City Manager Steve Higgins states that the preliminary designs are available.

Citizens Comments

Randall Benifield, 4525 Emory Drive, states that he wrote the letter that Council Spradlin just read regarding the traffic ordinance. Mr. Benifield reads the letter again.

James R. January, 1282 Frontier Drive, states that the landfill issue has fallen to a rear burner. He states that it should not be allowed to fade away.

Shelley Bailey, 540 Cumming Hwy., states that there are people in this meeting who want to know why she was discriminated against. He states that he would like some answers tonight.

Thomas Morris, states that she was terminated a few days after she was offered the office manager position. He stated that he wanted this explained to him.

Diane Spivey, 5647 Pinedale Circle, states that this matter should not be discussed at a public meeting. She states that it is a matter of legality.

Nancy French, 5706 Pinedale Circle, states that the District Attorney is already interested in the city and he would do the audit of the golf course.

Council Member Spradlin makes a motion to adjourn the regular Mayor and Council meeting to go into Executive Session. Council Member Bailey seconds the motion. Vote unanimous.

Mayor Webster calls the regular Mayor and Council Meeting back to order.

New Business

Council Member Spradlin makes a motion to go into a public hearing on RZ 94-002. Council Member Stanley seconds the motion. Vote unanimous.

Consideration of RZ 94-002

Director of Utilities and Development, Ken Crowe, discusses the application and its conditions. Council Member Stanley makes a motion to approve the Planning and Zoning Boards recommendation to allow this rezoning from AF to RS100 with the conditions stated. Council Member Spradlin seconds the motion. No comments from the public.

Council Member Wright makes a motion to go back into regular session. Council Member Spradlin seconds the motion. Vote unanimous.

Council Member Stanley makes a motion to approve the rezoning with the conditions stated. Council Member Spradlin seconds the motion. Vote unanimous.

Council Member Spradlin makes a motion to go back into public hearing to discuss RZ 94-001. Council Member Wright seconds the motion. Vote unanimous.

Consideration of RZ 94-001

Director of Utilities and Development, Ken Crowe, discusses the application and it's conditions. No public comment.

Council Member Wright makes a motion to go back into regular session. Council Member Spradlin seconds the motion. Vote unanimous.

Council Member Stanley makes a motion to approve the rezoning from AF to RS150 with the condition stated. Council Member Wright seconds the motion. Vote unanimous.

Discuss Gwinnett Clean and Beautiful "Help the Hooch" Project

Director of Utilities and Development, Ken Crowe, states that Gwinnett Clean and Beautiful wants to paint catch basin lids again this year. Council Member Stanley makes a motion to approve the request of Gwinnett Clean and Beautiful. Council Member Bailey seconds the motion. Vote unanimous.

Approval of Gwinnett County Community Development Block Grant Application

City Manager states that the application is from Sugar Hill to Gwinnett County to complete the project commonly known as the Pass Rd. Project. He states that this application is for the balance that was not granted last year. Council Member Stanley makes a motion to approve the application. Council Member Wright seconds the motion. Vote unanimous.

Discuss Golf Course Sod Approval

Director of Golf Wade Queen states that the sod is to replace the winter kill on the tee boxes, landing areas, and areas around greens. He states that this is a common problem with other golf courses in this area. The sod will cost approximately \$40,000 states Mr. Queen. Council Member Wright makes a motion to approve the sod for the golf course not to exceed \$50,000 in cost. Council Member Bailey seconds the motion. Vote unanimous.

Discuss Revise Chapter 1 of the Building Code

City Inspector, Tony Bauman, states that he is submitting the revision for adoption. Council Member Stanley states that there are some typographical errors that need to be corrected. Council Member Stanley makes a motion to approve the revision to Chapter 1 subject to the above mentioned corrections. Council Member Wright seconds the motion. Vote unanimous.

Discuss Purchase Requisition for Mower

City Manager Steve Higgins discusses the bids received for the mower. He states that the Street and Bridge Department does not have the correct equipment to mow road shoulders. Discussion held. Council Member Wright makes a motion to approve the low bid for the XMark. Council Member Spradlin seconds the motion. Vote unanimous.

Proposed Rezoning and Special Use Permit in Proximity to the City Limits of Sugar Hill/Case Numbers: RZ-94-087 and Sup-94-046

Director of Utilities and Development, Ken Crowe, states that the property is at Sycamore and Old Appling Rd. He states that the request is to put a mobile home on this property. Mr. Crowe also states that Gwinnett County wants a response from Sugar Hill by May 27. Council Member Stanley states that Sugar Hill has been insistent with the current Mobile Home Ordinance which states that mobile homes can only be placed in existing mobile home parks. Council Member Stanley recommends that the Mayor and Council object to the rezoning with an explanation to Gwinnett County. Discussion held. The consensus of the Mayor and Council is to object to the rezoning giving an explanation to Gwinnett County as to the reason for the objection. Council Member Stanley will voice this opinion to Gwinnett county.

Discuss Collection of Back Taxes

City Manager Steve Higgins states that this agenda item should be tabled because the data is not complete.

Discuss Speed Zone Ordinance

Director of Utilities and Development, Ken Crowe, states that back in September or October of 1993, a letter was sent to the state DOT to reevaluate the speed limit on Nelson Brogdon Blvd. There was also a follow-up letter sent requesting a cross walk at Hwy.20 and Frontier Drive. Mr. Crowe states that the DOT would not consider the crosswalk. He also states that an ordinance was drawn up by the DOT lowering the speed limit to 45mph on Hwy. 20 from Hwy. 23 to out past Pinedale Circle. Mr. Crowe states that the ordinance must be signed by the Mayor and Council and sent back for the change to take place. Council Member Wright makes a motion to adopt the speed zone ordinance. Council Member Davis seconds the motion. Council Members Stanley, Wright, Bailey, and Davis vote for adopting the speed zone ordinance. Council Member Spradlin abstains. Vote carries four to zero.

Discuss Bi-Monthly Meetings

Mayor and Council consensus to try meeting for a work session before the next regular monthly meeting to see how that works.

Discuss Requiring Identification at Voter Check In

Council Member Spradlin reads the ordinance he drew up requiring photo ID to vote. Council Member Spradlin moves to adopt the ordinance contingent on if the ordinance is approved by the Justice Department. Council Member Wright seconds the motion. Vote unanimous.

Presentation of 1993 Audit Report

City Auditor Rymon Wilborn presents and discusses the 1993 audit. He expresses his appreciation to City Manager Steve Higgins, Ruth Switzer, and Shirley Gibbs. See 1993 City of Sugar Hill Audit.

Director of Golf's Report

Director of Golf, Wade Queen, states that he has nothing to report.

City Clerk's Report

Nothing to report.

City Manager's Report

City Manager Steve Higgins states that he will submit his comments in writing .

Council Reports

Council Member Stanley states that something needs to be done soon with the water situation to the new school.

Council Member Spradlin states that he will reserve his comments.

Council Member Wright states that he is still pursuing getting Sugar Hill it's own zip code. Council Member Wright makes a motion that Sugar Hill continue it's pursuit to get a separate 5 digit zip code by contacting senators and congressmen. Council Member Stanley seconds the motion. Vote unanimous.

Council Member Wright also clarifies the newspaper article that was in The News regarding his new job. He states that his intent is to continue doing what he is doing as long as he is a citizen of Sugar Hill.

Meeting adjourned at 11:22 p.m.

**MAYOR & COUNCIL MEETING
MONDAY, MAY 9, 1994
7:30 P.M.**

AGENDA

Call to order.
Invocation and pledge to the flag.
Approval of April 11, 1994 minutes.

Introduction of Special Guest(s)
Swearing in of Economic Development Commission
Public Hearing On N.E. Gwinnett Cablevision

Committee Reports

- A) Planning & Zoning Board
- B) Zoning Appeals Board
- C) Recreation Board
- D) Budget & Finance
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Old Business

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Citizens Comments

Executive Session

New Business

- A) Discuss Gwinnett & Clean Beautiful "Help the Hooch" Project.
- B) Approval of Gwinnett County Community Development Block Grant Application.
- C) Discuss Golf Course Sod Approval.
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- I) Discuss Bi-Weekly Meetings.
- J) Discuss requiring identification at voter check in.
- K) Presentation of 1993 Audit Report

Director of Golf's Report

City Clerk's Report

City Manager's Report

Council Reports

Adjournment



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

M E M O R A N D U M

TO: Mayor & Council

FROM: Ken Crowe Director Utilities & Development

RE: PROPOSED REZONING AND SPECIAL USE PERMIT IN PROXIMITY TO
THE CITY LIMITS OF SUGAR HILL/CASE NUMBERS: RZ-94-087 &
SUP-94-046

DATE: May 5, 1994

Attached you will find copies of letter received by my office on May 5, 1994.

Please provide me with a consensus opinion so that I may respond in writing to the Gwinnett County Planning Staff by the prescribed date.

I will also attend the Gwinnett County Planning Commission meeting and the Board of Commissioners meeting to render your opinion if you so desire.



GWINNETT COUNTY

Department of Planning & Development
Planning Division
(404) 822-7600

May 3, 1994

Mr. Ken Crowe
City of Sugar Hill, Georgia
4988 W. Broad Street
Sugar Hill, GA 30518

RE: Proposed Rezoning and Special Use Permit in Proximity to the
City Limits of Sugar Hill/Case Numbers: RZ-94-087 & SUP-94-046

Dear Mr. Crowe:

Attached for your review are location maps and information for a proposed Rezoning and Special Use Permit for a temporary mobile home in the 5500 Block of Sycamore Road. Please forward any comments you may have regarding this case to my attention by Friday, May 27, 1994.

This case is scheduled for public hearing before the Municipal-Gwinnett County Planning Commission on June 7, 1994 and before the Board of Commissioners on June 28, 1994.

Feel free to contact me if you have any questions or require additional information.

Sincerely,

Jeffrey F. West, Planner
Current Planning Section

Attachments

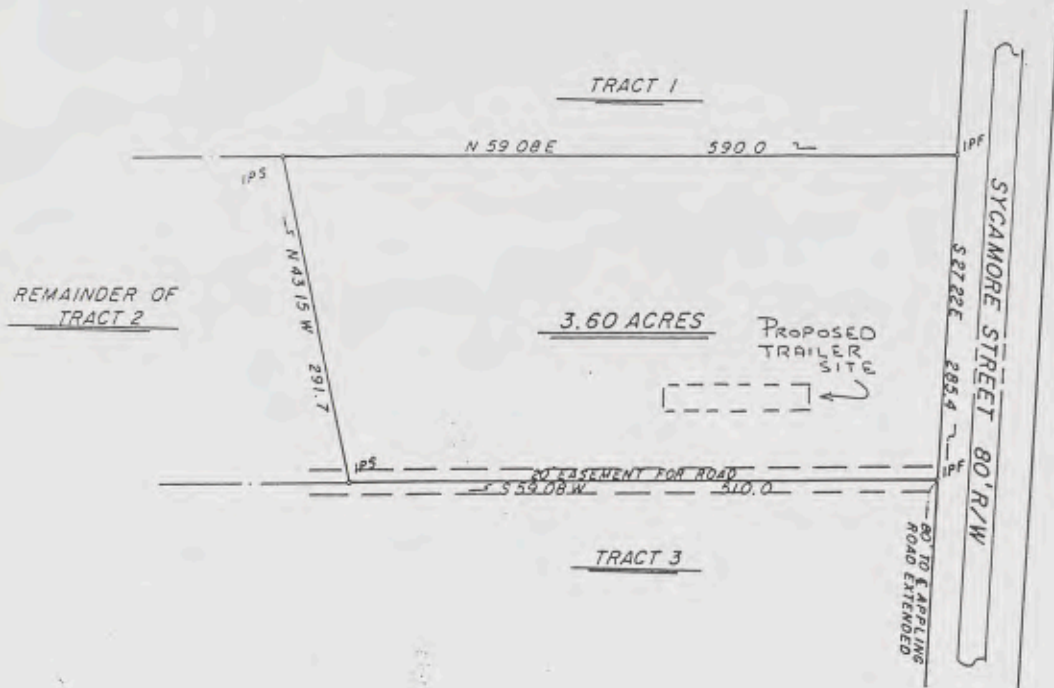
c: RZ-94-087 & SUP-94-046 - Case Files

3/16/94

I AM REQUESTING REZONING & SPECIAL USE
PERMIT FOR MOBILE HOME FOR MY MOTHER
AT 5530 SYCAMORE ROAD, BUFORD, GA. 30518

R. A. Gray

APPROVED BY COMMISSIONER
PLANNING DEPARTMENT
A 2
DATE: 3-22-94



BEING A PORTION OF TRACT 2 OF OUR SURVEY
FOR THE E. M. CROY ESTATE DATED FEB. 1969,
REVISED 10-10-69.

W. T. Dunahoo
1577

PS - IRON PIN SET
PF - IRON PIN FOUND

SURVEY FOR				STATE OF GEORGIA	
RITA FAYE CROY					
CITY	GMD	COUNTY	SCALE	DATE	
	550	GWINNETT	1" = 100'	9-4-87	
W. T. DUNAHOO AND ASSOCIATES, INC.					
ATLANTA, HWY.		PH-867-3911		WINDER, GEORGIA	

RZ-94-087
SUP-94-046

R-100
GWINNETT COUNTY

CITY OF SUGARHILL

CITY OF BUFORD

GWINNETT COUNTY

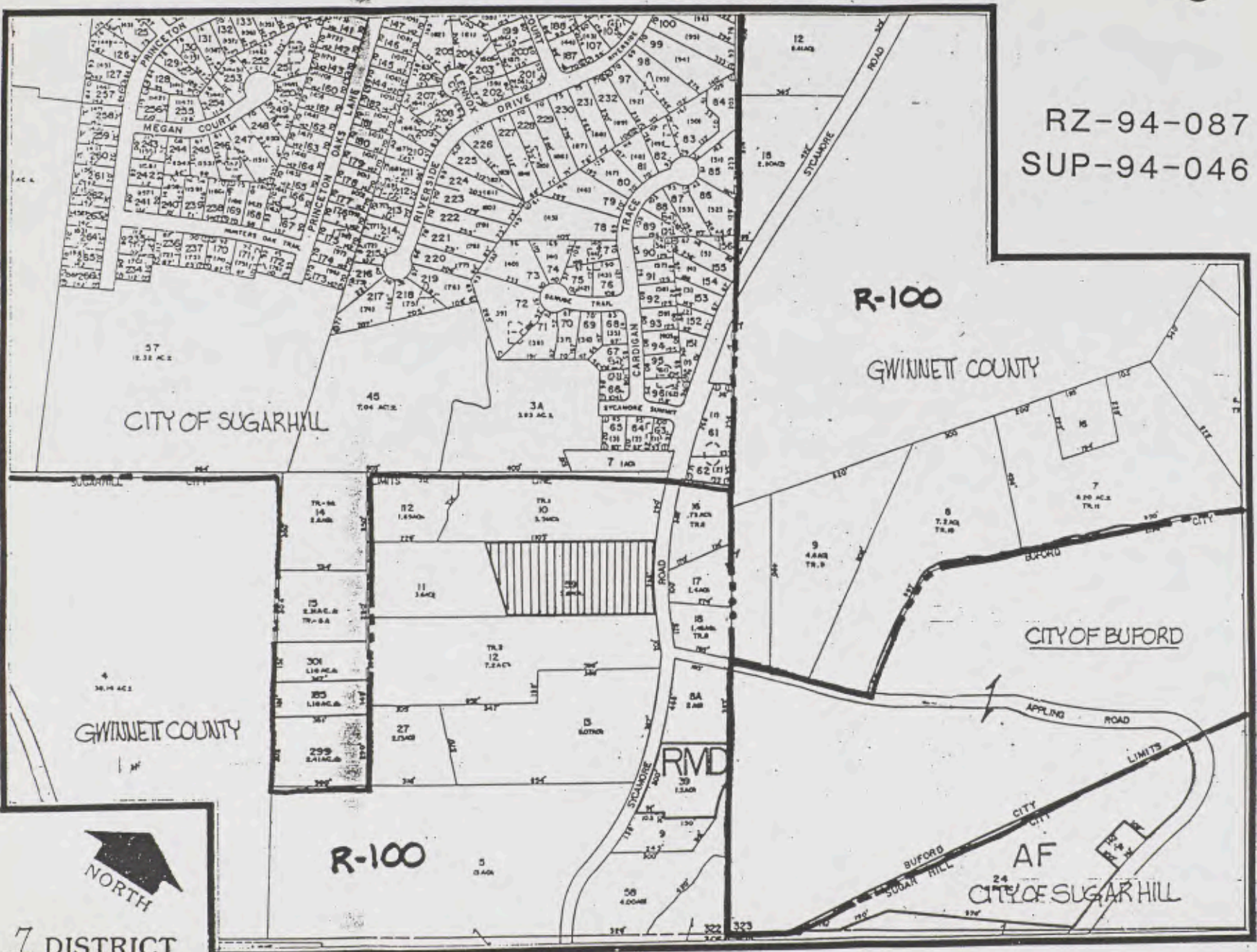
RMD

R-100

AF
CITY OF SUGAR HILL



7 DISTRICT





GOLF CLUB

6094 Suwanee Dam Rd. • Sugar Hill, GA 30518 • Office 271-0519 • FAX # 945-0281

MEMORANDUM

TO: Steve Higgins, City Manager
FROM: Wade Queen, Director of Golf
DATE: April 26, 1994
RE: Explanation for request

It has become apparent in the past few days that we have a significant amount of winter kill on our Bermuda grass.

Since part of the kill has occurred on our tee boxes and landing areas on the fairway, it is necessary that we sod these areas as soon as possible.

Since this was not a foreseeable item, it was not budgeted and will need to come from the general fund. I am requesting 10 loads of sod or approximately 100,000 sq. ft. The cost will be .14 per sq. ft. (\$14,000.00), plus approximately \$2,000.00 in unloading fees. It is necessary that we tie this sod down as soon as possible since most other golf courses in the area are experiencing winter kill and will be in the market for sod.

Turned in 4/27/94

CITY OF SUGAR HILL
4988 WEST BROAD STREET
SUGAR HILL, GEORGIA 30518

PURCHASE REQUISITION
FOR ITEMS COSTING \$100 OR MORE

DEPARTMENT Golf Course DATE 4-27-94
BUDGETARY ACCT# _____ REQ. NO. 004
DATE WANTED ASAP PURCHASE ORDER# _____

QUANTITY	DESCRIPTION	PRICE	TOTAL
10 loads	419 sod delivered unloaded		

*None of the vendors will guarantee a price for 30 days. The sod will be purchased from the vendor with the lowest price + the quickest availability on the quantity of sod.

PURPOSE OF THIS ORDER: Repairs to course

SUGGESTED VENDORS: (THREE BIDS ARE ATTACHED)

<u>Best Buy on Sod</u>	<u>13.5</u>	<u>Cindy</u>	<u>963-0877</u>	<u>\$25/drop</u>	<u>-</u>
<u>Sod + Turf, Inc.</u>	<u>.14</u>	<u>Joe Panas</u>	<u>475-8661</u>	<u>Barbera</u>	<u>-</u>
<u>Super Sod</u>	<u>14.6</u>	<u>David</u>	<u>1-800-634-1672</u>	<u>\$15</u>	<u>or 1.55/mile</u>

SHIP PREPAID TO: _____
Address: _____

The items above are a proper charge against appropriation shown hereon and the services or materials are to be used exclusively for the purpose against which said items are charged.

Approved: [Signature]
Department Head

City Manager

April 30, 1994

City of Sugar Hill
The Honorable Mayor & Council
4988 West Broad Street
Sugar Hill, Georgia 30518

Dear Gentlemen:

On Monday April 25, 1994 the Interim City Manager, Steve Higgins and the Office Manager, Shirley Fields summoned me into the City Manager's office and terminated my employment with the city. A copy of the State of Georgia Department of Labor OCGA Section 34-8-170 Separation Notice was presented to me, with the reasons stated for my termination. (Copy of notice attached.)

My communication to you the Mayor and Council of the city are as follows:

- 1) The Sugar Hill Employee Manual states that before an employee of the city is terminated the City Attorney must be contacted by the City Manager or Department Head for verification of termination. The City Attorney, Mr. Lee Thompson was not contacted by either of these entities for verification of my termination.
- 2) The Sugar Hill Employee Manual states that as an employee I have a right to appeal to the City Manager for reinstatement of my job. Mr. Higgins was present and participated in my termination. Therefore Mr. Higgins would not have an impartial view of my appeal. That is why I am appealing to the Mayor and Council.

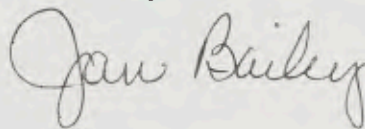
I have been employed by the City of Sugar Hill since November 9, 1992, and have lived in Sugar Hill all my life. During my employment my job performance has been evaluated every six months. These evaluations have all been rated high in performance, and all other categories of my job description. I have never been reprimanded or disciplined for my job performance at the city. There has never been an amount of the magnitude of the missing \$200.00 from the cash drawer during the time I have been employed at the city. In fact the Interim City Manager, Steve Higgins and Mayor Gary Webster met with me two weeks ago and offered me the Office Manager's position, stating that Mrs. Fields was not doing her job. I refused the position promotion, because of time I spend with my ill mother.

My appeal to the Mayor and Council is that my termination was initiated by the on going politics in the city and the fact of being one of the pre-existing employees. The Bailey name is one of the most well respected family names in the Buford/Sugar Hill communities. I want this council to clear my name of any wrong doing on my part that resulted in Mr. Higgins decision to terminate me, and for me to be returned to my original position, but I would like Mrs. Shirley Gibbs to be my direct supervisor. I worked for Mrs. Gibbs for almost two years, without a problem , she is a very honest person.

The city has lost several valuable long term honest employees over past few months, this council needs to realize the employees are not second class citizens or that each of us is conspiring against them politically. We were there only trying to serve the citizens of the city with the means and unexperienced employees provided by this administration.

Thank you for your consideration in my appeal.

Sincerely,

A handwritten signature in cursive script that reads "Jan Bailey". The signature is written in dark ink and is positioned above the printed name.

Jan Bailey

CITY OF SUGAR HILL
4988 WEST BROAD STREET
SUGAR HILL, GEORGIA 30518

Cap - 2 Lines
Agenda
sig - to
Blene

PURCHASE REQUISITION
FOR ITEMS COSTING \$100 OR MORE

DEPARTMENT STREET DATE 04-21-94
BUDGETARY ACCT# _____ REQ. NO. _____
DATE WANTED ASAP PURCHASE ORDER# _____

QUANTITY	DESCRIPTION	PRICE	TOTAL
1	EXMARK TURF RANGER TR18KO 18 HP FMD 60" DECK CUT RIDER MOWER		\$4971.75 (demo)
1	STHM 60" DECK CUT 20 HP SCAG. RIDER MOWER		\$6262.50
1	755-20 HP MIDDLE AND REAR PTO SHAFT (John Deere)		\$11339.00

I recommend the Exmark Mower because it is cheaper and Emmett has used it 13 hrs.

THANK-YOU,
DANNY PUGH

PURPOSE OF THIS ORDER:

SUGGESTED VENDORS: (THREE BIDS ARE ATTACHED)

HOWARD EQUIPMENT CO.	\$4971.75
THE MOWER SHOP	\$6262.50
MOSS EQUIPMENT CO.	\$11339.00

SHIP PREPAID TO: _____
Address: _____

The items above are a proper charge against appropriation shown hereon and the services or materials are to be used exclusively for the purpose against which said items are charged.

Approved: Danny Pugh
Department Head

City Manager

Howard Equipment Company

A Division of Howard's *True Value* Hardware

3616 Buford Highway • Duluth, Georgia 30136 • (404) 476-0799

To ^{MARGIE}
~~DATE~~ Wilson
City of Sugar Hill

From: Doug Howard
Howard Equipment Company

Date: April 21, 1994

Exmark Turf Ranger TR18KO 18HP	5199.00
FMD 60" Deck Cut	<u>1430.00</u>
	6629.00

This machine has 76 hours on it. Emmett put 13 hours of this on the machine. You can take 25% off on the unit Emmett used. This unit does have full warranty on it.



Yu Dun Good!

4-28-94

The Mower Shop

STHM Rider - 60" deck cut
20 H.P. SCAG. Rider Mower

Total

6262.50

By Telephone

Yu Dun Good!

Bid

4-28-94

Mass Equip. Co.

John Deere 425 54"

\$6,449.00

belly mower

755 - 20 H.P.

Middle + Rear PTO Slapt

\$11,339.00 60 in.

By-Telephone

THE MOWER SHOP, INC.

3394 GA 20 Unit 5
 BUFORD, GEORGIA 30518
 (404) 945-3741

CUSTOMER ORDER NO.			RES. PHONE			BUS. PHONE			DATE 4/21/94		
NAME Sugar Hill							DELIVERY DATE				
ADDRESS							<input type="checkbox"/> SPECIAL ORDER <input type="checkbox"/> GIFT CERTIFICATE <input type="checkbox"/> OTHER _____				
SOLD BY LWS	CASH	CHECK #	CHARGE	C.O.D.	PAID OUT	ON ACCT.	TAKEN	DELIVER	WILL CALL		
QTY.	DESCRIPTION						PRICE	AMOUNT			
	Price Quote on 52" 20 HP Scag STHM Rider							6146.25			
SPECIAL INSTRUCTIONS/DELIVERY							DELIVERY CHARGE				
							TAX				
RECEIVED BY							TOTAL				



40% Pre-Consumer Content • 10% Post-Consumer Content

1415

Thank You

PRODUCT 25193 (VZWS) Inc. Greenv. Mass 01913

**GARDEN
SUPPLIES**



MOSS EQUIPMENT COMPANY, INC.

1950 HIGHWAY 13 AT LEE STREET SOUTH
 BUFORD, GEORGIA 30518
 (404) 945-7221

Mark
Sewing You Since
1944

DATE <i>4/21/94</i>	ORIGINAL INVOICE	BILL OF SALE
------------------------	------------------	--------------

CUSTOMER: *City of Sugarhill*
 ADDRESS: _____
 CITY: _____
 STATE: _____ ZIP CODE: _____
 TELEPHONE: _____

*full float deck adj cones
 crane height
 parts dept in city
 disc to city*

Proposal

QUANTITY	DESCRIPTION	PRICE	AMOUNT
<i>1</i>	<i>John Deere 17 horsepower 54" deck / 3 blade Commercial Walk Behind w/ 2 wheel Sulky Gear Drive - better on repairs O-turn rad lock down on hills</i>		<i>3348.75</i>
	<i>one-year warranty commercial use</i>		

TRADE-IN ALLOWANCE/DESCRIPTION:

immediate delivery

RETAIL PRICE

LESS TRADE-IN/DOWN PAYMENT

SALES TAX

TOTAL

Mark

3348.75

Goods are accepted in good condition unless noted, and purchaser acknowledges same. Title to goods to remain in seller until such goods are paid in full. New goods invoiced herein are sold subject only to manufacturer warranty. Used goods are sold AS IS only. With reference to used goods, there is no warranty, express or implied, as to the merchantability or fitness for a particular purpose, nor otherwise as to the condition of such goods unless noted.

CUSTOMER SIGNATURE/RECEIVED BY: _____

SUGAR HILL FINANCIAL STATUS AS OF APRIL 30, 1994

File

FUND NUMBER	FUND REVENUE		FUND EXPENSE		NET INCOME	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
001-GENERAL	292,708.38	341,344.36	355,852.56	327,618.76	(63,144.18)	13,725.60
002-SANITATION	80,778.59	116,393.32	95,353.27	117,228.96	(14,574.68)	(835.64)
003-GAS	1,099,700.90	722,026.36	676,159.57	563,581.24	423,541.33	158,445.12
004-WATER	154,446.54	234,248.00	186,738.37	286,388.32	(32,291.83)	(52,140.32)
006-SEWER	143,046.16	207,706.00	213,617.92	340,984.04	(70,571.76)	(133,278.04)
007-GOLF COURSE	149,024.77	241,736.04	216,404.26	295,266.60	(67,379.49)	(53,530.56)
008-CONSTRUCTION						
008-GOLF COURSE	0.00	0.00	9,850.00	0.00	(9,850.00)	0.00
008-SEWER PLANT	0.00	0.00	65,252.23	0.00	(65,252.23)	0.00
TOTAL	1,919,705.34	1,863,454.08	1,819,228.18	1,931,067.92	100,477.16	(67,613.84)
VARIANCE	56,251.26		(111,839.74)		168,091.00	



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

FAX COVER SHEET

TO: N.E. Gwinnett Cablevision Atal Hynian
NAME
COMPANY

FROM: _____

DATE TRANSMITTED: 5-6-94 TIME: 3:00 p.m.

NUMBER OF PAGES (including cover sheet) 2

MESSAGE: Televis Council Mtg? Have Michele Champagne call me to confirm, he will call Mon. 9th.
HL

Name Northeast Gwinnett Cablevision
 Telephone () _____
 Fax No. () 932-0084
 Address 806-7070
806-7099
Fax) Atal Hynian Tele-
visemtg.

ROLODEX CORPORATION
 TM
 REFILL NO. S30 & SB31
 PATENTED

PHONE CALL

FOR Margaret DATE _____ TIME _____ A.M.
 P.M.

M Michelle Champagne

OF _____ TELEPHONED
 PHONE 806-7060 RETURNED
 YOUR CALL
AREA CODE NUMBER EXTENSION

FAX # _____ PLEASE CALL

MESSAGE _____ WILL CALL AGAIN

_____ CAME
 TO SEE YOU

_____ WANTS
 TO SEE YOU

SIGNED _____

 Acams
 SC 1154-20



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

FAX COVER SHEET

TO: Mike Hayes
NAME Atlanta G-C
COMPANY

FROM: Beth

DATE TRANSMITTED: 4/18/94 TIME: 1:13

NUMBER OF PAGES (including cover sheet) 2

MESSAGE: Please advertise as small as possible 3x2. Call with rate. Please run in Summit Extra Only! April 29, May 6 & 13th.

Thanks

SUGAR HILL FINANCE SUMMARY
FIRST QUARTER 1994 (THRU MARCH 31)

FUND	REVENUES		EXPENDITURES		NET INCOME	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
001 General	278,458.72	256,383.27	303,084.59	260,084.61	(24,625.87)	(3,701.34)
002 Sanitation	69,950.54	149,295.00	67,889.33	87,921.72	2,061.21	61,373.28
003 Gas	1,066,898.63	541,519.77	551,701.65	423,522.42	465,196.98	117,997.35
004 Water	134,553.63	175,686.00	169,764.59	172,473.75	(35,210.96)	3,212.25
006 Sewer	130,197.05	155,779.50	187,893.31	264,165.75	(57,696.26)	(108,386.25)
007 Golf Course	116,649.24	181,302.03	162,229.62	222,424.95	(45,580.38)	(41,122.92)
008 Construction	0.00	0.00	71,622.23	0.00	(71,622.23)	0.00
Golf Course			[9,850.00]			
Sewage Treatment Plant			[71,622.23]			
TOTAL	1,746,707.83	1,459,965.50	1,514,185.30	1,430,593.20	232,522.49	29,372.37

Sugar Hill 1994 Budget

4-5-94

<u>Fund</u>		<u>Revenue</u>	<u>Expense</u>
General	Ø1	1,025,533	1,040,338
Sanitation	Ø2	597,180	351,687
Natural Gas	Ø3	2,166,079	1,694,090
Water	Ø4	702,744	689,895
Sewer	Ø6	623,118	1,056,663
Golf Course	Ø7	725,208	889,699
		<hr/>	<hr/>
		5,839,862	5,722,372
Capital Improvements - Reserve			117,490
		<hr/>	<hr/>
		5,839,862	5,839,862

Sugar Hill 1994 Budget Revision

<u>Fund</u>		<u>Revenue</u>	<u>Expense</u>
General	Ø1		
Sanitation	Ø2		
Natural Gas	Ø3		
Water	Ø4		
Sewer	Ø6		
Golf Course	Ø7		

SUGAR HILL FINANCE SUMMARY
1993 YEAR END

FUND	Revenues		Expenditures		Net Income (Variance)	
	Actual	Budget	Actual	Budget	Actual	Budget
001 General	1,112,570.52	824,470.80	852,322.19	706,255.08	260,248.33	118,215.72
002 Sanitation	270,768.97	270,864.00	293,394.76	289,045.08	(22,625.79)	(18,181.08)
003 Gas	1,986,722.99	1,921,422.12	1,278,202.95	1,652,975.88	708,520.04	268,446.24
004 Water	638,583.11	670,250.04	714,524.01	717,225.00	(75,940.90)	(76,974.96)
005 Street & Bridge	8,864.22	63,979.92	292,703.94	278,842.56	(283,839.72)	(214,862.64)
006 Sewer	579,037.39	681,803.04	536,135.63	530,797.68	42,901.76	151,005.36
007 Golf Course	651,803.70	1,070,545.20	720,997.61	894,626.96	(69,193.91)	175,908.24
008 Construction	—	—	809,907.48	0.00	(809,907.48)	0.00
TOTAL	5,248,350.91	5,503,335.12	5,498,188.66	5,099,778.28	(249,837.67)	403,556.88

1994 Assessments

Quad Mold & Tool
7-270-030 \$ 195,500⁻

Sunbelt + Performance
7-273-036 \$ 124,200⁻

Warren Johnson
7-273-033 \$ 642,800⁻

Mr. Tubs ✓
7-273-040 \$ 342,100⁻

Robert Dodd Cabinets
7-256-121 \$ 176,800⁻

LEE 5A43 GO BACK 3 YRS MAYBE!?	total	\$ 1,481,400 ⁰⁰
	40%	\$ 592,560 ⁰⁰

4 Mills (⁹²/₉₃) \$ 2370²⁴ @

6 Mills (91) \$ 3555³⁴

= 8295⁸⁴

After looking up some information for a piece of adjoining property I realized none of the above properties have ever been billed. This property was annexed as one parcel (along w/ 19 other parcels) in Aug of '86. Lee Thompson & I will be going over all of the parcels & I will confirm that they are on our Tax Digest.

L

MEMO TO: Steve Higgins and Ruth Switzer
 FROM: Jim Stanley
 SUBJECT: Budget Adjustments
 DATE: March 2, 1994

Jim Stanley

At the Called Council Meeting on Saturday February 19, 1994, the following adjustments to the 1994 Budget were formally approved by the Mayor and City Council. Please make the necessary changes to our budget and financial reports.

<u>Fund</u>	<u>GL Code</u>	<u>Description</u>	<u>Addition</u>	<u>Deletion</u>
Sanitation	✓31600	Tipping Fees		300,000 ✓
Water	✓43100	Water Purch. Exp - Tank Meter	204,000 ✓	
		Eliminate additional Budgeted Building Inspector Salary		20,000 ✓
General Fund	✓40100	Salary		1,530 ✓
	✓40600	FICA/Med.		145 ✓
	✓40800	SUTA		1,200 ✓
	✓40900	Retirement		266 ✓
	✓41000	Insurance		334 ✓
	✓40500	Bonus		242 ✓
	✓40300	Deferred Compensation		
	✓48200	Sugar Hill Festival Expense		2,000 ✓
	✓38600	Sugar Hill Festival Revenue		1,500 ✓
	✓46500	Code Supplement		3,000 ✓
	✓45000	Office Equipment		10,000 ✓
		Bonuses		
General Fund	✓40500	General Fund		6,766 ✓
Gas Fund	✓40500	Gas Fund		3,346 ✓
Water Fund	✓40500	Water Fund		2,730 ✓
Sewer Fund	✓ 40400 40500	Sewer Fund		1,711 ✓
Golf Fund	✓40500	Golf Fund		3,900 ✓
Water	✓45200	Water Tank Maintenance		30,000 ✓
Water	✓45100	PIB Pump Sta. Util		2,000 ✓
Sewer	✓42200	Equipment Purchase - Sewer		22,000 ✓
Sewer	✓54200	Lift Sta. Sewer TV		10,000 ✓
Sanitation	✓30100	Sanitation Sales - Revenue	52,000 ✓	

122,3

Revenue = (248,000.)
 Expense = + 81,664.

	ACTUAL CURRENT PERIOD	ACTUAL YEAR TO DATE	25.00 PERCENT ANNUAL BUDGET	TOTAL ANNUAL BUDGET	VARIANCE (UN) FAVORABLE	PCT ACTUAL TO BUDGET
INCOME STATEMENT						
REVENUES						
NON-DIVISIONAL	25,181.95	69,950.54	149,295.00	597,180.00	(527,229.46)	11.71
TOTAL REVENUES	25,181.95	69,950.54	149,295.00	597,180.00	(527,229.46)	11.71
EXPENDITURES						
NON-DIVISIONAL	14,487.52	67,889.33	87,921.72	351,687.00	283,797.67	19.30
TOTAL EXPENOITURES	14,487.52	67,889.33	87,921.72	351,687.00	283,797.67	19.30
NET INCOME	10,694.43	2,061.21	61,373.28	245,493.00	(243,431.79)	.84

March Mtg Boo Boo's

★ Press Packets

★ Copies of Past Minutes

at
mtg!

★ Get Agendas & Minutes to Library

★ Turn in expense for Jim

★ Zoning Map for M & C

~~★~~
~~★~~
~~★~~
~~★~~

- (5) Unfinished business.
- (6) Committee reports.
- (7) Second reading and consideration of ordinances and resolutions introduced at any prior meeting not yet finally adopted or rejected.
- (8) New business:
 - a. Introduction of proposed ordinances and resolutions by councilpersons.
 - b. Consideration of any matters properly presented to the council by any citizen or person in attendance at the meeting.
- (9) Report from city manager and consideration of matters requiring attention from the city manager's report.
- (10) Matters not specifically otherwise covered which should be considered by the mayor and council.
- (11) **Adjournment.**

(b) *Modifications.* The presiding officer may, with the consent of a majority of the councilpersons present, deviate from the established agenda in the following respects:

- (1) By waiving the reading of the minutes of the prior meetings;
- (2) By changing the order of the agenda items; and
- (3) As to special meetings only, by deleting all agenda items except items (a)(1) and (a)(2), the matter for which the special meeting was called and item (a)(11).

(c) *Preparation.* The clerk or some person designated by the clerk shall prepare for the benefit of the mayor and council a written agenda by 12:00 p.m. on the Friday preceding each regular council meeting. The agenda so prepared shall follow the form set forth in subsection (a) above, and shall include all matters known that will be considered by the mayor and council at such meeting. The mayor, city manager, councilpersons, and any other person or persons whatsoever desiring to present to the council for its consideration any matter at a regular meeting shall so advise the clerk by at least noon on the Wednesday prior to each regular council meeting so as to permit the clerk to include same on the agenda. No matter will be considered by the mayor and council at a regular meeting which is not on the written agenda; provided, however, that by unanimous consent of all councilpersons present at regular meetings the agenda may be amended at or during the meeting to include an item which was inadvertently left off the printed agenda. The clerk shall make the agenda and all pertinent papers and facts available to the mayor and council by 12:00 p.m. on the Friday prior to each regular council meeting.

(d) *Posting.* After the written agenda has been prepared a sufficient number of copies will be made so that each councilperson, the mayor, city manager and city attorney shall have one (1), shall be posted on the front door of city hall to remain there through the meeting and one (1) copy shall be posted on the door to the council meeting room, or in some other conspicuous place in the meeting room to remain there during the meeting.

presiding shall have no vote on matters before the council for consideration except in the case of a tie vote, in which case the deciding vote may be cast by the presiding person.

(b) *Special appointments.* The presiding officer may, with the consent of a majority of the councilpersons and voting, appoint a person who is an elected official of the city to preside for a portion of all of any meeting of the council. (As an example of such a special appointment, but without in anyway binding the presiding officer to make such appointment, at any time the presiding officer may appoint the chairman of the planning commission to preside during a public hearing before the council on a matter involving the zoning ordinance, or may appoint the city manager to preside during consideration of an administrative matter.) Any such temporary presiding officer shall have no vote.

Sec. 2-46. Commencement.

All meetings of the council shall be open to the public. The presiding officer shall take the chair at the hour appointed for any regular, temporarily adjourned, special, or called meeting, and shall immediately call the council to order.

Sec. 2-47. Roll call.

Before proceeding with the business of the council, the city clerk or his deputy shall call the roll of the members, and the names of those city officials who are present shall be entered in the minutes. If persons other than officials of the city are present, a notation of same will be made in the minutes.

Sec. 2-48. Quorum.

A quorum for the transaction of business at a regular or special meeting of the council shall exist when at least three (3) councilpersons are present together with the mayor or mayor pro tem.

Sec. 2-49. Agenda.

(a) *Routine.* Each meeting of the council shall follow the agenda as herein set forth:

- (1) Call to order.
- (2) Prayer.
- (3) Recording of names of councilpersons, mayor or mayor pro tem as are present and announcement by clerk, deputy clerk, or other person taking minutes that a quorum exists.
- (4) Reading of minutes of immediately preceding regular council meeting and of any intervening special meetings.

Agency item

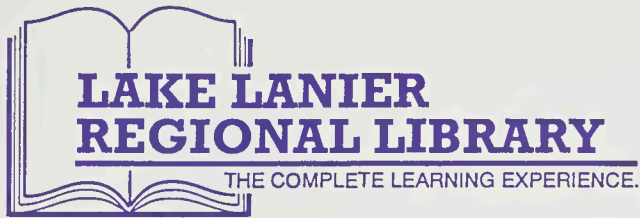
Sat May 21st

Gwinnett Clean & Beautiful

Help the Hostel project

They will be painting C.B. lids
the same as they did last year

Ken Crow



March 8, 1994

The Honorable George Haggard, Mayor
City of Sugar Hill
4988 W. Broad Street
Sugar Hill, GA 30518

Dear Mayor Haggard:

National Library Week will be observed April 17 through April 23, 1994.

I would like to request that the adoption of the enclosed resolution proclaiming National Library Week be placed on the agenda for your April meeting.

Thank you for your support of libraries. Please give me a call to confirm the meeting date on which this resolution will be presented or with any questions, 822-5321.

Sincerely,

Jo Ann Pinder
Director

JAP/kc

*Will be sending
rep!*

Whereas, America's libraries help millions of people each day to learn and grow, to prosper and achieve their goals

Whereas, libraries empower people of all ages and backgrounds to lead better lives

Whereas, in school, college, public and special libraries, librarians play a unique role in ensuring the public's right to know information they need to live successfully in the Information Age

Whereas, our nation's libraries are vital to a literate, productive and democratic nation

Whereas, libraries and library supporters across America are celebrating National Library Week, April 17 through 23, with the theme "Libraries Change Lives"

Now, therefore, be it resolved that The City of Sugar Hill proclaims National Library Week, April 17-23, 1994, in Gwinnett County and encourages all residents to use their library for the purpose of improving their lives and to join me in thanking our librarians for the valuable and helpful services that they provide our community.

This 11th day of April, 1994.

ATTEST:

City Clerk

Mayor

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

**MAYOR & COUNCIL MEETING
MONDAY, MAY 9, 1994
7:30 P.M.**

AGENDA

Call to order.

Invocation and pledge to the flag.

Adoption of the Agenda.****

Approval of April 11, 1994 minutes.

Introduction of Special Guest(s).

Swearing in of Economic Development Commission.

Public Hearing on N.E. Gwinnett Cablevision.

Committee Reports

- A) Planning & Zoning Board
- B) Zoning Appeals Board
- C) Recreation Board
- D) Budget & Finance
- E) Solid Waste

Old Business

- A) Applications for City Clerk.
- B) Applications for City Manager.
- C) Golf Course Audit Proposals.
- D) Consideration of Ordinance for Beer and Wine by the Drink.
- E) Discussion of Traffic Control Ordinance.
- F) Council Desks.

Citizens Comments

**MAYOR & COUNCIL MEETING
MONDAY, MAY 9, 1994
7:30 P.M.**

**AGENDA
PAGE 2**

New Business

A)** Public Hearing on RZ 94-002 the application of Ed Breedlove to rezone 42 acres more or less located at district 7 land lot 19 parcels 11, 15, and 20 from AF to RS-100 with conditions.**

Consideration of RZ 94-002.

B)* Public Hearing on RZ 94-001 the application of Baron Herman to rezone 80 acres more or less located at district 7 land lot 20 parcels 1, 2, and 29 from AF to RS-150 with conditions.**

Consideration of RZ 94-001.

- C) Discuss Gwinnett & Clean Beautiful "Help the Hooch" Project.
- D) Approval of Gwinnett County Community Development Block Grant Application.
- E) Discuss Golf Course Sod Approval.
- F) Discuss Revise Chapter 1 of the Building Code.
- G) Discuss Purchase Requisition for Mower.
- H) Proposed Rezoning and Special Use Permit in Proximity to the City Limits of Sugar Hill/ Case Numbers: RZ-94-087 and SUP-94-046
- I) Discuss Collection of Back Taxes.
- J) Discuss Speed Zone Ordinance.
- K) Discuss Bi-Weekly Meetings.
- L) Discuss requiring identification at voter check in.
- M) Presentation of 1993 Audit Report

Director of Golf's Report

City Clerk's Report

City Manager's Report

Council Reports

Executive Session****

Adjournment

MAYOR AND COUNCIL MEETING
MONDAY, MAY 9, 1994
7:30 P.M.

Connections
marked

Notice posted at City Hall by 12:00 p.m. on Friday, May 6, 1994.

In Attendance: Mayor Gary Webster, and Council Members Steven Bailey, Reuben Davis, Charles Spradlin, Jim Stanley, and Jon Wright.

Meeting called to order at 7:30 p.m. by Mayor Webster.

Invocation given by Council Member Jim Stanley, followed by pledge to the flag.

Council Member Spradlin makes a motion to approve the new agenda with the citizens comments portion of the agenda moved to before the Old Business portion of the agenda. Council Member Jim Stanley seconds the motion. Vote unanimous.

Council Member Bailey moves to approve the April 11, 1994 minutes. Council Member Spradlin seconds the motion. Vote unanimous.

Introduction of Special Guest(s)

Congressional candidate Charles Norwood is introduced and speaks briefly on his race for 10th District Congressman against Don Johnson.

Swearing in of Economic Development Commission

Mayor Webster swears in these new members of the Economic Development Commission: Maron Buice, Frank Free, Gail Kelley, Wayne Schumacher, and Lari Webster.

Public Hearing on N.E. Gwinnett Cablevision

Council Member Spradlin makes a motion to go into a public hearing regarding N.E. Gwinnett Cablevision. Council Member Stanley seconds the motion. Vote unanimous. No one has any comments for the public hearing. Council Member Spradlin makes a motion to resume the regular session. Council Member Bailey seconds the motion. Vote unanimous.

Committee Reports

Planning and Zoning Board

Council Member Stanley reports on the April Planning and Zoning Board meeting.

Appeals Board

Council Member Stanley reports that the Appeals Board discussed the proposed advertising signs at the Sugar Hill Station Shopping

Recreation Board

Council Member Davis reports that softball is still being played at the park and that the Little Miss Sugar Hill Pageant was a success.

Budget and Finance

Council Member Jon Wright reports the financial state of the city. Refer to handout in packet.

Solid Waste

Council Member Spradlin reports that the City Manager has spoken to Gwinnett Sanitation regarding some complaints about backyard pick-up.

Golf Course

Council Member Bailey reports on the financial status of the golf course. Refer to handout in packet.

Citizens Comments

Jan Bailey, resident, appeals to the Mayor and Council to get her job back of which she was terminated. She also asks the Mayor and Council to clear her name. She states that she would like her job back under the supervision of Shirley Gibbs. Jan Bailey hands a copy of the letter she wrote.

Joan Hawthorne, resident, states that of the Mayor and Council members, Council Member Wright was becoming normal.

Old Business

Applications for City Clerk

Mayor Webster states that the applications for city clerk should be tabled until the May 28 meeting. Council Member Wright states that it cannot be put off three full weeks. Council Member Spradlin makes a motion that any personnel reorganization needs to be approved by the Mayor and Council. Council Member Wright seconds the motion. Vote unanimous. Discussion held. Council Member Wright makes a motion that the city should contact other municipalities to find an interim certified city clerk. Council Member Davis seconds the motion. Discussion held. Council Member Wright withdraws the motion. Council Member Stanley states that the Director of Utilities and Development, Ken Crowe, has stated that he will act as interim city clerk. Council Member Stanley makes a motion to identify Ken Crowe as acting city clerk. Council Member Spradlin seconds the motion. Council Members Stanley, Spradlin and Wright vote for the motion identifying Ken Crowe as acting city clerk. Council Members Davis and Bailey vote against the motion identifying Ken Crowe as acting city clerk. Motion is approved by a vote of three to two.

Golf Course Audit Proposals

Council Member Spradlin states that the three bids for the golf course audit all came in at around \$40,000. Council Member Spradlin makes a motion to table this agenda item until the scheduled work session on May 28. Council Member Jim Stanley seconds the motion. Council Members Stanley, Spradlin and Wright vote for having the golf course audit proposals tabled until the May 28 open work session. Council Members Bailey and Davis vote against tabling the golf course audit proposals until the May 28 open work session. Motion is approved by a vote of three to two.

Consideration of Ordinance for Beer and Wine by the Drink

Council Member Spradlin makes a motion to table this item until the work session. Motion dies for lack of second. Council Member Stanley raises a point of order stating that this agenda item actually involves two separate ordinances. One ordinance is to allow beer and wine at the golf course and the other is to allow beer and wine by the drink city-wide. Council Member Stanley states that he would like to go ahead and take action on the ordinance allowing beer and wine sales at the Sugar Hill Golf Course. Council Member Spradlin makes a motion to table the ordinance allowing the sale of beer and wine by the glass city-wide until the work session and to go ahead and consider the ordinance regarding sale at the golf course. Motion dies for lack of a second. Council Member Stanley makes a motion to adopt the ordinance allowing the sale of beer and wine by the glass at the city golf course. Council Member Wright seconds the motion for the purpose of discussion. Discussion held with City Attorney Lee Thompson regarding bond covenants and their restrictions pertaining to concession sales. Council Members Bailey, Stanley, Spradlin and Wright vote for approving the ordinance allowing beer and wine sales by the glass at Sugar Hill Golf Course. Council Member Davis votes against approving the ordinance. Motion is approved by a vote of four to one.

Council Member Stanley makes a motion to table the city-wide beer and wine sales until the May 28 work session. Council Member Spradlin seconds the motion. Vote unanimous.

Discussion of Traffic Control Ordinance

Council Member Bailey makes a motion to approve the ordinance. Council Member Davis seconds the motion. Council Member ^{Stanley} States his concern regarding liability if the ordinance is passed. Council Member Bailey states that if we are going to allow beer and wine sales at the golf course than we should allow city marshal to arrest violators. Council Member Spradlin reads citizens letter protesting the traffic ordinance. Council Members Davis and Bailey vote for approving the traffic ordinance. Council Members Stanley, Spradlin and Wright vote against approving the traffic ordinance.

Council Desks

City Manager Steve Higgins states that the preliminary designs are available.

Citizens Comments

Randall Benifield, 4525 Emory Drive, states that he wrote the letter that Council Spradlin just read regarding the traffic ordinance. Mr. Benifield reads the letter again.

James R. January, 1282 Frontier Drive, states that the landfill issue has fallen to a rear burner. He states that it should not be allowed to fade away.

Shelley Bailey, 540 Cumming Hwy., states that there are people in this meeting who want to know why she was discriminated against. He states that he would like some answers tonight.

Thomas Morris, states that she was terminated a few days after she was offered the office manager position. He stated that he wanted this explained to him.

Diane Spivey, 5647 Pinedale Circle, states that this matter should not be discussed at a public meeting. She states that it is a matter of legality.

Nancy French, 5706 Pinedale Circle, states that the District Attorney is already interested in the city and he would do the audit of the golf course.

Council Member Spradlin makes a motion to adjourn the regular Mayor and Council meeting ~~to~~ to go into Executive Session. Council Member Bailey seconds the motion. Vote unanimous. *times*

Mayor Webster calls the regular Mayor and Council Meeting back to order.

New Business

Council Member Spradlin makes a motion to go into a public hearing on RZ 94-002. Council Member Stanley seconds the motion. Vote unanimous.

Consideration of RZ 94-002

Director of Utilities and Development, Ken Crowe, discusses the application and it's conditions. Council Member Stanley makes a motion to approve the Planning and Zoning Boards recommendation to allow this rezoning from AF to RS100 with the conditions stated. Council Member Spradlin seconds the motion. No comments from the public.

Council Member Wright makes a motion to go back into regular session. Council Member Spradlin seconds the motion. Vote unanimous.

Council Member Stanley makes a motion to approve the rezoning with the conditions stated. Council Member Spradlin seconds the motion. Vote unanimous.

Council Member Spradlin makes a motion to go back into public hearing to discuss RZ 94-001. Council Member Wright seconds the motion. Vote unanimous.

Consideration of RZ 94-001

Director of Utilities and Development, Ken Crowe, discusses the application and it's conditions. No public comment.

Council Member Wright makes a motion to go back into regular session. Council Member Spradlin seconds the motion. Vote unanimous.

Council Member Stanley makes a motion to approve the rezoning from AF to RS150 with the condition stated. Council Member Wright seconds the motion. Vote unanimous.

Discuss Gwinnett Clean and Beautiful "Help the Hooch" Project

Director of Utilities and Development, Ken Crowe, states that Gwinnett Clean and Beautiful wants to paint catch basin lids again this year. Council Member Stanley makes a motion to approve the request of Gwinnett Clean and Beautiful. Council Member Bailey seconds the motion. Vote unanimous.

Approval of Gwinnett County Community Development Block Grant Application

City Manager states that the application is from Sugar Hill to Gwinnett County to complete the project commonly known as the Pass Rd. Project. He states that this application is for the balance that was not granted last year. Council Member Stanley makes a motion to approve the application. Council Member Wright seconds the motion. Vote unanimous.

Discuss Golf Course Sod Approval

Director of Golf Wade Queen states that the sod is to replace the winter kill on the tee boxes, landing areas, and areas around greens. He states that this is a common problem with other golf courses in this area. The sod will cost approximately \$40,000 states Mr. Queen. Council Member Wright makes a motion to approve the sod for the golf course not to exceed \$50,000 in cost. Council Member Bailey seconds the motion. Vote unanimous.

Discuss Revise Chapter 1 of the Building Code

City Inspector, Tony Bauman, states that he is submitting the revision for adoption. Council Member Stanley states that there are some typographical errors that need to be corrected. Council Member Stanley makes a motion to approve the revision to Chapter 1 subject to the above mentioned corrections. Council Member Wright seconds the motion. Vote unanimous.

Discuss Purchase Requisition for Mower

City Manager Steve Higgins discusses the bids received for the mower. He states that the Street and Bridge Department does not have the correct equipment to mow road shoulders. Discussion held. Council Member Wright makes a motion to approve the low bid for the XMark. Council Member Spradlin seconds the motion. Vote unanimous.

Proposed Rezoning and Special Use Permit in Proximity to the City Limits of Sugar Hill/Case Numbers: RZ-94-087 and Sup-94-046

Director of Utilities and Development, Ken Crowe, states that the property is at Sycamore and Old Appling Rd. He states that the request is to put a mobile home on this property. Mr. Crowe also states that Gwinnett County wants a response from Sugar Hill by May 27. Council Member Stanley states that Sugar Hill has been consistent with the current Mobile Home Ordinance which states that mobile homes can only be placed in existing mobile home parks. Council Member Stanley recommends that the Mayor and Council object to the rezoning with an explanation to Gwinnett County. Discussion held. The consensus of the Mayor and Council is to object to the rezoning giving an explanation to Gwinnett County as to the reason for the objection. Council Member Stanley will voice this opinion to Gwinnett county.



Discuss Collection of Back Taxes

City Manager Steve Higgins states that this agenda item should be tabled because the data is not complete.

Discuss Speed Zone Ordinance

Director of Utilities and Development, Ken Crowe, states that back in September or October of 1993, a letter was sent to the state DOT to reevaluate the speed limit on Nelson Brogdon Blvd. There was also a follow-up letter sent requesting a cross walk at Hwy.20 and Frontier Drive. Mr. Crowe states that the DOT would not consider the crosswalk. He also states that an ordinance was drawn up by the DOT lowering the speed limit to 45mph on Hwy. 20 from Hwy. 23 to out past Pinedale Circle. Mr. Crowe states that the ordinance must be signed by the Mayor and Council and sent back for the change to take place. Council Member Wright makes a motion to adopt the speed zone ordinance. Council Member Davis seconds the motion. Council Members Stanley, Wright, Bailey, and Davis vote for adopting the speed zone ordinance. Council Member Spradlin abstains. Vote carries four to zero.

Discuss Bi-Monthly Meetings

Mayor and Council consensus to try meeting for a work session before the next regular monthly meeting to see how that works.

Discuss Requiring Identification at Voter Check In

Council Member Spradlin reads the ordinance he drew up requiring photo ID to vote. Council Member Spradlin moves to adopt the ordinance contingent on if the ordinance is approved by the Justice Department. Council Member Wright seconds the motion. Vote unanimous.

Presentation of 1993 Audit Report

City Auditor Rymon Wilborn presents and discusses the 1993 audit. He expresses his appreciation to City Manager Steve Higgins, Ruth Switzer, and Shirley Gibbs. See 1993 City of Sugar Hill Audit.

Director of Golf's Report

Director of Golf, Wade Queen, states that he has nothing to report.

City Clerk's Report

Nothing to report.

City Manager's Report

City Manager Steve Higgins states that he will submit his comments in writing .

Council Reports

Council Member Stanley states that something needs to be done soon with the water situation to the new school.

Council Member Spradlin states that he will reserve his comments.

Council Member Wright states that he is still pursuing getting Sugar Hill it's own zip code. Council Member Wright makes a motion that Sugar Hill continue it's pursuit to get a separate 5 digit zip code by contacting senators and congressmen. Council Member Stanley seconds the motion. Vote unanimous.

Council Member Wright also clarifies the newspaper article that was in The News regarding his new job. He states that his intent is to continue doing what he is doing as long as he is a citizen of Sugar Hill.

Meeting adjourned at 11:22 p.m.

**CITY OF SUGAR HILL, GA
MAYOR & CITY COUNCIL**

MONDAY, JUNE 13, 1994

**OPEN WORK SESSION
(NO AGENDA)
6:30 P.M.**

**REGULAR MEETING
7:30 P.M.**

AGENDA

Call to order.

Invocation and pledge to the flag.

Adoption of the Agenda.

Approval of MAY 9 AND MAY 28, 1994 minutes.

Presentation by Pat Mitchell of Gwinnett County Board of Education.

Committee Reports

- A) Planning & Zoning Board
- B) Zoning Appeals Board
- C) Recreation Board
- D) Budget & Finance
- E) Solid Waste

Old Business

- A) Consideration of Applications for City Clerk.
- B) Consideration of Applications for City Manager.
- C) Consideration of Golf Course Audit Proposals.
- D) Consideration of Issues Relating to Consumption of Malt Beverages at the Golf Course.
- E) Consideration of Request to Provide Sewer Service to Three Lots not in City Limits.
- F) Consideration of Proposal for New Council Desks.

Citizens Comments

**MAYOR & CITY COUNCIL
MONDAY, JUNE 13, 1994
7:30 P.M.**

**REGULAR MEETING
AGENDA
PAGE 2**

New Business

- A) Consideration of Proposed Contract with Georgia Department of Corrections for Three Work Details for Twelve Months for \$69,000.**
- B) Consideration of Proposal to Exercise Contract Option to Retain Wilborn & Bernard as Auditor for 1994.**
- C) Consideration of Proposal to Contract with Barry J. Hall Company for the Recovery of Sales Taxes paid by City Contractors.**
- D) Discussion of City Credit Policy for Utility Billing.**
- E) Discussion of Letter from Gwinnett Sanitation.**
- F) Discussion of Letter from Browning Ferris, Inc.**
- G) Distribution of Proposed Personnel Policy Changes.**

Director of Golf's Report

City Clerk's Report

City Manager's Report

Council Reports

Executive Session

Adjournment

MAYOR AND COUNCIL MEETING
MONDAY, JUNE 13, 1994
7:30 P.M.

MINUTES

Notice posted at City Hall by 12:00 p.m. on Friday, June 10, 1994.

In Attendance: Mayor Gary Webster, and Council Members Steven Bailey, Reuben Davis, Charles Spradlin, Jim Stanley, and Jon Wright.

Meeting called to order at 7:30 p.m. by Mayor Webster.

Pledge to the Flag lead by Mayor Webster followed by silence.

Adoption of the Agenda. Vote unanimous

Approval of May 9 and May 28 minutes.

Council Member Stanley advises on necessary changes to minutes.

May 9th Minutes

1. Page 3, Paragraph "Discussion of Traffic Control Ordinance", 3rd Sentence should state "Council Member Stanley states..."

2. Page 4, Paragraph #8, Motion to adjourn the meeting to go into executive session. The Purpose of the session should be specifically stated and the time when they adjourn and the time when they reconvene should be part of the minutes.

3. Page 6, Paragraph titled Proposed Rezoning and Special Use Permit in Proximity to the City Limits of Sugar Hill/Case Numbers: RZ-94-087 and Sup-94-046. 4th Sentence should read "Council Member Stanley states that Sugar Hill has been consistent with the current Mobile Home Ordinance..."

May 28th Minutes

1. 2nd Page, 2nd Paragraph, 3rd Line from the bottom should read "... then his firm will forgo ..."

2. 2nd Page, 5th Paragraph, 6th Line should read "... Council to instruct them to proceed immediately."

With those changes Council Member Stanley moves to approve both sets of minutes. Council Member Spradlin seconds the motion. Vote unanimous.

Presentation of Pat Mitchell of Gwinnett County Board of Education.

Present with her is Mr. Jim Steele, assistant superintendent for buildings and grounds. He shows a site plan for the new elementary school. Dr. Ed Hampton, assistant superintendent for planning development technology. Greg Stanfield, coordinator for planing and enrollment. Mr. Stanfield will present on future enrollment and projections for this area. Verification by Pat of sign in front of school states "North Gwinnett Area Elementary School". That sign was planned before they officially named the school, but the school's name is "Sugar Hill Elementary School". Discussed sketch of an access road leading traffic onto a main road.

Committee Reports

A) Planning and Zoning

Council Member Stanley stated that they did not meet this month and they do not have anything to report.

B) Zoning Appeals Board

Council Member Stanley stated that they did not meet this month and they do not have anything to report.

C) Recreation Board

Council Member Davis stated there is activity going on at the park about every day.

D) Budget & Finance

Council Member Wright reports the financial state of the city.

E) Solid Waste

Council Member Spradlin has a new line item coming up under new business regarding a letter from Button Gwinnett in reference to back yard pickup and a 5% cost increase annually.

F) Golf Course

Director - Wade Queen; Problem with irrigation system - prone to lighting damage. Last year \$18,000 worth of damage - last week was hit and approximately \$12,000 worth of damage, hit again today. Used every source to rectify and has not found a solution. He could use help with system to prevent lightning from striking. Consulted with GA Power and they advised they have done all that they can do. Council Member Wright to check with Langley Air Force Base. Sodding has been delayed by rain but are still proceeding.

OLD BUSINESS

A) Consideration of Applications for City Clerk/Finance Officer

Council Member Spradlin makes a motion to extend an offer to Betty Garbutt at a salary of \$38,000 / annually. Second to the motion by Council Member Davis. Vote unanimous. Betty Garbutt accepts the offer and start date will be July 5, 1994.

B) Consideration of Applications for City Manager

Council Member Spradlin makes a motion to extend an offer to Robert Schaumleffel to take over the position of City Manager at a starting salary of \$52,500 / annually. Second to the motion is Council Member Stanley. Vote unanimous. Mayor Webster to convey message to him.

C) Consideration of Golf Course Audit Proposals

Council Member Bailey made a motion to terminate any further consideration.

Council Member Stanley asks to withdraw from discussion from this issue. Indirectly benefit from results in terms of having personal reputation at stake and company benefit. At this time Council Member Stanley is excused from the room and discussion.

Council Member Bailey's motion died for lack of second.

Council Member Bailey's repeats the same motion to terminate discussion. Council Member Davis seconds the motion. Vote: 2 affirmative, 2 opposed - Spradlin and Wright, Mayor opposed.

Council Member Spradlin makes a motion to discuss the purpose of the audit proposals that was sent out. Second to the motion Council Member Wright. Council Member Bailey recommends that the money go to a Club House instead of audit so tax payers do not have to pay.

Council Member Wright states he is not able to decipher documentation in room upstairs. When it comes to finances, a independent contractor is needed to decipher information and explain it so everyone can understand. No one on the council is qualified.

Representative from Deloitte and Touche, Peggy McCormick, presents responses to some questions from last meeting. 3 points to address: 1) Discussion around future litigation - suggestion in situations where there is potential for litigation, accountants are hired to work directly with City Attorney so that the work product is protected by attorney/client privilege. 2) Open ended aspect of proposal; phase 1 would respond to information needs with regards to what happened or where the money is in order to develop a chronology of decisions made by the city and City Council and how those were executed within the financial records to respond to the information needs discussed tonight and RFP. Their belief and experience that once you see the chronology of events and financial decisions that were made that other questions may come up or it may respond to all the questions that you may have and that is why they segregated some of the questions concerning the design into a phase 2 because you may or may not need that information after they have put together the events. 3) Need in Phase 2 of the design for a professional engineer which would be outside their engagement team since they are CPA's. They have contacted a engineer to respond to those requests if it is necessary after the chronology of events and to decipher where the money is sent, etc.

Council Member Wright asked regarding engineer if we would be expected to pay if during their phase of the audit. Peggy advised there would not be in regards to terms.

Citizen Comments:

Mike Fogarty would like to suggest that we have an independent auditor that we can consult and to get together with some of the folks like Mr. Queen and sit down to develop some type of plan to see where the money has been spent before we spend \$40,000 on an audit. Council members review it and see if it looks reasonable. The records are there.

Council Member Wright states that whoever volunteers their time would be crazy because nobody would believe them. If a resident of Sugar Hill, they would be opening themselves up to public humiliation.

Nighta Davis states she has spoken to the District Attorney, Danny Porter. Mr. Porter does not do independent audits, but will do an audit for the city records. She feels like the council does not have the people's best interest in mind, never have and never will. Everyone has lied to her, and she could point the lies out if anyone wishes to know them. Vote to turn it over to District Attorney Mr. Porter. He stated he would take it over if council voted for him to handle it.

Mr. Tim Pough, problem with audit is that there should be another reason for it besides just information purposes. He does not see a need. He asked about possible litigation.

Mr. Thompson address' litigation. Certain portions that cannot be made public because of settlement agreements of litigation that the city has entered into. Basically, the city has become involved as a third party litigant in a federal litigation between subcontractors and the general contractor on the course. The city has resolved their portion of that litigation and has been assigned certain rights as a result of settling that litigation. That would not necessarily dispose of all possible actions that the city could take in the future but it is not likely that any results of the audit would result in any litigation being pursued by the city.

Peggy McCormick - The cost of Phase I was addressed in the proposal and the cost of Phase II would be a determined when Phase I is finished on what is decided to be done. They could not make a meaningful estimate on Phase II.

They showed in a handout in the last meeting components of the \$40,000 if you chose not to do all the things requested in the RFP.

Council Member Spradlin makes a motion that we accept the proposal submitted by Deloitte and Touche and enter into negotiations to get the agreed upon procedures ironed out and everything laid out. Second to the motion is Council Member Wright. Vote: 2 affirmative, 2 opposed, Mayor in favor of audit. Motion carried 3-2.

Recess taken at 9:05 p.m.
Adjourn 9:15 p.m.

D) Consideration of Issues Relating to Consumption of Malt Beverages at the Golf Course.

Mr. Thompson presents issues in alcohol beverage ordinance we added a chapter 4 & 5. At the beginning it states, "No person may sell beverages at retail otherwise for consumption on the premises including the building lot on which these premises are located or consumed malt beverages in a public place within the city." We may go back and amend that ordinance by adding, "except is provided in this chapter" because we go on to allow that later on. The other issue is the position taken on allowing coolers onto the golf course after actually selling alcoholic beverages yourself and the only concern is a potential liability. The law of Sugar Hill stated you were not allowed to consume alcohol beverages on public places. Do we want to go on record saying you can bring your own coolers and alcoholic beverages in. If we are selling alcoholic beverages we can control the consumption to some extent.

Council Member Spradlin makes a motion to go ahead and make that change to the ordinance that Mr. Thompson made. Second to that motion Council Member Bailey. Vote unanimous.

Council Member Spradlin makes a motion to strike the portion of that policy that states that it is okay to bring your own malt beverages and beer from the policy. Second to the motion Council Member Stanley.

Council Member Wright clarifies by saying that if it doesn't say don't he has no requirement to check but if he wants to he can. It will be up to Mr. Queen's discretion. Motion carried 3 -2

E) Consideration of Request to provide sewer service to three lots not in the city limits.

Ken Crowe states that these three lots are located in Emerald Lake Subdivision. They are adjacent to a lot that is within the city. We have talked about consideration of this before and that policy was that if you were going to be served with our sewer system you needed to be incorporate boundaries of the city. These lots do have the capability of being annexed into the city if they so choose but have to be annexed in order to be served. Mr. Scott Carrier, the builder, he would like to go ahead and purchase a sewer tap from the city to get his houses started and to try to have them done before winter and the annexation process because of the advertising could take him up to two to three months. In going that route, the county would have to issue the building permit, we would sell him a tap. All at Mr. Carrier's expense.

Council Member Stanley makes a motion that we approve the sale of sewer taps to serve these three properties. We express the willingness of the council to annex those three properties into their current residential zoning. As far as we're concerned since the sewers will be built at the developer's expense, he can proceed anytime he wants, but cannot actually activate the tap until such time as he has been annexed into the city. Motion dies for lack of second.

Council Member Spradlin makes a motion that we approve the sewer taps after application of zoning has been made and that permits can be issued at that time. Second to the motion is Council Member Wright. Vote unanimous.

F) Consideration of proposals for new council desks

Council Member Wright makes a motion to approve the bid proposal from Store Planning Consultants, Inc. in the amount of \$5,500.00 to purchase the fabrication of quoted council tables. Second to the motion Council Member Bailey. Vote: 3 in favor, 1 oppose, 1 indifferent. Motion carried.

Citizen's Comments:

Mr. Kevin Smith, Sugar Creek Drive, surprised at the council desk idea. Only comment is to remind everyone that we are in the interest of fiscal conservancy here and to watch our pennies and dollars as we spend them. We are still operating a small city.

NEW BUSINESS

A) Consideration of proposed contract with GA Department of Corrections for three work details for twelve months for \$69,000.00

Council Member Bailey makes a motion to approve the contract as it is. Second to the motion is Council Member Spradlin.

Mr. Thompson is asked to explain paragraph regarding termination of prison crew. He advises that this paragraph would give you the ability to terminate the agreement. Once this is terminated, all obligations would be terminated even payment.

Vote unanimous

B) Consideration of proposal to exercise contract option to retain Wilborn and Bernard as auditor for 1994.

Council Member Wright makes a motion to approve the proposal to exercise the contract option to retain Wilborn and Bernard as auditor for 1994. Second to the Motion is Council Member Bailey. Vote: 4 in favor; 1 opposed.

C) Consideration of proposal to contract with Barry J. Hall Company for the recovery of sales taxes paid by City contractors

Steve Higgins states that there are ~~a~~lot of talented individuals seeking to help the city. This was an unsolicited proposal of an individual person who proposes to go through the bills paid by city contractors then go back and seek the return of sales taxes paid on those invoices from the state to the city.

Council Member Stanley in favor of going with this.

Council Member Spradlin makes a motion to table this until next meeting and city manager to pursue other firms that may offer their services. Second to the motion is Council Member Bailey. Vote: 3 in favor; 2 opposed.

D) Discussion of city credit policy for utility billing.

Steve Higgins advises that ~~this~~ ^{do not} relates to bad debt. To take application for service, we go through a credit process. We currently require a deposit without the regard to the credit worthiness of the applicant. Our chief means of collections is to cut off service, sometimes those cut off's are prohibited due to weather. Council has adopted as code of a partial payment program to help people get through the expensive months. The deposit is returned to the individual if they have performed according to the agreement in a year's time frame. Then someone requests termination of a final bill, if they have a deposit there it is applied to the bill. Then we come up to uncollectible accounts. Suggestions which involves in seeking ways to shifting the credit risks to other parties and would encourage in using credit card agencies or credit reporting agencies. Those with outstanding credit would not require a deposit. Those relating to the uncollectible, we need to look in the potential in the use of collection agencies. One such agencies has proposed a unique program.

A representative from the National Revenue Corporation, Wilbur Johnson, gives a presentation of how his company handles collections. Charge \$10.00 per account. They work each account for four months. They do skip tracing automatically. During the four months, a series of written and phone contacts including Visa, MasterCard, etc. is performed. Money would be paid directly to the city. After four months, they will turn them over to the credit bureau and then charge a percentage just like a collection agency. They have a local representative in Sugar Hill.

E) Discussion of Letter from Gwinnett Sanitation

Pat O'Connor ^{Rates} - The letter covers an increase in sanitation services. We had an increase in February 1992. The contract with the City of Sugar Hill calls for an increase every two years. The increases follow the CPI. The letter indicates with attached documentation from the Department of Labor statistics that in 1992 and 1993 the combined CPI was 5.4%. The increase takes the garbage collections service from \$ 8.05 to \$ 8.49. There is a recycling rate of \$ 1.55 per household per month which has not been charged to the city for the past two years. The combined total is \$10.04 per month, and an option is offered to go to curbside service.

Citizen's comments:

Heburt Hush; He talked to the man about not carrying his garbage to the curb. They did not pick it up week before last. He called on Thursday morning. They said that they would notify them and still did not pick the garbage up. He also came by city hall that afternoon and they did not pick it up. If you don't carry your garbage out, you don't get it picked up.

Kevin Smith: Pickup's are becoming later. Truck had broken down. No grounds for asking for an increase with the lousy service. Supposed to pick up garbage not leave it in the road or yard. Rather than increase the rates, drop the recycling, and put it out to bid.

Council Member Spradlin makes a motion to honor the contract, that this rate increase is in line with the contract and allow for it upon that determination.

Council Member Stanley seconds with the stipulation that we are not agreeing to pay for the recycling of \$1.55 per household per month and with the stipulation that we are continuing to receive back yard pickup at the rates quoted. Vote unanimous.

F) Discussion of letter from Browning Ferris, Inc.

Steve Higgins - East Dekalb Landfill has an application with D&R to run a dry land fill and they need certification from jurisdiction in the area. They need cover letter which indicates that certifying the Sugar Hill is part of approved solid waste management plan and Sugar Hill does not have such a plan. Just modify to meet accordingly.

G) Distribution of proposed personnel policy changes.

Mr. Thompson states that Paula Andrew has gone through the personnel handbook and has made some changes to the handbook to make improvements. *Distributed changes*

Director of Golf's Report

No Report

City Clerk's Report

No report

City Manager's Report

Steve Higgins - We have been dealing with GA Power in relating to power supply needs at the sewer plant. We are experiencing insufficient power during late nights when they turn down the generators causing the alarms to go off and emergency procedures go into effect.

Donna Zinski will be hosting a grand opening for the sewage plant on June 30, 1994. *Canx*

Volleyball courts - Authorized \$1,200.00 for project; Cost for 2 courts will run \$3,282.86. Build one nice court now.

Council Reports

Council Member Wright has no comments.
Council Member Stanley has no comments.

Council Member Spradlin getting a few complaints regarding City Marshall naming speeding through the streets that citizens. He would like to get things to be getting to him in a more timely matter.

Council Member Davis has no comments.

Council Member Bailey has no comments.

Citizen's comments

Meg Avery - echo what Mr. Smith said about the garbage pickup. Would like to present the homeowner's scenario. If you forget to bring it to the curb, you can forget about it getting it picked up. If we do not get good service now as it stands, how can this company or the trash pickup service keep track of curbside or who just forgot to put it out. Would both customers get their trash picked up. Containers be left where they were put in the morning. Recycling is a good project for kids.

Kevin Smith stated he has noticed a large group of people who play soccer on Sunday mornings. Are they paying any kind of fees for the use of the field?

Mr. Herbert Housch would appreciate a senior citizen discount. Gwinnett County gives a discount.

Mayor would like to adjourn and move into executive session.

Council Member Stanley makes a motion to move into executive session. Second to the motion is Council Member Wright.

Meeting adjourned at 11:10 p.m.

MAYOR AND CITY COUNCIL
MONDAY, JUNE 13, 1994
EXECUTIVE SESSION

MINUTES

In attendance: Mayor Gary Webster, and Council Members Steven Bailey, Reuben Davis, Charles Spradlin, Jim Stanley, and Jon Wright.

Meeting called to order at 11:17 p.m. by Mayor Webster.

Mr. Lee Thompson states that Ms. Bailey's lawyer called and stated he and Ms. Bailey would like to have a separate meeting of consideration of reemployment with severance pay.

Mayor asks Lee Thompson to arrange an appointment.

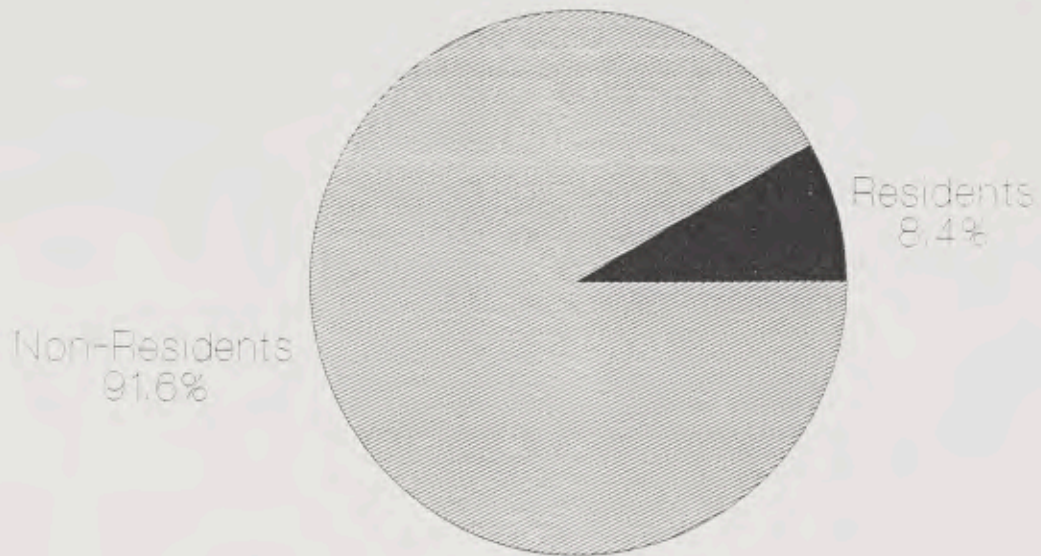
Ken Crowe congratulates council on position of city clerk.

Council Member Spradlin makes a motion end executive session. Second to the motion is Council Member Bailey. All in favor.

Ended at 11:24 p.m.

1993 Golf Play Activity

Rounds by Catagory



Sugar Hill Golf Club

File

**Sugar Hill Golf Club
1993 Revenues & Sources**

Course Activity						Total Rounds	Green Fees			Cart Fees	Driving Range	Merch Sales	Conces Sales	Res Cards	Handi/ Tour'ts	Misc	Total Revenue
Mon	Res	Non-Res	SR-Res	SR-N/R	Jr		Res	Non-Res	JR/SR								
Jan	87	642	0	54	4	787	980.50	11,878.00	583.00	5,458.50	624.00	874.02	1,013.16	35.00	40.00	1,000.00	22,486.18
Feb	46	530	0	55	2	633	694.00	14,897.00	711.00	6,777.00	789.00	1,527.28	1,090.62	45.00	280.00	2,004.50	28,815.40
Mar	104	574	1	92	5	776	852.00	14,461.00	995.00	6,907.50	835.00	1,657.14	1,314.61	35.00	1,092.00	2,072.00	30,221.25
Apr	131	1553	3	97	9	1793	1,692.20	34,992.73	1,153.00	15,835.50	1,636.50	1,756.50	2,549.86	75.00	80.00	3,142.00	62,913.29
May	201	1926	2	87	1	2217	2,663.00	44,759.00	983.00	19,329.00	1,782.55	2,816.18	3,624.15	80.00	180.00	1,200.00	77,416.88
Jun	190	1973	6	126	16	2311	2,431.55	43,986.50	1,570.00	19,017.40	1,975.45	3,087.29	3,662.34	155.00	277.00	158.00	76,320.53
Jul	166	2399	0	101	10	2676	1,981.00	48,388.25	1,191.00	19,914.75	1,743.00	2,704.72	3,921.02	125.00	-60.00	201.00	80,109.74
Aug	176	2204	6	120	12	2518	2,409.00	53,715.85	1,481.75	21,655.75	2,220.04	3,331.74	4,176.20	20.00	100.00	66.00	89,176.33
Sep	188	1646	2	111	18	1965	1,443.10	36,582.45	1,360.75	15,383.00	1,539.70	2,368.48	2,660.78	45.00	133.40	20.00	61,536.66
Oct	103	1346	4	106	1	1560	1,282.50	29,455.90	1,210.00	12,812.35	1,132.00	2,528.26	2,238.17	40.00	32.00	15.00	50,746.18
Nov	89	1114	3	96	5	1307	996.55	22,899.95	1,042.00	11,678.55	1,054.06	2,119.36	1,749.69	61.00	40.00		41,641.16
Dec	135	749	0	100	4	988	1,459.80	14,597.40	932.00	8,692.95	816.77	2,089.89	1,353.69	55.00	50.00	372.60	30,420.10
TTLS:	1616	16656	27	1145	87	19531	18,885.20	370,614.03	13,212.50	163,462.25	16,148.07	26,860.86	29,354.29	771.00	2,244.40	10,251.10	651,803.70

Less Tax: 32,153.70

Gross: 619,650.00

Break-out facts:

Ratio of Non-Resident Rounds to Total:	91.59%
Ratio of Resident Rounds to Total:	8.41%
Ratio of Merchandise & Concession Sales to Total:	8.62%
Ratio of Credit Card Sales to Total:	21.96%
Average Monthly Rounds:	1628
Average Monthly Revenue:	54,316.98

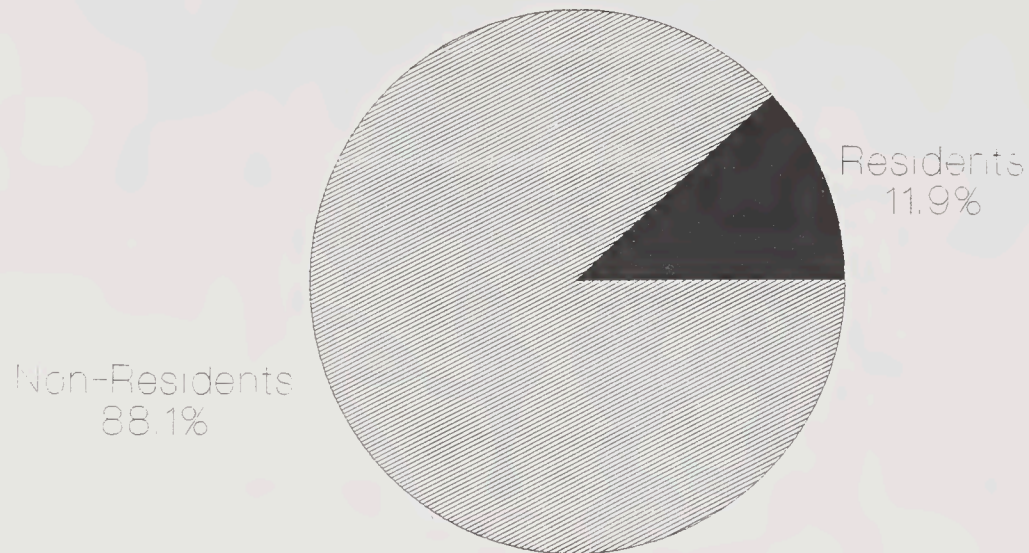
Sugar Hill Golf Club
1994 to 1993 Comparisons

5/1/94

1993 Actuals			1994 Y. T. D.			Rounds	1993		1994		Revenue		
Month	Total Res Rds	Total Non-Res	Total Rounds	Month	Total Res Rds	Total Non-Res	Total Rounds	Percent Change	Month	Total Revenue	Month	Total Revenue	Percent Change
Jan	87	700	787	Jan	68	481	549	-30.24%	Jan	22,486.18	Jan	18,871.18	-16.08%
Feb	46	587	633	Feb	176	888	1064	68.09%	Feb	28,815.40	Feb	35,163.29	22.03%
Mar	105	671	776	Mar	206	1825	2031	161.73%	Mar	30,221.25	Mar	71,574.99	136.84%
Apr	134	1659	1793	Apr	275	2165	2440	36.08%	Apr	62,913.29	Apr	85,849.87	36.46%
May	203	2014	2217	May					May	77,416.88	May		
Jun	196	2115	2311	Jun					Jun	76,320.53	Jun		
Jul	166	2510	2676	Jul					Jul	80,109.74	Jul		
Aug	182	2336	2518	Aug					Aug	89,176.33	Aug		
Sep	190	1775	1965	Sep					Sep	61,536.66	Sep		
Oct	107	1453	1560	Oct					Oct	50,746.18	Oct		
Nov	92	1215	1307	Nov					Nov	41,641.16	Nov		
Dec	135	853	988	Dec					Dec	30,420.10	Dec		
Totals:	1643	17888	19531		725	5359	6084	68.21%		651,803.70		211,459.33	46.40%

1994 Golf Play Activity

Rounds by Category



Sugar Hill Golf Club

Minutes of the April 24th Meeting
of the
Golfers' Forum

In attendance: Steven Bailey, David Bowman, Roger Everett, Russell Everett, Jeff Hefner, Wade Queen, and Geoff Robbins.

Meeting convened at 3:10 PM

Subject: Carts on Fairway

Grounds not ready and terrain generally prohibitive to such activity. Conditions of fairway in future undeterminable due to no experience as yet to effects, if any, of use of effluent water from treatment facility.

Subject: Cart Paths

Certain cart paths were identified needing safety related corrections in grade or curvature. Staff committed to address each path problem as resources are available over the next year.

Subject: Winter kill of grass

Staff acknowledges that certain portions of the Course sustained damage to winter conditions and will require immediate replacement to get Course into proper shape for season's use and to avoid erosion problems.

Subject: Rates in effect

There exists a perception that rates at course is too high or higher than equal facilities. Staff feels and demonstrated that rates at Sugar Hill are lower than other courses and in most cases, the course comparisons are unfair, since Sugar Hill's course is considered more challenging. The perception, however, most likely exists because of no clubhouse facility.

Subject: Promotion

Course currently uses variety of means to spread the word, including brochures, trade advertisements, free golf to High School teams, Shoot Outs, and via Golf Specialty outlets. However, Staff will look into posters, contests, and will consider any other ideas. Lack of Clubhouse, however, restricts attraction of Tours and Tournaments.

Subject: Course Markers

Course yardage currently marked on cart paths and by colored fairway discs. Investigating at this time use of colored or inscribed sprinkler heads and more frequent markings on cart paths.

Subject: Non-playing riders

Volume of play and insurance concerns prohibit this activity.

Subject: Juvenile play

Junior rates now available for walking or riding with adult only. No one under 14.

Subject: Club house

Forum members unanimous in urgent need for clubhouse. It is deemed absolutely necessary to properly market to increase golf play. Multiple new courses coming on line within the next 12 months will negatively impact our course and amount of play. Group is considering other options to raise the needed capital to fund the construction if Council unwilling\ unable to fund directly.


Suggestion #1: Consider combination of construction of Clubhouse packaged with a multi-year franchise/ concession for beer & wine sales. This item may require legal review and if compliant with the current Bond Covenants.

Suggestion #2: Possible use of "memberships", with an "Initiation Fee" that is escrowed with all others to build up a construction fund. Special "Charter-Membeships" could be recognized by plaques or other public acknowledgment.

Meeting adjourned at 5:10 PM



Yet another Masters has come and gone and as the years go by we often wonder what Bobby Jones would think of the high-handedness of his fellow green jackets members of today... With the demise of Cliff Roberts and Lord Hardin one would hope that Jack Stephens' influence would be for the better... Not on your bippy however... Stephens seems to care even less than his predecessors about the average golfer... Two years ago he lied when he denied that cards handed you as you left the practice rounds were intended to accumulate a mailing list to make the Mon-Wed days all-ticket... Come 1995, he now says those who mailed in those cards will be on the list to receive practice round tickets... This is just another scam to have a closed list... Who do you think will get their hands on the major portion of those tickets?... You can rest assured it will not be your average golfer... Is it beyond the intellectual capacity for the members of Augusta National to figure out that if they want to limit the attendance at the practice rounds to only sell the number of tickets they want at the gate on a first come, first served basis... Then the real golf lover will have a shot... Chances are, he (Jack Stephens), has a cock-a-mamie answer for that one also... This year they even closed off most of the area where a kid could get an autograph of his golfing hero... The powers that be at Augusta have become so greedy they even got an injunction against a few single mothers who sell souvenir merchandise on Washington Rd... They even had the audacity to demand of those vendors that all unsold merchandise at the end of the tournament, must be handed back to the Shylocks in green jackets... And they call themselves lovers of the game of golf?... As one vendor said to me, "They hired a big time lawyer and gave us four days to answer the charge, knowing full well we had neither the money or the time required to challenge their claim..." Get a life Mr. Stephens!!!!... As for yours truly, this may well be my last Masters after nearly a quarter of a century of visiting Augusta, the place is beginning to stink more and more each year... Where are you now Mr. Jones, the Masters Tournament needs you?... While we are on the subject of the Masters we did a little test prior to the event and called a ticket broker re the possibility of purchasing Masters badges... His reply, "We can supply you with any number you want at \$2,750 a pop..." The method of payment was Visa or Master card and the badges would be delivered by Federal Express next day... Mr. Stephens, how about sending a few bucks just to check which of your high powered friends are supplying these people with badges?... Seeing as how you now charge \$98 for a Masters shirt the old kitty must be in pretty good shape... So much for Augusta, you see it better on TV anyhow... What else has been happening?... Worst news recently is the vast amount of winter kill most of the area golf courses have experienced... None were spared from the Atlanta Country Club to the lowliest public facility... All are facing a very expensive sodding job to restore the course to its former condition... So all you golfers out there be kind to your superintendent, it is not his fault... Blame the good Lord and a cruel Winter... We see over 50 of the poor misfortunate pros on the Senior Tour have been fined the incredible sum of \$2,000 each for purse splitting... What a shame!!!! There goes the shampoo for the poodle for the next week... From Jack Nicklaus on down you should all be ashamed of yourselves... Did you see John Daly at the GGO tournament... No hair, not one single solitary rib... He has finally convinced us all he doesn't need to go to the drink tank for a cure, he needs to visit somewhere a lot more secure and with a lot of bars on the windows for a very long time... Deane Beman get rid of this bum... On second thought why not make him a member at Augusta National, he will feel right at home... Where were all you golfers? Why didn't you visit the Atlanta Women's Championship... The ladies put on a great show and have much more in common with the average male golfer than the flat-bellies on the PGA Tour... By the way all you Bogeyman readers, if you would like to challenge the Bogeyman to a round of golf (net with handicap) get out your pen and paper... If you wish to be considered, send you name, address, and phone number and USGA handicap to, Georgia Golf News, 10220 Kinross Rd, Roswell, GA 30076... If you are drawn out of the hat we will be in touch with you to arrange, the time and the place to play the "Man" head to head... Golf News will pay your green fee and cart... Should you win, and quite frankly that is an extreme possibility, we have a very nice prize to take home to your loved one... So come on all you amateur golfers take the Bogeyman Challenge, and be humbled... The first victim is the "Kimmer" Peterson that infamous "babe" loving, "scum-bag" hater from WGST... Read all about how the "Kimmer" got humbled at Southernness Golf Club in our next issue... "Til next... Hit 'em straight...



AMATEUR GOLFERS ASSOCIATION

T O U R

IT IS NEVER TOO LATE TO
JOIN THE TOUR!!

Atlanta National GC	May 17
Eagle Watch GC	June 4
Eagle's Landing CC	June 13
Horseshoe Bend CC	June 27
Whitewater Creek CC	July 9
Country Club of the South	July 18
Pinelsle Resort	July 30
Polo Golf and CC	Aug 9
RiverPines Golf	Aug 20
Olde Atlanta	Aug 21
St. Ives CC	Aug 29
Lakeside GC	Sept 10
Pinetree CC	Sept 19
Pinelsle Resort	Oct 1
TBA	Oct. 17
Hidden Hills CC	Oct 24
TOURNAMENT OF CHAMPIONS	Nov. 7
The Standard Club	
TBA	Nov 19

THESE FLIGHTED, STROKE-PLAY TOURNAMENTS
ARE OPEN TO GOLFERS OF ALL HANDICAP LEVELS!!
CALL TODAY FOR MORE INFORMATION

404/343-9969

THE AGAA/ATLANTA TOUR IS SPONSORED BY:



North Fulton
Regional Hospital
A Decade
of Service



CHILLED BEVERAGE



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

M E M O R A N D U M

TO: Mayor & Council

FROM: Ken Crowe Director Utilities & Development

RE: PROPOSED REZONING AND SPECIAL USE PERMIT IN PROXIMITY TO
THE CITY LIMITS OF SUGAR HILL/CASE NUMBERS: RZ-94-087 &
SUP-94-046

DATE: May 5, 1994

Attached you will find copies of letter received by my office on May 5, 1994.

Please provide me with a consensus opinion so that I may respond in writing to the Gwinnett County Planning Staff by the prescribed date.

I will also attend the Gwinnett County Planning Commission meeting and the Board of Commissioners meeting to render your opinion if you so desire.



GWINNETT COUNTY
Department of Planning & Development
Planning Division
(404) 822-7600

May 3, 1994

Mr. Ken Crowe
City of Sugar Hill, Georgia
4988 W. Broad Street
Sugar Hill, GA 30518

RE: Proposed Rezoning and Special Use Permit in Proximity to the
City Limits of Sugar Hill/Case Numbers: RZ-94-087 & SUP-94-046

Dear Mr. Crowe:

Attached for your review are location maps and information for a proposed Rezoning and Special Use Permit for a temporary mobile home in the 5500 Block of Sycamore Road. Please forward any comments you may have regarding this case to my attention by Friday, May 27, 1994.

This case is scheduled for public hearing before the Municipal-Gwinnett County Planning Commission on June 7, 1994 and before the Board of Commissioners on June 28, 1994.

Feel free to contact me if you have any questions or require additional information.

Sincerely,

Jeffrey F. West, Planner
Current Planning Section

Attachments

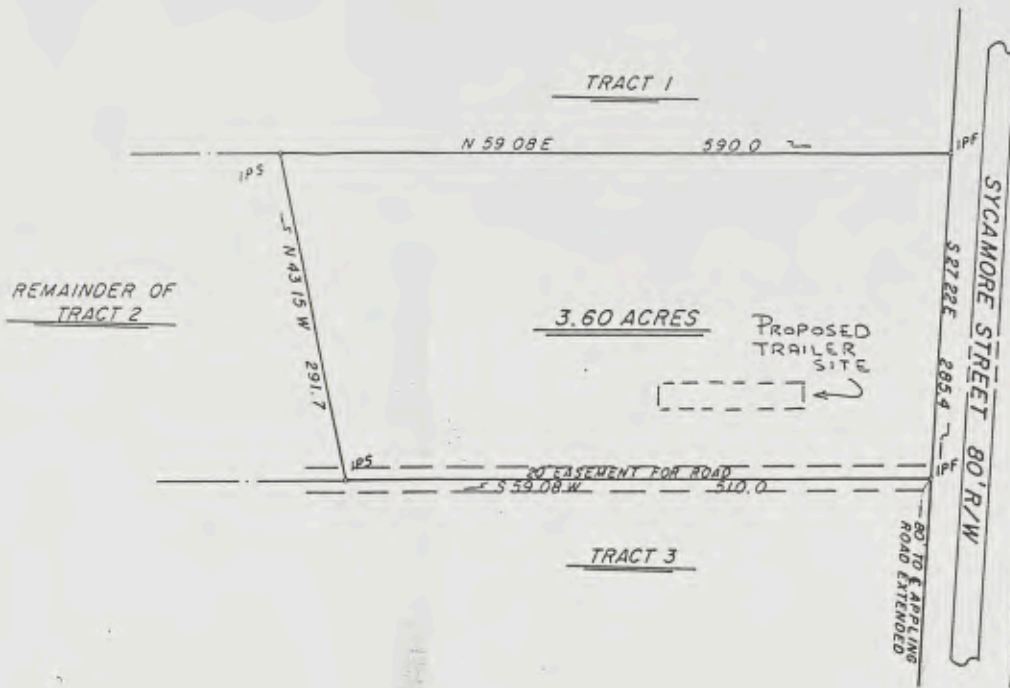
c: RZ-94-087 & SUP-94-046 - Case Files

3/16/94

I AM REQUESTING REZONING & SPECIAL USE
PERMIT FOR MOBILE HOME FOR MY MOTHER
AT 5530 SYCAMORE ROAD, BUFORD, GA. 30518

Rita Gray

RECEIVED BY CANNETT
PLANNING DEPARTMENT
BY: AE
DATE: 3-22-94



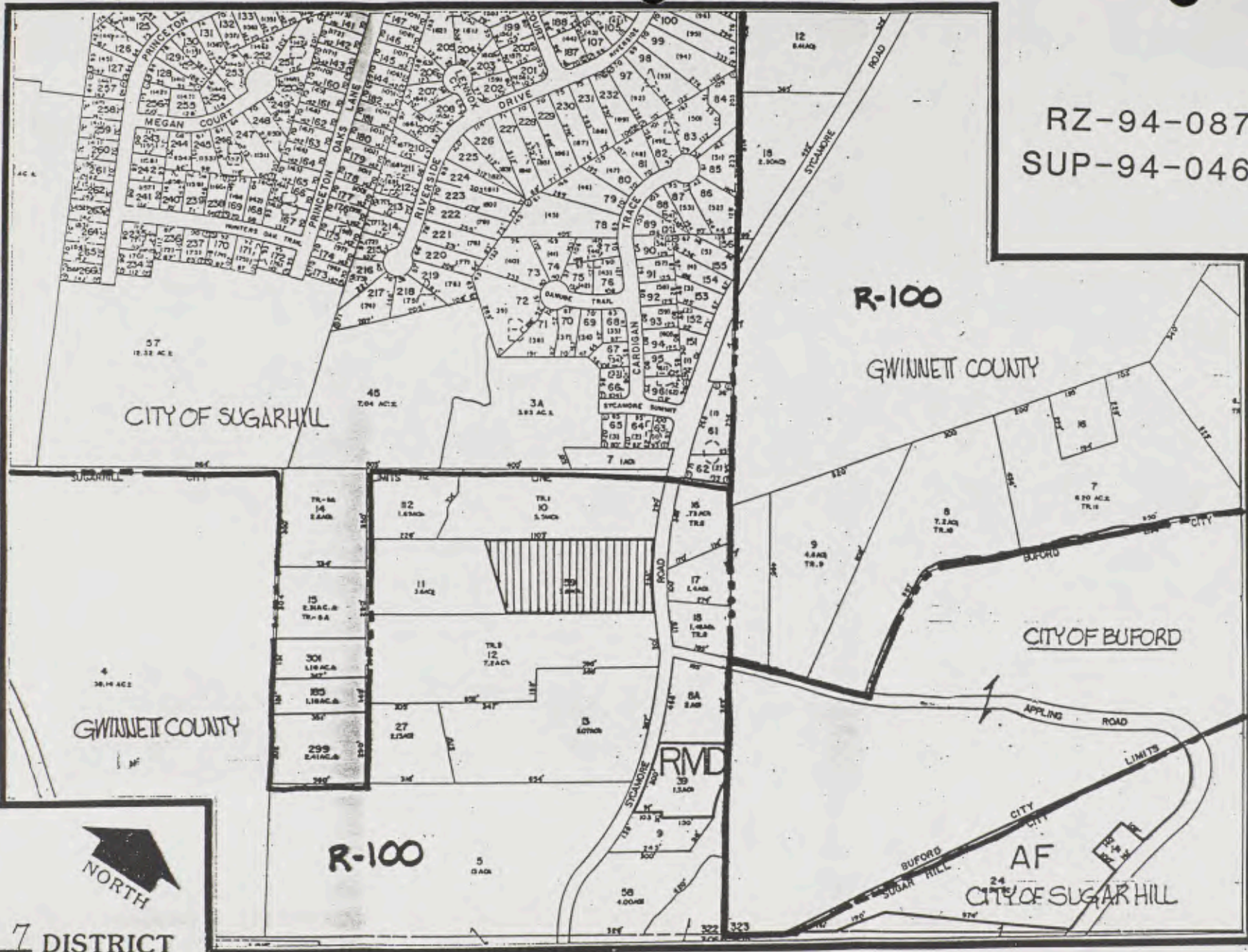
BEING A PORTION OF TRACT 2 OF OUR SURVEY
 FOR THE E. M. CROY ESTATE DATED FEB. 1969,
 REVISED 10-10-69.

W. T. Dunahoo
 1577

IPS - IRON PIN SET
 IPF - IRON PIN FOUND

SURVEY FOR		STATE OF GEORGIA		
RITA FAYE CROY				
CITY	GMD	COUNTY	SCALE	DATE
	550	GWINNETT	1" = 100'	9-4-87
W. T. DUNAHOO AND ASSOCIATES, INC.				
ATLANTA, HWY.	PH-867-3911	WINDER, GEORGIA		

RZ-94-087
SUP-94-046



R-100

GWINNETT COUNTY

CITY OF SUGARHILL

GWINNETT COUNTY

CITY OF BUFORD

AF
CITY OF SUGAR HILL



7 DISTRICT

FACSIMILE TRANSMISSION REPORT

DATE: 5/2/94

SEND TO: Steve Higgins

City of Sugar Hill

SEND TO FAX NUMBER: 945-0281

SENT FROM FAX NUMBER: (404) 822-5193

FROM: Craig Goebel/Tony Lowe

Gwinnett County CDBG Program
575 Old Norcross Road, Suite A
P.O. Box 1750
Lawrenceville, GA 30246-1750
(404) 822-5190 (Voice Conversation Number)

TOTAL PAGES SENT (INCLUDING THIS COVER SHEET) 13

IF THE ABOVE NOTED NUMBER OF PAGES ARE NOT RECEIVED, CALL US

HANDLING INSTRUCTIONS: (CHECK, AS APPLICABLE)

HIGH PRIORITY (DELIVER IMMEDIATELY) X

PLEASE TAKE ACTION [SEE MESSAGE, BELOW] X

FOR YOUR INFORMATION _____

FOR YOUR FILES _____

MESSAGE FOR FAX RECIPIENT: HUD-Required Cooperation Agreement for CDBG

Program for year beginning 1-1-95. Council action needed in May and

signed agreements need to be in our hands from your city by 5/31/94.

Sorry about late notice...we just got the HUD info. on 4/28/94.

Unit 3: c:\formtool\faxform

Call us if you have questions.

**GWINNETT COUNTY****COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

575 Old Norcross Road, Suite A

P. O. Box 1750

Lawrenceville, Georgia 30246-1750

404-822-5190

FAX 404-822-5193

TDD 404-822-5195

April 29, 1994

The Honorable Gary Webster
Mayor
City of Sugar Hill
4988 W. Broad Street
Sugar Hill, Georgia 30518

Re: Cooperation Agreement for the Community Development Block Grant (CDBG) Program Between
the City of Sugar Hill and Gwinnett County

Attention: Mr. Steve Higgins, City Manager

Dear Mayor Webster:

Gwinnett County and the City of Sugar Hill have been partners in the Urban County portion of the Community Development Block Grant (CDBG) Program for a number of years. As a part of the three year qualification process for future program years, Gwinnett County is notifying the City of Sugar Hill, via this letter, of its rights concerning participation in the Gwinnett County CDBG program for Federal fiscal years 1995 - 1997. All cities in Gwinnett County are receiving similar letters.

The City of Sugar Hill has the following options for the FFY 1995 - FFY 1997 qualifying period:

- (1) Sign a Cooperation Agreement [enclosed] -- and Subrecipient Agreements, covering each CDBG grant the city will receive from Gwinnett County under the authority of the Cooperation Agreement -- remaining a part of the Gwinnett County "Urban County" CDBG Program, following formal action by the City Council [or City Commission] approving such participation. The Cooperation Agreement is similar to the 1992-1994 agreement which described the City's and the County's rights and responsibilities in the County CDBG program. Joining the Gwinnett County CDBG Program for the 1995-1997 period will also include your city as a part of the Georgia Urban County HOME Program Consortium. By approving this Cooperation Agreement your city will maintain its ability to request CDBG funds from Gwinnett County -- just as it currently does -- and would not be required to compete against other cities and counties in the State CDBG Program administered by the Georgia Department of Community Affairs;

OR

- (2) Notify, by letter, the Gwinnett County CDBG Program Office and the U.S. Department of Housing and Urban Development by May 20, 1994 that the City of Sugar Hill wishes to be excluded from the Gwinnett County CDBG Program for the period FFY 1995 - 1997.



The Honorable Gary Webster, Mayor
April 29, 1994
Page 2

The Department of Housing and Urban Development classifies cities located in one or more urban counties as "split places." The cities of Auburn, Braselton, Buford, Loganville, and Rest Haven are considered "split places" by HUD, as they have territory in Gwinnett County and one or more other counties. Gwinnett County is notifying these cities of their rights as "split places", via this letter and enclosures.

Unless the "split place" elects to be excluded from the Gwinnett County CDBG Program, failure to opt out of the program will include the entire area of that city in the Gwinnett County CDBG Program for the 1995-1997 urban county qualification period;

OR

Where the split place can only be included in the county upon the execution of a Cooperation Agreement, the entire area of the "split place" will be included in the Gwinnett County CDBG Program for the 1995-1997 urban county qualification period, upon execution of such an Agreement.

Unless the City of Sugar Hill notifies the County and HUD, in writing, by May 20, 1994 that it chooses to be excluded from the Gwinnett County CDBG Program, the entirety of the City of Sugar Hill will be included in the Gwinnett County CDBG Program and the City of Sugar Hill and the County shall execute a Cooperation Agreement and Subrecipient Agreements [for each CDBG grant awarded] for this three year Urban County CDBG qualifying period. The Cooperation Agreement is enclosed for execution by your city.

If the City of Sugar Hill exercises the exclusion option for this three year qualifying period, the City of Sugar Hill would have another opportunity to participate in the County CDBG Program before each of the succeeding years in the FFY 1995 - 1997 qualifying period. Such change in election must be done in a HUD-prescribed manner and by a HUD-specified date.

If the City of Sugar Hill chooses to exclude itself from the Gwinnett County CDBG Program, Gwinnett County CDBG-funded housing rehabilitation services would no longer be available to City of Sugar Hill residents. Further, if the City of Sugar Hill chooses to exclude itself from the County CDBG Program for the FFY 1995 - 1997 time period, should the City wish to seek CDBG funds, your alternatives, as permitted by the U.S. Department of Housing and Urban Development, would be to rejoin the Gwinnett County CDBG Program or to compete in the State CDBG Program administered by the Georgia Department of Community Affairs. As you may know, several hundred applications are submitted to the State for competition in this program each year and competition is always keen.

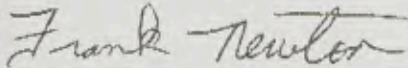
The Gwinnett County CDBG Program staff would welcome an opportunity to meet with you and the members of your Council as soon as possible to discuss these options with you. We hope that you will elect to remain a part of the Gwinnett County CDBG Program.

The Honorable Gary Webster, Mayor
April 29, 1994
Page 3

To remain in the Gwinnett County CDBG program, please have your Council (or City Commission) take an official vote empowering the Mayor and City Clerk to sign the Cooperation Agreement and affix the City Seal. After execution, please return eight copies with original signatures on all copies to the Gwinnett County CDBG Program office, Attention: Craig Goebel, not later than 5:00 P.M., May 31, 1994.

If you have any questions concerning this process, or if you desire a meeting with us, please let us know.

Sincerely,



Frank Newton
Director

FN:rcg

Enclosures

Disk: Urban County Qual. 1995-1997
File: 42894Cty.Cor + City.Add = 42894Cty.Mrg

cc: Mr. Charles Greenfield, CPD Representative
HUD Atlanta Office - Georgia Management Division

GWINNETT COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
COOPERATION AGREEMENT
BEGINNING FEDERAL FISCAL YEAR 1995

STATE OF GEORGIA

COUNTY OF GWINNETT

This Cooperation Agreement made this _____ day of _____, 1994, by Gwinnett County, a political subdivision of the State of Georgia (hereinafter referred to as the "County") and the City of Sugar Hill, a political subdivision of the State of Georgia (hereinafter referred to as the "City").

WHEREAS, the United States Department of Housing and Urban Development (hereinafter referred to as "HUD") has determined that the County is eligible, as an "Urban County", to receive Entitlement Community Development Block Grant (CDBG) funds under Title I of the Housing and Community Development Act of 1974, as amended, to address certain needs of predominantly low and moderate income persons with CDBG funds (and any program income derived from the expenditure of CDBG funds) to be made available beginning with Federal Fiscal Year [hereinafter referred to as FFY] 1995; and

WHEREAS, HUD has implemented recommendations from its Paperwork Reduction Task Force which permit urban counties and their participating municipalities to execute Cooperation Agreements which are to be automatically renewed at the end of each three-year qualification period, unless changes in the Agreement are required by HUD that would mandate the execution of a new Agreement, or unless the county or the participating municipality provides written notice that it elects not to participate in a qualification period. Copies of such notices shall be sent to the Atlanta HUD Field Office. The County shall notify the City, in writing, of its right to make such an election by HUD-established dates.

WHEREAS, the County and the City agree to initiate such an automatically renewable Cooperation Agreement, herein, beginning with FFY 1995; and

Cooperation Agreement - Gwinnett County, Georgia CDBG Program; FFY 1995, 1996, 1997

WHEREAS, the County is a recipient of HUD HOME Investment Partnership Program funds -- through the Georgia Urban County Consortium; and

WHEREAS, this Agreement covers the CDBG Entitlement program and the HOME Investment Partnership Program; and

WHEREAS, the City understands that by the execution of this Agreement:

1. The City may not apply for grants under the State CDBG Program from appropriations for fiscal years during the period in which it is participating in the Urban County CDBG Program; and
2. The City may not participate in a HOME Consortium except through the County, regardless of whether the County receives a HOME formula allocation.

WHEREAS, citizens of the City who meet the federally established qualification requirements for the CDBG and HOME programs may benefit from the City's participation in the Gwinnett County Urban County CDBG Program; and

WHEREAS, the funds received by the County under this Agreement will be used to improve the quality of housing, public facilities, certain public service capital needs, and to create and/or retain jobs, predominantly for low and moderate income persons; and

WHEREAS, the funds would benefit low and moderate income citizens of the County's incorporated municipalities, should the needs of such persons in such municipalities be included in the Gwinnett County CDBG Program; and

Cooperation Agreement - Gwinnett County, Georgia CDBG Program; Beginning FFY 1995

The failure of the County or the City executing this automatically renewing Cooperation Agreement to adopt an amendment(s) incorporating all changes necessary to meet the requirements for Cooperation Agreements set forth in the Urban County Qualification Notice applicable for a subsequent three-year Urban County qualification period and to submit the amendment to HUD as provided in the Urban County qualification notice will void the automatic renewal of such qualification period.

WHEREAS, Gwinnett County invites the participation of the incorporated municipalities located in Gwinnett County in the County Community Development Block Grant Program, upon the respective municipalities dedicating their population counts in support of the County formula allocation of funds; and

WHEREAS, the County agrees to carry out the objectives of the Housing and Community Development Act, as amended, throughout the unincorporated areas of the County and to the City being a part of this Agreement; and

WHEREAS, the County agrees to submit to the City for review and comment any plans, involving the use of CDBG funds for implementation, affecting the City; and

NOW, THEREFORE, BE IT RESOLVED that the City of Sugar Hill hereby elects to participate in the County's Community Development Block Grant (CDBG) Program, with the understanding that this decision is binding for a period beginning January 1, 1995 and continuing as long as the City chooses to remain a participating municipality in the County CDBG Program, and the City further pledges its willingness to undertake or assist in the undertaking of eligible CDBG activities funded by the Gwinnett County CDBG Program. The Agreement shall remain in effect until the CDBG and HOME funds and income received with respect to the three-year qualification period -- and successive qualification periods under this automatic renewing Agreement -- are expended and the funded activities completed.

Cooperation Agreement - Gwinnett County, Georgia CDBG Program; Beginning FFY 1995

BE IT FURTHER RESOLVED that the County agrees to actively request the City's involvement in the Community Development Block Grant Program and the County agrees to accept the City's interest in undertaking eligible CDBG activities.

The County will have the responsibility for approving projects as eligible for funding, after their selection by the Mayor and Council of the City of Sugar Hill. The County will also have the responsibility for filing annual grant requests and other documents and reports with HUD. The City will provide the necessary documentation, with technical assistance from the County, for projects funded with CDBG funds allocated to the City by the County. The City agrees that it will enter into a Subrecipient Agreement for each of the years during which the City remains as a participating municipality in the County CDBG Program for the use of such funds as are approved by the County for the City of Sugar Hill for each of the respective CDBG grants awarded to the City. Pursuant to the requirements of 24 CFR 570.501(b), the City must execute such Subrecipient Agreements, as do all Subrecipients, as set forth in 24 CFR 570.503.

BE IT FURTHER RESOLVED that the City of Sugar Hill and the County hereby agree to cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing within the municipal limits of said City in order to effectively accomplish the purposes of the Housing and Community Development Act of 1974 (P.L. 93-383), as amended.

BE IT FURTHER RESOLVED that the Mayor [or City Commission Chairman, as applicable] of the City of Sugar Hill is hereby authorized to execute any and all documents necessary as a condition for the City's participation under the terms of the aforementioned Housing and Community Development Act of 1974, as amended. It is hereby agreed to by the parties signed hereto that neither party shall terminate this Cooperation Agreement after the date first written above nor before the end of the three

Cooperation Agreement - Gwinnett County, Georgia CDBG Program: Beginning FFY 1995

year period (FFY 1995, 1996, 1997) established under the terms of the Housing and Community Development Act of 1974, as amended; except upon cancellation by HUD of its obligation to the County under the aforementioned Act, or except if the County fails to qualify as an Urban County or if the County does not receive a CDBG grant in any year of the three year period previously identified.

BE IT FURTHER RESOLVED that the County will take all required actions to comply with the provisions of Section 104 (b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 109 of Title I of the Housing and Community Development Act of 1974, as amended, and other applicable laws.

BE IT FURTHER RESOLVED that if the City undertakes any activities with Community Development Block Grant funds, the City will take all required actions to comply with the provisions of Section 104 (b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 109 of Title I of the Housing and Community Development Act of 1974, as amended, and other applicable laws.

BE IT FURTHER RESOLVED that the County acknowledges that it is prohibited from funding activities in or in support of any cooperating city that does not affirmatively further fair housing within its own jurisdiction or that impede the County's actions to comply with its fair housing certifications.

BE IT FURTHER RESOLVED that the City agrees to affirmatively further fair housing within its jurisdiction and to assist the County in the implementation of its HUD approved Comprehensive Housing Affordability Strategy (CHAS) during the period covered by this Agreement.

BE IT FURTHER RESOLVED that the City has adopted and is enforcing: (1) a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged

Cooperation Agreement - Gwinnett County, Georgia CDBG Program; Beginning FFY 1995

in non-violent civil rights demonstrations; and (2) a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within jurisdictions.

BE IT FURTHER RESOLVED that if the City generates any program income as a result of the expenditure of CDBG funds, that the provisions of 24 CFR 570.504(c) as well as the following specific stipulations shall apply:

- a. The City acknowledges that it must notify the County of any program income generated through the expenditure of CDBG funds during the calendar month that such program income is generated.
- b. The City acknowledges that any such program income must be paid to the County by the end of the month in which the program income is generated.
- c. The City further acknowledges that the County has the responsibility for monitoring and reporting to the U.S. Department of Housing and Urban Development (HUD) on the generation of any such program income. The responsibility for appropriate recordkeeping by the City, and reporting to the County by the City, on the generation of such program income is hereby acknowledged by the City. The County agrees, herein, to provide technical assistance to the City in establishing an appropriate and proper recordkeeping and reporting system, as required by HUD.
- d. In the event of close-out or change in status of the City, any program income that is on hand or received subsequent to the close-out or change in status shall be paid to the County within 30 calendar days following the official date of the close-out or change in status. The County agrees to notify the City, in writing, should close-out or change in status of the City occur as a result of changes in CDBG Program statutes, regulations and/or instructions.

Cooperation Agreement - Gwinnett County, Georgia CDBG Program; Beginning FFY 1995

BE IT FURTHER RESOLVED that the following standards shall apply to real property (within the control of the City) acquired or improved, in whole or in part, using CDBG funds. The standards are:

- a. The City shall inform the County in writing at least thirty (30) calendar days prior to any modification or change in the use of the real property from that planned at the time of acquisition or improvements, including disposition;
- b. The City shall reimburse the County in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG funds) of property acquired or improved with CDBG funds that is sold or transferred for a use which does not qualify under the CDBG regulations. Said reimbursement shall be provided to the County at the time of sale or transfer of the property referenced, herein.
- c. Any program income generated from the disposition or transfer of property prior to or subsequent to the close-out, change of status, or termination of the Cooperation Agreement between the County and the City shall be repaid to the County at the time of disposition or transfer of the property.

Cooperation Agreement - Gwinnett County, Georgia CDBG Program; Beginning FFY 1995

Adopted the dates indicated hereon.

FOR THE City of Sugar Hill, GEORGIA

FOR GWINNETT COUNTY, GEORGIA

BY: _____
Mayor
Pursuant to approval by said City Council on the
_____ day of _____, 1994.

BY: _____
F. Wayne Hill, Chairman, Board of
Commissioners of Gwinnett County, Georgia,
pursuant to a resolution adopted by said Board
on the _____ day of _____, 1994.

ATTEST:

ATTEST:

Signature

Name or Title (Typed or Printed)

Signature

Name and Title (Typed or Printed)

Approved: _____
Signature of County Attorney

Name of County Attorney (Typed or Printed)

Date of Approval by County Attorney

[AFFIX CITY SEAL HERE]

I do hereby certify that the above Cooperation Agreement, to the best of my knowledge and belief, complies with all the laws of the State of Georgia and of Gwinnett County. This Agreement provides full legal authority for the County to undertake or assist in undertaking essential community development and housing activities, specifically urban renewal and publicly assisted housing.

[AFFIX GWINNETT COUNTY SEAL HERE]

Cooperation Agreement - Gwinnett County, Georgia CDBG Program; Beginning FFY 1995

Certification of Official Action by the City of Sugar Hill:

This is to certify that the authority to execute the attached Cooperation Agreement with the Gwinnett County Board of Commissioners for participation in the Gwinnett County Community Development Block Grant Program beginning with FFY 1995 was approved and adopted in the regular meeting of City Council [or City Commission, as applicable] held on the ____ day of _____, 1994.

This is to further certify that the attached is a true and correct copy of said "Cooperation Agreement" as placed into the minutes of the City Council [or City Commission] meeting held on the ____ day of _____, 1994.

Signature of City Clerk

Typed Name of City Clerk

Date of City Clerk Signature

Witness:

Witness Signature

Typed Name of Witness

Date of Witness Signature

Disk: Urban Co. Qual. 1995-1997
File: 429CoAgr.Doc + Cityagr.Add = 429CoAgr.Mrg



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

April 25, 1994

Mr. Michel L. Champagne
Northeast Gwinnett Cablevision
3075 Breckinridge Boulevard, Suite 450
Duluth, Georgia 30136

Dear Mr. Champagne:

This letter is to inform Northeast Gwinnett Cablevision that the City of Sugar Hill is now seeking comments from citizens regarding the reasonableness of Northeast Gwinnett Cablevision's proposed basic cable rates and associated equipment and installation charges. This City is in the process of reviewing Northeast Gwinnett Cablevision's rates to ensure that the rates do not exceed the rates permitted by federal law. You may mail your comments to: 4988 West Broad Street, Sugar Hill, GA 30518. Comments must be received by May 23, 1994.

Sincerely,

Steve Higgins,
City Manager

cc: Don Schanding, Georgia Municipal Association

MEMO

TO: Steve Higgins
FROM: Ruth Ellen Switzer
DATE: March 14, 1994
RE: Cable Rates

The attached letter is from GMA concerning the reasonableness of the cable company's basic rates and the fact that the FCC requires that the City allow for citizen comment.

Because of the expense of bringing in a court reporter and the lack of input at recent public hearings, it is the recommendation of Ryman Wilburn that we advertise in the paper.

cc: Mayor Gary L. Webster
Jon Wright



**GEORGIA
MUNICIPAL
ASSOCIATION**

201 Pryor Street, SW • Atlanta, Georgia 30303 • 404/688-0472 • Fax: 404/577-6663

March 8, 1994

Ms. Ruth Switzer
City of Sugar Hill
4988 West Broad Street
Sugar Hill, Georgia 30518

Dear Ms. Switzer:

Before the City can make a decision about the reasonableness of the cable company's basic rates, the FCC requires that the City allow the public to comment.

Cities solicit public comment in several ways, including placing an advertisement in the local newspaper requesting comments or holding a public hearing. You are probably aware of the method your City usually uses to solicit public comment. You must allow public comment in the way that the City normally seeks comment.

In case the City usually runs an advertisement requesting public comment, I have enclosed a copy of a newspaper advertisement the City could run (Attachment A). In case the City usually holds a public hearing to seek public comment, I have enclosed a copy of a newspaper advertisement to announce the hearing (Attachment B). I have also enclosed a copy of a letter for you to send to your cable company to notify it that the City is seeking public comment (Attachments C and D).

Please send us copies of any comments you receive or minutes of, and any submissions made during, the public hearing.

If you hold a public hearing, we recommend that you hold it by **May 23, 1994**, which is 14 days before your rate decision is due. If you run an advertisement instead, we recommend that you run the ad by **May 16, 1994**, and that you state that comment must be received by **May 23, 1994**. If your City's rules require that you allow more time, you should do so.

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Councilmember, Marietta •
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Douglas • Floyd Adams,
Mayor Pro Tem, Savannah
David Carter, Council
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Attorney, Hartwell • John
Bennett, City Manager,
Rome • Fay Garner, City
Clerk, Gordon

GMEBS Chairmen:
Luther Conyers, Jr.,
Mayor Pro Tem, Bainbridge

Attachment E contains additional information for city officials regarding basic cable TV. Attachment F contains comments that a city official could make at a public hearing.

If you have any questions, please call Don Schanding at GMA.

Sincerely,



Greg Fender, Director
Municipal Advisory & Technical Services

Attachments

ATTACHMENT A

REQUEST FOR PUBLIC COMMENT

The City of Sugar Hill is now seeking comments from citizens regarding the reasonableness of Northeast Gwinnett Cablevision's proposed basic cable T.V. rates and associated equipment and installation charges. The City is in the process of reviewing Northeast Gwinnett Cablevision's rates to ensure that the rates do not exceed the rates permitted by federal law. You may mail your comments to: City Hall Address. Comments must be received by May ~~23~~, 1994.

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ATTACHMENT B

NOTICE OF

PUBLIC HEARING

May 16, 1994

The City of Sugar Hill will have a public hearing on ~~date~~
~~and time~~ at the City Hall to receive comments from citizens
regarding the reasonableness of Northeast Gwinnett
Cablevision's proposed basic cable T.V. rates and associated
equipment and installation charges. The City is in the
process of reviewing Northeast Gwinnett Cablevision's rates
to ensure that the rates do not exceed the rates permitted
by federal law.

at 7:30
pm

ATTACHMENT C

DATE

Mr. Michel L. Champagne
Northeast Gwinnett Cablevision
3075 Breckinridge Boulevard, Suite 450
Duluth, Georgia 30136

Dear Mr. Champagne:

This letter is to inform Northeast Gwinnett Cablevision that the City of Sugar Hill is now seeking comments from citizens regarding the reasonableness of Northeast Gwinnett Cablevision's proposed basic cable rates and associated equipment and installation charges. The City is in the process of reviewing Northeast Gwinnett Cablevision's rates to ensure that the rates do not exceed the rates permitted by federal law. You may mail your comments to: City Hall Address. Comments must be received by May 23, 1994.

Sincerely,

City Official

cc: Don Schanding, Georgia Municipal Association

ATTACHMENT D

DATE

Mr. Michel L. Champagne
Northeast Gwinnett Cablevision
3075 Breckinridge Boulevard, Suite 450
Duluth, Georgia 30136

Dear Mr. Champagne:

This letter is to inform Northeast Gwinnett Cablevision that the City of Sugar Hill will be conducting a public hearing on date. The purpose of this hearing is to provide an opportunity for consideration of the views of interested parties regarding the reasonableness of proposed rates for the basic service tier and associated equipment and installation charges. The City is in the process of reviewing Northeast Gwinnett Cablevision rates to ensure that the rates do not exceed the rates permitted by federal law. The City invites Northeast Gwinnett Cablevision to attend and provide comments.

Sincerely,

City Official

cc: Don Schanding, Georgia Municipal Association

ATTACHMENT E

The City has the authority to regulate the rates that the cable company charges for "basic service and associated equipment and installation costs". "Basic service" includes, at a minimum, broadcast stations, such as ABC and NBC, along with public, educational and governmental stations. The basic service may include other channels. "Associated equipment" is any equipment that is used to pick up basic channels, which includes converter boxes, remote controls, and some other equipment. "Installation charges" includes charges for installing service and charges for changing service.

The City does not have authority over "cable programming" rates. These services are usually those channels that are not included in the basic service, and are not offered on an individual, per-channel basis. Usually, cable programming service includes channels such as ESPN, CNN and Nickelodeon. Remember, the City does not have authority to regulate "cable programming" rates. However, if the cable company raises its rates for "cable programming" service, the City or any subscriber can file a complaint with the FCC about the rate increase.

GMA is currently gathering information from the cable company to analyze the cable company's current rates, and will report its findings to the City before the City issues its rate decision.

ATTACHMENT F

COMMENTS FOR A PUBLIC HEARING

"The Cable Television Consumer Protection and Competition Act of 1992 allows cities to regulate basic cable television service rates and associated equipment and installation charges. "Basic service" includes, at a minimum, broadcast stations, such as ABC and NBC, along with public, educational and governmental stations. The basic service may include other channels. "Associated equipment" is any equipment that is used to pick up basic channels, which includes converter boxes, remote controls, and wiring. "Installation charges" includes charges for installing service and charges for changing service.

"The Federal Communications Commission has issued specific rules outlining the method that a city must follow when it reviews a cable company's rates. The FCC's rules include giving interested parties the opportunity to express their views. This public hearing is intended to provide that opportunity. We hope that this hearing will uncover areas of concern and give us direction on where we should place emphasis.

"Currently, the City is gathering information about basic cable rates. The City has not yet determined whether the cable company's basic rates are reasonable.

"The City will issue a written decision to the public and give public notice if the City disapproves initial rates for basic service, or if the City approves initial rates over the objections of interested parties."

FRANCHISES

(Ord. of 12-18-85, 20)

Secs. 11-41 - 11-60. Reserved.

ARTICLE III. CABLE TELEVISION⁶

Sec. 11-61. Name.

The name of this article shall be the "Sugar Hill Cable Television Ordinance."

(Ord. of 1-14-80, Art. 1)

Sec. 11-62. Effective date.

This article shall become effective immediately following its written acceptance by the mayor following passage after its second reading at a regular council meeting.

(Ord. of 1-14-80, Art. 2)

Sec. 11-63. Grant of franchise.

It having been duly determined after notice to all interested parties, after several public hearings and presentations and regular council meetings, after the appointment of a special committee of councilpersons, and a favorable report from such committee that the granting of a franchise to Sugar Hill Cablevision, Inc.,⁷ to construct, operate and maintain a cable television system in the city is in the best interest of the citizens of the city, the right, privilege and nonexclusive franchise to construct, operate and maintain such a system in the city is hereby granted, subject to the provisions of this article, any subsequently properly passed Amendments to this article to the contract to be

⁶Editor's note--An ordinance adopted Jan. 14, 1980, did not specifically amend the Code; hence, inclusion of 1--19 as Art. III was at the discretion of the editor

Subsequently, a resolution adopted Nov. 11, 1985, provided as follows:

"(1) Contingent upon the successful transfer of the assets of Sugar Hill Cablevision, Inc., (Northeast Gwinnett Cablevision) to Cable Equities and the signed acceptance of this resolution, the transfer of rights under the franchise agreement is hereby approved.

(2) The mortgage, encumbrance, and pledge of Cable Equities assets to its senior and subordinated lenders is hereby approved.

(3) All other provisions of (Ordinance No. [NA]) and all subsequent amendments, shall and they do remain in full force and effect."

⁷Note--See the editors footnote to title of this article.

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executed and entered into between the city and the franchisee, and to any additional agreements and obligations entered into by franchisee in connection herewith.
(Ord. of 1-14-80, Art. 3)

Sec. 11-64. Definitions.

[The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.]

Access channels shall mean those channels which by terms of this article or the franchise agreement are required to be kept available by the franchisee for partial or total dedication to public access, or local government access.

Cable communication system, cable system, CATV or system shall mean a system of coaxial cables or other electrical conductors and equipment used or to be used to originate or receive television or radio signals directly or indirectly off the air and to transmit such signals via cable to subscribers who are residents of the city for a fixed or variable fee, including the origination, receipt, transmission, and distribution of voices, sound signals, pictures, visual images, digital signals, telemetry, and any other type of closed circuit transmission by means of electrical impulses, whether of not directed to originating signals or receiving signals off the air.

City shall mean the City of Sugar Hill, Georgia, and all the territory within its existing and future territorial corporate limits.

Franchise shall include this franchise and all rights, powers and privileges thereunder.

Franchise agreement means the agreement between the city and the franchisee made pursuant to this article.

Franchisee shall mean Sugar Hill Cablevision, Inc. and shall include all persons having any rights, powers, privileges, duties, liabilities or obligations under the franchise agreement, and also all persons having or claiming any title or interest in or to the system, whether by reason of the franchise itself or otherwise.

Gross subscriber revenues shall mean those revenues derived from the supplying of regular subscriber service within the city, including but not limited to , (a) monthly service charges and fees for regular cable benefits including the transmission of broadcast signals, pay television, and access and origination channels if any, (b) installation fees or reconnect charges, (c) revenues derived from per-program or

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per-channel charges, leased channels, or advertising, and (d) any other income derived from the system.

Pay TV shall mean an arrangement under which a charge is made to a subscriber for receiving a particular television program or a series of programs.

Public agency shall mean an agency which is supported wholly, or substantially, by public funds.

Subscriber shall mean a natural person, corporation, partnership, association, trust or other legal entity whose premises are located within the city and are physically connected by cable to the system so as to receive any transmission from the system.

Subscriber service drop shall mean the cable connection between the franchisee's cable distribution lines to a subscriber's premises.

User shall mean a person utilizing a system channel as a producer, for purposes of production of or transmission of material, or as a subscriber, for purposes of receipt of material.

(Ord. of 1-14-80, Art. 4)

Sec. 11-65. Duration and acceptance of franchise.

(a) The franchise herein granted to franchisee and the right, privileges, and authority granted in connection therewith shall take effect and be in force from and after the effective date of this article and shall continue in force and effect for a term of fifteen (15) years; provided that within thirty (30) days after the effective date of this article franchisee shall file with the city clerk its unconditional acceptance of this franchise and its promise to comply with and abide by all provisions, terms, and conditions of same. Such acceptance and promise shall be in writing duly executed and sworn to, by or on behalf of franchisee before a notary public or other officer authorized by law to administer oaths.

(b) Should franchisee fail to comply with subsection (a) above, it shall acquire no rights, privileges, or authority under this franchise whatever.

(c) Franchisee shall have the option to request a renewal of this franchise for an additional term of fifteen (15) years, not more than two (2) years prior to its expiration. Should franchisee desire to exercise this option, it shall notify the city in writing of same not more than two (2) years and no less than six (6) months prior to expiration of the current term of franchise. Upon exercise of this option by the franchisee, the city shall conduct a full, open and public renewal proceeding upon prior notice and opportunity for all interested parties to be heard and shall thereafter, in the sole discretion of the mayor and council, renew the franchise

BUILDINGS AND BUILDING REGULATIONS

upon such terms and conditions as they deem appropriate or refuse to renew.

(Ord. of 1-14-80, Art. 5)

Sec. 11-66. Restriction on sale or transfer.

(a) The franchisee shall not sell or transfer the physical assets of the system nor transfer any rights under this franchise without prior written approval of the mayor and council of the city. Said approval shall not be withheld without cause. No such sale or transfer shall in any event be effective until the vendee, assignee or lessee has filed in the office of the city clerk an instrument, duly executed, reciting the fact of such proposed sale, assignment or lease, accepting the terms of the franchise, agreeing to perform all the conditions thereof, and furnishing the city such additional information about such proposed transferee, assignee or lessee and the proposed transaction as the city may request. The franchisee may not pledge, mortgage, or place in trust its plant, system or equipment to any person or firm for the purpose of raising capital or for the purpose of securing any debt of the franchisee, without obtaining such prior formal approval of the mayor and council, and the franchisee furnishes to the city clerk detailed information concerning any such proposed transaction.

(b) Prior written approval of the city council shall be required before ownership or control of more than fifty (50) percent of the right of control of franchisee is acquired by a person, or group of persons acting in concert, none of whom already own or control fifty (50) percent or more of such right of control, singularly or collectively. By its acceptance of this franchise, franchisee specifically covenants and agrees that any such transfer of controlling interest in its shares of stock without prior written approval of the city council shall constitute a violation of this franchise by the franchisee.

(Ord. of 1-14-80, Art. 6)

Sec. 11-67. Construction schedule.

(a) The franchisee shall complete the system within the corporate boundaries of the city, as the boundaries existed on January 1, 1980, within one (1) year from the effective date of this article. The franchisee agrees to extend service to any area annexed by the city within one (1) year of such annexation. The franchisee shall not be obligated to extend service to any annexed area which does not contain at least fifty-five (55) potential subscribers per mile of plant necessary to serve the area. If service is not provided to an area due to population sparsity and it later achieves the necessary population density, then the franchisee shall extend service to that area within one (1) year of the determination of the required density.

FRANCHISES

(b) Concurrently with the execution of the franchise agreement, the franchisee shall submit a construction schedule which shall reflect the franchisee's plans for construction of the system. The schedule shall include all times required for obtaining the governmental licenses and permits. If construction is delayed through the fault of parties other than the franchisee, including, but not limited to, the failure of any governmental agency to issue any permit or license within the time projected on the construction schedule, then the remainder of the schedule may be modified, with the prior written consent of the city, to reflect this delay.

(Ord. of 1-14-80, Art. 7)

Sec. 11-68. Construction standards.

(a) All of the franchisee's plant and equipment including, but not limited to, the antenna site, head-end and distribution system, towers, house connections, structures, poles, wire, cable, coaxial cable, fixtures and appurtenances shall be installed, located, erected, constructed, reconstructed, replaced, removed, repaired, maintained and operated in accordance with good engineering practices, performed by experienced pole-line construction crews and so as not to endanger or interfere with the safety of any persons or property, or to interfere with improvements the city may deem proper to make, or to interfere in any manner with the rights of any property owner, or to unnecessarily hinder or obstruct pedestrian or vehicular traffic on public properties. Further, all such plant and equipment and all construction shall meet all relevant specifications of the Federal Communication Commission and other applicable federal, state, and local regulations.

(b) Any opening or obstructions or disturbances of the streets, public ways, or other municipal properties made by the franchisee in the exercise of its rights under the franchise agreement shall be done in compliance with the statutes and ordinances which regulate work in the public ways of the city. Further, the franchisee expressly agrees to install the system underground in the city where all other public utilities are installed underground.

(c) The franchisee shall at its expense, protect, support, temporarily disconnect, relocate in the same street or other public place or municipal property, any property of franchisee when required by the city council or its designee by reason of traffic conditions, public safety, street vacation, freeway, and street construction, change or the establishment of street grade, installation of sewers, drains, water pipes, power lines, signal lights, and tracks and other type structures or improvements by public agencies.

(d) The franchisee shall, on the request of any private party holding an appropriate permit issued by the city, temporarily raise or lower its lines to permit the moving of

BUILDINGS AND BUILDING REGULATIONS

any building or other structure, and the actual expense of the same shall be paid by the party requesting the same.
(Ord. of 1-14-80, Art. 8)

Sec. 11-69. Description of system.

(a) The system authorized by this article shall be capable of providing at least twenty-four (24) channels of video service and shall be constructed and maintained in accordance with the latest technical standards of the Federal Communications Commission.

(b) The franchisee shall have and maintain a sufficient supply of material at its local office to assure proper maintenance and repair within a reasonable period of time.
(Ord. of 1-14-80, Art. 9)

Sec. 11-70. Quality of service.

During the terms of this franchise, the franchisee shall furnish to all persons desiring the service offered (subject only to the specifications of this article) and paying for the same, a wire service capable of producing as good a quality of television picture or reception as may be practicable, from time to time, and essentially, of the same quality as received at the antenna site. The franchisee shall from time to time make all reasonable and practicable betterment of said services as improvements in the techniques of the carrying of television signals shall warrant as well as in the elimination of objectionable radio interferences.
(Ord. of 1-14-80, Art. 10)

Sec. 11-71. Service to schools, public buildings, and charitable institutions.

The franchisee shall furnish to each school, public building, or charitable institution within its coverage area of the franchise area, as energized trunk lines are available, cable television service without charge therefor. The franchisee shall be required to install such equipment to provide service to said buildings, but shall not be required to provide internal wiring or connections for such services.
(Ord. of 1-14-80, Art. 11)

Sec. 11-72. Insurance and indemnification.

(a) The franchisee shall indemnify and hold harmless the city at all times during the franchise and any renewal term thereof, as a result of the grant of this franchise. Such indemnification shall be for but not limited to, damages arising out of copyright infringements, as well as the installation, operation or maintenance of the system.

FRANCHISES

(b) The franchisee shall maintain insurance with a reputable company or companies licensed to do business in the State of Georgia to protect the city and the franchisee from any and all claims, injury, or damage to the persons or property, both real and personal, caused by the construction, erection, operation, or maintenance of any aspect of the system. The amount of such insurance shall be not less than:

(1) *General liability insurance*

Bodily injury per person.....	\$ 300,000.00
Bodily injury per occurrence.....	1,000,000.00
Property damage per occurrence.....	100,000.00
Property damage, aggregate.....	300,000.00

(2) *Automobile insurance.*

Bodily injury per person.....	\$ 100,000.00
Bodily injury per occurrence.....	300,000.00
Property damage per occurrence.....	300,000.00

(3) *Workman's compensation.* Workman's compensation insurance shall be maintained as required by the laws of the State of Georgia.

(c) A certificate showing that such coverage has been obtained and is currently in force and effect shall be filed with the city clerk prior to the commencement of construction by the franchisee and within thirty (30) days of the anniversary date of the policy in each and every year of the franchise.

(Ord. of 1-14-80, Art. 12)

Sec. 11-73. Subscriber rates.

(a) The rates and charges made to subscribers hereunder shall be fair and reasonable and no higher than necessary to meet all costs of service (assuming efficient and economical management), including a fair return on the original cost. This standard shall control the city council's decision dealing with increases and reductions in rates.

(b) The franchisee may, at any time, petition the city for and increase in fee, setting forth the proposed fee increase and the reasons therefor. The city shall, upon receipt of such petition hold a full public hearing before the council on said petition, said hearing to be held not more than forty-five (45) days after the petition is filed. At such hearing, all interested parties may present evidence in support of or in opposition to the proposed fee increase. The franchisee shall have the burden of proving the need for any

BUILDINGS AND BUILDING REGULATIONS

increase in fees. The city shall then either approve or disapprove said petition in whole or in part, and shall give their reasons therefor.

(c) The franchisee shall, in connection with any such petition for increase in fee, at its expense, cause such notice as may be reasonably required by the city council to be published in such local newspaper as is then designated by the council advising of the filing of the petition and of the time, date and place when a public hearing will be held thereon.

(Ord. of 1-14-80, Art. 13)

Sec. 1-74. Franchise fees.

(a) During the term of this franchise, the franchisee shall pay to the city an annual franchise fee in the amount of three (3) percent of the franchisee's gross subscriber revenues per year from all cable services in the city (including all forms of consideration, such as initial lump sum payments).

(b) Notwithstanding the provision of paragraph (1) of this section, if the Federal Communications Commission, or its successors, shall during the term of this franchise amend its regulations to allow the ordinary fee for cable television franchises to be other than three (3) percent of the franchisee's gross revenues per year, then the annual fee may be amended by the city council to the highest figure authorized by the Federal Communications Commission or its successors, effective as of the date such action is taken by the city.

(c) The franchisee shall file with the city, within sixty (60) days after the expiration of each calendar year during the period that the franchise is in effect, a statement showing the monthly gross subscriber income within the city during the previous year. The statement shall be certified as correct by an officer of the franchisee. The franchisee shall, at the time of the filing of the statement, pay to the city the required franchise fee.

(d) The franchisee shall make its books and records available to city during regular business hours for examination by city at any time city may request same. In addition, the franchise shall, upon written request by city, which request must be made by no later than October 1 of the affected year, obtain, at the expense of the franchisee, and furnish to city a certified financial statement prepared by a certified public accountant for any calendar year's transactions so designated by the city, provided such certified statement cannot be required of the franchisee more frequently than one each three (3) years.

(Ord. of 1-14-80, Art. 14; Ord. of 7-8-85)

FRANCHISES

Sec. 11-75. Enforcement.

Failure of the city, from time to time, to enforce or insist upon full compliance with any of the terms of this franchise shall not operate as or constitute a general waiver or relinquishment of any of such terms or conditions, but the same shall be and remain, at all times, in full force and effect.

(Ord. of 1-14-80, Art. 15)

Sec. 11-76. Subsequent regulation.

The right is hereby reserved in the city, by ordinance, to adopt in addition to the provisions herein contained and in addition to other existing applicable ordinances, such additional regulations as it shall find necessary in the exercise of its municipal powers or to amend the terms and provisions of this Article.

(Ord. of 1-14-80, Art. 16)

Sec. 11-77. Business office and subscriber complaints.

(a) The franchisee shall maintain a business office within the corporate limits of the city during the term of the franchise, which office shall be open to public not less than forty (40) hours each week except weeks containing holidays and shall be staffed by one or more agents of the franchisee authorized to receive payments, sign up new subscribers, investigate and resolve all complaints regarding system operation. In addition to the above, the franchisee shall maintain a twenty-four-hour complaint network to receive consumer complaints and to dispatch emergency repair personnel.

(b) Notice in writing of the procedures for reporting and for resolving complaints will be given to each subscriber at the time of initial subscription to the system.

(Ord. of 1-14-80, Art. 17)

Sec. 11-78. Forfeiture of franchise.

(a) In addition to all other rights and powers pertaining to the city by virtue of this franchise or otherwise, the city reserves the right to terminate and cancel this franchise and all the rights and privileges hereunder, in the event the franchisee:

- (1) Violates any provision of this franchise or any rule, order, or determination of the city or city council made pursuant to this franchise, except where such violation is made without fault, or through excusable neglect;
- (2) Becomes insolvent, unable or unwilling to pay its debts, or is adjudged a bankrupt;

BUILDINGS AND BUILDING REGULATIONS

- (3) Attempts to evade any of the provisions of this franchise or practices any fraud or deceit upon the city;
- (4) Fails to secure necessary license or permit within six (6) months of the acceptance to this franchise;
- (5) Fails to exhibit substantial progress toward the completion of the construction of the system for a period of three (3) consecutive calendar months; or
- (6) Fails to complete construction under this franchise within twelve (12) months of the issuance of this franchise.

(b) Such termination and cancellation shall be by ordinance duly adopted after reasonable notice to the franchisee and an opportunity for the franchisee to be heard. Such notice shall state the nature of the complaint against the franchisee and the time, date and place for the franchisee to be heard. In the event that such termination and cancellation depends upon a finding of fact such finding shall be made by the city council and its findings shall be conclusive.

(Ord. of 1-14-80, Art. 18)

Secs. 11-79. Further agreement and waiver by franchisee.

The franchisee shall abide by all provisions of this franchise and may not at any future time set up as against the city or the city council the claim that the provisions of this franchise are unreasonable, arbitrary, or void.

(Ord. of 1-14-80, Art. 19)

Secs. 11-80--11-120. Reserved.

ARTICLE IV. ELECTRICITY

Sec. 11-121. Grant of franchise to Georgia Power Company.

Be it ordained by the mayor and council of the town of Sugar Hill, Georgia (hereinafter referred to as the "city"), that the authority, right, permission and consent are hereby granted to the Georgia Power Company, its successors, lessees and assigns, for a period of fifty (50) years, to occupy and use the streets, alleys and public places of the city within the present and future limits of the city as, from time to time, the said Georgia Power Company, its successors, lessees and assigns, may deem proper or necessary for the erection and maintenance of poles, towers, lines, wires, cables, insulators, transformers and all appliances or connections for the business and purpose of transmitting, conveying, conducting, using, supplying and distributing electricity for light, heat, power and other purposes for which electric current may be useful or practicable for public or private use

on agenda -

May 2nd, 1994

Dear Mr Higgins.

As with tradition, the Council acknowledges special guests immediately after the Minutes and/or before OLD BUSINESS.

Please add to the Agenda for 5-9-94:

RECOGNITION: Charles Nazwood, CANDIDATE FOR
10TH DISTRICT U.S. CONGRESS.

Thank you in advance.

Alexander C. Bailey
Council Member

STATE OF GEORGIA SPEED ZONE ORDINANCE
for
CITY OF SUGAR HILL IN GWINNETT COUNTY, GEORGIA
by
ORDINANCE/RESOLUTION NUMBER 6220-11-93
on

THIS THE 12-th DAY OF NOVEMBER NINETEEN HUNDRED NINETY-THREE
(page 1 of 3)

PURSUANT TO: SECTION 40-06-183 of the Official Code of Georgia Annotated concerning alteration of speed limits by local authorities, the following ordinance regulating speed limits within Sugar Hill, Georgia is adopted.

BE IT RESOLVED: BY the City Council & the Mayor of Sugar Hill, Georgia, that the following speed zones are hereby established based on a Traffic Engineering Investigation as REQUIRED by Georgia Law.

BE IT RESOLVED: THAT this is a legal & binding document and ANY unauthorized changes will cause it to be VOID in it's entirety.

BE IT RESOLVED: THAT it is unlawful to use radar detection devices on ANY state route, county road or city street NOT listed on this ordinance.

BE IT RESOLVED: THAT this ordinance includes ALL construction/work zones on any state route posted with the statutory 40 mile/hour speed limit.

BE IT RESOLVED: THAT any person convicted of a violation of this ordinance can be punished to the maximum as provided by Georgia Law.

ALL ORDINANCES: OR parts of ordinances in conflict with this ordinance are hereby repealed and void.

THIS ORDINANCE: SHALL become effective when appropriate signs are erected.

APPROVED BY: _____ DATE: _____
Mayor of Sugar Hill:

APPROVED BY: _____
Council Member: Council Member:

APPROVED BY: _____
Council Member: Council Member:

ATTESTED BY: _____
Sugar Hill City Clerk: Council Member:

NOTARIZED BY: _____ EXPIRATION DATE: _____
(Notary Seal) Notary Public:

To: Mayor, City Council, and the citizens of Sugar Hill

From: Randall Benifield

Subject: Expanding powers of the City Marshall

Recently there has been a cry to expand the powers of The City Marshall. Prior to turning the position of The City Marshall into that of a Police Department, I feel we should consider the following: Is there a definite need for The Marshall to have expanded authority? Does the Gwinnett County Police Department serve the City Of Sugar Hill properly now? Does the desire for The Marshall to have expanded powers justify the liability associated with those powers? If there is a true need for a City Police Department, are we willing to pay the cost necessary to have our own department? If the city has its own Police Department, will Gwinnett County stop their police activity in the city? Finally lets remember, even with a well trained professional Police force we, The Citizens of Gwinnett County, just paid out over **Eight Million** for their one mistake. Can we, The Citizens of The City of Sugar Hill, afford a liability claim of this magnitude? How much would a liability claim of this nature cost each citizen?

The need for a Police Department for The City of Sugar Hill has not been shown. The benefits are not great enough to subject us to the cost of this unnecessary endeavor. Lets us all work together to obey our laws and not subject ourselves to a police department, to control us for us. Thank you.

FRIDAY FORUM

ers, sleep well tonight, knowing that you bear some of the responsibility for your actions or should I say, lack of action. I'm sure that Mike's widow and three children will.

Valerie Gentry
Buford

Weighing the pros and cons and decide for yourself if Sugar Hill needs a police force

One thing I have learned is there are two sides to every story, so lets explore both sides.

- There are so many speeders on our streets.
- There are so many burglaries in our community.
- We are soon going to serve alcohol by the drink.
- We could use the income from tickets issued.

I invite the readers to add to this list.

People not in favor of a police department might sound like this:

- Police departments cost tax dollars.
- The city will shoulder a large liability from things such as, false charges, medical costs of prisoners and the cost of housing prisoners.
- There will always be a need for new equipment; uniforms, breath test machines, radar machines, patrol cars.
- There will be a need for more patrol officers because one person can not handle the job.
- The people caught speeding will pay a higher insurance premium.
- We have a Gwinnett county police precinct within a mile of our business district.

I invite readers to add to this list.

Just some facts from other cities in our community.

In 1988 the city of Suwanee police department budget was \$446,000. That was the lowest amount of money spent on any cities police department, except

Sugar Hill, which spent zero. The residents of Suwanee were complaining the police budge took up more than one-half of the total city budget.

In 1933 the city of Duluth police department budget was \$779,000, the city of Snellville \$795,000, the city of Lilburn \$574,800 and the city of Buford and Sugar Hill was again zero.

P.S. I plan to open a doughnut shop in Sugar Hill because they will soon need one.

Jim Beaumont
Sugar Hill

CITY OF SUGAR HILL

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

Printed on: MAY 4, 1994

DATE RANGE: 04/01/94 THROUGH 04/31/94

	CODE	PRMS	VALUATION	FEEES	DUE	UNITS
NEW RESIDENTIAL HOUSEKEEPING BLDGS:						
* Single Family Houses Detached	101	14	1,249,756.00	10,224.70	0	0
* Single Family Houses Attached	102	0	0.00	0.00	0	0
* 2 Family Building	103	0	0.00	0.00	0	0
* 3 and 4 Family Buildings	104	0	0.00	0.00	0	0
* 5 or More Family Buildings	105	0	0.00	0.00	0	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213	0	0.00	0.00	0	0
* Other Non-Housekeeping Shelter ...	214	0	0.00	0.00	0	0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318	0	0.00	0.00	0	0
* Churches & Other Religious	319	0	0.00	0.00	0	0
* Industrial	320	0	0.00	0.00	0	0
* Prkng Garages (Blds & Open Decked)	321	0	0.00	0.00	0	0
* Service Stations & Repair Garages	322	0	0.00	0.00	0	0
* Hospitals & Institutional	323	0	0.00	0.00	0	0
* Offices, Banks, & Professional ...	324	0	0.00	0.00	0	0
* Public Works & Utilities	325	0	0.00	0.00	0	0
* Schools & Other Educational	326	0	0.00	0.00	0	0
* Stores & Customer Services	327	0	0.00	0.00	0	0
* Other Non-Residential Bldgs	328	0	0.00	0.00	0	0
* Structures Other than Buildings ...	329	0	0.00	0.00	0	0
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential	434	1	0.00	25.00	0	0
* Non-Residential & Non-Housekeeping	437	0	0.00	0.00	0	0
* Adds of Resid. Garages (Atch/Detc)	438	0	0.00	0.00	0	0
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645	0	0.00	0.00	0	0
* 2 Family Buildings	646	0	0.00	0.00	0	0
* 3 & 4 Family Buildings	647	0	0.00	0.00	0	0
* 5 or More Family Buildings	648	0	0.00	0.00	0	0
* All Other Buildings and Structures	649	0	0.00	0.00	0	0

TOTALS FOR PERMITS SHOWN ABOVE		15	1,249,756.00	10,249.70	0	0

Totals of other permits in the period		105	0.00	4,307.42	0	0

TOTAL FOR ALL PERMITS IN THE PERIOD		120	1,249,756.00	14,557.12	0	0


THIS REPORT WAS PRINTED ON MAY 4, 1994

CITY OF SUGAR HILL

PERMIT TYPE AND DESCRIPTION	# OF PERMITS	VALUATION	FEES DUE	FEES PAID
AV - ADMINISTRATIVE VARIANCE	3	0.00	450.00	450.00
CT - CONSTRUCTION/SALES TRAILERS	1	0.00	100.00	100.00
DK - DECK PERMIT	1	0.00	25.00	25.00
DP - DEVELOPMENT PERMIT	1	0.00	588.90	588.90
EC - ENERGY CODE AFFIDAVIT	14	0.00	0.00	0.00
EL - ELECTRICAL AFFADAVIT	16	0.00	0.00	0.00
FP - FENCE PERMIT	10	0.00	0.00	0.00
ME - HEATING/AIR AFFADAVIT	14	0.00	0.00	0.00
MH - MOBILE HOME INSTALLER AFFIDAVIT	1	0.00	0.00	0.00
MI - COMPLIANCE PERMIT	6	0.00	125.00	125.00
MN - MOBILE HOME INSPECTION NEW	2	0.00	200.00	200.00
PL - PLUMBING AFFADAVIT	16	0.00	0.00	0.00
PP - POOL PERMIT	1	0.00	25.00	25.00
RM - REMODELING PERMIT	1	0.00	188.52	188.52
SB - STORAGE BUILDING	2	0.00	50.00	50.00
SF - SINGLE FAMILY RESIDENTIAL	14	1,249,756.00	10,224.70	10,224.70
SP - SIGN PERMIT	1	0.00	250.00	250.00
TL - TRADE LICENSE REGISTRATION	8	0.00	80.00	80.00
TP - TAP & METER PAYMENTS	7	0.00	2,100.00	2,100.00
VA - APPEALS VARIANCE	1	0.00	150.00	150.00
TOTALS FOR ALL PERMIT TYPES	120	1,249,756.00	14,557.12	14,557.12

SUBDIVISION LOT AVAILABILITY LIST

AVAILABLE LOTS	SUBDIVISION	NEAR WHAT MAJOR STREET	PERMITS ISSUED	C.O.'S ISSUED	OTS NOT BUILT ON
25	BENT CREEK I	LEVEL CREEK ROAD	25	25	0
49	BENT CREEK II	LEVEL CREEK ROAD	49	49	0
33	BENT CREEK III	LEVEL CREEK ROAD	29	29	4
44	BENT CREEK IV	LEVEL CREEK ROAD	42	41	2
36	BENT CREEK IV	LEVEL CREEK ROAD	36	36	0
7	BRANDON OAKS	AUSTIN GARNER ROAD	5	5	2
26	BROOKSIDE AT PARKVIEW	PARKVIEW MINE DRIVE	13	11	13
31	COUNTRY MEADOWS	OWEN CIRCLE	31	31	0
131	LAKEFIELD FOREST (ALL)	LEVEL CREEK ROAD	101	76	30
44	MILL CREEK TRACE	SOUTH ROBERTS DRIVE	44	44	0
154	PARKVIEW NORTH	LEVEL CREEK ROAD	154	154	0
174	PRINCETON OAKS (ALL)	RIVERSIDE ROAD	102	101	72
116	SECRET COVE	OLD SUWANEE ROAD	106	101	10
46	SPRING HILL PLANTATION	SPRING HILL DRIVE	46	46	0
35	SUGAR BROOK	HILLCREST DRIVE	35	35	0
23	SUGAR CREEK	LEVEL CREEK ROAD	23	23	0
96	SUGAR CROSSING (ALL)	AUSTIN GARNER ROAD	50	37	46
39	SUGAR WOODS	LEVEL CREEK ROAD	39	39	0
3	SYCAMORE STATION	SYCAMORE ROAD	3	3	0
146	SYCAMORE SUMMIT	SYCAMORE/RIVERSIDE ROAD	141	139	5
14	THE LAKES AT RIVERSIDE	RIVERSIDE ROAD	13	13	1
51	THE LINKS (ALL)	SUWANEE DAM ROAD	0	0	51
46	THE OAKS AT LANIER UNIT I	HIGHWAY 20	17	7	29
48	THE SPRINGS UNIT I	HIGHWAY 20	35	30	13
50	WEST PRICE HILLS	WEST PRICE ROAD	46	46	4

 INDICATES COMPLETED

PERFORMANCE/MAINTENANCE BONDS

MAINTENANCE	THE OAKS AT LANIER UNIT I	NOV. 26, 1994
MAINTENANCE	BROOKSIDE AT PARKVIEW	DEC. 15, 1994
MAINTENANCE	SUGAR CROSSING III	NOV. 8, 1995
PERFORMANCE	LAKEFIELD FOREST III	MAY 8, 1994
MAINTENANCE	LAKEFIELD FOREST III	FEB. 7, 1996

1994 MONTH BY MONTH BREAK DOWN OF PERMIT ISSUANCE

PERMIT TYPES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD TOTALS
AD - ADDITION/GARAGE	2		3										5
CM - COMMERCIAL		1											1
CT - CONSTRUCTION/SALES TRAILER				1									1
DL - DEMOLITION													
FP - FENCE	1	7	4	10									22
MI - COMPLIANCE/MISCELLANEOUS				6									6
MN - MOBILE HOME NEW	1	1	1	2									5
PP - POOL				1									1
RM - REMODELING RES/COM	1	1		1									3
SB - STORAGE BUILDING	1			2									3
SF - SINGLE FAMILY	4	4	7	14									29
SP - SIGN PERMIT		2	1	1									4
AV - ADMINISTRATIVE VARIANCE		3		3									6
VA - APPEALS VARIANCES	2	1											3
CERTIFICATES OF OCCUPANCY	9	12	11	10									42

* As of March 21, 1994 per the request of Mayor Gary Webster Mobile Home Re-Inspections will no longer be conducted. Residents may request inspections, however there will be a \$25.00 charge for the inspection.

* Jan 94' thru Mar 94' there were 37 mobile home re-inspections. Since we will no longer be conducting these inspections I have removed them from the monthly report. Customers may request a compliance inspection to be conducted, which I have added as MI - Compliance/Miscellaneous section to this monthly report.

THIS REPORT WAS PRINTED ON MAY 4, 1994

CITY OF SUGAR HILL

		RESIDENTIAL 1000-0001	COMMERCIAL 1000-0002	MISCELLANEOUS 1000-0003	MOBILE HOMES 1000-0004	DEVELOPMENT 1000-0005	GAS 1000-0006	WATER 1000-0007	SEWER 1000-0008
04/01/94	4	25.00	0.00	10.00	0.00	588.90	675.00	0.00	0.00
04/04/94	2	0.00	0.00	0.00	0.00	0.00	450.00	0.00	0.00
04/05/94	4	1601.00	0.00	10.00	0.00	0.00	675.00	0.00	75.00
04/07/94	2	25.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00
04/11/94	4	413.80	0.00	10.00	0.00	0.00	450.00	0.00	25.00
04/12/94	5	1019.00	0.00	0.00	100.00	0.00	450.00	0.00	50.00
04/15/94	1	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00
04/18/94	2	0.00	0.00	0.00	25.00	0.00	0.00	300.00	0.00
04/19/94	2	250.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00
04/21/94	7	1452.10	0.00	20.00	0.00	0.00	900.00	0.00	100.00
04/22/94	3	583.60	0.00	10.00	100.00	0.00	225.00	0.00	25.00
04/25/94	4	660.00	0.00	0.00	0.00	0.00	225.00	750.00	25.00
04/26/94	4	496.60	0.00	10.00	0.00	0.00	675.00	0.00	25.00
04/27/94	1	498.60	0.00	0.00	0.00	0.00	0.00	0.00	25.00
04/29/94	5	263.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	50	7288.22	150.00	80.00	325.00	588.90	4725.00	1050.00	350.00

Non-Existing Categories 0.00
 Current Categories 14557.12
 =====
 Grand Total 14557.12

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CITY OF SUGAR HILL

<< STATISTICAL BREAKOUT >>

<----- Inspections -----> <----- Re-Inspections -----> Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
169	96	57	31	72	41	10	39
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	57	59	32	43	57	14	23

TONY BUILDING INSPECTIONS 149

RALPH SEWER INSPECTIONS 20

TOTAL INSPECTIONS 169

MAYOR & CITY COUNCIL
SPECIAL CALLED MEETING
SATURDAY, MAY 28, 1994

10:00 A.M.

AGENDA

Call to Order.

Invocation and Pledge to the Flag.

Adoption of the Agenda.

Old Business

- ISW - no action - audit - AA. motion - NO 2nd
IS - wants - DT. motion - NO 2nd
Phase 1*
- A) Consideration of Golf Course Audit Proposals.
B) Consideration of Ordinance for Beer and Wine by the Drink. *IS/SB 3-1*

Executive Session for Personnel Matters and for Matters of Pending or Potential Litigation. *IS/SW 3-1*
ADOPT POLICY FOR GOLF COURSE IS/SW 3-1
IS/SW - 4-0

Reconvene

- C) Consideration of Applications for City Clerk. *Sat June 11*
D) Consideration of Applications for City Manager. *IS - Air/meal/night
SB 4-0*

New Business

- ↳ 4 ⊕ lodging + meals
CS/SW - 4-0*
- A) Consideration of Extension of Contract for Interim City Manager. *JW - 60 days/SB - 4-0 / JS/SW - recommend*
B) Consideration of Request to Provide Sewer Taps to Three Lots Not in City Limits. *4-0
JW - June Agenda
SB 3-1*

Adjournment

Called Council Meeting
Saturday, May 28, 1994
10:00 a.m.

Minutes

In attendance: Mayor Pro-tem Charles Spradlin, and Council Members Jim Stanley, Reuben Davis, Jonathan Wright, and Steven Bailey.

Absent: Mayor Gary Webster

Meeting called to order at 10:10 a.m. by Mayor Pro-tem Spradlin.

The pledge to the flag was led by Mayor Pro-tem Spradlin followed by a silent invocation.

Adoption of the Agenda

Mayor Pro-tem Spradlin states that a request has been made to state in the minutes the process for notifying the public for called meetings. Interim City Manager Steve Higgins states the usual procedures are the posting of an agenda in front of City Hall, along with faxing a copy of the agenda to the newspaper. Council Member Bailey moves to adopt the agenda. Second to the motion by Council Member Stanley. Vote unanimous.

Consideration of Golf course Audit Proposal

Representatives from Deloitte and Touche, Peggy McCormick leader of the public sector practice in Atlanta, John Baron leader of the real estate practice, and Jeff Olsen the senior manager in the real estate practice are present and would like to address a handout presented to the Council concerning their component pricing. Mr. Baron states they have tried to break their proposal prices out to address the key concerns from the RFP in Phase I, and group together all other items in areas that are logical and componentize those. That way, if the Council chooses to go back and change the scope of the RFP, this break down will be beneficial to them. Mr. Baron states they will need some engineering support from Mr. Stanley and his associates as far as filling in information regarding contracts, change orders, and etc.

Council Member Bailey questions these representatives about their feelings on doing a totally unbiased audit when a Council Member is intricately involved with the project. Mr. Baron states that they are an independent firm and they do not have any financial interest. They rely on representation from intricately involved clients as a normal process, without assistance and information from Mr. Stanley and his associates they would not be able to do an adequate job. Council Member Bailey states the public has questioned him in regards to the audit being manipulated. Ms. McCormick states this is a normal process and that they have also gone through a conflicts check with the City of Sugar Hill and its Council Members.

Council Member Stanley states that he is a strong supporter for this audit because he feels the price that will be paid to complete this audit is justified, and the public needs to know the details of this project.

CALLLED COUNCIL MEETING
SATURDAY, MAY 28, 1994
MINUTES, CONT'D.
PAGE 2.

Council Member Bailey states there have been allegations to the former Council as well as to the present Council that Keck & Wood was defrauded from receipts of engineering fees because scheduled payments were skewed or misdirected, and ask if this review would take a look at that issue. Mr. Baron states they would look into the propriety of those payments made to Keck & Wood as well as all payments made.

Council Member Wright states two parties could benefit from this audit, one being the City of Sugar Hill and secondly Keck & Wood. Council Member Wright would like to know if Keck & Wood would be willing to match funds of the City of Sugar Hill by paying \$20,000.00. Therefore, both parties could share equally and benefit the same. Council Member Stanley states he will be willing to commit that when the audit is completed, and if it indicates that Sugar Hill did not pay Keck & Wood all the funds that it should have paid them originally, then his firm will not forgo any additional claims for payment, and that could be more substantial than the \$20,000.00 Mr. Wright is referring to by a large amount.

Mayor Pro-tem Spradlin asks for a legal opinion on Mr. Stanley's statement from Attorney Lee Thompson.

Mr. Thompson states he was involved with the negotiations when Keck & Wood was terminated, and there were some proper payments made. However, there are potential claims that are still there under the contract, based on the termination fee, but there are no more legal issues involved as to whether or not they were tied into those. Mr. Thompson states that he has written some opinion's for the city that are confidential on those issues, also there is the issue of satisfaction on the settlement, between the parties. Mr. Thompson states it's clearly indicated that the City has not given up their legal rights nor has Keck & Wood.

Council Member Stanley states the Arthur Anderson proposal gives the council a more direct answer as to what the cost will be and this will leave them exposed to less potential for additional costs. Council Member Stanley makes a motion to accept the proposal for Arthur Anderson to conduct the audit and for the Council to conduct them to proceed immediately. Motion dies from lack of second.

Mayor Pro-tem Spradlin questions Attorney Thompson about if this audit finds any firm, or contractor at fault in any way, can the City recourse and collect some of those funds and cost overruns. Attorney Thompson states that could be a possibility, however, certain rights have been given up based on previous settlements.

Council Member Stanley make a motion to accept the Phase I proposal for Deloitte and Touche. Motion dies from lack of second.

Council Member Wright states that Mr. Stanley is very adamant about trying to get this audit performed, and that he has made an offer to Mr. Stanley meeting half of the \$40,000.00 in order to get this approved and proceeding immediately. However, Mr. Wright states that Mr. Stanley is reluctant to do that. Mr. Wright states that he would be willing to go ahead and let this audit proceed to Phase I, if Mr. Stanley was willing to put a writ of testimony entered into public record that should the audit find in his favor, that he will hold Sugar Hill entirely harmless. Council Member Stanley states he's willing to publicly commit and formerly agree that Keck and Wood is not going to pursue anything against this project as long as Sugar Hill will agree not to pursue Keck & Wood.

Attorney Thompson states that if they are wanting to enter into reciprocal agreements for legal rights then he will have to have consultation with the third party regarding matters already in the agreement(s).

Consideration of Beer and Wine By the Drink

Mayor pro-tem Spradlin states that for the record he is personally opposed to the use of bad morale character throughout the document, and that he feels that it's too general and too subjective.

Council Member Stanley makes a motion to approve the ordinances with the following changes:

Page 9, Section 3-73, (par. B) to strike the word "suspended", and change the words "one year" to read "10 years".

Page 23, Section 3-111 to read "Sales to underage Persons, Incompetents, Drunkards Prohibited".

Second to the motion Council Member Bailey. Vote 3 for, 1 opposed - Council Member Davis. Motion carried 3-1.

Council Member Wright states that at the last Council Meeting he recommended 90 days to elapse before putting this ordinance into effect, so that they could use the 90 days of experience gained with those types of sales at the Golf Course. If the Golf Course could sell alcohol successfully and without incident for 90 days then that would be a good bench mark to use to say this ordinance will not deteriorate, delineate, or degrade the community of Sugar Hill. He would like to stress that they uphold and maintain that 90 days before putting this ordinance into effect.

Council Member Stanley submits a copy of his suggestions for the Golf Course Beer and Wine Policies relating to sales:

- 1 - The City itself sells the beer and wine, not a vendor or franchisee. The Golf Course can pay the General Fund for a license if necessary.
- 2 - Proper proof of age required for EVERY sale.
- 3 - No beer or wine sold on Sunday.

- 4 - Players may bring coolers anytime.
- 5 - We should keep prices reasonable, around \$1.50 per beer. Our interest should be to make the course more attractive to play, not to generate the maximum revenue from beer.
- 6 - Courtesy Carts are authorized if self supporting.

Mr. Stanley states that he, and Wade Queen the Director of Golf put together these policies.

Council Member Bailey states he's had similar conversations after the last council meeting and with Wade Queen, and Mr. Stanley's suggestions appear to be 100% in concurrence, however, he was waiting for Mr. Thompson to find out if such enactment of the last ordinance would be in violation of our bond covenants or by laws and that this was to be reported at the next Council Meeting. Mr. Thompson states his understanding was that he would report this information back at the June Council Meeting. Council Member Stanley states there's no thought the City would violate the bond provisions as long as they do it themselves, therefore, item #1 on his list of policies clears them.

Council Member Wright states this is a policy statement which was very thought out and makes a lot of sense, and that he hopes the administration 10 years down the road will remember the reason this was put into effect, not that it was to generate revenue, but more or less to provide service to our customers, and that minor escalations will be maintained through out the life of the Golf Course.

Council Member Stanley makes a motion to adopt the Golf Course Beer and Wine Policy. Second to the motion Council Member Wright. 3 for, 1 opposed - Council Member Davis. Motion carried 3-1.

Council Member Wright states that as liaison to finance, he would like to provide guidance to the City Manager and Interim City Clerk to express to the City Hall, Department Heads, and the workers that work for those Department Heads, an apology. The last couple of meetings he singled out financial expenses that are approaching the budget level, or are being expanded above the budget level. More specifically, the vehicle maintenance is a necessity, and the Department Heads were reluctant to spend money on their vehicles because of the comment he made at the April Council meeting pertaining to vehicle maintenance costs needing to be controlled, etc. He would like for the Department Heads to have an open door policy and feel free to write a memo to him requesting additional funds when they have a budgetary item that they feel the amount is inappropriate.

Executive Session

Council Member Stanley states the reason for going into executive session is for personnel matters and for pending litigations and that they will return to open session in the Mayor's office following the executive session.

Council Member Stanley moves to recess into an Executive Session to discuss personnel matters and for pending litigations. Second to the motion Council Member Wright. Vote unanimous.

Meeting recessed at 11:30 a.m.

Meeting reconvened at 12:p.m.

Consideration of Applications for City Clerk/City Manager

Council Member Stanley states that he feels they shouldn't just go by the applicants' resumes that they should narrow it down to three or four and bring them in for a interview. He submits to each Council Member a list of Applicants for City Clerk and Applicants for City Manager. Through discussion the Council decides to pick the top four applicants for each position by giving four points to the applicant they desire the most down to number one, which would actually be their fourth choice.

Interim City Manager Steve Higgins tallies up the results for top four Applicants for City Clerk and City Manager, the results are as follows:

City Clerk

1. Betty Garbutt of Warrington, Georgia.
2. Barbara Fraizer of Plainville, Georgia.
3. Warren Nevad of Boynton Beach, Florida.
4. Michael Levan of Arlington, Virginia.

City Manager

1. Peter Stephenson of Leesburg, Virginia.
2. Warren Nevad of Boynton Beach, Florida.
3. Fred Bernhardt of Clinton, Missouri.
4. Robert Schaunleffel of Waterville, Ohio.

Council Member Stanley makes a motion to interview applicants chosen for City Clerk and City Manager, on Saturday June 11, 1994 beginning interviews at 9:00 a.m. City will provide expenses for air fare, meals, and one nights lodging for each applicant. Second to the motion Council Member Bailey. Vote unanimous.

Discussion held regarding that in all fairness Mr. Nevad should have two separate interviews.

Interim City Manager, Steve Higgins states that the city's auditor would like for him to relay the message to the council that his recommendation is to hire someone with a higher level of accounting background.

Council Member Stanley states that he feels like a letter should be sent to all the other applicants that were not chosen.

CALLLED COUNCIL MEETING
SATURDAY, MAY 28, 1994
MINUTES, CONT'D.
PAGE 6.

Consideration of Extension of Contract for Interim City Manager. Council Member Wright makes a motion to extend the present contract for the Interim City Manager for an additional 60 days to allow a smooth transition for a new City Manager. Second to the motion Council Member Bailey. Vote unanimous.

Council Member Stanley makes a motion to restore full personnel authority to the Interim City Manager. Second to the motion Council Member Wright. Vote unanimous.

Consideration of Request to Provide Sewer Taps for Three Lots not Inside the City Limits.

Ken Crowe, Director of Utilities and Development states he's been approached by the Developer of Emerald Lakes Subdivision regarding 3 lots not in the corporate boundaries of Sugar Hill, that he would like to tie on to City's sewer system.

Council Member Stanley makes a motion to inform the applicant that he may annex those lots that are contiguous to the city. Motion dies from lack of second.

Council Member Wright makes a motion to table this matter until the June Council Meeting. Second to the motion Council Member Bailey. Vote 3 for, 1 opposed - Council Member Stanley. Motion carried 3-1.

Council Member Wright makes a motion to authorize Mr. Higgins to complete the recommended employment termination presented to the council in the executive session. Second to the motion Council Member Bailey. Vote unanimous.

Adjournment

Council Member Bailey moves to adjourn meeting. Second to the motion Council Member Wright. Vote unanimous.

Meeting adjourned 1:35 p.m.

MAYOR & CITY COUNCIL
SPECIAL CALLED MEETING
SATURDAY, MAY 28, 1994

10:00 A.M.

AGENDA

Call to Order.

Invocation and Pledge to the Flag.

Adoption of the Agenda.

Stew makes a motion to adopt. Second Jim Stanley. 2-0

Old Business

- A) Consideration of Golf Course Audit Proposals.
- B) Consideration of Ordinance for Beer and Wine by the Drink.

Executive Session for Personnel Matters and for Matters of Pending or Potential Litigation.

Reconvene

- C) Consideration of Applications for City Clerk.
- D) Consideration of Applications for City Manager.

New Business

- A) Consideration of Extension of Contract for Interim City Manager.
- B) Consideration of Request to Provide Sewer Taps to Three Lots Not in City Limits.

Adjournment

Wright

I move that Mr. Higgins ~~be authorized~~ be

authorized to ~~terminate the emp~~ complete

the recommended ~~leave~~ employment termination

presented to the Council in Executive Session.

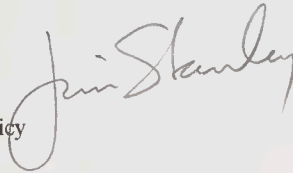
Second to the motion

Vote unanimous

~~authorized~~

12:45 PM

MEMO TO: Mayor and City Council
FROM: Jim Stanley
SUBJECT: Golf Course Beer And Wine Policy
DATE: May 28, 1994



At our last Council meeting, we approved the sale of beer and wine at the golf course. I suggest that we adopt the following policies related to such sales:

1. The City itself sells the beer and wine, not a vendor or franchisee. The Golf Course can pay the General Fund for a license if necessary.
2. Proper proof of age required for EVERY sale.
3. No beer or wine sold on Sunday.
4. Players may bring coolers anytime.
5. We should keep prices reasonable, around \$1.50 per beer. Our interest should be to make the course more attractive to play, not ^{CPB} to generate the maximum revenue from beer.
6. Courtesy Carts are authorized if self supporting.

CITY OF SUGAR HILL
DELOITTE & TOUCHE SERVICE PLAN
COMPONENT PRICING

Minimum services to address key issues of the RFP:

Phase I assistance to determine actual completed construction costs:

- * Accumulate and classify all costs
- * Read Design Development Report, original cost estimates, engineering contracts, bids, construction contracts, change orders, Council minutes, and correspondence files
- * Determine additional items added to project that were not in the original design and specifications
- * Determine that all funds expended were properly recorded
- * Determine local funds used were in accordance with financing plan or were funds diverted for items not budgeted

\$27,000

Additional Phase I services that address other RFP requirements:

Proper payments made:

- * Determine proper processing of change orders
- * Determine that all contractors paid according to contracts

\$ 4,000

Duplication of services and added costs:

- * Perform an initial review of costs incurred against contract requirements
- * Perform an initial assessment of added costs due to delays

\$ 5,000

Independent analysis of bidding practices:

- * Determine if competitive bids received
- * Determine if bidding and procurement practices were in accordance with laws and ordinances
- * Determine if competitive bids received on waste water plant and that contract was properly awarded

\$ 4,000

Total cost of services

\$40,000
=====



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

TO: City Council
FROM: Gary Webster, Mayor
SUBJECT: Council Meeting May 28, 1994

Please accept my apologies for being unable to attend this meeting and for being unable to reschedule it. I am certain that you will do fine in my absence.

For your consideration in the matters before you, I am not available to manage the city in absence of a city manager.

I look forward to reviewing your progress upon my return.

Gary Webster

MESSAGE CONFIRMATION

JUN-08-'84 WED 12:21

TEL NO: CITY OF SUGAR HILL #8000

TEL NO: 404-945-2831

NO.	DATE	STATION	CENTRAL TIME	DEPT CODE	PK	MS
735	06-08	WNUV	12:00:05	8000	0	00



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

FAX COVER SHEET

TO: Lee Thompson
NAME

COMPANY

FROM: Kim Sanders

DATE TRANSMITTED: 6-8-94 TIME: 12:15

NUMBER OF PAGES (including cover sheet) 7

MESSAGE: Copies of the minutes for 5-28-94 meeting.

JOB APPLICATIONS
CITY OF SUGAR HILL
CITY MANAGER

NAME	ADDRESS	EDUCATION	MGR OTHER		EXPERIENCE AND CAPABILITIES	JBS	SB	JW	CS	RD	GW	Tot
			EXP	EXP								
Barnhardt, James	Hampton, VA	BS, MSPA 94	0	20	* Ret USAF Colonel, mature, authoritative	-	-	-	-	-	-	-
Bernhardt, Fred	Clinton, MO	MBA, BA Pol Sc	6	22	Good Exp City Admin, wtr swr gas	-	-	-	-	-	-	-
Coakley, John	Niles, IL	BA ps,MPA 87	0	7	Good City Admin	-	-	-	-	1	-	-
Covell, William	Springboro, OH	BA 76	14	9	Good City Mgr exp, Army Viet Nam 67	-	-	-	-	-	-	-
Feldman, Stephen	Vancouver, WA	BS76,MPA,PH.D,JD	7	3	Atty at Law, probably expensive	-	-	-	-	-	-	-
Getter, William	Alamogordo, NM	DPA,MS,BA ps	0	9	Doctorate in Public Admin, USAF	-	-	-	-	-	-	-
Haase, William	Sugar Hill,GA	MBA,	0	19	Strong Exp in Mgmt and computers LOCAL	-	-	-	-	-	-	-
Higgins, Stephen	Buford, GA	BA ec,MCP	0	16	Knows the territory	-	-	-	-	-	-	-
Katz, Andrew	Montclair, CA	BA ps,MBA 94	0	14	Marine Capt, 4 yrs City Admin	-	-	-	-	-	-	-
Lyons, Robert	Blacksburg, VA	BS cr jus,MPA 89	0	4	* Assist Mgr, cur 36,400, family in Atlanta	-	-	-	-	-	-	-
Nevad, Warren	Boynton Beach, FL	BA Ga,MPA 92	0	7	Wants to return to GA	-	-	-	-	4	-	-
Norton, Donald	Sylvania, GA	MSIR,MPA,BA 71	8	6	County Mgr Screven and Henry Co GA 55,000	-	-	-	-	-	-	-
Phillips, Chris	Manning, SC	BA 72	5	15	City Mgr Manning and Lexington SC	-	-	-	-	-	-	-
Schaumleffel, Rbt	Waterville, OH	MBA 74, BA govt	18	4	Good City Mgmt experience	-	-	-	-	-	-	-
Shakman, Richard	Princeton WV	MPA 78, BA 60	8	23	City Mgr in Hogansville and Vidalia, GA	-	-	-	-	-	-	-
Siler, John	Atlanta, GA	BA 69,MS cr,MPA	1	22	Ga DCA, EDA, Law enforcement	-	-	-	-	2	-	-
Stephenson, Peter	Leesburg, VA	BS 85,MP 87	0	7	* Strong City Experience as Deputy Mgr	-	-	-	-	-	-	-
Stoever, Larry	Greenville, IL	BA pl,MS pl,MBA	19	9	Mgr City of 6500	-	-	-	-	-	-	-
Strutner, John	Abingdon, VA	BA gov,MPA	3	15	* Very Strong Economic Dev background	-	-	-	-	-	-	-
Weaver, Kenneth	Etowa, TN	BS 72, MCM 89	4	22	Extensive background in Planning & Mgmt	-	-	-	-	-	-	-
Whisnant, William	Durham, NC	BA ps 63, MBA	0	30	* Strong Experience in City Admin at Durham	-	-	-	-	-	-	-
<u>JULIAN JACKSON</u>			-	-		-	-	-	-	3	1	-
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JOB APPLICATIONS
CITY OF SUGAR HILL
CITY MANAGER

Spradlin

NAME	ADDRESS	EDUCATION	MGR OTHER		EXPERIENCE AND CAPABILITIES	JBS	SB	JW	CS	RD	GW	Tot
			EXP	EXP								
Barnhardt, James	Hampton, VA	BS, MSPA 94	0	20	* Ret USAF Colonel, mature, authoritative	-	-	-	-	-	-	-
Bernhardt, Fred	Clinton, MO	MBA, BA Pol Sc	6	22	Good Exp City Admin, wtr swr gas	-	-	-	-	-	-	-
Coakley, John	Niles, IL	BA ps, MPA 87	0	7	Good City Admin	-	-	-	-	-	-	-
Covell, William	Springboro, OH	BA 76	14	9	Good City Mgr exp, Army Viet Nam 67	-	-	-	-	-	-	-
Feldman, Stephen	Vancouver, WA	BS76, MPA, PH.D., JD	7	3	Atty at Law, probably expensive	-	-	-	-	-	-	-
Getter, William	Alamogordo, NM	DPA, MS, BA ps	0	9	Doctorate in Public Admin, USAF	-	-	-	-	-	-	-
Iaase, William	Sugar Hill, GA	MBA,	0	19	Strong Exp in Mgmt and computers LOCAL	-	-	-	-	-	-	-
Higgins, Stephen	Buford, GA	BA ec, MCP	0	16	Knows the territory	-	-	-	-	-	-	-
Katz, Andrew	Montclair, CA	BA ps, MBA 94	0	14	Marine Capt, 4 yrs City Admin	-	-	-	-	-	-	-
Lyons, Robert	Blacksburg, VA	BS cr jus, MPA 89	0	4	* Assist Mgr, cur 36,400, family in Atlanta	-	-	-	-	-	-	-
Nevad, Warren	Boynton Beach, FL	BA Ga, MPA 92	0	7	Wants to return to GA	-	-	-	-	-	-	-
Norton, Donald	Sylvania, GA	MSIR, MPA, BA 71	8	6	County Mgr Screven and Henry Co GA 55,000	-	-	-	-	-	-	-
Phillips, Chris	Manning, SC	BA 72	5	15	City Mgr Manning and Lexington SC	-	-	-	-	-	-	-
Schaumleffel, Rbt	Waterville, OH	MBA 74, BA govt	18	4	Good City Mgmt experience	-	-	-	-	-	-	-
Shakman, Richard	Princeton WV	MPA 78, BA 60	8	23	City Mgr in Hogansville and Vidalia, GA	-	-	-	-	-	-	-
Siler, John	Atlanta, GA	BA 69, MS cr, MPA	1	22	Ga DCA, EDA, Law enforcement	-	-	-	-	-	-	-
Stephenson, Peter	Leesburg, VA	BS 85, MP 87	0	7	* Strong City Experience as Deputy Mgr	-	-	-	-	-	-	-
Stoever, Larry	Greenville, IL	BA pl, MS pl, MBA	19	9	Mgr City of 6500	-	-	-	-	-	-	-
Strutner, John	Abingdon, VA	BA gov, MPA	3	15	* Very Strong Economic Dev background	-	-	-	-	-	-	-
Weaver, Kenneth	Etowa, TN	BS 72, MCM 89	4	22	Extensive background in Planning & Mgmt	-	-	-	-	-	-	-
Whisnant, William	Durham, NC	BA ps 63, MBA	0	30	* Strong Experience in City Admin at Durham	-	-	-	-	-	-	-
<i>LITTLE ALEXANDER</i>			-	-		-	-	-	-	-	-	-
<i>SMITH, MICHAEL</i>			-	-		-	-	-	-	-	-	-
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JOB APPLICATIONS
 CITY OF SUGAR HILL
 CLERK/FINANCE DIRECTOR

NAME	ADDRESS	EDUCATION	CL OTHER		EXPERIENCE AND CAPABILITIES	JBS	SB	JW	CS	RD	GW	Tot
			EXP	EXP								
Garbutt, Betty	Warrenton, GA	HS	6	22	Extensive Experience as Clerk & Finance	-	3	-	-	-	-	-
Sakmar, Kenneth	Sugar Hill, GA	BA Acctg 87	0	7	CPA worked for GA Dept of Audits for 5 yrs	-	1	-	-	-	-	-
Kelly, Michael	Perkasie PA	BS, MS	0	1	Recent graduate Villanova , good ref's	-	-	-	-	-	-	-
Vaughn, Ed	Athens, GA	BA, MPA	0	10	Recent graduate Georgia	-	-	-	-	-	-	-
McDonough, John	Duluth, GA	BS Acctg	0	20	Early retirement Fortune 500, computers	-	-	-	-	-	-	-
Lavan, Michael	Arlington, VA	BA, MPA	0	10	* Accountant in Insurance Co, former Army Lt	-	-	-	-	-	-	-
<i>Frazier, Barbara</i>	_____	_____	<i>2</i>	-	_____	-	<i>4</i>	-	-	-	-	-
<i>Nevad, Warren</i>	_____	_____	-	-	_____	-	<i>3</i>	-	-	-	-	-
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JOB APPLICATIONS
 CITY OF SUGAR HILL
 CLERK/FINANCE DIRECTOR

NAME	ADDRESS	EDUCATION	CL	OTHER	EXPERIENCE AND CAPABILITIES	JBS	SB	JW	CS	RD	GW	Tot
			EXP	EXP								
Garbutt, Betty	Warrnton, GA	HS	6	22	Extensive Experience as Clerk & Finance	-	-	2	-	-	-	-
Sakmar, Kenneth	Sugar Hill, GA	BA Acctg 87	0	7	CPA worked for GA Dept of Audits for 5 yrs	-	-	-	-	-	-	-
Kelly, Michael	Perkasie PA	BS, MS	0	1	Recent graduate Villanova, good refs	-	-	1	-	-	-	-
Vaughn, Ed	Athens, GA	BA, MPA	0	10	Recent graduate Georgia	-	-	3	-	-	-	-
McDonough, John	Duluth, GA	BS Acctg	0	20	Early retirement Fortune 500, computers	-	-	-	-	-	-	-
Lavan, Michael	Arlington, VA	BA, MPA	0	10	* Accountant in Insurance Co, former Army Lt	-	-	-	-	-	-	-
<i>Frazier, Barbara</i>	_____	_____	-	-	_____	-	-	-	-	-	-	-
<i>Nevad, Warren</i>	_____	_____	-	-	_____	-	-	4	-	-	-	-
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JOB APPLICATIONS
 CITY OF SUGAR HILL
 CLERK/FINANCE DIRECTOR

NAME	ADDRESS	EDUCATION	CL	OTHER	EXPERIENCE AND CAPABILITIES	JBS	SB	JW	CS	RD	GW	Tot
			EXP	EXP								
Garbutt, Betty	Warrenton, GA	HS	6	22	Extensive Experience as Clerk & Finance	-	-	-	-	-	-	-
Sakmar, Kenneth	Sugar Hill, GA	BA Acctg 87	0	7	CPA worked for GA Dept of Audits for 5 yrs	-	-	-	-	-	-	-
Kelly, Michael	Perkasie PA	BS, MS	0	1	Recent graduate Villanova , good ref's	-	-	-	-	-	-	-
Vaughn, Ed	Athens, GA	BA, MPA	0	10	Recent graduate Georgia	-	-	-	-	-	-	-
McDonough, John	Duluth, GA	BS Acctg	0	20	Early retirement Fortune 500, computers	-	-	-	-	-	-	-
Lavan, Michael	Arlington, VA	BA, MPA	0	10	* Accountant in Insurance Co, former Army Lt	-	-	-	7	-	-	-
<i>Levar, Dee Ann</i>	_____	_____	-	-	_____	-	-	-	3	-	-	-
<i>Nice, Durwood Gale Jr.</i>	_____	_____	-	-	_____	-	-	-	2	-	-	-
<i>Frasier Barbara</i>	_____	_____	-	-	_____	-	-	-	1	-	-	-
_____	_____	_____	-	-	_____	-	-	-	-	-	-	-
_____	_____	_____	-	-	_____	-	-	-	-	-	-	-
_____	_____	_____	-	-	_____	-	-	-	-	-	-	-

JOB APPLICATIONS
 CITY OF SUGAR HILL
 CLERK/FINANCE DIRECTOR

NAME	ADDRESS	EDUCATION	CL	OTHER	EXPERIENCE AND CAPABILITIES	JBS	SB	JW	CS	RD	GW	Tot
			EXP	EXP								
Garbutt, Betty	Warrenton, GA	HS	6	22	Extensive Experience as Clerk & Finance	3	-	-	-	-	-	-
Sakmar, Kenneth	Sugar Hill, GA	BA Acctg 87	0	7	CPA worked for GA Dept of Audits for 5 yrs	4	-	-	-	-	-	-
Kelly, Michael	Perkasie PA	BS, MS	0	1	Recent graduate Villanova , good ref's	-	-	-	-	-	-	-
Vaughn, Ed	Athens, GA	BA, MPA	0	10	Recent graduate Georgia	-	-	-	-	-	-	-
McDonough, John	Duluth, GA	BS Acctg	0	20	Early retirement Fortune 500, computers	1	-	-	-	-	-	-
Lavan, Michael	Arlington, VA	BA, MPA	0	10	* Accountant in Insurance Co, former Army Lt	2	-	-	-	-	-	-
<i>Frazia Barbara Plainville Ga</i>	_____	_____	-	-	_____	-	-	-	-	-	-	-
<i>Nevad Warren</i>	_____	_____	-	-	_____	-	-	-	-	-	-	-
_____	_____	_____	-	-	_____	-	-	-	-	-	-	-
_____	_____	_____	-	-	_____	-	-	-	-	-	-	-
_____	_____	_____	-	-	_____	-	-	-	-	-	-	-
_____	_____	_____	-	-	_____	-	-	-	-	-	-	-

JOB APPLICATIONS
 CITY OF SUGAR HILL
 CLERK/FINANCE DIRECTOR

NAME	ADDRESS	EDUCATION	CL	OTHER	EXPERIENCE AND CAPABILITIES	JBS	SB	JW	CS	RD	GW	Tot
			EXP	EXP								
Garbutt, Betty	Warrenton, GA	HS	6	22	Extensive Experience as Clerk & Finance	3	2	2	-	3	-	10
Sakmar, Kenneth	Sugar Hill, GA	BA Acctg 87	0	7	CPA worked for GA Dept of Audits for 5 yrs	4	1	-	-	-	-	5
Kelly, Michael	Perkasie PA	BS, MS	0	1	Recent graduate Villanova, good refs	-	-	1	-	1	-	2
Vaughn, Ed	Athens, GA	BA, MPA	0	10	Recent graduate Georgia	-	-	2	-	-	-	2
McDonough, John	Duluth, GA	BS Acctg	0	20	Early retirement Fortune 500, computers	1	-	-	-	2	-	3
Lavan, Michael	Arlington, VA	BA, MPA	0	10	* Accountant in Insurance Co, former Army Lt	2	-	-	4	-	-	6
<u>FRAZIER</u>	_____	_____	-	-	_____	-	4	-	1	4	-	9
<u>NEVAD</u>	_____	_____	-	-	_____	-	3	4	-	-	-	7
<u>LeVar</u>	_____	_____	-	-	_____	-	-	-	3	-	-	3
<u>Nice</u>	_____	_____	-	-	_____	-	-	-	2	-	-	2
_____	_____	_____	-	-	_____	-	-	-	-	-	-	-
_____	_____	_____	-	-	_____	-	-	-	-	-	-	-

Called Council Meeting
Saturday, May 28, 1994
10:00 a.m.

corrections
marked
UNOFFICIAL

Minutes

In attendance: Mayor Pro-tem Charles Spradlin, and Council Members Jim Stanley, Reuben Davis, Jonathan Wright, and Steven Bailey.

Absent: Mayor Gary Webster

Meeting called to order at 10:10 a.m. by Mayor Pro-tem Spradlin.

The pledge to the flag was led by Mayor Pro-tem Spradlin followed by a silent invocation.

Adoption of the Agenda

Mayor Pro-tem Spradlin states that the minutes should reflect the process for notifying the public for called meetings. Interim City Manager Steve Higgins states the usual procedures were followed, these are the posting of an agenda in front of City Hall at least twenty-four hours in advance of the meeting, along with faxing a copy of the agenda to the newspaper at least twenty-four hours in advance of the meeting. Council Member Bailey moves to adopt the agenda. Second to the motion by Council Member Stanley. Vote unanimous.

Consideration of Golf course Audit Proposal

Representatives from Deloitte and Touche, Peggy McCormick leader of the public sector practice in Atlanta, John Baron leader of the real estate practice, and Jeff Olsen the senior manager in the real estate practice are present and would like to address a handout presented to the Council concerning their component pricing. Mr. Baron states they have tried to break their proposal prices out to address the key concerns from the RFP in Phase I, and group together all other items in areas that are logical and componentize those. That way, if the Council chooses to go back and change the scope of the RFP, this break down will be beneficial to them. Mr. Baron states they will need some engineering support from Mr. Stanley and his associates as far as filling in information regarding contracts, change orders, and etc.

Council Member Bailey questions these representatives about their feelings on doing a totally unbiased audit when a Council Member is intricately involved with the project. Mr. Baron states that they are an independent firm and they do not have any financial interest in the project. They rely on representation from intricately involved clients as a normal process, without assistance and information from Mr. Stanley and his associates they would not be able to do an adequate job. Council Member Bailey states the public has questioned him in regards to the audit being manipulated. Ms. McCormick states this is a normal process and that they have also gone through a conflicts check with the City of Sugar Hill and its Council Members.

Council Member Stanley states that he is a strong supporter for this audit because he feels the price that will be paid to complete this audit is justified, and the public needs to know the details of this project.

KJ

Council Member Bailey states there have been allegations to the former Council as well as to the present Council that Keck & Wood was defrauded from receipts of engineering fees because scheduled payments were skewed or misdirected, and ask if this review would take a look at that issue. Mr. Baron states they would look into the propriety of those payments made to Keck & Wood as well as all payments made.

Council Member Wright states two parties could benefit from this audit, one being the City of Sugar Hill and secondly Keck & Wood. Council Member Wright would like to know if Keck & Wood would be willing to match funds of the City of Sugar Hill by paying \$20,000.00. Therefore, both parties could share equally and benefit the same. Council Member Stanley states he will be willing to commit that when the audit is completed, and if it indicates that Sugar Hill did not pay Keck & Wood all the funds that it should have paid them originally, then his firm will ~~not~~ forgo any additional claims for payment, and that could be more substantial than the \$20,000.00 Mr. Wright is referring to by a large amount.

Mayor Pro-tem Spradlin asks for a legal opinion on Mr. Stanley's statement from Attorney Lee Thompson.

Mr. Thompson states he was involved with the negotiations when Keck & Wood was terminated, and there were compromise payments made. However, there are potential claims that are still there under the contract, based on the termination fee, but there are legal issues involved as to whether or not these fees are valid and enforceable. Mr. Thompson states that he has written some opinion's for the city that are confidential on those issues. Mr. Thompson states it was clearly stated at the time of the payments that the City has not given up their legal rights nor has Keck & Wood.

Council Member Stanley states the Arthur Anderson proposal gives the council a more direct answer as to what the cost will be and this will leave them exposed to less potential for additional costs. Council Member Stanley makes a motion to accept the proposal for Arthur Anderson to conduct the audit and for the Council to ~~conduct~~ them to proceed immediately. Motion dies from lack of second. ~~instruct~~

Mayor Pro-tem Spradlin questions Attorney Thompson about if this audit finds any firm, or contractor at fault in any way, does the City have recourse to collect some of those funds and cost overruns. Attorney Thompson states that could be a possibility, however, certain rights have been given up based on previous settlements agreements.

Council Member Stanley make a motion to accept the Phase I proposal for Deloitte and Touche. Motion dies from lack of second.

KJ

Council Member Wright states that Mr. Stanley is very adamant about trying to get this audit performed, and that he has made an offer to Mr. Stanley meeting half of the \$40,000.00 in order to get this approved and proceeding immediately. However, Mr. Wright states that Mr. Stanley is reluctant to do that. Mr. Wright states that he would be willing to go ahead and let this audit proceed to Phase I, if Mr. Stanley was willing to have a writ of testimony entered into public record that should the audit find in his favor, that he will hold Sugar Hill entirely harmless. Council Member Stanley states he's willing to publicly commit and formally agree that Keck and Wood is not going to pursue anything against this project as long as Sugar Hill will agree not to pursue Keck & Wood.

Attorney Thompson states that if the Council is considering entering into reciprocal agreements for legal rights then he will have to have consultation with the third party regarding matters already assigned in the settlement agreement(s).

Consideration of Beer and Wine By the Drink

Mayor pro-tem Spradlin states that for the record he is personally opposed to the use of bad morale character throughout the document, and that he feels that it's too general and too subjective.

Council Member Stanley makes a motion to approve the ordinance with the following changes:

Page 9, Section 3-73, (par. B) to strike the word "suspended", and change the words "one year" to read "10 years".

Page 23, Section 3-111 to read "Sales to underage Persons, Incompetents, Drunkards Prohibited".

Second to the motion Council Member Bailey. Vote 3 for, 1 opposed - Council Member Davis. Motion carried 3-1.

Council Member Wright states that at the last Council Meeting he recommended 90 days to elapse before putting this ordinance into effect, so that they could use the 90 days of experience gained with those types of sales at the Golf Course. If the Golf Course could sell alcohol successfully and without incident for 90 days then that would be a good bench mark to use to say this ordinance will not deteriorate, delineate, or degrade the community of Sugar Hill. He would like to stress that they uphold and maintain that 90 days before putting this ordinance into effect.

Council Member Stanley submits a copy of his suggestions for the Golf Course Beer and Wine Policies relating to sales:

- 1 - The City itself sells the beer and wine, not a vendor or franchisee. The Golf Course can pay the General Fund for a license if necessary.
- 2 - Proper proof of age required for EVERY sale.
- 3 - No beer or wine sold on Sunday.

KL

- 4 - Players may bring coolers anytime.
- 5 - We should keep prices reasonable, around \$1.50 per beer. Our interest should be to make the course more attractive to play, not to generate the maximum revenue from beer.
- 6 - Courtesy Carts are authorized if self supporting.

Mr. Stanley states that he, and Wade Queen the Director of Golf put together these policies.

Council Member Bailey states he's had similar conversations after the last council meeting and with Wade Queen, and Mr. Stanley's suggestions appear to be 100% in concurrence, however, he was waiting for Mr. Thompson to find out if such enactment of the last ordinance would be in violation of our bond covenants or by laws and that this was to be reported at the next Council Meeting. Mr. Thompson states his understanding was that he would report this information back at the June Council Meeting. Council Member Stanley states there's no thought the City would violate the bond provisions as long as they do it themselves, therefore, item #1 on his list of policies clears them.

Council Member Wright states this is a policy statement which was very thought out and makes a lot of sense, and that he hopes the administration 10 years down the road will remember the reason this was put into effect, not that it was to generate revenue, but more or less to provide service to our customers, and that minor escalations will be maintained through out the life of the Golf Course.

Council Member Stanley makes a motion to adopt the Golf Course Beer and Wine Policy. Second to the motion Council Member Wright. 3 for, 1 opposed - Council Member Davis. Motion carried 3-1.

Council Member Wright states that as liaison to finance, he would like to provide guidance to the City Manager and Interim City Clerk to express to the City Hall, Department Heads, and the workers that work for those Department Heads, an apology. The last couple of meetings he singled out financial expenses that are approaching the budget level, or are being expanded above the budget level. More specifically, the vehicle maintenance is a necessity, and the Department Heads were reluctant to spend money on their vehicles because of the comment he made at the April Council meeting pertaining to vehicle maintenance costs needing to be controlled, etc. He would like for the Department Heads to have an open door policy and feel free to write a memo to him requesting additional funds when they have a budgetary item that they feel the amount is inappropriate.

Executive Session

Council Member Stanley states the reason for going into executive session is for personnel matters and to discuss pending or potential litigation and that they will return to open session in the Mayor's office following the executive session.

KJ

Council Member Stanley moves to recess into an Executive Session to discuss personnel matters and pending or potential litigation. Second to the motion Council Member Wright. Vote unanimous.

Meeting recessed at 11:30 a.m.

Meeting reconvened at 12:p.m.

Consideration of Applications for City Clerk/City Manager

Council Member Stanley states that he feels they shouldn't just go by the applicants' resumes that they should narrow it down to three or four and bring them in for a interview. He submits to each Council Member a list of Applicants for City Clerk and Applicants for City Manager. Through discussion the Council decides to pick the top four applicants for each position by giving four points to the applicant they desire the most down to number one, which would actually be their fourth choice.

Interim City Manager Steve Higgins tallies up the results for top four Applicants for City Clerk and City Manager, the results are as follows:

City Clerk

1. Betty Garbutt of Warrington, Georgia.
2. Barbara Fraizer of Plainville, Georgia.
3. Warren Nevad of Boynton Beach, Florida.
4. Michael Levan of Arlington, Virginia.

City Manager

1. Peter Stephenson of Leesburg, Virginia.
2. Warren Nevad of Boynton Beach, Florida.
3. Fred Bernhardt of Clinton, Missouri.
4. Robert Schaunleffel of Waterville, Ohio.

Council Member Stanley makes a motion to interview applicants chosen for City Clerk and City Manager, on Saturday June 11, 1994 beginning interviews at 9:00 a.m. City will provide expenses for air fare, meals, and one nights lodging for each applicant. Second to the motion Council Member Bailey. Vote unanimous.

Discussion held regarding that in all fairness Mr. Nevad should have two separate interviews.

Interim City Manager, Steve Higgins states that the city's auditor would like for him to relay the message to the council that his recommendation is to hire someone with a higher level of accounting background.

Council Member Stanley states that he feels like a letter should be sent to all the other applicants that were not chosen.

KL

Consideration of Extension of Contract for Interim City Manager. Council Member Wright makes a motion to extend the present contract for the Interim City Manager for an additional 60 days to allow a smooth transition for a new City Manager. Second to the motion Council Member Bailey. Vote unanimous.

Council Member Stanley makes a motion to restore full personnel authority to the Interim City Manager. Second to the motion Council Member Wright. Vote unanimous.

Consideration of Request to Provide Sewer Taps for Three Lots not Inside the City Limits.

Ken Crowe, Director of Utilities and Development states he's been approached by the Developer of Emerald Lakes Subdivision regarding 3 lots not in the corporate boundaries of Sugar Hill, that he would like to tie on to City's sewer system.

Council Member Stanley makes a motion to inform the applicant that he may annex those lots that are contiguous to the city. Motion dies from lack of second.

Council Member Wright makes a motion to table this matter until the June Council Meeting. Second to the motion Council Member Bailey. Vote 3 for, 1 opposed - Council Member Stanley. Motion carried 3-1.

Council Member Wright makes a motion to authorize Mr. Higgins to complete the recommended employment termination presented to the council in the executive session. Second to the motion Council Member Bailey. Vote unanimous.

Adjournment

Council Member Bailey moves to adjourn meeting. Second to the motion Council Member Wright. Vote unanimous.

Meeting adjourned 1:35 p.m.

Kimberly B. Sanders

JUNE

M E M O R A N D U M

TO: Mayor & City Council

FROM: V. Lee Thompson, Jr. and Paul E. Andrew

DATE: June 6, 1994

RE: City of Sugar Hill Personnel Handbook

The following suggestions are intended for use in revising the City of Sugar Hill Personnel Handbook. The suggestions set forth below will track through the manual on a page-by-page basis.

Initially, it should be noted that many things in the handbook could be deleted, thus making for a handbook which is "cleaner" and cheaper to produce. In addition, a stronger "at will" disclaimer should be inserted and a receipt form should also be included. (Receipt form is attached hereto as Exhibit "A.")

Those general thoughts in mind, the suggestions for the handbook are set forth below.

1. In the Table of Contents, Chapter 3, subsection 5, the term "probationary period" is used. While the concept of a probationary period is often included in handbooks, we have found that it is better to use the term "introductory." This is less likely to lead an employee to believe that he is entitled to special rights after the completion of the period.

2. In the Table of Contents, Chapter 15, subsection 4, the concept of "allocation appeals" should be addressed and preferably deleted.

3. It is recommended that the following definitions be deleted: Adverse action, adverse effect, allocate, appeal (if appeal process deleted), good standing, promotion list, salary increase, series, status.

4. The definition of "Dangerous Drugs" should be changed to "Substance abuse" and modified to read as follows: "Substance abuse includes abuse of any drug (including alcohol), whether prescription or non-prescription.

5. The definition of "Department" should be modified to

delete the last phrase "usually having the authority to hire employees for the City."

6. The definition of "Introductory Employee" should be modified to read "Introductory Period" and modified as follows: "Any employee hired by the City who has not yet completed his/her six month introductory period (See Chapter 3, Section 2 below)."

7. In the definition of "Minimum Qualifications," the phrase "for examination and appointment in the career service" should be deleted as outmoded and not referenced anywhere else within the handbook. In its place, you may wish to substitute "employment with the City."

8. The definition of "Outside Employee" is confusing and probably should read "Outside Employment."

9. The definition of "Part-Time Employee" should be modified in accordance with City practice, i.e. we may wish to add a statement such as "Normally, employees who work less than 30 hours per week are part-time employees."

10. The definition of "Full-Time Employee" should be modified to harmonize with the definition of part-time employment. The definition should be modified to read as follows: "An employee who regularly works a full (generally 40 hour) work week."

11. The definition of "Position" should be modified by deleting "introductory."

12. Depending upon City practice, the definition of "Promotion" may need to be modified to indicate that promotions may not necessarily result in higher salaries.

13. Depending upon City practice, the definition of "Promotion List" should probably be deleted.

14. The definition of "Provisional Employee" should be modified as follows: "An employee temporarily appointed to a position pending the interview and selection of a regular full time employee for that position. The employee may serve for a limited time only and must compete with other applicants to qualify for appointment to the position."

15. The definition of "Relatives" is vague and needs clarification.

16. Definition 43, that of "status," should be deleted. Here again we do not want to give people the impression that they are vested with rights to permanent employment. Furthermore, this section conflicts with the City's use of "at-will employment."

17. The definition of a "Transfer" should be modified by deleting the phrase "within the classified service."

18. In Section 1 of the handbook entitled "Introduction," the term "at will" should be placed in quotations. Also, the phrase in the following sentence "on a regular basis" should be deleted.

19. You may wish to delete Section 2, "Establishment" as being unnecessary.

20. Section 4, "Standardized Privileges" should be deleted. The second sentence of this section should be retained and be placed as the third sentence in Section 1.

21. Section 5, "Coverage," could be simplified by modifying it to read as follows: "These policies and the provisions of this handbook apply to all employees of the City of Sugar Hill." The section dealing with nepotism (see below) should be dealt with under a separate heading.

22. Section 6 should be deleted.

23. Section 7, "Policy Changes," should be modified as follows: "These policies may be altered or amended at any time by the Mayor and City Council."

24. Section 8 should be deleted.

25. Chapter 1, Section 1, "New appointees" should be modified to read as follows: "Generally, new employees will be paid the minimum rate of pay for the position hired. If an employee is hired without meeting the minimum qualifications for the position, he may be paid a lesser rate." Also, you may wish to include a sentence letting employees know their general pay dates (i.e. every Friday or first and 15th of each month).

26. Chapter 1, Section 2, "Promotions" should be modified to add the following statement as a first sentence: "When making promotions, City officials will promote the most qualified candidate."

27. Chapter 1, Section 3, "Demotions" should be modified to read as follows: "Demotions may occur as a result of disciplinary action, budgetary constraints, employee requests or other reasons. A demoted employee's rate of pay will be set by the City Manager.

28. Chapter 1, Section 5, "Compensatory Time" should be modified to read as follows: "Employees may accrue compensatory time for hours worked in excess of the normal work week. See your department head for rules and guidelines with regard to accrual and usage."

29. Chapter 1, Section 6, "Overtime" should be modified as follows: "All employees paid on an hourly basis (nonexempt employees) will be paid time and one-half for all hours worked in excess of 40 hours per week in accordance with all laws and regulations. Should you have any questions on your overtime status, please direct them to your department head or the City Manager.

All employees of the City are expected to work overtime when necessary. Any overtime schedule must have prior supervisory approval."

30. Chapter 1, Section 3, "Step Increases" should be modified as follows: "A. Introductory Period Increase. Following the completion of his/her 6 month introductory period (or any extensions thereof), an employee may be eligible for an salary increase subject to approval by the City Manager.

B. Performance Increases. Each employee will receive a performance evaluation in June and December of each year. Employees who receive acceptable performance ratings as certified by the Department Head will, under normal circumstances, receive an increase effective the first pay period the following year. An employee's salary, however, may be adjusted at any time based on the individual's work performance, economic conditions and changes in job duties."

31. Chapter 1, Section 9, is it still applicable?

32. Chapter 2, Section 1, should be modified as follows: Recruitment. The City will recruit and hire individuals who are qualified by virtue of their education, experience, and aptitude without regard to race, color, age, religion, sex, ancestry, national origin, or disability. Generally, notices of job vacancies describing the position, its requirements and salary will be posted on the official bulletin board and advertised in local newspapers.

33. Chapter 2, Section 2, the second sentence may be deleted.

34. Chapter 2, Section 3, the phrase "of the examination" should be changed to "for the position."

35. Chapter 2, Section 4, 5 and 6 should be deleted.

36. Chapter 2, a section should be added entitled "Nepotism" and should read as follows: "The City may hire relatives of current employees. No manager, however, shall be allowed to supervise a relative (Relatives are defined as spouses, children, parents, brothers, sisters or others related by blood or marriage).

37. Chapter 3, Section 1, should be changed as follows:
"When an individual is employed by the City, he/she shall be classified in one of the following categories.

A. Regular full time employee - an appointment to a full time position (subject to satisfactorily completing introductory period).

B. Regular part time employee - an appointment to a part time position (subject to satisfactorily completing introductory period).

C. Temporary employee - a temporary appointment (generally not to exceed six months) made in the absence of a qualified applicant or due to seasonal or emergency needs. Provisional employees shall not be eligible for benefits given to regular City employees unless the provisional employee is a regular City employee temporarily serving in another capacity.

38. Chapter 3, Section 2, should be modified to read as follows: "During the first six months of employment, an employee will be getting acquainted his/her job duties, with the expectations of management and with the City's policies and procedures. Also during this time, the employee's supervisor will be observing the employee's skills, learning abilities and work habits. This time period will give both the City and the employee an opportunity to determine whether or not the employment relationship is satisfactory. The introductory period may be extended at the City Manager's discretion. Upon completion of the introductory period, an employee becomes a regular member of the City's staff. However, as noted in the introduction of this handbook, an employee does not acquire any "rights" or "property interest" upon completion of this trial period and the City reserves the right to end any employment relationship at any time."

39. Chapter 3, Section 3, should be modified to read as follows: "...six-month introductory period,...."

40. Chapter 3, Section 4, should be modified to read as follows: "The introductory period.... If a person is removed during his introductory period ... he/she may be entitled"

41. Chapter 3, Section 5, should be modified to read as follows: change "probationary" to "introductory."

42. Chapter 3, Section 6, should be modified to read as follows: insert "introductory" after "six-month."

43. Chapter 3, Section 7, should be deleted.

44. Chapter 4, may need a section dealing with involuntary demotions, such as: "An employee may be demoted for disciplinary reasons or economic constraints."

45. Chapter 5, Section 1, should be modified to read as follows:

"...determining salary increments, as a factor in determining order of layoff, as a basis" (punctuation is needed).

You may also wish to add the following sentence: "The performance evaluation is also designed to discuss your job goals and achievements and any problems or questions you may have relating to your job."

46. Chapter 5, Section 4, may be modified to delete the phrase "and forwarded to the City Manager."

47. Chapter 6, Section 1, should be modified to delete the following sentence: "The severity ... in similar cases."

48. Chapter 6, Section 2, should be modified to read as follows: "Managers and supervisors shall have the following alternatives for disciplinary action:

- a) oral or written reprimands;
- b) suspension with or without pay;
- c) termination.

49. Chapter 6, Section 4, should be modified as follows: "supervisor" should be substituted for "City manager" if appropriate. Also add, "Written evidence of notification shall be placed in the employee's personnel file." (Section 10).

50. Chapter 6, Section 5, should be modified to read as follows: add "In most cases written warnings will be given prior to job termination. However, as an at-will employer the City reserves the right to terminate immediately for any offense, without utilization of any reprimands, oral or written."

51. Chapter 6, Section 6, should be modified to read as follows: Change section "1" to "2". Replace no. 1 "Being convicted of a crime" with "insubordination." Change no. 2 to "excessive absenteeism" and to no. 5 add "or poor job performance." Change no. 7 to add "dishonesty or" and delete "willfully."

52. Chapter 6, Section 7, could be deleted.

53. Chapter 6, Section 8, could be deleted.

54. Chapter 6, Section 9, could be deleted.

55. Chapter 6, Section 11, should be modified to include: add at the end, "up to and including immediate termination."

56. Chapter 6, Section 12, should be modified to read as follows: include no harassment policy and use "harassment" in general rather than just "sexual harassment."

57. Chapter 6, Section 13, should be modified to add a stronger EEO policy: "It has long been the policy of the City of Sugar Hill that an individual's race, color, disability, religion, sex, age, national origin or political affiliation are not to be considered in any personnel decisions. It is our commitment that this policy of equal opportunity will apply to and include all recruiting, hiring, training, promoting and all other terms and conditions of employment. Only valid job requirements and individual merit will be used in making personnel decisions."

58. Chapter 7, Section 1, should be modified to read as follows: "... each work day less than(t)..." (confusing sentence). Add "Prior to resigning, talk over your situation with your immediate supervisor. Sometimes misunderstandings can be resolved." Also add, "A employee must also return all City property at the time of resignation." Also, delete "eight" in the introductory paragraph.

59. Chapter 7, Section 2, could be deleted.

60. Chapter 7, Section 3, should be modified to read as

follows: Grammatical changes - insert "be" in subsection b) after "two factors." Also, insert "retain" after "department head wishes to."

61. Chapter 7, Section 4, must be deleted.

62. Chapter 7, Section 5, could also be deleted.

63. Chapter 7, Section 6, should be modified to read as follows: Insert the term "generally" after the first word "Dismissals" and change "3" to "6" and "article" to "Chapter."

In addition, all of the second paragraph could be deleted (and the procedures still utilized by management) or rewritten. Probably should delete "right to a hearing ... before the City Manager."

64. Chapter 7, Section 7, is out of place and should be replaced with the following: "After you have been employed with the City for ___ years, you will be eligible to participate in our pension plan. Full details will be sent to you at that time."

65. Chapter 8, Sections 1 & 2, are they still in use, serve any purpose?

66. Chapter 10, Sections 1 & 2, could probably be deleted. Section 3 could be moved to another location within the manual.

67. Chapter 11, Section 1, delete the "ed" from "uniform."

68. Chapter 11, Section 3, should be modified due to the fact that it really isn't aimed at informing employees of what is expected, apparently it was primarily intended for managers (a trend which runs throughout the whole manual). We suggest the following: "You are very valuable to the City. Without you, we cannot effectively serve the citizens of Sugar Hill. Therefore, it is vital for you to report to work on time every day. A good attendance record is also important for your performance evaluations and your attendance record is analyzed prior to all salary increases.

"Each department head shall be responsible for the attendance records of all persons in their department and shall keep complete records with regard to vacation leave used, sick leave and overtime. Leave shall be authorized in units of days or hours only."

69. Chapter 11, Section 4, "May 31" may be modified to

accurately reflect the Memorial day holiday.

70. Chapter 11, Section 5(e), should be modified to read as follows: change "the service" to "employment."

71. Chapter 11, Section 6(a), should be modified to read as follows: add "made" in the 5th line after "cannot."

72. Chapter 11, Section 6(b), there appears to be a conflict between the accrual of vacation leave (after 1 year) and the accrual of sick leave (after 6 months).

73. Chapter 11, Section 6(c), should be modified to read as follows: delete "and approval to a full-time employment status."

74. Chapter 11, Section 7, should be modified to read as follows: "Employees who are inducted into military service will be granted leaves without pay and will have reinstatement privileges in accordance with federal and state law. Any full-time employee who is a member of the National Guard or other military reserve will be allowed leaves of absence without pay not to exceed fifteen calendar days during any calendar year to attend training camps. In order to qualify for this leave, you must present your orders as soon as possible. Training leave shall not be charged against annual (vacation) leave.

75. Chapter 11, Section 7(b), you may wish to change this heading to "jury duty" since in the vast majority of cases such is the case.

76. Chapter 11, Section 7(d), should be modified to read as follows: Change the title to "Safety and Worker's Compensation." Change the content to read as follows: "The City makes every effort to keep your work area safe and free from hazards. Your supervisor will assist you with health and safety requirements. Individuals who suffer on the job injuries may

77. Chapter 11, Section 7(f), should be modified to read as follows: "A department head, with the approval of the City Manager, may grant a full-time employee a leave of absence without pay for a period not to exceed sixty days. Leaves of absence will be granted only when it will not adversely affect the interests of the City. An employee returning from leave shall return at the same salary as existed on commencement of the leave and no sick leave, annual leave or credit toward merit increases will be earned while out on such leave. The City will attempt to place an employee returning from leave in the same or similar position upon return to

work but placement is subject to availability.

78. Chapter 12, Section 1, should be modified to read as follows: delete from the last sentence "as outlined in Chapter VI" and substitute "up to and including immediate termination."

79. Chapter 13, Section 1(a), should be modified to read as follows: "Prior to accepting outside employment, a city employee must request and receive authorization from his or her department head."

80. Chapter 13, Section 1(c), should be modified to read as follows: add "performs" after employee.

81. Chapter 13, Section 1(g), should be modified to read as follows: change "use" to "employment."

82. All of Chapter 14 should be deleted. May wish to retain Section 4 in greatly abbreviated form.

83. Chapter 15 should be removed as it should not be routinely disseminated to employees.

Items Not Found in Personnel Manual
or Needing Further Development

- * acknowledgement of receipt of handbook
- * section on health insurance
- * section on bulletin boards
- * no harassment policy
- * better drug policy (all employees)
- * history of city
- * grievance procedure little more developed (ch.6)
- * payroll deductions
- * make time clock\time sheet easier to find (ch. 11)
- * section on telephone use

PEA

STORE PLANNING CONSULTANTS, INC.

1761 PEACHTREE INDUSTRIAL BLVD.

BUFORD, GA 30518

(404) 945-9309

June 13, 1994

City of Sugar Hill
Attention: Mr. Steve Higgins, Manager
234 West Broad Street
Sugar Hill, Georgia 30518

Dear Steve,

As per our conversation of 9th June. Enclosed is a revised drawing incorporating the 38" on height and 30" high from underside of desk with a level top that we discussed.

I have specified the use of solid oak and oak plywood construction with high pressure laminate on top surfaces, as they are materials that are readily available and offer the esthetic qualities as well as durability and portability considerations at a moderate cost. Materials used will not affect material costs by more than a few hundred dollars.

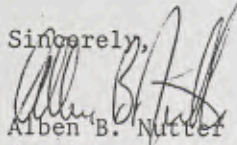
Each unit will weigh approximately 75 pounds if constructed as drawn. If you were to use particle board throughout, each unit will weigh approximately 160 pounds and be susceptible to greater damage if roughly handled or subjected to moisture or high humidity.

The Project will cost approximately \$5,500.00 delivered and installed if constructed as drawn.

There would be a savings of around \$700.00 to \$800.00 on materials and labor if you were to use particle board with a melamine component surface or medium density fiberboard with same surface.

Thank you for the opportunity to work with you on this Project.

Sincerely,


Alben B. Nutter
President

ABN/bmn

SUGAR HILL FINANCIAL STATUS AS OF JUNE 13, 1994

FUND NUMBER	FUND REVENUE			FUND EXPENSE			NET INCOME		
	ACTUAL	50% BUDGET	TOTAL BUDGET	ACTUAL	50% BUDGET	TOTAL BUDGET	ACTUAL	50% BUDGET	TOTAL BUDGET
001-GENERAL	358,870.66	512,016.54	1,024,033.00	523,417.42	491,428.14	982,856.00	(164,546.76)	20,588.40	41,177.00
002-SANITATION	117,261.16	174,589.98	349,180.00	151,249.40	175,843.44	351,687.00	(33,988.24)	(1,253.46)	(2,507.00)
003-GAS	1,346,605.81	1,083,039.54	2,166,079.00	688,797.42	845,371.86	1,690,744.00	657,808.39	237,667.68	475,335.00
004-WATER	258,904.02	351,372.00	702,744.00	302,529.61	429,582.48	859,165.00	(43,625.59)	(78,210.48)	(156,421.00)
006-SEWER	207,778.26	311,559.00	623,118.00	328,012.64	511,476.06	1,022,952.00	(120,234.38)	(199,917.06)	(399,834.00)
007-GOLF COURSE	305,973.35	362,604.06	725,208.00	323,089.62	442,899.90	885,799.00	(17,116.27)	(80,295.84)	(160,591.00)
008-CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
008-GOLF COURSE	0.00	0.00	0.00	9,850.00	0.00	0.00	(9,850.00)	0.00	0.00
008-SEWER PLANT	0.00	0.00	0.00	106,817.89	0.00	0.00	(106,817.89)	0.00	0.00
TOTAL	2,595,393.26	2,795,181.12	5,590,362.00	2,433,764.00	2,896,601.88	5,793,203.00	161,629.26	(101,420.76)	(202,841.00)
VARIANCE	(199,787.86)			(462,837.88)			263,050.02		(202,841.00)



Office of Treasury and Fiscal Services

200 Piedmont Avenue, Suite 1516, West Tower

Atlanta, Georgia 30334-5527

LOCAL GOVERNMENT INVESTMENT POOL

STEVEN N. MCCOY
DIRECTOR

(404) 656-2168

06-03-1994

PAGE NO. 1

CITY OF SUGAR HILL
MS. RUTH E. SWITZER, BOOKKEEPER
4988 WEST BROAD STREET
SUGAR HILL, GEORGIA 30518

LOCAL GOVERNMENT INVESTMENT POOL STATEMENT OF ACCOUNT NO. 932

REPORT PERIOD: 05/01/94 TO 05/31/94

DATE	REF#	DEPOSITS	WITHDRAWALS	BALANCE
05/01/94	BEGBAL			423,154.54
05/01/94	NETEARN	1,308.30		424,462.84
05/31/94	ENDBAL			424,462.84

ACCOUNT SUMMARY

BEGINNING BALANCE:	423,154.54
DEPOSITS IN THE PERIOD:	1,308.30
WITHDRAWALS IN THE PERIOD:	0.00
ENDING BALANCE:	424,462.84
GROSS EARNINGS:	1,475.65
ADMINISTRATIVE FEE (1.0%)	14.76
NET EARNINGS:	1,460.89 *
AVERAGE DAILY BALANCE:	424,462.84
GROSS EARNINGS RATE:	4.037
NET EARNINGS RATE:	3.997

* NET EARNINGS SHOWN ABOVE WILL BE
DEPOSITED TO YOUR ACCOUNT ON 06/01/94

(Date)

Mr. James W. Dunbar
Manager, Solid Waste Management Program
Department of Natural Resources
Environmental Protection Division
4244 International Parkway, Suite 104
Atlanta, GA 30354

RE: DeKalb County - East DeKalb/Scales Road
Construction/Demolition Waste Landfill

Dear Mr. Dunbar:

This letter is being provided in compliance with the Georgia Solid Waste Management Act and Rules. In my official capacity as _____ (Title) of Sugar Hill, I hereby certify that Sugar Hill is part of an approved Solid Waste Management Plan and is actively involved in and has a strategy for meeting the State-wide goal of waste reduction by July 1, 1996.

Sincerely,

Name and title

EAST DEKALB LANDFILL, INC.
8607 Roberts Drive, Suite 100
Atlanta, GA 30350

May 18, 1994

CERTIFIED RECEIPT NO. P 267 422 446
RETURN RECEIPT REQUESTED

Ms. Kathy Williamson
City Manager
City of Sugar Hill
4988 West Broad Street
Sugar Hill, GA 30518

Dear Ms. Williamson:

East DeKalb Landfill, Inc. ("EDLI") is a wholly-owned subsidiary of BFI Disposal Systems of Georgia, Inc. Waste collection companies may now, or in the future, collect waste within the jurisdiction of Sugar Hill, some of which is of such a character as to allow its disposal in landfills designed to receive only dry trash and construction/demolition debris. This is important since it reduces the cost of disposal and preserves valuable sanitary landfill space.

EDLI is in the process of permitting a dry trash and construction/demolition debris landfill in east DeKalb County. Waste of this type might be collected in Sugar Hill and may be disposed of in this landfill. Georgia law (O.C.G.A. § 12-8-24(g)) requires in connection with such a facility that a letter be furnished by any jurisdiction in which waste is generated which might be disposed of in that facility. The letter is required to state that the jurisdiction is part of an approved Solid Waste Management Plan and is involved in and has a strategy for meeting the State-wide goal for waste reduction. For municipalities, the verification letter must be signed by a City Manager or Administrator, Mayor, or City Attorney. A jurisdiction that has an approved Solid Waste Management Plan or is included in such a Plan necessarily has a waste reduction strategy since that is a required component of the Solid Waste Plan.

In order for EDLI to provide these waste disposal services to your jurisdiction and its citizens, we respectfully request that you complete and sign the attached form letter on your letterhead, or have it signed by one of the other above officials of your jurisdiction. Please send the letter to the undersigned in the enclosed self-addressed, stamped envelope and I will forward it to the Georgia Environmental Protection Division with the letters received from other jurisdictions. If you prefer, you may send the letter directly to Mr. Dunbar at the Environmental Protection Division, but if you do so, please send a copy of the letter to the undersigned.

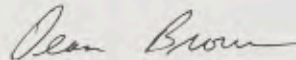
May 18, 1994
Page Two

If your jurisdiction presently is not part of an approved Solid Waste Plan, please mark through that portion of the letter and sign and return the letter to me. Also, please advise me of the status of your jurisdiction's solid waste planning process, including if your jurisdiction is part of a Plan for which approval is being sought, and when you expect approval to be received.

If you have any questions or if we can be of any assistance in this matter, please do not hesitate to call me at (404) 640-0042.

Thank you very much for your assistance.

Sincerely,



DEAN BROWN
Vice President

DB/ppm

Enclosures

**Speedway Waste Disposal
Gwinnett Sanitation**

P.O. Box 1108
Auburn, Georgia 30203

(404) 867-4367
800-967-2254

*Meeting
6/13/94*



May 6, 1994

Mr. Steve Higgins
City of Sugar Hill
4988 W. Broad Street
Sugar Hill, Georgia 30518

Dear Mr. Higgins:

This letter confirms our discussion at our meeting of Tuesday April 26th relating to a price increase for sanitation services. This increase should have been effective 2/15/94, however, there were many changes in the city early this year and we held off for that reason. The effective date of this change is 5/15/94. The next effective date for future increase considerations will remain at 2/15/96.

According to our contract the amount of increase is based on the Atlanta area C.P.I. for the previous two (2) years of 1992 and 1993. Attached is Exhibit "A" which was obtained from the U.S. Department of Labor - Bureau of Labor Statistics which indicates that the 1992 C.P.I. increased by 1.9% and the 1993 C.P.I. increased by 3.5% totalling 5.4%.

COMMERCIAL

Attached is Exhibit "B" which contains all current commercial prices extended by a total of 5.4%

RESIDENTIAL

The residential rates will change as follows:

<u>Service</u>	<u>Old Rate</u>	<u>New Rate</u>
Residential customers	\$8.05	\$8.49
Duplexes	10.59	11.16
Government housing	5.32	5.61
Hand pick-ups	10.59	11.16

RECYCLING RATE

Our charge for recycling would be \$1.55 per household per month for every household in the city. Recycling service is provided curbside once per week.

(continued)

When considering the above residential increases the charge to the city for the majority of single family residents will be \$8.49 plus \$1.55 or a total of \$10.04/month.

OPTION

In an effort to provide more consistent service to the city we suggest that the city council consider changing service from "backdoor" to "curbside". In consideration for this change we will reduce the combined garbage and recycling rate by 10%, therefore, the \$10.04/month becomes \$9.04/month.

I would estimate that 70% of the residents currently bring their trash to the curb so a change of this nature would effect relatively few residents.

Please advise me relative to the cities decision on the option.

Sincerely

A handwritten signature in dark ink, appearing to read "J.P.O.", with a long, sweeping horizontal line extending to the right.

J. Patrick O'Connor
Marketing Manager

U.S. Department of Labor
 Bureau of Labor Statistics
 Consumer Price Index for All Urban Consumers (CPI-U)
 Atlanta, Georgia
 1982 = 84 = 100
 All Items



From: 1. PART 03/03/00

Date: 03/04 Time: 14:05:57

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	1ST Half	2ND Half	AVG	% Change		YEAR
																Dec-Dec	Avg-Avg	
1976			55.2			55.9			56.9			57.0			56.1	3.4	4.7	1976
1977			56.4			59.4			60.7			61.2			59.6	7.4	6.2	1977
1978		61.7		62.5		63.5		64.7		65.9		65.9			63.9	7.7	7.2	1978
1979		66.9		68.5		70.5		71.9		73.2		74.0			70.5	12.3	10.3	1979
1980		76.4		78.0		80.3		81.7		83.0		85.7			80.3	15.8	13.9	1980
1981		87.2		88.2		89.3		91.6		93.3		95.6			90.2	9.2	12.3	1981
1982		92.8		97.9		95.5		98.0		98.8		98.2			96.0	4.9	6.4	1982
1983		97.9		98.7		100.2		100.8		100.9		101.9			99.9	3.6	4.1	1983
1984		102.6		103.2		104.1		104.8		105.4		105.5	103.1	105.1	104.1	3.5	4.2	1984
1985		107.0		107.6		108.5		109.9		110.4		111.2	107.5	110.3	108.9	5.4	4.9	1985
YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	1ST Half	2ND Half	AVG	% Change		YEAR
1986		111.7		111.1		112.2		112.4		112.7		113.5	111.6	112.7	112.2	2.1	3.0	1986
1987													115.5	117.5	116.5		3.8	1987
1988													119.1	121.7	120.4		3.3	1988
1989													124.9	127.3	126.1		4.7	1989
1990													130.8	132.6	131.7		4.4	1990
1991													135.5	136.2	135.9		3.2	1991
1992													139.6	139.5	139.6		1.9	1992
1993													142.2	144.7	143.4		3.0	1993
1994																		1994
1995																		1995

Page 2 of 8

EXHIBIT "B"

5/15/94

CITY OF SUGAR HILL
COMMERCIAL PRICE LIST
ROLL-OFF SERVICE

<u>SIZE</u>	<u>RENT PER MONTH</u>	<u>TRUCK & L/F CHARGE</u>	<u>TOTAL COST/LOAD</u>
20 yd open top	\$127.50	\$98.55 + \$137.00	\$235.55
30 yd open top	\$127.50	\$98.55 + \$205.50	\$304.05
40 yd open top	\$127.50	\$98.55 + \$274.00	\$372.55

ALL OPEN TOP CONTAINERS ARE \$98.55 PER HAUL PLUS \$6.85 PER YARD L/F CHARGE

ALL COMPACTORS OR CLOSED CONTAINERS ARE \$115.95 PER HAUL PLUS \$6.95 PER YARD L/F CHARGE

CONSTRUCTION & DEMOLITION WASTE

<u>SIZE</u>	<u>RENT PER MONTH</u>	<u>TRUCK & L/F CHARGE</u>	<u>TOTAL COST/LOAD</u>
20 yd open top	\$127.50	\$98.55 + \$63.25	\$161.80
30 yd open top	\$127.50	\$98.55 + \$94.85	\$193.40
40 yd open top	\$127.50	\$98.55 + \$126.50	\$225.50

EXHIBIT "B"

5/15/94

CITY OF SUGAR HILL
COMMERCIAL PRICE LIST
FRONT-END SERVICE

<u>SIZE</u>	<u>1X/WK</u>	<u>2X/WK</u>	<u>3X/WK</u>	<u>4X/WK</u>	<u>5X/WK</u>	<u>6X/WK</u>
2 Yard	\$36.88	\$54.88				
4 Yard	\$54.33	\$81.95	\$124.17	\$163.91	\$193.97	\$228.88
6 Yard	\$71.80	\$124.17	\$176.50	\$228.88	\$281.22	\$333.59
8 Yard	\$89.24	\$163.91	\$228.88	\$298.68	\$349.03	\$438.28

<u>SIZE</u>	<u>EXTRA LIFTS</u>
2 Yard	\$25.00
4 Yard	\$36.00
6 Yard	\$48.00
8 Yard	\$64.00

EXAMPLE

Credit Policy: Effective Date _____

_____ extends credit privileges to a select group of valued customers. In order to ensure our long term ability to provide this service and permit us to devote more of our resources and time to all of our valued customers, we have joined The American Creditors Association; a division of National Revenue Corporation (NRC).

NRC is the leading cash flow management and collection firm in the country. Henceforth, NRC will handle any account that is delinquent ___ days or more. Such accounts will be automatically processed for audit by the American Creditors Association and submitted to NRC for collection. Collection charges will be added to these delinquent accounts.

If circumstances arise that could delay your normally timely payment, for any reason, it is essential you contact us immediately to arrange for payment of your account. Prompt communication with our office may permit the elimination of the automatic handling of your account by NRC. This will preserve your credit standing and forestall the addition of collection charges.

We are confident this new automatic procedure for handling delinquencies will keep our cash flow on a current basis and allow us to pass our resultant savings on to you in the form of the best possible service and merchandise at the lowest possible cost.

Yours truly,

MEMO

TO: Mayor, Council, & Steve Higgins
FROM: Ruth Switzer
DATE: June 4, 1994
Re: Sales Tax Paid by Contractors

Donna Zinskie ask me to meet with Barry J.Hall to look into recouping sales tax paid by contractors on the golf course and waste water plant. The City is not required to pay sales tax on any purchases. Our contractors, John D. Stephens, etc., did pay sales tax on several items purchased.

I met with Mr. Hall on May 31, 1994 and the attached is a very preliminary look which he did on that day. There is a good possibility that the city could recoup several thousand dollars in tax paid. It would cost the city 15% of the amount recovered to have Mr. Hall's firm do the work to collect this money for us.

Please look over the preliminary report, and if the council feels it is worth pursuing I will contact Mr. Barry.

Thank you,

Ruth Switzer

CITY OF SUGAR HILL
WATER RECLAMATION FACILITY

5/31/94

LAUIER CONTRACTING, INC. - CONTRACTOR

<u>PAY ESTIMATE</u>	<u>ITEM</u>	<u>VENDOR</u>	<u>TAX</u>
# 6	Pump + Controls	STRAUCO, INC	1,057.71
	CHLORINE INJECTION SYST.	???	565.85
# 8	FLOW ISOLATION EQUIP	? LAMSON, CORP	2,396.15
	FLOW ISOLATION EQUIP	? LAMSON, CORP	167.20
# 9	INSTRUMENTATION	J.K. DURDEN CO.	180.00
	Pump	ITT FLYGHT	1,055.36
			<u>\$ 5,422.27</u>

INITIAL FILE REVIEW

Barry J. Hall

5/31/94





CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

April 20, 1993

J. Rymon Wilborn, C.P.A.
Wilborn & Bernard, P.C.
4295 Hwy 20, Suite 1-B
Buford, GA 30667

Dear Mr. ~~Grothe~~: *Wilborn*:

Thank you for requesting to be placed on the City of Sugar Hill's bid list for auditing services.

The City of Sugar Hill is requesting from your firm a proposal to perform our 1993 comprehensive audit with documentation necessary to conform to the Single Audit requirements. City policy states that there be a contract from January to December, our fiscal year, with an option to renew for the following two years.

I have attached the City's specifications necessary to meet our requirements. Please provide all information requested in your proposal by **MAY 14, 1993**. If your firm satisfies at least 60pts, I will call to schedule an interview. Please keep in mind that these proposals are not sealed bids.

I look forward to hearing from you and your firm. If you have any questions, please contact me at (404) 945-6716.

Sincerely,

Sandra Richards
Director of Finance
City of Sugar Hill

WILBORN AND BERNARD, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

4295 HIGHWAY 20, SUITE 1B

BUFORD, GEORGIA 30518

TELEPHONE: (404) 945-4458
(404) 932-0299

FAX: (404) 932-0358

J. RYMON WILBORN, CPA
RODNEY L. BERNARD, CPA

July 9, 1993

Ms. Sandy Richards
City of Sugar Hill
4988 West Broad Street
Sugar Hill, GA 30518

We are pleased to confirm our understanding of the services we are to provide for the City of Sugar Hill for the year ended December 31, 1993.

We will audit the balance sheet of The City of Sugar Hill as of December 31, 1993, and the related statements of income, changes in fund balance, and cash flows for the year then ended.

Our audit will be made in accordance with generally accepted auditing standards, and Government Auditing Standards and will include tests of your accounting records and other procedures we consider necessary to enable us to express an unqualified opinion that your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles. If our opinion is other than unqualified, we will fully discuss the reasons with you in advance.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected customers, creditors, and banks. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgement about the number of transactions to be examined and the areas to be tested. Also, we will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. However, because of the concept of reasonable assurance and because we will not perform a detailed examination

of all transactions, there is a risk that material errors, irregularities, or illegal acts, including fraud or defalcations, may exist and not be detected by us. We will advise you, however, of any matters of that nature that come to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any losses that might be incurred during any later periods for which we are not engaged as auditors.

We understand that you will provide us with the basic information required for our audit and that you are responsible for the accuracy and completeness of that information. We will advise you about appropriate accounting principles and their application and will assist in the preparation of your financial statements, but the responsibility for the financial statements remains with you. This responsibility includes the maintenance of adequate records and related internal control policies and procedures, the selection and application of accounting principles, and the safeguarding of assets.

Our audit is not specifically designed and cannot be relied on to disclose reportable conditions, that is, significant deficiencies in the design or operation of the internal control structure. However, during the audit, if we become aware of such reportable conditions or ways that we believe management practices can be improved, we will communicate them to you in a separate letter.

We expect to begin our interim audit on approximately July 30, 1993 and our year-end audit on approximately January 30, 1994, and issue our report no later than March 5, 1994.

Our fees for these services will be based on the quotation recently submitted to you. Our invoices for these fees will be rendered as work progresses. Based on our original quote, the fee will be \$10,200. This quote is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If

you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us, and this letter will continue in effect until canceled by either party.

Very truly yours

Wilborn & Bernard

Wilborn and Bernard, P.C.

PRESENTATION BY PAT MITCHELL

Presentation will consist of plans for new elementary school. Also, attending will be Mr. Steele and Dr. Hampton.

MESSAGE CONFIRMATION

JUN-13-1984 MON 09:49

TERM ID: CITY OF SUGAR HILL P-0000

TEL NO: 404-945-0281

NO.	DATE	ST. TIME	TOTAL TIME	ID	DEPT CODE	OK	NG
755	06-13	09:47	00°01'54	14043070200		03	00



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

FAX COVER SHEET

TO: Pat O'Conner
NAME Gwinnett Sanitation
COMPANY

FROM: Gina Titus

DATE TRANSMITTED: 06/13/94 TIME: 9:50am

NUMBER OF PAGES (including cover sheet) 3

MESSAGE: Agenda for council
meeting tonight

MAYOR & CITY COUNCIL MEETING
SATURDAY, JUNE 11, 1994
7:45 A.M.

EXECUTIVE SESSION TO INTERVIEW CANDIDATE FOR
CITY CLERK AND CITY MANAGER

MAYOR & CITY COUNCIL MEETING
MONDAY, JUNE 13, 1994
6:30 A.M.

OPEN WORK SESSION TO DISCUSS
AGENDA

REGULAR COUNCIL MEETING
7:30 P.M.

MESSAGE CONFIRMATION

JUN-10-'84 FRI 10:12

TERM ID: CITY OF SUGAR HILL P-0000

TEL NO: 404-945-0281

NO.	DATE	ST. TIME	TOTAL TIME	ID	DEPT CODE	OK	NG
747	06-10	10:10	00° 01' 45	404 339 8081		03	00



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

FAX COVER SHEET

TO: Stacy Kelly
NAME
Gwinnett Post-Tribune
COMPANY

FROM: Gina Titus

DATE TRANSMITTED: 06/10/94 TIME: _____

NUMBER OF PAGES (including cover sheet) 3

MESSAGE: agenda for Monday,
June 13, 1994 Mayor &
City Council meeting

MESSAGE CONFIRMATION

JUN-10-'94 FRI 10:07

TERM ID: CITY OF SUGAR HILL P-0000

TEL NO: 404-945-0291

NO.	DATE	ST. TIME	TOTAL TIME	ID	DEPT CODE	OK	NG
746	06-10	10:05	00:01:41	4042710351		03	00



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

FAX COVER SHEET

TO: Babs Brockway
NAME
The News
COMPANY

FROM: Gina Titus

DATE TRANSMITTED: 06/10/94 TIME: _____

NUMBER OF PAGES (including cover sheet) 3

MESSAGE: agenda for Monday,
June 10, Mayor & City
Council meeting

MESSAGE CONFIRMATION

JUN-10-1994 FRI 10:33

TERM ID: CITY OF SUGAR HILL P-0000

TEL NO: 404-949-0351

NO.	DATE	ST. TIME	TOTAL TIME	ID	DEPT CODE	ST	NG
745	06-10	10:02	00:01:43	4042637011		00	00



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

FAX COVER SHEET

TO: Matt Kemper
NAME
 Gwinnett Extra
COMPANY

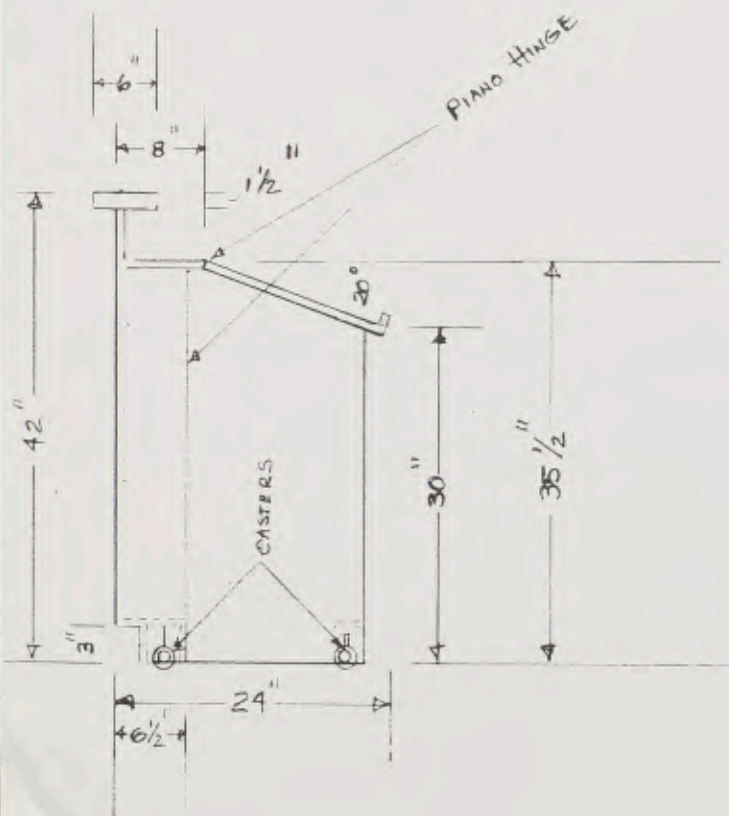
FROM: Gina Titus

DATE TRANSMITTED: June 10, 1994 TIME: 10:00 a.m

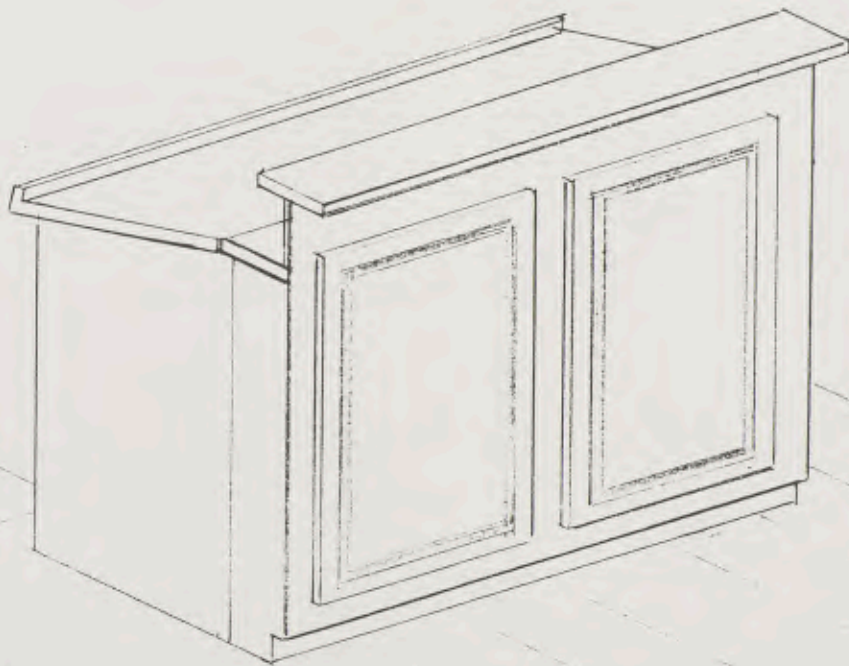
NUMBER OF PAGES (including cover sheet) 3

MESSAGE: agenda for Monday's
 City Council meeting

PLAN VIEW $\frac{1}{2}'' = 1'$



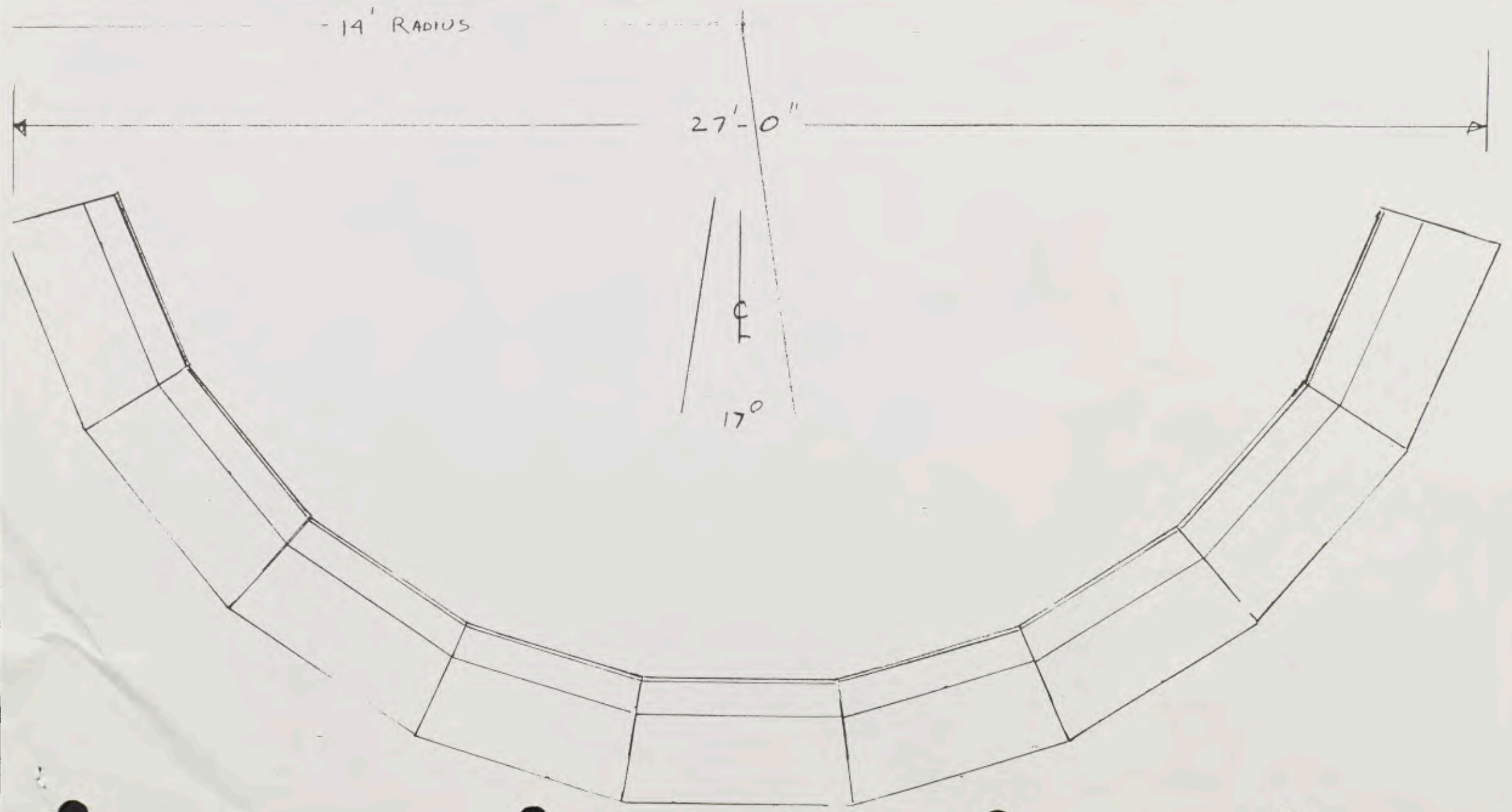
ELEVATION $1'' = 1'$



- 14' RADIUS

27'-0"

17°



THIS REPORT WAS PRINTED ON JUNE 1, 1994

CITY OF SUGAR HILL

<< STATISTICAL BREAKOUT >>

<----- Inspections -----> <----- Re-Inspections -----> Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
108	59	35	15	49	34	8	23
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	55	59	25	45	69	16	21

INSPECTION BREAKDOWN BY INSPECTORS

TONY - Building Inspections 89
 KEN - Director: Utilities 5
 RALPH - Sewer Inspections 14

TOTAL INSPECTIONS - 108

CITY OF SUGAR HILL

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

Printed on: JUNE 1, 1994

DATE RANGE: 05/01/94 THROUGH 05/31/94

	CODE	PRMS	VALUATION	FEEES	DUE	UNITS
	-----	-----	-----	-----	-----	-----
NEW RESIDENTIAL HOUSEKEEPING BLDGS:						
* Single Family Houses Detached	101	6	485,080.00	5,824.40	0	0
* Single Family Houses Attached	102	0	0.00	0.00	0	0
* 2 Family Building	103	0	0.00	0.00	0	0
* 3 and 4 Family Buildings	104	0	0.00	0.00	0	0
* 5 or More Family Buildings	105	0	0.00	0.00	0	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213	0	0.00	0.00	0	0
* Other Non-Housekeeping Shelter ...	214	0	0.00	0.00	0	0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318	1	0.00	221.57	0	0
* Churches & Other Religious	319	0	0.00	0.00	0	0
* Industrial	320	0	0.00	0.00	0	0
* Prkng Garages (Blds & Open Decked)	321	0	0.00	0.00	0	0
* Service Stations & Repair Garages	322	0	0.00	0.00	0	0
* Hospitals & Institutional	323	0	0.00	0.00	0	0
* Offices, Banks, & Professional ...	324	0	0.00	0.00	0	0
* Public Works & Utilities	325	0	0.00	0.00	0	0
* Schools & Other Educational	326	0	0.00	0.00	0	0
* Stores & Customer Services	327	0	0.00	0.00	0	0
* Other Non-Residential Bldgs	328	0	0.00	0.00	0	0
* Structures Other than Buildings ...	329	1	10,000.00	50.00	0	0
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential	434	0	0.00	0.00	0	0
* Non-Residential & Non-Housekeeping	437	0	0.00	0.00	0	0
* Adds of Resid. Garages (Atch/Detc)	438	0	0.00	0.00	0	0
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645	0	0.00	0.00	0	0
* 2 Family Buildings	646	0	0.00	0.00	0	0
* 3 & 4 Family Buildings	647	0	0.00	0.00	0	0
* 5 or More Family Buildings	648	0	0.00	0.00	0	0
* All Other Buildings and Structures	649	0	0.00	0.00	0	0

TOTALS FOR PERMITS SHOWN ABOVE		8	495,080.00	6,095.97	0	0

Totals of other permits in the period		54	0.00	1,876.00	0	0

TOTAL FOR ALL PERMITS IN THE PERIOD		62	495,080.00	7,971.97	0	0

THIS REPORT WAS PRINTED ON JUNE 1, 1994

CITY OF SUGAR HILL

PERMIT TYPE AND DESCRIPTION	# OF PERMITS	VALUATION	FEES DUE	FEES PAID
AD - ADDITION/GARAGE PERMIT	1	0.00	53.00	53.00
CM - COMMERCIAL PERMIT	1	0.00	221.57	221.57
DK - DECK PERMIT	1	0.00	50.00	50.00
DP - DEVELOPMENT PERMIT	2	0.00	528.00	528.00
EC - ENERGY CODE AFFIDAVIT	6	0.00	0.00	0.00
EL - ELECTRICAL AFFADAVIT	7	0.00	0.00	0.00
FP - FENCE PERMIT	6	0.00	0.00	0.00
GP - GRADING PERMIT	1	0.00	500.00	500.00
ME - HEATING/AIR AFFADAVIT	7	0.00	0.00	0.00
MI - COMPLIANCE PERMIT	3	0.00	75.00	75.00
MN - MOBILE HOME INSPECTION NEW	1	0.00	100.00	100.00
PL - PLUMBING AFFADAVIT	7	0.00	0.00	0.00
PP - POOL PERMIT	1	10,000.00	50.00	50.00
SB - STORAGE BUILDING	1	0.00	25.00	25.00
SF - SINGLE FAMILY RESIDENTIAL	6	485,080.00	5,849.40	5,849.40
SP - SIGN PERMIT	1	0.00	25.00	25.00
TL - TRADE LICENSE REGISTRATION	8	0.00	70.00	70.00
TP - TAP & METER PAYMENTS	2	0.00	450.00	450.00
TOTALS FOR ALL PERMIT TYPES	62	495,080.00	7,996.97	7,996.97

THIS REPORT WAS PRINTED ON JUNE 1, 1994

CITY OF SUGAR HILL

TR DATE	#	RESIDENTIAL 1000-0001	COMMERCIAL 1000-0002	MISCELLANEOUS 1000-0003	MOBILE HOMES 1000-0004	DEVELOPMENT 1000-0005	GAS 1000-0006	WATER 1000-0007	SEWER 1000-0008
05/03/94	1	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00
05/04/94	2	798.40	0.00	0.00	0.00	0.00	450.00	1500.00	50.00
05/05/94	2	25.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00
05/06/94	1	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05/09/94	1	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05/10/94	3	80.00	696.57	0.00	0.00	0.00	0.00	0.00	25.00
05/11/94	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05/12/94	1	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05/13/94	2	0.00	0.00	0.00	0.00	0.00	450.00	0.00	0.00
05/16/94	1	53.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05/17/94	2	0.00	0.00	20.00	0.00	0.00	0.00	0.00	0.00
05/18/94	3	406.60	0.00	0.00	100.00	0.00	225.00	0.00	25.00
05/19/94	1	394.40	0.00	0.00	0.00	0.00	225.00	0.00	25.00
05/20/94	6	775.00	0.00	20.00	0.00	0.00	225.00	750.00	25.00
05/23/94	3	100.00	0.00	0.00	0.00	448.00	0.00	0.00	0.00
05/24/94	2	0.00	0.00	20.00	0.00	0.00	0.00	0.00	0.00
=====		=====	=====	=====	=====	=====	=====	=====	=====
TOTALS	32	2707.40	696.57	80.00	100.00	448.00	1575.00	2250.00	150.00

Non-Existing Categories 0.00
 Current Categories 8006.97
 =====
 Grand Total 8006.97

SUBDIVISION LOT AVAILABILITY LIST

AVAILABLE LOTS	SUBDIVISION	NEAR WHAT MAJOR STREET	PERMITS ISSUED	C.O.'S ISSUED	OTS NOT BUILT ON
25	BENT CREEK I	LEVEL CREEK ROAD	25	25	0
49	BENT CREEK II	LEVEL CREEK ROAD	49	49	0
33	BENT CREEK III	LEVEL CREEK ROAD	30	29	3
44	BENT CREEK IV	LEVEL CREEK ROAD	43	41	1
36	BENT CREEK IV	LEVEL CREEK ROAD	36	36	0
7	BRANDON OAKS	AUSTIN GARNER ROAD	5	5	2
26	BROOKSIDE AT PARKVIEW	PARKVIEW MINE DRIVE	13	11	13
31	COUNTRY MEADOWS	OWEN CIRCLE	31	31	0
131	LAKEFIELD FOREST (ALL)	LEVEL CREEK ROAD	101	&77	30
44	MILL CREEK TRACE	SOUTH ROBERTS DRIVE	44	44	0
154	PARKVIEW NORTH	LEVEL CREEK ROAD	154	154	0
174	PRINCETON OAKS (ALL)	RIVERSIDE ROAD	102	102	72
116	SECRET COVE	OLD SUWANEE ROAD	107	101	9
46	SPRING HILL PLANTATION	SPRING HILL DRIVE	46	46	0
35	SUGAR BROOK	HILLCREST DRIVE	35	35	0
23	SUGAR CREEK	LEVEL CREEK ROAD	23	23	0
96	SUGAR CROSSING (ALL)	AUSTIN GARNER ROAD	50	39	46
39	SUGAR WOODS	LEVEL CREEK ROAD	39	39	0
3	SYCAMORE STATION	SYCAMORE ROAD	3	3	0
146	SYCAMORE SUMMIT	SYCAMORE/RIVERSIDE ROAD	141	140	5
14	THE LAKES AT RIVERSIDE	RIVERSIDE ROAD	13	13	1
51	THE LINKS (ALL)	SUWANEE DAM ROAD	0	0	51
46	THE OAKS AT LANIER UNIT I	HIGHWAY 20	19	9	27
48	THE SPRINGS UNIT I	HIGHWAY 20	35	31	13
50	WEST PRICE HILLS	WEST PRICE ROAD	46	46	4

 INDICATES COMPLETED

METER READING DEPARTMENT

MAY 1994

Total new customers: 64

Consisting of: 37 Gas & Water Customers
20 Gas Only Customers
7 Water Only Customers

Total of customers moving out of City: 17

Consisting of: 7 Gas & Water Customers
7 Gas Only Customers
3 Water Only Customers

Total Gas Customers: 3248

Total Water Customers: 2395

Total Sewer Customers: 2125

Re-reads before billing: 141

Re-reads before billing: 17

Over-reads: 2

Cut-Offs: 0/DEPT. SHORT-HANDED

Report by: Margaret McEachern
Utility Billing Supervisor

WASTEWATER DEPARTMENT

MAY 1994

Liftstations: There was only general maintenance on our liftstations this month.

Water Reclamation Facility: The start-up of our new plant was conducted on May 16th. All operations of the plant have proceeded smoothly, with the exception of a few "surprises". The results of sample testing after only three weeks in operation shows that we are receiving full treatment of the wastewater. We have exceeded all requirements of our permit.

Sewer Capacity Available:

Total Sugar Hill capacity at Southside plant.....	600,000gpd
Average Sugar Hill usage for May.....	420,381gpd
Average Sugar Hill capacity left.....	<u>179,619gpd</u>

Total # of lots approved, but not tapped on.....	282
Average usage for these lots based on 400 gpd.....	112,800gpd

Donna Zinskie
Collection System Supervisor

May 1994

WILSON JONES COMPANY G79288 COLUMBIA WISCONSIN

Date	METER Flow	12 Mid. Daily Flow Total	Max. Rate Time of Flow	Min. Rate Time of Flow	Daily Avg. Reading MGD	Flow in Gals. Feet of Head in Inches	Gallons Sent to Buried	
5 01	7:11 8396738/228347319	526147	88366	98/1009 ^{AM}	08/439 ^{AM}	52	326-31	590496
5 02	8:02 8402641/228937765	554011	124877	96/1095 ^{AM}	12/613 ^{AM}	55	838-58	193574
5 03	7:52 8407575/229431339	511534	106898	99/749 ^{AM}	11/351 ^{AM}	51	929-57	588263
5 04	8:20 8413459/230019602	557703	137392	97/906 ^{AM}	08/357 ^{AM}	55	775-53	507926
5 05	7:56 8418533/230527028	530382	119526	98/755 ^{AM}	10/436 ^{AM}	53	915-62	608147
5 06	8:15 8424106/231125175	513185	209793	96/831 ^{AM}	10/355 ^{AM}	51	582-44	623153
5 07	8:31 8426834/231758732	498147	293550	97/751 ^{AM}	10/501 ^{AM}	49	841-55	415647
5 08	8:35 8433487/232174379	513729	74836	98/1050 ^{AM}	09/541 ^{AM}	51	791-57	406573
5 09	8:14 8439070/232580952	522101	121259	103/1330 ^{AM}	09/604 ^{AM}	52	809-55	529609
5 10	9:00 8447366/233110561	515460	145344	120/805 ^{AM}	08/107 ^{AM}	50	690-49	456049
5 11	8:04 8448926/233566610	487873	113585	93/831 ^{AM}	08/249 ^{AM}	48	833-57	488954
5 12								480954
5 13								480954
5 4	7:38 8463356/235009474	476325	89813	97/756 ^{AM}	08/414 ^{AM}	47	254-26	532574
5 15	7:38 8468677/235542048	520524	101863	97/1102 ^{AM}	12/331 ^{AM}	52	312-31	542763
5 16								542763
5 17	8:35 8479527/23627575	465220	156835	99/737 ^{AM}	11/357 ^{AM}	46	636-44	339133
5 18	9:51 8483519/237026708	418085	137707	77/742 ^{AM}	12/511 ^{AM}	41	531-42	402178
5 19	9:59 8487541/237428886	400427	139424	84/722 ^{AM}	09/318 ^{AM}	40	461-38	385082
5 20	9:32 8491392/237813968	395137	129365	80/738 ^{AM}	09/452 ^{AM}	39	505-40	254088
5 21	7:08 8493941/238068856	337494	46753	82/727 ^{AM}	09/241 ^{AM}	33	165-21	300881
5 22	7:45 8496948/238360737	292875	54770	63/1054 ^{AM}	07/447 ^{AM}	29	264-26	317965
5 23								317965
5 24	9:40 8503367/239005667	301926	92083	59/802 ^{AM}	09/514 ^{AM}	30	360-35	271271
5 25	8:56 8506017/239276938	280684	82643	64/801 ^{AM}	06/442 ^{AM}	28	409-34	301314
5 26	9:35 8509013/239578252	287239	97029	09/1100 ^{AM}	02/101 ^{AM}	28	326-30	319826
5 27	8:50 8512207/239888078	326249	90492	10/331 ^{AM}	02/434 ^{AM}	28	439-37	280645
5 28	7:49 8515020/24078723	316517	54388	63/728 ^{AM}	09/451 ^{AM}	31	263-24	287897
5 29	7:48 8517899/240466620	294730	47552	60/149 ^{AM}	08/454 ^{AM}	29	227-25	275919
5 30	7:42 8520658/240742539	273320	50167	64/108 ^{AM}	07/406 ^{AM}	27	233-25	346713
5 31	8:42 8524124/241089452	305180	92022	10/1153 ^{AM}	05/526 ^{AM}	30	385-33	289686
6 01	8:37 8527024/241379138	304769	76891	07/735 ^{AM}	02/444 ^{AM}	30	327-29	
34	Aug. 23 Car wash	App.	6851	to	MAY	6941		
35	Govt. Federal	"	1188	"	"	1188		
36	Marlboro Run #768	"	56060	"	"	56993		
37	#290	"	10796	"	"	10796		