

1993

MAYOR & COUNCIL MEETING
MONDAY, JULY 12, 1993
7:30 P.M.

A G E N D A

Meeting called to order.
Invocation and pledge to the flag.
Reading of past minutes.

Committee Reports

- A) Planning & Zoning Board
- B) Appeals Board
- C) Recreation Board
- D) Budget & Finance
- E) Solid Waste

Old Business

- A) Mayor & Council Stipend Increase - Public Hearing
- B) Nude Dancing Ordinance
- C) Adopt Financial Policies

New Business

- A) Rezoning Request - Adelaide Barnes - Old Suwanee Road - Public Hearing
- B) Validate Results from Liquor Referendum
- C) People's Law School - Use of Community Center

City Manager's Report

City Clerk's Report

Director of Golf's Report

Council Reports

Citizen's Comments

Adjournment

MAYOR & COUNCIL MEETING
MONDAY, JULY 12, 1993
7:30 P.M.

M I N U T E S

Notice posted at 12:00 noon on Friday, July 9, 1993 at City Hall.

In attendance: Mayor George Haggard and Council Members Thomas Morris, Steve Bailey, Reuben Davis, Roger Everett and Jim Stanley.

Meeting called to order at 7:34 p.m. by Mayor Haggard.

There was a silent invocation followed by the pledge to the flag led by Mayor Haggard.

Minutes

Council Member Bailey moves to approve the minutes from last month's Council meetings. Second to the motion by Council Member Morris. Vote unanimous.

Planning & Zoning Board

Council Member Stanley states that the Planning & Zoning Board reviewed a rezoning request which is on the agenda for tonight's meeting. However, the applicant has asked that the rezoning be tabled because their intent of use has changed.

Appeals Board

Council Member Stanley reports that there was no Appeals Board meeting held last month.

Recreation Board

Council Member Davis reports that 30 teams will be participating in the summer softball leagues at the park. He reports that Paul Cross and Mike Gheesling have resigned from the Recreation Board. Council Member Davis moves to nominate Nancy Pendley and Jack Roberts to serve on the Recreation Board. Second to the motion by Council Member Stanley. Mayor Haggard asks if these people have been contacted and if they are willing to serve. Mr. Davis states yes, Bobbie Queen has contacted them. Mayor Haggard asks if any other Council Member has any nominations. Council Member Stanley states that he has no objections to the nominations made, however, he feels that any time there is a vacancy on any board, it should be stated at a Council meeting and then tabled until the next Council meeting so that all Council Member's have the same opportunity to solicit for nominees. Mr. Davis states that he was only submitting the names Bobbie Queen had recommended. Mayor Haggard states that it is hard to find people to serve on boards. Mayor Haggard asks if anyone in the audience wishes to

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serve on the Recreation Board. No one volunteered. Mayor Haggard states that if Bobbie Queen recommended these people, you can guarantee they will be good boardmembers. Vote unanimous.

Budget & Finance

Director of Finance Sandy Richards reports that during June, the city had a net loss of \$72,795, primarily because the property and liability insurance came due. She states that the city had \$285,037 in cash and \$835,000 in investments. \$42,337 was spent for construction of the wastewater treatment facility out of city funds and \$152,262 was spent from GEFA funds. She states that the city is right in line with what was expected during the first 6 months of the year. Refer to June Budget Results.

Mayor Haggard states that the City of Sugar Hill was recognized at the GMA Convention in Savannah this year because of our Finance Department. Council Member Bailey states that the University of Georgia, Carl Vinson Institute of Government, Finance Instructor utilized reports from the City of Sugar Hill to illustrate how to innovatively use city assets such as our golf course and sewer treatment plant. Mr. Bailey states that the instructor also stated that our Director of Finance, Sandy Richards, was the best in the metro Atlanta area and we were lucky to have her.

Solid Waste

Council Member Morris states that Mike Warrix, with Mayes Sudderth & Etheredge, is almost completed with the Solid Waste Management Plan and as soon as it is completed, he will call for a work session to review the plan again. Council Member Stanley states that he is leaving to go on vacation the end of this week and he would be very disappointed if any action was taken on the plan while he was out of town. Mr. Morris asks Mr. Stanley how long he will be on vacation. Mr. Stanley states 2 weeks. Mr. Morris states that it will be no problem to wait 2 more weeks because he wants everyone in attendance when it is voted on.

Mayor & Council Stipend Increase - Public Hearing

Council Member Bailey states that there is a correction to be made to the ordinance in the Council's packet. He states that the stipend for the Mayor should be \$450.00 per month instead of \$400.00 per month. Mr. Bailey states that this ordinance allows the stipends for the Mayor and Council to be increased as follows:

- Mayor - Increased from \$150.00 to \$450.00
- Mayor Pro-tem - Increased from \$125.00 to \$375.00
- Council Member - Increased from \$100.00 to \$300.00


AP

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Mayor Haggard states that these increases will be effective January 1, 1994. Mayor Haggard asks for public comments. There was none. Council Member Bailey moves to approve the ordinance as written. Second to the motion by Council Member Morris. Vote unanimous.

Nude Dancing Ordinance

City Attorney Lee Thompson states that the Mayor and Council has a copy of Smyrna's Nude Dancing Ordinance in their packets for their review. Mr. Thompson states that he can draft a similar ordinance, however, the Smyrna ordinance prohibits the sale of liquor by the drink in adult entertainment establishments and the City of Sugar Hill doesn't allow liquor anywhere. Mayor Haggard states that the Smyrna ordinance has been upheld in the Georgia Supreme Court. Mr. Thompson states that this ordinance also puts restrictions on what the establishment must look like, what dancers can and cannot wear, tipping of dancers and minimum feet distances from dancers and patrons. Council Member Davis states that he attended a seminar at the GMA Convention dealing with this subject and how it is considered a form of free speech. Council Member Davis moves to authorize the City Attorney to draft a nude dancing ordinance to be considered for adoption at the next Council meeting. Second to the motion by Council Member Bailey. Council Member Stanley asks what homework must the city do in order to make this ordinance enforceable. Mr. Thompson states that the city needs to establish minimum footages from schools, churches, etc. which is 1,000 feet in the Smyrna ordinance. Mr. Thompson states that in the preamble of the ordinance, it states that there is a connection between adult entertainment establishments and crime and deterioration of neighborhoods and he can supply the Mayor and Council with documentation for them to review to determine this. Mr. Stanley states that he does not know what some of the things that are prohibited in this ordinance are. Mr. Thompson states that he is aware of that language and that is something he would recommend cleaning up in the ordinance. Mr. Stanley suggests having the Planning & Zoning Board review this matter as well to make recommendations on minimum footage requirements from schools, etc. and what zoning classification this type of establishment should be located in. He suggests having it on the Planning & Zoning Board agenda for this coming Monday. Director of Utilities and Development Ken Crowe states that he feels the Planning & Zoning Board would need more time than that to review the matter. He states that he will forward the information to the Planning & Zoning Board for their review and it will be on the agenda for their consideration at the August meeting. Vote unanimous.



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Adopt Financial Policies

Director of Finance Sandy Richards states that the only comments she received regarding the financial policies were from Council Member Stanley earlier this afternoon. She asks if any other Council Member has any suggested changes. No one did. Refer to financial policies. Council Member Bailey commended Mrs. Richards on putting these policies together. Mrs. Richards asks Mr. Stanley if he wishes to go over his comments with the Council. Mr. Stanley states yes. The following are the changes he suggested:

Page 1, Section II, Part A, #4 - Mr. Stanley states that the city has a 5 year plan for capital improvements. However, funds are not appropriated per year for these improvements unless they are to be completed that year. He suggests budgeting for a surplus of revenues so that the cash flow statements will show a positive number and can be put into an asset account called reserved for capital improvements. Discussion is held on this matter. Mrs. Richards states that what Mr. Stanley actually wants is a sinking fund and she can do that, however, it will not show on the budget statement. Mrs. Richards states that the Mayor and Council needs to come up with a figure to transfer the funds into this account and she will give them a statement each month showing how much is in the account. Mayor Haggard asks where Mr. Stanley intends to get these funds from, by increasing taxes or utility rates?

Page 2, Section II, Part A, #9 - Mr. Stanley states that he has no objection to this item, however, he feels another sentence needs to be added which states that "This contingency fund must be allocated to individual line items by the Mayor and Council."

Page 3, Section II, Part A, #11 - Mr. Stanley suggests this section say that the first draft of the budget will be submitted to the Mayor and Council at the September Council meeting instead of 90 days before the end of the year.

Page 3, Section II, Part B, #3 - Mr. Stanley asks if this means that the Mayor and Council will formally go through the procedure to amend the budget and that we can do it in the current year instead of waiting until the next year. Mrs. Richards states yes, that is correct.

Page 4, Section III, #1 - Mr. Stanley states that he does not know what moral obligations are and suggests that a period be placed after "improvements" and the rest be stricken. Council Member Bailey states that the legal clarification means a mandate

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or something that the public has requested the Council to do within a certain year. However, Mr. Bailey has no problem with Mr. Stanley's suggestion.

Page 4, Section III, #4 - Mr. Stanley states that if this language is adopted, the city will not be able to do what they have been doing, such as borrowing money annually against anticipated taxes. Mrs. Richards states that the city has never done that, however, if it was necessary, it could be done because it would be an emergency and emergencies are provided for in this language. Mr. Stanley suggests including anyway, "except for tax anticipation notes". Mr. Bailey states that he would rather wait until that occurs because at that time these policies could be changed. The rest of the Council agrees. Mr. Bailey reminds the Mayor and Council that these are only policies.

Page 6, Section V, #6 - Mr. Stanley suggest striking "and maintain a high degree of accounting practice" in order to make this one sentence and not be redondant.

Page 6, Section VI, #2 - Mr. Stanley asks what this means. Mrs. Richards states that it means the city is continuously looking for other ways of making revenue in case the budget ever gets into a negative balance.

Page 6, Section VI, #9 - Mr. Stanley feels this is a terrible idea. He states that the city should not be soliciting for contributions. Mrs. Richards states that this was a section that she had gotten from another city's financial policies and she thought it would be a good idea, however, she will strike it if the Council choses. Mr. Bailey understands that it would be a mechanism to be able to accept contributions for things such as hurricane relief efforts, the park, etc. Mr. Bailey suggests replacing the words "encourage the solicitation of" to "allows private contributions". He states that it needs to be watered down a bit.

Page 7, Section VII, #1 - Mr. Stanley states that in his opinion this is saying that the City Charter states the city should do this, however, we don't really have the funds to do it so we do it another way. Discussion is held on this matter. Mrs. Richards states that the city has a centralized purchasing system in the sense that one person handles purchase orders. However, she feels that a centralized purchasing system consists of a purchasing director and purchasing agents who obtain quotes for everything that is purchased by the city. She states that we rely on department heads to do that.



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Page 7, Section VII, #3 - Mr. Stanley feels limits need to be established as to when it is necessary to have non-budgeted purchases come before the Mayor and Council and when just a consensus is required. The Council agrees that on non-budgeted purchases, the following policy will be used: Any purchase between \$100.00 and \$5,000.00 requires a consensus of the majority of the Council. Any purchase between \$5,000.00 and \$25,000.00 requires approval by the Mayor and Council during the Council meeting it is discussed. Any purchase \$25,000.00 or more, requires approval by the Mayor and Council at the Council meeting following the one where it is requested.

Page 7, Section VII, #7 - Mr. Stanley feels this language is too strict. Mrs. Richards suggests striking the first sentence in its entirety. The Council agrees to this.

Page 7, Section VII, #6 - Council Member Bailey suggests adding "elected officials" to this sentence. Council Member Morris states that this language is already in the City Charter. Mr. Bailey states that it needs to be in these policies as well. Mrs. Richards states that she will put the wording from the City Charter in there.

Page 8, Section VII, #9 - Mr. Stanley suggests specifying a certain dollar amount where open competitive bidding should be held instead of negotiated bids. Mrs. Richards states that she will review financial policies from other cities and find one that is more specific on bids.

Page 8, Section VII, #11 - Mr. Stanley suggests having cash advances instead of dealing with petty cash. City Manager Kathy Williamson states that it is against standard governmental accounting practices to advance cash to employees. Mrs. Richards states that there are too many different employees who utilize petty cash and she would not be comfortable doing that anyway.

Page 8, Section VIII, #3 - Mr. Stanley states that there is a typo in the second sentence. The word "ban" should actually be "bond".

Finally, Mr. Stanley states that the city currently deposits cash daily and there is no language in these financial policies which states that and it needs to be included.

Mrs. Richards states that she will make these changes and present the second draft to the Mayor and Council at the August Council meeting for their review.



Rezoning Request - Adelaide Barnes - Old Suwanee Road - Public Hearing

Director of Development Ken Crowe states that the applicant for this rezoning has changed their intent of use and at the Planning & Zoning meeting where this request was discussed, the Board stated that if the use changed, the applicant would have to come back before the Board. Mr. Crowe states that this rezoning request will have to be readvertised and will come back to the Mayor and Council after the Planning & Zoning Board has reviewed it again. No action was taken on this matter.

Validate Results from Liquor Referendum

Superintendent of Elections Amy Roark states that the Council needs to vote to approve the results from the liquor referendum held last month. She states that there were 260 "yes" votes and 262 "no" votes. Council Member Bailey moves to approve the results as stated by the Superintendent of Elections. Second to the motion by Council Member Davis. Council Member Stanley asks about the spoiled ballots. Mrs. Roark states that there were 2 voters who asked for new ballots and 2 which were spoiled because the stubs were still attached to the ballots when they were put into the ballot box. Mr. Stanley asks if that requires that they be spoiled. Mrs. Roark states yes, it is the law according to the Georgia Election Code. Council Member Davis states that if the stub is attached to the ballot, it is no longer a secret ballot because you can find out who voted how. Vote unanimous.

People's Law School - Use of Community Center

City Manager Kathy Williamson states that the People's Law School has requested to use our community center to hold classes from 7:00 to 9:00 p.m. from October 11, 1993 to November 15, 1993. She states that they usually hold their classes at Gwinnett Tech, however, they have had a lot of interest from people in our area and it would be more convenient to hold the classes here. Mayor Haggard states that he was told that the Lions Club could not meet here because the policy was that the community center could not be rented out in the evenings or on weekends. Mrs. Williamson states that this is the policy, however, they have written a letter to her and she is asking the Council if they wish to allow it. Council Member Stanley moves to approve the request. Second to the motion by Council Member Bailey. Vote unanimous. Council Member Morris states that they would have approved for the Lions Club to use the community center also.

City Manager's Report

City Manager Kathy Williamson states that she has nothing to report.



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City Clerk's Report

City Clerk Judy Foster states that she has nothing to report.

Director of Golf's Report

Director of Golf Wade Queen states that June has been the most profitable month since the golf course opened. He states that the 4th of July and the first week in July was the most profitable week so far. He states that they are trying to keep the greens in shape but its hard because of the heat.

Jonathon Wright states that his brother-in-law came to visit him during the 4th of July holiday weekend and they went to play golf either on Sunday, July 4th or Monday, July 5th and the girl who waited on them went out of her way to answer questions and help them in every way. He states that she represented the city very well and should be commended.

Council Reports

Council Member Stanley states that he read in the paper that the City Marshall has a volunteer assistant. He is concerned that we have volunteers performing Marshall duties. City Manager Kathy Williamson states that Jesse Templeton was a certified police officer for the City of Clarkston and he volunteered to help our City Marshall out because he has to work so many community service hours in order to keep his certification. Mrs. Williamson states that he is not being paid by the city for his services and it has not increased our insurance costs, only liability costs. Mr. Stanley states that his concern was the cost to the city and whether or not he has been duly sworn in. Council Member Morris states that Mayor Haggard did swear in Mr. Templeton.

Council Member Stanley states that he talked to another EMC concerning the lawsuit from Sawnee EMC and they told him that it is strictly between the two electric companies who are having the jurisdiction dispute. He states that if there is any reimbursement needed, it would have to come from Sawnee EMC reimbursing Georgia Power for infrastructure. He asks if there is anything in writing which would require the city to reimburse Georgia Power for the infrastructure at the golf course. City Manager Kathy Williamson states that there was an agreement signed at the time Georgia Power was selected which states that we would be responsible for the infrastructure at the golf course should we not meet the 900 kilowatts service. Council Member Bailey states that the infrastructure is only a small part of it, the generator and rate differential is the main cost. Mr. Bailey states that this entire issue was initiated by Council Member Stanley's communication with the Sawnee EMC attorneys. He states

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that Sawnee EMC was willing to drop the issue until Mr. Stanley told them that we were never going to build a clubhouse. Mr. Stanley states that he did not tell them that. Mr. Bailey states that whatever was said, Sawnee thought it was compelling enough to pursue the lawsuit.

Council Member Stanley recommend the city give away free rounds of golf as door prizes at the GMA Conventions in the future. He states that this would publicize the golf course. City Attorney Lee Thompson states that it could be justified as advertising for the city's golf course.

Citizen's Comments

Diane Spivey asks about burglaries in the Springs subdivision. Assistant City Marshall Jesse Templeton states that the last burglaries he is aware of were in Parkview North and the suspect has been apprehended. He states that they have been working with the different subdivisions in the city with neighborhood watch programs.

Diane Spivey states that she understands there was a meeting of city officials with EPD and she hopes the misunderstandings have been clarified. She wants to know what was discovered with the 5-year closure program and also exactly whose name is on the permit at EPD. City Manager Kathy Williamson states that the city currently holds the permit but there is an application for the name to be changed to Mid-American and it is awaiting approval from EPD. City Attorney Lee Thompson states that he has reviewed the 5-year closure program and it states that if any landfill is closed by October 8, 1993, the director has the discretion to allow you to go with a 5-year closure plan instead of a 30-year closure plan. Mr. Thompson states that if you go with a 5-year closure plan and any problems are detected, the director then has the discretion to increase the closure plan up to the 30 years. Council Member Stanley asks if the city has the authority to close the landfill since our name is on the permit. Mr. Thompson states yes, but there are some lease obligations which come into effect and must be considered. More discussion held on this matter.

Diane Spivey states that she wants an accounting of how the funds were spent for the golf course and sewer treatment plant project since she is paying for it through utility revenue bonds. Council Member Bailey explains the difference between a general bond and a revenue bond. Mr. Bailey states that a general bond is one that must be voted on by residents and encumbers your property taxes. A revenue bond is one that is to be repaid by debt service by the users of that facility. He states that at



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the golf course, less than 5% of the users are residents. Therefore, 95% of the funding is being paid for by non-residents. Mr. Bailey explains the developers of new subdivisions will be the ones to pay for the sewer treatment plant through tap on fees. Mrs. Spivey states that she would still like an accounting of how funds were spent for the golf course. Mr. Bailey states that he will personally deliver that to her. City Manager Kathy Williamson asks Mrs. Spivey if she attended any of the public hearings in 1987 regarding the golf course and sewer treatment plant project. Mrs. Spivey states no, she had only been living here a year at that time.

Tim Pugh asks about the financial policies and the section regarding gratuities. Council Member Stanley reads the corrected language for Mr. Pugh.

Ed Driver, with Mid-American, states that the city needs to put something in writing and submit it to Mid-American concerning the 5 year closure. He states that they do not wish to close the old landfill. Council Member Stanley suggests the City Manager draft a letter to Mid-American requesting them to close the old landfill. Discussion held on this matter. Mr. Driver states that they will just submit a proposal to the Mayor and Council at the next Council meeting.

Discussion is held concerning the procedure for public hearings.

Bill Payer asks what the time of the public hearing for the Solid Waste Management Plan will be. City Manager Kathy Williamson states that she believes it is from 10:00 a.m. until 7:00 p.m., however, it will be stated definitely when the public hearing is called. Mr. Payer states that residents who work until 7:00 p.m. will not be able to make comments. Mrs. Williamson states that written comments will be accepted for so many days past the actual public hearing.

Mayor Haggard introduces Assistant City Marshall Jesse Temple.

Chuck Spradlin states that he would like formal action taken to assure that the Council will not vote on the Solid Waste Management Plan while Council Member Stanley is out of town. Mayor Haggard states that the Council gave their word that they would not vote on the issue until everyone was present.

Rose Payne states that she is disappointed with the new public hearing procedures.



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Diane Spivey agrees with Mrs. Payne and states that this is an attempt for the Mayor and Council to hide from the public.

Executive Session

Council Member Bailey moves to recess into an Executive Session with the City Attorney for the purpose of discussing land acquisition and the water contract. Second to the motion by Council Member Morris. Vote unanimous.

Meeting recessed at 9:44 p.m.

Council Member Davis leaves during the Executive Session.

Meeting reconvened at 11:46 p.m.

Lease Agreement with Mid-American

Council Member Stanley moves to call a meeting to be held sometime after the first week in August to review the restated lease agreement with Mid-American. Motion died for lack of second.

Council Member Morris moves to call a meeting to be held on Wednesday, July 14, 1993 at 9:00 a.m. to review the restated lease agreement with Mid-American. Second to the motion by Council Member Bailey. Vote 3 for, 1 opposed - Council Member Stanley. Motion carried 3 to 1.

No further business was conducted.

Adjournment

Council Member Morris moves to adjourn the meeting. Second to the motion by Council Member Bailey. Vote unanimous.

Meeting adjourned at 11:55 p.m.

Judy Foster



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

TO: MAYOR AND COUNCIL
FROM: SANDRA RICHARDS, DIRECTOR OF FINANCE
DATE: JULY 12, 1992
RE: JUNE BUDGET RESULTS

OPERATIONS:

The following is the results from June operations. These figures are expressed as variances and represent net income (loss) in each fund.

General	<\$ 79,347.50>
Sanitation	<\$ 29,899.35>
Gas	<\$ 11,256.86>
Water	\$ 1,698.48
Street	<\$ 16,065.35>
Sewer	\$ 37,384.14
Golf Course	<u>\$ 24,691.42</u>
Total	<\$ 72,795.02>

CASH BALANCE:

At the end of June the city had a bank balance in operating accounts of \$285,037. This does not include money held in investments.

INVESTMENTS:

\$835,000 refunded from the 1989 Bonds were invested at the end of June. These funds are currently earning 3.0%.

CONSTRUCTION:

During June, the city spent \$42,337.36 for construction of the golf course and waste water treatment facility. \$152,262.00 was spent from G.E.F.A funds for the construction of the treatment plant.

ORDINANCE

The Council of the City of Sugar Hill hereby ordains:

WHEREAS, the compensation of the Mayor, Mayor Pro Tem and Council Members of the City of Sugar Hill, Georgia, has not been increased in recent years; and

WHEREAS, the amounts presently paid as compensation for the Mayor, Mayor Pro Tem, and members of the Council of the City of Sugar Hill are extremely low in comparison to the compensation provided by surrounding municipalities;

IT IS HEREBY ORDAINED, that the compensation for the Mayor of the City of Sugar Hill, Georgia, is hereby increased to \$450.00 per month and that the compensation for members of the City Council of Sugar Hill, Georgia, is hereby increased to \$300.00, and that the member of the Council selected as Mayor Pro Tem shall receive \$75.00 per month in addition to the regular compensation received by that member for a total of \$375.00 per month during the period that such member shall serve as Mayor Pro Tem.

IT IS FURTHER ORDAINED, that this increase in compensation shall take effect in January of 1994 following the taking of office of those elected during the regularly scheduled municipal election to be conducted in November of 1993;

IT IS FURTHER ORDAINED, that this Ordinance is adopted in accordance with the terms of O.C.G.A. §36-35-4 after notice of intent to take this action has been published in the Gwinnett Post-Tribune and the Atlanta Journal/Atlanta Constitution Gwinnett Extra at least once a week for three consecutive weeks immediately preceding the week during which this action is taken.

IT IS SO ORDAINED, this 12th day of July, 1993.

Roger Smith
Council Member

Thomas Mann Jr.
Council Member

Reuben H. Davis
Council Member

Charles Bailey
Council Member

James B. Standley
Council Member

ATTEST:

Judy Scott
City Clerk

APPROVED BY

George Haggard
MAYOR

This 12th day of July, 1993.

Delivered to the Mayor 7/12/93

Received from Mayor 7/12/93

ATTEST:

Judy Scott
CITY CLERK

Sec. 14-162. Gambling devices not permitted.

Nothing in this article shall in any way be construed to authorize, license, or permit any gambling devices whatsoever, or any mechanism which has been judicially determined to be a gambling device or in any way contrary to law or that may be contrary to any future law of the State of Georgia. Any operator or proprietor or other firm, partnership or corporation who shall permit in any way, directly or indirectly, gaming or gambling on the use of any device or machine shall be subject to immediate confiscation by the Smyrna Police Department of such device or machine as contraband, and shall be punished as for a misdemeanor, unless other punishment is authorized under the laws of the State of Georgia. (Ord. of 12-20-82, § 1(2))

Sec. 14-163. Pornographic devices not permitted.

Nothing contained in this article shall in any way be construed to authorize, license or permit any machine or device which exhibits or allows viewing of photographs or moving pictures, of an obscene or pornographic nature, or in any manner prohibited by law or the ordinances of the city. Any operator or proprietor or other person or persons who shall permit in any way, either directly or indirectly, any such use of any device or machine shall be subject to immediate confiscation by the Smyrna Police Department of such device or machine as contraband and shall be punished as for a misdemeanor, unless otherwise provided by law. (Ord. of 12-20-82, § 1(3))

ARTICLE IX. ADULT ENTERTAINMENT ESTABLISHMENTS*

Sec. 14-164. Purpose.

The purpose of this article is to regulate certain types of businesses including, but not limited to, adult entertainment establishments, to the end that the many types of criminal activities frequently engendered by such businesses will be curtailed. How-

*Cross references—Administration, Ch. 2; duties of city administrator, § 2-61 et seq.; alcoholic beverages, Ch. 3; court and criminal procedure, Ch. 8; health and sanitation, Ch. 11; offenses and miscellaneous provisions, Ch. 15; Zoning, App. A.

*City of Smyrna's
Nude Dancing
Law*

ever, it is recognized that such regulation cannot de facto approach prohibition. Otherwise, a protected form of expression would vanish. As to adult dance establishments, this article represents a balancing of competing interests: reduced criminal activity and protection of the neighborhoods through the regulation of adult entertainment establishments versus the protected rights of adult entertainment establishments and patrons. (Ord. of 10-1-90 (90-34))

Sec. 14-165. Definitions.

The following terms used in this article defining adult entertainment establishments shall have the meanings indicated below:

(a) *Adult bookstore* means an establishment having a substantial or significant portion of its stock in trade, books, magazines or other periodicals which are distinguished or characterized by their emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas or an establishment with a segment or section, comprising five (5) per cent of its total floor space, devoted to the sale or display of such materials or five (5) per cent of its net sales consisting of printed materials which are distinguished or characterized by their emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas.

(b) *Reserved.*

(c) *Adult dancing establishment* means a business that features dancers displaying or exposing specified anatomical areas.

(d) *Adult motion picture theater* means an enclosed building with a capacity of fifty (50) or more persons used for presenting material distinguished or characterized by an emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas for observation by patrons therein.

(e) *Adult minimotion picture theater* means an enclosed building with a capacity of less than fifty (50) persons used for commercially presenting material distinguished or characterized by an emphasis on matter depicting or relating to specified sexual activities or specified anatomical areas for observation by patrons therein.

felony, or any crime not a felony if it involves moral turpitude, in the past five (5) years. The city may also take into account such other factors as are necessary to determine the good moral character of the applicant or employee. Conviction shall include pleas of nolo contendere or bond forfeiture when charged with such crime.

(m) *Minor* means, for the purposes of this article, any person who has not attained the age of eighteen (18) years.

(n) *Specified sexual activities* means and shall include any of the following:

- (1) Actual or simulated sexual intercourse, oral copulation, anal intercourse, oral anal copulation, bestiality, direct physical stimulation of unclothed genitals, flagellation or torture in the context of a sexual relationship, or the use of excretory functions in the context of a sexual relationship and any of the following sexually oriented acts or conduct: anilingus, buggery, coprophagy, coprophilia, cunnilingus, fellatio, necrophilia, pederasty, pedophilia, piquerism, sapphism, zoerasty; or
- (2) Clearly depicted human genitals in a state of sexual stimulation, arousal or tumescence; or
- (3) Use of human or animal ejaculation, sodomy, oral copulation, coitus or masturbation; or
- (4) Fondling or touching of nude human genitals, pubic region, buttocks or female breast; or
- (5) Masochism, erotic or sexually oriented torture, beating or the infliction of pain; or
- (6) Erotic or lewd touching, fondling or other sexual contact with an animal by a human being; or
- (7) Human excretion, urination, menstruation, vaginal or anal irrigation.

(o) *Specified anatomical areas* shall include any of the following:

- (1) Less than completely and opaquely covered human genitals or pubic region; buttock; or female breast below a point immediately above the top of the areola; or
- (2) Human male genitalia in a discernibly turgid state, even if completely and opaquely covered. (Ord. of 10-1-90 (90-34); Ord. of 8-19-91 (91-25), § 1; Ord. of 8-19-91 (91-26); Ord. of 8-19-91 (91-27), § 1; Ord. of 8-19-91 (91-28), § 1; Ord. of 8-19-91 (91-29))

Sec. 14-166. Erotic dance establishment regulations.

(a) No person, firm, partnership, corporation or other entity shall advertise or cause to be advertised an erotic dance establishment without a valid adult entertainment establishment license issued pursuant to this article.

(b) No later than March first of each year, an erotic dance establishment licensee shall file a verified report with the license officer showing the licensee's gross receipts and amounts paid to dancers for the preceding calendar year.

(c) An erotic dance establishment licensee shall maintain and retain for a period of two (2) years the names, addresses and ages of all persons employed as dancers.

(d) No adult entertainment establishment licensee shall employ or contract with as a dancer a person under the age of eighteen (18) years or a person not licensed pursuant to this article.

(e) No person under the age of eighteen (18) years shall be admitted to an adult entertainment establishment.

(f) An erotic dance establishment may be open only between the hours of 8:00 a.m. and 2:00 a.m. Monday through Friday, and Saturday from 8:00 a.m. through 2:55 a.m. on Sunday. No licensee shall permit his place of business to be open on Christmas Day.

(g) No erotic dance establishment licensee shall serve, sell, distribute or suffer the consumption or possession of any intoxicating liquor or controlled substance upon the premises of the licensee.

(h) An adult entertainment establishment licensee shall conspicuously display all licenses required by this article.

(i) All dancing shall occur on a platform intended for that purpose which is raised at least two (2) feet from the level of the floor.
18 inches

* (j) No dancing shall occur closer than ten (10) feet to any patron.
four (4) feet

(k) No dancer shall fondle or caress any patron, and no patron shall fondle or caress any dancer.

(l) No patron shall directly pay or give any gratuity to any dancer.

(m) No dancer shall solicit any pay or gratuity from any patron.

(n) All areas of an establishment licensed hereunder shall be fully lighted at all times patrons are present. Full lighting shall mean illumination equal to three and five tenths (3.5) foot candles per square foot.

(o) If any portion or subparagraph of this section of this article or its application to any person or circumstance is held invalid by a court of competent jurisdiction, the remainder or application to other persons or circumstances shall not be affected. (Ord. of 10-1-90 (90-34); Ord. of 8-19-91 (91-30); Ord. of 8-19-91 (91-31); Ord. of 8-19-91 (91-22))

Sec. 14-167. Certain activities prohibited.

No person, firm, partnership, corporation or other entity shall publicly display or expose or suffer the public display or exposure, with less than a full opaque covering, of any portion of a person's genitals, pubic area or buttocks in a lewd and obscene fashion. (Ord. of 10-1-90 (90-34))

Sec. 14-168. Permit required.

It shall be unlawful for any person, association, partnership or corporation to engage in, conduct or carry on in or upon any premises within the City of Smyrna any of the adult entertainment establishments defined in this article without a permit so to do. No permit so issued shall condone or make legal any activity

- (3) Within one thousand (1,000) feet of any parcel of land upon which another establishment regulated or defined hereunder is located;
- (4) Within one thousand (1,000) feet of any parcel of land upon which any other establishment selling alcoholic beverages is located;
- (5) On less than three (3) acres of land containing at least one hundred (100) feet of road frontage.

For the purposes of this section, distance shall be by airline measurement from property line, using the closest property lines of the parcels of land involved. The term "parcel of land" means any quantity of land capable of being described by location and boundary, designated and used or to be used as a unit. (Ord. of 10-1-90 (90-34))

Sec. 14-173. Adult entertainment establishment employees.

(a) *Qualifications.* Employees of an adult entertainment establishment shall be not less than eighteen (18) years of age. Every employee must be of good moral character as defined in this article. Any employee who is convicted of a crime constituting a felony or a crime not a felony involving moral turpitude while employed as an adult entertainment establishment employee shall not thereafter work on any licensed premises for a period of five (5) years from the date of such conviction, unless a longer time is ordered by a court of competent jurisdiction. The term "convicted" shall include an adjudication of guilt on a plea of guilty or nolo contendere or the forfeiture of a bond when charged with a crime, and the terms "employed on the licensed premises" and "work on any licensed premises" shall include as well work done or services performed while in the scope of employment elsewhere than on the licensed premises.

(b) *Approval for employment.* Before any person may work on a licensed premises, he shall file a notice with the licensing officer of his intended employment on forms supplied by the licensing officer and shall receive approval of such employment from the licensing officer. The prospective employee shall supply such information as the licensing officer requires, including a set of fin-

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gerprints, on regular City of Smyrna or United States Department of Justice forms. Upon approval, the employee may begin working on the licensed premises. If approval is denied, the prospective employee may, within ten (10) days of said denial, apply to the licensing officer for a hearing. The decision of the licensing officer after hearing may be appealed to the city council which may issue such order as is proper in the premises. An investigation fee of fifty dollars (\$50.00) shall accompany the notice of intended employment or a receipt of the licensing officer evidencing the payment of such fee at the time the notice is filed.

(c) *Suspension, revocation of license.* Violation of the provisions of this Code, the ordinances of the City of Smyrna, laws and regulations of the State of Georgia, or the rules and regulations of the city shall subject an employee to suspension or revocation of license.

(d) *Independent contractors.* For the purpose of this article, independent contractors shall be considered as employees and shall be licensed as employees, regardless of the business relationship with the owner or licensee of any adult entertainment establishment. (Ord. of 10-1-90 (90-34); Ord. of 8-19-91 (91-23))

Sec. 14-174. Application for permit.

(a) Any person, association, partnership or corporation desiring to obtain a permit to operate, engage in, conduct or carry on any adult entertainment establishment shall make application to the city administrator or his designated representative. Prior to submitting such application, a nonrefundable fee, established by resolution of the city council, shall be paid to the city clerk to defray, in part, the cost of investigation and report required by this article. The city clerk shall issue a receipt showing that such application fee has been paid. The receipt or a copy thereof shall be supplied to the city administrator at the time such application is submitted.

(b) The application for permit does not authorize the engaging in, operation of, conduct of or carrying on of any adult entertainment establishment. (Ord. of 10-1-90 (90-34))

Sec. 14-175. Application contents.

Each application for an adult entertainment establishment permit shall contain the following information:

- (1) The full true name and any other names used by the applicant;
- (2) The present address and telephone number of the applicant;
- (3) The previous addresses of the applicant, if any, for a period of five (5) years immediately prior to the date of the application and the dates of residence at each;
- (4) Acceptable written proof that the applicant is at least eighteen (18) years of age;
- (5) The applicant's height, weight, color of eyes and hair and date and place of birth;
- (6) Two (2) photographs of the applicant at least two (2) inches by two (2) inches taken within the last six (6) months;
- (7) Business, occupation or employment history of the applicant for the five (5) years immediately preceding the date of application. Business or employment records of the applicant, partners in a partnership, directors and officers of a corporation and, if a corporation, all shareholders holding more than five (5) per cent of the shares of corporate stock outstanding;
- (8) The business license history of the applicant and whether such applicant, in previous operations in this or any other city, state or territory under license, has had such license or permit for an adult entertainment business or similar type of business revoked or suspended, the reason therefor, and the business activity or occupation subsequent to such action of suspension or revocation;
- (9) All convictions, including ordinance violations, exclusive of traffic violations, stating the dates and places of any such convictions;
- (10) If the applicant is a corporation, the name of the corporation shall be set forth exactly as shown in its articles of

incorporation or charter, together with the place and date of incorporation, and the names and addresses of each of its current officers and directors, and each stockholder holding more than five (5) per cent of the stock in the corporation. If the applicant is a partnership, the applicant shall set forth the name, residence address and dates of birth of the partners, including limited partners. If the applicant is a limited partnership, it shall furnish a copy of its certificate of limited partnership filed with the county clerk. If one or more of the partners is a corporation, the provisions of this subsection pertaining to corporations shall apply. The applicant corporation or partnership shall designate one of its officers or general partners to act as its responsible managing officer. Such designated persons shall complete and sign all application forms required of an individual applicant under this article, but only one application fee shall be charged;

- (11) The names and addresses of the owner and lessor of the real property upon which the business is to be conducted and a copy of the lease or rental agreement;
- (12) Such other identification and information as the police department may require in order to discover the truth of the matters hereinbefore specified as required to be set forth in the application;
- (13) The age and date of birth of the applicant, of any partners, or of any and all officers, of any stockholders of more than five (5) per cent of the shares of the corporation stock outstanding, directors of the applicant if the applicant is a corporation;
- (14) If the applicant, any partners or any of the officers or stockholders holding more than five (5) per cent of the outstanding shares of the corporation, or the directors of the applicant if the applicant is a corporation, have ever been convicted of any crime constituting a felony, or any crime not a felony involving moral turpitude, in the past five (5) years and, if so, a complete description of any such crime, including date of violation, date of conviction, jurisdiction and any disposition, including any fine or sentence im-

posed and whether terms of disposition have been fully completed;

- (15) The city shall require the individual applicant to furnish fingerprints of the applicant;
- (16) If the applicant is a person doing business under a trade name, a copy of the trade name properly recorded. If the applicant is a corporation, a copy of authority to do business in Georgia, including articles of incorporation, trade name affidavit, if any, last annual report, if any;
- (17) At least three (3) character references from individuals who are in no way related to the applicant or individual shareholders, officers or directors of a corporation and who are not or will not benefit financially in any way from the application if the license is granted and who have not been convicted of any felony or a Municipal Code violation involving moral turpitude in the past five (5) years. The licensing officer shall prepare forms consistent with the provisions of this subsection for the applicant, who shall submit all character references on such forms;
- (18) Address of the premises to be licensed;
- (19) Whether the premises are owned or rented and, if the applicant has a right to legal possession of the premises, copies of those documents giving such legal right;
- (20) A plat by a registered engineer, licensed by the State of Georgia, showing the location of the proposed premises in relation to the neighborhood, the surrounding zoning, its proximity to any church, school, public park, governmental building or site or other business hereunder regulated;
- (21) Each application for an adult entertainment establishment license shall be verified and acknowledged under oath to be true and correct by:
 - a. If the applicant is an individual, the individual;
 - b. If by a partnership, by the manager or general partner;
 - c. If a corporation, by the president of the corporation;
 - d. If any other organization or association, by the chief administrative official. (Ord. of 10-1-90 (90-34); Ord. of 8-19-91 (91-24))

Sec. 14-176. Applicant to appear.

The applicant, if an individual, or designated responsible managing officer, if a partnership or corporation, shall personally appear at the City of Smyrna and produce proof that a nonrefundable application fee, established by resolution of the city council, has been paid and shall present the application containing the aforementioned and described information. (Ord. of 10-1-90 (90-34))

Sec. 14-177. Application; investigation.

The city shall have thirty (30) days to investigate the application and the background of the applicant. Upon completion of the investigation, the mayor and council may grant the permit if it finds:

- (1) The required fee has been paid;
- (2) The application conforms in all respects to the provisions of this article;
- (3) The applicant has not knowingly made a material misrepresentation in the application;
- (4) The applicant has fully cooperated in the investigation of his application;
- (5) The applicant, if an individual, or any of the stockholders of the corporation, any officers or directors, if the applicant is a corporation, or any of the partners, including limited partners, if the applicant is a partnership, has not been convicted in a court of competent jurisdiction of an offense involving conduct or convicted of an attempt to commit any of the above-mentioned offenses, or convicted in any state of any offense which, if committed or attempted in this state, would have been punishable as one or more of the above-mentioned offenses, or any crime involving dishonesty, fraud, deceit or moral turpitude;
- (6) The applicant has not had an adult entertainment establishment permit or other similar license or permit denied or revoked for cause by this city or any other city located in or out of this state prior to the date of application;

- (7) The building, structure, equipment or location of such business as proposed by the applicant would comply with all applicable laws, including but not limited to health, zoning, distance, fire and safety requirements and standards;
- (8) The applicant is at least twenty-one (21) years of age;
- (9) That the applicant, his or her employee, agent, partner, director, officer, stockholder or manager has not, within five (5) years of the date of the application, knowingly allowed or permitted any of the specified sexual activities as defined herein to be committed or allowed in or upon the premises where such adult entertainment establishment is to be located or to be used as a place in which solicitations for the specified sexual activities as defined herein openly occur;
- (10) That on the date the business for which a permit is required herein commences, and thereafter, there will be a responsible person on the premises to act as manager at all times during which the business is open;
- (11) That the proposed premises is not to be located too close to any church, school, library, governmental building or site or any other business restricted hereunder;
- (12) That the grant of such license will not cause a violation of this article or any other ordinance or regulation of the City of Smyrna, State of Georgia or the United States;
- (13) Any other inquiry deemed necessary or desirable by the city to insure the health, safety and welfare of the citizens of the City of Smyrna or the preservation of its neighborhoods. (Ord. of 10-1-90 (90-34))

Sec. 14-178. Persons prohibited as licensees.

(a) No license provided for by this article shall be issued to or held by:

- (1) An applicant who has not paid all required fees and taxes for a business at that location or property taxes;
- (2) Any person who is not of good moral character;

- (3) Any corporation, any of whose officers, directors or stockholders holding over five (5) per cent of the outstanding issued shares of capital stock are not of good moral character;
- (4) Any partnership or association, any of whose officers or members holding more than five (5) per cent interest therein are not of good moral character;
- (5) Any person employing, assisted by or financed in whole or in part by any person who is not of good moral character;
- (6) Any applicant who is not qualified to hold and conduct a business according to the laws of the United States, the State of Georgia or the City of Smyrna.

(b) Should there be a sufficient number of current licenses to meet the needs and desires of the inhabitants of the city, no new licenses shall issue. In determining the needs and desires of the inhabitants, the standard of review shall be that the market is virtually unrestrained as defined in *Young v. American Mini Theaters, Inc.* (427 U.S. 50, 81). (Ord. of 10-1-90 (90-34))

Sec. 14-179. Permit—Refusal; appeal.

If the city, following investigation of the applicant, deems that the applicant does not fulfill the requirements as set forth in this article, it shall notify the city clerk of such opinion and, within thirty (30) days of the date of application, provide copies of the investigation report to the city clerk. The city clerk shall, within ten (10) days, notify the applicant by certified mail of such denial. Any applicant who is denied a permit may appeal such denial to the mayor and council. (Ord. of 10-1-90 (90-34))

Sec. 14-180. Same—renewal.

Permits for adult entertainment establishments may be renewed on a year-to-year basis, provided that the permittees continue to meet the requirements set out in this article. The renewal fees for the adult entertainment establishment permits shall be established by resolution of the city council. (Ord. of 10-1-90 (90-34))

Sec. 14-181. Same--nontransferable.

No adult entertainment establishment permit may be sold, transferred or assigned by a permittee, or by operation of law, to any other person or persons. Any such sale, transfer or assignment or attempted sale, transfer or assignment shall be deemed to constitute a voluntary surrender of such permit, and such permit shall thereafter be null and void; provided and excepting, however, that if the permittee is a partnership and one or more of the partners should die, one or more of the surviving partners may acquire, by purchase or otherwise, the interest of the deceased partner or partners without effecting a surrender or termination of such permit, and in such case the permit, upon notification to the city, shall be placed in the name of the surviving partner. An adult entertainment establishment permit issued to a corporation shall be deemed terminated and void when either any outstanding stock of the corporation is sold, transferred or assigned after the issuance of a permit or any stock authorized but not issued at the time of the granting of a permit is thereafter issued and sold, transferred or assigned. (Ord. of 10-1-90 (90-34))

Sec. 14-182. Change of location or name.

(a) No adult entertainment establishment shall move from the location specified on its permit until a change of location fee, established by resolution of the city council, has been deposited with the city and approval has been obtained from the city administrator and the zoning department. Such approval shall not be given unless all requirements and regulations as contained in the city code have been met.

(b) No permittee shall operate, conduct, manage, engage in or carry on an adult entertainment establishment under any name other than his name and the name of the business as specified on his permit.

(c) Any application for an extension or expansion of a building or other place of business where an adult entertainment establishment is located shall require inspection and shall comply with the provisions and regulations of this article. (Ord. of 10-1-90 (90-34))

Sec. 14-183. Appeal—Procedure.

The permittee shall, within ten (10) days after he has been notified of an adverse determination, submit a notice of appeal to the city clerk.

The notice of appeal shall be addressed to the council and shall specify the subject matter of the appeal, the date of any original and amended application or requests, the date of the adverse decision (or receipt of notice thereof), the basis of the appeal, the action requested of the council and the name and address of the applicant.

The clerk shall place the appeal on the agenda of the next regular council meeting occurring not less than five (5) nor more than thirty (30) days after receipt of the application for council action. (Ord. of 10-1-90 (90-34))

Sec. 14-184. Same—Council determines procedure.

When an appeal is placed on the council agenda, the council may take either of the following actions:

- (1) Set a hearing date and instruct the city clerk to give such notice of hearing as may be required by law;
- (2) Appoint a hearing officer and fix the time and place for hearing. The hearing officer may or may not be a city employee and may be appointed for an extended period of time. The clerk shall assume responsibility for such publication of notice of the hearing as may be required by law.

If a hearing officer is appointed, the hearing shall be conducted in accordance with the procedures set out in this article. (Ord. of 10-1-90 (90-34))

Sec. 14-185. City council hearing.

Whenever the city clerk has scheduled an appeal before the city council, at the time and date set therefor, the council shall receive all relevant testimony and evidence from the permittee, from interested parties and from city staff. The city council may sustain, overrule or modify the action complained of. The action of the city council shall be final. (Ord. of 10-1-90 (90-34))

Sec. 14-186. Powers of hearing officer.

The hearing officer appointed pursuant to the procedure set out in this article may receive and rule on admissibility of evidence, hear testimony under oath and call witnesses as he may deem advisable with respect to the conduct of the hearing. (Ord. of 10-1-90 (90-34))

Sec. 14-187. Rules of evidence inapplicable.

The city council and the hearing officer shall not be bound by the traditional rules of evidence in hearings conducted under this article. Rules of evidence as applied in an administrative hearing shall apply. (Ord. of 10-1-90 (90-34))

Sec. 14-188. Hearing officer—Report.

The hearing officer shall, within a reasonable time not to exceed thirty (30) days from the date such hearing is terminated, submit a written report to the council. Such report shall contain a brief summary of the evidence considered and state findings, conclusions and recommendations. All such reports shall be filed with the city clerk and shall be considered public records. A copy of such report shall be forwarded by certified mail to the permittee/appellant the same day it is filed with the city clerk, with additional copies furnished the city administrator and chief of police.

The city clerk shall place the hearing officer's report on the agenda of the next regular council meeting occurring not less than ten (10) days after the report is filed and shall notify the permittee/appellant of the date of such meeting at least ten (10) days prior to the meeting unless the permittee/appellant stipulates to a shorter notice period. (Ord. of 10-1-90 (90-34))

Sec. 14-189. Same—Action by council.

The council may adopt or reject the hearing officer's decision in its entirety or may modify the proposed recommendation. If the council does not adopt the hearing officer's recommendation, it may:

- (1) Refer the matter to the same or another hearing officer for a completely new hearing or for the taking of additional

evidence on specific points; in either of such cases, the hearing officer shall proceed as provided in this article;

- (2) Decide the case upon a review of the entire record before the hearing officer with or without taking additional evidence. (Ord. of 10-1-90 (90-34))

Sec. 14-190. Violations; penalty.

Any person violating the provisions of this article shall be guilty of a misdemeanor, punishable by a fine not to exceed one thousand dollars (\$1000.00) per violation or by imprisonment for a period not to exceed six (6) months, or by both such fine and imprisonment. In addition to such fine or imprisonment, violation of this article shall also be grounds for immediate suspension or revocation of the license issued hereunder. (Ord. of 10-1-90 (90-34))

Sec. 14-191. Unlawful operation declared nuisance.

Any adult entertainment establishment operated, conducted or maintained contrary to the provisions of this article shall be and the same is hereby declared to be unlawful and a public nuisance. The city may, in addition to or in lieu of prosecuting a criminal action hereunder, commence an action or actions, proceeding or proceedings for abatement, removal or enjoinder thereof in the manner provided by law. It shall take such other steps and shall apply to such court or courts as may have jurisdiction to grant such relief as will abate or remove such adult entertainment establishment and restrain and enjoin any person from operating, conducting or maintaining an adult entertainment establishment contrary to the provisions of this article. In addition, violation of the provisions of this article shall be per se grounds for suspension or revocation of a license granted hereunder. (Ord. of 10-1-90 (90-34))

Sec. 14-192. Cleaning of licensed premises.

Each licensed premises shall be maintained in a clean and sanitary condition and shall be cleaned at least once daily and more frequently when necessary. This activity shall be supervised by the person in charge of the licensed premises. There shall be

provided adequate facilities, equipment and supplies on the licensed premises to meet this requirement, and adequate ventilation and illumination shall be provided to permit thorough, complete cleaning of the entire licensed premises. Trash and garbage shall not be permitted to accumulate or to become a nuisance on or in the immediate vicinity of the licensed premises but shall be disposed of daily or as often as collections permit. (Ord. of 10-1-90 (90-34))

Sec. 14-193. Self-inspection of licensed premises.

The licensee of a licensed premises or his designated representative shall make sanitary inspections of the licensed premises at least once a month and shall record his findings on a form supplied by the licensing officer. Each licensed premises shall post and maintain in a readily accessible place a schedule for maintaining the sanitation of the premises. (Ord. of 10-1-90 (90-34))

Sec. 14-194. Sealing for unsanitary or unsafe conditions.

A licensed premises or any part thereof may be sealed by order of the licensing officer on his finding of a violation of this article resulting in an unsanitary or unsafe condition. Prior to sealing, the licensing officer shall serve on the licensee, by personal service on him or by posting in a conspicuous place on the licensed premises, a notice of the violation and an order to correct it within twenty-four (24) hours after service. If the violation is not so corrected, the licensing officer may physically seal that portion of the licensed premises causing the violation and order the discontinuance of use thereof until the violation has been corrected and the seal removed by the licensing officer. The licensing officer shall affix to the sealed premises a conspicuous sign labeled "Unclean" or "Unsafe" as the case may be. (Ord. of 10-1-90 (90-34))

Sec. 14-195. Abatement as sanitary nuisance.

A licensed premises or any part thereof may be abated as a sanitary nuisance. (Ord. of 10-1-90 (90-34))

FINANCIAL POLICIES

OF THE

CITY OF SUGAR HILL

PREPARED BY

SANDRA RICHARDS
DIRECTOR OF FINANCE

DRAFT #1

JUNE 14, 1993

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**FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL**

I. INTRODUCTION

Financial policies are in essence guidelines that the city establishes to follow when making certain financial decisions. By setting financial policies, the Council can view our present approach to financial management from an overall, long-range vantage point. In some cases, if financial policies are scattered or unwritten, the city could have conflicting policies or inconsistent policies. Financial policies improve the credibility and public confidence of the city as well as save time and energy for the administration. They allow the Mayor and Council to review the city's total financial condition and improve our fiscal stability.

Developing written financial policies is very time consuming and requires extensive long-range planning. The written policies reveal information about certain future projects and the Council's position on certain issues. They also eliminate some of the flexibility in some decision making processes.

However, developing a set of written financial policies is key to planning for the future of the City of Sugar Hill. The following document describes the financial policies as it relates to: Operating Budget Policies, Debt Policies, Capital Budget Policies, Accounting and Financial Reporting Policies, Revenue Policies, Purchasing Policies, and Cash and Investment Policies.

II. OPERATING BUDGET POLICIES

A. Preparation and Adoption

1. It is the responsibility of the Director of Finance to coordinate, develop, and implement the annual operating budget of the City.
2. Preparation of the annual operating budget begins in August. Expense worksheets prepared by department heads are incorporated into the annual budget process.
3. The City will finance all current expenditures with current revenues. The City will avoid budgetary procedures that balance current expenditures through the obligation of future resources.
4. The budget will provide for adequate maintenance of capital equipment and facilities and for their orderly replacement.

FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL

5. The budget must be balanced for all budgeted funds. Total anticipated revenues must equal total anticipated expenditures for all funds.
6. All budgets will be adopted on a basis of accounting consistent with generally accepted accounting principals. Revenues are budgeted when they become measurable and available and expenditures are charged against the budget when they become measurable, a liability has been incurred and the liability will be liquidated with current resources.
7. All appropriations will lapse at year-end. Any encumbered appropriations at year-end may be reappropriated by the City Council in the subsequent year.
8. The budget shall be adopted at the legal level of budgetary control which is fund/department level (i.e., expenditures may not exceed the total for any department within a fund without the City Council's approval). However, the City Manager shall have the authority to transfer appropriations within a department within a fund from one line item to other line items, except for salary line items. According to State requirements, changes in salary line items must be approved by the City Council.
9. The City will include an amount in the general fund budget (i.e., a line item for contingencies) for unforeseen emergencies. The amount of the contingency will be no more than 5% of the general fund operating budget or \$150,000, whichever is less.
10. The City will coordinate development of the capital improvement budget with the development of the annual operating budget. Each capital project is reviewed for its impact on the operating budget in terms of revenue generation, additional personnel required and additional operating expenses.

FINANCIAL POLICIES
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11. According to the Charter of the City of Sugar Hill section 6.32. **Submission of operating budget to City Council**, "On or before a date fixed by the council but not later than ninety (90) days prior to the beginning of each fiscal year, the city manager shall submit to the council a proposed operating budget for the ensuing year. The budget shall; be accompanied by a message from the city manager containing a statement of the general fiscal policies of the city, the important features of the budget, explanations of major changes recommended for the next fiscal year, a general summary of the budget and such other comments and information as he/she may deem pertinent. The operating budget and the capital improvements budget hereinafter provided for, the budget message, and all supporting documents shall be filed in the office of the city clerk and shall be open to public inspection."

B. Maintenance and Administration

1. The Director of Finance will maintain a budgetary control system to ensure adherence to the budget and will prepare timely, monthly financial reports comparing actual revenues, expenditures and encumbrances with budgeted amounts.
2. The Director of Finance will present to each department head a monthly financial report for review.
3. If a fund receives revenue during the year from a source that was not anticipated or projected in the Budget, such as a grant or a bond issue, such revenue may be appropriated by the Council for expenditure in the year received.
4. The City will maintain the operating budget to adequately conform to any current outstanding bond ordinances and covenants.

FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL

III. DEBT POLICIES

1. The City will confine long-term borrowing to capital improvements and moral obligations.
2. General obligation debt will not be used for enterprise activities.
3. The City shall seek to maintain and, if possible, improve our current AAA/aaa bond rating so our borrowing costs are minimized and our access to credit is preserved.
4. The City will not use short-term borrowing to finance operating needs except in the case of an extreme financial emergency which is beyond our control or reasonable ability to forecast. However, interim financing in anticipation of a definite fixed source of revenue such as an authorized but unsold bond issue, or a grant is acceptable. Such bond or grant anticipation notes and warrants should not:
 - Have maturities greater than one year
 - Be rolled over for a period greater than one year; or
 - Be issued on the expectation that interest rates will decline from current levels.
5. Proceeds from borrowing will be limited to financing the costs of an approved project which will serve to benefit a majority of the population of the City or, where applicable, increase the potential for growth.
6. At no time will the City enter into a credit instrument which, with the addition of the credit, will cause the violation of previous bond covenants, decrease acceptable debt service coverage ratios, or change substantially the accepted financial picture of the city.

**FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL**

IV. CAPITAL BUDGET POLICIES

1. The City will develop a multi-year plan for capital improvements, update it annually and make all capital improvements in accordance with the plan. Efforts will be made to increase the percentage of the City's Community Development Block Grant allocations committed for capital improvements.
2. The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues where possible.
3. The City will coordinate development of the capital improvement budget with the development of the operating budget. The City will annually adopt a capital budget based upon the multi-year capital plan.

V. ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES

1. An annual audit will be performed by an independent accounting firm with the subsequent issue of an official annual financial statement.
2. The Comprehensive Annual Financial Report (CAFR) will be presented to the council at the regularly scheduled March council meeting.
3. The City will produce annual financial reports in accordance with Generally Accepted Accounting Principals (GAAP) as outlined by the Governmental Accounting Standards Board.
4. Full disclosure will be provided in the annual financial statements and bond representations.
5. Financial systems will be maintained to monitor expenditures, revenues, and performance of all municipal programs on an ongoing basis.

**FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL**

6. The City will establish and maintain a high degree of accounting practice. Accounting systems will conform to accepted principals and standards of the Municipal Finance Officers Associations and the National Committee on Governmental Accounting.
7. The City will rotate Independent Auditors to perform the Comprehensive Annual Financial Statement every three years. An annual contract shall be established for every fiscal year with an option to renew for two consecutive years.

VI. REVENUE POLICIES

1. The City will try to maintain a diversified and stable revenue system to shelter it from short run fluctuations in any one revenue source.
2. The City will attempt to obtain additional major revenue sources as a way of insuring a balanced budget.
3. The City will follow an aggressive policy of collecting revenues.
4. The City will establish user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing the service.
5. The City will regularly revise user fees with review of the City Council to adjust for the effects of inflation.
6. The City will consider market rates and charges levied by other public and private organizations for similar service in establishing tax rates, fees and charges.
7. The City will maintain its revenue system consistent with any outstanding bond ordinance or covenants.
8. The City will estimate its annual revenues by an objective analytical process.
9. The City encourages the solicitation of private contributions for "Quality of Life Services". These services and programs represent an "extra" that the City has been able to provide to residents. In times of revenue constraints the City may not be able to provide the same level of service without additional support. Therefore, efforts should be made to secure private contributions in support of these programs and services, as these contributions are an integral part of their successful operation.

FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL

VII. PURCHASING POLICIES

1. According to Section 6.41 of the Charter of the City of Sugar Hill "the council shall by ordinance prescribe procedures for a system of centralized purchasing for the City of Sugar Hill". However, economic constraints limit the City from establishing a centralized purchasing system. Such system would constitute the formation of a centralized purchasing department. A continued attempt to provide a centralized purchasing department is to be maintained and at such time when economics permit, a centralized purchasing department will be created.
2. The Department Heads are considered authorized purchasing agents of the City of Sugar Hill. All requests for purchases must have the approval of the appropriate department head.
3. Both the Mayor and City Manager have the approval to purchase items under \$100.00. Any non-budgeted item over \$100.00 must have the majority consensus of the Mayor and Council. Budgeted items over \$100.00 can be purchased only with the City Managers approval.
4. All purchases require a purchase order prior to purchasing. The finance department distributes the purchase orders. No purchase order is to be distributed without the department head's approval.
5. All receiving slips, packaging slips, and invoices are to be delivered to the finance department upon receipt. It is the role of the finance department to match purchase orders with invoices then process for payment.
6. No member of the staff of the City of Sugar Hill or their family shall receive any benefit or profit from any contract or purchase made by the City of Sugar Hill.
7. Acceptance of gratuities at any time, other than advertising novelties, is prohibited. Employees must not become obligated to any supplier and shall not conclude any City transaction from which they may personally benefit directly or indirectly.
8. The City will buy only from suppliers who have adequate financial strength, high ethical standards, and a record of adhering to specifications, maintaining shipping promises and giving a full measure of service. New sources of supply will be given due consideration as multiple sources of supply are necessary to ensure availability of materials.

FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL

VII. PURCHASING POLICIES - Cont'd

9. All bidders must be afforded equal opportunities to furnish price quotations and are to compete on equal terms.
10. No department head shall knowingly approval a purchase order when there is evidence of a conflict of interest. In instances when a conflict may exist, but its existence is not clearly established, the department head shall refer the matter to the City Attorney whose opinion shall be final in the absence of any specific action by the City Council.
11. Petty Cash Purchases: Any purchase under \$10.00 may be made with petty cash. A valid receipt is to be brought back to the finance department, along with appropriate change. Any reimbursements for purchases shall be approved by the Director of Finance. No reimbursement is to be given without a valid receipt.

VIII. CASH AND INVESTMENT POLICIES

1. The City of Sugar Hill shall seek to obtain market rates of return on its investments, consistent with constraints imposed by its safety objectives, cash flow considerations, and Georgia state laws. Safety of principal is the foremost objective. Each investment transaction shall first seek to insure that capital losses are avoided, whether they be from defaults or erosion of market value.
2. Management responsibility for the investment is hereby delegated to the Director of Finance. The Director of Finance shall establish a system of internal controls to regulate activities of subordinate personnel. All internal controls, investment procedures, records, reports, and documentation shall be reviewed annually by the independent auditor.
3. All funds, with the exception of certain G.O. Bond Funds, Revenue Bond Funds, and Sinking Funds, are currently co-mingled for investment purposes in the General Account. Those funds not in the General Account are held in individual ban accounts or the State Local Government Investment Pool as provided for in the resolutions establishing the funds. This policy shall also apply to these funds, except where more restrictive requirements are already in effect by virtue of bond or other resolutions.

FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL

VIII. CASH AND INVESTMENT POLICIES, Cont'd

4. Investment activities, if any, by Constitutional Officers holding various trust and agency funds, also reported in the City of Sugar Hill Comprehensive Annual Financial Report, are not subject to the provisions of this policy.
5. Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the primary objective of safety as well as the secondary objective of obtaining market rates of return.
6. Investment maturities shall be scheduled to coincide with projected cash flow needs, taking into account large routine scheduled expenditures, as well as considering sizeable blocks of anticipated revenues and cash receipts.
7. As a political subdivision of the State of Georgia, investments of the City of Sugar Hill are restricted to those listed in Local Government Investment Pool Act, Georgia Laws 1980 Session, as follows:
 - a- Obligations of this state and other states
 - b- Obligations issued by the United States
 - c- Obligations fully insured or guaranteed by the United States or a United States government agency
 - d- Obligations of any corporation of the United States Government
 - e- Prime bankers acceptance
 - f- The local government investment pool established by the state
 - g- Repurchase agreement
 - h- Obligations of other political subdivisions of this state
 - i- Certificates of Deposits, with a pledge of collateral as provided for in State Code Chapters 48-8-12 and 50-17-59.
8. All investment securities which can be physically delivered shall be held in safekeeping by the City depository bank.
9. Two signatures are always required on all checking accounts. One must be an elected official, typically the Mayor, and the other must be an appointed staff official, typically the City Manager.

REZONING ORDINANCE

The Council of the City of Sugar Hill, Georgia, hereby ordains:

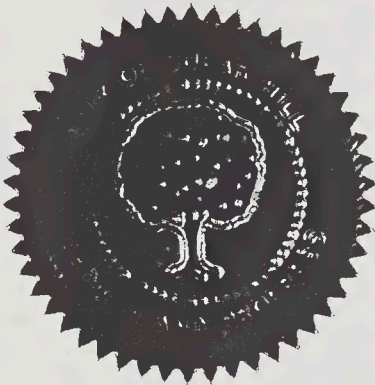
That "The Zoning Ordinance of the City of Sugar Hill" is hereby amended by amending the official zoning map adopted by that Ordinance to classify the area described on "Exhibit A" which is attached hereto and incorporated herein by reference as Light Manufacturing (LM) on said official zoning map.

BE IT FURTHER ORDAINED that the following conditions are hereby included on the property as conditions of zoning: The building must meet the Fire Marshal's requirements and City Ordinances. The property will have to come in front of the Planning and Zoning Board before another business can move in.

IT IS SO ORDAINED, this 12th day of July, 1993.

City Clerk

Mayor



M E M O R A N D U M

TO: Mayor & Council

FROM: Ken Crowe

DATE: July 1, 1993

SUBJECT: Adelaide Barnes Rezoning

In your packets you will find information on the Adelaide Barnes rezoning from Highway Service Business to Light Manufacturing. The Planning and Zoning Board is recommending to allow the rezoning with certain conditions. You will find one plan map that was presented to the Planning & Zoning Board. You will also find a revised plan map showing these recommended conditions being met and a copy of the revised fire inspection report. A copy of the June Planning and Zoning Board meeting minutes are also enclosed for your review.

PLANNING & ZONING BOARD MEETING
MONDAY, JUNE 21, 1993
7:30 P.M.

M I N U T E S

Attendance:

Present: Chairman Jay Asgari, Boardmembers Gary Chapman, Granville Betts, Bob Parris, Edward Schoeck and Council Member Jim Stanley.

Meeting called to order at 7:30 p.m.
Pledge to the flag.

Reading and Approval of Previous Minutes:

May 17 1993

Board Member Betts moves to accept the minutes from May 17, 1993 meeting. Second to the motion Board Member Parris and Schoeck. Vote unanimous.

New Business

Adelaide Barnes Rezoning

Director of Utilities and Development Ken Crowe states that the property has been vacant for a long time. He states that the property is currently zoned Highway Service Business. Mr. Lloyd Campbell wants it zoned Light Manufacturing so that he can open a wholesale abrasive and sand paper business. Mr. Crowe states that there would not be any large trucks coming in and out. UPS would drop off in the morning and pick up in the afternoon. Mr. Crowe states that this proposed rezoning will be better than the traffic problems that would come along with Highway Service Business.

Mr. Campbell states that there will be two employees to start with and eventually just have one part time employee. Boardmember Asgari asks if there will be adequate parking. Mr. Campbell states that there will be adequate parking in front of the building. Mr. Danny Balinger states that they plan to pave and add a driveway for UPS on the Price Road side of the property. Mr. Crowe states that the Bureau of Fire Services will reinspect to make sure it complies with current ADA standards. Mr. Balinger states that the Fire Department already inspected. He asks why they have to reinspect. Mr. Crowe states that they want to reinspect because it is changing zonings.

Boardmember Betts makes a motion to recommend to the Mayor and Council that the zoning of Light Manufacturing be approved with the conditions that the building meets with the Fire Marshal's requirements and City Ordinances. Another condition being that if the wholesale abrasive and sandpaper business ever moved out, the property will have to come in front of the Planning And Zoning Board before another business could move in. Boardmember Schoeck seconds the motion. Vote unanimous.

Meeting adjourned at 7:50 p.m.

Amy Roark

CITY OF SUGAR HILL
Rezoning Application

Bjiron
PAID

File Number RZ-93-003

MAY 21 1993

Information about Property Owner

CITY OF SUGAR HILL
CR 554

NAME: Ms. ADELAIDE BARNES
ADDRESS: 2519 CIRCLEWOOD ROAD
TELEPHONE: 634-5917 676-5482
HOME WORK

MAP REFERENCE # 7-272-105A LAND LOT # 272 # OF ACRES .247
Existing Zoning HSB Proposed Zoning LM

Hearing Date ^{PRZ} June 21 Hearing time 7:30
Hearing Date ^{MHC} July 12 Hearing Time 7:30

Meeting held at Sugar Hill City Hall
in the Mayor and Council Chambers.

DATE PAID 5/21/93 METHOD OF PAYMENT: CHECK/CASH check #554
AMOUNT PAID \$ 350.00 CHECK # 0554

Adelaide C. Barnes
Signature of Applicant

5/21/93
Date

Soil Sample No. SS-1 and SS-2 (composite)
TPH: 14.0 parts per million
Total BTEX: Below Detection Limits (BDL)

3. Approximately five pounds of discarded lead material were removed from the interior walls and surfaces. Though this small quantity does not meet the definition of "reportable quantities of hazardous lead material" as referenced in 40 CFR Part 177, Table 117.3, the removal and disposal of the lead material was handled in accordance with EPA regulations.

RECOMMENDATIONS

By the current Georgia Environmental Protection Division (EPD) standards, no further investigations are necessary. The EPD regulations target contaminated soils in excess of 500 ppm (TPH) and 100 ppm (BTEX) be removed and disposed in accordance with applicable federal and state guidelines. No further actions are necessary regarding the lead material.

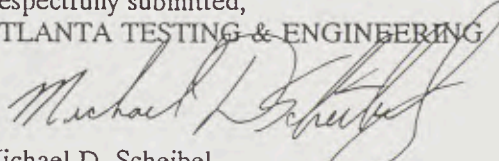
LIMITATIONS

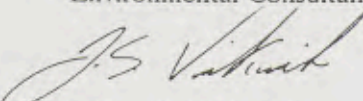
This report has been prepared for the exclusive use of A.C. Barns for specific application to the site located at 4602 Old Suwanee Road, Buford, Georgia. Copies of our report may be distributed, provided their use is consistent with the scope and intent of our service. Our findings have been developed in accordance with generally accepted standards of practice in the State of Georgia, direct observation made of the tank excavations on June 30, 1992, available information, and our professional judgment. No other warranty is expressed or implied. The client recognizes that future changes in land use may affect the conclusions presented in this report.

ACKNOWLEDGMENT

Atlanta Testing & Engineering appreciates the opportunity to provide this environmental service. Should you have any questions concerning this report, please do not hesitate to contact us.

Respectfully submitted,
ATLANTA TESTING & ENGINEERING


Michael D. Scheibel
Environmental Consultant


Jeffrey S. Vinkovich
Manager, Industrial Hygiene

GWINNETT COUNTY BUREAU OF FIRE SERVICES

1900 FIVE FORKS TRICKUM ROAD, S.W.
LAWRENCEVILLE, GEORGIA 30245

INSPECTION REPORT

CC

FOR FILE ONLY:

Date April 21, 1993 District Eng. 14 File Number 930317
 Business Name Abrasives, Inc. Phone _____
 Business Address 4602 Old Summer Rd Building Age _____
Sugar Hill, Ga 30518
 Contractor Name _____ Phone _____
 Address _____
 Free Standing Tenant Space _____ M.O. Project Name _____

Class of Occupancy: Mixed _____ Assembly _____ Educational _____ Misc. _____ Institutional _____
 Residential _____ Mercantile _____ Business _____ Industrial _____ Storage Fire Reelative _____
 Heavy Timber _____ Protected/Non-Combustible _____ Non-Combustible _____ Ordinary Woodframe _____
 Square Feet: 1700
 Occupant Load: 6
 No. of Stories 1 Basements _____ Style of Roof Pitched

80% INSPECTION REPORT

	OK	CM	NA
A. Sprinkler & Water Protection			
1. Water: Public <input checked="" type="checkbox"/> Private _____ Main Size _____			
2. Hydrant: Type <u>2 1/2</u> Spacing _____ Condition _____			
	OK	CM	NA
3. Sprinkler Protection _____			<input checked="" type="checkbox"/>
4. Standpipes _____			<input checked="" type="checkbox"/>
B. Fire Dept. Access _____	<input checked="" type="checkbox"/>		
C. Handicap Site Requirements _____			<input checked="" type="checkbox"/>
D. Attic:			
1. Openings _____			<input checked="" type="checkbox"/>
2. Fire stop for: each 3,000 sq. ft. _____			<input checked="" type="checkbox"/>
H. Fire Protection Construction			
1. Fire Well _____			<input checked="" type="checkbox"/>
2. Parapitted Walls _____			<input checked="" type="checkbox"/>
3. Dead End Corridors _____			<input checked="" type="checkbox"/>
4. Hazardous Areas/Separations			
e. 1-Hour _____			<input checked="" type="checkbox"/>
b. 2-Hour _____			<input checked="" type="checkbox"/>
c. 3-Hour _____			<input checked="" type="checkbox"/>
d. 4-Hour _____			<input checked="" type="checkbox"/>
I. Tie Downs for portable Buildings _____			<input checked="" type="checkbox"/>

Corrective Measures: _____

 Inspector C. B. Date 4-21-93

FINAL INSPECTION

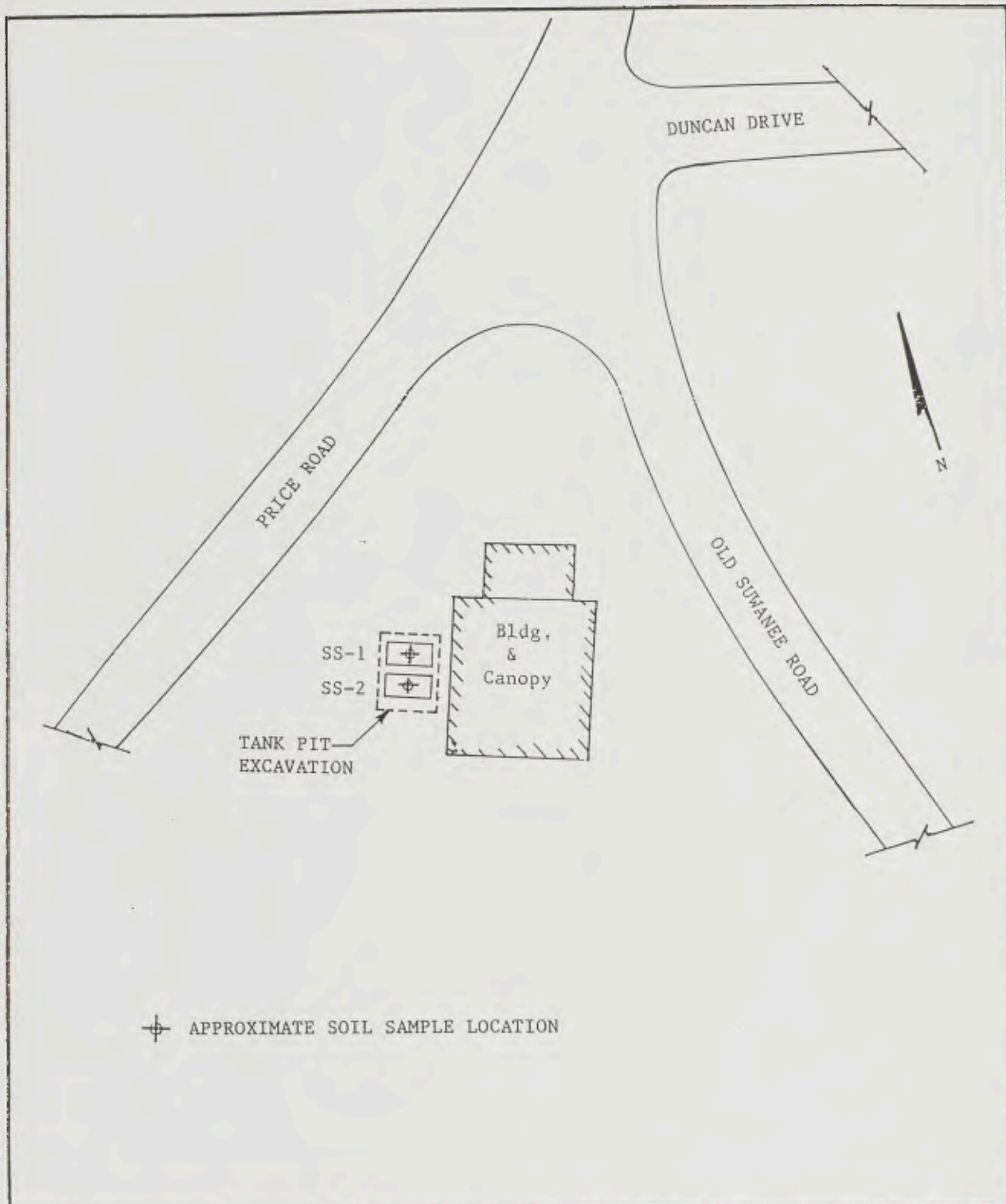
	OK	CM	NA
E. Means of Egress			
1. Exit Access _____	<input checked="" type="checkbox"/>		
2. Exit Discharge _____	<input checked="" type="checkbox"/>		
3. Exit Width _____	<input checked="" type="checkbox"/>		
4. Door Swing w/Trevel _____	<input checked="" type="checkbox"/>		
5. Exit Protection _____			<input checked="" type="checkbox"/>
6. Exit Handrails & Guards _____			<input checked="" type="checkbox"/>
7. Exit Signs _____			<input checked="" type="checkbox"/>
8. Emergency Lighting _____			<input checked="" type="checkbox"/>
9. Exit Door Type _____	<input checked="" type="checkbox"/>		
10. Door Hardware _____			
11. Smokeproof Tower _____			<input checked="" type="checkbox"/>
12. Horizontal Exits _____			<input checked="" type="checkbox"/>
13. Smoke Stop/Door _____			<input checked="" type="checkbox"/>
F. Interior Finish			
1. Walls Class A _____ B _____ C <input checked="" type="checkbox"/>			
2. Floors Class A _____ B _____ C <input checked="" type="checkbox"/>			
3. Ceilings Class A _____ B _____ C <input checked="" type="checkbox"/>			
G. Windows for Rescue Ventilation			
1. Size _____ Height _____			
2. Window Operation _____			<input checked="" type="checkbox"/>
3. Window Protection _____			<input checked="" type="checkbox"/>
J. Protective Signaling Systems _____			<input checked="" type="checkbox"/>
K. Other Protectiona			
1. Manual Fire Alarm _____			<input checked="" type="checkbox"/>
2. Auto. Fire & Smoke Protection _____			<input checked="" type="checkbox"/>
3. Watchmen _____			<input checked="" type="checkbox"/>
4. Fire Brigades _____			<input checked="" type="checkbox"/>
5. Fire Drills _____			<input checked="" type="checkbox"/>
L. General Housekeeping _____			<input checked="" type="checkbox"/>
M. Kitchen Area			
1. Area Separation _____			<input checked="" type="checkbox"/>
2. Vent Hood Protection _____			<input checked="" type="checkbox"/>
e. Water _____ Chemical _____			
N. Heating & A/C			
1. Gas <input checked="" type="checkbox"/> Electric _____ Other _____			
2. Fire Stets _____			<input checked="" type="checkbox"/>
3. Smoke Detectors _____			<input checked="" type="checkbox"/>
4. Fire Dampers _____			<input checked="" type="checkbox"/>
O. Fire Extinguisher _____	<input checked="" type="checkbox"/>		

Corrective Measures: _____

 yes Facility appears to meet applicable codes/ordinances for the designated occupancy classification.
 Inspector Charles Blackwell Date 4-21-93
 Building Owner _____ Phone _____
 Owner Address _____
 Certificate of Occupancy: Required _____ Not Required _____ CO # _____ Date Issued _____

PLATE 1 - SITE LOCATION MAP

SOIL SAMPLE ANALYSIS



⊕ APPROXIMATE SOIL SAMPLE LOCATION

DATE 7/17/92	DRAWN BY MDS	CHECKED BY JSV	SCALE N.T.S.	JOB NO 11376	PLATE NO 1
-----------------	-----------------	-------------------	-----------------	-----------------	---------------



atlanta testing & engineering

Florida • Georgia • Carolinas

SOIL SAMPLE LOCATIONS
UST CLOSURE
A.C. BARNES PROPERTY
4602 OLD SUWANEE RD
BUFORD, GEORGIA



ANALYTICAL SERVICES, INC.

ENVIRONMENTAL MONITORING & LABORATORY ANALYSIS
390 TRABERT AVENUE • ATLANTA, GEORGIA 30309 • (404) 892-8144
FAX (404)892-2740 • Federal I.D. #58-1625655

LABORATORY REPORT

Atlanta Testing & Engineering
11420 Johns Creek Parkway
Duluth, GA 30136

July 7, 1992

Attention: Mr. Jeffrey Vinkovich

Report No. 35903

Sample: Soil, A. C. Barnes, AT&E Job #11376, composite of SS-1 & SS-2,
6/30/92, received 7/1/92

RESULTS

	<u>Result</u>	<u>Detection Limit</u>
Benzene (ug/kg) (EPA 8020).....	BDL	5
Ethylbenzene (ug/kg) (EPA 8020).....	BDL	5
Toluene (ug/kg) (EPA 8020).....	BDL	5
Xylenes (ug/kg) (EPA 8020).....	BDL	5
Total BTEX (ug/kg) (EPA 8020).....	BDL	5
Total Petroleum Hydrocarbons (mg/kg) (EPA 418.1)	14	10

BDL - Below Detection Limit

Respectfully submitted,

By: *Victor E. Bendeck, Jr.*

3-18000

Letter of Intent
.247 Acre Site, Old Suwanee and Price Roads
Sugar Hill, Gwinnett County, Georgia

History

A request is made to rezone a small piece of property from roadside service business to light manufacturing. The property was originally built as a small store and gas station. In the mid 1970's the property was purchased by Mr. and Mrs. C.A. Barnes. They operated a small wheel weight manufacturing business there until Mr. Barnes passed away in 1987.

Mrs. Barnes has been trying to sell or rent the property since 1987. There has been some interest but nothing firm until now. Recently a new roof was put on the building in order to make the property more attractive to a potential buyer or renter. As noted above, the property had previously been used as a gas station and as a wheel weight manufacturing business. There was some concern by Mrs. Barnes with potential environmental issues regarding the old in-ground gas storage tanks remaining from the gas station business and questions about the use of lead in the wheel weight manufacturing business. Atlanta Testing & Engineering was engaged to remove the gas storage tanks and to make an environmental assessment of the site. A copy of their report is included as part of this application. In summary, they found no environmental problems associated with the property and concluded that by current Georgia Environmental Protection Division (EPD) standards, no further investigations are necessary.

Current Request to Rezone

Mr. Lloyd Campbell, owner of a small abrasive wholesale business, Abrasives, Inc., is very interested in moving his business to the property. Abrasives, Inc. has been in business since 1981 and Mr. Campbell has owned the business since 1985. The proposed business is a simple low volume business which involves the buying of abrasives from suppliers and selling them wholesale to customers. The only employees of the company are the owner, Mr. Campbell, and one other part-time employee. No manufacturing will be done on the property. Essentially the only activity associated with the business will be a daily end-of-the day drop-off and pick-up by UPS. On rare occasions, customers in need of an emergency purchase will pick something up at the business. In summary, there will be very minimal activity on the property associated with the operation of the proposed business. Of all the potential uses of this property, the proposed business should create the least disturbance on and around the property.

Site Improvements

The firm of Landworks Associates, Inc. was engaged to assist in planning the site improvements required under the requested rezoning. Per the plans included with this application, the site will be modified to include the appropriate parking, driveway and truck access areas. In addition to the required improvements, the site will be enhanced by some non-required improvements, including landscaping, building appearance and general maintenance. Also, the Gwinnett County Bureau of Fire Services inspected and approved the site as meeting the applicable codes/ordinances for the designated occupancy classification of Abrasives, Inc. A copy of the report is included with this application.

Summary

If rezoned, the property will be used for a business that will create no disturbance to the surrounding area. The general appearance of the property will be improved significantly beyond its current condition as a vacant building. Frankly, if the property is not rezoned, it will probably continue to sit empty. Without the prospect of selling or renting the property, Mrs. Barnes does not have the resources to improve the site or keep the property as maintained as it will be if it is rezoned and occupied. Rezoning the property is a win-win situation for all parties concerned. Sugar Hill and the impacted community will get a visually more appealing property site in addition to a non-traffic creating and tranquil business. Mrs Barnes will be relieved of a burden which has hindered her retirement, both financially and mentally. Abrasives, Inc. will be able to operate out of a relatively low-cost property, ideally situated for the business.

ADMINISTRATIVE RECOMMENDATION FORM

FROM: Kathy Williamson

TITLE: City Manager

DATE: 6/1/93

IN REFERENCE TO FILE NUMBER: R2-93-003

COMMENTS: My approval would contend upon the following: 1) Compliance with all regulations, in the right of way, paving of parking and curb & guttering. The applicant has stated there will be two employees and Ups trucks only.

APPROVAL contingent DENIAL _____

Kathy Williamson
Kathy Williamson City Manager

6/14/93
Date

Zoning should revert back to the original zoning if the business changes.

ADMINISTRATIVE RECOMMENDATION FORM

FROM: Ken Crowe

TITLE: Director: Utilities & Development

DATE: 6/1/93

IN REFERENCE TO FILE NUMBER: R2-93-003

COMMENTS: Attached

APPROVAL _____ DENIAL _____

Ken Crowe Director: Utilities & Development

 Date

22-93-003

At its current zoning of HSB this property is not large enough to adequately conform to current regulations of E/w dedication parking etc.

If rezoned to LM the property should be brought into compliance with current regulations regarding Rights of way, parking, curb & gutter, etc.

The applicant's proposed use for the property is, in my opinion, a use that would have less impact upon surrounding properties than if it were used at its current zoning. However if rezoned to LM I believe the property should be restricted to this use because most LM uses would not be compatible with the surrounding properties.



LETTER OF TRANSMITTAL

DATE 6/29/93 JOB NO. 48-930502
 RE: _____

MS. ADELAIDE BARNES
REZONING PLAN

TO: Ken Crowe
CITY OF SUGAR HILL

GENTLEMEN:

WE ARE SENDING YOU Attached Under Separate cover via _____ the following items:

- Shop drawings Prints Plans Samples Specifications
 Copy of letter Change Order _____

COPIES	DATE	NO.	DESCRIPTION
7	6/22/93		REVISED REZONING PLAN
1	6/29/93		FINE INSPECTION REPORT

THESE ARE TRANSMITTED as checked below:

- For approval Approved as submitted Resubmit ___ copies for approval
 For your use Approved as noted Submit ___ copies for distribution
 As requested Returned for corrections Return ___ corrected prints
 Review and comment _____

FOR BIDS DUE _____ 19 _____ PRINTS RETURNED AFTER LOAN TO US

REMARKS _____

COPY TO _____ SIGNED: [Signature]

If enclosures are not as noted, kindly notify us at once.

GWINNETT COUNTY BUREAU OF FIRE SERVICES

1900 FIVE FORKS TRICKUM ROAD, S.W.
LAWRENCEVILLE, GEORGIA 30245

INSPECTION REPORT

CC.

FOR FILE ONLY:

Date Jun. 28 1993 District Eng. 14 File Number 930317
 Business Name Abrasives, Inc Phone _____
 Business Address 4602 Old Sumner Rd Building Age _____
Sugar Hill, Ga. 30518
 Contractor Name _____ Phone _____
 Address _____
 Free Standing Tenant Space _____ M.O. Project Name _____

Class of Occupancy: Mixed _____ Assembly _____ Educational _____ Misc. _____ Institutional _____
 Residential _____ Mercantile _____ Business _____ Industrial Storage Fire Resistant _____
 Heavy Timber _____ Protected/Non-Combustible _____ Non-Combustible _____ Ordinary Woodframe _____
 Square Feet: 1700
 Occupant Load: 6
 No. of Stories 1 Basements _____ Style of Roof Pitched

80% INSPECTION REPORT

<p>A. Sprinkler & Water Protection</p> <p>1. Water: Public <input checked="" type="checkbox"/> Private _____ Main Size _____ 2. Hydrant: Type <u>DW</u> Spacing _____ Condition _____</p> <table border="0" style="width: 100%; margin-left: 20px;"> <tr><td style="width: 25%;"></td><td style="width: 15%; text-align: center;">OK</td><td style="width: 15%; text-align: center;">CM</td><td style="width: 15%; text-align: center;">NA</td></tr> <tr><td>3. Sprinkler Protection</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;"><input checked="" type="checkbox"/></td></tr> <tr><td>4. Standpipes</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;"><input checked="" type="checkbox"/></td></tr> </table> <p>B. Fire Dept. Access <input checked="" type="checkbox"/></p> <p>C. Handicap Site Requirements <input checked="" type="checkbox"/></p> <p>D. Attic:</p> <p>1. Openings _____ <input checked="" type="checkbox"/></p> <p>2. Fire stop for each 3,000 sq. ft. _____ <input checked="" type="checkbox"/></p>		OK	CM	NA	3. Sprinkler Protection	_____	_____	<input checked="" type="checkbox"/>	4. Standpipes	_____	_____	<input checked="" type="checkbox"/>	<p>H. Fire Protection Construction</p> <table border="0" style="width: 100%;"> <tr><td style="width: 70%;"></td><td style="width: 10%; text-align: center;">OK</td><td style="width: 10%; text-align: center;">CM</td><td style="width: 10%; text-align: center;">NA</td></tr> <tr><td>1. Fire Wall</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;"><input checked="" type="checkbox"/></td></tr> <tr><td>2. Parapitted Walls</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;"><input checked="" type="checkbox"/></td></tr> <tr><td>3. Dead End Corridors</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;"><input checked="" type="checkbox"/></td></tr> <tr><td>4. Hazardous Areas/Separations</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;"><input checked="" type="checkbox"/></td></tr> <tr><td> a. 1-Hour</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;"><input checked="" type="checkbox"/></td></tr> <tr><td> b. 2-Hour</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;"><input checked="" type="checkbox"/></td></tr> <tr><td> c. 3-Hour</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;"><input checked="" type="checkbox"/></td></tr> <tr><td> d. 4-Hour</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;"><input checked="" type="checkbox"/></td></tr> <tr><td>I. Tie Downs for portable Buildings</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;"><input checked="" type="checkbox"/></td></tr> </table>		OK	CM	NA	1. Fire Wall	_____	_____	<input checked="" type="checkbox"/>	2. Parapitted Walls	_____	_____	<input checked="" type="checkbox"/>	3. Dead End Corridors	_____	_____	<input checked="" type="checkbox"/>	4. Hazardous Areas/Separations	_____	_____	<input checked="" type="checkbox"/>	a. 1-Hour	_____	_____	<input checked="" type="checkbox"/>	b. 2-Hour	_____	_____	<input checked="" type="checkbox"/>	c. 3-Hour	_____	_____	<input checked="" type="checkbox"/>	d. 4-Hour	_____	_____	<input checked="" type="checkbox"/>	I. Tie Downs for portable Buildings	_____	_____	<input checked="" type="checkbox"/>
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Corrective Measures: _____

Inspector C.B. Date 6-28-93

FINAL INSPECTION

<p>E. Means of Egress</p> <table border="0" style="width: 100%;"> <tr><td style="width: 70%;"></td><td style="width: 10%; text-align: center;">OK</td><td style="width: 10%; text-align: center;">CM</td><td style="width: 10%; text-align: center;">NA</td></tr> <tr><td>1. Exit Access</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>2. Exit Discharge</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>3. Exit Width</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr> <tr><td>4. 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Interior Finish</p> <table border="0" style="width: 100%;"> <tr><td style="width: 25%;">1. Walls</td><td style="width: 10%;">Class A _____</td><td style="width: 10%;">B _____</td><td style="width: 10%;">C <input checked="" type="checkbox"/></td></tr> <tr><td>2. Floors</td><td>Class A _____</td><td>B _____</td><td>C <input checked="" type="checkbox"/></td></tr> <tr><td>3. Ceilings</td><td>Class A _____</td><td>B _____</td><td>C <input checked="" type="checkbox"/></td></tr> </table> <p>G. Windows for Rescue Ventilation</p> <table border="0" style="width: 100%;"> <tr><td style="width: 25%;">1. Size _____</td><td style="width: 10%;">Height _____</td><td style="width: 10%;"></td><td style="width: 10%;"></td></tr> <tr><td>2. Window Operation</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td><td style="text-align: center;"><input checked="" type="checkbox"/></td></tr> <tr><td>3. 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Corrective Measures: _____

Yes Facility appears to meet applicable codes/ordinance for the designated occupancy classification.
 Inspector Charles Blackwell Date 6-28-93
 Building Owner _____ Phone _____
 Owner Address _____
 Certificate of Occupancy: Required _____ Not Required _____ CO # _____ Date Issued _____
 Fire Department Permit: Required _____ Not Required _____ CO # _____ Date Issued _____

MCLAUGHLIN & SHAW
ATTORNEYS AND COUNSELORS AT LAW
ONE SEVENTY-FIVE HERITAGE CENTER
SUITE 370
175 GWINNETT DRIVE
LAWRENCEVILLE, GEORGIA 30245

(404) 962-5560

MAILING ADDRESS:
P.O. BOX 1265
LAWRENCEVILLE, GA 30246-1265
FAX (404) 962-5486

JOSEPH M. MCLAUGHLIN
SUSAN S. SHAW (ALSO ADMITTED SC)

June 25, 1993

Kathy Williamson
City Manager
City of Sugar Hill
4988 West Broad Street
Sugar Hill, Georgia 30518

RE: Use of Sugar Hill Community Center

Dear Ms. Williamson:

I certainly enjoyed speaking with you recently regarding the possibility of the Georgia Civil Justice Foundation using the facilities located at the Sugar Hill Community Center for its People's Law School.

The People's Law School is a public service project sponsored by the Georgia Civil Justice Foundation, a non-profit organization, to give citizens a realistic look at the legal system. The foundation's goal is to educate the public about the legal system and to promote a greater understanding about the law and lawyers. The People's Law School program is used for educational purposes only and it not used to advertise a particular lawyer or law firm.

We currently have established a People's Law School in Gwinnett County which has been held during six (6) week sessions at Gwinnett Tech here in Lawrenceville. However, we have seen a need to hold another school in the northern part of the county to reach more people.

While we have no way of knowing exactly how many people will participate, we estimate anywhere between 30 and 100 people. We would need the facility for one night a week from 7:00 to 9:00 p.m. beginning the week of October 11, 1993 and ending the week

Kathy Williamson
June 25, 1993
Page 2

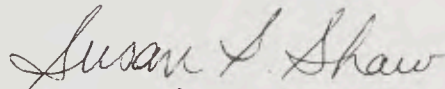
of November 15, 1993. Our preference would be Monday nights, however, Tuesday or Thursday nights would be alternatives. The sessions run for a full two hours and, therefore, we would like to be able to get into the facility no later than 6:30 p.m. for proper set-up.

There may be a fee charged to the participants in the amount between \$5 and \$15 to cover the costs of the printed materials. Again, however, this is a non-profit organization.

I would appreciate your considering this letter as a formal application for the use of the Sugar Hill Community Center and would request any additional information regarding the facility which you may have available.

I appreciate your cooperation in this matter and look forward to hearing from you soon.

Sincerely,


Susan S. Shaw

SSS/roc

CALLER COUNCIL MEETING
WEDNESDAY, JULY 14, 1993
9:00 A.M.

A G E N D A

A) Review of Solid Waste Lease with Mid-American

THE SUPERIOR COURT OF GWINNETT COUNTY

STATE OF GEORGIA

JAMES B. STANLEY, JR., as an)
Elected City Council Member of the)
City of Sugar Hill, Georgia and as)
a Citizen of Sugar Hill, Georgia,)

Plaintiff,)

v.)

) CIVIL ACTION

) FILE NO. _____

THE CITY OF SUGAR HILL, GEORGIA,)
THE CITY COUNCIL OF SUGAR HILL,)
GEORGIA, GEORGE HAGGARD, Mayor,)
THOMAS MORRIS, SR., City Council)
Member, ROGER EVERETT, City Council)
Member, REUBEN DAVIS, City Council)
Member, and STEVEN BAILEY, City)
Council Member,)

Defendants.)

RESTRAINING ORDER

The Defendants in the above-styled matter are hereby temporarily restrained and prevented from conducting city business at the specially scheduled meeting beginning at 9:00 a.m. on July 14, 1993. The Court does not find that the Mayor and Council violated the Georgia Open meetings Act, instead the Court finds that the call of the special meeting occurred at such a late hour that procedural due process requirements were violated.

SO ORDERED, this _____ day of July, 1993.

Judge, Gwinnett Superior Court

MAYOR & COUNCIL MEETING
MONDAY, AUGUST 9, 1993
7:30 P.M.

A G E N D A

Meeting called to order.
Invocation and pledge to the flag.
Reading of past minutes.
Swear in Nancy Pendley and Jack Roberts to Recreation Board.

Committee Reports

- A) Planning & Zoning Board
- B) Appeals Board
- C) Recreation Board
- D) Budget & Finance
- E) Solid Waste: Proposed Restated Lease & Operating Agreement
with Mid-American

Old Business

- A) Rezoning Request - Adelaide Barnes - Old Suwanee Road - Public
Hearing
- B) Adopt Financial Policies

New Business

- A) Acceptance of Annexation Application
- B) Set 1993 Millage Rate
- C) Lauri Henritze - Landfill Petitions
- D) Diane Spivey - Solid Waste Management Plan
- E) Shelia Hines - Facilities Negotiation
- F) Scott Roark - Pro-Landfill Expansion

City Manager's Report

City Clerk's Report

Director of Golf's Report

Council Reports

Citizen's Comments

Adjournment

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SUGAR HILL
MAYOR AND COUNCIL MEETING
MONDAY, AUGUST 9TH, 1993
7:30 P.M.

PRESENT:
George Haggard, Mayor
Steven Bailey
Reuben Davis
Roger Everett
Thomas Morris
Jim Stanley

*
* LANKFORD & ASSOCIATES, INC. *
* Certified Court Reporters *
* Perimeter West, Suite 19 *
* 2350 Prince Avenue *
* Athens, Georgia 30606 *
*
* (706) 549-0770 1-800-221-8533 *

1 PROCEEDINGS OF AUGUST 9TH, 1993

2 MAYOR HAGGARD: At this time we're going to
3 call our August Council Meeting for the City of Sugar
4 Hill to order, and I'm going to ask that we stand for
5 a moment of silence and remain standing for our Pledge
6 to the Flag if you will follow me to do that, please.

7 (... MOMENT OF SILENCE
8 AND THE PLEDGE TO THE
9 FLAG...)

10 MR. BAILEY: Mr. Mayor, I would like to make a
11 motion, please, sir.

12 MAYOR HAGGARD: Okay.

13 MR. BAILEY: Mr. Mayor, in recognition that
14 there are four individuals indicated on new business,
15 Items C through F, inclusive, for the purpose of
16 expressing their comments regarding items later on
17 this agenda, and pursuant to our Charter, Section 2-49
18 concerning the order of business, that this Council
19 shall modify tonight's agenda in accordance with
20 Section 2-51, Paragraph D, to prevent such comments to
21 be made in advance of any such items as stated by the
22 time limit in place as per our Charter.

23 MAYOR HAGGARD: Okay. You have heard his
24 motion. Is there a second? Is there any discussion?

25 MR. STANLEY: I have some discussion. There

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are some of those things that may take more than five minutes. I suggest that we amend the time provided for the presentation of such major items to offer 15 minutes per speaker.

MAYOR HAGGARD: That would not be in accordance with our City ordinance.

MR. STANLEY: We're in the process of amending the City ordinance for this specific purpose, and that is what I'm suggesting.

MAYOR HAGGARD: Let's go ahead with Mr. Bailey's motion that the agenda be amended for these four people. We have a motion.

COUNCIL MEMBER: Second.

MAYOR HAGGARD: All of those in favor say "aye."

(...THE MOTION CARRIED
FAVORABLY WITH THE
EXCEPTION OF MR. STANLEY
WHO OPPOSED...)

MAYOR HAGGARD: Okay.

MR. STANLEY: Mr. Mayor, I'd like to make a motion that we allow each of these speakers a total of fifteen minutes instead of the five minutes that is normally provided because of the importance of the issue being discussed. I don't believe we can conduct

1 this business in five minutes.

2 MAYOR HAGGARD: Okay. You've heard Mr.
3 Stanley's motion that it be amended from five minutes
4 to fifteen minutes per person. Do I hear a second?
5 Does Council wish to make a second? If not, let the
6 record show that it died for lack of a second.

7 VOICES: Bring it outside. Bring it outside.

8 MAYOR HAGGARD: If I could have your
9 attention.

10 VOICES: Bring it outside.

11 MAYOR HAGGARD: If I could have your attention,
12 please. We are trying to have a Council meeting.

13 VOICES: It's for the people. It's for the
14 people, WAR.

15 VOICE: The people have a right to hear what's
16 going on. We have a right to hear it.

17 MAYOR HAGGARD: Okay. I believe -- Ms. Lauri
18 Henritze, do you wish to address the Council?

19 MS. HENRITZE: Yes, sir, I do. Mayor Haggard,
20 Ms. Samples is going to help me with our presentation.

21 MAYOR HAGGARD: He (sic) is not on the agenda.
22 It will have to be done by you, Ms. Henritze.

23 MS. HENRITZE: Oh, that's okay. I thought you
24 knew Ms. Samples. She wanted to help me with the
25 presentation on the petition drive. That's fine. I

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can do it myself.

MAYOR HAGGARD: Okay. If you'll turn that and face into it where everybody can hear you, please, ma'am.

MS. HENRITZE: I'm here to address the Mayor and Council this evening regarding the recent petition drive that was started in response to the landfill expansion in the community. We have a recap report that we'd like to present to you, and just let me read it for you.

MAYOR HAGGARD: Sure.

MS. HENRITZE: The purpose of this petition was to present truthfully and evenhandedly the citizens' response to the expansion of the current 44-acre landfill lease. The city officials of Sugar Hill have responded to justification of the landfill expansion by saying that only a handful of citizens oppose it and live primarily around the proposed expansion. This petition is a response to those statements.

Under method of collection, we have the method of collecting the petition was done by dividing the City of Sugar Hill into 27 areas. All 27 areas were represented with one person at first, but within the first 12 hours of the petition drive the response for handling the petition was so great that we had 52

1 persons that continued the task. These 27 areas
2 included areas most remote from the landfill such as
3 West Price Subdivision, Secret Cove Subdivision, Bent
4 Creek Subdivision, Duncan Town, Owens Meadow,
5 Peachtree Industrial South, Parkview Mines
6 Subdivision, Springhill Plantation Subdivision, and
7 all the homes along Level Creek.

8 We also included areas on the other side of 20,
9 areas like Sycamore Summit I and II Subdivisions,
10 Sycamore Road itself, Appleridge Mobile Home
11 Community, the Hillcrest area, the lakes, and the
12 homes along the riverside.

13 What we wanted to do for you, Mr. Mayor and
14 Council, was to present the public -- all areas of the
15 public's response to this petition from all areas of
16 the City. We didn't concentrate on any one area. We
17 tried to evenly cover the City and knock on doors in
18 kind of a methodical way.

19 The drive -- we began the drive on Saturday,
20 July 17th, and we have -- this recap includes what we
21 have gathered through the 7th of August. Now, these
22 totals are not everything because we had a lot of
23 petitions that came in this weekend. We are going to
24 recap that again for you and get you the final number
25 the first part of the week.

1 A total of 22 days were involved in these
2 numbers with temperatures of over 98 degrees and a
3 full day of rain on the last day. Against a heat
4 wave, little time, a summer vacation calendar, and a
5 final full day of rain, the petitioners are to be
6 commended for their time and effort. On Monday,
7 August 9th, seven citizens who are registered voters
8 over 55 years of age requested the petition be brought
9 to their homes since they were not home during the
10 drive.

11 Method of verification. The recap summary was
12 verified by hand and took approximately 20 hours to
13 complete. The registered voters and registered voters
14 55 years or older were verified using a list of active
15 Sugar Hill voters from the Gwinnett County rolls. A
16 list of the City's garbage customers for July, utility
17 customers for June, and the streets the City served
18 with utilities were purchased from the City and used
19 to verify households.

20 So here's the recap summary. And like I said,
21 we're going to enlarge this to encompass all of the
22 petitions that we got over the weekend. But this was
23 before the weekend.

24 We had a total of petition signatures, 1,644.
25 Total of registered voters was 1,107 or 67 percent of

1 the total petitions received for registered voters.
2 The total of registered voters 55 years or older were
3 171 or 34 percent of the total registered voters in
4 Sugar Hill who are 55 years or older. Total
5 households visited was approximately 1,300 with 1,205
6 households having at least one person opposed to the
7 landfill expansion beyond the current 44-acre lease.

8 In short 93 percent -- what we found was about
9 93 percent of the total households that were
10 petitioned, that were approached, signed. 7 percent
11 of the households declined to sign the petition for
12 -- and we heard four common reasons.

13 Number one, some citizens feel that the
14 landfill expansion is a done deal by the City and that
15 the citizens should go ahead and accept it and try to
16 get the best out of the revenue.

17 The second comment -- some citizens were for
18 the landfill because it might help reduce their
19 property taxes that they feared would go up and they
20 would not be able to afford them.

21 A number of citizens were afraid to sign for
22 fear of retribution.

23 Some citizens did not sign because they were
24 confused about the issues or did not know them or
25 couldn't make up their minds.

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We found very few people that were supportive of landfill expansion.

Final statement of summary. We had 51 people who were involved in a City-wide petition drive that began on Saturday, July 17th, and ended on -- these numbers ended to date on Saturday, July -- August 7th. An attempt was made to contact every household in the city for 22 days including a final Saturday of total rain and temperatures over 98 degrees.

The petitioners were unable to find residents in every home; however, from the total households that responded, at least 93 percent were opposed to landfill expansion beyond the 44-acre lease site.

I would like to at this time tell you a little bit about my personal experiences.

MAYOR HAGGARD: Ma'am, Ms. Henritze, your time is up. Thank you so much.

At this time, Ms. Diane Spivey, I believe you wished to address the Council.

MS. SPIVEY: My name is Diane Spivey, and I served for nine months on the Citizens' Task Force. I'm sort of used to what's happening here tonight. Believe me -- this is no surprise.

We sort of had an attitude -- damn the facts; we have our opinion. And that's what we had to labor

1 against. The citizens rejected the first draft of the
2 solid waste management plan. It seems to be more
3 tailored to the business needs of the landfill company
4 and was sort of a get-rich quick scheme planned by the
5 City.

6 Several task force members were offended by the
7 way the public was deliberately excluded from the
8 preparation of this plan and volunteered their time in
9 a sincere effort to find the right course of action
10 for all affected citizens. We studied the Solid Waste
11 Ordinance and Guide to see what was expected of us.

12 We spent many hours, including weekends,
13 accumulating facts and documentation. We talked to
14 State enforcement officials from EPB, ARC, and DCA.
15 We talked at length to the landfill people. We held
16 public hearings not only to hear from the people but
17 to inform them of our information. Tapes of these
18 hearings are available at City Hall.

19 Some of us who talked to people in other parts
20 of the country who live with these landfills on a
21 daily basis had quite a story to tell. We talked to
22 local environmental groups to get any information they
23 might have. We got the names of nationally recognized
24 experts in the field of waste management.

25 After careful evaluation of all of this

1 information, discussion of many options weighing
2 against many criteria, we were still unsure of our
3 legal dilemma. That's when we put forth and asked the
4 City to hire Steven O'Day*.

5 Now, based on all of our information and Steven
6 O'Day's recommendation and the citizens' input that we
7 got at these hearings we had an overwhelming
8 preference for closing the existing sanitary landfill
9 as soon as practical. The citizens have stated
10 clearly that the revenue to be generated by the
11 landfill operation did not justify the social and
12 environmental damage done to the community.

13 The City of Sugar Hill does, however, have a
14 contractual obligation for the existing landfill --
15 not a new, but existing contract. These obligations
16 were in the form of a lease agreement for the use of
17 the 44 acres only. We advised that that be honored to
18 avoid incurring claims for breach of contract and
19 other liabilities. However, there should be no
20 compromise or leniency granted in control.

21 In seeking provisions to expand the landfill,
22 the developers should be required to comply fully with
23 zoning regulations, the Chattahoochee River
24 Protections Ordinance, the Corps of Engineer's Wetland
25 Protection Requirements, Georgia EPD Technical Design
(*Phonetic spelling)

1 and Operation Criteria, the Federal Solid Waste
2 Management Act, and all applicable requirements for
3 public notice and public hearing.

4 In effect the Solid Waste Management Plan of
5 the City of Sugar Hill is to strictly limit landfill
6 operation to the 44-acre site previously approved and
7 to close that landfill as soon as legally can be
8 accomplished without incurring unacceptable
9 liabilities. All additional development control will
10 be applied so as to minimize the adverse impact of the
11 landfill operation.

12 The City of Sugar Hill has contracted for solid
13 waste collection and disposal through the year 2001.
14 Upon expiration of that collection and disposal
15 franchise rights with the City we have that with a
16 commercial sanitation firm. Several such firms have
17 expressed interest in providing such services. A
18 generous surplus of landfill capacity is available
19 within Gwinnett County to serve our projected needs.
20 This surplus will ensure that competitive prices will
21 be available when required.

22 We need to remember that we are part of a
23 bigger picture. We are not just city citizens; we are
24 Gwinnett County citizens. And we can rely on landfill
25 that the county has already available for our needs.

1 I think what you're doing here tonight is
2 really disgusting, locking the citizens out while you
3 fill this hall with Mid-American and their families,
4 your families, City employees, their families, and you
5 pack this place at 6:30 in a deliberate attempt to
6 keep the citizens out. I find that disgusting.

7 MAYOR HAGGARD: Ms. Hines, do you wish to
8 address the Council?

9 MS. HINES: Mayor and Council, my name is
10 Sheila Hines, and I was on the Negotiating Committee.
11 We have heard and read the outrageous statement that
12 those who support the regional landfill that our
13 committee suggested were not in the proposed restating
14 of the lease operating agreement between the City and
15 Mid-American. This is false and would lead the public
16 to believe that our negotiations were productive,
17 which they were not.

18 Conversely, none of our concerns have been
19 satisfied, and you should know that our last-minute
20 communications with the garbage company were
21 completely and totally ignored, including questions
22 asked for the clarification process.

23 Today we stand before you greatly concerned at
24 your willingness to do business with this company much
25 less the proposed agreement that delivers a major

1 landfill.

2 Throughout our research we have learned a great
3 deal about the solid waste issues facing communities
4 today as well as specifics relating to landfills. We
5 have learned much about the way these issues are being
6 irresponsibly addressed. We feel that this proposed
7 contract does not responsibly address our needs as a
8 community nor does it address our specific concerns
9 over landfill expansion.

10 As it relates to our committee's concerns, the
11 problems we have with this contract are as follows.

12 Size: Never would our committee ever recommend
13 a landfill expansion beyond the leased 44-acre site.

14 Tonnage: Never would our committee recommend
15 the receipt of 2,000 tons per day in this area. This
16 equates to 250 trucks or 500 truck passes per day.
17 With garbage truck traffic already going to Buford at
18 approximately 150 trucks, the garbage truck passes
19 would be 800 per day.

20 Do you honestly believe we'd ever be able to
21 attract quality growth and development in this area
22 with that? If so, please think again.

23 Hours of Operation: This committee would never
24 recommend the hours of 6:00 a.m. to 8:00 p.m. six days
25 a week. Try to close your eyes and imagine the loud

1 trucks, the compactors, the back-up alarms, and the
2 cranking of the truck bed constantly 6 days a week, 14
3 hours a day, within 500 feet of your home. Just do
4 what we did and go and stand at the edge of a landfill
5 of a major size and see what it's like. Please just
6 go and stand there for a few minutes and see and hear
7 before you put it in somebody else's backyard for
8 revenue and not for need.

9 Re-routing the Creek: Our committee would
10 never recommend this no more than we would -- for the
11 idea of piping the stream under 130 feet of compacted
12 garbage. It is our responsibility to protect the
13 Chattahoochee River and all of its tributaries. To
14 propose an exemption on the Chattahoochee River
15 Protection Ordinance is not only irresponsible, but
16 it's wrong.

17 Lining the Original Land Site: Based on our
18 research our committee would never recommend the idea
19 of digging up the old site. We cannot express to you
20 how bad this idea is. The contract provisions are
21 even worse. Please remember that this has never been
22 done in Georgia and for good reason. Classification
23 of waste, hazardous waste will automatically be
24 restricted by law. However, we are very concerned
25 about acceptance -- special waste being accepted on

1 this property. Because of the potential risks, we
2 were very opposed to special waste such as
3 contaminated soils and ash. This contract would allow
4 such waste.

5 Archaeological Site: Our committee would never
6 support provisions that relate only to known sites on
7 file at UGA. Our recommendations consist of a minimum
8 phase one investigation by a reputable archaeologist.

9 Default: Our committee would never agree to
10 contract provisions for violation of these few rules
11 and the small damages for such. This is not
12 responsible as the garbage company can afford to do it
13 right. Operation of a landfill on city-owned property
14 will require tighter controls and stiffer penalties
15 for noncompliance. The past noncompliance problems --
16 and there are many -- on the 8-acre site necessitate
17 something far greater than what this contract provides
18 for.

19 MAYOR HAGGARD: One minute, Ms. Hines.

20 MS. HINES: I have one other thing I would like
21 to read. I have a whole lot more I would like to say,
22 but I know the time is short.

23 MAYOR HAGGARD: You're wasting your minute.

24 MS. HINES: We dedicate ourselves to the ideals
25 and sacred values of our free society. We would never

7 bring disgrace upon our community by any act of
2 dishonesty or cowardice nor fail to respect our fellow
3 citizens. We will revere and obey the laws under
4 which we live. We will do our utmost to quicken
5 understanding, respect, and reverence for them. We
6 will strive unceasingly to strengthen the public's
7 sense of civic duty. Thus, in all ways we will seek
8 to transmit this city better and more beautiful than
9 it was transmitted to us.

10 I would like to say this was sent out September
11 4th, 1992, by you, Sir Mayor.

12 Tonight with the majority of our citizens out
13 there when we have landfill people and city employees
14 here, not only is it irresponsible, it's unethical and
15 highly immoral. I personally think you should
16 resign. I think you should resign. I think you
17 should resign. (Indicating) And in November you
18 will.

19 MAYOR HAGGARD: Okay. Scott Roark. Let's hear
20 this gentleman like we heard the three ladies.

21 MR. ROARK: My name is Scott Roark, and I moved
22 here 13 months ago. And a few weeks after moving
23 here, I noticed a Council meeting was being held at
24 North Gwinnett and I wasn't sure why, so I asked some
25 friends and some new neighbors. And I heard that the

1 meeting was a continuation of a previous meeting which
2 had to be adjourned because of a lack of space here at
3 City Hall.

4 So I showed up at the high school surrounded by
5 citizens. There were some people who were not
6 citizens here. All ages, families, different
7 backgrounds. There seemed to be a real feeling of
8 tenseness, and sometimes that can be either good or
9 bad.

10 But I began to listen to the public meeting,
11 and it bothered me that there were so many police
12 around, that we have to have -- in our city we had to
13 have so many police to be able to control people. I
14 thought we were supposed to be neighbors. So it kind
15 of bothered me.

16 As soon as I began to listen to the content of
17 the meeting and also in talking to some of my new
18 neighbors and everything, I began to realize this was
19 a real touchy subject and something that had a lot of
20 emotion tied to it and I could understand why.

21 But I also heard a lot of folks at this
22 particular public hearing get up and say some things
23 about landfills that aren't necessarily true.

24 **MAYOR HAGGARD:** Let the gentleman talk now. We
25 let the ladies talk.

1 MR. ROARK: I began to realize that this was
2 labeled -- the City of Sugar Hill was labeled a
3 community of pride. But we had no problem with
4 fighting and arguing over the basic contents of our
5 trash cans.

6 I thought that all that public behavior was not
7 of a community of pride, but of a community which does
8 not mind airing all it's dirty laundry for all the
9 rest of the county to see. It puts a big disgrace on
10 our city and on our community.

11 As this landfill issue began to unfold in local
12 newspapers and the television folks, you know, got in
13 on the act, I thought how embarrassed I was to live in
14 Sugar Hill. When I came to this city, I wanted -- one
15 of the very first things I looked for was a community
16 hopefully far enough away from Forsyth County where
17 there wouldn't be a big public outcry and make us the
18 center of attention for all the rest of the world to
19 see. People I know from places as far away as
20 Michigan know about Forsyth County. They said, "Well,
21 where's Sugar Hill?" Well, I don't want to be just as
22 bad as that.

23 It seems this issue has divided us instead of --
24 both sides, whether we agree or disagree, both sides
25 need to come to --

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MAYOR HAGGARD: Let the gentleman speak.

MR. ROARK: -- a reasonable compromise with each side giving and taking. I think that's usually the best way to work out things between people who are supposed to be neighbors.

No person I know of here or outside enjoys or likes landfills, okay? Not one person. I deal with it in my business all of the time, and I can't stand going to them. But it's part of making my living.

But somebody has to figure out -- and if somebody has an idea about this -- how we can all eliminate waste from our homes. I'd like to hear it. I don't think that's reasonable, okay.

VOICE: What happens when you try to sell your house and you can't?

MR. ROARK: My understanding of the zoning -- I may be wrong; that's okay. My understanding of the zoning here is that the proposed expansion acreage is all landfill/heavy industrial. Whether you are --

VOICES: Wrong, wrong, wrong, wrong.

MR. ROARK: I said I may be wrong, but that's okay.

Whether you are on the pro or con side of this issue, the fact remains that if tracts of land are going to be used as a landfill I'd rather our

1 community get the benefit out of it than another
2 community that leaves us high and dry financially.
3 This fact should appear evident. And I see the two
4 sides of the issue as being this.

5 Number one, one side is in favor of the
6 landfill expansion because it generates considerable
7 revenues for a term of 20 years and can reduce long-
8 term liability for the City and its residents and it
9 provides a long-term solution -- long-term solution to
10 the solid waste needs. And that's mandated by our
11 State. We don't have any choice in whether we think
12 we want to do something with the waste or not. It's
13 not a choice.

14 The other side's expressed concern and outrage
15 over fear of increased noise, odor, and mismanagement
16 of projected revenues by City officials, and a
17 decreased quality of life.

18 The most important thing to me as a new citizen
19 here is exactly what Ms. Henritze said -- it's fear of
20 higher taxes and higher fees. It's already cost me
21 \$150 just to get my gas, water, and sewer hooked up.
22 I think any other increases in just living from day to
23 day -- I'm not sure I can take it.

24 MAYOR HAGGARD: One minute.

25 VOICES: Time, time.

1 MR. ROARK: I know the current --

2 MAYOR HAGGARD: Ma'am, ma'am.

3 MR. ROARK: I know the current political
4 environment is frustrating. Just last week our
5 so-called President in Washington told us our gasoline
6 would cost 4 cents more a gallon and now our federal
7 income taxes are to be retroactive back to this past
8 January. The federal and state governments seem not
9 to hear us on some issues, yet they are charged with
10 making decisions --

11 MAYOR HAGGARD: Ladies and gentlemen --

12 MR. ROARK: For example, I do not agree with
13 increasing funding through higher taxes for necessary
14 road repairs and new roads. But I also don't like to
15 ride on piecemeal broken down roads.

16 MAYOR HAGGARD: Your time is up, Mr. Roark.

17 VOICE: What are you going to do when you have
18 all of those trucks on your road?

19 MR. STANLEY: Mr. Mayor, before we move on to
20 other business, I'd like to make a comment about the
21 presentations that were made. Maybe some of the other
22 Council members would as well.

23 MAYOR HAGGARD: Do you have any objections on
24 the comments?

25 How long do you expect to take?

1 MR. STANLEY: About one minute.

2 MAYOR HAGGARD: Okay.

3 MR. STANLEY: After listening to the the
4 presentations made by those four individuals I have
5 three comments that I would like to address really to
6 my colleagues on the Council.

7 The first comment is this -- in an open public
8 meeting Mr. Steven Bailey made a public pledge. He
9 said, "The Solid Waste Task Force was my idea. It was
10 my recommendation that it be formed, and I will honor
11 its recommendations." I wanted to remind Mr. Bailey
12 of that fact because the task force has recommended
13 that the landfill not be allowed to expand beyond the
14 44-acres.

15 I'd like to address my colleague, Mr. Davis.
16 Last month Mr. Davis indicated in an informal meeting,
17 indicated to the public gathered, that he felt like a
18 decision of this order and magnitude would be more
19 appropriately decided by a vote of the people and that
20 it was too important a decision to rest on the vote of
21 three Council members. Mr. Davis, I submit to you
22 that the petition which was circulated by these people
23 indicates overwhelmingly that the adult citizenry of
24 Sugar Hill is overwhelmingly opposed to the landfill
25 expansion beyond the 44 acres.

1 VOICES: Yes.

2 MR. STANLEY: And I would suggest to you as a
3 man of honor that you honor the commitment made to
4 those folks. They have proven beyond a shadow of a
5 doubt that it is not some small group of troublemakers
6 who have opposed the landfill. But it is every
7 neighborhood, every age group. It is every economic
8 class, and they have spoken to you directly and put
9 their opinions in writing.

10 And finally I'd like to address a comment to
11 Roger Everett. In my conversations with Roger I think
12 that his feeling was that it was the older people in
13 town who faced the burden of taxation or higher
14 utility bills and that those folks as a group that he
15 represented, especially from his neighborhood, were in
16 favor of moving ahead with expansion of the landfill.
17 Roger, I submit to you the names of your neighbors.
18 They are all opposed to this thing, and there is no
19 support for a major expansion. And I believe that you
20 and I and the other Council members have a moral
21 obligation to represent the interests of the citizens
22 which have been appropriately expressed.

23 I have no comment to make to the mayor or to
24 Thomas Morris because I have no hope.

25 MAYOR HAGGARD: Does any Council member wish

1 rebuttal?

2 MR. BAILEY: Not at this time.

3 MAYOR HAGGARD: Have all the Council members
4 had time to study the contract? Are you ready to --

5 (...FOLLOWING OUTCRIES
6 BY THE CITIZENS AND AN
7 INAUDIBLE DISCUSSION
8 AMONG COUNCIL MEMBERS
9 COMMITTEE REPORTS WERE
10 CALLED FOR AND GIVEN...)

11 MAYOR HAGGARD: Okay. Solid Waste: Proposed
12 Restated Lease and Operating Agreement with Mid-
13 American.

14 Mr. Morris has received a copy of the proposed
15 contract, and it's in your hands for consideration.
16 What is the feeling of the Council?

17 (...OUTCRIES OF CITIZENS...)

18 MR. STANLEY: Mr. Mayor, I have a comment with
19 regard to the proposed agreement.

20 (...OUTCRIES OF CITIZENS...)

21 MR. STANLEY: The original proposal for the
22 re-stated landfill agreement was presented at our
23 Council meeting last month, and I objected to taking
24 action on it because the citizens had not had a chance
25 to read and understand the agreement or to react to

1 it. And I would be opposed to taking action on the
2 revised agreement that is presented to us tonight for
3 exactly the same reason.

4 This document was delivered to me for the first
5 time around dark on Friday night. Two days before
6 that the citizens had been to City Hall and had asked
7 for open access to the public records related to this
8 thing, and they had been given an entirely different
9 document. On the basis of that entirely different
10 document they presented a case today before Judge
11 Homer Starks. They were then told that isn't the
12 agreement; there's a new agreement. But they had not
13 been provided it even though they had made a legal
14 demand to be given the document for reviewing and
15 consideration.

16 I believe it is unconscionable for the Council
17 to continue trying to take action on a document that
18 nobody has had a chance to see and read and
19 understand. And I continue to be opposed to this. I
20 believe that the document that has been presented
21 still has the same fatal flaw that the initial one
22 did, and that is that it allows landfill expansion far
23 beyond the 44 acres recommended by our Solid Waste
24 Management Task Force and by our Solid Waste
25 Management Plant that has been finalized. And I just

1 don't understand the continued effort to push
2 something through that the people have not had a
3 chance to see and understand.

4 MAYOR HAGGARD: Any more comments from the
5 Council?

6 MR. STANLEY: The implication is -- and I'll
7 make it in the form of a motion -- that whatever this
8 new document is that it be provided to the public and
9 they be given a 30-day period to review it and we
10 consider this action at our next Council meeting and
11 we schedule it to be held at North Gwinnett High
12 School or some other forum.

13 MAYOR HAGGARD: You have heard this motion by
14 Mr. Stanley. Do I hear a second to this motion?

15 MR. DAVIS: Your Honor, I'll second that
16 motion.

17 MAYOR HAGGARD: Okay. You have heard the
18 motion and it's seconded. Now it's open for
19 discussion. Any discussion on it?

20 MR. BAILEY: Mr. Mayor, as an individual that's
21 been threatened by members of the public and had my
22 family threatened --

23 (...OUTCRIES FROM CITIZENS...)

24 MR. BAILEY: It's not funny. It's not funny
25 when somebody calls and threatens you.

1 MAYOR HAGGARD: Listen, listen.

2 MR. BAILEY: It is my interpretation that Mr.
3 Stanley will do anything to postpone, delay, and
4 postulate this whole issue if possible to make
5 political hay of it later this year. He's fully aware
6 of the content of this new agreement. He was given a
7 copy Saturday. He knew full well this government has
8 the legal right and obligation to consider this issue.

9 MR. STANLEY: The people don't know what's in
10 it.

11 MR. BAILEY: Unfortunately, whereas the people
12 do have a deep concern to it, there's no aspect of
13 this contract extension that's different than the
14 first one.

15 MAYOR HAGGARD: Any more discussion on it?

16 MR. DAVIS: Your Honor, I didn't second the
17 motion for the reason of wanting to put this thing off
18 from now on. We know eventually this thing has got to
19 come to a vote. I got my lease Saturday, and I've got
20 some questions on it that I have talked to an attorney
21 on and I'm still not really sure how I want to vote on
22 this thing. I have tried to keep an open mind on it,
23 but as -- this lease agreement, the way it is now,
24 there's one thing in here. If it's brought to a vote
25 tonight, I will vote against it.

1 Thank you.

2 MAYOR HAGGARD: Okay. Any more discussion on
3 it, Council?

4 Okay. I believe the motion was made by Mr.
5 Stanley and seconded by Mr. Reuben Davis that it be
6 delayed to our next Council meeting -- regularly
7 scheduled Council meeting and that we also try to
8 acquire North Gwinnett to hold the meeting. Is that
9 your motion?

10 MR. STANLEY: Yes, sir, that is.

11 MAYOR HAGGARD: There's a motion and second.
12 All of those in favor of this signify by raising your
13 right hand.

14 All of those opposed to this signify by raising
15 your right hand.

16 City Clerk, please let the record show that the
17 motion failed.

18 Does anyone else have any --

19 MR. BAILEY: Mr. Mayor, I don't expect the
20 people or members of the Council to be painfully
21 experienced or close to or intimate with the finances
22 of the City of Sugar Hill. I also don't expect the
23 people to understand this one thing.

24 (...OUTCRIES FROM CITIZENS...)

25 MR. BAILEY: You're right. It's not the only

1 means of revenue. But can you think of another way
2 other than tax and utility increases?

3 VOICE: Raise our taxes.

4 (...OUTCRIES FROM CITIZENS...)

5 MAYOR HAGGARD: Let the gentleman finish
6 speaking.

7 MR. BAILEY: Just as so many of you people are
8 against it, are you not aware that we've received just
9 as many, if not more, of those who are for it?

10 VOICES: Who, who, who?

11 (...OUTCRIES FROM CITIZENS...)

12 MAYOR HAGGARD: Ladies and gentlemen, ladies
13 and gentlemen.

14 MR. STANLEY: There's no support for the
15 landfill.

16 MR. BAILEY: In your opinion, Mr. Stanley.
17 I'll admit two years ago I was a strong supporter
18 because I swallowed what you said. Unlike these
19 people I had a chance to work with you and I realized
20 that everything --

21 (...OUTCRIES FROM CITIZENS...)

22 MR. BAILEY: Believe me. It's not been a
23 pleasure being a Council member.

24 (...OUTCRIES FROM CITIZENS...)

25 MAYOR HAGGARD: I am going to clear this whole

1 room if y'all don't listen. Let each gentleman
2 speak. Let each gentleman speak now. Let Mr. Bailey
3 finish speaking. We allowed Mr. Stanley to speak
4 freely. Now let's let Mr. Bailey speak freely.

5 MR. BAILEY: I'd like to make a motion. I'd
6 like to make a motion, sir.

7 MAYOR HAGGARD: Okay, Mr. Stanley.

8 MR. BAILEY: I'm Mr. Bailey.

9 MAYOR HAGGARD: I'm sorry, Mr. Bailey.

10 MR. BAILEY: I make a motion that this Council
11 adopt the following resolution whereas the Mayor and
12 Council have the duty to exercise the discretion,
13 management, and disposition of the City of Sugar Hill
14 property and whereas after careful study and
15 investigation the Mayor and Council have determined
16 that the re-instated lease and operating agreement
17 regarding City sanitation and landfill will promote
18 the public good and general welfare of the City and
19 therefore we resolve as follows: The re-stated lease
20 and operating agreement that is attached is hereby
21 accepted with the exclusion of Paragraph 22 on Page
22 11. Number two, that the Mayor of Sugar Hill is
23 authorized to sign and seal the re-stated lease and
24 operating agreement and the Mayor and City Manager are
25 authorized to take any and all further action

1 necessary to undertake --

2 (...OUTCRIES BY CITIZENS...)

3 MAYOR HAGGARD: Let us finish up, now. You
4 have heard the motion by Mr. Bailey that this revised
5 -- with the exception of Paragraph what?

6 MR. BAILEY: 22 on Page 11.

7 MR. EVERETT: Subject to the deletion of
8 Paragraph 22.

9 MR. BAILEY: That is my motion, sir.

10 MR. EVERETT: I'll second that.

11 MAYOR HAGGARD: We have a motion and a second
12 that the contract be renewed with the exception of
13 Paragraph 22. We have a motion and second. Any
14 discussion?

15 (...OUTCRIES BY CITIZENS...)

16 MAYOR HAGGARD: Mr. Stanley.

17 MR. STANLEY: Mr. Mayor, I presented to the
18 Council about three weeks ago a memorandum in which I
19 had outlined some 21 different specific objections to
20 the contract that had been presented to us and in the
21 reading of the document that is now before us many of
22 those issues remain of concern. And I believe that we
23 would do well to compare the agreement that we're
24 considering to similar agreements for people who have
25 done lease agreements like this in the past to be sure

1 that we have not committed our city to inappropriate
2 provisions. I believe that this contract is full of
3 them and that we're very ill-advised to take it on.
4 And I suspect that those provisions will cause us real
5 grief if we adopt it in its present form.

6 MAYOR HAGGARD: Okay. Any more discussion by
7 Council members? If not, all of those --

8 MR. DAVIS: Paragraph 22, which was just as
9 Steve said, if it was struck out, this was the
10 paragraph that I had a problem with.

11 VOICE: Oh, great.

12 MAYOR HAGGARD: Let him finish. Let Mr. Davis
13 finish.

14 MR. DAVIS: Which was moving this old landfill
15 and opening the City up for all kinds of suits brought
16 against it. I had a problem with this. But who is to
17 say that the landfill people and our attorneys will
18 agree to striking this paragraph in here. I have been
19 talking to them for a month and nobody seems to be in
20 favor of it except it's being left in here for some
21 reason or other and I am uncomfortable with it and it
22 should be struck before I think we should vote on it.

23 VOICES: Yeah, yeah.

24 MR. MORRIS: Mr. Mayor, if we adopt this with
25 that stricken out of it, they don't have any choice.

1 MAYOR HAGGARD: If they do not accept this
2 contract with that paragraph out of it, then the
3 contract is dead. That should answer your question,
4 Mr. Davis.

5 Any more discussion?

6 If you do not understand what you're voting on,
7 then you need to get clarification. Mr. Thompson,
8 will you come up here and answer a question for Mr.
9 Davis? Mr. Lee Thompson, our city attorney. I
10 believe Mr. Davis wanted to ask him a question.

11 (...PAUSE IN PROCEEDINGS...)

12 MR. STANLEY: The public has not been given an
13 opportunity to be heard, and I believe that there are
14 members of the audience that would want to speak on
15 this issue. Would it be inappropriate to recognize
16 those folks?

17 (...OUTCRIES FROM CITIZENS...)

18 MAYOR HAGGARD: We had a pause for a question.
19 All of those in favor --

20 MR. DAVIS: Your Honor, Your Honor, I just
21 asked our attorney would the world end tomorrow if
22 this thing was not approved tonight, and he assured me
23 it wouldn't.

24 MAYOR HAGGARD: All of those in favor of Mr.
25 Bailey's motion and I believe Mr. Everett's second and

1 we've had a call for questions, so we vote. All of
2 those in favor signify by raising your right hand.

3 (...OUTCRIES FROM CITIZENS...)

4 MAYOR HAGGARD: All of those voting no raise
5 your right hand.

6 Let the record show that the motion passed
7 three to two.

8 Okay. We're going to move right along with old
9 business.

10 (...OUTCRIES FROM CITIZENS...)

11 VOICE: Mr. Mayor, Mr. Mayor, I'm going to say
12 one thing. You can rule me out of order. You can try
13 to shut me up. I'm on my way out the door. I cannot
14 believe that you don't -- that you can't see. I would
15 rather triple my property taxes for the next 15 years
16 than to have the damn dump here.

17 Thank you for your time.

18 (...THE MEETING CONTINUED
19 WITH VARIOUS AGENDA ITEMS
20 AND WAS ADJOURNED AT
21 9:25 P.M...)

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GEORGIA:

CERTIFICATE

The foregoing proceedings were taken down by me as a Certified Court Reporter in the State of Georgia, and the questions and answers thereto were reduced to typewriting by me, personally. I hereby certify that pages 2 - 35, inclusive, comprise a complete and correct transcript of the requested portion of said proceedings. I further certify that I am neither kin nor counsel to any party; am not in the regular employ of counsel for any party; and am in nowise interested in the outcome of said case.

This the 8th day of September, 1993.

Sharon E. Williams
Sharon E. Williams
Certified Court Reporter
Certificate No. B-1170

MAYOR & COUNCIL MEETING
MONDAY, AUGUST 9, 1993
MINUTES, CONT'D.
PAGE 37

Rezoning Request - Adelaide Barnes - Old Suwanee Road - Public Hearing

Director of Development Ken Crowe states that this matter was tabled from last month because the prospective buyers planned to change the use of the property. He states that they have changed their plans again and wish to continue with the original rezoning request to Light Manufacturing (LM). Council Member Everett moves to approve the rezoning request to Light Manufacturing (LM) with the conditions recommended by the Planning & Zoning Board. Second to the motion by Council Member Davis. Vote unanimous.

Adopt Financial Policies

Director of Finance Sandy Richards states that the Mayor and Council has been given a copy of the second draft of the Financial Policies and asks if there are any changes to be made and if not that the policies be adopted. Council Member Bailey moves to adopt draft #2 as the financial policies for the City of Sugar Hill. Second to the motion by Council Member Morris. Vote unanimous.

Acceptance of Annexation Application

Director of Development Ken Crowe states that the City has received an annexation application for some property located off Whitehead Road and because of a new state law, the Mayor and Council has to agree to accept the application for annexation before the annexation procedures can begin. Council Member Stanley moves to accept the annexation application. Second to the motion by Council Member Bailey. Vote unanimous.

Set 1993 Millage Rate

City Clerk Judy Foster requests this matter be tabled until next month so that the city will have the tax digest from the county. Council Member Bailey states that he understands there is some new legislation for advertising before the millage rate can be set.

Citizen's Comments

Simon Johnson of 5007 Spring Hill Drive, commends those Council Members who voted for the new lease agreement. He states that they have guts to vote their convictions before this mob. He feels that those Council Members have been criticized unjustly.

Ann Pugh of 1400 Hidden Circle, states that the Mayor and Council should have a referendum to vote on the landfill issue instead of making the decisions on their own.



**MAYOR & COUNCIL MEETING
MONDAY, AUGUST 9, 1993
MINUTES, CONT'D.
PAGE 38**

Rick January of 1282 Frontier Drive, asks why was the millage rate reduced last year if the city was having all these financial problems and needed to approve this new lease agreement for the landfill in order to remain financially stable.

Chuck Laurea of 5742 Sugar Landing Way, states that he agrees with Council Member Bailey and that growth is inevitable. However, he feels the city should have a referendum on the landfill issue also.

Bea Samples of Sycamore Road, states that the Council should not vote as a power struggle and she resents being called a mob. She states that they are only concerned citizens.

Betty Price of Roberts Drive, asks the Mayor and Council what oath did they take for office.

Elaine Bullard of 5747 Riverside Drive, states that this is the biggest travesty of justice she has ever seen. She states that the citizens should vote on this issue and asks how much money the city will loose in a lawsuit against the citizens.

Tom Wilson of Old Atlanta Highway states that Council Member Stanley recommended the city purchase this acreage to expand the landfill and now he has suddenly changed his mind. Council Member Stanley states no, that was not the reason he recommended the city purchase the property. Mr. Stanley asks Mr. Wilson to call the former City Manager Cliff Wilkinson. Mr. Wilson states that Council Member Stanley should resign.

Recess

Council Member Davis moves to go into Executive Session with the City Attorney to discuss pending litigation and the acquisition of property. Second to the motion by Council Member Morris. Vote unanimous.

Meeting recessed at 9:25 p.m.

Meeting reconvened at 10:35 p.m.

No further business was discussed.

Adjournment

Council Member Everett moves to adjourn the meeting. Second to the motion by Council Member Morris. Vote unanimous.

Meeting adjourned at 10:35 p.m.

Judy Foster

OATH OF OFFICE
CITY OF SUGAR HILL

"I, Jack Roberts, do solemnly swear or affirm that I will support the Constitution of the United States, the Constitution of the State of Georgia, and the Charter and Ordinances of the City of Sugar Hill; and that I will, to the best of my ability, faithfully perform the duties of the Recreation Board during my continuance therein, so help me God."

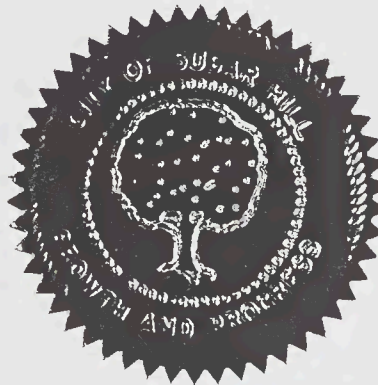


Jack Roberts



Mayor

aug. 9, 1993
Date





CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

TO: MAYOR AND COUNCIL
FROM: SANDRA RICHARDS, DIRECTOR OF FINANCE
DATE: AUGUST 9, 1992
RE: JULY BUDGET RESULTS

OPERATIONS:

The following is the results from July operations. These figures are expressed as variances and represent net income (loss) in each fund.

General	<\$ 33,100.90>
Sanitation	\$ 25,159.49
Gas	<\$ 3,409.77>
Water	\$ 10,049.69
Street	<\$ 40,616.27>
Sewer	<\$ 9,902.31>
Golf Course	\$ 5,875.80
Total	<\$ 45,944.27>

CASH BALANCE:

At the end of July the city had a bank balance in operating accounts of \$135,474.32. This does not include money held in investments.

INVESTMENTS:

\$727,343.96 refunded from the 1989 Bonds are invested with the Local Government Investment Pool.

CONSTRUCTION:

During July, the city spent \$3,889.00 for construction of the golf course and waste water treatment facility. \$300,113.78 was spent from G.E.F.A funds for the construction of the treatment plant. The City has received \$46,789.00 in reimbursement from G.E.F.A for the money related to the waste water treatment plant and the interceptor lines.

**5 Year Financial Plan Review for Utilities
City of Sugar Hill, Sugar Hill, GA 30518**

Preliminary Report for Council Meeting of August 9, 1993

By: Steven C. Bailey, Council-member & Liaison to Finance

Prologue:

Since this is the season for preparation of our 1994 budget, setting millage rates, and in accordance with our financial policies, I would like to take the next few minutes to present my findings regarding projections for the next five(5) years.

As the Council knows, this information is traditionally presented at a budget work session during October, but that the public rarely attends or has such an opportunity to view these issues.

In order to grasp the projection numbers to be displayed, let's first take a little look at our past performances.

Foil #1 Pie Chart for 1991 Fiscal Year Results

These pie charts, one for expenses and the other for revenue show the proportion of each utility activity. Note that GAS accounts for roughly a quarter of our expenses, but returns about one-third of our total revenue. It is important to note, for it is this fund that subsidizes others, such as water, street & bridge, and sanitation.

We had a positive variance or surplus of \$266, 427.00 on these funds alone.

Foil #2 Pie Chart for 1992 Fiscal Year Results

1992 was virtually the same as 1991, noting however revenues for the last six (6) months of 1992 include now the Golf Course. SEWER, STREET & BRIDGE, and GENERAL funds revenues were down over 1991, however. Fortunately we had additional funds from GAS to offset these reductions. The ending variance or surplus for enterprise funds alone were \$281, 014.00.

Foil #3 Pie Chart for Fiscal 1992 Revenue Stream

This is a chart that indicates our income stream of revenues by source. Note that utilities accounts for two-thirds of income while property tax receipts are only one-sixteenth. Of an interesting note is that of the category License & Fees, over \$43,000.00 was the collection of late payments and re-connection fees. This is a shamefully high amount for a City of our size, and could indicate the difficulty some of our fellow citizens are having in paying their bills.

Foil #4 Bar Graph for 1992 Actual Earnings Vs Budget

Here is a graphic representation of actual earnings in 1992 versus the budget. Of course, the concerns are SANITATION, WATER, STREET & GOLF. Fortunately as mentioned earlier, GAS revenues off set those negative numbers as did tap-fees from new sewer, water, and gas customers.

Foil #5 Bar Graph for 1993 Projected Earnings Vs Budgeted

This is the projections for this year, 1993, of which there are still five operating months remaining. This analysis does take into consideration the bond refinancing, seasonal adjustments for Golf operations and our climate this summer. This analysis indicates that the projected variance at year end will be approximately **-\$68,000 plus** tax collections on the millage as set later tonight instead of the budgeted +55,000 plus tax collections. If the millage rate stays unchanged, and assuming no extraordinary expenses, we should end up with about +\$212,000 positive cash balance on December 31.

Foil #6 Bar Graph for 3 Year Comparison

How does all this compare? This graph shows 1991, 1992 actuals with the projected 1993 earnings by department or fund type.

Net Gas revenues are projected to be down, since this past winter, two (2) gas increases were absorbed and only the raw gas costs were past on. Because of this the relationship of profit to costs fell. Unfortunately, as this relationship fell, our ability to subsidize other operations such as water, street, and sanitation are harmed.

Street & Bridge will almost always be a loss, for this department has no real income generating capacity.

Sanitation will likely and increasingly become a loss since at the present we have no revenue from tipping activity and this has sorely hurt us this past year. Further costs related to recycling eventually will have to be past on as well.

By having these various income generating utilities, the City of Sugar Hill has some flexibility that others don't have, especially in rate structure and fund subsidizes. If we were served by private enterprises in all areas, our bills will most definitely be higher, since each firm would require a profit and care not to subsidize others.

Foil #7 7 Year Projections for Water Fund

Recently a citizen commented in one of the newspapers that we had the highest water costs in the county and by the rate tables submitted in last month's newsletter, obviously that isn't true. But she might have been prophetic since we might have to be just that to overcome continued revenue decline in that department.

By reviewing this chart, you can easily see that the net earnings are expected to be about one-half of 1994's by the year 2000, and that's with a modest 500 new customers. It would seem that the more we serve, the less profitable it is at today's rate structure.

One of the most important aspects of any long range plan is that we effectively gauge our infrastructure needs in order to serve our current and future citizens efficiently.

Foil #8 Gas System Upgrades & Expansion Projects

This chart is self explanatory for it identifies specific projects that will be required of us in the next five years. Unfortunately, these are not the final estimates, for these projects exclude the costs of blasting, boring, easements, engineering fees and any special equipment and labor. Even though it is anticipated that we could collect tap-fees, they will probably only cover those unknown costs mentioned earlier and is a far cry from what is needed to fund these upgrades and expansions. Some items will require immediate action, unfortunately, none of which will be off set by tap-on fees.

Foil #9 Water System Upgrades & Expansion Projects

Again, in anticipation of known commercial and residential development, we have an equal challenge to improve our water system. Like the gas chart previously shown, some costs are excluded, but should be abated by tap-on fees.

Foil #10 Sewer System Upgrades & Expansion Projects

Fortunately for us, we have in place a means to readily expand our waste water treatment facility to accommodate an additional 500,000 gallons per day. However, to do so means not only facility hardware costs, but more interceptor lines, sewer intake lines and increased operational costs to monitor the plant itself. Tap-on fees will help here substantially and hopefully cover all costs except perhaps easements and any blasting required. We must remember though, that tap-on fees collected in the mean time should be used to retire the GEFA and SRF loans first and thus will leave these costs up to us until adequate number of customers are achieved.

Foil #11 5 Year Summary

Perhaps it is best to see these three utilities all together on one chart to aid in understanding the scope of the challenges before this and future Councils. One thing to note is that even with the collection of tap-on fees, the unidentified costs for easements, engineering, blasting, etc. (Estimated at \$3 Million) only will most probably be satisfied, thus leaving us with about \$6.5 Million to fund. The challenge is to do so at minimum impact to our tax and rate-payer base.

In closing, let me remind this Council that the above items did not show the possible costs from any other activity or service that could be the will of the people such as:

Golf Course Club House
Acquisition of the Sugar Hill Elementary School for a New Civic Center
Additional services such as an expanded Marshall's Office
Expanded Side-walk construction program
Acquisition and development of new parks and recreational facilities
Alternate water sourcing project

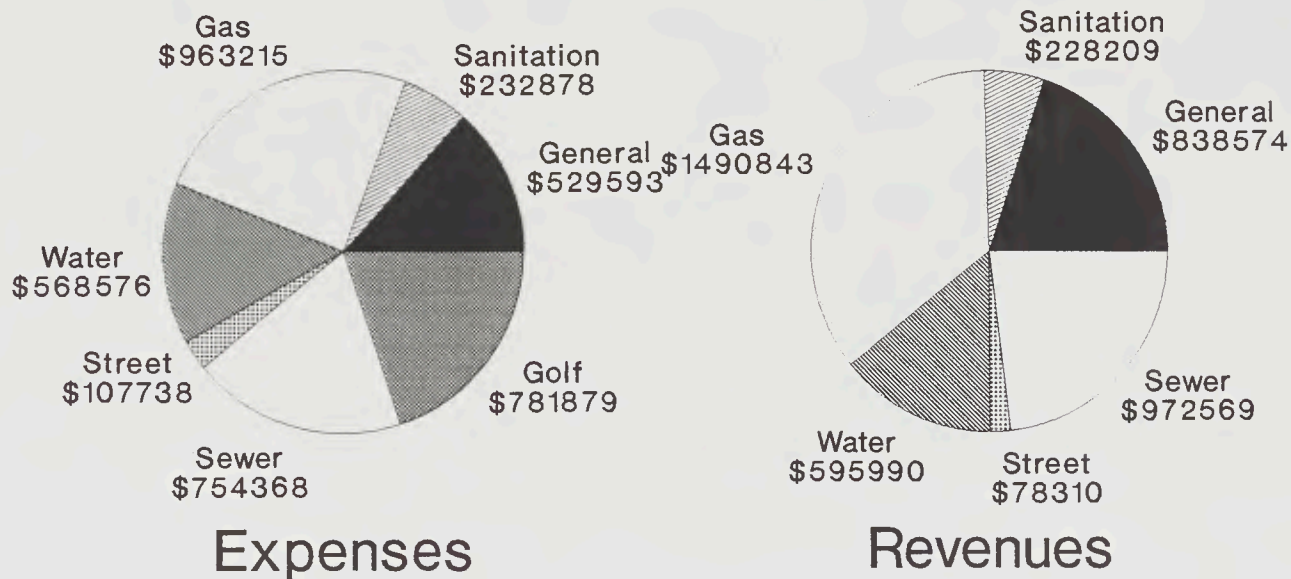
Gentlemen, the City has had a grace period during the past three years, for if the economy and construction industry had not slowed down in 1990, all of these problems denoted earlier would have already swamped us and our financial condition would be most assuredly bleak and will be if we fail to take the prudent steps necessary to insure the City's solvency.

I would like to thank the following people and firms for their valuable input:

Welker & Associates, Engrs, Inc.
Piedmont, Olsen, & Hensley, Engrs, Inc.
The City of Sugar Hill's Water, Gas, and Sewer Departments
The City of Sugar Hill's Finance Director and,
The City of Sugar Hill's City Manager

1991 Fiscal Year Results

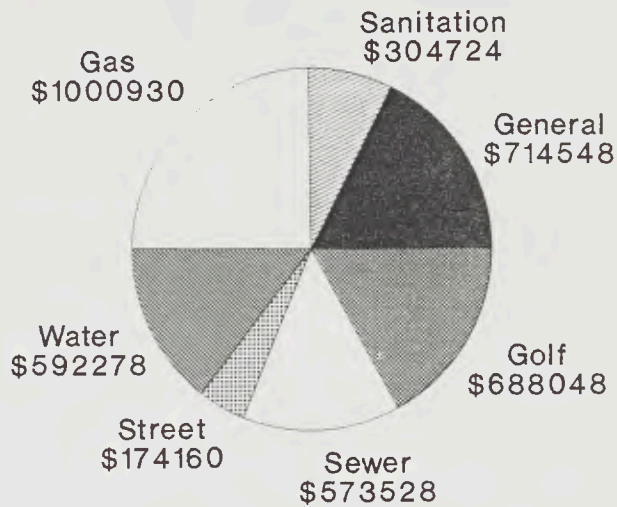
City of Sugar Hill



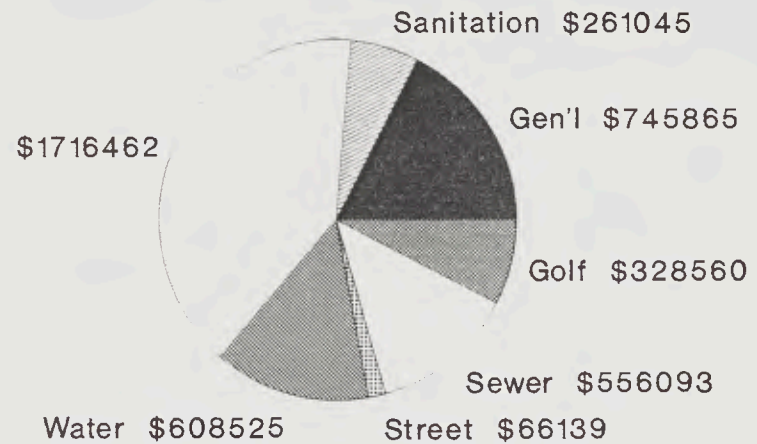
Revenues	\$4,204,674.00
Expenses	- 3,938,247.00
Variance	266,427.00

1992 Fiscal Year Results

City of Sugar Hill



Expenses

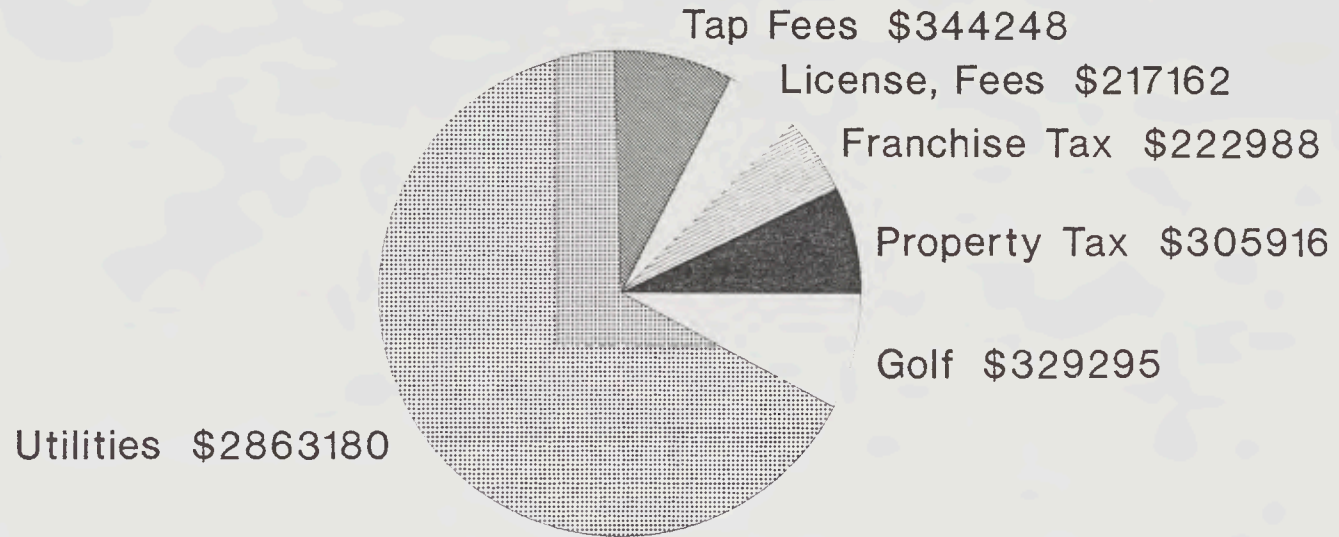


Revenues

Revenues	\$4,647,429.00
Expenses	- 4,366,415.00
Variance	281,014.00

Fiscal Year 1992 Actual

City of Sugar Hill

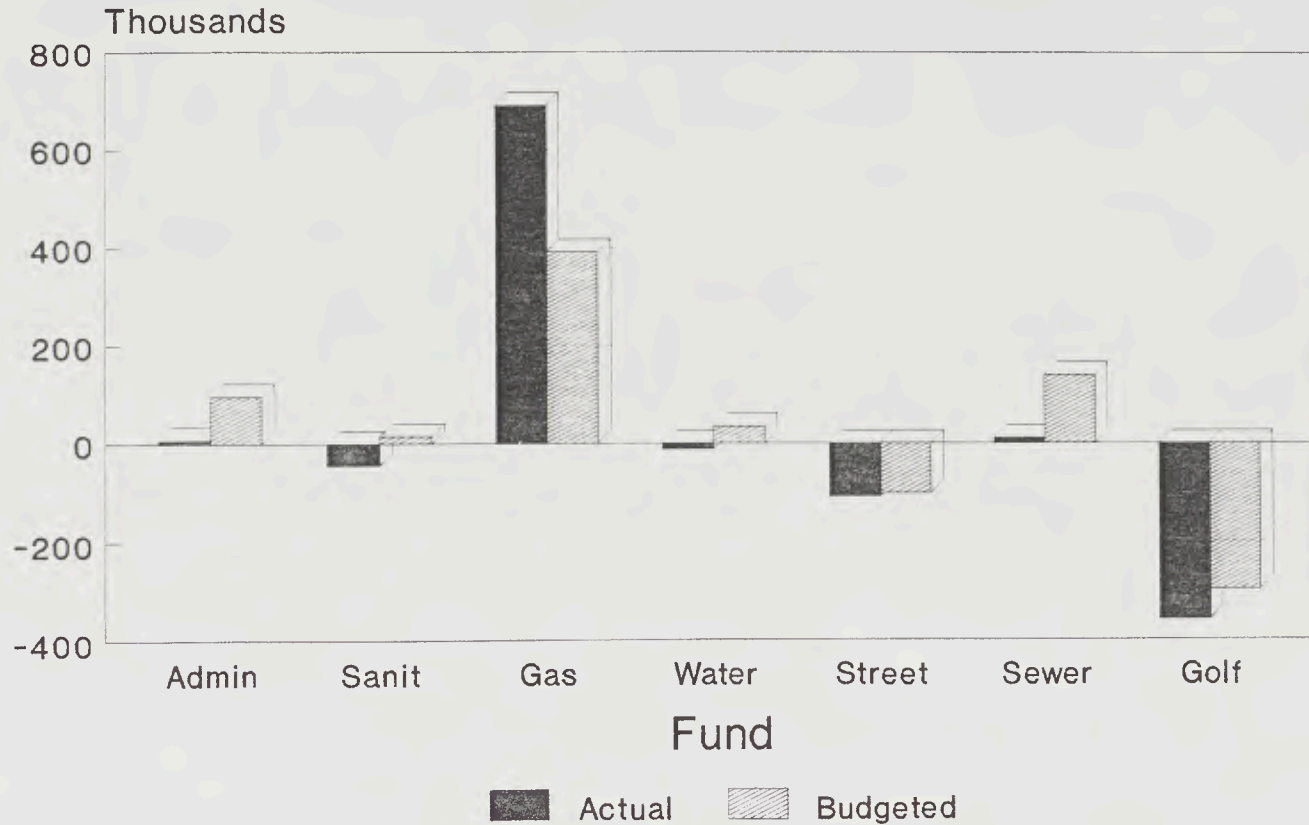


Revenue Stream

Source: Audited Financial Report
1992 Total Revenue = \$4,282,689

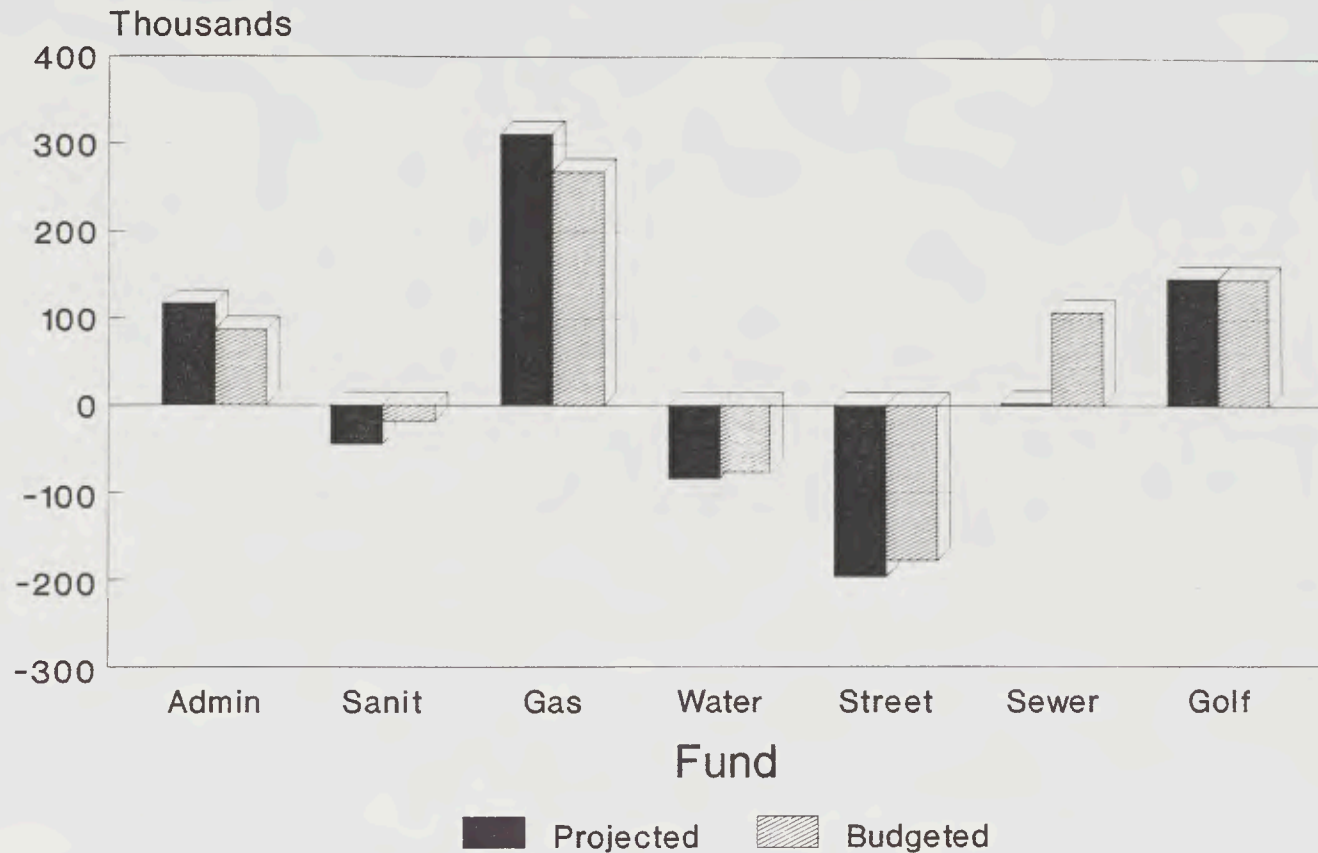
1992 Actual Earnings vs Budget

City of Sugar Hill



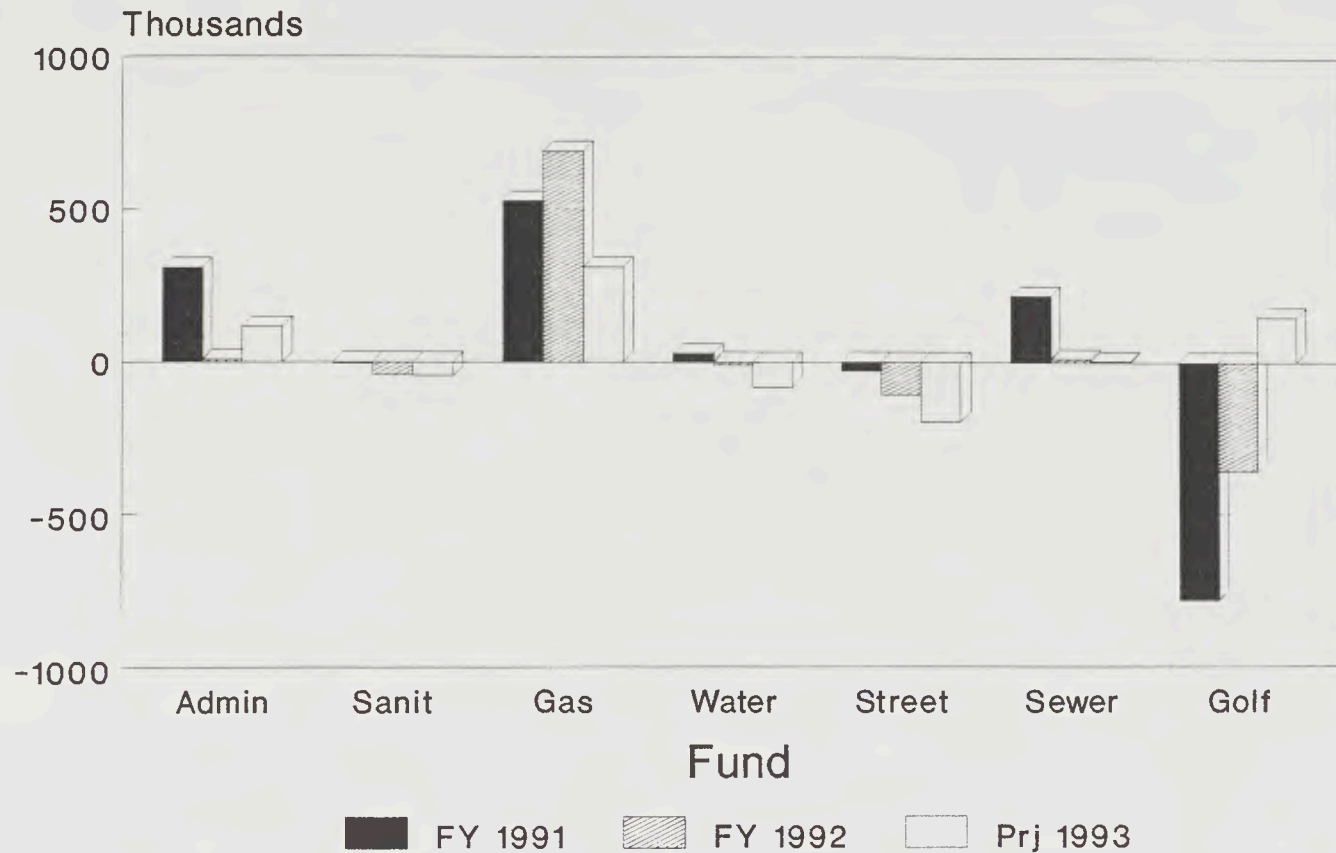
Source: Audited Financial Report

1993 Projected Earnings vs Budgeted City of Sugar Hill



Source: Computerized Analysis by Trend

3 Year Comparison- Net Earnings City of Sugar Hill



Source: Computerized Analysis by Trend

7 Year Projections for Water Fund

YEAR	# Accounts	Usage (GPV)	Gross Rev	Tap Fees	(-) Water Cost	(-) O & M	Prj Variance
1994	2,295	472,770	\$771,141.60	\$42,250.00	\$457,761.60	\$319,011.95	\$36,618.05
1995	2,360	486,160	\$854,596.80	\$42,250.00	\$504,050.40	\$361,350.57	\$31,445.83
1996	2,425	499,550	\$946,573.20	\$42,250.00	\$553,899.00	\$407,237.04	\$27,687.16
1997	2,490	512,940	\$1,049,252.00	\$42,250.00	\$607,525.20	\$458,561.34	\$25,415.46
1998	2,555	526,330	\$1,163,178.00	\$42,250.00	\$666,964.00	\$517,405.89	\$21,058.11
1999	2,620	539,720	\$1,290,997.60	\$42,250.00	\$730,562.40	\$582,331.05	\$20,354.15
2000	2,685	553,110	\$1,432,902.00	\$42,250.00	\$800,460.00	\$655,507.00	\$19,185.00

Sources: City of Sugar Hill Water Utility Department
Comprehensive Plan, City of Sugar Hill

Notes:

- 1 GPV= gallons per year
- 2 Accounts = 65 new accounts added each year, excludes commercial accounts
- 3 Usage = 206 gallons per household per day average
- 4 Gross revenue calculated as Base Meter Charge & First 1000 gallons PLUS charges per thousand gallons over first 1000 gallons at 10% annual rate increase.
- 5 Water costs = estimated charges from source at 7% annual increases.
- 6 O & M = Operating and Maintenance costs with 10% annual increases.
- 7 Tap Fees = Using current rate of \$650.00 per meter. (No increases assumed)

Water System Upgrades & Expansion Projects

Five Year (1994-1998 inclusive)

Commercial Development:

18,000 Feet of 16 inch Main @ \$12.00 per foot =	\$216,000.00
Fire Hydrants at 400 foot spacing (45 total) =	\$22,500.00
"T"s for hydrant installations (45 total at 175.00) =	\$7,875.00
Projected Total *:	\$246,375.00

* EXCLUDES Engineering, blasting & boring, and easements

Residential Upgrades:

30,000 Feet of 10 inch Mains @ \$10.00 per foot=	\$300,000.00
200 Fire Hydrants through out City to meet Codes:	\$100,000.00
"T"s for hydrant installations (200 total at 175.00) =	\$35,000.00
Projected Total **:	\$435,000.00

** EXCLUDES Engineering, blasting & boring, and easements

Sources: Comprehensive Plan for Sugar Hill
Water Utility Department
Piedmont, Olsen & Hensley, City Engineers

Sewer System Upgrades & Expansion Projects

Five Year (1994-1998 inclusive)

Waste Water Plant Expansion:

To increase capacity to treat an additional 500,000 gallons per day of waste water:	\$300,000.00
--	--------------

Sewer Interceptor Line Extensions and additional intakes:	\$350,000.00
--	--------------

System Improvements:

To provide infrastructure upgrades in order to provide service for citizens:	\$250,000.00
---	--------------

Total *:	\$900,000.00
-----------------	---------------------

*** EXCLUDES Engineering, blasting & boring, and easements**

Note: Does not include increased operational and maintenance costs.

Sources: Comprehensive Plan for Sugar Hill
Sewer Department
Piedmont, Olsen & Hensley, City Engineers

5 Year Utility Systems Upgrade & Expansion Summary

Five Year (1994-1998 inclusive)

Gas Service

Gas Mains (4" & 6", plastic & steel):	\$775,400.00
Gas Lines for Sub-Divisions:	\$1,000,000.00
Regulators & Metering:	\$90,000.00
Peaking /Alternate Supply Facility:	\$3,000,000.00
Gas Total:*	<u>\$4,865,400.00</u>

Water Service

Commercial Water Development:	\$216,000.00
Commercial Fire Service:	\$30,375.00
Residential Upgrades:	\$300,000.00
Residential Fire Service:	\$135,000.00
Water Total:*	<u>\$681,375.00</u>

Sewer Service

Plant Expansion:	\$300,000.00
Interceptor Line Expansions:	\$350,000.00
Sewer Infrastructure Upgrades:	\$250,000.00
Sewer Total:*	<u>\$900,000.00</u>

Utilities Grand Total:** \$6,446,775.00

NOTE: These totals DO NOT INCLUDE easements, engineering fees, special equipment, labor or operational costs after installation.

R E S O L U T I O N

WHEREAS, the Mayor and Council have the duty to exercise discretion in the management and disposition of the City of Sugar Hill's property; and

WHEREAS, after careful study and investigation, the Mayor and Council have determined that a Restated Lease and Operating Agreement regarding the city's sanitary landfill would promote the public good and general welfare of the city.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Restated Lease and Operating Agreement that is attached hereto, is hereby accepted *except paragraph #22*
2. The Mayor and City Clerk are authorized to sign and seal the Restated Lease and Operating Agreement and the Mayor and City Manager are authorized to take any and all further action necessary and proper to effect the undertakings of the city as evidenced by the attached Restated Lease and Operating Agreement.

IT IS SO RESOLVED, this 9th day of August, 1993.

George A. Aggall
Mayor

Attest:

Judy Foster



STATE OF GEORGIA

COUNTY OF GWINNETT

RESTATED LEASE AND OPERATING AGREEMENT

THIS RESTATED LEASE AND OPERATING AGREEMENT (the "Restated Agreement") is entered into by and between the City of Sugar Hill, Georgia (hereinafter referred to as "Owner") and MID-AMERICAN WASTE SYSTEMS OF GEORGIA, INC., a Georgia corporation (hereinafter referred to as "Contractor").

WHEREAS, Owner and Button Gwinnett Landfill, Inc., a Georgia corporation ("BGL") entered into a Lease Agreement dated December 19, 1985, which was modified pursuant to a Modification of Lease Agreement dated January 22, 1988 and further modified by a Modification of Lease Agreement dated September 28, 1989, pursuant to which BGL leased from Owner certain real property containing 38.095 acres more or less located in the City of Sugar Hill, Gwinnett County, Georgia which property is more particular described as Tract One in Exhibit "A" attached hereto and incorporated herein by reference, for the operation by BGL of a sanitary landfill pursuant to a permit granted to Owner by the Environmental Protection Division of the Georgia Department of Natural Resources ("EPD"); and

WHEREAS, Owner and BGL, entered into a second Lease Agreement dated July 10, 1989, pursuant to which BGL leased from Owner certain real property containing six (6) acres more or less located in the City of Sugar Hill, Gwinnett County, Georgia, which property is contiguous to the property described above and is more particularly described as Tract Two in Exhibit "A" attached hereto and incorporated herein by reference, for the operation by BGL of a sanitary landfill on the terms and conditions therein described (the Lease Agreement for the property described in Tract One and the Lease Agreement for the property described in Tract Two of Exhibit "A" attached hereto being hereinafter referred to jointly as the "Old Lease"); and

WHEREAS, pursuant to an acquisition, Contractor acquired ownership of BGL and its contract rights and pursuant to a tradename registration is presently conducting business in Gwinnett County, Georgia as "Button Gwinnett Landfill"; and

WHEREAS, as required by paragraph 9 of the Lease Agreement between Owner and BGL dated July 19, 1985 and as required by paragraph 8 of the Lease Agreement between Owner and BGL dated December 10, 1989 Owner has approved the transfer and assignment of the Old Lease from BGL to Contractor; and

WHEREAS, since the date of the last modification of the Old Lease certain federal and state laws, rules, and regulations have become effective which impact on the rights, liabilities and obligations of the parties hereto with respect to the operation of the sanitary landfill and Owner's obligation to adopt a solid waste management plan, which matters were not contemplated at the time that the Old Lease was entered into; and

WHEREAS the parties desire to add additional property to be subject to this restated Agreement to allow for a reconfiguration of the footprint of the proposed expansion of the existing landfill; and

WHEREAS, the parties hereto deem it necessary and appropriate to address these issues by restating the Old Lease and to provide future stability, resources and reserves for Owner's solid waste disposal needs which will be mutually beneficial to both parties for years to come;

NOW, THEREFORE, in consideration of the covenants, conditions and rentals herein provided, Owner hereby leases to Contractor and Contractor hereby leases and takes from Owner, upon and subject to the covenants and conditions and at the rental herein provided the real property located in Sugar Hill, Gwinnett County, Georgia being more particularly described in Exhibit "A" attached hereto and incorporated herein by reference (hereinafter referred to as the "Leased Premises").

1. Term. Contractor shall have and hold the Leased Premises for its use beginning on August 9, 1993, and continuing for the full life of the landfill on the Leased Premises as the same may be extended by the granting of an additional permit(s) by EPD, but in no event beyond August 8, 2013 (the "Lease Term").

2. Monthly Host Fee. In addition to any other rents or payment Owner may receive under this Restated Lease and Operating Agreement, Owner shall receive a monthly host fee to be paid by Contractor based upon a percentage of the net revenues collected by Contractor per ton of solid waste deposited in the Leased Premises based on the following schedule:

<u>Tons Per Month</u>	<u>Fee</u>
0 - 5,000	5% of net revenue
5,001 - 15,000	10% of net revenue
Over 15,000	15% of net revenue

This fee shall be paid on or before thirty-one (31) days after the last day of each calendar month during the Lease Term. "Net Revenues" shall mean the gross revenues collected by Contractor for solid waste deposited in the Leased Premises less all rents, fees, taxes, assessments, surcharges and fees charged by any governmental agency on the solid waste deposited in the Leased Premises or Contractor's operation on the Leased Premises. This definition is only intended to exclude from gross revenues those additional charges mandated by law on the waste deposited in the premises or on Contractor's operation of the Leased Premises. The definition shall not allow for any deduction from gross revenues for income taxes, sales taxes or other normal operating costs of Contractor. During the term of this Restated Agreement, the Contractor agrees that the tipping fee to be collected by Contractor shall never be less than Sixteen (\$16.00) Dollars per ton and that Contractor shall not reduce the tipping fee for any hauler to an amount less than sixty-six and sixty-six one hundredths percent (66.66%) of the total charge per ton net of state mandated surcharges and superfund fees as posted for the public at the entrance to the landfill.

3. Advance Payment of Monthly Host Fee. The parties acknowledge that no solid waste will be deposited in the Leased Premises until EPD issues a permit for additional airspace, accordingly, no fee, pursuant to paragraph 2 above shall be owed to Owner until sometime after the issuance of the permit when solid waste is once again deposited in the Leased Premises. Beginning thirty-one (31) days after the last day of the calendar month during which this Restated Agreement is entered into, and continuing until a final, non appealable permit for additional airspace is issued by EPD Contractor agrees to pay to Owner a monthly advance of Twenty-Five Thousand (\$25,000.00) Dollars as prepaid host fee for which Contractor shall receive a credit against the fees owed to Owner at such point in time as solid waste is again deposited in the Leased Premises so that fees will be generated for Owner pursuant to paragraph 2 above. At such point in time as solid waste is again being deposited in the Leased Premises the credit which Contractor receives resulting from these advance payments shall not reduce the monthly fee paid to Owner to less than Twenty-Five Thousand (\$25,000.00) Dollars. By way of example, after a permit for expanded airspace has been issued by EPD if the total amount of credit to which Contractor is entitled by reason of having paid the advance fees is Three Hundred Thousand (\$300,000.00) Dollars and revenues from solid waste then being deposited in the Leased Premises are such that a fee of Forty Thousand (\$40,000.00) Dollars would be owed to Owner then Contractor would pay Owner the sum of Twenty-Five Thousand (\$25,000.00) Dollars and receive a credit of Fifteen Thousand (\$15,000.00) Dollars against the accumulated prepaid fees reducing the accumulated credit to Two Hundred Eighty-Five Thousand (\$285,000.00) Dollars.

All funds paid to the Owner under the provisions of this paragraph shall be placed in an interest-bearing escrow account. Owner shall have the right to the use of all interest generated from this escrow account and shall have the right to draw on said funds as Owner deems fit up to an amount equal to the balance due to Owner for the total amount due for the remaining term of the old lease on the 38.095 acres and the old lease on the six (6) acre tract. If, by September 1, 1995, Contractor has not obtained a final and non-appealable permit for the disposal of at least an amount of airspace volume on the Leased Premises sufficient to recover all prepaid host fees under the previously stated method, then Contractor shall have the right to cancel this Restated Agreement and Owner shall transfer to Contractor all amounts held in the escrow account referenced above less any amounts in said escrow account which represent interest generated on the account and which represent the balance due to the Owner for the total amount due for the remaining term of the old lease on the 38.095 acres and the old lease on the six (6) acre tract which have not been previously withdrawn from the escrow account and return all of the property as described in Exhibits "B" and "C" to Contractor. Cancellation of the Restated Agreement under the provisions of this paragraph shall terminate all obligations of both parties under the Restated Agreement other than the Contractor's obligation to be responsible for closure and post-closure compliance and other indemnification provisions in connection with the exiting landfill as set for in paragraph 24. Should Contractor fail to cancel this Restated Agreement on or before December 31, 1996, then said right to cancel as set forth in this paragraph shall expire and Owner shall have the right to close the escrow account referenced in this paragraph and to retain any and all sums paid to Owner in accordance with the provisions of this paragraph.

If at any time prior to the issuance of a final, non-appealable permit for additional air space as contemplated in this Restated Agreement, legal proceedings are filed with respect to this Restated Agreement which limits in any way, by injunction or other order, either party's ability to perform its obligations as set out in this Restated Agreement then Contractor shall immediately be relieved from having to pay to Owner the monthly advance host fee provided for in this paragraph 3 until such time as the injunction or other order is removed, reversed, or stayed so that the parties are able to fully perform their duties and obligations set out herein. This provision shall in no way relieve Contractor of its obligation to pay an amount equal to the balance due to the Owner for the total amount, which would then be due for the remaining term of the Old Lease.

4. State Surcharge Fee. In addition to all other rent and fees provided for in this Restated Agreement Owner shall receive the State mandated surcharge of One (\$1.00) Dollar per ton of solid waste disposed of in the Leased Premises as provided by O.C.G.A. Section 12-8-39(d) and any other federal or state mandated fees imposed during the term of this Restated Agreement.

5. Utility Services. Contractor shall pay or cause to be paid all charges for water, heat, gas, electricity, sewage, taxes and any and all utility services used upon the Leased Premises throughout the Lease Term, including any required service connection fee.

6. Use of Leased Premises. Contractor shall use the Leased Premises as a sanitary landfill, the use, operation and maintenance of which shall be conducted at all times in compliance with the permit issued by EPD and in compliance with all federal, state and local laws, rules, regulations and ordinances now in existence or as they may exist or be amended during the term of this Restated Agreement. In the event Contractor fails to comply with any federal, state or local laws, rules, regulations or ordinances Owner shall notify Contractor in writing of such violation and Contractor shall thereafter cure said violation within thirty (30) days of Contractor's receipt of such notice; provided however, if the default is not one which can practically be cured within said thirty (30) days then Contractor shall have a reasonable amount of time thereafter to cure said default provided corrective action is begun within said thirty (30) days and diligently pursued. This paragraph shall not pertain to a violation of a rule or regulation of EPD which is reflected in a landfill inspection rating.

Contractor may also use the Leased Premises for the purpose of removing dirt or rock, storage and other maintenance uses for the landfill, provided that Contractor first receives a permit and complies with Owner's current soil erosion control and current grading regulations. Contractor shall be exempt from paying to Owner any fee required to obtain a permit for the Leased Premises in order to comply with the Owner's current soil erosion control and current grading regulations.

Owner's EPD permit presently in force which allows a portion of the Leased Premises to be used as a sanitary landfill shall be transferred to Contractor subject to EPD approval. Any application to EPD to expand the amount of permitted airspace on the Leased Premises shall be applied for in Contractor's name. All costs associated with processing any such permit shall be paid by Contractor.

7. Methane Gases. It is contemplated by the parties that certain substances, including natural gases may be recovered from the landfill on the Leased Premises and that these gases or other substances may have commercial value. Contractor's right to recover and market these substances shall end upon termination of this Restated Agreement. In addition to any other rents or payments the Owner may receive under this Restated Agreement, Contractor shall on a quarterly basis pay to Owner one-eighth (1/8) of Contractor's net revenue obtained by recovery of gases or other by-products from use of the Leased Premises as a sanitary landfill. The term "net revenue" shall mean revenues determined after deduction for all reasonable expenses of recovery of the gases or other by-products but before the payment of taxes.

8. Assignment and Subletting. Contractor is prohibited from assigning or subletting all or any part of this Restated Agreement or the Leased Premises to any third party without the prior written consent of Owner, which consent shall not be unreasonably withheld.

9. Default. In the event Contractor defaults in the payment of any rent or any other sums due to Owner hereunder and such default continues for a period of fourteen (14) days after written notice delivered to Contractor or in the event the Contractor defaults on any other condition or covenant of this Restated Agreement, except for a default based on a violation of a rule or regulation of EPD which is reflected in a landfill inspection rating as discussed below and Contractor fails to begin steps reasonably calculated to cure said default within thirty (30) days after written notice is delivered to Contractor by Owner specifying the condition of default or such longer period of time in the case of a default which may not practically be cured within said thirty (30) days but where Contractor has taken corrective action and continues to diligently pursue same; or should Contractor become insolvent, unable or unwilling to pay its debts, or be adjudged bankrupt; or should Contractor attempt to evade any of the provision of this lease or practice any fraud or deceit upon the City; or should Contractor have a change of the ownership of fifty percent (50%) or more of its stock, without the City's written consent which said consent shall not be unreasonably withheld, then Owner shall have the right to reenter the Leased Premises and remove contractor and cancel this Restated Agreement. This cancellation shall in no way be construed as to relieve Contractor from its obligation of paying all past rentals provided herein.

In the event contractor receives less than a rating of 75 on any two (2) consecutive landfill inspection ratings by EPD then, in that event, Contractor shall pay Owner liquidated damages in the sum of One Thousand (\$1,000) Dollars per month or a proration thereof for any portion of a month until Contractor receives a rating of 75 or better on a subsequent inspection. In the event Contractor fails to receive a rating of at least 75 on any sanitary landfill rating for a period of twelve (12) consecutive months this event shall constitute a ground for termination of this Restated Agreement in accordance with the preceding paragraph. In the event Contractor's operation of the landfill on the Leased Premises violates any rule or regulation of EPD and a fine is imposed by EPD on Contractor then, within fifteen (15) days of said fine becoming a final, non-appealable order, Contractor shall likewise pay liquidated damages to Owner equal to fifteen (15%) of the fine imposed upon Contractor by EPD. Owner and Contractor agree that certain administrative costs may be incurred by Owner due to the failure of Contractor to comply with the EPD rules and regulations and that the amount of said administrative costs are difficult to estimate. The Owner and Contractor agree that the liquidated damages provisions of this paragraph are reasonable to cover those administrative costs. The Owner and Contractor also specifically agree that the liquidated damages set forth in this paragraph are solely to cover administrative costs of the Owner as the result of Contractor's failure to comply with the EPD rules and regulations and that the liquidated damages in this paragraph in no way prohibit the collection of additional damages by the Owner from Contractor under the other indemnification provisions set forth in this Contract or as a result of any other damages or losses sustained by owner as a result of Contractor's operation of the Leased Premises.

10. Books and Records. Contractor shall keep accurate and complete books and records of account of revenues generated by the operation of the landfill on the Leased Premises and of the waste stream tonnage deposited in the Leased Premises. Owner shall have the right to inspect the books and records of Contractor relating to the revenues generated by the landfill and the waste stream tonnage being deposited in the Leased Premises once every calendar month upon forty-eight (48) hours notice to Contractor. Owner shall have the further right to have the books and records of Contractor audited by an independent auditor, at Contractor's expense, once every twelve (12) month period in order to verify the revenues generated at the landfill and waste stream tonnage being deposited in the Leased Premises. Any and all information reviewed for such inspection or audit shall be held in the strictest of confidence by the Owner.

11. Indemnification. Except as provided in paragraph 22 herein, Contractor shall indemnify and hold harmless Owner from any loss by reason of damage or injury to persons or property caused by or resulting from the use or occupancy of the Leased Premises by Contractor at any time during the Lease Term, exclusive of damage caused by or resulting from the negligence of Owner. Contractor shall also indemnify and hold harmless Owner for any fines or costs imposed by EPD arising out of Contractor's use or occupancy of the Leased Premises. Contractor shall maintain liability insurance with a reputable company or companies licensed to do business in the State of Georgia to protect Owner from any matters which would be the subject of indemnification as provided herein. The amount of such insurance shall be no less than Ten Million (\$10,000,000.00) Dollars for property damage, per person, and no less than Ten Million (10,000,000.00) Dollars for personal injury, per person, per occurrence. Contractor shall also maintain worker's compensation insurance as required by the laws of the State of Georgia. A certificate showing that insurance coverage has been obtained and is currently in force and effect shall be filed with the City Clerk within thirty (30) days of the execution of the Restated Agreement and within thirty (30) days of the anniversary date of said policy in each and every year thereafter during the Lease Term.

Contractor, at its expense, shall comply with all financial responsibility matters which may be required by EPD pursuant to O.C.G.A. Section 12-8-27.2 and the regulations promulgated thereunder in order to ensure the satisfactory maintenance, closure and post closure care of the landfill.

12. Liens, Encumbrances, Etc. Contractor shall during the Lease Term, not subject the Leased Premises to any lien or encumbrance whatsoever, and Contractor shall indemnify and hold harmless Owner against any such lien, charge or encumbrance.

13. Time of the Essence. Time is of the essence of this Restated Agreement.

14. Charitable Gift. As a benefit to the residents of Sugar Hill Contractor agrees to acquire a tract of land, to be designated by Owner, which Contractor shall acquire as soon as reasonably possible after notification by Owner and shall then immediately convey same to Owner by deed of gift to be used exclusively as a park and/or recreational facility. This property shall be acquired at a price not to exceed One Hundred Sixty-Two Thousand and 00/100ths (\$162,000.00) Dollars. This property shall be developed by Contractor and Owner jointly as a park and/or recreational facility. Owner shall designate the tract of land to be acquired on or before December 31, 1994. Said land shall be transferred to Owner free and clear of all encumbrances. Should Owner be unable to identify suitable property for purchase as a park site on or before December 31, 1994, then the amount of One Hundred Sixty-Two Thousand and 00/100ths (\$162,000.00) Dollars shall be placed into an escrow account by Contractor to be used by Owner for the purchase of a park and/or recreational facility.

15. After Acquired Property. It is contemplated that Contractor may acquire additional tracts of land which, taken as a whole would be contiguous to the Leased Premises described in Exhibit "A", for purposes of expanding the present operations of the landfill. These properties are shown on Exhibit "B", which is incorporated herein by reference. In the event that Contractor acquires all or a portion of the property described on Exhibit "B", Contractor shall prior to obtaining site acceptability from EPD, and in no event later than December 31, 1993, convey this additional property to Owner by Deed of Gift which property shall then become part of the Leased Premises and shall be subject to the terms and conditions of this Restated Agreement as if originally a part of the Leased Premises. This Deed of Gift shall be subject to a reversionary interest retained by Contractor which shall provide that in the event that a sanitary landfill permit for use of any portion of this land is denied or that Contractor has elected not pursue the issuance of a sanitary landfill permit for this additional land pursuant to this Restated Agreement, then this land, upon demand by Contractor shall revert back to Contractor and Owner shall execute an appropriate deed of conveyance evidencing the reversion back to Contractor. This reversionary interest shall expire by its own terms ten (10) years from the date of the deed of gift from Contractor to Owner. The minimum rent on this additional property, in addition to any other rents due and payable in accordance with this Restated Agreement, shall be One (\$1.00) Dollar per year for the remainder of the Lease Term, payable in advance on the date this property is conveyed to Owner and on each anniversary date thereafter of this Restated Agreement. Owner shall accept any such conveyance subjecting said property to the Restated Agreement for potential use as a landfill. Owner shall assist Contractor in any lawful manner in Contractor's pursuit of a sanitary landfill permit(s) to be issued in Contractor's name, for the additional property. All costs associated with the pursuit by Contractor of any such sanitary landfill permit(s) shall be born by Contractor.

16. Contractor's Property. On or before ninety (90) days from the commencement of this Restated Agreement Contractor shall convey to Owner by deed of gift the property described in Exhibit "C" located on the north side of Old Appling Road consisting of 59.69 acres more or less and said property shall then be subject to the terms and conditions of this Restated Agreement. This deed of gift shall be subject to a reversionary interest retained by Contractor which shall provide that in the event that a sanitary landfill permit for use of any portion of this land is denied or that Contractor has elected not to pursue the issuance of a sanitary landfill permit for this additional land then this land, upon demand by Contractor, shall revert back to Contractor and Owner shall execute an appropriate deed of conveyance evidencing the reversion back to Contractor. This reversionary interest shall expire by its own terms ten (10) years from the date of the deed of gift from Contractor to Owner.

Simultaneously with this conveyance Owner shall cause the property described in Exhibit "D" to become subject to the terms and conditions of this Restated Agreement for use as landfill property. In the event that the property described in Exhibit "C" reverts back to Contractor as provided in the preceding paragraph then Owner's property described in Exhibit "D" shall simultaneously cease being a part of the Leased Premises subject to the terms and conditions of this Restated Agreement.

17. Buffers.

(a) Buffer Enhancements. Contractor shall enhance and maintain the buffers of the current landfill and any expansion thereof which lie directly behind existing residential area which immediately adjoin the said landfill property through landscaping, including the use of certain evergreen trees and other vegetation and through the use of berms and privacy fencing to the extent economically feasible, as determined by Contractor, to improve the appearance of the boundaries of the landfill.

(b) Buffer Widths. Any expansion of the present landfill shall have a minimum two hundred (200) foot general buffer width from the landfill footprint to the boundary line of the Leased Premises and a five hundred (500) foot minimum buffer width from any residential dwelling or residential well to the landfill footprint.

18. Waste Receiving Hours - Tonnage Limitation. During the term of the Restated Agreement, Contractor agrees that its waste receiving hours for the landfill property which is the subject of this Agreement shall be restricted to the hours of 6:00 a.m. to 8:00 p.m., Monday through Saturday. In addition, Contractor agrees that no more than an average-adjusted monthly total of two thousand (2,000) tons of waste per day shall be accepted into the landfill to be operated on the property which is the subject of this Agreement.

19. Noise Abatement Control. Contractor shall conduct its operations at the landfill in such a manner as may be allowed by law and the regulations of OSHA, in an effort to minimize noises emanating from the landfill operations, particularly during early morning hours.

20. Clean Up and Nuisance Control. During the term of the Restated Agreement, Contractor shall be totally responsible for and shall make such provision as are necessary for clean up of all fenced perimeter areas of the landfill, including the buffer areas and clean up of right-of-way along South Richland Creek Road, Appling Road and Hillcrest Road and for the clean up of all public right-of-ways in the vicinity of any entrances to the landfill to be operated on the property subject to this Restated Agreement. Contractor shall at all times keep the areas referenced above free of litter and in a clean condition.

Contractor shall also be totally responsible for and shall make such provisions as are necessary to control rodents, noise, dust and odor in the general vicinity of the landfill to be operated on the property subject to the Restated Agreement and shall promptly respond to any complaints regarding the same.

Should Owner receive complaints regarding odor, rodents, noise, dust, clean up or any similar complaints regarding the operations of the landfill by the Contractor, Owner shall immediately notify Contractor of these complaints, and should Contractor not take immediate action within ten (10) days to respond to such complaints, the Owner shall be authorized to take such action as is necessary and appropriate to resolve these complaints and to charge Contractor for any reasonable and necessary expenses incurred in resolving these complaints.

21. Relocation of Landfill Entrance. After the granting of a sanitary landfill permit by the EPD for the contemplated expansion of the current landfill Contractor agrees, prior to depositing any waste into the expanded landfill facility, to move the entrance to the landfill from its present location on Appling Road and relocate the entrance on South Richland Creek Road. Contractor further agrees to route all Contractor's trucks transporting waste to said landfill by way of Peachtree Industrial Boulevard or Little Mill Road so as to avoid truck traffic on Sycamore Road and Appling Road. Contractor further agrees to landscape and maintain this entrance so that it presents an attractive appearance.

~~22. Lining of Original Landfill Site. Prior to the fourth anniversary date of the granting of a final, non-appealable sanitary landfill permit for a minimum of Ten Million (10,000,000) cubic yards of air space for the contemplated expansion of the current landfill, Contractor shall, subject to the approval of EPD, remove the solid waste which has been deposited on the current landfill site and move it to another location on the premises and undertake to construct a liner and leachate collection system on the old site in accordance with current EPD regulations and federal regulations as set out in Subtitle D, after which Contractor shall then be authorized to deposit solid waste on the old site. It is the intention of the parties that eventually the entire permitted area of the Leased Premises would be lined in accordance with state and federal regulations in effect at the time the permit is issued.~~

~~Owner agrees to reimburse Contractor for one-half (1/2) of any damages, costs, or expenses, including reasonable attorney's fees, which Contractor may incur by reason of any claims or causes of action rising out of the removal of solid waste from the current landfill site as contemplated in this paragraph, which may be asserted against Contractor by any affected resident~~

*Deleted
JWS
DJA*

~~or land owner. This reimbursement provision shall only apply to claims arising due to odor or other nuisance claims. Contractor shall be totally responsible for any claims due to alleged violations of federal or state regulations.~~

23. Rerouting of Creek. At the present time Contractor has received tentative approval by EPD to pipe the creek which flows through the Leased Premises. In lieu of piping this creek Contractor shall reroute the creek, along a path which Contractor, in its discretion, deems to be the most feasible from an engineering and cost standpoint. This rerouting shall be done in connection with the relocation of the old landfill site, as provided in paragraph 22 above, at a time which, from an engineering determination would be most appropriate. It is the intention of the parties hereto that Contractor qualifies as a "contractor" which would be exempt from compliance with the Ordinance for Chattahoochee River Tributary Protection: Stream Buffer Required, pursuant to paragraph E., 1., originally adopted by Owner on May 13, 1985. It is the opinion of the parties hereto that the rerouting of the creek as provided for herein will be exempt from the provisions of said Ordinance. The rerouted creek shall have a minimum buffer width from the stream bank to the landfill footprint of fifty (50) feet.

24. Closure/Post-Closure Responsibilities. Contractor will be totally responsible for and will indemnify the Owner for any and all closure and post-closure requirements for all property subject to the provisions and conditions of this Restated Agreement. Contractor shall also be responsible for and shall indemnify and hold harmless the Owner for any damage incurred by the Owner due to environmental damage from the operation of the landfill on the property subject to this restated Agreement. At the closure of the landfill to be operated on the property subject to this Restated Agreement, Contractor shall undertake, at its expense, to close the landfill in accordance with any and all federal and state regulations and shall be responsible, at its expense, for all post-closure requirements as currently required under federal and state regulations or as may be required under amended federal and state regulations in existence at the time of closure. For so long as Contractor has post-closure responsibilities, Owner shall grant Contractor reasonable access to the leased premises to enable Contractor to comply with and fulfill its post-closure responsibilities.

In the event that this lease should be terminated by the Owner other than in accordance with the provisions of this Restated Agreement then Contractor shall have no responsibility or liability for closure or post-closure activities connected with the leased premises, beyond those liabilities provided by law.

In the event Contractor has not received a final and non-appealable permit within two (2) years of commencement of this Restated Agreement, and Contractor elects to cancel the Restated Agreement under the provisions of paragraph 3, then Contractor shall be totally responsible for and will indemnify the Owner for any and all closure and post-closure requirements for the currently permitted landfill and will indemnify and hold the Owner harmless for any damages incurred by the Owner due to environmental damage claims relating to the currently permitted landfill.

25. Wetlands Protection. On or before any application by Contractor for site suitability on the Leased Premises Contractor shall employ an independent consulting firm to delineate the wetlands on the Leased Premises and shall furnish a copy of the delineated wetlands on the Leased Premises to Owner.

26. Historical and Archaeological Sites. On or before the issuance of a site suitability letter by EPD for the Leased Premises, Contractor, at its expense, shall determine whether there are any areas of concentrated, known archaeological sites on the Leased Premises which are on file at the University of Georgia. Contractor shall comply with all federal, state and local rules and regulations regarding protection of known archaeological sites.

27. Methane Gas Monitoring. Contractor, as required by current regulations must have an EPD approved gas monitoring plan for the Leased Premises. Contractor presently has an approved gas monitoring plan for the current landfill site and will conduct its landfill operation in accordance with this plan. Contractor further agrees that it will conduct, at its expense, testing on locations outside of the Leased Premises, as approved by EPD, in the event that the monitoring wells disclose that methane gas is present at the boundary lines of the Leased Premises in excessive quantities, and shall furnish Owner with the results of any such tests.

28. No Hazardous Waste. Contractor agrees throughout the Lease Term that only "municipal solid waste", as that term is defined in O.C.G.A. Section 12-8-22(18), as amended, shall be allowed to be disposed of in the Leased Premises. No waste of any nature or kind from outside of the State of Georgia shall be deposited in the Leased Premises.

29. Right to Quiet and Peaceful Enjoyment of the Leased Premises. Owner does specifically covenant that so long as Contractor is not in default under the terms and conditions of this Restated Agreement, Contractor's right to quiet and peaceful enjoyment of the Leased Premises shall not be disturbed or infringed by Owner, and Owner specifically grants to Contractor, at Contractor's expense, the right and authority to make such alterations to the Leased Premises, as it deems necessary in the operation of the landfill, but only upon written

notification to Owner and only in the event that such alterations comply with all federal, state and local rules, regulations and ordinances in effect at the time of such alterations.

30. Owner's Representation of Assistance. Owner enters into the Restated Agreement with the belief that it has the full right and lawful authority to enter into this Restated Agreement. Owner shall join with Contractor in any lawful efforts needed to achieve compliance with all federal, state, and local laws, regulations and ordinances to maximize the sanitary landfill capacity of the premises leased by this Restated Agreement. All costs to achieve the above results shall be born by the Contractor. This paragraph is not intended to relieve Contractor of the necessity of complying with all state and federal laws and regulations regulating the proposed expansion of the landfill in accordance with the terms of this Restated Agreement. This paragraph shall not be construed as an attempt to bind any future act of the governing authority of the Owner and shall require no future action by the governing authority of the Owner other than to comply with the terms and provisions of this Restated Agreement.

31. Early Termination of Lease. In the event that this Restated Agreement is terminated, by either party other than in accordance with the provisions, then Contractor and Owner shall have remedies as provided by law for any compensation which may be due at that time.

32. New Statutes, Ordinances, Rules and Regulations. If at any time during the Lease Term new statutes, ordinances, rules or regulations are enacted which significantly increase the costs to operate the landfill or significantly increase the costs of closure or post closure requirements Contractor may elect to terminate this Restated Agreement and close the landfill on the Leased Premises in accordance with paragraph 24. In the event Contractor elects to close the landfill as provided herein Contractor shall furnish Owner with written notice of its intent to close the landfill pursuant to this paragraph at least ninety (90) days prior to closure. Owner shall then have the option to take over the operation of the landfill and relieve Contractor from any further liabilities or responsibilities under the terms of this Restated Agreement. In the event Owner elects to continue to operate the landfill then written notice to this effect shall be provided to Contractor within sixty (60) days of Contractor's written notification to Owner of its intent to close the landfill.

In the event that the landfill is closed pursuant to this paragraph the closure will not effect Contractor's guarantee of minimum disposal capacity as set out in paragraph 34 below except to the extent that the closure occurs within the first ten (10) years of this Restated Agreement in which event Contractor shall furnish Owner disposal capacity in some other state approved landfill so that Owner receives disposal capacity for a minimum of twenty (20) years from the beginning date of this Restated Agreement.

33. Inspection of Leased Premises. Owner shall have the right to inspect the Leased Premises from time-to-time during normal business hours so long as Owner does not interfere with the regular course of business of Contractor and further provided that at all times Owner is accompanied by a representative of Contractor during such inspection.

34. Guaranteed Minimum Disposal Capacity. Contractor hereby guarantees to Owner that Owner shall have a minimum of ten (10) years of disposal capacity in the Leased Premises, from the date of this Restated Agreement, for solid waste generated by its residents, provided all final and non-appealable permits are received for such disposal capacity in the Leased Premises. Contractor further guarantees thereafter to furnish Owner an additional ten (10) years of disposal capacity for Owner's residents in either the Leased Premises or some other State approved landfill.

35. Notices. All notices required or agreed to be given under this Restated Agreement by either party shall be in writing and sent by certified mail, return receipt requested address as follows:

(a) To Owner:

Mayor & Council
City of Sugar Hill
4988 West Broad Street
Sugar Hill, Georgia 30518

(b) To Contractor:

Mid-American Waste Systems of Georgia, Inc.
Post Office Box 1186
Lilburn, Georgia 30247

With copy to:

General Counsel
Mid-American Waste Systems, Inc.
Post Office Box 156
Canal Winchester, Ohio 43110

36. Appointment of Liaison Between EPD and Contractor. Throughout the Lease Term and all closure/post closure activities the City Manager of Owner shall act as the joint liaison with Contractor, as the operator of the landfill on the Leased Premises, and EPD. Copies of any and all correspondence or communications between EPD and Contractor shall be copied to the City Manager.

37. Wavier. No waiver of any covenant of this Restated Agreement or breach of said covenant shall constitute a wavier of any other covenant or any provision, condition or term of this Restated Agreement.

38. Attorney's Fees. In the event that either party to this Restated Agreement must institute legal proceedings in order to enforce any of its rights under the terms of this Restated Agreement, then the party prevailing in the litigation shall be entitled to all cost incurred, including reasonable attorney's fees.

39. Governing Law. This agreement shall be governed by, construed an enforced in accordance with the laws of the State of Georgia.

40. Entire Agreement. This agreement constitutes the sole and only agreement between the parties with respect to the subject matter hereof and may not be changed, modified, or altered in any way, except in writing signed by all of the parties hereto.

41. Invalid Provisions. If any provision of this Restated Agreement is held to be illegal, invalid, or unenforceable under present or future laws effective during the term hereof such provisions shall be fully severable; the Restated Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision had never comprised a part hereof or thereto; and the remaining provisions hereof or thereof shall remain if full force and effect and shall not be affected by the illegal, invalid or unenforceable provision or by its severance herefrom or therefrom. Furthermore, in lieu of such illegal, invalid or unenforceable provision, there shall be

added automatically as a part hereof or thereto a provision that is similar in terms to such illegal, invalid, or unenforceable provision as may be possible and still be legal, valid and enforceable.

42. Binding Effect. This agreement shall be binding upon and inure to the benefit of the parties hereto, their legal representatives, successors, and, only as provided herein, their assigns.

43. Miscellaneous. If at anytime during the term of this Restated Agreement, Contractor should determine to pursue a permit for expansion of the landfill only on the property in Contractor's currently pending application for expansion, then all relevant terms of this Restated Agreement shall remain in full force and effect and in addition, paragraph 5 of the previous Lease Agreement of December 19, 1985 and the Lease Agreement of July 10, 1989 shall become part of this Restated Agreement and shall be applicable.

44. Prior Agreements. This agreement supersedes all prior understandings of any kind between the parties hereto, whether written or oral, with respect to the subject matter hereof.

45. Further Documents/Actions. Each party hereto shall cooperate and take such further action as may be necessary or appropriate to fully consummate the transactions contemplated hereby, as may be reasonably requested by the other party hereto in order to carry-out the provisions and purposes of this agreement.

46. Counterparts. This Restated Agreement may be executed in several counterparts, any executed copy of which shall be considered an original for any and all purposes whatsoever.

IN WITNESS WHEREOF, the parties have executed this Restated Agreement this

9th day of August, 1993.

OWNER:

CITY OF SUGAR HILL, GEORGIA

By: 

GEORGE HAGGARD, Mayor

ATTEST: 

JUDY FOSTER, City Clerk

CONTRACTOR:

MID-AMERICAN WASTE SYSTEMS
OF GEORGIA, INC.

By: Douglas C. Dyer
Title: AUTHORIZED SIGNER

GUARANTEE AGREEMENT

For and in consideration of Ten (\$10.00) Dollars and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the undersigned, Mid-American Waste Systems, Inc., as the parent company of Mid-American Waste Systems of Georgia, Inc., hereby guarantees all indemnifications and obligations placed upon Contractor in the foregoing Restated Agreement. Owner agrees to first pursue any remedies it may have against Contractor prior to enforcing the guarantee of Mid-American Waste Systems, Inc., set out herein.

During the Lease Term of the Restated Agreement, Mid-American Waste Systems, Inc., and its wholly owned subsidiaries including, but not limited to, Mid-American Waste Systems of Georgia, Inc., shall provide the City of Sugar Hill with their most recent audited financial statement upon request by the City of Sugar Hill.

This 9th day of AUGUST, 1993.

MID-AMERICAN WASTE SYSTEMS, INC.

By: Douglas C. Dyer
Title: AUTHORIZED SIGNER

EXHIBIT "A"

TRACT # 1

All that tract or parcel of land lying and being in Land Lot 323 of the Seventh Land District of Gwinnett County, Georgia being more particularly described as follows:

Beginning at the common corner of Land Lot 304, 305, 323 and 324 of the Seventh Land District of Gwinnett County, Georgia and running thence along a land lot line common to Land Lots 305, and 323 of the Seventh District of Gwinnett County, Georgia, South 59 degrees 14 minutes 48 seconds west a distance of 1,184.606 feet to an iron pin; thence running north 30 degrees 45 minutes 13 seconds west a distance of 107.47 feet to an iron pin; thence running south 86 degrees 10 minutes 4 seconds west a distance of 802.45 feet to an iron pin located on the easterly right-of-way of Appling Road (being a 30 ft. right-of-way); thence running along said right-of-way of Appling Road in a northwesterly direction and following the curvature thereof an arc distance of 79.171 feet said arc being subtended by a cord having a bearing of north 4 degrees 1 minute 10 seconds west a distance of 78.992 feet to a point; thence continuing along said right-of-way of Appling Road in a northwesterly direction and following the curvature thereof an arc distance of 154.838 feet said arc being subtended by a cord having a bearing of north 19 degrees 53 minutes 42 seconds west a distance of 147.582 feet to a point; thence running north 32 degrees 0 minutes 0 seconds east a distance of 920.023 feet to an iron pin; thence running north 29 degrees 48 minutes 53 seconds west a distance of 190.302 feet to an iron pin; thence running north 80 degrees 34 minutes 23 seconds east a distance of 1,64.402 feet to a point located on a land lot line separating Land Lot 323 and Land Lot 324 of the Seventh District of Gwinnett County, Georgia; thence continuing along said land lot line south 31 degrees 40 minutes 55 seconds east a distance of 905.138 feet to the true point of beginning. Said tract containing 38.095 acres according to a plat of survey prepared for Gwinnett Sanitation, Inc. by Hill-Fister Engineers, Inc. dated November 20, 1985 which plat is incorporated herein by reference.

TRACT # 2

All that tract or parcel of land lying and being in Land Lot 323 of the Seventh Land District of Gwinnett County, Georgia being more particularly described as follows:

Beginning at the common corner of Land Lot 304, 305, 323 and 324 of the Seventh Land District of Gwinnett County, Georgia and running thence along a land lot line common to Land Lots 305, and 323 of the Seventh District of Gwinnett County, Georgia, South 59 degrees 14 minutes 48 seconds west a distance of 1,184.606 feet to the true point of beginning; thence continuing along said land lot line south 59 degrees 14 minutes 48 seconds west a distance of 936.96 feet to an iron pin located on the easterly right-of-way of Appling Road (said right-of-way being a 30 ft. right-of-way) thence running along said right-of-way of Appling Road north 10 degrees 49 minutes 43 seconds west a distance of 181.011 feet to a point; thence continuing along said right-of-way and following a curvature thereof an arc distance of 90.453 feet said arc being subtended by a cord having a radius of 259.599 feet and having a bearing of north 0 degrees 50 minutes 47 seconds west a distance of 89.996 feet to a point; thence continuing along said right-of-way of Appling Road and following a curvature thereof an arc distance of 190.062 feet said arc having a radius of 489.099 feet being subtended by a cord having the bearing of north 1 degree 59 minutes 50 seconds west a distance of 188.869 feet to a point; thence continuing along said right-of-way and following the curvature thereof an arc distance of 61.992 feet said arc having the radius of 339.374 feet and being subtended by a cord having a bearing of north 7 degrees 53 minutes 48 seconds west a distance of 61.906 feet to a point; thence running north 86 degrees 10 minutes 4 seconds east a distance of 802.45 feet to an iron pin; thence running south 30 degrees 45 minutes 13 seconds east a distance of 107.49 feet to an iron pin and the true point of beginning. Said tract containing 6.00 acres as shown on a plat of survey for Gwinnett Sanitation, Inc. prepared by Hill-Fister Engineering, Inc. dated November 20, 1985 which plat is incorporated herein by reference.

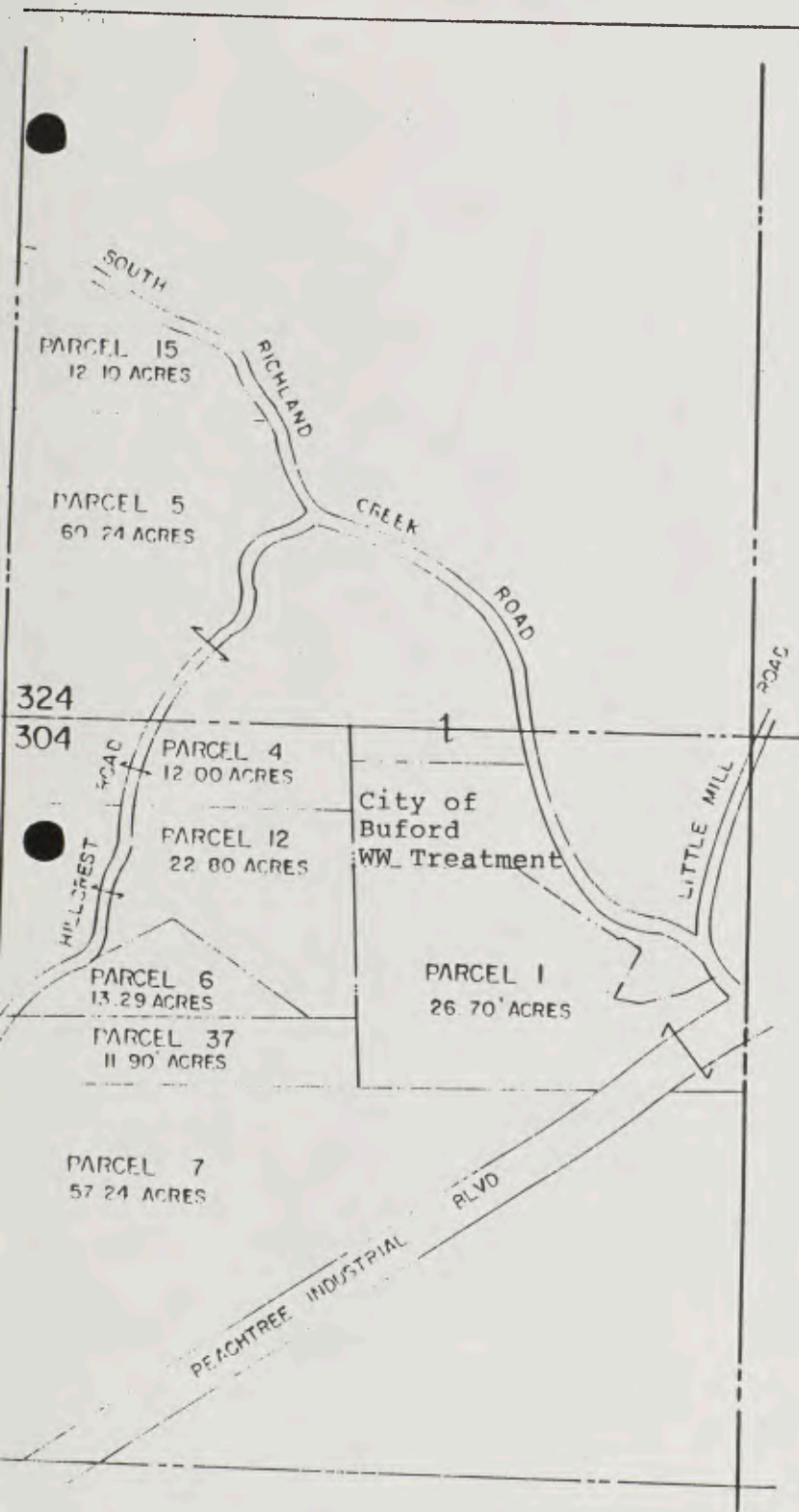


EXHIBIT "B"

EXHIBIT "C"

SOUTH RICHLAND CREEK ROAD
SOUTH R/W - TRAVERSE C TO D

N 48° 00' 16" W	35.87'
N 59° 02' 32" E	183.06'
N 34° 23' 18" W	83.29'
N 42° 38' 18" W	38.76'
N 39° 08' 33" W	48.93'
N 22° 58' 34" W	82.16'
N 43° 48' 38" W	38.48'
N 42° 58' 08" W	82.16'
N 55° 52' 36" E	84.37'
N 63° 17' 08" E	84.23'
N 68° 04' 53" W	93.89'
N 78° 38' 07" W	181.97'
N 85° 08' 34" W	98.36'
N 87° 58' 31" W	99.82'
N 87° 58' 31" W	97.76'

APPLING ROAD
NORTH R/W - TRAVERSE A TO B

N 18° 00' 00" W	181.01'
N 08° 00' 00" W-ABD	80.00'
ARC - 80.00' Radius - 322.60'	
W 01° 28' 58" W-ABD	100.01'
ARC - 100.00' Radius - 402.12'	
N 07° 27' 48" W-ABD	81.32'
ARC - 81.00' Radius - 122.37'	
W 04° 01' 18" W-ABD	79.22'
ARC - 72.17' Radius - 122.37'	
N 16° 02' 42" W-ABD	147.20'
ARC - 194.84' Radius - 144.21'	

APPLING ROAD
NORTH R/W - TRAVERSE B TO C

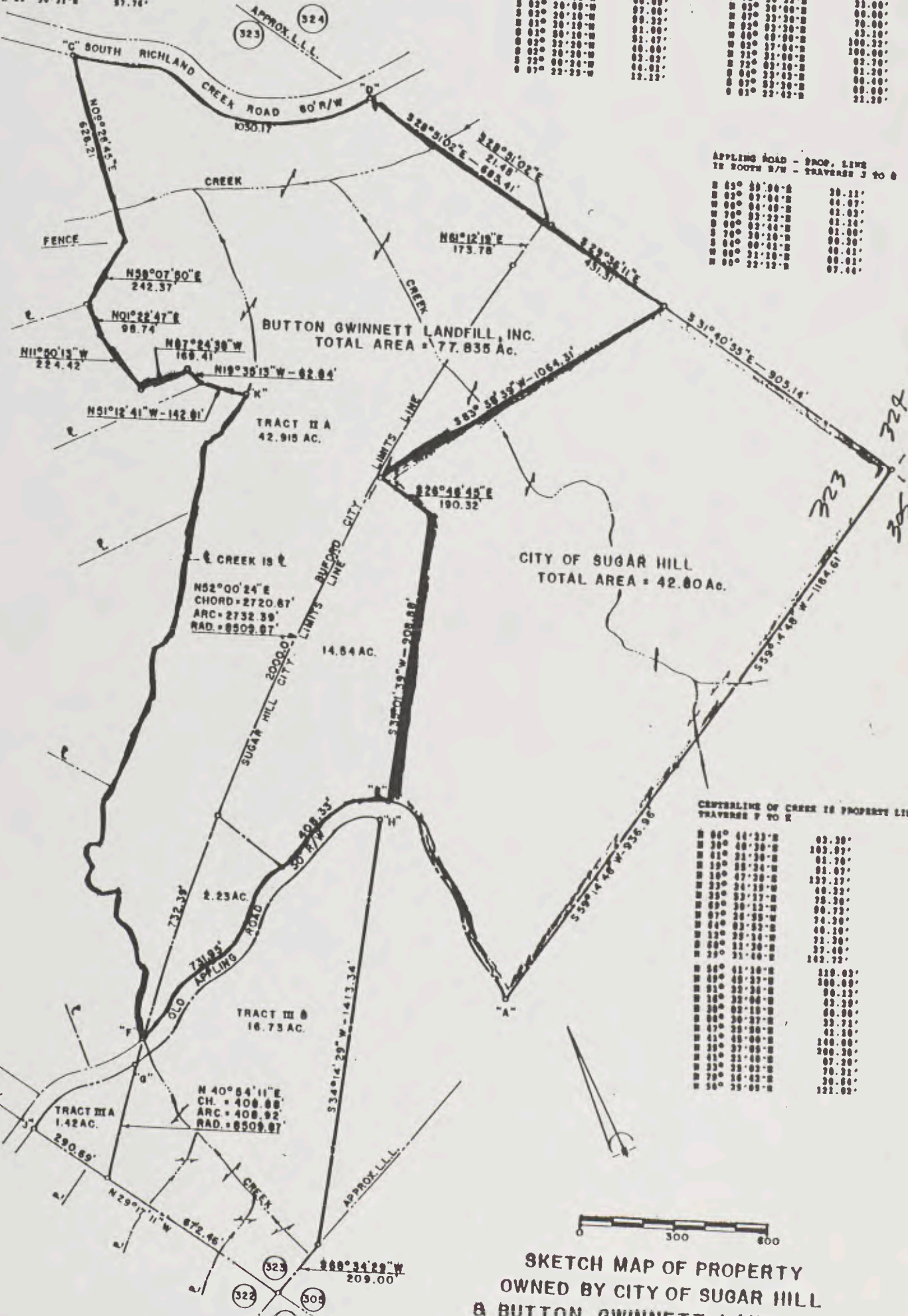
N 03° 03' 00" W	83.29'
N 07° 03' 00" W	87.23'
N 04° 29' 02" W	81.24'
N 75° 02' 18" W	81.00'
N 71° 31' 03" W	80.00'
N 06° 17' 00" W	120.20'
N 09° 48' 00" W	114.12'
N 23° 00' 30" W	82.32'
N 47° 38' 30" W	32.82'
N 35° 30' 00" W	30.78'
N 72° 30' 02" W	80.00'
N 83° 20' 00" W	87.08'
N 82° 20' 18" W	80.32'
N 81° 30' 18" W	81.00'
N 80° 30' 18" W	81.00'
N 82° 30' 20" W	80.00'
N 82° 30' 20" W	80.00'
N 82° 30' 24" W	83.02'
N 87° 22' 23" W	84.02'
N 87° 22' 23" W	12.12'

APPLING ROAD
SOUTH R/W - TRAVERSE D TO E

N 80° 35' 18" S	46.02'
N 07° 32' 22" S	21.22'
N 75° 00' 14" S	30.01'
N 25° 20' 20" S	30.01'
N 01° 22' 20" S	41.22'
N 07° 00' 10" S	84.02'
N 02° 10' 10" S	82.30'
N 02° 20' 02" S	80.30'
N 02° 20' 02" S	81.01'
N 03° 30' 00" S	31.00'
N 07° 33' 30" S	80.00'
N 22° 03' 30" S	78.00'
N 68° 48' 00" S	100.32'
N 02° 17' 04" S	100.00'
N 72° 31' 00" S	82.78'
N 04° 33' 00" S	81.20'
N 07° 33' 00" S	80.48'
N 01° 22' 02" S	89.00'
N 01° 22' 02" S	21.20'

APPLING ROAD - PROP. LINE
IN SOUTH R/W - TRAVERSE J TO K

N 63° 39' 04" S	39.21'
N 08° 07' 04" S	84.07'
N 08° 04' 04" S	81.02'
N 78° 53' 32" S	81.28'
N 80° 02' 04" S	81.00'
N 38° 38' 18" S	90.30'
N 08° 00' 41" S	80.42'
N 80° 33' 18" S	80.02'
N 80° 33' 12" S	87.44'



SKETCH MAP OF PROPERTY OWNED BY CITY OF SUGAR HILL & BUTTON GWINNETT LANDFILL, INC.

EXHIBIT "D"

SUGAR MILL LANDFILL

N 59° 55' 53" E

TRACT 1
24.76 ACRES

TRACT 2
5.33 ACRES

THIS PROPERTY DOES NOT LIE
IN A FLOOD HAZARD AREA
ACCORDING TO THE FLOOD
PLAIN MAPS

ALL BEARINGS AND DISTANCES
WERE OBTAINED FROM
FIELD MEASUREMENTS
AND CALCULATED FROM
THE BEARING AND DISTANCE
DATA OBTAINED FROM
THE FIELD MEASUREMENTS.

ALL BEARINGS WERE CALCULATED FROM
ANGLE POINTS BASED ON
MAGNETIC DEVIATION

THIS SURVEY HAS BEEN CALCULATED FOR
CLOSURE BY LATITUDES AND DEPARTURES
AND FOUND ACCURATE TO WITHIN ONE FOOT
IN 967.942 FEET.



In any manner, this plan is a correct representation of
the land plat and has been prepared in conformity
with the minimum standards and requirements of law.

SURVEY FOR

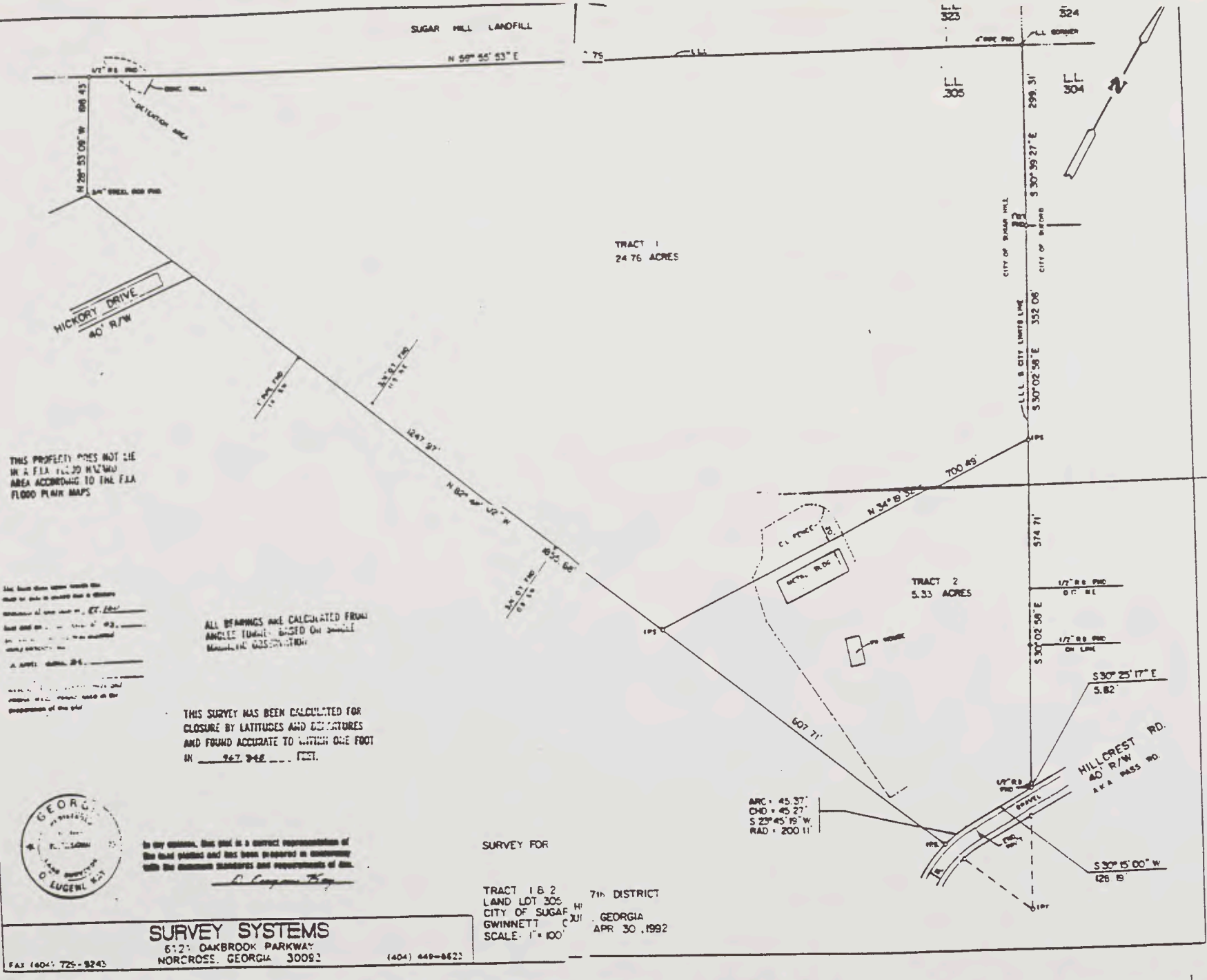
TRACT 1 B 2
LAND LOT 306
CITY OF SUGAR HILL
GWINNETT, GEORGIA
SCALE: 1" = 100'

7TH DISTRICT
APR 30, 1992

SURVEY SYSTEMS
6121 OAKBROOK PARKWAY
NORCROSS, GEORGIA 30092

(404) 449-8622

FAX (404) 725-3243



FINANCIAL POLICIES

OF THE

CITY OF SUGAR HILL

PREPARED BY

SANDRA RICHARDS
DIRECTOR OF FINANCE

DRAFT #2

AUGUST 9, 1993

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**FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL**

I. INTRODUCTION

Financial policies are in essence guidelines that the city establishes to follow when making certain financial decisions. By setting financial policies, the Council can view our present approach to financial management from an overall, long-range vantage point. In some cases, if financial policies are scattered or unwritten, the city could have conflicting policies or inconsistent policies. Financial policies improve the credibility and public confidence of the city as well as save time and energy for the administration. They allow the Mayor and Council to review the city's total financial condition and improve our fiscal stability.

Developing written financial policies is very time consuming and requires extensive long-range planning. The written policies reveal information about certain future projects and the Council's position on certain issues. They also eliminate some of the flexibility in some decision making processes.

However, developing a set of written financial policies is key to planning for the future of the City of Sugar Hill. The following document describes the financial policies as it relates to: Operating Budget Policies, Debt Policies, Capital Budget Policies, Accounting and Financial Reporting Policies, Revenue Policies, Purchasing Policies, and Cash and Investment Policies.

II. OPERATING BUDGET POLICIES

A. Preparation and Adoption

1. It is the responsibility of the Director of Finance to coordinate, develop, and implement the annual operating budget of the City.
2. Preparation of the annual operating budget begins in August. The Liaison to council for the finance department is to be involved in the budgeting process at this time. Expense worksheets prepared by department heads are incorporated into the annual budget process.
3. The City will finance all current expenditures with current revenues. The City will avoid budgetary procedures that balance current expenditures through the obligation of future resources.
4. The budget will provide for adequate maintenance of capital equipment and facilities and for their orderly replacement.

FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL

5. The budget must be balanced for all budgeted funds. Total anticipated revenues must equal total anticipated expenditures for all funds.
6. All budgets will be adopted on a basis of accounting consistent with generally accepted accounting principals. Revenues are budgeted when they become measurable and available and expenditures are charged against the budget when they become measurable, a liability has been incurred and the liability will be liquidated with current resources.
7. All appropriations will lapse at year-end. Any encumbered appropriations at year-end may be reappropriated by the City Council in the subsequent year.
8. The budget shall be adopted at the legal level of budgetary control which is fund/department level (i.e., expenditures may not exceed the total for any department within a fund without the City Council's approval). However, the City Manager shall have the authority to transfer appropriations within a department within a fund from one line item to other line items, except for salary line items. According to State requirements, changes in salary line items must be approved by the City Council.
9. The City will include an amount in the general fund budget (i.e., a line item for contingencies) for unforeseen emergencies. The amount of the contingency will be no more than 5% of the general fund operating budget or \$150,000, whichever is less. This contingency can only be appropriated by a majority vote of the council.
10. The City will coordinate development of the capital improvement budget with the development of the annual operating budget. Each capital project is reviewed for its impact on the operating budget in terms of revenue generation, additional personnel required and additional operating expenses.

FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL

11. According to the Charter of the City of Sugar Hill section 6.32. **Submission of operating budget to City Council**, "On or before a date fixed by the council but not later than ninety (90) days prior to the beginning of each fiscal year, the city manager shall submit to the council a proposed operating budget for the ensuing year. The budget shall; be accompanied by a message from the city manager containing a statement of the general fiscal policies of the city, the important features of the budget, explanations of major changes recommended for the next fiscal year, a general summary of the budget and such other comments and information as he/she may deem pertinent. The operating budget and the capital improvements budget hereinafter provided for, the budget message, and all supporting documents shall be filed in the office of the city clerk and shall be open to public inspection." The fixed date set for the first draft of the upcoming fiscal operating budget is to be at the regularly scheduled October meeting.

B. Maintenance and Administration

1. The Director of Finance will maintain a budgetary control system to ensure adherence to the budget and will prepare timely, monthly financial reports comparing actual revenues, expenditures and encumbrances with budgeted amounts.
2. The Director of Finance will present to each department head a monthly financial report for review.
3. If a fund receives revenue during the year from a source that was not anticipated or projected in the Budget, such as a grant or a bond issue, such revenue may be appropriated by the Council for expenditure in the year received.
4. The City will maintain the operating budget to adequately conform to any current outstanding bond ordinances and covenants.

FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL

III. DEBT POLICIES

1. The City will confine long-term borrowing to capital improvements.
2. General obligation debt will not be used for enterprise activities.
3. The City shall seek to maintain and, if possible, improve our current AAA/aaa bond rating so our borrowing costs are minimized and our access to credit is preserved.
4. The City will not use short-term borrowing to finance operating needs except in the case of an extreme financial emergency which is beyond our control or reasonable ability to forecast. However, interim financing in anticipation of a definite fixed source of revenue such as an authorized but unsold bond issue, property tax levy, or a grant is acceptable. Such bond or tax anticipation notes and warrants should not:
 - Have maturities greater than one year
 - Be rolled over for a period greater than one year; or
 - Be issued on the expectation that interest rates will decline from current levels.
5. Proceeds from borrowing will be limited to financing the costs of an approved project which will serve to benefit a majority of the population of the City or, where applicable, increase the potential for growth.
6. At no time will the City enter into a credit instrument which, with the addition of the credit, will cause the violation of previous bond covenants, decrease acceptable debt service coverage ratios, or change substantially the accepted financial picture of the city.

**FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL**

IV. CAPITAL BUDGET POLICIES

1. The City will develop a multi-year plan for capital improvements, update it annually and make all capital improvements in accordance with the plan. Efforts will be made to increase the percentage of the City's Community Development Block Grant allocations committed for capital improvements.
2. The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues where possible.
3. The City will coordinate development of the capital improvement budget with the development of the operating budget. The City will annually adopt a capital budget based upon the multi-year capital plan.

V. ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES

1. An annual audit will be performed by an independent accounting firm with the subsequent issue of an official annual financial statement.
2. The Comprehensive Annual Financial Report (CAFR) will be presented to the council at the regularly scheduled March council meeting.
3. The City will produce annual financial reports in accordance with Generally Accepted Accounting Principals (GAAP) as outlined by the Governmental Accounting Standards Board.
4. Full disclosure will be provided in the annual financial statements and bond representations.
5. Financial systems will be maintained to monitor expenditures, revenues, and performance of all municipal programs on an ongoing basis.

**FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL**

6. The City will establish and maintain an accounting system which will conform to accepted principals and standards of the Municipal Finance Officers Associations and the National Committee on Governmental Accounting.
7. The City will rotate Independent Auditors to perform the Comprehensive Annual Financial Statement every three years. An annual contract shall be established for every fiscal year with an option to renew for two consecutive years.

VI. REVENUE POLICIES

1. The City will try to maintain a diversified and stable revenue system to shelter it from short run fluctuations in any one revenue source.
2. The City will attempt to obtain additional major revenue sources as a way of insuring a balanced budget.
3. The City will follow an aggressive policy of collecting revenues.
4. The City will establish user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing the service.
5. The City will regularly revise user fees with review of the City Council to adjust for the effects of inflation.
6. The City will consider market rates and charges levied by other public and private organizations for similar service in establishing tax rates, fees and charges.
7. The City will maintain its revenue system consistent with any outstanding bond ordinance or covenants.
8. The City will estimate its annual revenues by an objective analytical process.
9. The City will accept private contributions for "Quality of Life Services" only in extreme emergencies. In times of revenue constraints the City may not be able to provide the same level of service without additional support. Therefore, private contributions in support of these programs and services will be accepted, as these contributions are an integral part of their successful operation.

FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL

VII. PURCHASING POLICIES

1. According to Section 6.41 of the Charter of the City of Sugar Hill "the council shall by ordinance prescribe procedures for a system of centralized purchasing for the City of Sugar Hill". However, economic constraints limit the City from establishing a true "centralized purchasing system". Such system would constitute the formation of a centralized purchasing department. A continued attempt to provide a centralized purchasing department is to be maintained and at such time when economics permit, a centralized purchasing department will be created.
2. The Department Heads are considered authorized purchasing agents of the City of Sugar Hill. All requests for purchases must have the approval of the appropriate department head.
3. Both the Mayor and City Manager have the approval to purchase items under \$100.00. Any non-budgeted item over \$100.00 but under \$5,000.00 must have the majority consensus of the Mayor and Council. Non-budgeted purchases over \$5,000.00 but under \$25,000.00 must be voted on at a called council meeting. Non-budgeted items over \$25,000.00 must be presented at a called council meeting but tabled until next meeting for a vote. Budgeted items over \$100.00 can be purchased only with the City Managers approval.
4. All purchases require a purchase order prior to purchasing. The finance department distributes the purchase orders. No purchase order is to be distributed without the department head's approval.
5. All receiving slips, packaging slips, and invoices are to be delivered to the finance department upon receipt. It is the role of the finance department to match purchase orders with invoices then process for payment.
6. The Mayor nor any member of the Council or staff of the City of Sugar Hill or their family shall receive any benefit or profit from any contract or purchase made by the City of Sugar Hill.
7. Employees must not become obligated to any supplier and shall not conclude any City transaction from which they may personally benefit directly or indirectly.

FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL

VII. PURCHASING POLICIES - Cont'd

8. The City will buy only from suppliers who have adequate financial strength, high ethical standards, and a record of adhering to specifications, maintaining shipping promises and giving a full measure of service. New sources of supply will be given due consideration as multiple sources of supply are necessary to ensure availability of materials.
9. All bidders must be afforded equal opportunities to furnish price quotations and are to compete on equal terms.
10. No department head shall knowingly approve a purchase order when there is evidence of a conflict of interest. In instances when a conflict may exist, but its existence is not clearly established, the department head shall refer the matter to the City Attorney whose opinion shall be final in the absence of any specific action by the City Council.
11. Petty Cash Purchases: Any purchase under \$10.00 may be made with petty cash. A valid receipt is to be brought back to the finance department, along with appropriate change. Any reimbursements for purchases shall be approved by the Director of Finance. No reimbursement is to be given without a valid receipt.
12. Any purchase made for under \$5,000 may be made after analysis of at least three (3) comparable informal price quotations. An informal price quote is one taken by word of mouth or over the telephone from vendors. Purchases made for over \$5,000.00 but under \$20,000 may be made after analysis of at least three (3) formal price quotations. A formal price quote is a written quote from vendors on their stationery. Purchases over \$20,000 must be made after acceptance of formal competitive sealed bids. Competitive sealed bids must be advertised in the Gwinnett Extra section of the Atlanta Journal/The Atlanta Constitution newspaper prior to acceptance.

VIII. CASH AND INVESTMENT POLICIES

1. The City of Sugar Hill shall seek to obtain market rates of return on its investments, consistent with constraints imposed by its safety objectives, cash flow considerations, and Georgia state laws. Safety of principal is the foremost objective. Each investment transaction shall first seek to insure that capital losses are avoided, whether they be from defaults or erosion of market value.

FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL

VIII. CASH AND INVESTMENT POLICIES, Cont'd

2. Management responsibility for the investment is hereby delegated to the Director of Finance. The Director of Finance shall establish a system of internal controls to regulate activities of subordinate personnel. All internal controls, investment procedures, records, reports, and documentation shall be reviewed annually by the independent auditor.
3. All funds, with the exception of certain G.O. Bond Funds, Revenue Bond Funds, and Sinking Funds, are currently co-mingled for investment purposes in the General Account. Those funds not in the General Account are held in individual bond accounts or the State Local Government Investment Pool as provided for in the resolutions establishing the funds. This policy shall also apply to these funds, except where more restrictive requirements are already in effect by virtue of bond or other resolutions.
4. Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the primary objective of safety as well as the secondary objective of obtaining market rates of return.
5. As a political subdivision of the State of Georgia, investments of the City of Sugar Hill are restricted to those listed in Local Government Investment Pool Act, Georgia Laws 1980 Session, as follows:
 - a- Obligations of this state and other states
 - b- Obligations issued by the United States
 - c- Obligations fully insured or guaranteed by the United States or a United States government agency
 - d- Obligations of any corporation of the United States Government
 - e- Prime bankers acceptance
 - f- The local government investment pool established by the state
 - g- Repurchase agreement
 - h- Obligations of other political subdivisions of this state
 - i- Certificates of Deposits, with a pledge of collateral as provided for in State Code Chapters 48-8-12 and 50-17-59.

FINANCIAL POLICIES
OF THE
CITY OF SUGAR HILL

VIII. CASH AND INVESTMENT POLICIES, Cont'd

6. Investment maturities shall be scheduled to coincide with projected cash flow needs, taking into account large routine scheduled expenditures, as well as considering sizeable blocks of anticipated revenues and cash receipts.
7. Investment activities, if any, by Constitutional Officers holding various trust and agency funds, also reported in the City of Sugar Hill Comprehensive Annual Financial Report, are not subject to the provisions of this policy.
8. All investment securities which can be physically delivered shall be held in safekeeping by the City depository bank.
9. Two signatures are always required on all checking accounts. One must be an elected official, typically the Mayor, and the other must be an appointed staff official, typically the City Manager.
10. Daily cash receipts are to be deposited on a daily basis.

M E M O R A N D U M

TO: Mayor & Council

FROM: Ken Crowe

DATE: August 3, 1993

SUBJECT: Annexation Application

A vote must be taken to accept the following annexation application before it goes in front of the Planning and Zoning Board. This is not a vote to approve the annexation. It is a vote just to accept the application for review.

SITE DATA

SITE AREA = 53.5 ACRES
TYPICAL LOT = 8 OF LOTS (IN UNINCORPORATED AREA)
LOT MINIMUMS = 70' WIDE @ BOUNDARY LINE
30,000 SQ. FT. AREA



CONCEPTUAL PLAN



PROPERTY ASSOCIATES
EHERLY & ASSOCIATES
4330 CRENSHAW SQUARE
SUITE 400
ATLANTA, GEORGIA 30325
(404) 454-7414

PROJECT
WHITEHEAD ROAD PROPERTY
DUBLIN HILL, GEORGIA

CLIENT
INVESTMENT CAPITAL COMPANY
200 PEACOCKS RD, STE 1100
ATLANTA, GEORGIA 30328

DATA
DRAWN BY: JRE
CHECKED BY: JRE
JOB #: 920224
DATE: 7/24/92
SCALE: 1\"/>



NOTE: The boundary information shown herein is a compilation of boundary data obtained from plat/corrections and warranty deeds. This is not a fieldwork survey.



SUBJECT BOUNDARY MAP Land Lots 289 & 308 7th District Olinnett County, Georgia	SCALE	1" = 100'
	DATE	July 12, 1993
	JOB	88-819
	SHEET NO.	8-1
EBERLY & ASSOCIATES 1115 GEORGE BROWN SQUARE SUITE 102 ATLANTA, GEORGIA 30308 404-525-1100		

GWINNETT FINANCIAL SERVICES, INC.
PO Box 2000
Lawrenceville, Georgia 30246
(404) 995-6000

City of Sugar Hill
4988 West Broad Street
Sugar Hill, Georgia 30518

July 16, 1993

RE: Letter of Intent for Proposed Annexation and Rezoning

Ladies and Gentlemen:

Please accept this letter as our expression of our intent to develop the 36.965 acre subject property as a subdivision of 84 lots. The site has been carefully planned to take advantage of existing topo whenever possible; overall density of the subject is 2.27 homes per acre. On site amenities will include an approximate 2.4 acre lake. All utilities serving the site will be underground. Development is planned to begin as soon as practical following annexation.

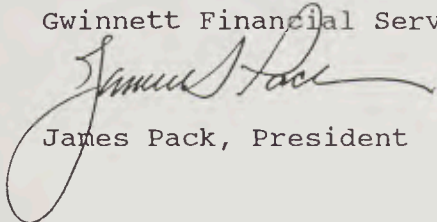
The property is located in unincorporated Gwinnett County and adjoins the City of Sugar Hill. The property is presently zoned R-75.

We respectfully request that the property be annexed into the City of Sugar Hill, and that the lots be permitted to tap into the Sugar Hill sewer line presently being constructed along Level Creek. Further, we request the rezoning of the property to RS-100.

We look forward to working with the city on the development of a subdivision of which we and the City of Sugar Hill will be justly proud.

Sincere regards,

Gwinnett Financial Services, Inc.



James Pack, President

CONTIGUOUS PROPERTY OWNERS

Kenneth E. Crowe
481 Whitehead Road
Buford, Ga 30518

AMB Inc.
582 Amsterdam Avenue NE
Atlanta, Ga 30306

Donald & T E Robinson
Tom Ed
PO Box 623
Buford, Ga 30518

Georgia Department of Transportation
2 Capital Square
Atlanta, Ga 30334

Fred Fister
225 Hollyridge Way
Roswell, Ga 30076

Gwinnett Bancshares, Inc.
750 Perry Street
Lawrenceville, Ga 30245
Atten: James Pack

David L. Thompson ETAL
5260 Regency Lake Court
Buford, Ga 30518

Jerry S. Cole ETAL
5261 Regency Lake Court
Buford, Ga 30518

Casimiro S. Garcia MD
3740 River Mansion Drive
Duluth, Ga 30136

MEMORANDUM

TO: Mayor and Council
FROM: Amy Roark
DATE: August 4, 1993
SUBJECT: 1993 Millage Rate

There has been a delay again this year in receiving our tax digest from Gwinnett County. We are planning to have the 1993 tax bills go out the end of October. The 1993 tax millage rate needs to be set. Please act on this matter as soon as possible.

I respectfully request that the following people be placed on the agenda of the August 9th City Council meeting:

Lauri Henritze - Landfill Petitions

Diane Spivey - Solid Waste Management Plan

Shelia Hines - Facilities Negotiation

Thank you,
Diane Spivey
July 27, 1993

ARON (TEX) HARRIS

PRES. SUGAR HILL TURNING POINT INC.

Wants to be on
agenda to discuss

~~the~~ Turning Point
and what their
goal is, as an
organization.

PUBLIC NOTICE

Notice of Sugar Hill
Municipal Election
To All Residents of
The City of Sugar Hill

NOTICE IS HEREBY GIVEN THAT AN
ELECTION WILL BE HELD AT THE
SUGAR HILL COMMUNITY CENTER
4988 WEST BROAD STREET
ON TUESDAY, NOVEMBER 2, 1993 FROM 7:00 A.M. TO 7:00 P.M.
TO ELECT MAYOR AND TWO (2) COUNCIL MEMBERS
FOR THE CITY OF SUGAR HILL

Those seeking to qualify as candidates for said offices in said election must file notice of candidacy in the Clerk's Office at Sugar Hill City Hall and pay a qualifying fee of \$54.00 to run for Mayor and \$36.00 for Councilmember. Qualifying begins September 20, 1993 at 8:00 a.m. and ends at 12:00 p.m. (noon) on September 24, 1993.

Those persons desiring to vote in said election, who are not now registered as a voter on the City's registration records must register at the City Hall no later than close of business on October 4, 1993.

Any person who is presently registered as a voter in said City but who now resides outside the city limits is not eligible to vote in said election.

Superintendent of Elections
City of Sugar Hill

GWINNETT COUNTY BUREAU OF POLICE SERVICES INCIDENT REPORT

REPORT DATE

08/20/93

CASE NUMBER

73029557

INCIDENT: UNDERAGE SALE OF ALCOHOL DATE OCCURRED: 08/20/93 TIME: 2050 ZONE/GRID:

REPORT TYPE: INCIDENT INCIDENT & ARREST ARREST JUVENILE INVOLVED? YES NO STUDENT? YES NO ALCOHOL INVOLVED? USER SELLER WHERE? DRUGS INVOLVED? USER SELLER MOTIVE DRUG TYPE: MARIJUANA COCAINE HEROIN AMPHETAMINE BARBITUATE METHAMPHETAMINE SYNTHETIC NARCOTIC HALLUCINOGEN OPIUM UNKNOWN OTHER

PREMISE: INCIDENT LOCATION ADDRESS (INCLUDE APT/SUBD NAME) 215 P.F.B. BMDCO RESIDENCE/SINGLE 1 CHURCH 8 OFFICE 15 OTHER 22
 CITY SUGAR HILL GA RESIDENCE/MULTIPLE 2 SCHOOL 9 MINI STORAGE 16
 IS THE PREMISE VACANT? YES NO IS THE PREMISE UNDER CONSTRUCTION? YES NO

VICTIM: VICTIM LAWSON OF GA. COMPLAINT INV. OF FRAUD
 ADDRESS (INCLUDE APT/SUBD NAME) ADDRESS (INCLUDE APT/SUBD NAME) GCDD/VICE
 CITY STATE ZIP CITY STATE ZIP
 RACE SEX DATE OF BIRTH OCCUPATION RACE SEX DATE OF BIRTH OCCUPATION
 HOME TELEPHONE BUSINESS TELEPHONE HOME TELEPHONE BUSINESS TELEPHONE 513-5439

WITNESS: WITNESS #1 WITNESS #2
 ADDRESS (INCLUDE APT/SUBD NAME) ADDRESS (INCLUDE APT/SUBD NAME)
 CITY STATE ZIP CITY STATE ZIP
 RACE SEX DATE OF BIRTH OCCUPATION RACE SEX DATE OF BIRTH OCCUPATION
 HOME TELEPHONE BUSINESS TELEPHONE HOME TELEPHONE BUSINESS TELEPHONE

OFFENDER: OFFENDER CHARGE UNDERAGE SALES VIOLATION WARRANT/CITATION NUMBER #35903
 SUSPECT WARRANT ARRESTED ZONE/GRID
 LOCATION OF ARREST 215 P.F.B. SUGAR HILL GA. SOCIAL SECURITY NUMBER
 OFFENDER NAME RICHARD C. GURBAL ALIAS ID NO.
 ADDRESS (INCLUDE APT/SUBD NAME) 7188 WILLIAMS RD. OLN 40856782 STATE GA SCARS, MARKS, TATTOOS HEIGHT 606 WEIGHT 220 EYES HAZ HAIR BRN
 CITY FLOWERY BRANCH GA. SUSPECT VEHICLE MAKE MODEL YEAR COLOR
 RACE SEX DATE OF BIRTH 06/16/59 OCCUPATION CLERK TAG NUMBER STATE

ADMIN	SOLVABILITY FACTORS:	WEATHER:	LIGHT:	CASE STATUS:	ATTACHMENTS:	QUESTIONS:	Y/N
	KNOWN SUSPECT	CLEAR	DAWN	ACTIVE	SUPPLEMENT	VICTIM WILL PROSECUTE?	
IDENTIFIABLE SUSPECT	CLOUDY	DAYLIGHT	UNFOUNDED	PROPERTY SHEET	UNIFORM FOLLOW UP?		
IDENTIFIABLE SUSPECT VEHICLE	RAIN	DUSK	EXCLEARED	IMPOUND SHEET	DID OFFICER TAKE PHOTOS?		
SUSPECT LOCATION KNOWN	FOG	DARK/LIGHTED	CLEARED ARREST	CRIME LAB/ID REQUEST	WAS I.D. CALLED?		
TRACEABLE PROPERTY STOLEN/RECOVERED	SLEET/SNOW	DARK/NOT LIGHTED		NONE	WAS C.I.D. CALLED?		
WITNESS TO CRIME	OTHER	OTHER			FORWARD TO C.I.D.?		
UNKNOWN	UNKNOWN	UNKNOWN					

STRANGER TO STRANGER: YES NO UNKNWN N/A POSSIBLE HATE CRIME: YES NO DOMESTIC VIOLENCE: YES NO

NARRATIVE: SUBJECT IS A CLERK AT ABOVE LOCATION WHO SOLD A 6PK OF NATURAL LITE BEER FOR \$4.19 TO A PERSON UNDER 21 Y.O.B. SUBJECT WAS ISSUED A CITATION FOR THE OFFENSE & RELEASED ON THE SCENE.

OFFICER BADGE NO. SUPERVISOR BADGE NO.

SS NR-GA 0670200
NCIC NO.

Court Case Number

GWINNETT COUNTY POLICE

Upon Date Month 0820 (Day) FRI (Yr.) 93 at 2050 A.M. P.M.

License Class or Type _____ Expires 061696
License No. 0 40856782 State GA

Name GURBAL RICHARD C.
(Last) (First) (Middle)

Address 7188 WILLIAMS RD
City FLOWERY BRANCH State GA Zip Code _____

DOB 061659 Hair BRN Hgt 606 Wgt 220 Sex M Eyes HAZ

Veh. Yr. _____ Make _____ Style N/A Color _____

Registration No. _____ Yr. _____ State _____ ACCIDENT

Upon the Public Highway and/or Street did unlawfully Operate Park Vehicle in the city
 County within the State of Georgia. And did therefore commit the following offense.

EXCESSIVE SPEED _____ MPH _____ MPH Zone RADAR Radar Serial # _____

While under the influence of Alcohol and/or Drugs(DUI) Calibrated _____

Test given BLOOD BREATH URINE OTHER Results _____

OFFENSE (other than above) UNDERAGE SALES VIOLATION

In Violation of Section 7-2024 of State Law Local Ordinance

REMARKS SOLD A 6PK OF NATURAL LITE BEER FOR \$1.19 TO A PERSON UNDER 21 Y.O.A.

AMOCO / SUGAR HILL RELEASED TO:

WEATHER	CONDITION	ROAD	TYPE	TRAFFIC	LIGHT
<input type="checkbox"/> CLEAR	<input type="checkbox"/> DRY		<input type="checkbox"/> CONCRETE	<input type="checkbox"/> LIGHT	<input type="checkbox"/> DAYLIGHT
<input type="checkbox"/> CLOUDY	<input type="checkbox"/> WET		<input type="checkbox"/> BLACKTOP	<input type="checkbox"/> MEDIUM	<input type="checkbox"/> DARKNESS
<input type="checkbox"/> RAINING	<input type="checkbox"/> ICE		<input type="checkbox"/> DIRT	<input type="checkbox"/> HEAVY	<input type="checkbox"/> OTHER
<input type="checkbox"/> OTHER	<input type="checkbox"/> OTHER		<input type="checkbox"/> OTHER		

County of GWINNETT AND 1 Miles SOUTH of

City BUFORD on 215 P.I.B. At or Near Mile Post

OFFICER C.F. MOORE Badge # 148 Div. 515

You are hereby ordered to be and appear in court to answer this charge or charges on 20

Day of SEPT Month of 19 93, at 7:30 A.M. P.M. in the Recorder's Court, Gwinnett County,

Administration Building, 240 Oak Street, Lawrenceville, Georgia

Gwinnett Justice and Administration Building, Lawrenceville, Georgia

LICENSE SURRENDERED IN LIEU OF BAIL YES NO

SIGNATURE ACKNOWLEDGES SERVICE OF THIS SUMMONS AND RECEIPT OF COPY OF SAME.

SIGNATURE *[Signature]*

Pursuant to Georgia Code 17-6-11, if license is surrendered in Lieu of Bail, copy of citation shall serve as a temporary driver license until court date, or for not more than 45 days from date of citation, whichever is shorter.

ARRESTING OFFICERS CERTIFICATION

The undersigned, being duly sworn, upon his oath, disposes and states that he has just and reasonable grounds to believe and does believe, that the person named herein has committed the offense herein set forth, contrary to law.

SIGNATURE *[Signature]* Badge # 148

Sworn to and subscribed before me this _____ day of _____ 19 _____

SIGNATURE AND TITLE _____

AUTHORIZED AND APPROVED PURSUANT TO CODE 40-13-1 D.P.S. Reg. 570.19

COURT COPY

SECTION I VIOLATION
SECTION II VIOLATION
SECTION III VIOLATION
SECTION IV VIOLATION
SECTION V VIOLATION

NCIC NO. SS NR-GA 0670200

513-5430

W.R. PEPPERS



GWINNETT COUNTY DEPARTMENT OF PUBLIC SAFETY
POLICE SERVICES
(404) 965-2800
(404) 965-6662

P.O. BOX 602
LAWRENCEVILLE, GA 30246

770 HI HOPE ROAD
LAWRENCEVILLE, GA 30245

GWINNETT FINANCIAL SERVICES, INC.

PO Box 2000

Lawrenceville, Georgia 30246

(404) 995-6000

City of Sugar Hill
4988 West Broad Street
Sugar Hill, Georgia 30518

July 16, 1993

RE: Letter of Intent for Proposed Annexation and Rezoning

Ladies and Gentlemen:

Please accept this letter as our expression of our intent to develop the 36.965 acre subject property as a subdivision of 84 lots. The site has been carefully planned to take advantage of existing topo whenever possible; overall density of the subject is 2.27 homes per acre. On site amenities will include an approximate 2.4 acre lake. All utilities serving the site will be underground. Development is planned to begin as soon as practical following annexation.

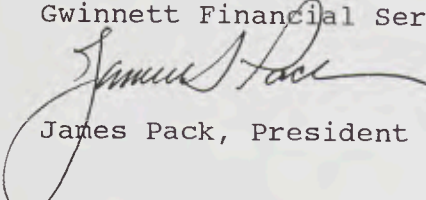
The property is located in unincorporated Gwinnett County and adjoins the City of Sugar Hill. The property is presently zoned R-75.

We respectfully request that the property be annexed into the City of Sugar Hill, and that the lots be permitted to tap into the Sugar Hill sewer line presently being constructed along Level Creek. Further, we request the rezoning of the property to RS-100.

We look forward to working with the city on the development of a subdivision of which we and the City of Sugar Hill will be justly proud.

Sincere regards,

Gwinnett Financial Services, Inc.



James Pack, President

CITY OF SUGAR HILL
Annexation Application

ck 999

PAID
JUL 19 1993
CITY OF SUGAR HILL

File Number AX-93-001

This annexation petition is made pursuant to the provision of the official code of Georgia annotated 36-36, Article 2, "Annexation Pursuant to Application by 60 percent of Landowners and Electors."

Application is hereby made to the City of Sugar Hill, Georgia by the undersigned property owners and electors residing on property proposed for annexation, to have the following described land(s) annexed into the corporate City:

Insert Legal Description

MAP REFERENCE # 7TH DISTRICT LAND LOT # 308 # OF ACRES 36.965

It is requested that a zoning classification of RS-100 () be assigned to the property upon annexation. The property is currently zoned R-75 () in Gwinnett County.

Is this property vacant: X yes _____ no.

LANDOWNER:

ELECTOR:

GWINNETT FINANCIAL SERVICES, INC.
Name

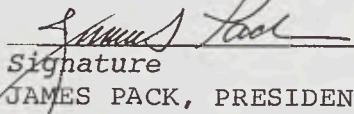
Name

750 PERRY ST., LAWRENCEVILLE, GA 30245
Address

Address

995-6000
Home Phone Work Phone

Home Phone Work Phone


Signature Date
JAMES PACK, PRESIDENT

Signature Date

Hearing Date 8/16/93 Hearing Time 7:30 p.m.

Meeting held at Sugar Hill City Hall
in the Mayor and Council Chambers.

DATE PAID 7/16/93 METHOD OF PAYMENT: CHECK/CASH CHECK

AMOUNT PAID \$50.00 CHECK # _____



NOTE: The boundary information shown herein is a compilation of boundary data obtained from a plat of map and survey deeds. There is not a field-run survey.

PROJECT BOUNDARY MAP Land Lots 188 & 308 14th District Winnett County, Georgia	SCALE	1" = 100'	EBERLY & ASSOCIATES 430 GEORGETOWN SQUARE N.W. COR. 42 ATLANTA, GEORGIA 30308 253-957-5468
	DATE	July 22, 1982	
	JOB	83-010	
	SHEET NO.	4-1	

SITE DATA

NET AREA = 531,762 SQ FT
 PROPOSED DRIVE = 84 LOTS (11- incorporated Area)
 LOT MINIMUM = 750 SQ FT (20,000 SQ FT MIN AREA)



CONCEPTUAL PLAN



UNIVERSITY CITY ASSOCIATES
 EBERLY & ASSOCIATES
 4330 GREGORY SQUARE
 ATLANTA, GEORGIA 30335
 (404) 432-7648

PROJECT
 WHITEHEAD POOLS PROPERTY
 DUBLIN HILL, GEORGIA

CLIENT:
 INVESTMENT CAPITAL COMPANY
 3900 PEACOCKS BLVD, STE 1120
 ATLANTA, GEORGIA 30339

DATA
 DRAWN BY: JIM CHASE
 CHECKED BY:
 JOB #: 82-234
 DATE: 7-1-79
 SCALE: 1/4"

SHEET

CONTIGUOUS PROPERTY OWNERS

Kenneth E. Crowe
481 Whitehead Road
Buford, Ga 30518

AMB Inc.
582 Amsterdam Avenue NE
Atlanta, Ga 30306

Donald & T E Robinson
Tom Ed
PO Box 623
Buford, Ga 30518

Georgia Department of Transportation
2 Capital Square
Atlanta, Ga 30334

Fred Fister
225 Hollyridge Way
Roswell, Ga 30076

Gwinnett Bancshares, Inc.
750 Perry Street
Lawrenceville, Ga 30245
Atten: James Pack

David L. Thompson ETAL
5260 Regency Lake Court
Buford, Ga 30518

Jerry S. Cole ETAL
5261 Regency Lake Court
Buford, Ga 30518

Casimiro S. Garcia MD
3740 River Mansion Drive
Duluth, Ga 30136

ADMINISTRATIVE RECOMMENDATION FORM

FROM: Ken Crowe

TITLE: Director: Utilities & Development

DATE: 8-10

IN REFERENCE TO FILE NUMBER: _____

COMMENTS: 75' wide lots meet zoning as it is
incorporated for widths, however depth is being
reduced by 30'± (R-75=12,000'± on sewer R-100=10,000'±)
suggest minimum house size be greater
than the 1250 required by zoning ordinance
Also suggest that lot depth be kept to minimum
of 135'

APPROVAL DENIAL _____

Ken Crowe
Ken Crowe Director: Utilities & Development

8/10/93
Date

ADMINISTRATIVE RECOMMENDATION FORM

FROM: Kathy Williamson

TITLE: City Manager

DATE: 8/10/93

IN REFERENCE TO FILE NUMBER: _____

COMMENTS: _____

APPROVAL DENIAL _____


Kathy Williamson City Manager

8/10/93
Date

PLANNING & ZONING BOARD MEETING
MONDAY, AUGUST 16, 1993
7:30 P.M.

MINUTES

UNOFFICIAL

Attendance:

Present: Chairman Jay Asgari, Boardmembers Granville Betts, Bob Parris and Edward Schoeck.

Meeting called to order at 7:35 p.m.
Pledge to the flag.

Reading and Approval of Previous Minutes:

June 21, 1993

Boardmember Schoeck moves to accept the minutes from the June 21, 1993 meeting. Second to the motion Boardmember Parris. Vote unanimous.

New Business

Gwinnett Financial Services Annexation

Director of Utilities and Development Ken Crowe states that Gwinnett Financial Services has requested this annexation and rezoning of a 36 acre piece of land on Whitehead Road. He states that in Gwinnett County the property is currently zoned R75 which requires 75 feet frontage on the lots, 12,000 square feet on sewer and minimum square footage. Mr. Crowe states that the zoning of RS100 in the city requires minimum 70 feet frontage, 10,000 minimum square foot lot, and a minimum house size of 1250 square feet. The applicant has included in his plans a minimum frontage of 75 feet which is what it would be under it's current zoning in unincorporated Gwinnett County. Mr. Crowe states that he has also included in his plans a minimum house size of 1400 square feet which is comparable with our RS150 zoning. He states that the staff has given approval for this annexation and rezoning. He also states that the Mayor and Council had officially approved the annexation and rezoning application.

Paul Barrow of Investment Capital Company states that the houses will range in the low 100's. Discussion held. Boardmember Schoeck makes a motion to recommend to the Mayor and Council to accept the annexation as long as the group maintains the 75 foot width, 135 foot depth, and houses be a minimum 1400 square feet. Paul Barrow states that in some cases there may be a greater lot width which may cause the depth to become smaller than 135 feet. Ken Crowe states that the development regs do not require a minimum lot depth. He states that they do however require minimum front and rear setbacks which dictate the depth of lots. Rick January of 1282 Frontier Drive states that it might be better to stick with what the law or ordinance states.

Boardmember Schoeck states restates his motion to recommend to the Mayor and Council to accept the annexation and rezoning with the conditions that the frontage be a minimum square footage of 75 feet; minimum house size be 1400 square feet; and minimum lot size be 10,000 square feet. This new motion strikes the depth requirement of 135 feet. Boardmember Parris seconds the motion. Vote unanimous.

(AR)

PLANNING AND ZONING BOARD MEETING
AUGUST 16, 1993
PAGE 2

Nude Dancing Ordinance

Director of Utilities and Development Ken Crowe states that the most recent ordinance the board received was written up for Buford and Suwanee. He states that it is very definitive as to what can and cannot be done in these establishments. He states that it is the board's position to look into the zoning issues addressed in this ordinance. Boardmember Schoeck states that he believes that the ordinance is too restrictive. He states that if it is too narrow, the courts might do to us what they did to Dekalb County. The courts stated that Dekalb's Ordinance was unconstitutional because it was too restrictive. Mr. Crowe states that there was no property in Dekalb County that met the criteria of the ordinance.

Ken Crowe states that an existing zoning can be used for adult entertainment establishments or a new zoning can be established strictly for the use of adult entertainment. Mr. Crowe states that on page 10, section 9, paragraph 1 there may be a problem. (See Ordinance.) He states that the only area in the city that meets the requirements in this paragraph are on Peachtree Industrial and Brogdon Road. He states that there are some mobile homes and houses on the property in this area that is zoned Light Manufacturing.

Boardmember Asgari asks City Attorney Lee Thompson how Sugar Hill can avoid what happened to Duluth. Lee Thompson states that the most important thing is that we do not allow the sale of mixed drinks. He states that Duluth ordinance prohibits the sale of alcoholic beverages in adult entertainment establishments. This is the issue that has caused most of the litigation. Discussion held. Mr. Thompson states that the Planning and Zoning Board must decide if there is some property in Sugar Hill that can meet the criteria.

Boardmember Schoeck makes a motion to table the issue until more information is found out. Lee Thompson states the Planning and Zoning Board should consider the ordinance rationally and come up with some reasonable criteria. Boardmember Schoeck restates his motion to table this issue until the Planning and Zoning Board can hold a work session. Boardmember Betts seconds the motion. Vote unanimous.

Meeting adjourned at 8:25 p.m.

Amy Roark

I would like to
request that a member of
the solid waste Task Force
~~to~~ be placed on the
Sept 13th City Council
agenda to speak on
the solid waste Mgt. Plan.

DIANE Spivey

I, Scott Roark, REQUEST TIME AT
the 8-9-93 Council Meeting to
discuss the ~~pro~~ pro-landfill expansion.

A handwritten signature in cursive script, appearing to read "S. Roark", is written over a horizontal line.

MAYOR & COUNCIL MEETING
MONDAY, SEPTEMBER 13, 1993
7:30 P.M.

A G E N D A

Meeting called to order.
Invocation and pledge to the flag.
Reading of past minutes.
Swear in Nancy Pendley to Recreation Board.

Committee Reports

- A) Planning & Zoning Board
- B) Appeals Board
- C) Recreation Board
- D) Budget & Finance
- E) Solid Waste: Husky Lite Roll Out Garbage Cart Report

Old Business

- A) Set 1993 Millage Rate
- B) Adult Entertainment Establishments Ordinance

New Business

- A) Cable Resolution
- B) Public Hearing - Annexation Request - Gwinnett Financial Services - Whitehead Road
- C) Diane Spivey - Solid Waste Management Plan
- D) Aron Harris - Turning Point Organization
- E) Call City Election
- F) Underage Sales Violations
- G) Take Pride in Gwinnett Day Proclamation
- H) Unfunded Mandates Resolution
- I) Contract for Water Study

City Manager's Report

City Clerk's Report

Director of Golf's Report

Council Reports

Citizen's Comments

Adjournment

MAYOR & COUNCIL MEETING
MONDAY, SEPTEMBER 13, 1993
7:30 P.M.

M I N U T E S

Notice posted at City Hall at 12:00 noon on Friday, September 10, 1993.

In attendance: Mayor George Haggard and Council Members Thomas Morris, Steve Bailey, Reuben Davis, Roger Everett and Jim Stanley.

Meeting called to order at 7:38 p.m. by Mayor Haggard.

Mayor Haggard calls for a moment of silence followed by the pledge to the flag.

Minutes

Council Member Morris moves to approve last month's minutes as written. Second to the motion by Council Member Bailey. Vote unanimous.

Swear in Nancy Pendley to Recreation Board

Mayor Haggard swears in Nancy Pendley to serve on the Recreation Board for the city.

Planning & Zoning Board

Council Member Stanley reports that the Planning & Zoning Board met twice last month. The first meeting was to consider an annexation request in which the public hearing will be held later this evening on the agenda. The second meeting was held to discuss the Adult Entertainment Establishments Ordinance which will also be addressed later on the agenda.

Appeals Board

Council Member Stanley reports that there was no Appeals Board meeting held last month.

Recreation Board

Council Member Davis has nothing to report.

Budget & Finance

Director of Finance Sandy Richards gives her report on the status of the city's finances during the month of August. Refer to reports.

Solid Waste

Council Member Morris reports that a public hearing for the Solid Waste Management Plan has been scheduled for Monday, September 27, 1993 from 10:00 a.m. until 7:00 p.m. in the Community Center.

(Handwritten initials)

Husky Lite Roll Out Garbage Cart Report

Council Member Morris reports on the surveys completed by the residents who have utilized these garbage carts on a trial basis. Refer to surveys. Mr. Morris states that this is only for the Council's review. Council Member Stanley asks if the city is considering going to curbside pickup. Mr. Morris states that it is an option the city has and should consider.

Solid Waste Management Plan Public Hearing Date

Council Member Stanley states that his understanding of the public hearing is that there will be no official Council meeting held during this public hearing and he does not believe that was the Council's intent when adopting the new public hearing procedures policy. He feels there should be a time where residents have the opportunity to address the Mayor and Council directly. City Manager Kathy Williamson explains that the public hearing will be held in the Community Center from 10:00 a.m. until 7:00 p.m. and representatives will be present to answer questions and take comments. She states that a work session will be held later to evaluate all the comments received. Discussion held on this matter. Council Member Stanley moves to amend the public hearing policy to include a time during the day that the Mayor and Council would be present to hear comments. Discussion is held on times, dates and whether or not this public hearing would have to be re-advertised. Mayor Haggard recommends extending the public hearing from 7:00 p.m. until 9:00 p.m. during which the Mayor and Council would be present to hear comments. Council Member Bailey states that he is leaving to go out of town that afternoon and cannot be present during that time. Second to the motion by Council Member Morris. Mayor Haggard states if this motion is passed, the public hearing will be held on Monday, September 27th, from 10:00 a.m. until 9:00 p.m. and that the Mayor and Council will be present from 7:00 p.m. until 9:00 p.m. to hear comments. Vote unanimous.

Council Member Stanley asks if it would be acceptable to the Mayor and Council to hold the part of the public hearing from 7:00 p.m. until 9:00 p.m. in a facility that will accommodate more than 125 people, such as the Sugar Hill Elementary School cafeteria. Council Member Morris states that he will check with the principal Scott Pryor in the morning to see if it would be possible to use the cafeteria for this purpose.

Set 1993 Millage Rate

City Clerk Judy Foster reports on the revenues the city could generate utilizing the assessments provided by the county and different millage rates. Refer to memorandum. Council Member Bailey states that the city can generate another \$55,000 in



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MINUTES, CONT'D.
PAGE 3**

revenues this year because of assessment increases without increasing the millage rate. Therefore, Council Member Bailey moves to set the 1993 property tax millage rate at 4 mils. Second to the motion by Council Member Morris. Council Member Stanley asks if this amount of revenue is adequate to meet our obligations. Mr. Bailey states yes and explains that the city cannot legally consider 1994 taxes during the 1993 budget preparation because of the city charter. Discussion is held concerning the capital improvements budget. Director of Finance Sandy Richards explains the budget process to Council Member Stanley and how the capital improvements fit into the budget. Vote unanimous.

Adult Entertainment Establishments Ordinance

Director of Development Ken Crowe states that the Planning & Zoning Board reviewed this ordinance during a called meeting. He states that their only recommendation was regarding page 10, Locations. He states that after reviewing the ordinance as written, there was only one 42 acre tract within the city limits of Sugar Hill that one of these such establishments could locate. The City Attorney felt that the court would deem this as overly restrictive. He states that the P & Z Board recommended changing the wording of the first sentence and making it into two sentences. Refer to P & Z minutes. Discussion is held regarding their recommendation. Council Member Stanley moves to adopt the Adult Entertainment Establishments Ordinance as written to include the Planning & Zoning Board's recommendations. Second to the motion by Council Member Everett. Vote unanimous.

Cable Resolution

Director of Finance Sandy Richards reports that the Federal Communications Commission has established mandates to all cable operators to take effect September 1, 1993, to try to control rate structures for basic cable services as well as installation and equipment requirements. However, the FCC is leaving it up to local governments to monitor these regulations. Mrs. Richards is recommending the city become a certified cable regulator and join the Georgia Municipal Association in their efforts to make it more effective and at the least cost to the city. She states that GMA has hired their own law firm, engineering firm, and CPA firm to help regulate cable operators and their cost to the city is \$1.75 per subscriber and with 1,503 subscribers in Sugar Hill, it would cost the city \$2,192 per year for GMA's services. She states that there are currently 90 cities in the state who are participating with GMA. Discussion held on this matter. Council Member Bailey moves to authorize the Mayor to sign the cable resolution to join GMA in their efforts. Second to the motion by Council Member Everett. Vote unanimous.



Public Hearing - Annexation Request - Gwinnett Financial Services
- Whitehead Road

Director of Development Ken Crowe reports that Gwinnett Financial Services is requesting their 36.965 acre tract of land on Whitehead Road be annexed into the City of Sugar Hill with the zoning classification of RS-100. Mr. Crowe states that the parcel is actually 52 acres but because of our 1/8th annexation rule, it cannot all be brought in at one time. Mr. Crowe states that the Planning & Zoning Board has recommended approval of this annexation request with the following conditions: The lot frontage must be a minimum square footage of 75 feet; minimum house size must be 1,400 square feet; and minimum lot size must be 10,000 square feet. Mr. Crowe states that the developer is present to answer questions. Mayor Haggard asks for public comments. There was none. Council Member Stanley moves to approve the annexation request with the conditions recommended by the Planning & Zoning Board. Second to the motion by Council Member Bailey. Vote unanimous.

Diane Spivey - Solid Waste Management Plan

Diane Spivey submits a disclaimer from the Solid Waste Task Force to the Mayor and Council which states that the plan which will be submitted at the Solid Waste Management Plan Public Hearing on September 27, 1993, is not the plan submitted to the Mayor and Council by the Task Force. She states that this plan contradicts the recommendations of the Task Force. Mrs. Spivey and members of the Task Force do not want the Solid Waste Task Force's name on this document because it constitutes a fraud. Council Member Stanley asks Mrs. Spivey to read the names of the Task Force members who signed this disclaimer. Mrs. Spivey states Charles Spradlin, James January, Lori Rostin, Ed Phillips, Diane Spivey, Bryon Day and Al Farmer. Council Member Bailey agrees with Mrs. Spivey that the Solid Waste Task Force name should be stricken from the document. There is a general consensus from the rest of the Council as well.

Aron Harris - Turning Point Organization

Fred Ollinger, Treasurer for the Turning Point organization, states that Mr. Harris could not attend and asked that he replace him. Mr. Ollinger reads his organization's mission statement. Mr. Ollinger states his reasons for joining the Turning Point organization.

Call City Election

City Clerk Judy Foster states that the Mayor and Council needs to call the city election to be held from 7 a.m. until 7 p.m. on Tuesday, November 2, 1993 and that qualifying fees be set at \$54.00 for Mayor's seat and \$36.00 for Council Member seat. Mrs.



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Foster states that qualifying will begin at 8 a.m. on Monday, September 20, 1993 and end at 12:00 noon on Friday, September 24, 1993. The last day to register to be eligible to vote in this election will be October 4, 1993. Council Member Stanley moves to accept the recommendations of the Superintendent of Elections. Second to the motion by Council Member Bailey. Vote unanimous.

Under Age Sales Violation

City Manager Kathy Williamson reports that the Amoco station on Peachtree Industrial Boulevard has been charged with under age sales violations and asks for direction from the Mayor and Council. She states that the station is already being fined by the state and county. City Clerk Judy Foster states that the only other time this has happened, the Council gave the store owner a warning. Council Member Stanley states that this is not the first violation at this store, but the third. Mrs. Foster states that this is the first time the city has been notified. Council Member Bailey states that we should stay consistent with what has been done in the past. Discussion held on this matter. Council Member Bailey moves to send the owner of the Amoco station a written reprimand, but to take no further action at this time. Second to the motion by Council Member Stanley. Vote unanimous.

Take Pride in Gwinnett Day Proclamation

City Clerk Judy Foster states that Gwinnett Clean & Beautiful has requested the city proclaim October 16, 1993 as "Take Pride in Gwinnett Day". Mrs. Foster reads the proclamation. Mayor Haggard approves the proclamation as written.

Unfunded Mandates Resolution

City Manager Kathy Williamson states that the Georgia Municipal Association has requested the city adopt a resolution proclaiming October 27, 1993 as "Unfunded Mandates Day in Sugar Hill" to try to get some relief with this problem. Council Member Bailey moves to adopt the resolution as written. Second to the motion by Council Member Morris. Vote unanimous.

Contract for Water Study

Director of Utilities Ken Crowe states that this water study is needed to show us what improvements need to be made to make our water system more productive. This study would be completed by Piedmont Olsen Hensley and the cost of the study would be \$17,500. Discussion held on this matter. Council Member Bailey moves to authorize the funds to complete this water study. Second to the motion by Council Member Morris. Vote 3 for, 2 opposed - Council Members Davis and Stanley. Motion carried 3 to 2.



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City Manager's Report

City Manager Kathy Williamson states that she has nothing to report.

City Clerk's Report

City Clerk Judy Foster states that she has nothing to report.

Director of Golf's Report

City Manager Kathy Williamson states that Director of Golf Wade Queen is out sick tonight.

Council Reports

Mayor Haggard asks the City Manager to introduce our special guest tonight. City Manager Kathy Williamson introduces Allan Bawden from the City of Morwell, Victoria, Australia, who is present as part of the ICMA Exchange Program. Mrs. Williamson states that Morwell does not have a county government, but there are 6 towns within his city that they govern. He also has 12 Council Members instead of 5. She asks Mr. Bawden to speak.

Allan Bawden thanks the Mayor and Council for the opportunity to speak. He states that he has met alot of the staff and Mayor and Council and anticipates learning alot from one another during his stay here. Mr. Bawden states that he is very impressed with the professionalism and dedication of the staff. He states that he has been overwhelmed by the amount of pride they have for their jobs and for this city. He commends the city's ability to manage so well during our period of rapid growth. Mr. Bawden compares the City of Sugar Hill with the City of Morwell and states that there are alot of similarities in the types of problems in each community. He reads a letter of goodwill from the Mayor of Morwell. Mr. Bawden presents a tie to Mayor Haggard and city pins to the Council. He welcomes everyone to visit Morwell while they are in Australia in hopes that he can return the hospitality he has received here.

Citizen's Comments

Kathy Pines of Hillcrest Woods, asks Allan Bawden if the Mayor and Council in Australia listen to their residents and take into consideration their comments and if they ever have any closed door meetings. Mr. Bawden states, yes, his country follows a democratic process just as Sugar Hill does and they do have closed door meetings when appropriate.

Gail Kelly of Diggers Way, asks if the water study discussed earlier will address the lead situation in the pipes. Piedmont

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Olsen Hensley Engineer Bill Johnson states no, it is not intended to. Director of Utilities Ken Crowe states that he will discuss this matter with Ms. Kelly after the meeting.

Ed Fraley asks who will regulate the new cable resolution passed earlier and who will pay for it. City Manager Kathy Williamson states that the Georgia Municipal Association will regulate the cable companies.

Nighta Davis challenges the present Mayor and Council, and future ones, to respect one another's opinions and to respectfully disagree and work together as a team for the betterment of Sugar Hill. Mrs. Davis also expresses her disappointment with the action taken on the Under Age Sales Violations issue. She states that this is their third offense which means it is only the third time they have gotten caught. She feels this matter should be taken more seriously. Finally, Mrs. Davis commends the Council for extending the public hearing.

Tim Pugh asks if curbside garbage containers are being considered by the Mayor and Council. Council Member Morris states that it is an option to be considered by the Mayor and Council. Mr. Pugh asks when the city will begin developing the property for the park that Mid-American donated to the city. Mr. Morris states that Mid-American gave the city money to purchase a site for the park, they did not donate the land. He states that the purchase of a site is under negotiation at this time.

Gail Kelly states that she was the "NO" vote on the curbside garbage container surveys and explains her complaints which are that the containers are too big and too heavy. Council Member Morris states that they do have different sized containers.

Meg Avery asks who is "Trust'Em" and how do they get mailing labels with the city's utility account numbers on them and who pays for the postage on their mailings. Mayor Haggard states that anyone can purchase mailing labels from the city. Ed Schoeck, member of "Trust'Em", states that the members of the organization paid for the postage on their mailings themselves.

Ed Fraley asks if the city has considered a 9-hole rate at the city's golf course. Council Member Everett states that there is currently a 9-hole rate during the week, but not on weekends. Council Member Stanley explains that the city has been trying to control the amount of playing time on the course during the first two years of the grow in period in order to maintain the highest quality greens.

(JA)

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Diane Spivey of Pinedale Circle, asks Council Member Bailey who he is referring to as "anti-landfill activists" in a letter responding to a resident about the solid waste issue. Council Member Bailey states that he was referring to people like Mrs. Spivey who are obviously opposed to the landfill.

Executive Session

Council Member Everett moves to recess into an Executive Session with the City Attorney to discuss pending and potential litigation and the acquisition of property. Second to the motion by Council Member Morris. Vote unanimous.

Meeting recessed at 9:35 p.m.

Meeting reconvened at 10:40 p.m.

No further business was conducted.

Adjournment

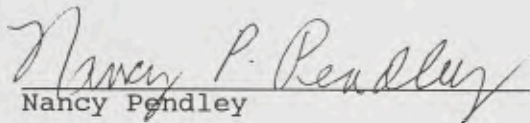
Council Member Morris moves to adjourn the meeting. Second to the motion by Council Member Everett. Vote unanimous.

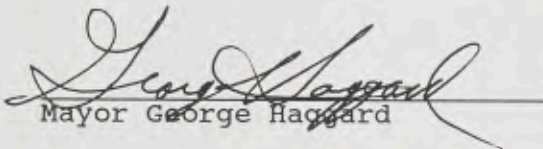
Meeting adjourned at 10:40 p.m.

Judy Easter

OATH OF OFFICE
CITY OF SUGAR HILL

"I, Nancy Pendley, do solemnly swear or affirm that I will support the Constitution of the United States, the Constitution of the State of Georgia, and the Charter and Ordinances of the City of Sugar Hill; and that I will, to the best of my ability, faithfully perform the duties of the Recreation Board during my continuance therein, so help me God."


Nancy Pendley


Mayor George Haggard

9/13/93
Date

PLANNING & ZONING BOARD MEETING
MONDAY, AUGUST 16, 1993
7:30 P.M.

M I N U T E S

Attendance:

Present: Chairman Jay Asgari, Boardmembers Granville Betts, Bob Parris and Edward Schoeck.

Meeting called to order at 7:35 p.m.
Pledge to the flag.

Reading and Approval of Previous Minutes:

June 21, 1993

Boardmember Schoeck moves to accept the minutes from the June 21, 1993 meeting. Second to the motion Boardmember Parris. Vote unanimous.

New Business

Gwinnett Financial Services Annexation

Director of Utilities and Development Ken Crowe states that Gwinnett Financial Services has requested this annexation and rezoning of a 36 acre piece of land on Whitehead Road. He states that in Gwinnett County the property is currently zoned R75 which requires 75 feet frontage on the lots, 12,000 square feet on sewer and minimum square footage. Mr. Crowe states that the zoning of RS100 in the city requires minimum 70 feet frontage, 10,000 minimum square foot lot, and a minimum house size of 1250 square feet. The applicant has included in his plans a minimum frontage of 75 feet which is what it would be under it's current zoning in unincorporated Gwinnett County. Mr. Crowe states that he has also included in his plans a minimum house size of 1400 square feet which is comparable with our RS150 zoning. He states that the staff has given approval for this annexation and rezoning. He also states that the Mayor and Council had officially approved the annexation and rezoning application.

Paul Barrow of Investment Capital Company states that the houses will range in the low 100's. Discussion held. Boardmember Schoeck makes a motion to recommend to the Mayor and Council to accept the annexation as long as the group maintains the 75 foot width, 135 foot depth, and houses be a minimum 1400 square feet. Paul Barrow states that in some cases there may be a greater lot width which may cause the depth to become smaller than 135 feet. Ken Crowe states that the development regs do not require a minimum lot depth. He states that they do however require minimum front and rear setbacks which dictate the depth of lots. Rick January of 1282 Frontier Drive states that it might be better to stick with what the law or ordinance states.

Boardmember Schoeck states restates his motion to recommend to the Mayor and Council to accept the annexation and rezoning with the conditions that the frontage be a minimum square footage of 75 feet; minimum house size be 1400 square feet; and minimum lot size be 10,000 square feet. This new motion strikes the depth requirement of 135 feet. Boardmember Parris seconds the motion. Vote unanimous.

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PLANNING AND ZONING BOARD MEETING
AUGUST 16, 1993
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Nude Dancing Ordinance

Director of Utilities and Development Ken Crowe states that the most recent ordinance the board received was written up for Buford and Suwanee. He states that it is very definitive as to what can and cannot be done in these establishments. He states that it is the board's position to look into the zoning issues addressed in this ordinance. Boardmember Schoeck states that he believes that the ordinance is too restrictive. He states that if it is too narrow, the courts might do to us what they did to Dekalb County. The courts stated that Dekalb's Ordinance was unconstitutional because it was too restrictive. Mr. Crowe states that there was no property in Dekalb County that met the criteria of the ordinance.

Ken Crowe states that an existing zoning can be used for adult entertainment establishments or a new zoning can be established strictly for the use of adult entertainment. Mr. Crowe states that on page 10, section 9, paragraph 1 there may be a problem. (See Ordinance.) He states that the only area in the city that meets the requirements in this paragraph are on Peachtree Industrial and Brogdon Road. He states that there are some mobile homes and houses on the property in this area that is zoned Light Manufacturing.

Boardmember Asgari asks City Attorney Lee Thompson how Sugar Hill can avoid what happened to Duluth. Lee Thompson states that the most important thing is that we do not allow the sale of mixed drinks. He states that Duluth ordinance prohibits the sale of alcoholic beverages in adult entertainment establishments. This is the issue that has caused most of the litigation. Discussion held. Mr. Thompson states that the Planning and Zoning Board must decide if there is some property in Sugar Hill that can meet the criteria.

Boardmember Schoeck makes a motion to table the issue until more information is found out. Lee Thompson states the Planning and Zoning Board should consider the ordinance rationally and come up with some reasonable criteria. Boardmember Schoeck restates his motion to table this issue until the Planning and Zoning Board can hold a work session. Boardmember Betts seconds the motion. Vote unanimous.

Meeting adjourned at 8:25 p.m.

Amy Roark

CALLED PLANNING & ZONING BOARD MEETING
MONDAY, AUGUST 30, 1993
7:30 P.M.

M I N U T E S

Attendance:

Present: Chairman Jay Asgari, Boardmembers Granville Betts, Gary Chapman, Bob Parris, Edward Schoeck and Councilmember Jim Stanley.

Meeting called to order at 7:30 p.m.
Pledge to the flag.

Nude Dancing Ordinance

Director of Utilities and Development Ken Crowe states that the ordinance that Buford and Suwanee adopted was straight forward as to what can and cannot be done in the nude dancing establishments. He states that that part of the ordinance has been upheld in Supreme Court. He states that the Planning and Zoning Board should be concerned with the zoning. He states that the only property that would fit within the guidelines of the ordinance is 62 acres between Peachtree Industrial Boulevard and Brogdon Road. Discussion held.

Mr. Crowe states that according to the current Zoning Ordinance these establishments would be classified as entertainment or amusement and therefore would go under the zoning of Highway Service Business or General Business. He states that currently there is no Highway Service Business (HSB) or General Business (BG) property in the city that would meet the criteria of the nude dancing ordinance. He states that because there is no property in the city that would meet the criteria there would have to be a rezoning approved before a nude dancing establishment could open.

Boardmember Betts states that on page 10, section 9, number 1 would change to 1 and 1a. Mr. Crowe states that City Attorney Lee Thompson would make the correct wording for the changes. Discussion held.

Chairman Asgari makes a motion to recommend to the Mayor and Council to adopt the ordinance with the change of making #1 on page 10 in section 9 to #1 and #1a. (See memorandum.) Boardmember Betts seconds the motion. Vote unanimous.

Meeting adjourned at 7:55 p.m.

Amy Roark



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

TO: MAYOR AND COUNCIL
FROM: SANDRA RICHARDS, DIRECTOR OF FINANCE
DATE: SEPTEMBER 13, 1993
RE: AUGUST BUDGET RESULTS

OPERATIONS:

The following is the results from August operations. These figures are expressed as variances and represent net income (loss) in each fund.

General	<\$ 42,093.96>
Sanitation	<\$ 1,413.09>
Gas	\$ 17,990.90
Water	\$ 17,101.04
Street	<\$ 38,212.56>
Sewer	<\$ 21,277.34>
Golf Course	\$ 24,226.54
Total	<\$ 43,678.47>

CASH BALANCE:

At the end of August the city had a bank balance in operating accounts of \$164,959.65. This does not include money held in investments.

INVESTMENTS:

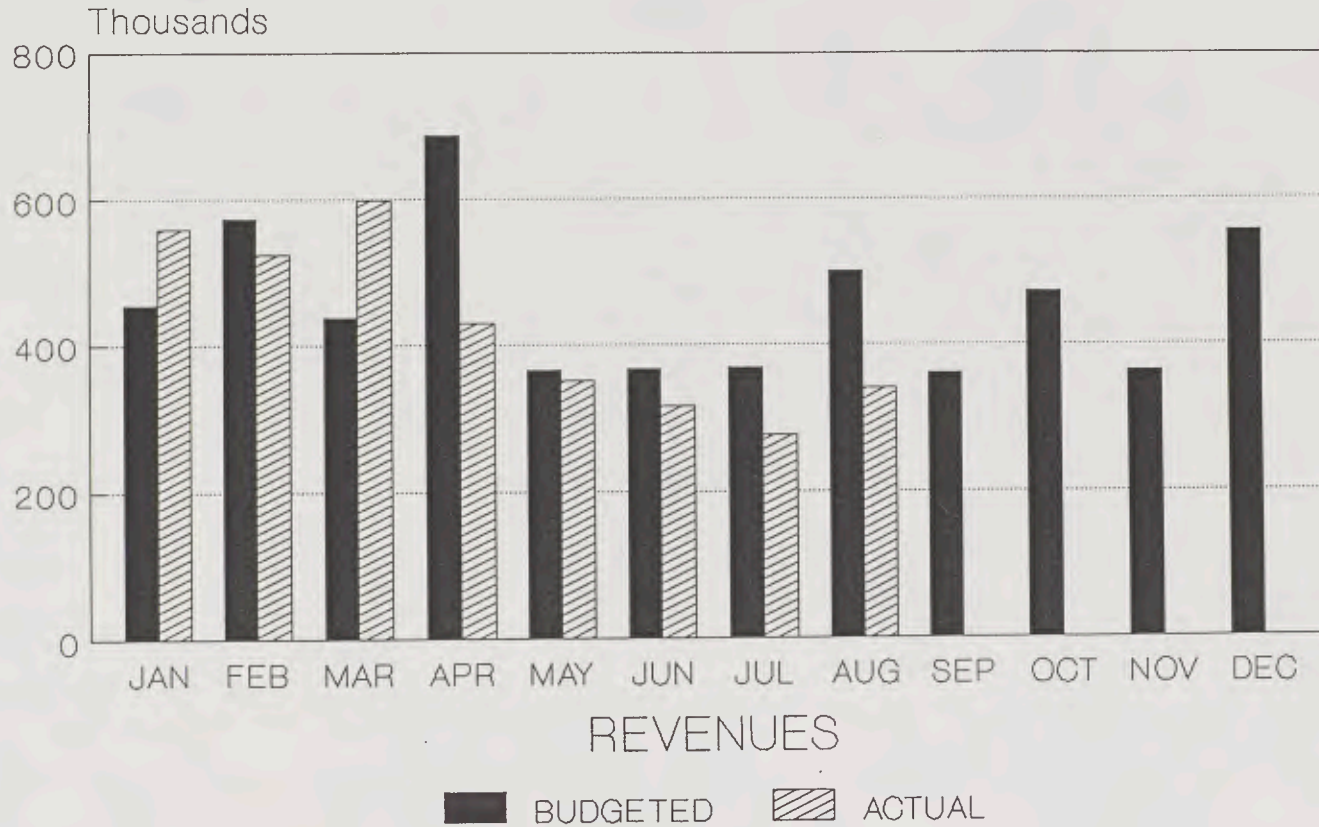
\$722,866.83 remains in investments at the end of August.

CONSTRUCTION:

During August, the city spent \$20,323.67 for construction of the waste water treatment facility. \$99,937.22 was spent from G.E.F.A funds for the construction of the treatment plant. The City has received \$46,789.00 in reimbursement from G.E.F.A for the money related to the waste water treatment plant and the interceptor lines.

Revenues - Budgeted v Actual

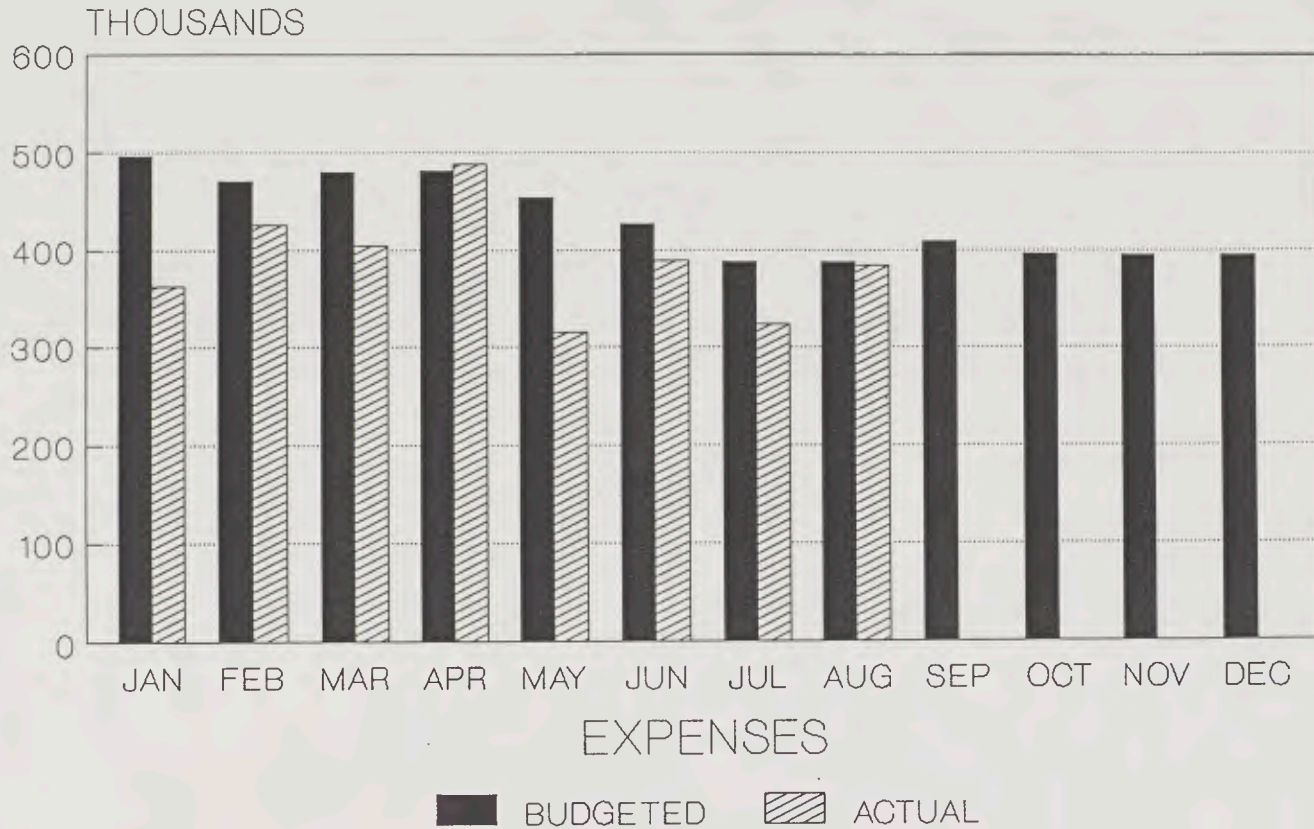
FY 1993 City of Sugar Hill



Dollars

Expenses - Budgeted v Actual

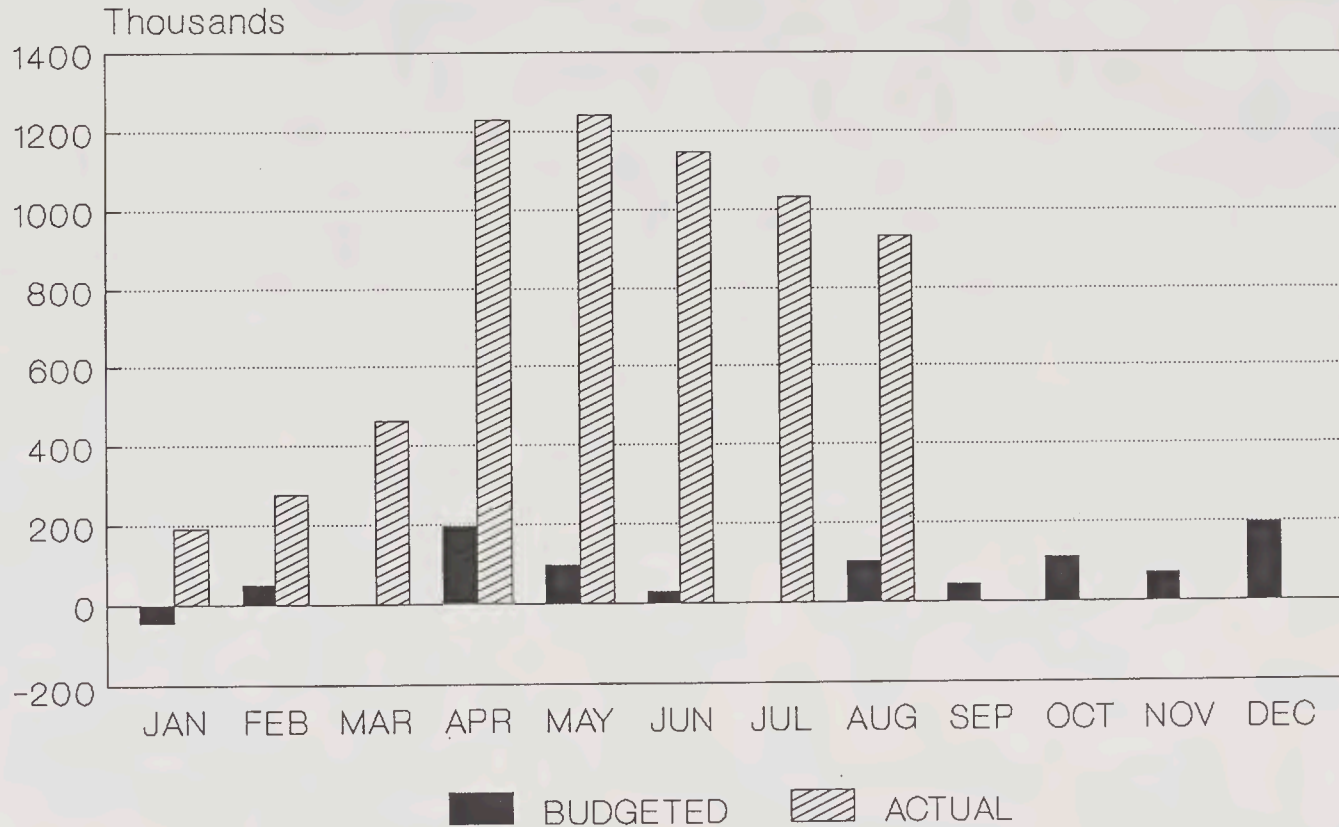
FY 1993 City of Sugar Hill



Dollars

VARIANCE - Budgeted v Actual

FY 1993 City of Sugar Hill



Dollars

CASH FLOW ANALYSIS REPORT - PROJECTED REVENUES

1993 FY Revenues	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
I. Non-Seasonal													
A. General	\$18,321.00	\$29,579.00	\$34,223.00	\$32,586.00	\$37,343.00	\$22,119.00	\$35,190.00	\$18,064.00	\$22,000.00	\$22,000.00	\$22,000.00	\$22,000.00	\$315,425.00
B. Sanitation	\$22,573.00	\$22,738.00	\$22,820.00	\$22,972.00	\$22,716.00	\$21,377.00	\$25,169.00	\$23,860.00	\$22,572.00	\$22,572.00	\$22,572.00	\$22,572.00	\$274,513.00
C. Gas	\$3,200.00	\$4,574.00	\$3,425.00	\$4,675.00	\$2,813.00	\$2,925.00	\$6,280.00	\$9,227.00	\$2,340.00	\$2,340.00	\$2,340.00	\$2,340.00	\$46,479.00
D. Water	\$7,550.00	\$6,000.00	\$3,000.00	\$5,250.00	\$750.00	\$750.00	\$850.00	\$11,635.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$52,585.00
E. Street & Bridge	\$1,327.00	\$474.00	\$452.00	\$728.00	\$527.00	\$847.00	\$604.00	\$732.00	\$2,375.00	\$2,375.00	\$2,375.00	\$2,375.00	\$15,191.00
F. Sewer	\$0.00	\$0.00	\$495.00	\$804.00	\$252.00	\$631.00	\$602.00	\$401.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$8,185.00
I. Sub-totals:	\$52,971.00	\$63,365.00	\$64,415.00	\$67,015.00	\$64,401.00	\$48,649.00	\$68,695.00	\$63,919.00	\$54,737.00	\$54,737.00	\$54,737.00	\$54,737.00	\$712,378.00
II. Seasonal													
A. General:													
Property Tax	\$127,298.00	\$36,774.00	\$6,730.00	\$6,518.00	\$5,578.00	\$2,316.00	\$1,505.00	\$267.00		\$15,000.00	\$65,000.00	\$199,430.00	\$466,416.00
Gas Pwr Fee			\$107,853.00										\$107,853.00
So. Bell Fee								\$25,783.00					\$25,783.00
NE Cable Fee		\$14,649.00											\$14,649.00
Insur Fee										\$85,000.00			\$85,000.00
A. Sub-total:	\$127,298.00	\$51,423.00	\$114,583.00	\$6,518.00	\$5,578.00	\$2,316.00	\$1,505.00	\$26,050.00	\$0.00	\$100,000.00	\$65,000.00	\$199,430.00	\$699,701.00
B. Gas Fund:													
Gas Sales	\$278,769.00	\$304,620.00	\$314,877.00	\$222,728.00	\$126,147.00	\$75,267.00	\$47,105.00	\$58,573.00	\$94,669.00	\$94,669.00	\$94,669.00	\$94,669.00	\$1,806,762.00
C. Water Fund:													
Water Sales	\$44,365.00	\$44,367.00	\$43,492.00	\$43,377.00	\$47,536.00	\$55,185.00	\$49,990.00	\$60,895.00	\$62,000.00	\$62,000.00	\$62,000.00	\$62,000.00	\$637,207.00
D. Street & Bridge:													
County Tax										\$55,000.00			\$55,000.00
E. Sewer Fund:													
Sewer Sales	\$28,352.00	\$27,806.00	\$26,681.00	\$26,810.00	\$29,440.00	\$33,956.00	\$30,368.00	\$37,560.00	\$20,426.00	\$20,426.00	\$20,426.00	\$20,426.00	\$322,677.00
Sewer Taps	\$5,000.00	\$5,000.00	\$5,000.00			\$25,000.00		\$4,050.00				\$75,000.00	\$119,050.00
E. Sub-total:	\$33,352.00	\$32,806.00	\$31,681.00	\$26,810.00	\$29,440.00	\$58,956.00	\$30,368.00	\$41,610.00	\$20,426.00	\$20,426.00	\$20,426.00	\$95,426.00	\$441,727.00
F. Golf Course:	\$22,486.18	\$28,815.00	\$30,221.00	\$62,913.00	\$77,417.00	\$76,230.00	\$80,109.00	\$89,176.00	\$103,180.00	\$85,525.00	\$67,570.00	\$50,715.00	\$774,357.18
II. Sub-total:	\$506,270.18	\$462,031.00	\$534,854.00	\$362,346.00	\$286,118.00	\$267,954.00	\$209,077.00	\$276,304.00	\$280,275.00	\$417,620.00	\$309,665.00	\$502,240.00	\$4,414,754.18
TOTAL REVENUE:	\$559,241.18	\$525,396.00	\$599,269.00	\$429,361.00	\$350,519.00	\$316,603.00	\$277,772.00	\$340,223.00	\$335,012.00	\$472,357.00	\$364,402.00	\$556,977.00	\$5,127,132.18

CASH FLOW ANALYSIS REPORT - PROJECTED EXPENSES

1993 FY Expenses	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
I. Non-Seasonal													
A. General	\$49,434.00	\$63,228.00	\$60,103.00	\$60,574.00	\$48,882.00	\$45,503.00	\$48,468.00	\$86,208.00	\$50,100.00	\$50,100.00	\$50,100.00	\$50,100.00	\$662,800.00
B. Sanitation	\$40.00	\$27,503.00	\$27,525.00	\$36,381.00	\$28,164.00	\$51,276.00	\$33.00	\$25,274.00	\$24,100.00	\$24,100.00	\$24,100.00	\$24,100.00	\$292,596.00
C. Gas	\$11,007.00	\$19,665.00	\$17,159.00	\$65,250.00	\$44,265.00	\$44,234.00	\$22,866.00	\$19,074.00	\$45,250.00	\$45,250.00	\$45,250.00	\$45,250.00	\$424,520.00
D. Water	\$19,814.00	\$36,609.00	\$33,928.00	\$56,460.00	\$31,859.00	\$34,295.00	\$40,790.00	\$35,699.00	\$38,150.00	\$38,150.00	\$38,150.00	\$38,150.00	\$442,054.00
E. Street & Bridge	\$24,825.00	\$15,490.00	\$13,662.00	\$45,888.00	\$14,226.00	\$16,912.00	\$41,221.00	\$38,945.00	\$21,840.00	\$21,840.00	\$21,840.00	\$21,840.00	\$298,529.00
F. Sewer	\$44,530.00	\$67,420.00	\$45,832.00	\$14,319.00	(\$826.00)	\$22,203.00	\$40,873.00	\$63,289.00	\$41,642.00	\$41,642.00	\$41,642.00	\$41,642.00	\$464,208.00
I. Sub-totals:	\$149,650.00	\$229,915.00	\$198,209.00	\$278,872.00	\$166,570.00	\$214,423.00	\$194,251.00	\$268,489.00	\$221,082.00	\$221,082.00	\$221,082.00	\$221,082.00	\$2,584,707.00
II. Seasonal													
A. General:													
Audit/Acctg	\$2,000.00	\$3,500.00	\$3,650.00										\$9,150.00
Festival				\$62.00	\$1,638.00								\$1,700.00
Prop & Liab Ins				\$8,332.00		\$58,190.00							\$66,522.00
Workers Comp		\$13,051.00		\$19,576.00	\$19,576.00		\$21,303.00						\$73,506.00
A. Sub-total:	\$2,000.00	\$16,551.00	\$3,650.00	\$27,970.00	\$21,214.00	\$58,190.00	\$21,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,878.00
B. Gas Fund:													
Gas Cost	\$160,464.00	\$67,482.00	\$121,578.00	\$119,539.00	\$66,255.00	\$45,215.00	\$33,928.00	\$30,735.00	\$77,700.00	\$77,700.00	\$77,700.00	\$77,700.00	\$955,996.00
C. Water Fund:													
Water Cost	\$0.00	\$37,837.00	\$19,108.00	\$18,889.00	\$19,232.00	\$19,941.00		\$19,730.00	\$23,152.00	\$23,152.00	\$23,152.00	\$23,152.00	\$227,345.00
D. Golf Course:	\$50,791.00	\$73,387.00	\$61,757.00	\$42,891.00	\$42,683.00	\$51,629.00	\$74,234.00	\$64,950.00	\$77,015.00	\$65,068.00	\$63,611.00	\$63,049.00	\$731,065.00
II. Sub-total:	\$213,255.00	\$195,257.00	\$206,093.00	\$209,289.00	\$149,384.00	\$174,975.00	\$129,465.00	\$115,415.00	\$177,867.00	\$165,920.00	\$164,463.00	\$163,901.00	\$2,065,284.00
TOTAL EXPENSES:	\$362,905.00	\$425,172.00	\$404,302.00	\$488,161.00	\$315,954.00	\$389,398.00	\$323,716.00	\$383,904.00	\$398,949.00	\$387,002.00	\$385,545.00	\$384,983.00	\$4,649,991.00

CASH FLOW ANALYSIS REPORT -PROJECTED VARIANCE OF BUDGETED & PROPOSED ACTIONS

1993 FY Variances	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
OPERATIONS:													
Proj. Revenues:	\$559,241.18	\$525,396.00	\$599,269.00	\$429,361.00	\$350,519.00	\$316,603.00	\$277,772.00	\$340,223.00	\$335,012.00	\$472,357.00	\$364,402.00	\$556,977.00	\$5,127,132.18
Proj. Expenses:	\$362,905.00	\$425,172.00	\$404,302.00	\$488,161.00	\$315,954.00	\$389,398.00	\$323,716.00	\$383,904.00	\$398,949.00	\$387,002.00	\$385,545.00	\$384,983.00	\$4,649,991.00
Sub-Variance:	\$196,336.18	\$100,224.00	\$194,967.00	(\$58,800.00)	\$34,565.00	(\$72,795.00)	(\$45,944.00)	(\$43,681.00)	(\$63,937.00)	\$85,355.00	(\$21,143.00)	\$171,994.00	\$477,141.18
NON-BUDGETARY:													
'93 Bond Principle	\$10,833.33	\$10,833.33		\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$171,602.88
'74 Bond Principle												\$25,000.00	\$25,000.00
Golf Construction		\$3,668.00		\$3,628.00	\$14,552.00								\$21,848.00
Sewer Construction													\$0.00
Southside WTP:	\$108.00	\$22,202.00	\$26,373.00	\$32,247.00	\$19,712.00	\$42,287.00	\$3,668.00	\$20,324.00					\$166,921.00
Non-Budget Subtotal	\$10,941.33	\$36,703.33	\$26,373.00	\$16,659.00	\$16,659.00	\$16,659.00	\$16,659.00	\$16,659.00	\$16,659.00	\$16,659.00	\$16,659.00	\$16,659.00	\$385,371.88
PROPOSED ACTIONS:													
Debt Service				\$5,065.00	\$5,065.00	\$5,065.00	\$5,100.00	\$5,100.00	\$5,100.00	\$5,100.00	\$5,100.00	\$5,100.00	\$53,000.00
Lease Pool Payment								\$33,330.00	\$209,378.00				\$242,708.00
Bond Refunding				(\$835,000.00)									(\$835,000.00)
Proposed Subtotal:	\$0.00	\$0.00	\$0.00	(\$829,935.00)	\$5,065.00	\$5,065.00	\$5,100.00	\$38,430.00	\$214,478.00	\$5,100.00	\$5,100.00	\$5,100.00	(\$539,292.00)
TOTAL VARIANCE:	\$185,394.85	\$63,520.67	\$168,594.00	\$754,476.00	\$12,841.00	(\$94,519.00)	(\$67,703.00)	(\$98,770.00)	(\$295,074.00)	\$63,596.00	(\$42,902.00)	\$150,235.00	\$631,061.30
MONTHLY BALANCES:													
As calculated using 1992 Carryover & Reserves of:	\$192,754.85	\$256,275.52	\$424,869.52	\$1,179,345.52	\$1,192,186.52	\$1,097,667.52	\$1,029,964.52	\$931,194.52	\$636,120.52	\$699,716.52	\$656,814.52	\$807,049.52	= '93 Carry \$7,360.00

MONTHLY OPERATING REPORT WATER SYSTEM

Month of August 1993

I. OPERATING NET GAIN (LOSS)

<u>Time Period</u>	<u>Gross Revenue</u>	<u>O & M Expense</u>	<u>Cost of Water</u>	<u>Total Expense</u>	<u>Operating Net Gain (Loss)</u>	
					<u>Dollars</u>	<u>%</u>
August 1993	\$72,529.00	\$35,699.00	\$19,730.00	\$55,429.00	\$17,101.00	24.00%
1993 Year-To -Date	\$424,974.00	\$289,494.00	\$134,749.00	\$424,243.00	\$731.00	0.00%
August 1992	\$48,695.00	\$25,853.00	\$19,057.00	\$44,910.00	\$3,784.00	8.00%
1992 Year-To -Date	\$404,973.00	\$275,589.00	\$159,233.00	\$434,822.00	(\$29,849.00)	-8.00%

II. WATER BILLINGS

	<u>Inside City</u>			<u>Outside City</u>		
	<u>Residential</u>	<u>Commercial</u>	<u>Total</u>	<u>Residential</u>	<u>Commercial</u>	<u>Total</u>
<u>Cycles 01 & 02</u>						
No. Customers	2162	59	2221	91	0	91
/1000 Gal Billed	17368	995	18363	769	0	769
\$ Billed	\$56,028.00	\$2,973.00	\$59,001.00	\$2,723.00	\$0.00	\$2,723.00
<u>Billing Adjustments</u>						
/1000 Gal Billed	0	0	0	0	0	0
\$ Billed	\$639.00	\$0.00	\$639.00	\$0.00	\$0.00	\$0.00
<u>Net Billings</u>						
No. Customers	2162	56	2221	91	0	91
/1000 Gal Billed	17368	788	18363	769	0	769
\$ Billed	\$55,389.00	\$2,973.00	\$58,362.00	\$2,723.00	\$0.00	\$2,723.00
Avg. \$/1000 gal	\$3.19	\$2.99	\$3.18	\$3.54	\$0.00	\$3.54
<u>Billing Summary - Current Year</u>			<u>Billing Summary - Previous Year</u>			
	<u>Residential</u>	<u>Commercial</u>	<u>Total</u>	<u>Residential</u>	<u>Commercial</u>	<u>Total</u>
No. Customers	2253	59	2312	2152	56	2208
/1000 Gal Billed	18137	995	19132	13073	788	13861
\$ Billed	\$58,112.00	\$2,973.00	\$61,085.00	\$44,389.00	\$2,389.00	\$46,778.00

MONTHLY OPERATING REPORT SEWER SYSTEM

Month of August 1993

I. OPERATING NET GAIN (LOSS)

Time Period	Gross Revenue	O & M Expense	Cost of Sewer	Total Expense	Operating Net Gain (Loss)	
					Dollars	%
August 1993	\$42,011.00	\$53,289.00	\$10,000.00	\$63,289.00	(\$21,277.00)	-51.00%
1993 Year-To-Date	\$288,200.00	\$213,842.00	\$83,800.00	\$297,642.00	(\$9,442.00)	-3.00%
August 1992	\$27,160.00	\$32,464.00	\$10,000.00	\$42,464.00	(\$15,303.00)	-57.00%
1992 Year-To-Date	\$365,313.00	\$283,467.00	\$80,000.00	\$363,467.00	\$1,846.00	1.00%

II. SEWER BILLINGS

	Inside City			Outside City		
	Residential	Commercial	Total	Residential	Commercial	Total
<u>Cycles 01 & 02</u>						
No. Customers	1962	42	2004	3	0	3
/1000 Gal Billed	15622	651	16273	8	0	8
\$ Billed	\$36,148.00	\$1,407.00	\$37,555.00	\$24.00	\$0.00	\$24.00
<u>Billing Adjustments</u>						
/1000 Gal Billed	0	0	0	0	0	0
\$ Billed	\$297.00	\$0.00	\$297.00	\$0.00	\$0.00	\$0.00
<u>Net Billings</u>						
No. Customers	1962	42	2004	3	0	3
/1000 Gal Billed	15622	651	16273	8	0	8
\$ Billed	\$35,851.00	\$1,407.00	\$37,258.00	\$24.00	\$0.00	\$24.00
Avg. \$/1000 gal	\$2.29	\$2.16	\$2.29	\$3.00	\$0.00	\$3.00

	Billing Summary - Current Year			Billing Summary - Previous Year		
	Residential	Commercial	Total	Residential	Commercial	Total
No. Customers	1965	42	2007	1801	40	1841
/1000 Gal Billed	15630	651	16281	10819	533	11332
\$ Billed	\$35,875.00	\$1,407.00	\$37,282.00	\$26,139.00	\$1,171.00	\$27,310.00

M E M O R A N D U M

To: Mayor and Council

From: Councilmember Morris

Date: September 8, 1993

Re: Husky Lite Roll Out Garbage Cart Report

In June, fifteen sanitation customers were selected from several categories in a voluntary participation test of the 95 Husky Lite Roll-Out garbage cart. The volunteers were chosen because of their age, number of family members, sex, and if their driveway was uphill or downhill. Twelve out of 15 responded to the survey.

The results of the six questions are as follows:

1. Was the cart easy to use?
Results - 11-yes 1-no
2. Did it handle well when rolling it from your house to the street?
Results - 11-yes 1-no
3. With once per week service for sanitation, will the size be acceptable?
Results - 12-yes 0-no
4. Was the cart durable, easy to keep clean, and did you like the appearance?
Results - 11-yes 1-no
5. Would you recommend use of the cart on a city wide basis for curbside pick-up?
Results - 10-yes 2-no
6. Other comments - The copies of the questionnaires are attached for your review.

I feel that the experiment was very successful judging from the responses of the participants.



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

AUGUST 19, 1993

Dear Resident:

You are one of the participants selected to test the use of the 95 gallon Husky Lite roll-out garbage cart.

We would appreciate your comments to the following questions:

- 1.) Was the cart easy to use? *yes*
- 2.) Did it handle well when rolling it from your house to the street? *yes*
- 3.) With once per week service for sanitation, will the size be acceptable? *yes*
- 4.) Was the cart durable, easy to keep clean, and did you like the appearance? *yes*
- 5.) Would you recommend use of the cart on a city wide basis for curbside pick-up? *Yes!*

6.) Other Comments: *The cart was very useful and hassle-free. It made garbage day a more pleasant experience. It's large capacity enabled me to use just the cart and not two or three garbage cans, as in the past.*



CITY OF SUGAR HILL

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(404) 945-6716

AUGUST 19, 1993

Dear Resident:

You are one of the participants selected to test the use of the 95 gallon Husky Lite roll-out garbage cart.

We would appreciate your comments to the following questions:

1.) Was the cart easy to use?

Yes - Very easy

2.) Did it handle well when rolling it from your house to the street?

yes

3.) With once per week service for sanitation, will the size be acceptable?

For a family of 4 yes - any more NO

4.) Was the cart durable, easy to keep clean, and did you like the appearance?

yes

5.) Would you recommend use of the cart on a city wide basis for curbside pick-up?

I would ~~be~~ depending on the price

6.) Other Comments:

The Carts are useful, easy and holds a lot of Bags. If ~~a~~ charge there is a charge to use I think use would not be great.



CITY OF SUGAR HILL

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(404) 945-6716

AUGUST 19, 1993

Dear Resident:

You are one of the participants selected to test the use of the 95 gallon Husky Lite roll-out garbage cart.

We would appreciate your comments to the following questions:

- 1.) Was the cart easy to use? *yes -*
- 2.) Did it handle well when rolling it from your house to the street? *yes - It didn't Tip to one side -*
- 3.) With once per week service for sanitation, will the size be acceptable? *yes -*
- 4.) Was the cart durable, easy to keep clean, and did you like the appearance? *yes*
Somewhat
- 5.) Would you recommend use of the cart on a city wide basis for curbside pick-up? *yes -*
- 6.) Other Comments:

*Its a little big to be inside the
Garage - and a little unsightly to sit
on the Side of the House -*



CITY OF SUGAR HILL

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(404) 945-6716

AUGUST 19, 1993

Dear Resident:

You are one of the participants selected to test the use of the 95 gallon Husky Lite roll-out garbage cart.

We would appreciate your comments to the following questions:

1.) Was the cart easy to use?

yes

2.) Did it handle well when rolling it from your house to the street?

yes

3.) With once per week service for sanitation, will the size be acceptable?

yes

4.) Was the cart durable, easy to keep clean, and did you like the appearance?

yes

5.) Would you recommend use of the cart on a city wide basis for curbside pick-up?

yes

6.) Other Comments:



CITY OF SUGAR HILL

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(404) 945-6716

AUGUST 19, 1993

Dear Resident:

You are one of the participants selected to test the use of the 95 gallon Husky Lite roll-out garbage cart.

We would appreciate your comments to the following questions:

1.) Was the cart easy to use?

yes

2.) Did it handle well when rolling it from your house to the street?

yes

3.) With once per week service for sanitation, will the size be acceptable?

definitely

4.) Was the cart durable, easy to keep clean, and did you like the appearance?

yes

5.) Would you recommend use of the cart on a city wide basis for curbside pick-up?

yes, yes, yes - It looks neater and prevents animals from getting into the garbage.

6.) Other Comments:

I would like the service to pick up the loose trash also that is in the can. Sometimes my family throws it in without bagging it.



CITY OF SUGAR HILL

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AUGUST 19, 1993

Dear Resident:

You are one of the participants selected to test the use of the 95 gallon Husky Lite roll-out garbage cart.

We would appreciate your comments to the following questions:

- 1.) Was the cart easy to use? YES
- 2.) Did it handle well when rolling it from your house to the street? YES
- 3.) With once per week service for sanitation, will the size be acceptable? YES
- 4.) Was the cart durable, easy to keep clean, and did you like the appearance? YES
- 5.) Would you recommend use of the cart on a city wide basis for curbside pick-up? YES
- 6.) Other Comments:



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

AUGUST 19, 1993

Dear Resident:

You are one of the participants selected to test the use of the 95 gallon Husky Lite roll-out garbage cart.

We would appreciate your comments to the following questions:

- 1.) Was the cart easy to use? *Very.*
- 2.) Did it handle well when rolling it from your house to the street? *Yes. My kids could roll it down when filled with no problem.*
- 3.) With once per week service for sanitation, will the size be acceptable? *More than enough.*
- 4.) Was the cart durable, easy to keep clean, and did you like the appearance? *Yes. We had a freezer go bad & meat spoil. The can really got a test & cleaned up spotless under just water pressure.*
- 5.) Would you recommend use of the cart on a city wide basis for curbside pick-up? *Yes. It certainly makes the street look nicer. No animals could bother the can ~~or~~ and we could even put it out safely the evening before A.M. pickup.*
- 6.) Other Comments:

I thank you for being part of this study.

Nancy French



CITY OF SUGAR HILL

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(404) 945-6716

AUGUST 19, 1993

Dear Resident:

You are one of the participants selected to test the use of the 95 gallon Husky Lite roll-out garbage cart.

We would appreciate your comments to the following questions:

- 1.) Was the cart easy to use? *yes*
- 2.) Did it handle well when rolling it from your house to the street? *Mostly. If I go over a "bump" or the curb I have to be careful to keep the cart square to the curb, not at an angle, or it might tip over. Otherwise, ok.*
- 3.) With once per week service for sanitation, will the size be acceptable? *Yes, we are a 2 person household. It is more than adequate for us.*
- 4.) Was the cart durable, easy to keep clean, and did you like the appearance? *Yes. Appearance is good. Very durable.*
- 5.) Would you recommend use of the cart on a city wide basis for curbside pick-up?
Yes, if there is no extra fee to the resident or the city. If there is a fee involved, I can use
- 6.) Other Comments: *the garbage can I already own.
Nice to have, but not a necessity.
Great idea for Sr. Citizens or people who cannot carry a regular garbage can.*



CITY OF SUGAR HILL

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(404) 945-6716

AUGUST 19, 1993

Dear Resident:

You are one of the participants selected to test the use of the 95 gallon Husky Lite roll-out garbage cart.

We would appreciate your comments to the following questions:

1.) Was the cart easy to use?

yes

2.) Did it handle well when rolling it from your house to the street?

yes

3.) With once per week service for sanitation, will the size be acceptable?

Too Large

4.) Was the cart durable, easy to keep clean, and did you like the appearance?

yes

5.) Would you recommend use of the cart on a city wide basis for curbside pick-up?

Yes.

6.) Other Comments:

You should really charge by volume.



CITY OF SUGAR HILL

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(404) 945-6716

AUGUST 19, 1993

Dear Resident:

You are one of the participants selected to test the use of the 95 gallon Husky Lite roll-out garbage cart.

We would appreciate your comments to the following questions:

- 1.) Was the cart easy to use? *yes*
- 2.) Did it handle well when rolling it from your house to the street? *yes*
- 3.) With once per week service for sanitation, will the size be acceptable? *yes*
- 4.) Was the cart durable, easy to keep clean, and did you like the appearance? *yes*
- 5.) Would you recommend use of the cart on a city wide basis for curbside pick-up? *no*
- 6.) Other Comments: *s/b optional*



CITY OF SUGAR HILL

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(404) 945-6716

AUGUST 19, 1993

Dear Resident:

You are one of the participants selected to test the use of the 95 gallon Husky Lite roll-out garbage cart.

We would appreciate your comments to the following questions:

- 1.) Was the cart easy to use? Yes
- 2.) Did it handle well when rolling it from your house to the street?
Yes
- 3.) With once per week service for sanitation, will the size be acceptable? AS WE ALREADY HAVE A 30-GAL RUBBERMADE CONTAINER - THIS ONE (HUSKY) IS LARGE FOR OUR USE.
- 4.) Was the cart durable, easy to keep clean, and did you like the appearance?
Yes Yes - used only once
- 5.) Would you recommend use of the cart on a city wide basis for curbside pick-up?
Yes
- 6.) Other Comments:



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

AUGUST 19, 1993

Dear Resident:

You are one of the participants selected to test the use of the 95 gallon Husky Lite roll-out garbage cart.

We would appreciate your comments to the following questions:

1.) Was the cart easy to use?

NO !!!

2.) Did it handle well when rolling it from your house to the street?

NO. TOO HEAVY ON MY STEEP DRIVEWAY, EMPTY OR FULL.

3.) With once per week service for sanitation, will the size be acceptable?

YES

4.) Was the cart durable, easy to keep clean, and did you like the appearance?

NO - TOO BIG & TOO DEEP. COULD NOT REACH BOTTOM FOR CLEANING OR FOR EMPTYING STUFF LEFT IN IT BY SANITATION WORKERS

5.) Would you recommend use of the cart on a city wide basis for curbside pick-up?

NO !!!

6.) Other Comments: TOO BIG TO EASILY FIT INTO GARAGE WHEN CARS WERE THERE. TOO BIG & TOO UGLY TO LEAVE OUTSIDE. LID IS NOT TIGHT ENOUGH TO KEEP ODORS INSIDE THE CAN.

R E S O L U T I O N


At a regular meeting of the Council of the City of Sugar Hill, held on September 13, 1993, a quorum being present, it was duly moved, seconded and passed; that

Be, and it hereby is resolved that the Tax Millage Rate for the City of Sugar Hill for the calendar year 1993, be established at 4 Mils, which includes 2 Mils for General Fund and 2 Mils for Sewage and Water Bond Fund.

IT IS SO ORDAINED, this 13th day of September, 1993.

ATTEST:


Mayor


City Clerk

M E M O R A N D U M

TO: MAYOR & COUNCIL
FROM: CITY CLERK
DATE: SEPTEMBER 13, 1993
RE: TAX MILLAGE RATE

We have received the county's tax digest, however, these numbers may not be the final numbers. But utilizing these numbers, the assessments have increased from \$72,414,190 to \$83,365,460. After homestead exemptions, the following is a comparison of how much revenue would be generated from the 1993 property taxes utilizing the appropriate millage rate:

3 Mils.....	\$240,668.73
3.5 Mils.....	\$280,780.19
4 Mils.....	\$320,891.64
4.5 Mils.....	\$361,003.10
5 Mils.....	\$401,114.55
5.5 Mils.....	\$441,226.01
6 Mils.....	\$481,337.46

The total revenue generated last year using 4 Mils was \$277,086.56.

City of Sugar Hill

Current 1993 Tax Digest and 5-Year History of Levy

	<u>1988</u>	<u>1989</u>	<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>1993</u>
Real & Personal (\$)	27,247,000	34,333,000	41,481,000	63,436,000	72,414,000	
Motor Vehicles						
Mobile Homes						
Timber - 100%						
Heavy Duty Equipment						
Gross Digest (\$)	27,247,000	34,333,000	41,481,000	63,436,000	72,414,000	
Less M&O Exemptions	1,736,000	1,928,000	5,436,000	2,681,000	3,142,000	
Net M&O Digest	25,511,000	32,405,000	36,046,000	60,755,000	69,272,000	
Gross M&O Millage	7.0	6.5	6.0	6.0	4.0	
Less Rollbacks						
Net M&O Millage	7.0	6.5	6.0	6.0	4.0	
Net Taxes Levied	\$181,817	\$192,252	\$274,407	\$266,994		
Net Taxes \$ Increase	\$29,336	\$10,435	\$82,155	< \$7,413 >	N/A	
Net Taxes % Increase	19.24%	5.74%	42.73%	< 2.7% >	N/A	

*THE 1993 MILLAGE RATE HAS NOT BEEN SET. THE 1993 MILLAGE RATE WILL BE SET AT THE SEPTEMBER 13, 1993 MAYOR & COUNCIL MEETING.

ADULT ENTERTAINMENT ESTABLISHMENTS ORDINANCE

WHEREAS, the Mayor and Council of the City of Sugar Hill finds that adult entertainment facilities, if unregulated, may lead to an increase in prostitution, venereal and other sexually-transmitted disease, drug and alcohol offenses and other criminal activity; and

WHEREAS, the law enforcement resources available for responding to problems associated with or created by adult entertainment facilities are limited and are conserved by regulating the location of adult entertainment facilities; and

WHEREAS, based upon the experiences of other urban counties and municipalities, including but not limited to Atlanta and Fulton County, Georgia; DeKalb County, Georgia; City of Smyrna, Georgia; Seattle and Renton, Washington; New York, New York; Los Angeles, California; Ft. Lauderdale and Palm Beach Florida; and South Bend, Indiana which experiences the Mayor and Council believe are relevant to the problems faced by the City of Sugar Hill and based upon the evidence and testimony of the citizens and experts who have appeared before such other bodies, the Mayor and Council take note of the notorious and self-evident conditions attendant to the commercial exploitation of human sexuality, which do not vary greatly among generally comparable communities within our country;

WHEREAS, it is the finding of the Mayor and Council that public nudity and semi-nudity, under certain circumstances, particularly circumstances relating to the sale of and consumption of alcoholic beverages in so-called "nude bars" or establishments offering so-called "nude entertainment", "adult entertainment", or "erotic entertainment" begets criminal behavior and tends to create undesirable community conditions. Among the acts of criminal behavior identified with nudity and alcohol are disorderly conduct, prostitution, and drug

trafficking and use. Among the undesirable community conditions identified with nudity and alcohol are depression of property values in the surrounding neighborhoods, increased expenditure for and allocation of law enforcement personnel to preserve law and order, increased burden on the judicial system as a consequence of the criminal behavior hereinabove described, and acceleration of community blight by the concentration of such establishments in particular areas;

WHEREAS, the Mayor and Council have reviewed or caused to be reviewed certain decisions of the appellate courts, including but not limited to Paramount Pictures Corporation vs. Busbee, et al., 252 Ga. 250 (1982); Harris vs. Entertainment Systems, Inc., 259 Ga. 701 (1989); Yarbrough vs. City of Carrollton, 262 Ga. 444 (1992); Pel Asso., Inc. vs. Joseph, Case Number S92A1260, 93FCDR1150 (1993); and Gravely vs. Bacon, Case Number S93A0448 (1993);

WHEREAS, the public health, safety, welfare and convenience require that the location of adult entertainment facilities be regulated in order to reduce the potential for harm, and in order to preserve the quality of urban life in residential and business areas of the community; and

WHEREAS, the location of an adult entertainment facility and like or associated business in the same neighborhood or in close proximity of the same tend to attract an undesirable quantity and quality of transients, adversely affecting property values, cause an increase in crime and encourage residents and businesses therein to move elsewhere;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF SUGAR HILL ORDAINS as follows:

Section 1. Purpose.

The purpose of this Ordinance is to regulate certain types of businesses including, but not limited to, adult entertainment establishments, to the end that the many types of criminal activities frequently engendered by such businesses will be curtailed. However, it is recognized that such regulation cannot de facto approach prohibition. Otherwise, a protected form of expression would vanish. As to adult dance establishments, this article represents a balancing of competing interests: reduced criminal activity and protection of the neighborhoods through the regulation of adult entertainment establishments versus the protected rights of adult entertainment establishments and patrons.

Section 2. Definitions.

The following terms used in this Ordinance defining adult entertainment establishments shall have the meanings indicated below:

(a) Adult bookstore means an establishment having a substantial or significant portion of its stock in trade, books, magazines or other periodicals which are distinguished or characterized by their emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas or an establishment with a segment or section, comprising five (5) per cent of its total floor space, devoted to the sale or display of such materials or five (5) per cent of its net sales consisting of printed materials which are distinguished or characterized by their emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas.

(b) (RESERVED).

(c) Adult dancing establishment means a business that features dancers displaying or exposing specified anatomical areas.

(d) Adult motion picture theater means an enclosed building with a capacity of fifty (50) or more persons used for presenting material distinguished or characterized by an emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas for observation by patrons therein.

(e) Adult minimotion picture theater means an enclosed building with a capacity of less than fifty (50) persons used for commercially presenting material distinguished or characterized by an emphasis on matter depicting or relating to specified sexual activities or specified anatomical areas for observation by patrons therein.

(f) (RESERVED).

(g) Adult motion picture arcade means any place to which the public is permitted or invited wherein coins or slug-operated or electronically, electrically or mechanically controlled still or motion picture machines, projectors or other image-producing devices are maintained to show images to five (5) or fewer persons per machine at any one time and where the images so displayed are distinguished or characterized by an emphasis on depicting or describing specified sexual activities or specified anatomical areas.

(h) Adult video store means an establishment having a substantial or significant portion of its stock in trade, video tapes or movies or other reproductions, whether for sale or rent, which are distinguished or characterized by their emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas or an establishment with a segment or section, comprising five (5) per cent of its total floor space,

devoted to the sale or display of such material or which derives more than five (5) per cent of its net sales from videos which are characterized or distinguished by their emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas.

(i) Erotic dance establishment means a nightclub, theater or other establishment which features live performances by topless and/or bottomless dancers, go-go dancers, strippers or similar entertainers, where such performances are distinguished or characterized by an emphasis on specified sexual activities or specified anatomical areas.

(j) (RESERVED).

(k) Escort bureau; introduction services means any business, agency or persons who, for a fee, commission, hire, reward or profit, furnished or offer to furnish names of persons, or who introduce, furnish or arrange for persons who may accompany other persons to or about social affairs, entertainments or places of amusement, or who may consort with others about any place of public resort or within any private quarters.

(l) Good moral character. A person is of good moral character according to this Ordinance if that person has not been convicted of a felony, or any crime not a felony if it involves moral turpitude, in the past five (5) years. The city may also take into account such other factors as are necessary to determine the good moral character of the applicant or employee. Conviction shall include pleas of nolo contendere or bond forfeiture when charged with such crime.

(m) Minor means, for the purposes of this article, any person who has not attained the age of eighteen (18) years.

(n) Specified sexual activities means and shall include any of the following:

(1) Actual or simulated sexual intercourse, oral copulation, anal intercourse, oral anal copulation, bestiality, direct physical stimulation of unclothed genitals, flagellation or torture in the context of a sexual relationship, or the use of excretory functions in the context of a sexual relationship and any of the following sexually oriented acts or conduct; anilingus, buggery, coprophagy, coprophilia, cunnilingus, fellatio, necrophilia, pederasty, pedophilia, piquerism, sapphism, zoerasty; or

(2) Clearly depicted human genitals in a state of sexual stimulation, arousal or tumescence; or

(3) Use of human or animal ejaculation, sodomy, oral copulation, coitus or masturbation; or

(4) Fondling or touching of nude human genitals, pubic region, buttocks or female breast; or

(5) Masochism, erotic or sexually oriented torture, beating or the infliction of pain; or

(6) Erotic or lewd touching, fondling or other sexual contact with an animal by a human being; or

(7) Human excretion, urination, menstruation, vaginal or anal irrigation.

(o) Specified anatomical areas shall include any of the following:

(1) Less than completely and opaquely covered human genitals or pubic region; buttock; or female breast below a point immediately above the top of the areola;

or

(2) Human male genitalia in a discernibly turgid state, even if completely and opaquely covered.

Section 3. Erotic dance establishment regulations.

(a) No person, firm, partnership, corporation or other entity shall operate, advertise or cause to be advertised an erotic dance establishment without a valid adult entertainment establishment license issued pursuant to this ordinance.

(b) No later than March first of each year, an erotic dance establishment licensee shall file a verified report with the City Clerk showing the licensee's gross receipts and amounts paid to dancers for the preceding calendar year.

(c) An erotic dance establishment licensee shall maintain and retain for a period of two (2) years the names, addresses and ages of all persons employed as dancers.

(d) No adult entertainment establishment licensee shall employ or contract with as a dancer a person under the age of eighteen (18) years or a person not licensed pursuant to this Ordinance.

(e) No person under the age of eighteen (18) years shall be admitted to an adult entertainment establishment.

(f) An erotic dance establishment may be open only between the hours of 12:00 noon and 2:00 a.m. Monday through Friday, and Saturday from 12:00 noon through 2:55 a.m. on Sunday. No licensee shall permit his place of business to be open on Christmas Day.

(g) No erotic dance establishment licensee shall serve, sell, distribute or suffer the consumption or possession of any alcoholic beverage, intoxicating liquor or controlled substance upon the premises of the licensee.

(h) An adult entertainment establishment licensee shall conspicuously display all licenses required by this Ordinance.

(i) All dancing shall occur on a platform intended for that purpose which is raised at least 18 inches from the level of the floor.

(j) No dancing shall occur closer than four (4) feet to any patron.

(k) No dancer shall fondle or caress any patron, and no patron shall fondle or caress any dancer.

(l) No patron shall directly pay or give any gratuity to any dancer.

(m) No dancer shall solicit any pay or gratuity from any patron.

(n) All areas of an establishment licensed hereunder shall be fully lighted at all times patrons are present. Full lighting shall mean illumination equal to three and five tenths (3.5) foot candles per square foot.

(o) If any portion or subparagraph of this section of this Ordinance or its application to any person or circumstances is held invalid by a court of competent jurisdiction, the remainder or application to other persons or circumstances shall not be affected.

Section 4. Certain activities prohibited.

No person, firm, partnership, corporation or other entity shall publicly display or expose or suffer the public display or exposure, with less than a full opaque covering, of any portion of a person's genitals, pubic area or buttocks in a lewd and obscene fashion.

Section 5. Permit required.

It shall be unlawful for any person, association, partnership or corporation to engage in, conduct or carry on in or upon any premises within the City of Sugar Hill any of the adult entertainment establishments defined in this Ordinance without a permit so to do. No permit so issued shall condone or make legal any activity thereunder if the same is deemed illegal or unlawful under the laws of the State of Georgia or the United States.

Section 6. Operation of unlicensed premises unlawful.

It shall be unlawful for any person to operate an adult bookstore, adult motion picture theater, adult minimotion picture theater, adult hotel or motel, adult motion picture arcade, cabaret, encounter center, escort bureau or adult business or adult dancing establishment unless such business shall have a currently valid license or shall have made proper application for renewal within the time required thereof under this Ordinance, which license shall not be under suspension or permanently or conditionally revoked.

Section 7. Admission of minors unlawful.

It shall be unlawful for a licensee to admit or permit the admission of minors within a licensed premises.

Section 8. Sales to minor unlawful.

It shall be unlawful for any person to sell, barter or give or to offer to sell, barter or give to any minor any service, material, device or thing sold or offered for sale by an adult bookstore, adult motion picture theater, adult massage parlor or adult dancing establishment or other adult entertainment facility.

Section 9. Location.

No adult business or use restricted hereunder shall be located:

(1) Within one thousand (1,000) feet of any parcel of land which is zoned for residential use.

(a) within one thousand (1,000) feet from property line of said establishment to the front door of a building used for residential purpose on property that is zoned for other uses.

(2) Within one thousand (1,000) feet of any parcel of land upon which a church, school, governmental building, library, civic center, public park or playground is located;

(3) Within one thousand (1,000) feet of any parcel of land upon which another establishment regulated or defined hereunder is located;

(4) Within one thousand (1,000) feet of any parcel of land upon which any other establishment selling alcoholic beverages is located;

(5) On less than three (3) acres of land containing at least one hundred (100) feet of road frontage.

For the purposes of this section, distance shall be by airline measurement from property line, using the closest property lines of the parcels of land involved. The term "parcel of land" means any quantity of land capable of being described by location and boundary, designated and used or to be used as a unit.

Section 10. Application for permit.

(a) Any person, association, partnership or corporation desiring to obtain a permit to operate, engage in, conduct or carry on any adult entertainment establishment shall make application to the city manager or her designated representative. Prior to submitting such application, a nonrefundable application fee of \$1,000.00 shall be paid to the city clerk to defray, in part, the cost of investigation and report required by this Ordinance. The city clerk shall issue a receipt showing that such application fee has been paid. The receipt or a copy thereof shall be supplied to the city manager at the time such application is submitted.

(b) The application for permit does not authorize the engaging in, operation of, conduct of or carrying on of any adult entertainment establishment.

Section 11. Adult entertainment establishment employees.

(a) Qualification. Employees of an adult entertainment establishment shall be not less than eighteen (18) years of age. Every employee must be of good moral character as defined in this Ordinance. Any employee who is convicted of a crime constituting a felony or a crime not a felony involving moral turpitude while employed as an adult entertainment establishment employee shall not thereafter work on any licensed premises for a period of five (5) years from the date of such conviction, unless a longer time is ordered by a court of competent jurisdiction. The term "convicted" shall include an adjudication of guilt on a plea of guilty or nolo contendere or the forfeiture of a bond when charged with a crime, and the terms "employed on the licensed premises" and "work on any licensed premises"

shall include as well work done or services performed while in the scope of employment elsewhere than on the licensed premises.

(b) Approval for employment. Before any person may work on a licensed premises, he shall file a notice with the city clerk of his intended employment on forms supplied by the city clerk and shall receive approval of such employment from the city clerk. The prospective employee shall supply such information as the city clerk requires, including a set of fingerprints, on regular City of Sugar Hill or United States Department of Justice forms. Upon approval, the employee may begin working on the licensed premises. If approval is denied, the prospective employee may within ten (10) days of said denial, apply to the city clerk for a hearing. The decision of the city clerk after a hearing may be appealed to the city council which may issue such order as is proper in the premises. An investigation fee of Two Hundred Dollars (\$200.00) shall accompany the notice of intended employment or a receipt of the City Clerk evidencing the payment of such fee at the time the notice is filed.

(c) Suspension, revocation of license. Violation of the provisions of the ordinances of the City of Sugar Hill, laws and regulations of the State of Georgia, or the rules and regulations of the city shall subject an employee to suspension or revocation of license.

(d) Independent contractors. For the purpose of this Ordinance, independent contractors shall be considered as employees and shall be licensed as employees, regardless of the business relationship with the owner or licenses of any adult entertainment establishment.

Section 12. Application contents.

Each application for an adult entertainment establishment permit shall contain the following information:

- (1) The full true name and any other names used by the applicant;
- (2) The present address and telephone number of the applicant;
- (3) The previous addresses of the applicant, if any, for a period of five (5) years immediately prior to the date of the application and the dates of residence at each;
- (4) Acceptable written proof that the applicant is at least eighteen (18) years of age;
- (5) The applicant's height, weight, color of eyes and hair and date and place of birth;
- (6) Two (2) photographs of the applicant at least two (2) inches by two (2) inches taken within the last six (6) months;
- (7) Business, occupation or employment history of the applicant for the five (5) years immediately preceding the date of application. Business or employment records of the applicant, partners in a partnership, directors and officers of a corporation and, if a corporation, all shareholders holding more than five (5) per cent of the shares of corporate stock outstanding;
- (8) The business license history of the applicant and whether such applicant, in previous operations in this or any other city, state or territory under license, has had such license or permit for an adult entertainment business or similar type of business revoked or

suspended, the reason therefor, and the business activity or occupation subsequent to such action of suspension or revocation;

(9) All convictions, including ordinance violations, exclusive of traffic violations, stating the dates and places of any such convictions;

(10) If the applicant is a corporation, the name of the corporation shall be set forth exactly as shown in its articles of incorporation or charter, together with the place and date of incorporation, and the names and addresses of each of its current officers and directors, and each stockholder holding more than five (5) per cent of the stock in the corporation. If the applicant is a partnership, the applicant shall set forth the name, residence address and dates of birth of the partners, including limited partners. If the applicant is a limited partnership it shall furnish a copy of its certificate of limited partnership filed with the clerk of court. If one or more of the partners is a corporation, the provisions of this subsection pertaining to corporations shall apply. The applicant corporation or partnership shall designate one of its officers or general partners to act as its responsible managing officer. Such designated persons shall complete and sign all application forms required of an individual applicant under this article, but only one application fee shall be charged;

(11) The names and addresses of the owner and lessor of the real property upon which the business is to be conducted and a copy of the lease or rental agreement;

(12) Such other identification and information as the Gwinnett County Police Department may require in order to discover the truth of the matters hereinbefore specified as required to be set forth in the application;

(13) The age and date of birth of the applicant, of any partners, or of any and all officers, of any stockholders of more than five (5) per cent of the shares of the corporation stock outstanding, directors of the applicant if the applicant is a corporation;

(14) If the applicant, any partners of any of the officers or stockholders holding more than five (5) per cent of the outstanding shares of the corporation, or the directors of the applicant if the applicant is a corporation, have ever been convicted of any crime constituting a felony, or any crime not a felony involving moral turpitude, in the past five (5) years and, if so, a complete description of any such crime, including date of violation, date of conviction, jurisdiction and any disposition, including any fine or sentence imposed and whether terms of disposition have been fully completed;

(15) The city shall require the individual applicant to furnish fingerprints of the applicant;

(16) If the applicant is a person doing business under a trade name, a copy of the trade name properly recorded. If the applicant is a corporation, a copy of authority to do business in Georgia, including articles of incorporation, trade name affidavit, if any, last annual report, if any;

(17) At least three (3) character references from individuals who are in no way related to the applicant or individual shareholders officers or directors of a corporation and who are not or will not benefit financially in any way from the application if the license is granted and who have not been convicted of any felony or a Municipal Code violation involving moral turpitude in the past five (5) years. The city clerk shall prepare forms

consistent with the provisions of this subsection for the applicant, who shall submit all character references on such forms;

(18) Address of the premises to be licensed;

(19) Whether the premises are owned or rented and, if the applicant has a right to legal possession of the premises, copies of those documents giving such legal right;

(20) A plat by a registered engineer, licensed by the State of Georgia, showing the location of the proposed premises in relation to the neighborhood, the surrounding zoning, its proximity to any church, school, public park, governmental building or site or other business hereunder regulated;

(21) Each application for an adult entertainment establishment license shall be verified and acknowledged under oath to be true and correct by:

- a. If the applicant is an individual, the individual;
- b. If by a partnership, by the manager or general partner;
- c. If a corporation, by the president of the corporation;
- d. If any other organization or association, by the chief administrative official.

Section 13. Applicant to appear.

The applicant, if an individual, or designated responsible managing officer, if a partnership or corporation, shall personally appear at the City of Sugar Hill and produce proof that a nonrefundable application fee, of \$1,000.00, has been paid and shall present the application containing the aforementioned and described information.

Section 14. Application; investigation.

The city shall have thirty (30) days to investigate the application and the background of the applicant. Upon completion of the investigation, the city manager may grant the permit if she finds;

- (1) The required fee has been paid;
- (2) The application conforms in all respects to the provisions of this Ordinance;
- (3) The applicant has not knowingly made a material misrepresentation in the application;
- (4) The applicant has fully cooperated in the investigation of his application;
- (5) The applicant, if an individual, or any of the stockholders of the corporation, any officers or directors, if the applicant is a corporation, or any of the partners, including limited partners, if the applicant is a partnership, has not been convicted in a court of competent jurisdiction of an offense involving conduct or convicted of an attempt to commit any of the above-mentioned offenses, or convicted in any state of any offense which, if committed or attempted in this state, would have been punishable as one or more of the above-mentioned offenses, or any crime involving dishonesty, fraud, deceit or moral turpitude;
- (6) The applicant has not had an adult entertainment establishment permit or other similar license or permit denied or revoked for cause by this city or any other city located in or out of this stat prior to the date of application;

(7) The building, structure, equipment or location of such business as proposed by the applicant would comply with all applicable laws, including but not limited to health, zoning distance, fire and safety requirements and standards;

(8) The applicant is at least eighteen (18) years of age;

(9) That the applicant, his or her employee, agent, partner, director, officer, stockholder or manager has not within five (5) years of the date of the application, knowingly allowed or permitted any of the specified sexual activities as defined herein to be committed or allowed in or upon the premises where such adult entertainment establishment is to be located or to be used as a place in which solicitations for the specified sexual activities as defined herein openly occur;

(10) That on the date the business for which a permit is required herein commences, and thereafter, there will be a responsible person on the premises to act as manager at all times during which the business is open;

(11) That the proposed premises is not to be located too close to any church, school, library, governmental building or site or any other business restricted hereunder;

(12) That the grant of such license will not cause a violation of this Ordinance or any other Ordinance or regulation of the City of Sugar Hill, State of Georgia or the United States;

(13) Any other inquiry deemed necessary or desirable by the city to insure the health, safety and welfare of the citizens of the City of Sugar Hill or the preservation of its neighborhoods.

Section 15. Persons prohibited as licensees.

(a) No license provided for by this article shall be issued to or held by:

(1) An applicant who has not paid all required fees and taxes for a business at that location or property taxes;

(2) Any person who is not of good moral character;

(3) Any corporation, any of whose officers, directors or stockholders holding over five (5) per cent of the outstanding issued shares of capital stock are not of good moral character;

(4) Any partnership or association, any of whose officers or members holding more than five (5) per cent interest therein are not of good moral character;

(5) Any person employing, assisted by or financed in whole or in part by any person who is not of good moral character;

(6) Any applicant who is not qualified to hold and conduct a business according to the laws of the United States, the State of Georgia or the City of Sugar Hill.

(b) Should there be a sufficient number of current licenses to meet the needs and desires of the inhabitants of the city, no new licenses shall issue. In determining the needs and desires of the inhabitants, the standard of review shall be that the market is virtually unrestrained as defined in Young v American Mini Theaters, Inc., 427 U.S. 50, 81.

Section 16. Permit - Refusal; appeal.

If the city manager, following investigation of the applicant, deems that the applicant does not fulfill the requirements as set forth in this article, he shall notify the city clerk of such opinion and, within thirty (30) days of the date of application, provide copies of the

investigation report to the city clerk. The city clerk shall, within ten (10) days, notify the applicant by certified mail of such denial. Any applicant who is denied a permit may appeal such denial to the mayor and council.

Section 17. Same - Renewal.

Permits for adult entertainment establishments may be renewed on a year-to-year basis, provided that the permittees continue to meet the requirements set out in this article. The renewal fees for the adult entertainment establishment permits shall be \$5,000.00 per year.

Section 18. Same-nontransferable.

No adult entertainment establishment permit may be sold, transferred or assigned by a permittee, or by operation of law, to any other person or persons. Any such sale, transfer or assignment or attempted sale, transfer or assignment shall be deemed to constitute a voluntary surrender of such permit, and such permit shall thereafter be null and void; provided and excepting, however, that if the permittee is a partnership and one or more of the partners should die, one or more of the surviving partners may acquire, by purchase or otherwise, the interest of the deceased partner or partners without effecting a surrender or termination of such permit, and in such case the permit, upon notification to the city, shall be placed in the name of the surviving partner. An adult entertainment establishment permit issued to a corporation shall be deemed terminated and void when either any outstanding stock of the corporation is sold, transferred or assigned after the issuance of a permit or any stock authorized but not issued at the time of the granting of a permit is thereafter issued and sold, transferred or assigned.

Section 19. Change of location or name.

(a) No adult entertainment establishment shall move from the location specified on its permit until a change of location fee, of \$1,000.00 has been deposited with the city and approval has been obtained from the city manager. Such approval shall not be given unless all requirements and regulations as contained in the city ordinance have been met.

(b) No permittee shall operate, conduct, manage, engage in or carry on an adult entertainment establishment under any name other than his name and the name of the business as specified on his permit.

(c) Any application for an extension or expansion of a building or other place of business where an adult entertainment establishment is located shall require inspection and shall comply with the provisions and regulations of this Ordinance.

Section 20. Appeal-Procedure.

The permittee shall, within ten (10) days after he has been notified of an adverse determination, submit a notice of appeal to the city clerk.

The notice of appeal shall be addressed to the mayor and council and shall specify the subject matter of the appeal, the date of any original and amended application or request, the date of the adverse decision (or receipt of notice thereof), the basis of the appeal, the action requested of the mayor and council and the name and address of the applicant.

The clerk shall place the appeal on the agenda of the next regular council meeting occurring not less than five (5) nor more than thirty (30) days after receipt of the notice of appeal for council action .

Section 21. Same - Council determines procedure.

When an appeal is placed on the council agenda, the council may take either of the following actions:

(1) Set a hearing date and instruct the city clerk to give such notice of hearing as may be required by law;

(2) Appoint a hearing officer and fix the time and place for hearing. The hearing officer may or may not be a city employee and may be appointed for an extended period of time. The clerk shall assume responsibility for such publication of notice of the hearing as may be required by law. If a hearing officer is appointed, the hearing shall be conducted in accordance with the procedures set out in his Ordinance.

Section 22. City Council.

Whenever the city clerk has scheduled an appeal before the city council, at the time and date set therefor, the council shall receive all relevant testimony and evidence from the permittee, from interested parties and from city staff. The city council may sustain, overrule or modify the action complained of. The action of the city council shall be final.

Section 23. Powers of hearing officer.

The hearing officer appointed pursuant to the procedure set out in this Ordinance may receive and rule on admissibility of evidence, hear testimony under oath and call witnesses as he may deem advisable with respect to the conduct of the hearing.

Section 24. Rules of evidence inapplicable.

The Council and the hearing officer shall not be bound by the traditional rules of evidence in hearings conducted under this Ordinance. Rules of evidence as applied in an administrative hearing shall apply.

Section 25. Hearing officer - Report.

The hearing officer shall, within a reasonable time not to exceed thirty (30) days from the date such hearing is terminated, submit a written report to the council. Such report shall contain a brief summary of the evidence considered and state findings, conclusions and recommendations. All such reports shall be filed with the city clerk and shall be considered public records. A copy of such report shall be forwarded by certified mail to the permittee/appellant the same day it is filed with the city clerk, with additional copies furnished the city manager and chief of police.

The city clerk shall place the hearing officer's report on the agenda of the next regular council meeting occurring not less than thirty (30) days after the report is filed and shall notify the permittee/appellant of the date of such meeting at least ten (10) days prior to the meeting unless the permittee/appellant stipulates to a shorter notice period.

Section 26. Same-Action by Council.

The council may adopt or reject the hearing officer's decision in its entirety or may modify the proposed recommendation. If the Council does not adopt the hearing officer's recommendation, it may:

(1) Refer the matter to the same or another hearing officer for a completely new hearing or for the taking of additional evidence on specific points; in either of such cases, the hearing officer shall proceed as provided in this Ordinance;

(2) Decide the case upon a review of the entire record before the hearing officer with or without taking additional evidence.

Section 27. Violations; penalty.

Any person violating the provision of this Ordinance shall be guilty of a ordinance violation punishable by a fine not to exceed one thousand dollars (\$1,000.00) per violation. In addition to such fine, violation of this ordinance shall also be grounds for immediate suspension or revocation of the license issued hereunder.

Section 28. Unlawful operation declared nuisance.

Any adult entertainment establishment operated, conducted or maintained contrary to the provisions of this Ordinance shall be and the same is hereby declared to be unlawful and a public nuisance. The city may, in addition to or in lieu of prosecuting a criminal action hereunder, commence an action or actions, proceeding or proceedings for abatement, removal or enjoinder thereof in the manner provided by law. It shall take such other steps and shall apply to such court or courts as may have jurisdiction to grant such relief as will abate or remove such adult entertainment establishment and restrain and enjoin any person from operating, conducting or maintaining an adult entertainment establishment contrary to the provisions of this Ordinance. In addition, violation of the provisions of this Ordinance shall be per se grounds for suspension or revocation of a license granted hereunder.

Section 29. Cleaning of licensed premises.

Each licensed premises shall be maintained in a clean and sanitary condition and shall be cleaned at least once daily and more frequently when necessary. This activity shall be supervised by the person in charge of the licensed premises. There shall be provided adequate facilities, equipment and supplies on the licensed premises to meet this requirement, and adequate ventilation and illumination shall be provided to permit thorough, complete cleaning of the entire licensed premises.

Trash and garbage shall not be permitted to accumulate or to become a nuisance on or in the immediate vicinity of the licensed premises but shall be disposed of daily or as often as collections permit.

Section 30. Self-inspection of licensed premises.

The licensee of a licensed premises or his designated representative shall make sanitary inspections of the license premises at least once a month and shall record his findings on a form supplied by the city clerk. Each licensed premises shall post and maintain in a readily accessible place a schedule for maintaining the sanitation of the premises.

Section 31. Sealing for unsanitary or unsafe conditions.

A licensed premises or any part thereof may be sealed by order of the city manager on her finding of a violation of this Ordinance resulting in an unsanitary or unsafe condition. Prior to sealing, the city manager shall serve on the licensee, by personal service on him or by posting in a conspicuous place on the licensed premises, a notice of the violation and an order to correct it within twenty-four (24) hours after service. If the

violation is not so corrected, the city manager may physically seal that portion of the license premises causing the violation and order the discontinuance of use thereof until the violation has been corrected and the seal removed by the city manager. The city manager shall affix to the sealed premises a conspicuous sign labeled "Unclean" or "Unsafe" as the case may be.

Section 32. Abatement as sanitary nuisance.

A licensed premises or any part thereof may be abated as a sanitary nuisance.

Section 33. Severability

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holdings shall not affect the validity of the remaining portions thereof.

Section 34. Captions

The Captions to sections are inserted solely for convenience and information and shall not affect the meaning or interpretation of the Ordinance.

Section 35. Effective Date of Ordinance

This Ordinance shall be in full force and effect from and after its adoption by the City of Sugar Hill.

Section 36. Repealer

All Ordinances and Resolutions in conflict herewith are repealed in their entirety.

IT IS SO ORDAINED this 13th day of September, 1993.

[Signature]
Council Member

[Signature]
Council Member

[Signature]
Council Member

[Signature]
Council Member

[Signature]
Council Member

ATTEST:

[Signature]
City Clerk

APPROVED BY

[Signature]
MAYOR

This 13th day of September, 1993.

Delivered to the Mayor 9/13/93

Received from Mayor 9/13/93

ATTEST:

[Signature]
CITY CLERK

ANNEXATION ORDINANCE

THE COUNCIL OF THE CITY OF SUGAR HILL, GEORGIA, HEREBY ORDAINS:

WHEREAS, Gwinnett Financial Services did on August 16, 1993, apply to have lands annexed into the existing corporate limits of the City of Sugar Hill, Georgia; and

WHEREAS, it appears to the governing body of the City of Sugar Hill, Georgia, that the area proposed to be annexed is contiguous to the existing corporate limits of the City of Sugar Hill, that the applicants represent not less than sixty percent (60%) of the owners and resident electors of the land area proposed to be annexed and that said application complies with the laws of the State of Georgia; and

WHEREAS, a public hearing was held on said application for annexation and on the proposed zoning of the area to be annexed on September 13, 1993; and

WHEREAS, prior to said public hearing the City of Sugar Hill, Georgia did prepare a report setting forth its plans to provide services to the area to be annexed as required by the Official Code of Georgia Annotated S36-36-25; and

WHEREAS, the governing body of the City of Sugar Hill, Georgia has determined that the annexation of the area proposed to be annexed would be in the best interests of the residents and property owners of the area proposed for annexation and of the citizens of the City of Sugar Hill, Georgia; and

WHEREAS, the governing body of the City of Sugar Hill, Georgia has determined that the proper zoning classification for the area proposed to be annexed is Residential Single Family Dwelling (RS-100).

BE IT, THEREFORE, ordained that the following described lands be and the same hereby are, annexed into the existing corporate limits of the City of Sugar Hill, Georgia, and the same shall hereafter constitute a part of the lands within the corporate limits of the City of Sugar Hill, Georgia, to-wit:

All that tract or parcel of land lying and being in Land Lot 308, 7th Land District, Gwinnett County, Georgia, being more particularly described as follows:

To find the true Point of Beginning, commence at the point of intersection of the land lot line separating Land Lots 308 and 309 with the southeast right-of-way line of Whitehead Road (an 80-foot right-of-way); thence north-easterly, easterly and southeasterly along said right-of-way line and following the curvature thereof, 2040.40 feet to the Point of Beginning; thence continue along said right-of-way South 72 degrees 17 minutes 07 seconds East, 87.97 feet; thence along an arc of 222.03 feet having a radius of 6660.69 feet and a chord of South 73 degrees 14 minutes 25 seconds East, 222.03 feet; thence leaving said right-of-way South 11 degrees 19 minutes 44 seconds East, 1200.00 feet; thence South 48 degrees 04 minutes 27 seconds West, 629.68 feet; thence North 54 degrees 03 minutes 53 seconds West, 1882.17 feet; thence North 60 degrees 35 minutes 06 seconds East, 237.60 feet; thence South 29 degrees 24 minutes 54 seconds East, 98.43 feet to a point on a curve to the

left, said curve having a radius of 50.00 feet, an arc of 162.63 feet and a chord South 62 degrees 35 minutes 51 seconds East, 99.85 feet; thence South 65 degrees 46 minutes 51 seconds East, 168.30 feet; thence North 29 degrees 31 minutes 47 seconds East, 228.18 feet; thence North 69 degrees 31 minutes 47 seconds East, 180.00 feet; thence South 65 degrees 28 minutes 13 seconds East, 250.00 feet; thence North 41 degrees 42 minutes 07 seconds East, 682.95 feet to the Point of Beginning.

Said tract or parcel of land contains 36.965 acres more or less and is subject to restrictions of record.

A plat of said property is attached hereto and made a part of this Ordinance and incorporated herein by reference.

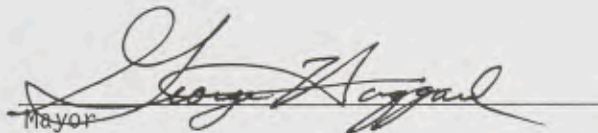
BE IT FURTHER ORDAINED that " The Zoning Ordinance of the City of Sugar Hill" is hereby amended by adding to the official zoning map adopted by the Ordinance the area annexed by this Ordinance and by classifying that area as Residential Single Family Dwelling (RS-100) on said official zoning map.

BE IT FURTHER ORDAINED that the following conditions are hereby included on the property as conditions of zoning: The frontage be a minimum square footage of 75 feet; minimum house size be 1400 square feet; and minimum lot size be 10,000 square feet.

BE IT FURTHER ORDAINED that the Clerk of the City of Sugar Hill certify a copy hereof and file the same with the Secretary of State for the State of Georgia, pursuant to the provisions of Official Code of Georgia S36-36-28(a).

IT IS SO ORDAINED, this 13th day of ^{Sept.}~~August~~, 1993.




Mayor


City Clerk

LEGAL DESCRIPTION

All that tract or parcel of land lying and being in Land Lot 308, 7th Land District, Gwinnett County, Georgia, being more particularly described as follows:

To find the true Point of Beginning, commence at the point of intersection of the land lot line separating Land Lots 308 and 309 with the southeast right-of-way line of Whitehead Road (an 80-foot right-of-way); thence northeasterly, easterly and southeasterly along said right of way line and following the curvature thereof, 2040.40 feet to the Point of Beginning; thence continue along said right-of-way South 72 degrees 17 minutes 07 seconds East, 87.97 feet; thence along an arc of 222.03 feet having a radius of 6660.69 feet and a chord of South 73 degrees 14 minutes 25 seconds East, 222.03 feet; thence leaving said right-of-way South 11 degrees 19 minutes 44 seconds East, 1200.00 feet; thence South 48 degrees 04 minutes 27 seconds West, 629.68 feet; thence North 54 degrees 03 minutes 53 seconds West, 1882.17 feet; thence North 60 degrees 35 minutes 06 seconds East, 237.60 feet; thence South 29 degrees 24 minutes 54 seconds East, 98.43 feet to a point on a curve to the left, said curve having a radius of 50.00 feet, an arc of 162.63 feet and a chord South 62 degrees 35 minutes 51 seconds East, 99.85 feet; thence South 65 degrees 46 minutes 51 seconds East, 168.30 feet; thence North 29 degrees 31 minutes 47 seconds East, 228.18 feet; thence North 69 degrees 31 minutes 47 seconds East, 180.00 feet; thence South 65 degrees 28 minutes 13 seconds East, 250.00 feet; thence North 41 degrees 42 minutes 07 seconds East, 682.95 feet to the Point of Beginning.

Said tract or parcel of land contains 36.965 acres more or less and is subject to restrictions of record.

5/1

HERBERT L. ROBINSON
 HERBLY & ASSOCIATES
 6330 CROCKETT SQUARE
 SUITE 800
 ATLANTA, GEORGIA 30338
 (404) 452-7844

PROJECT
 WHITEHEAD FOLK PROPERTY
 DUBLIN HILL, GEORGIA

CLIENT:
 INVESTMENT CAPITAL COMPANY
 2000 PEACOCKS RD, STE 1100
 ATLANTA, GEORGIA 30338

DATA
 DRAWN BY: JKL
 CHECKED BY:
 JOB #: 89-274
 DATE: 7-1-93
 SCALE: 1" = 100'

SHEET



SITE DATA
 OVER AREA = 281 ACRES
 PROPOSED LOTS = 75 (10 UNDEVELOPED ACRES)
 LOT MINIMUMS = 75' WIDE @ 120' DEPTH MIN.
 30000 SQ. FT. MIN. AREA

CONCEPTUAL PLAN





CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

M E M O R A N D U M

TO: MAYOR AND COUNCIL

FROM: SANDY RICHARDS, DIRECTOR OF FINANCE

DATE: SEPTEMBER 13, 1993

RE: CABLE RATE REGULATION

You may have read lately of the changes happening in the Cable industry in recent months. The Federal Communications Commission (FCC) imposed several mandates to all cable operators to take effect on September 1st. These mandates include rate structures for basic cable services, and customer service standards, as well as installation and equipment requirements. However, the FCC will not monitor whether or not these mandates are being adhered to. They left this responsibility to the local governments.

In order for the city to prevent unwarranted rate increases in basic cable rates, the City has applied with the FCC to become certified to regulate the new rates. It is only through this certification process can the city protect subscribers. There is no monetary benefit for the city to become certified to regulate rates. It is a continuing effort for the city to protect its citizens against unfair and illegal charges from the cable operator, N.E Gwinnett CableVision.

As you can imagine, the financial impact for a city the size of Sugar Hill can become quite extensive and in fact too costly. In an attempt to reduce the burden to its member cities, the Georgia Municipal Assoc. has created a program to assist the small cities who wish to regulate their cable operators but do not have the financial means necessary to do so. The GMA program will provide the necessary services at a reduced rate to member cities to comply with the guidelines set forth by the FCC.

The attached agreement details the obligations of the GMA and the City of Sugar Hill. The GMA program calls for a service fee to be paid by the city of \$1.75 per cable subscriber located within the city limits per year. Currently, the city has 1,503 cable subscribers within its boundaries. Thus, a service fee of \$2,192 is required. In addition, the agreement between the city and GMA provides for additional services such as franchise fee payment auditing and technical compliance auditing of the cable operator. The city does not have the staff to take on such a large responsibility. GMA has contracted with a specialized Accounting firm, a engineering firm, and a law firm to provide the expert advise needed for such an undertaking.

It is my belief and recommendation that the council vote to approve a resolution for the Mayor to execute the agreement between the city and GMA. The city attorney has reviewed this resolution and the attached agreement and is in concurrence with my recommendation. As I understand it, roughly 90 cities have joined with GMA. The more cities that join, the potential for lower costs increases.

I have also attached a copy of a news article from the Wall Street Journal which describes in detail the impact of the FCC rulings.

A RESOLUTION OF THE CITY OF SUGAR HILL
TO AUTHORIZE THE MAYOR OF SAID CITY
TO EXECUTE A TELECOMMUNICATIONS MANAGEMENT SERVICE AGREEMENT

WHEREAS, the City of Sugar Hill desires to regulate the provision of cable television services so as to assure the citizens of said City receive quality service;

WHEREAS, the Georgia Municipal Association has available a telecommunications management service to assist the City in such regulation;

NOW THEREFORE BE IT RESOLVED, that the Mayor of the City of Sugar Hill is hereby authorized to execute a telecommunications management service agreement on behalf of the City, in substantially the same form as Appendix A which is attached to and made a part of this resolution.

RESOLVED by the Mayor and Council of the City of Sugar Hill this 13th day of September, 1993.

ATTEST:

By Judy Foster (Seal)
City Clerk

By George Haggard
Mayor: George Haggard
City of: Sugar Hill

AGREEMENT BETWEEN
THE CITY OF SUGAR HILL AND
THE GEORGIA MUNICIPAL ASSOCIATION, INC.
FOR TELECOMMUNICATION MANAGEMENT SERVICES

Whereas, the City of Sugar Hill (City) desires to provide regulation and oversight of Community Area of Television and other telecommunication services being provided to the citizens of said city;

Whereas, the Georgia Municipal Association (Association) has available a telecommunication management service for cities to assist in cable franchise regulation and renewals; and,

Whereas, the City has a need for such telecommunication management services.

Therefore, the City and the Georgia Municipal Association agree as follows:

Section 1. Services Provided to the City of Sugar Hill.

The Association agrees to provide, either directly or through its agents or subcontractors, the following services (all of which are explained more fully infra) which are to be known as the GMA Telecommunication Management Service:

(a) Cable Television Franchise Management, as more fully described in Section 2 of this agreement.

(b) Cable Television Franchise Renewal Services, as more fully described in Section 3 of this agreement;

Section 2. Cable Franchise Management shall include:

(a) Facilitating the City's compliance with the 1984 and 1992 Federal Cable Acts (Cable Communications Policy Act of 1984, P.L. 98-549 and Cable Television Consumer Protection and Competition Act of 1992, P.L. 102-385) and the rules of the Federal Communications Commission (FCC) governing rate regulation and other matters affecting municipal regulation of cable TV provider(s).

(b) Facilitating the City's filing with the FCC to become a certified FCC cable rate regulator.

(c) Regulating rates for basic service, equipment and installation, and performing rate analysis to determine compliance with the FCC rate regulations.

(d) Recommending and developing customer service standards for cable T.V. operators which include establishing standards for:

- (1) Office hours and telephone availability,
- (2) Installations, outages and service calls,
- (3) Communications between the cable system and subscriber, billing and refunds, and
- (4) Other specific contractual and legal requirements imposed on the cable provider(s) during the terms of the cable T.V. franchise.

(e) Developing public, educational and government access channels (PEG) to provide programming and community information.

(f) Developing alternative video, programming and data services for local governments, schools and institutions.

Section 3. Cable Franchise Renewal Service shall include:

(a) Evaluating the past performance of the cable provider(s) by conducting a franchise compliance audit to determine if the cable provider(s) has substantially complied with the material terms of the existing franchise and with applicable law.

(b) Determining the future cable-related needs and interests of the City in the development and implementation of a community needs assessment.

(c) Preparation by the Association of a request for proposal from potential cable TV providers, following completion of the compliance audit and community needs assessment.

(d) Evaluation of the cable TV provider(s) proposal for a new franchise and,

(e) Preparation of a CATV franchise agreement for the City.

Section 4. Service Fee

The City agrees to pay a service fee to the Association equal to \$1.75 per cable subscriber per year for the cable television franchise management and franchise renewal services, with the amount due prorated for agreement periods of less than a year. The number of cable subscribers shall be determined as of July 1 of each year and reported to the Association by the City. The number of cable subscribers for the initial year of the agreement is 1,503. For purposes of this section a year shall mean July 1 through June 30.

The service fee in the amount of \$2,192 shall be paid by the City to the Association upon execution of the agreement on behalf of the City.

Section 5. Other Services

In addition to the Franchise Management and Franchise Renewal Services outlined above, the City may obtain franchise fee payment auditing and technical compliance auditing of the cable provider from the Association, its agents, employees or subcontractors. The Mayor is authorized to execute an addendum or addenda to this agreement on behalf of the City to obtain such services; provided, however, the additional fee for each service shall not exceed \$10,000.

Section 6. Effective Date and Termination.

(a) This agreement shall become effective upon the signature by the parties and may be terminated by either party by giving at least 60 days advance written notice prior to the effective date of termination to the other party. Such notices shall be mailed:

(1) If to the Association: Georgia Municipal Association, Inc.,
Attention: Telecommunications Management Coordinator, 201 Pryor
Street, S.W., Atlanta, GA 30303.

(2) If to the City: _____

_____.

(b) Upon termination, the City agrees to pay all monies owed to the Association for services provided through the effective date of such termination.

Section 7. Hold Harmless and Indemnification.

Each party shall bear the responsibility for liability for negligence, errors or omissions of its own officers, agents, employees or subcontractors in carrying out this agreement. The City holds harmless the Association for liability for the negligence of the City, its officers, agents, employees, or subcontractors arising out of this agreement. The Association holds harmless the City for the negligence of the Association, its officers, agents, employees, or subcontractors arising out of this agreement. In addition, the City designates the Association, its officers, agents, employees, and contractors as agents of the City for purposes of Section 635A of the Communications Act of 1934, as amended, and the applicable provisions of the Local Government Antitrust Act of 1984.

Section 8. Amendments.

This contract may be amended by future written agreements executed on behalf of the City and the Association.

Cable Firms Push to Short-Circuit '92 Law

By MARK ROBUCHAUX

Staff Reporter of THE WALL STREET JOURNAL

NEW YORK — The cable law that takes effect next week grants broad new powers over rate regulation to local governments. But dozens of cable-TV systems are trying to sidestep the law by urging local officials to forgo exercising their new authority.

The systems, mostly operators in small markets, have mounted a campaign to convince local officials that the 1992 Cable Act is too complicated to understand, too costly to enforce, and, ultimately, more expensive for consumers. Instead of bowing to the re-regulation of the new law, which sets up a framework of rules to determine cable-TV rates, the cable executives hope to persuade authorities in smaller markets to sign contracts that basically would continue the practice of setting rates through negotiations between the company and a municipality. That would be more difficult for federal regulators to monitor.

Regulators and critics say many of the offers made by cable operators are laced with overreaching claims about possible consequences if the rules are adopted, such as threats that service could be disrupted. Moreover, it isn't clear whether the local contracts that cable officials are pushing are enforceable, or even legal.

Fighting the Law

"The cable industry lost this fight overwhelmingly in the House and the Senate," says James Quello, acting Federal Communications Commission chairman. Now, he complains, many cable operators "have an economic stake in discrediting that law."

The cable campaign "is beyond chutzpah, it's evasion," says Barry Orton, a University of Wisconsin professor of telecommunications who advises local governments. Noting that cable systems essentially are pushing towns to give up the new regulatory authority the cable act otherwise grants them, he adds: "Small local governments don't have the wherewithal to figure out when they're being duped."

Cable executives counter that they are simply offering an attractive option to small towns that can't cope with the thicket of new rules. They add that some towns eagerly accepted the cable offers and, in some cases, initiated the talks. In addition, cable officials point out that towns that don't like how the arrangements work out can adopt the new authority later.

The Cable Act of 1992 imposes new local regulatory powers over an industry that was largely freed of most rate restrictions back in 1987. The FCC, in setting out hundreds of detailed rules to enforce the new law, established guidelines that call for an average 10% rate reduction and estimated savings of \$1 billion.

'THESE OFFERS ARE A HOLLOW ARGUMENT

and it's being orchestrated in many parts of the country, usually in areas that have never really spent a lot of time studying cable regulation.'

—William Squadron, vice president of the National Association of Telecommunication Officers and Advisers

But to exercise the new powers, local governments must formally certify with the FCC that they will be responsible for enforcing the law. If they don't certify, as cable systems hope, the FCC itself would have to monitor such systems. That would result in a far lower level of scrutiny and enforcement by an agency based in Washington, and busy with hundreds of other regulatory duties.

In trying to persuade local authorities to forgo FCC certification, cable systems have offered incentives such as improved service, advance payments to municipalities, and temporary rate freezes. Some operators have gone so far as to prepare draft ordinances ready for adoption.

"These offers are a hollow argument," asserts William Squadron, vice president of the National Association of Telecommunication Officers and Advisers, a group of 4,000 local regulatory authorities. "And it's being orchestrated in many parts of the country, usually in areas that have never really spent a lot of time studying cable regulation."

At times, the cable claims contain dire predictions about the consequences of the new law. For example, in a bid to woo officials in Alachua County, Fla., local operator James Cable Partners, besides holding out the carrot of a rate freeze until Oct. 1, 1994, also brandished a stick, insisting that the new law would "require" increases in cable rates to offset reductions in charges for converter boxes and additional outlets.

That is blatantly false, the FCC says. "To even imply that the government is requiring companies to raise rates is as wrong as hell," Mr. Quello, the FCC chairman, fumes. "It certainly seems to contradict the intent of the law and Congress."

The James Cable pitch didn't work in Alachua County, which declined the company's offer last week. But about 50 towns served by James Cable already have signed the company's agreement so far.

William James, an owner, says his company is merely giving municipalities an alternative to the new cable law. He further contends the new FCC restrictions will force a rate increase of about \$2 a month for more than 70% of his almost

80,000 subscribers in 148 systems.

The nation's biggest cable operators, which run systems in many of the largest markets, aren't pushing the "don't certify" option as hard. Big city governments have more resources and aren't as eager to give up the new law's authority. But the antiregulatory pitch, as plied by smaller operators, has appeal in smaller markets, where local governments are ill-equipped to handle a regulatory fight.

A Texas Town's Experience

The town of Decatur, Texas, accepted James Cable's offer. Brett Shannon, city secretary, notes the city has no legal staff and receives only \$12,000 a year in cable franchise fees. That could be eaten up quickly if the city clashed with the company over a rate increase and had to hire consultants to help its case, he says.

In the small city of Atoka, Okla., however, City Manager Martha Yates turned down the James Cable offer. She didn't appreciate James Cable's proposed ordinance saying an act of Congress "does not serve the public interest." She says, "They tried to make it look attractive and push us into doing it quickly, but we want to do what's best for our citizens."

Another cable operator, Marcus Cable Partners L.P., wanted to impress upon local authorities just how onerous the new FCC rules are. So it mailed copies of the FCC's 500-page rate-regulation manual to many towns it serves. In an accompanying letter, Marcus says the law is "a hodge-podge of rules, requirements, edicts and dictates and is, in a word, ludicrous."

Marcus also warned its locales that if they embrace the new FCC rules, the company may stop making capital improvements, cease a "high level of service," and lay off workers and close small offices. The cable firm further warned of "some significant disruptions in our cable service to the community."

But Marcus has a bag of goodies for towns that don't certify: Over the next two years the cable firm would eliminate charges for additional outlets, reduce equipment rental charges, and freeze installation fees. Some experts say such promises, for the most part, simply fall in line with the cable law.

Section 9. Law Applicable.

This agreement shall be construed under the laws of the State of Georgia.

ATTEST:

EXECUTED ON BEHALF OF THE CITY OF

Sugar Hill

By Judy Foster (Seal)
City Clerk

By George Haggard

Mayor: George Haggard

City of Sugar Hill

EXECUTED ON BEHALF OF THE GEORGIA
MUNICIPAL ASSOCIATION, INC.

By _____
James V. Burgess, Jr.
Executive Director, Georgia
Municipal Association, Inc.

Recreation Board

Council Member Davis gives a report on projects of the Recreation Board. Refer to minutes. The Little Miss Sugar Hill Pageant will be held on May 2, 1992 at the North Gwinnett High School Auditorium.

Budget & Finance

Director of Finance Sandy Richards submits a memo with February's end of month balances. Refer to memo. She states that the city received some franchise taxes in February which were not expected until March. Therefore, this has helped the cash flow analysis Council Member Bailey submitted to the Council during the work session.

Under Age Sales Violations

City Manager Kathy Williamson states that the City Attorney has submitted an opinion letter regarding under age sales violations. Mrs. Williamson states that the City Judge must set the fines and the Mayor and Council are the ones to suspend or revoke licenses. The Council cannot set fines and the Judge cannot suspend or revoke licenses. There are specific state laws regarding fines in which the City Judge has to abide by. Mr. Thompson does not recommend the Council restrict their powers to suspend or revoke licenses by setting up such a policy. He recommends the Council review each case individually. Council Member Stanley asks if the Council can set limits on fines. Mrs. Williamson states that the city has a \$1,000 maximum fine in our City Court. Mr. Stanley asks if it is the City Attorney's opinion not to take any action on this matter. Mrs. Williamson states yes.

Clubhouse Plans

Council Member Everett states that there is no way that a clubhouse could be constructed and completed before July 4. He recommends to table the clubhouse at this time and lease a temporary mobile home for the clubhouse. Mr. Everett asks the Director of Golf about the clubhouse specs. Director of Golf Wade Queen states that there were never any specs drawn up of the clubhouse, this will have to be done. Mr. Queen has obtained bids for a temporary structure. The mobile home he is recommending is a 60 x 12 mobile home and it would cost \$395 per month to lease. There are also additional costs in setting up the mobile home such as skirting and delivery and return freight and knockdown costs when the mobile home is moved back out. Refer to bid. Mr. Queen states that this mobile home meets all requirements for handicap access, as long as a front deck and ramp are installed. The only concern he has is that the Health Department may require two bathrooms and the mobile home only has one. Two bathrooms would require a double wide and the cost per month to lease would be \$750.



CONNIE C. WIGGINS
Executive Director



An Affiliate of Keep America Beautiful, Inc.

Dear Mayor Haggard:

This year marks the seventh anniversary of Take Pride in Gwinnett/Public Lands Day. The event is scheduled for Saturday, October 16, 1993 from 9AM to 2PM. Gwinnett Clean & Beautiful, Gwinnett County Parks and Recreation and the Gwinnett County Resource Conservation and Development Council are coordinating plans for the clean-up, park improvement and beautification of Tribble Mill Park as the 1993 Public Lands Day project. The purpose of Public Lands Day is to generate a sense of citizen ownership, pride and responsibility in our nation's public lands. To show your city's commitment to our public lands, please sign the enclosed proclamation and return it to us at: P.O. Box 562, Lawrenceville, GA 30246.

We sincerely hope that you will be able to attend this year's event. Please let our office know, at 404-822-5187, if you will be able to come, as we will certainly want to recognize you during the ceremonies.

Thank you,

A handwritten signature in cursive script that reads "Connie".

Connie C. Wiggins
Executive Director

P.O. BOX 562 • LAWRENCEVILLE, GEORGIA 30246 • 404-822-5187

Providing grassroots solutions to litter and community solid waste issues.



A PROCLAMATION

TAKE PRIDE IN GWINNETT

WHEREAS, Gwinnett County has many public lands, including parks, recreation areas, forests and waterways, which are rich in beauty and in natural and cultural resources; and

WHEREAS, It is the responsibility of all citizens to keep thee public lands clean and healthful and to work together to preserve clean air, fresh water and the natural surroundings; and

WHEREAS, There is a nationwide effort to promote a sense of pride of ownership for our country's natural and cultural resources; and


WHEREAS, The "Take Pride in Gwinnett" Committee has established as its purpose to educate citizens and visitors on the "Land User's Ethic"; and

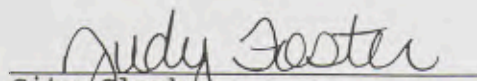
WHEREAS, Gwinnett Clean & Beautiful, Gwinnett County Parks and Recreation and Gwinnett County Resource Conservation and Development Council have joined forces with the National and State "Take Pride in America" initiative; now

THEREFORE, I, George Haggard, proclaim October 16, 1993 as "Take Pride in Gwinnett Day" throughout our city, and urge all our citizens to support efforts to preserve the beauty of our natural resources during this day and throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused this seal to be affixed. This 13th day of September, 1993.

ATTEST:


Mayor George Haggard


City Clerk



**GEORGIA
MUNICIPAL
ASSOCIATION**

201 Pryor Street, SW • Atlanta, Georgia 30303 • 404/688-0472 • FAX: 404/577-6663

September 1, 1993

M E M O R A N D U M

TO: All City Officials
c/o Mayors, City Managers and City Clerks

FROM: Councilmember Myrtle R. Davis, Atlanta; GMA President

RE: National Unfunded Mandates Day

M.R.D.

This is to advise you of an important event for Georgia's cities, counties and school systems. The event is National Unfunded Mandates Day and it is being observed throughout our nation on Wednesday, October 27, 1993.

The National League of Cities, the U. S. Conference of Mayors, the International City Management Association and the National Association of County Officials have jointly proclaimed this day as National Unfunded Mandates Day. This event should provide locally elected officials with the opportunity to educate millions of Americans on the problems that unfunded state and federal mandates are causing our local governments and school systems.

In Georgia, GMA, ACCG, and the Georgia School Boards Association (GSBA) are cooperatively sponsoring 10 concurrent press conferences on October 27th at 10:00AM in the following cities: Atlanta, Augusta, Albany, Macon, Columbus, Savannah, Rome, Dalton, Athens and Waycross. A schedule of the locations in each city along with a press release, resolution and letter to the editor is enclosed.

Your city is urged to adopt the enclosed sample resolution by October 20th and send a copy to GMA. Also, please participate in one of the ten press conferences being held on October 27th. Since federal mandates affect state governments, you may want to invite your state Representative(s) and Senator(s) to attend with you, and to discuss the problem with your local newspaper.

For many years, city, county and school officials have voiced their displeasure over the problems associated with state and federal unfunded mandates. Through National Unfunded Mandates Day, we have an opportunity to direct attention to this serious problem. Let's make a difference! I hope you will all actively

OFFICERS

Myrtle R. Davis
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Councilmember, Atlanta
Bill McIntosh
First Vice President
Mayor, Moultrie
John Meadows
Second Vice President
Mayor, Calhoun
Charles DeVaney
Third Vice President
Mayor, Augusta
Ed Cannington, Jr.
Immediate Past President
Mayor, Lumpkin
James V. Burgess, Jr.
Executive Director

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Section Presidents:
Joanna B. Hannah, City Attorney, Hartwell • John Bennett, City Manager, Rome • Fay Garner, City Clerk, Gordon

GMEBS Chairman:
Luther Conyers, Jr., Mayor Pro Tem, Bainbridge

A RESOLUTION ON UNFUNDED MANDATES

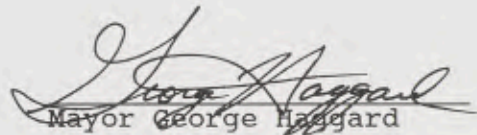
- WHEREAS, In recent years, cities, counties and school systems have been burdened by a growing number of costly unfunded mandates imposed on them by the state and federal governments; and
- WHEREAS, these mandates have added to the financial hardships that some local governments are experiencing and have resulted in the need for many local governments to increase revenues or curtail services; and
- WHEREAS, studies have shown these mandates consume one-fourth of most city, county and school budgets, costing \$1.2 billion in Georgia in 1991, meaning that these local dollars are used to fund state and federal priorities rather than local priorities; and
- WHEREAS, these unfunded mandates are actually backdoor tax increases imposed by the General Assembly, the Congress and their regulatory agencies upon Georgia's local governments, which violate the principles of home rule and political accountability; and
- WHEREAS, Representative Dick Lane of East Point, Georgia, has introduced H.R. 10 in the Georgia General Assembly, which would place a Constitutional Amendment on the ballot in November of 1994 to allow the voters of Georgia the opportunity to decide whether or not they want to limit the unfair practice of unfunded state mandates; and
- WHEREAS, there are numerous proposals before Congress to limit unfunded mandates and the burdensome regulations that accompany many federal laws; and
- WHEREAS, October 27, 1993, has been designated as National Unfunded Mandates Day in order to call attention to the severe problems that these mandates impose on cities, counties and school systems.

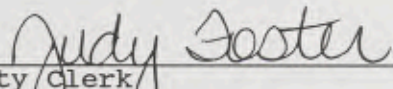
NOW, THEREFORE, BE IT RESOLVED, by the City of Sugar Hill that the General Assembly is requested to pass H.R. 10, a Constitutional Amendment to allow the voters of Georgia the opportunity to end the unfair and costly practice of unfunded mandates without funding.

BE IT FURTHER RESOLVED, that the City of Sugar Hill requests that Congress pass meaningful legislation to end this unfair practice of unfunded mandates, including reform of the regulatory process.

BE IT FURTHER RESOLVED, that the City of Sugar Hill has proclaimed October 27, 1993 as "Unfunded Mandates Day in Sugar Hill; in observance of National Unfunded Mandates Day. This the 13th day of September, 1993.

ATTEST:


Mayor George Haggard


city clerk

Questions and Answers on Mandates

1-Q What are unfunded mandates?

A Unfunded Mandates are laws, rules, regulations or requirements imposed on a "lower" level of government by a "higher" level of government. Cities and states have mandates imposed on them by the federal government. Cities also have mandates imposed on them by the state government.

2-Q Why are mandates a problem?

A Mandates take local dollars away from local priorities in order to fund state and local priorities. They also not only tell local government what to do but how to do it.

3-Q What is an example of a federal mandate?

A Cities' water systems are required to test for 127 contaminants in their drinking water even though many of these contaminants are not found in the water in measurable traces, or have ever been proven harmful to anyone. Yet, the cost of testing runs in the millions of dollars in Georgia.

4-Q What is an example of a state mandate?

A State law requires 10% of every traffic fine levied by local governments goes to the Police Officers Annuity Benefit Fund, for police retirement purposes. Usually only about 5% of the officers from a city belong to this program.

5-Q Are city officials against safe drinking water, clean water, clean air, and well-trained public safety personnel?

A No. Cities are chartered in the first place to protect the public. The aggravation with mandates is that the federal and state governments set the standards, but force the local governments to pay for compliance, even though state and federal governments have much greater revenue raising capacities.

6-Q How do mandates affect local government?

A In Georgia, 10-25% of a city's local budget is beyond the control of the local elected official -they are used to fund state and federal priorities. Mandates also impose burdensome administrative requirements which may cause a local government to hire additional personnel.

7-Q What can be done at the state level on mandates?

A Rep. Dick Lane has introduced a Constitutional Amendment (H.R. 10) which would require the state to pay for mandates imposed on local governments. The legislature needs to pass H.R. 10 to allow voters to decide whether or not they want to end unfunded mandates.

Schedule of Press Conferences National Unfunded Mandates Day October 27, 1993

(Note: all press conferences begin at 10:00AM)

State Capitol-Rotunda
Capitol Square
Atlanta, Georgia 30334
Billy George, GMA Staff
404/688-0472

City of Albany City Hall
222 Pine Avenue
Albany, Georgia 31705
Mayor Paul Keenan
912/431-3234

City of Augusta City Hall
Municipal Building
Augusta, Georgia 30911
Mayor Charles DeVaney
706/821-1824

Clarke County Courthouse
Washington Street
Athens, Georgia 30601
CEO Gwen O'Looney
706/613-3010

Columbus Consolidated Government Center
100 Tenth Street
Columbus, Georgia 31901
Dan Doleman, Jr.,
President of Muscogee School Board
706/324-0387

Dalton City School Board
100 South Hamilton Street
Dalton, Georgia 30722
Randall Merit, President,
Dalton City School Board
706/278-3800

Bibb County Courthouse
601 Mulberry Street
Macon, Georgia 31298
Albert Billingslea-Commissioner
912/749-6345

Floyd County Courthouse
201 N. Fifth Avenue
Rome, Georgia 30162
Robert A. O'Dillon-Chairman
706/291-5110

Chatham County Government Center
124 Bull Street
Savannah, Georgia 31412
Joseph Mahany-Chairman
912/652-7878

Ware County Courthouse
800 Church Street
Waycross, Georgia 31502
W. Vince Settle-Commissioner
912/287-4300

Sample Press Release

Date

For Immediate Release

(City Name) Supports National Unfunded Mandates Day

(CITY NAME, GEORGIA) -- The mayor and council of the City of (Name) have signed a resolution declaring October 27, 1993, as Unfunded Mandates Day in their community.

The resolution calls for an end to unfunded mandates, which are laws and regulations passed by the state and federal governments that require local governments to fulfill their requirements, but which do not provide funds in order to do so.

"Unfunded mandates are a real problem for us in (City Name)," said (city official name). "Increasingly, programs that we would like to develop for (city name) are losing funding because of the flood of mandates expenses coming from Washington and Atlanta."

State and federal governments have issued such mandates with increasing frequency in recent years, as their available funds have decreased, so much so that the percentage of local government budgets absorbed by unfunded mandates has risen to at least 10 to 25 percent. Local government leaders have characterized such mandates as "charging national and state bills on local government credit cards."

To bring attention to the problem faced by local governments in respect to unfunded mandates, the National League of Cities, the U.S. Conference of Mayors, the International City Management Association and the National Association of County Officials, have joined forces to declare Oct. 27 National Unfunded Mandates Day, in which local governments throughout the nation will educate their citizens on the problem of unfunded mandates.

In Georgia, this effort is being supported by the Georgia Municipal Association, the Association County Commissioners of Georgia, and the Georgia School Boards Association, which are supporting HR10, a proposed constitutional amendment to end unfunded mandates in Georgia.

At (press conference time), (city official name) will represent (city) at a press conference held to educate the media about unfunded mandates, to be held at (press conference location).

"It's time Georgia taxpayers woke up to the burden that unfunded mandates are placing on their finances," said (city official name). "This is one issue that all of us can stand united on."

For more information on this topic, contact (local official contact info).

###

Sample Letter to the Editor

Dear Editor:

Have you ever wondered why the cost of providing city, county and school services keeps going up? At the same time do you hear from your local elected officials that they are doing what they can to contain these costs? Why the conflict?

A main culprit is something called "unfunded mandates" which occur at the state and federal levels. A mandate is a law, rule, regulation or requirement imposed on a "lower" level of government by a "higher" level of government. State and local governments have mandates imposed on them by the federal government. Local governments also have mandates imposed on them by the state government. Local governments have no other choice but to pass the cost of the requirement to citizens as a property tax increase or cut in services. When mandates are passed on to local governments they normally take 10-25% of the budget away from the control of your elected city, county and school officials.

Of all the issues that local officials are involved in, few are more aggravating than mandates. Mandates go to the heart of what governing is all about -- autonomy, accountability and money.

Let me say right now that cities, counties and schools are not against doing the right thing. We recognize the need for policies that ensure basic and equal protection for all citizens and have always been willing to enter into partnerships with the state and federal governments to implement these policies. We all want clean air and water, well trained police and fire personnel, and excellent schools.

However, the real issues of concern are: how do we deal with these problems, who should pay the cost of coping with them, and how much is too much? Because state and federal officials pass the responsibility for raising taxes to cover unfunded mandates on to local officials, they don't have to think of the cost or reasonableness of their mandates. For example, it makes no sense for local governments in Georgia to be mandated by the federal government to test water to determine whether it contains harmful minerals which are found only in western states. However foolish this example may sound, it is really occurring -- and you're paying for it through higher local taxes and fees which your local officials have no control over.

The City of _____ recently adopted a resolution calling for the Georgia General Assembly and the U. S. Congress to stop the practice of passing laws and requirements on to local governments without providing the funding to pay for the costs of compliance.

We have also designated October 27, 1993 as "Unfunded Mandates Day in (city name) _____," in observance of National Unfunded Mandates Day. Thousands of cities, counties, and school boards across Georgia and our nation are observing this day to call attention to this serious problem.

Relief from this problem will occur only when the members of the General Assembly and Congress hear from the public. I encourage all citizens to discuss this serious problem with all of your elected officials.

Sincerely

Offices:
Greenville, SC
Raleigh, NC
Atlanta, GA
Chattanooga, TN

PiedmontOlsenHensley

Engineers/Architects/Planners

3200 Professional Parkway, Suite 200
Atlanta, GA 30339
(404) 952-8861 Fax: (404) 984-1160

September 2, 1993

Ms. Kathy Williamson
City Manager
City of Sugar Hill
4988 West Broad Street
Sugar Hill, GA 30518

Subject: Agreement for Engineering Services
Sugar Hill Water System
POH Proposal No. E-412

Dear Ms. Williamson:

Enclosed are two copies of an Agreement for Engineering Services with Appendices A, B, and C. If the Agreement meets with your approval, please execute both copies, retain one copy for your files, and return one to us.

We appreciate the opportunity to work with you on this project. Please call us if you have any questions.

Sincerely,

PIEDMONT OLSEN HENSLEY, INC.



William H. Johnson, P.E.
Solid Waste Department Manager

lht
Enclosures

AGREEMENT FOR ENGINEERING SERVICES

To: City of Sugar Hill (CLIENT)
4988 N. Broad Street
Sugar Hill, GA 30518

1. Piedmont Olsen Hensley, Inc. (POH) will provide professional engineering services in connection with the City of Sugar Hill water system.
2. POH will perform the following services:
 - a. Engineering Report
3. For services designated above and further defined in attached Appendix B, "Scope of Services," POH will be paid on an hourly rate basis in accordance with Appendix C, "Hourly Rate Schedule," an amount not to exceed \$17,500.00.
4. Invoices will be submitted and payable monthly.

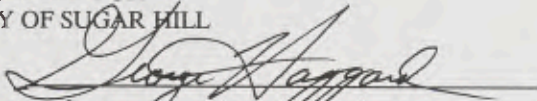
CLIENT agrees to make payment upon receipt of invoice. CLIENT further agrees to pay a service charge equal to one and one-half percent (1½%) per month for all balances unpaid after thirty (30) days from applicable invoice dates.

Appendices A, B, and C, attached hereto, are made a part of this Agreement as if herein written. This Agreement is for acceptance within thirty (30) days from September 2, 1993.

Your acceptance of this Agreement will serve as our authorization to proceed with the work outlined herein.

ACCEPTED FOR
CITY OF SUGAR HILL

By:


George Haggard
(Please Print or Type)

Title:

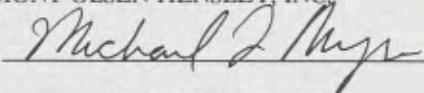
Mayor

Date:

9/13/93

ACCEPTED FOR
PIEDMONT OLSEN HENSLEY, INC.

By:


Michael L. Myers, PE

Title:

Executive Vice President

Date:

September 2, 1993

APPENDIX A

General Provisions

1. Salary costs shall be defined as salaries and wages paid to all POH's personnel engaged directly on the project including, but not limited to, engineers, architects, surveyors, designers, drafters, specification writers, estimators, other technical and business personnel; plus the cost of customary and statutory benefits including, but not limited to, social security, unemployment, and other payroll taxes; health and retirement benefits; sick leave; vacation and holiday pay; and other group benefits. Direct non-salary expenses include subcontract, travel and subsistence, computer and CADD service charges, communications, field supplies, reproduction, and other project-related expenses.
2. It is understood that under "Construction Phase Services" and "Resident Observation during Construction" POH will attempt to protect the CLIENT against defects and deficiencies in work of the contractor, but POH does not guarantee the contractor's performance, nor does POH assume any duty to supervise construction and safety procedures followed by any contractor or subcontractor and/or their respective employees or by any other person at the job site; nor any liability to the contractor, subcontractor, their employees or any other person; nor for any public liability of property damage caused through acts of the contractor, subcontractor, their employees, or any other person.
3. The CLIENT shall not assign, sublet, or transfer interest in this Agreement without prior written consent of POH.
4. This Agreement shall not be modified except by an instrument in writing under the hands of both parties hereto. No oral representations by employees of POH shall affect or modify any of the terms or obligations contained in this Agreement and none of the provisions of this Agreement shall be held to be waived or modified by reason of any act whatsoever as mutually agreed in writing.
5. In the event of termination of the Agreement, POH shall be paid the amount due it at the date of termination in accordance with the terms for payment set forth in this Agreement for those items of work completed.
6. It is understood and agreed that the maximum liability of POH with respect to or arising out of the obligations hereunder and any duty assumed relative to the obligations arising out of this Agreement, whether explicit, implicit, or contemplated, shall be limited to the amount the CLIENT agrees herein to pay POH for services to be performed hereunder, and no default or breach of covenant or duty shall impose or subject POH to a greater liability.
7. Should an attorney be required for collection of any payments due under this Agreement, CLIENT agrees to pay the full cost of collection, including attorney's fees, in addition to any other fee or payment due.
8. If included in "Scope of Services," POH will prepare an estimate of the probable construction cost of the project. Since POH has no control over the cost of labor, materials, or equipment; the contractor's methods of determining prices; or competitive bidding or market conditions, POH's opinions of probable costs are to be made on the basis of its experience and qualifications and represent its best judgment as a design professional familiar with the construction industry. POH cannot and does not guarantee that actual proposals, bids, or construction costs will not vary from opinions of probable cost prepared by POH. If the CLIENT wishes greater assurance as to construction costs, the CLIENT shall employ an independent cost estimator.
9. The purchaser of services from POH shall pay any applicable state sales tax in the manner and amount required by law.
10. This Agreement shall be assignable by POH to any company or firm with whom it merges or otherwise forms a consolidation.

APPENDIX B

Scope of Services

Work Provided by POH

1. Develop a node and pipe network of the existing water distribution system based on the current water maps prepared by POH. Typically, only pipelines 6-inch and larger will be used to model the water system.
2. Establish elevations of pipe nodes from USGS Quadrangle maps.
3. Establish elevations of existing fixed-grade nodes (elevated tanks, etc.) from record drawings.
4. Gather data on existing booster pumps from shop drawings or manufacturers' literature.
5. Determine average daily water consumption from water sales records.
6. Identify and locate large water users from sales records.
7. Distribute water flow throughout the distribution system based on large-user locations and house counts.
8. Identify locations for static pressure tests and hydrant flow tests.
9. Provide forms for recording data from tests.
10. Instruct City personnel on procedures for performing tests.
11. Develop input data file for computer model based on information gathered in Items 1, 2, 3, 4, and 7.
12. Calibrate the input data to establish pipe friction factors (i.e., Hazen-Williams C), based on past and current hydrant tests to be conducted by the City.
13. Model the water system using the Kentucky Pipe Program (KYPIPE) hydraulic computer software for average day and peak hourly flow.
14. Make a minimum of four (4) additional model runs based on peak hourly flow plus simulated fire flows at six strategic locations in the system.
15. Identify areas of low pressure, low flow, and excessive pressure loss.
16. Identify and model the improvements to the distribution system to improve flow of water and excessive pressure loss. Improvements will be based upon both the City's short-term and long-term needs.
17. Evaluate the feasibility of purchasing wholesale water from the City of Buford, Georgia, in addition to the water currently being purchased from Gwinnett County.
18. Estimate the City's water supply needs through the year 2010 based upon population projections in the City's comprehensive study (Mayes, Sudderth, and Etheredge, Inc., 1992).
19. Recommend possible alternatives on a preliminary basis for meeting the City's water supply needs through the year 2010.
20. Present the findings of the project in a report to the City, including cost estimates.

APPENDIX B

Scope of Services

21. Attend a maximum of two (2) coordination meetings with the City of Buford and/or Gwinnett County. Engineering costs for additional meetings will be billed in accordance with Appendix C, "Hourly Rate Schedule."
22. Provide six copies of final report.

Work Provided by City of Sugar Hill

1. Perform static and flow tests at hydrants determined by POH.
2. Provide test data on forms provided by POH.
3. Provide pump data, billing records, and all other information available and required for the project.
4. Provide access to water tanks and booster pump station sites.
5. Act as liaison with Gwinnett County Department of Public Utilities and the City of Buford, Georgia.

APPENDIX C

Hourly Rate Schedule

Hourly Rates Based on Various Professional and Technical Employee Classifications

Principal-in-Charge	\$125.00 per hour
Senior Professional Engineer	\$100.00 per hour
Professional Engineer	\$ 75.00 per hour
Professional Landscape Architect	\$ 65.00 per hour
Project Engineer	\$ 60.00 per hour
Engineer	\$ 50.00 per hour
Senior Design Engineer	\$ 70.00 per hour
Designer/CADD Operator	\$ 45.00 per hour
Drafter	\$ 35.00 per hour
Senior Resident Project Representative	\$ 60.00 per hour
Resident Project Representative	\$ 45.00 per hour
Professional Land Surveyor	\$ 60.00 per hour
Survey Supervisor	\$ 50.00 per hour
Survey Technician	\$ 40.00 per hour
Field Survey Crew	\$ 75.00 per hour
Senior Clerical/Secretarial Support	\$ 40.00 per hour
Clerical/Administrative Support	\$ 30.00 per hour

Direct Expenses

- A. Mileage at 30¢ per mile
- B. CADD at \$10.00 per hour

Direct Expenses Reimbursable at Cost Plus 15 Percent

- A. Commercial travel and living expenses for all personnel when required to be away from headquarters in connection with the work.
- B. Courier, postage, telex, telecopying, printing, reproduction, photography, computer service charges, and special equipment or materials used for the project.
- C. Other subcontractor or consultant fees as approved by CLIENT.

MAYOR & COUNCIL MEETING
MONDAY, OCTOBER 11, 1993
7:30 P.M.

A G E N D A

Meeting called to order.
Invocation and pledge to the flag.
Reading of past minutes.
Appoint Superintendent of Elections.

Committee Reports

- A) Planning & Zoning Board
- B) Appeals Board - Resignation from Ron West
- C) Recreation Board
- D) Budget & Finance
- E) Solid Waste

Old Business

New Business

- A) Public Hearing - Rezoning Request - Baron Herman - Emerald Lakes - Unit 4
- B) Acceptance of Annexation Application
- C) 1994 Budget Proposal - First Draft

City Manager's Report

- A) Marketing Resource
- B) Training

City Clerk's Report

- A) Status of 1993 Property Taxes

Director of Golf's Report

Council Reports

Citizen's Comments

Adjournment

MAYOR & COUNCIL MEETING
MONDAY, OCTOBER 11, 1993
7:30 P.M.

M I N U T E S

Notice posted at City Hall at 12:00 noon on Friday, October 8, 1993.

In attendance: Mayor George Haggard and Council Members Thomas Morris, Steve Bailey, Reuben Davis, Roger Everett and Jim Stanley.

Meeting called to order at 7:32 p.m. by Mayor Haggard.

Minutes

Council Member Morris moves to approve the minutes from last month's Council Meetings. Second to the motion by Council Member Bailey. Vote unanimous.

Appoint Superintendent of Elections

City Clerk Judy Foster states that Amy Roark has resigned from the City and has also resigned as Superintendent of Elections. At the time of her resignation, Mrs. Roark recommended Ruth Switzer be appointed Superintendent of Elections because she was the poll manager during the liquor referendum. Mrs. Foster is in agreement with Mrs. Roark that Ruth Switzer is a qualified candidate for the position. Council Member Bailey moves to accept the recommendation of the City Clerk and appoint Ruth Switzer as Superintendent of Elections. Second to the motion by Council Member Morris. Vote unanimous.

Mayor Haggard swears in Ruth Switzer as the new Superintendent of Elections.

Planning & Zoning Board

Council Member Stanley reports that the Planning & Zoning Board reviewed the Emerald Lakes rezoning request and made a recommendation to the Mayor and Council which is on the agenda for the Council to act on tonight.

Appeals Board

Council Member Stanley reports that there was no Appeals Board meeting last month.

Resignation of Ron West

Council Member Stanley reports that Ron West has resigned from the Appeals Board because he has qualified to run for Mayor in the upcoming City Election. Mayor Haggard suggests all the Council Members submit names for a replacement for Mr. West at the next Council Meeting.



**MAYOR & COUNCIL MEETING
MONDAY, OCTOBER 11, 1993
MINUTES, CONT'D.
PAGE 2**

Recreation Board

Council Member Davis reports that the Recreation Board has two new members, Nancy Pendley and Jack Roberts. He also reports that the fall softball leagues will be finishing up in the next three weeks. Mr. Davis reports that the People's Law School will begin having classes on Thursday, October 14 at 7:00 p.m. and all residents are welcome to attend. He states that there will be 6 classes held here in the Community Center by judges and the cost of the classes are \$15.00. He will provide more information to anyone who is interested.

Budget & Finance

Director of Finance Sandy Richards gives her report on the financial status of the city at the end of September. Refer to report. She states that there is a typo under the investments section of her report and it should be \$859,137 in investments.

Solid Waste

Council Member Morris states that he has nothing to report. Council Member Stanley asks about receiving copies of written comments from the Solid Waste Management Plan Public Hearing. City Clerk Judy Foster states that written comments are still being received through October 12th and once she receives the transcripts from the court reporter, she will make copies for the Mayor and Council.

Public Hearing - Rezoning Request - Baron Herman - Emerald Lakes Unit 4

Director of Development Ken Crowe reports that this property was annexed into the city through the legislature earlier this year and the zoning on the property needs to be established. He states that it is currently zoned as a county zoning of R-100 and the property owner is requesting it be rezoned to RS-150. Council Member Stanley states that there were several concerned citizens at the Planning & Zoning Public Hearing who thought that their property was being annexed into the city. He states that this is all vacant, undeveloped land and no one is living on the property. Mayor Haggard asks for public comments. There was none. Council Member Stanley moves to accept the recommendation of the Planning & Zoning Board and rezone the property to RS-150. Second to the motion by Council Member Bailey. Vote unanimous.

Acceptance of Annexation Application

Director of Development Ken Crowe reports that a portion of this property was annexed into the city last month, however, the entire property could not be annexed at one time due to the 1/8th annexation rule. Therefore, the property owners have now applied to have the rest of the property annexed into the city. Council



**MAYOR & COUNCIL MEETING
MONDAY, OCTOBER 11, 1993
MINUTES, CONT'D.
PAGE 3**

Member Stanley asks Mr. Crowe to point out the property on the zoning map. Council Member Stanley moves to accept the annexation application and begin the annexation process. Second to the motion by Council Member Morris. Vote unanimous.

1994 Budget Proposal - First Draft

Director of Finance Sandy Richards reports that the Mayor and Council should have in front of them the first draft of the 1994 budget proposal. She is recommending the Council have a work session with the department heads, like they did last year, to go over line item by line item and have the opportunity to ask detailed questions. The work session is set up for Monday, October 25, 1993 at 7:00 p.m. Mrs. Richards states that this will be an open meeting and residents can attend.

City Manager's Report

City Manager Kathy Williamson is not present due to an illness in the family.

Status of 1993 Property Taxes

City Clerk Judy Foster states that the county submitted a final state approved tax digest to the city late last week and she is making some final updates to the city digest. She hopes to get taxes out by the end of next week and they will be due on December 20th. She will give a memo with final figures to the Mayor and Council once the final city digest is printed.

Director of Golf's Report

Director of Golf Wade Queen is not present.

Council Reports

Nothing to report.

Citizen's Comments

Meg Avery states that she has two questions regarding sidewalks and absentee ballots. She is recommending the city install a crosswalk at Shoney's and Highway 20 to cross Highway 20 onto Commerce Parkway. Mayor Haggard asks Director of Development Ken Crowe to look into this matter. Mr. Crowe states that it will require DOT approval because Highway 20 is a state road, however, he will look into it. Discussion held on this matter.

Ms. Avery also asks about having a sidewalk installed from Hilltop Village down Buford Highway to Lanier Middle School. Council Member Stanley reports about the sidewalk agreement with Gwinnett County and what their plans are.

(78)

MAYOR & COUNCIL MEETING
MONDAY, OCTOBER 11, 1993
MINUTES, CONT'D.
PAGE 4

Ms. Avery would like to know the procedure for handling absentee ballots because she had heard that a relative of a dead person could vote under that persons name for up to 3 years. Mayor Haggard states that this is not true. Council Member Stanley reviews briefly the absentee ballot process.

Diane Spivey states that she does not feel the new public hearing process is effective. She feels that public hearings should be to educate the public and she recommends the Council consider changing the public hearing procedures back to the way they used to be.

Rick January requests once again to have an investigation into the cost overruns on the golf course and sewer treatment plant project. Council Member Bailey states that because of using federal money through the SRF and GEFA funds, the city has to produce annual audit statements for the project and this will show, in detail, expenditures for the project.

Mr. Crowe reports that the city has sent a letter to the state requesting them to re-evaluate the speed limits on the Highway 20 corridor due to the new developments in that area.

Discussion is held on changing the name of Highway 20 to Nelson Brogdon Boulevard. Mayor Haggard asks if this is official yet. A resident states that the new signs are already installed.

Executive Session

City Attorney Lee Thompson states that he needs to meet with the Mayor and Council in Executive Session to discuss pending litigation and that they may need to come back out of Executive Session and set some dates for future meetings. Council Member Everett moves to recess the Council Meeting in order to go into Executive Session with the City Attorney to discuss pending litigation. Second to the motion by Council Member Morris. Vote unanimous.

Meeting recessed at 8:09 p.m.

Meeting reconvened at 9:35 p.m.

Set date for Called Council Meeting

Council Member Bailey moves to call for a Called Council Meeting to be held on Saturday, October 16, 1993 at 8:00 a.m. in order to have an Executive Session with the City Attorney to discuss pending litigation. Second to the motion by Council Member Everett. Vote unanimous.



MAYOR & COUNCIL MEETING
MONDAY, OCTOBER 11, 1993
MINUTES, CONT'D.
PAGE 5

No further business was conducted.

Adjournment

Council Member Morris moves to adjourn the meeting. Second to the motion by Council Member Everett. Vote unanimous.

Meeting adjourned at 9:39 p.m.

Judy Foster

September 28, 1993

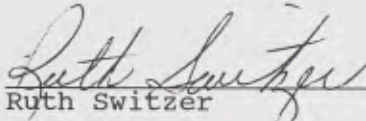
I, Amy Roark, am resigning as Elections Superintendent for the City of Sugar Hill. My last day of employment with the city will be October 8, 1993.

Amy Roark

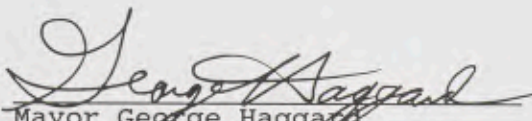
CITY OF SUGAR HILL

OATH OF OFFICE

"I, Ruth Switzer, do swear or affirm that I will as Superintendent of Elections duly attend the ensuing election during the continuance thereof, that I will to the best of my ability prevent any fraud, deceit, or abuse in carrying on the same, that I will make a true and perfect return of the said election, and that I will at all times truly, impartially, and faithfully perform my duties in accordance with Georgia laws to the best of my judgment and ability."


Ruth Switzer

October 11, 1993
Date


Mayor George Haggard

PLANNING & ZONING BOARD MEETING
MONDAY, SEPTEMBER 20, 1993
7:30 P.M.

M I N U T E S

Attendance:

Present: Chairman Jay Asgari, Boardmembers Granville Betts, Gary Chapman, Edward Schoeck and Councilmember Jim Stanley.

Meeting called to order at 7:35 p.m.
Pledge to the flag.

Reading and Approval of Previous Minutes:

August 16 and August 30, 1993

Boardmember Schoeck moves to accept the minutes from the August 16 and August 30, 1993 meetings. Second to the motion Boardmember Betts. Vote unanimous.

New Business

Baron Herman Rezoning

Director of Utilities and Development Ken Crowe states that the seven properties that are being zoned are owned by Herman Enterprises. These properties make up Unit IV of Emerald Lakes Subdivision. The sewer interceptor line the city is constructing is going through this property. These properties came before the Mayor and Council and they sent them on to the State Legislature for annexation. Mr. Crowe states that we could not rezone this property at the time of annexation. It is currently zoned R100 in Gwinnett County. The properties need a Sugar Hill zoning classification of RS150 which is a comparable zoning to the R100. Discussion held.

Mr. Crowe states that there are also two lots in Unit II of Emerald Lakes. They are 1D and 18A which is straight across from the rec area. None of the lots in Unit IV that are to be annexed have houses on them. Lots 1D and 18A in Unit II that are currently in the city do not have houses on them either.

Boardmember Chapman makes a motion to recommend to the Mayor and Council to accept the zoning of RS150 on the Herman Enterprises properties. Boardmember Schoeck seconds the motion. Vote unanimous.

Meeting adjourned at 7:55 p.m.

Amy Loark

9-21-93

1 Honorable George Haggard
2 Mayor - Sugar Hill
3 4988 W. Broad St.
4 Sugar Hill, Ga 30518
5
6

7 Mayor Haggard:
8

9 With this letter, I submit my resignation
10 as a member of the Zoning Board of Appeals
11 for Sugar Hill. It has been my pleasure to
12 serve on this board but with Mayor Haggard
13 not seeking reelection, I feel that I could
14 better serve Sugar Hill as your next mayor.
15

16 I remain
17

18 Ron West
19
20
21
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Sugar Hill Recreation Board
September 27, 1993

The meeting was called to order by Bobbie Queen at 7:30 P.M.

Attendance:

Present: Boardmembers-Jody Banks, Jerry Gober, Nancy Pendley, and Bobbie Queen.

Absent: Jack Roberts (was participating in the Food Bank Charity Golf Game.)

Minutes were read;

Treasurer's report was given as follows:

Balance on checking account (Gwinnett Federal Bank) \$17198.15.

Balance in Saving's Account (People's Bank) \$15953.14.

Total: \$33151.29.

\$23175.96 has been spent of the budgeted amount of \$25000.00.

Proceeds from Tournaments as of July 1, 1993 was \$1438.12.

New Business:

Jerry Gober made motion to elect Nancy Pendley as Secretary/Treasurer. Jody Banks seconded motion. Motion was approved. Bobbie Queen will have appropriate signature cards completed.

Jerry Gober made motion to give Gary Bagley a 50-cent an hour salary increase. Nancy Pendley seconded motion. Motion was approved.

Jerry Gober Made a motion to have Joe Roberts work with Gary Bagley to install the new playground equipment. (Jerry will check with Joe to determine cost and will notify Board if it seems excessive). Nancy Pendley seconded motion. Motion approved.

Bobbie Queen made motion to have Gary Bagley tie down the Soccer Goals as recommended to meet safety requirements. Jerry Gober seconded motion. Motion was approved.

Meeting was adjourned.

REPORT THRU JULY 1, 1993

INCOME FROM U.S.S.S.A. TOURNAMENT TEAMS \$17145.00

EXPENSES

U.S.S.S.A. STATE OF GEORGIA	2286.00
TOURNAMENT DIRECTOR FEES	1200.00
TROPHIES	1625.00
UMPIRES & SCOREKEEPERS	7744.00
MONEY SHORTED FROM TEAM	40.00
NO SHOW TEAMS (6)	810.00
RETURNED CHECK	27.00
ENVELOPES (500)	4.95
STAMPS (474)	137.46
COPIES (APPROX: 3000)	90.00
LOCKS FOR CONCESSION STAND WINDOWS (2)	4.36
FIELD WORK 28 HOURS	NO CHARGE

TOTAL EXPENSES \$13968.77

YOUTH TOURNAMENT INCOME \$500.00

EXPENSES

UMPIRES & SCOREKEEPERS	300.00
TOURNAMENT DIRECTOR	125.00
TROPHIES	275.00
STATE SCHOLARSHIP FUND	25.00
U.S.S.S.A. NATIONAL OFFICE	75.00

TOTAL EXPENSES \$800.00

INCOME 500.00

BREAKDOWN

LOSS -\$300.00

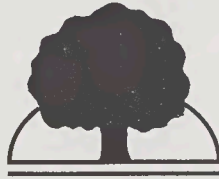
INCOME FROM U.S.S.S.A. TOURNAMENT TEAMS \$17145.00
EXPENSES FROM TOURNAMENTS 13968.77

TOTAL \$ 3176.23

YOUTH TOURNAMENT LOSS -300.00

TOTAL PROFIT \$ 2876.23

HALF OF PROFIT TO SUGAR HILL REC. BOARD \$ 1438.12



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

TO: MAYOR AND COUNCIL
FROM: SANDRA RICHARDS, DIRECTOR OF FINANCE
DATE: OCTOBER 11, 1993
RE: SEPTEMBER BUDGET RESULTS

OPERATIONS:

The following is the results from September operations. These figures are expressed as variances and represent net income (loss) in each fund.

General	<\$ 53,786.07>
Sanitation	<\$ 3,823.62>
Gas	<\$ 6,960.42>
Water	\$ 8,748.19
Street	<\$ 36,754.22>
Sewer	\$ 29,780.87
Golf Course	<\$ 31,895.87>
Total	<\$ 94,691.14>

CASH BALANCE:

At the end of September the city had a bank balance in operating accounts of \$121,583.20. This does not include money held in investments.

INVESTMENTS:

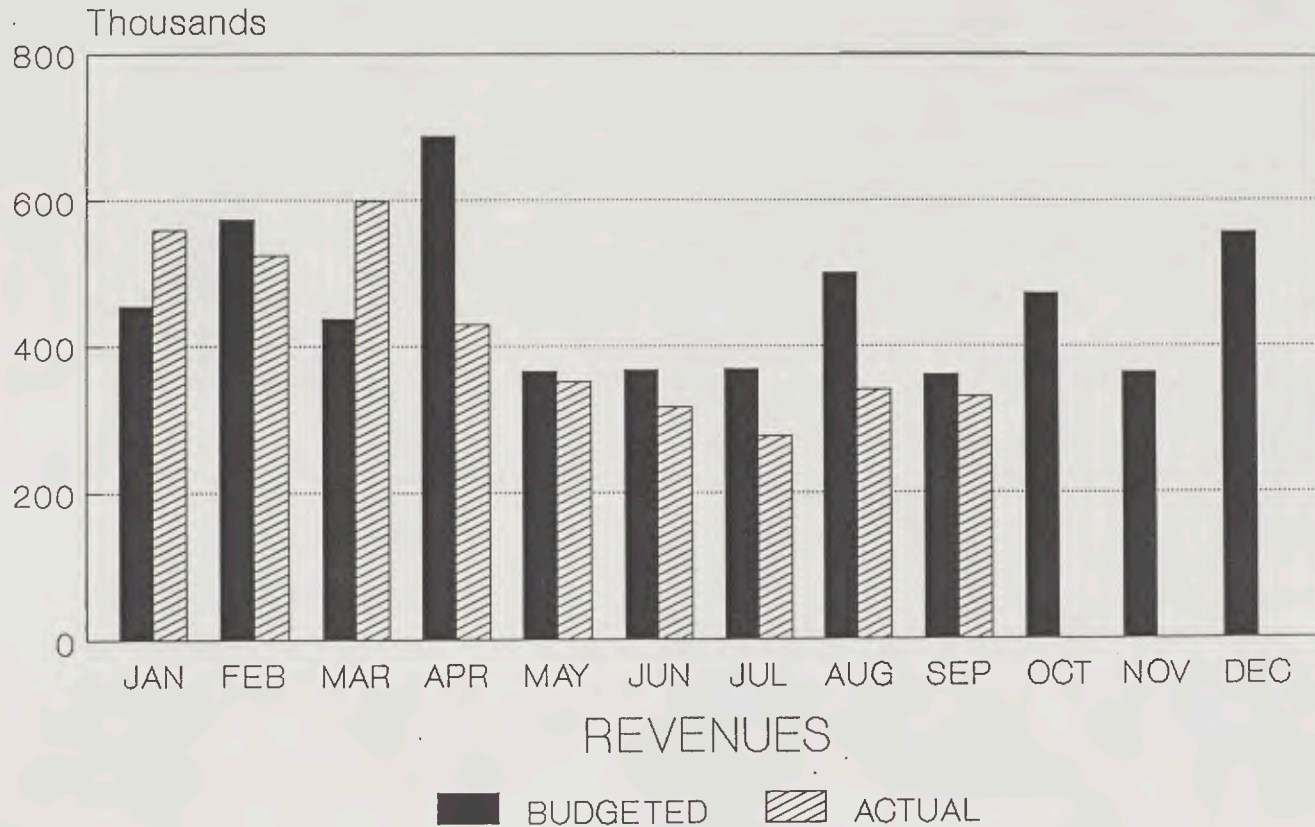
\$931,866.83 remains in investments at the end of September.

CONSTRUCTION:

During September, the city spent \$8,992.33 for construction of the waste water treatment facility. \$26,091.22 was spent from G.E.F.A funds and \$368,803.50 was spent from S.R.F. funds for the construction of the treatment plant. The City has received \$46,789.00 in reimbursement from G.E.F.A for the money related to the waste water treatment plant and the interceptor lines.

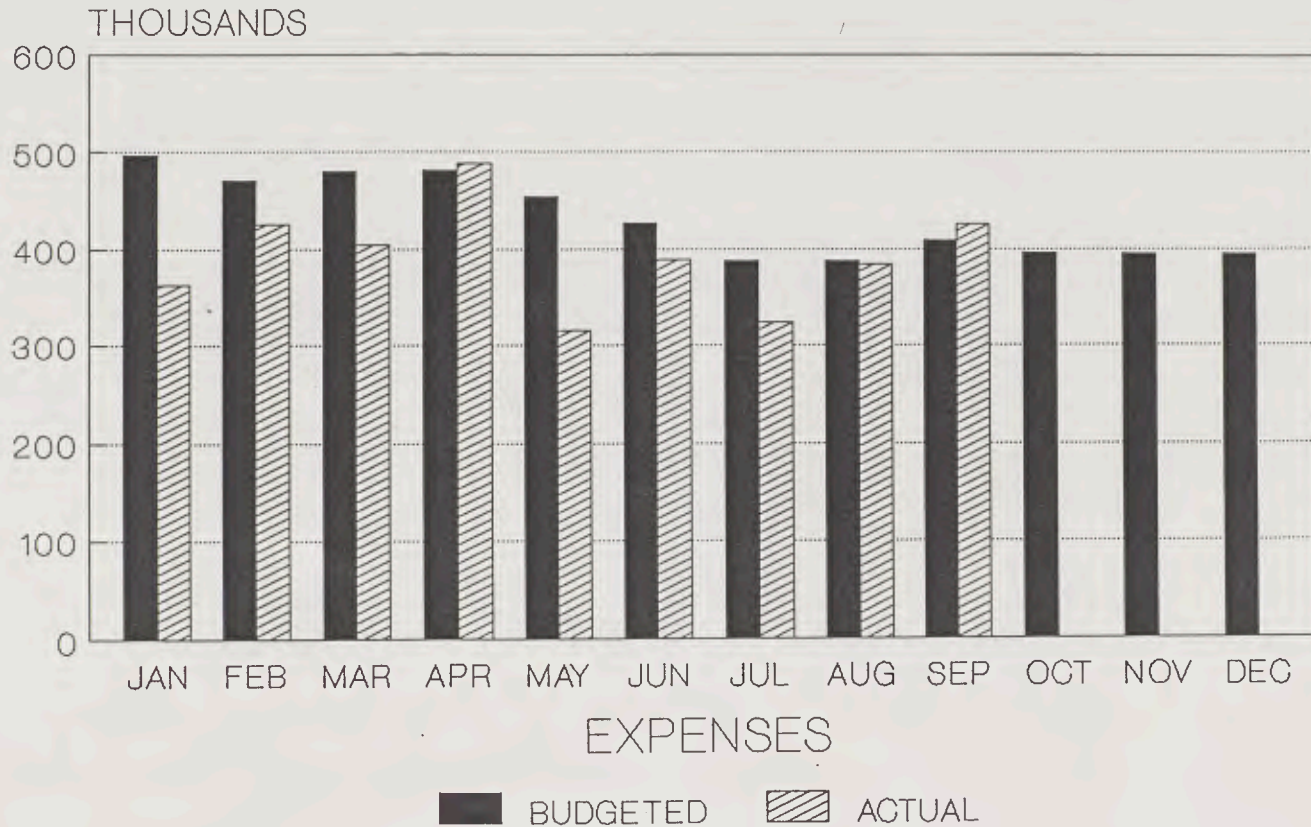
Revenues - Budgeted v Actual

FY 1993 City of Sugar Hill



Dollars

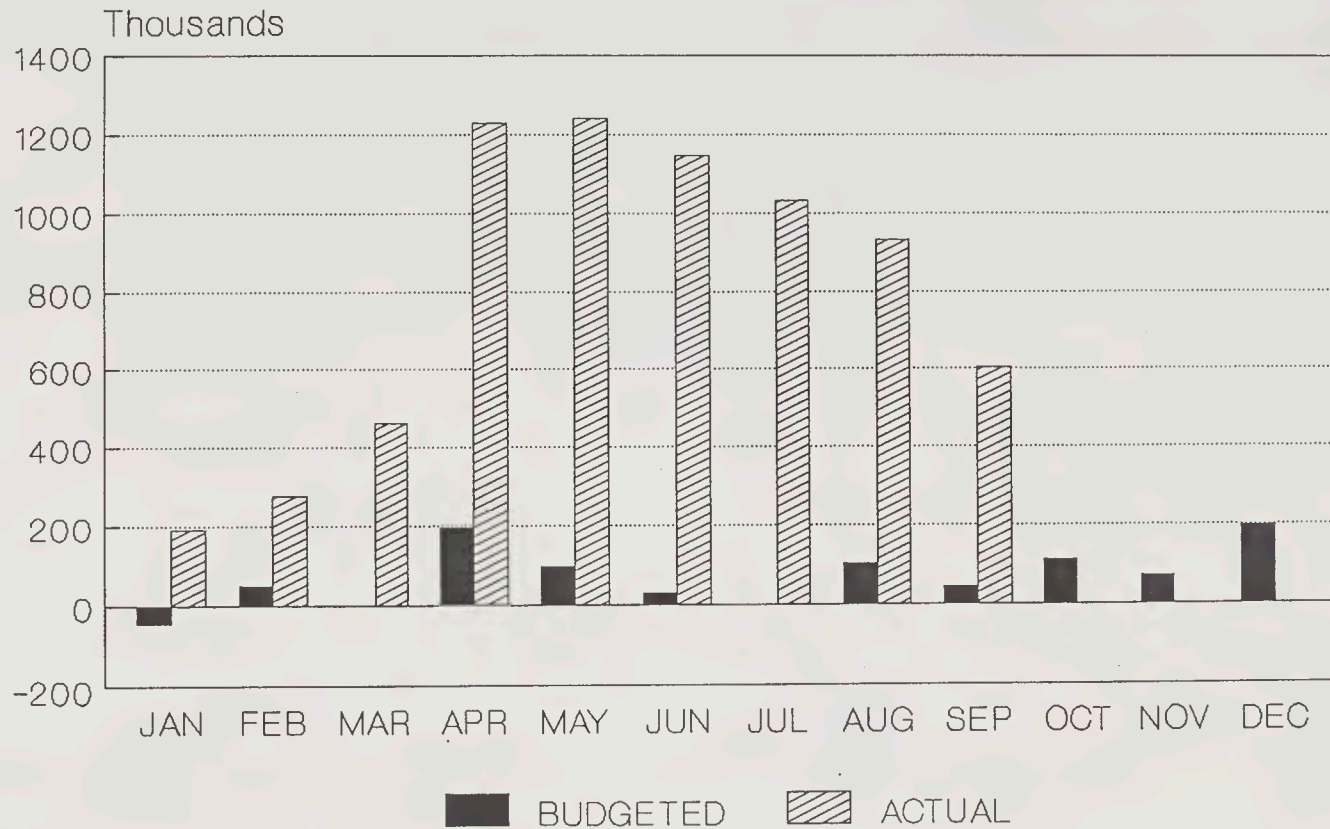
Expenses - Budgeted v Actual FY 1993 City of Sugar Hill



Dollars

VARIANCE - Budgeted v Actual

FY 1993 City of Sugar Hill



Dollars

CASH FLOW ANALYSIS REPORT - PROJECTED REVENUES

1993 FY Revenues	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
I. Non-Seasonal													
A. General	\$18,321.00	\$29,579.00	\$34,223.00	\$32,586.00	\$37,343.00	\$22,119.00	\$35,190.00	\$18,064.00	\$16,274.00	\$22,000.00	\$22,000.00	\$22,000.00	\$309,699.00
B. Sanitation	\$22,573.00	\$22,738.00	\$22,820.00	\$22,972.00	\$22,716.00	\$21,377.00	\$25,169.00	\$23,860.00	\$21,538.00	\$22,572.00	\$22,572.00	\$22,572.00	\$273,479.00
C. Gas	\$3,200.00	\$4,574.00	\$3,425.00	\$4,675.00	\$2,813.00	\$2,925.00	\$6,280.00	\$9,227.00	\$3,375.00	\$2,340.00	\$2,340.00	\$2,340.00	\$47,514.00
D. Water	\$7,550.00	\$6,000.00	\$3,000.00	\$5,250.00	\$750.00	\$750.00	\$850.00	\$11,635.00	\$2,330.00	\$4,200.00	\$4,200.00	\$4,200.00	\$50,715.00
E. Street & Bridge	\$1,327.00	\$474.00	\$452.00	\$728.00	\$527.00	\$847.00	\$604.00	\$732.00	\$805.00	\$2,375.00	\$2,375.00	\$2,375.00	\$13,621.00
F. Sewer	\$0.00	\$0.00	\$495.00	\$804.00	\$252.00	\$631.00	\$602.00	\$401.00	\$276.00	\$1,250.00	\$1,250.00	\$1,250.00	\$7,211.00
I. Sub-totals:	\$52,971.00	\$63,365.00	\$64,415.00	\$67,015.00	\$64,401.00	\$48,649.00	\$68,695.00	\$63,919.00	\$44,598.00	\$54,737.00	\$54,737.00	\$54,737.00	\$702,239.00
II. Seasonal													
A. General:													
Property Tax	\$127,298.00	\$36,774.00	\$6,730.00	\$6,518.00	\$5,578.00	\$2,316.00	\$1,505.00	\$267.00	\$403.00	\$15,000.00	\$65,000.00	\$199,430.00	\$466,819.00
Gas Pwr Fee			\$107,853.00										\$107,853.00
So. Bell Fee								\$25,783.00					\$25,783.00
NE Cable Fee		\$14,649.00											\$14,649.00
Insur Fee										\$85,000.00			\$85,000.00
A. Sub-total:	\$127,298.00	\$51,423.00	\$114,583.00	\$6,518.00	\$5,578.00	\$2,316.00	\$1,505.00	\$26,050.00	\$403.00	\$100,000.00	\$65,000.00	\$199,430.00	\$700,104.00
B. Gas Fund:													
Gas Sales	\$278,769.00	\$304,620.00	\$314,877.00	\$222,728.00	\$126,147.00	\$75,267.00	\$47,105.00	\$58,573.00	\$64,200.00	\$94,669.00	\$94,669.00	\$94,669.00	\$1,776,293.00
C. Water Fund:													
Water Sales	\$44,365.00	\$44,367.00	\$43,492.00	\$43,377.00	\$47,536.00	\$55,185.00	\$49,990.00	\$60,895.00	\$56,049.00	\$62,000.00	\$62,000.00	\$62,000.00	\$631,256.00
D. Street & Bridge:													
County Tax										\$55,000.00			\$55,000.00
E. Sewer Fund:													
Sewer Sales	\$28,352.00	\$27,806.00	\$26,681.00	\$26,810.00	\$29,440.00	\$33,956.00	\$30,368.00	\$37,560.00	\$34,615.00	\$20,426.00	\$20,426.00	\$20,426.00	\$336,866.00
Sewer Taps	\$5,000.00	\$5,000.00	\$5,000.00			\$25,000.00		\$4,050.00	\$69,000.00			\$75,000.00	\$188,050.00
E. Sub-total:	\$33,352.00	\$32,806.00	\$31,681.00	\$26,810.00	\$29,440.00	\$58,956.00	\$30,368.00	\$41,610.00	\$103,615.00	\$20,426.00	\$20,426.00	\$95,426.00	\$524,916.00
F. Golf Course:	\$22,486.18	\$28,815.00	\$30,221.00	\$62,913.00	\$77,417.00	\$76,230.00	\$80,109.00	\$89,176.00	\$61,537.00	\$85,525.00	\$67,570.00	\$50,715.00	\$732,714.18
II. Sub-total:	\$506,270.18	\$462,031.00	\$534,854.00	\$362,346.00	\$286,118.00	\$267,954.00	\$209,077.00	\$276,304.00	\$285,804.00	\$417,620.00	\$309,665.00	\$502,240.00	\$4,420,283.18
TOTAL REVENUE:	\$559,241.18	\$525,396.00	\$599,269.00	\$429,361.00	\$350,519.00	\$316,603.00	\$277,772.00	\$340,223.00	\$330,402.00	\$472,357.00	\$364,402.00	\$556,977.00	\$5,122,522.18

CASH FLOW ANALYSIS REPORT - PROJECTED EXPENSES

1993 FY Expenses	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
I. Non-Seasonal													
A. General	\$49,434.00	\$63,228.00	\$60,103.00	\$60,574.00	\$48,882.00	\$45,503.00	\$48,468.00	\$86,208.00	\$70,463.00	\$50,100.00	\$50,100.00	\$50,100.00	\$683,163.00
B. Sanitation	\$40.00	\$27,503.00	\$27,525.00	\$36,381.00	\$28,164.00	\$51,276.00	\$33.00	\$25,274.00	\$25,362.00	\$24,100.00	\$24,100.00	\$24,100.00	\$293,858.00
C. Gas	\$11,007.00	\$19,665.00	\$17,159.00	\$65,250.00	\$44,265.00	\$44,234.00	\$22,866.00	\$19,074.00	\$42,483.00	\$45,250.00	\$45,250.00	\$45,250.00	\$421,753.00
D. Water	\$19,814.00	\$36,609.00	\$33,928.00	\$56,460.00	\$31,859.00	\$34,295.00	\$40,790.00	\$35,699.00	\$29,532.00	\$38,150.00	\$38,150.00	\$38,150.00	\$433,436.00
E. Street & Bridge	\$24,825.00	\$15,490.00	\$13,662.00	\$45,888.00	\$14,226.00	\$16,912.00	\$41,221.00	\$38,945.00	\$37,559.00	\$21,840.00	\$21,840.00	\$21,840.00	\$314,248.00
F. Sewer	\$44,530.00	\$67,420.00	\$45,832.00	\$14,319.00	(\$826.00)	\$22,203.00	\$40,873.00	\$63,289.00	\$74,110.00	\$41,642.00	\$41,642.00	\$41,642.00	\$496,676.00
I. Sub-totals:	\$149,650.00	\$229,915.00	\$198,209.00	\$278,872.00	\$166,570.00	\$214,423.00	\$194,251.00	\$268,489.00	\$279,509.00	\$221,082.00	\$221,082.00	\$221,082.00	\$2,643,134.00
II. Seasonal													
A. General:													
Audit/Acctg	\$2,000.00	\$3,500.00	\$3,650.00										\$9,150.00
Festival				\$62.00	\$1,638.00								\$1,700.00
Prop & Liab Ins				\$8,332.00		\$58,190.00							\$66,522.00
Workers Comp		\$13,051.00		\$19,576.00	\$19,576.00		\$21,303.00						\$73,506.00
A. Sub-total:	\$2,000.00	\$16,551.00	\$3,650.00	\$27,970.00	\$21,214.00	\$58,190.00	\$21,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,878.00
B. Gas Fund:													
Gas Cost	\$160,464.00	\$67,482.00	\$121,578.00	\$119,539.00	\$66,255.00	\$45,215.00	\$33,928.00	\$30,735.00	\$32,051.00	\$30,000.00	\$77,700.00	\$77,700.00	\$862,647.00
C. Water Fund:													
Water Cost	\$0.00	\$37,837.00	\$19,108.00	\$18,889.00	\$19,232.00	\$19,941.00		\$19,730.00	\$20,098.00	\$23,152.00	\$23,152.00	\$23,152.00	\$224,291.00
D. Golf Course:													
	\$50,791.00	\$73,387.00	\$61,757.00	\$42,891.00	\$42,683.00	\$51,629.00	\$74,234.00	\$64,950.00	\$93,432.00	\$65,068.00	\$63,611.00	\$63,049.00	\$747,482.00
II. Sub-total:	\$213,255.00	\$195,257.00	\$206,093.00	\$209,289.00	\$149,384.00	\$174,975.00	\$129,465.00	\$115,415.00	\$145,581.00	\$118,220.00	\$164,463.00	\$163,901.00	\$1,985,298.00
TOTAL EXPENSES:	\$362,905.00	\$425,172.00	\$404,302.00	\$488,161.00	\$315,954.00	\$389,398.00	\$323,716.00	\$383,904.00	\$425,090.00	\$339,302.00	\$385,545.00	\$384,983.00	\$4,628,432.00

CASH FLOW ANALYSIS REPORT -PROJECTED VARIANCE OF BUDGETED & PROPOSED ACTIONS

1993 FY Variances	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
OPERATIONS:													
Proj. Revenues:	\$559,241.18	\$525,396.00	\$599,269.00	\$429,361.00	\$350,519.00	\$316,603.00	\$277,772.00	\$340,223.00	\$330,402.00	\$472,357.00	\$364,402.00	\$556,977.00	\$5,122,522.18
Proj. Expenses:	\$362,905.00	\$425,172.00	\$404,302.00	\$488,161.00	\$315,954.00	\$389,398.00	\$323,716.00	\$383,904.00	\$425,090.00	\$339,302.00	\$385,545.00	\$384,983.00	\$4,628,432.00
Sub-Variance:	\$196,336.18	\$100,224.00	\$194,967.00	(\$58,800.00)	\$34,565.00	(\$72,795.00)	(\$45,944.00)	(\$43,681.00)	(\$94,688.00)	\$133,055.00	(\$21,143.00)	\$171,994.00	\$494,090.18
NON-BUDGETARY:													
'93 Bond Principle	\$10,833.33	\$10,833.33		\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$171,602.88
'74 Bond Principle:												\$25,000.00	\$25,000.00
Golf Construction		\$3,668.00		\$3,628.00	\$14,552.00				\$2,647.00				\$24,495.00
Sewer Construction													\$0.00
Southside WWTP:	\$108.00	\$22,202.00	\$26,373.00	\$32,247.00	\$19,712.00	\$42,287.00	\$3,668.00	\$20,324.00	\$8,992.00				\$175,913.00
Non-Budget Subtotal	\$10,941.33	\$36,703.33	\$26,373.00	\$16,659.00	\$16,659.00	\$16,659.00	\$16,659.00	\$16,659.00	\$16,659.00	\$16,659.00	\$16,659.00	\$16,659.00	\$397,010.88
PROPOSED ACTIONS:													
Debt Service				\$5,065.00	\$5,065.00	\$5,065.00	\$5,100.00	\$5,100.00	\$5,100.00	\$5,100.00	\$5,100.00	\$5,100.00	\$53,000.00
Lease Pool Payment								\$33,330.00	\$209,378.00				\$242,708.00
Bond Refunding				(\$835,000.00)									(\$835,000.00)
Proposed Subtotal:	\$0.00	\$0.00	\$0.00	(\$829,935.00)	\$5,065.00	\$5,065.00	\$5,100.00	\$38,430.00	\$214,478.00	\$5,100.00	\$5,100.00	\$5,100.00	(\$539,292.00)
TOTAL VARIANCE:	\$185,394.85	\$63,520.67	\$168,594.00	\$754,476.00	\$12,841.00	(\$94,519.00)	(\$67,703.00)	(\$98,770.00)	(\$325,825.00)	\$111,296.00	(\$42,902.00)	\$150,235.00	\$636,371.30
MONTHLY BALANCES:													
As calculated using 1992 Carryover & Reserves of:	\$192,754.85	\$256,275.52	\$424,869.52	\$1,179,345.52	\$1,192,186.52	\$1,097,667.52	\$1,029,964.52	\$931,194.52	\$605,369.52	\$716,665.52	\$673,763.52	\$823,998.52	= '93 Carry \$7,360.00

MONTHLY OPERATING REPORT WATER SYSTEM

Month of September 1993

I. OPERATING NET GAIN (LOSS)

<u>Time Period</u>	<u>Gross Revenue</u>	<u>O & M Expense</u>	<u>Cost of Water</u>	<u>Total Expense</u>	<u>Operating Net Gain (Loss)</u>	
					<u>Dollars</u>	<u>%</u>
September 1993	\$58,379.00	\$29,532.00	\$20,098.00	\$49,630.00	\$8,748.00	15.00%
1993 Year-To-Date	\$483,352.00	\$319,033.00	\$154,870.00	\$473,873.00	\$9,479.00	2.00%
September 1992	\$56,432.00	\$7,961.00	\$19,318.00	\$27,279.00	\$29,152.00	52.00%
1992 Year-To-Date	\$461,406.00	\$283,551.00	\$178,551.00	\$462,102.00	(\$696.00)	0.00%

II. WATER BILLINGS

	<u>Inside City</u>			<u>Outside City</u>		
	<u>Residential</u>	<u>Commercial</u>	<u>Total</u>	<u>Residential</u>	<u>Commercial</u>	<u>Total</u>
<u>Cycles 01 & 02</u>						
No. Customers	2169	59	2228	91	0	91
/1000 Gal Billed	15329	1058	16387	674	0	674
\$ Billed	\$50,428.00	\$3,146.00	\$53,574.00	\$2,430.00	\$0.00	\$2,430.00
<u>Billing Adjustments</u>						
/1000 Gal Billed	0	0		0	0	0
\$ Billed	(\$18.00)	\$0.00	(\$18.00)	\$0.00	\$0.00	\$0.00
<u>Net Billings</u>						
No. Customers	2169	59	2228	91	0	91
/1000 Gal Billed	15329	1058	16387	674	0	674
\$ Billed	\$50,446.00	\$3,146.00	\$53,592.00	\$2,430.00	\$0.00	\$2,430.00
Avg. \$/1000 gal	\$3.29	\$2.97	\$3.27	\$3.61	\$0.00	\$3.61
	<u>Billing Summary - Current Year</u>			<u>Billing Summary - Previous Year</u>		
	<u>Residential</u>	<u>Commercial</u>	<u>Total</u>	<u>Residential</u>	<u>Commercial</u>	<u>Total</u>
No. Customers	2260	59	2319	2155	57	2212
/1000 Gal Billed	16003	1058	17061	15309	941	16250
\$ Billed	\$52,876.00	\$3,146.00	\$56,022.00	\$42,864.00	\$2,815.00	\$45,679.00

MONTHLY OPERATING REPORT SEWER SYSTEM

Month of September 1993

I. OPERATING NET GAIN (LOSS)

Time Period	Gross Revenue	O & M Expense	Cost of Sewer	Total Expense	Operating Net Gain (Loss)	
					Dollars	%
September 1993	\$103,891.00	\$40,039.00	\$34,071.00	\$74,110.00	\$29,781.00	29.00%
1993 Year-To-Date	\$392,091.00	\$253,881.00	\$117,871.00	\$371,752.00	\$20,339.00	5.00%
September 1992	\$32,724.00	\$34,147.00	\$18,472.00	\$52,619.00	(\$19,894.00)	-61.00%
1992 Year-To-Date	\$398,038.00	\$317,614.00	\$98,472.00	\$416,086.00	(\$18,047.00)	-5.00%

II. SEWER BILLINGS

	Inside City			Outside City		
	Residential	Commercial	Total	Residential	Commercial	Total
<u>Cycles 01 & 02</u>						
No. Customers	1971	42	2013	2	0	2
/1000 Gal Billed	13935	618	14553	4	0	4
\$ Billed	\$32,797.00	\$1,341.00	\$34,138.00	\$12.00	\$0.00	\$12.00
<u>Billing Adjustments</u>						
/1000 Gal Billed				0	0	0
\$ Billed	(\$412.00)	\$0.00	(\$412.00)	\$0.00	\$0.00	\$0.00
<u>Net Billings</u>						
No. Customers	1971	41	2013	2	0	2
/1000 Gal Billed	13935	627	14553	4	0	4
\$ Billed	\$33,209.00	\$1,364.00	\$34,550.00	\$12.00	\$0.00	\$12.00
Avg. \$/1000 gal	\$2.38	\$2.17	\$2.37	\$3.00	\$0.00	\$3.00
<u>Billing Summary - Current Year</u>			<u>Billing Summary - Previous Year</u>			
	Residential	Commercial	Total	Residential	Commercial	Total
No. Customers	1973	42	2015	1802	41	1843
/1000 Gal Billed	13939	618	14557	12870	627	13497
\$ Billed	\$32,809.00	\$1,341.00	\$34,150.00	\$30,530.00	\$1,364.00	\$21,894.00



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

M E M O R A N D U M

TO: MAYOR AND COUNCIL

FROM: SANDY RICHARDS, DIRECTOR OF FINANCE

DATE: OCTOBER 11, 1993

RE: DRAFT #1 OF THE 1994 OPERATING BUDGET

Attached are the first drafts of the 1994 Operating Budget and Capital Contingency Budget, along with all supporting documentation for your review.

It is my intention that a comprehensive review be made of these budgets in a work session with all department heads present. At that time, all preliminary questions and concerns can be addressed and corrected. The corrections will then be made and presented to the Mayor and Council at the November meeting as Draft #2.

If it is the Council's wish, I would like to schedule a work session with the Mayor and Council and all department heads.

THE 1994 BUDGET

FOR THE

CITY OF SUGAR HILL, GEORGIA

Draft #1

1994
OFFICIALS OF
THE CITY OF SUGAR HILL

LEGISLATIVE BRANCH

CITY COUNCIL

George Haggard, Mayor
Steven Bailey, Council Member
Reuben Davis, Council Member
Roger Everett, Council Member
Thomas Morris, Sr. Council Member
James Stanley, Council Member

EXECUTIVE BRANCH

Kathy Williamson, City Manager
Sandra Richards, Director of Finance
Wade Queen, Director of Golf
Ken Crowe, Director of Planning
and Development and Utilities

CITY CLERK

Judy L. Foster

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

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**SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994**

FUND 01-LEGISLATIVE

Service Statement

Sugar Hill is served by five City Council Members and a Mayor. The Mayor and all Council Members are elected at large. The Mayor-Pro-Tem is elected by the Council.

The Mayor and Council serve as the community's legislative body, responsible for enacting ordinances, appropriating funds to conduct City business and providing policy direction to City staff. The Mayor and Council appoints the City Manager, City Clerk, City Attorney, Superintendent of Elections, Municipal Judge, City Auditors, and designates the City's legal organ.

The City Council provides policy direction and leadership to the City organizations; to serve as a liaison between the City and a variety of committees, boards, commissions, and citizens groups considering community issues.

Goals and Objectives:

- 1). To provide positive leadership to the City organization
- 2). To publicly consider, discuss, and vote on matters of concern to the municipal corporation and to the City of Sugar Hill.
- 3). To continue to encourage citizens input in the Council's decision making process.
- 4). To maintain and improve the equality of municipal services.
- 5). To improve the economic health of Sugar Hill and enhance the City's fiscal health.

Authorized Positions:

	GRADE	BUDGET FY 1993	ACTUAL FY 1993	PROPOSED FY 1994
Mayor	Elected	1	1	1
Council Members	Elected	5	5	5
TOTAL		6	6	6

SUGAR HILL CITY GOVERNMENT
 SUGAR HILL, GEORGIA
 BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - LEGISLATIVE

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Mayor & Council Stipend	\$8,100	\$8,100	\$24,300
Mileage Allowance	2,500	1,000	2,500
Council Meeting Supplies	1,000	1,000	1,000
Operation & Education	6,690	5,500	6,960
GMA (Gwinnett) Meetings	550	225	600
TOTAL	\$18,840	\$15,825	\$35,360

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - MUNICIPAL COURT

Service Statement

The Municipal Judge shall maintain law and order in the City to solve disputes and to comply with the Constitution of the United States and the laws of the State of Georgia.

Goals and Objectives:

To improve the operation and efficiency of the administration of the City ordinances.

Authorized Positions:

	GRADE	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Judge	Appointed	1	1	1
TOTAL		1	1	1

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Personal Services	\$ 500	\$ 150	\$ 500
TOTAL	\$ 500	\$150	\$ 500

**SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994**

FUND 01 - CITY ATTORNEY

Service Statement

The City Attorney is appointed by and serves at the pleasure of the City Council and the various City operating departments, as well as representing the City in all litigation matters. The City Attorney also serves in an advisory capacity by interpreting federal, state, and local laws as they pertain to the conduct of City business and services.

Goals and Objectives:

- 1). To provide timely, expert and cost effective legal services to the City Council and the City staff.
- 2). To effectively represent the interests of the City in all litigation matters.
- 3). To reduce litigation costs, damages, and insurance claim costs.

Authorized Positions:

		BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Attorney	Appointed	1	1	1
TOTAL		1	1	1

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Attorney Fees	\$14,000	\$35,000	\$20,000
TOTAL	\$14,000	\$35,000	\$20,000

**SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994**

FUND 01 - REGISTRAR SERVICES

Service Statement

The Voter Registrar is responsible for scheduling, supervising, and advertising of all Municipal Elections to insure compliance with State and Federal Codes and to keep the Voter Registration List updated to current status.

Goals and Objectives:

To staff, structure and manage State and Federal elections ethically by all Municipal, State and Federal voting regulations.

Authorized Positions:

GRADE	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Voter Registrar Appointed	1	1	1
Deputy Registrars	4	4	4
TOTAL	5	5	5

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Personnel Services	\$ 900	\$ 900	\$ 900
Election Operation	1,700	-0-	-0-
TOTAL	\$2,600	\$ 900	\$ 900

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - APPOINTED CITY BOARDS & COMMITTEES

Service Statement

In reference to the City Charter, the Mayor and Council can appoint qualified citizens to serve on the following committees and boards of the City:

- 1) Recreation Board
- 2) Planning & Zoning Board
- 3) Planning & Zoning Board of Appeals
- 4) Sugar Hill Festival Committee

Their responsibility is to study information and to give recommendations to the Mayor and Council.

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
E.E. Robinson Park Funding	\$25,000	\$27,000	\$25,000
Sugar Hill Festival	\$ 1,500	2,400	2,000
TOTAL	\$26,500	\$29,400	\$27,000

**SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994**

FUND 01 - CITY MANAGER'S OFFICE

Service Statement

The City Manager is appointed by the Mayor and Council and is responsible for the execution of policies, directives and legislative action of the Mayor and Council. Additionally, the City Manager oversees the preparation of the annual operating and capital budgets, for the Mayor and Council to supervise the expenditures of appropriated funds, to be responsible for the administrations of all personnel policies including salaries and to be responsible for the employment and discharge of personnel.

Generally, the City Manager is to ensure that the affairs of the City are conducted in an effective and responsible manner to the benefit of the residents of the City.

Goals and Objectives:

To promote and maintain a safe, pleasant environment within the community by providing effective ethical management and efficient delivery of public services throughout the execution of policies established by the Mayor and Council.

Authorized Positions:

	GRADE	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
City Manager	Appointed	1	1	1
TOTAL		1	1	1

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Personnel Services	\$62,424	\$57,518	\$60,713
Vehicle Expense	700	750	850
Operation & Education	2,110	1,600	1,340
Cellular Phone	0	700	750
Dues	618	600	618
TOTAL	\$65,852	\$61,168	\$64,271

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - FINANCE & ADMINISTRATION

Service Statement

The Finance and Administration Office is responsible for developing, maintaining, and administering all programs related to general accounting functions. Finance is responsible for all revenue collections, as well as handling purchases and payroll. It is responsible for analyzing the general operations of the City's budget as well as preparation of the yearly budget. It is responsible for assisting in the preparation of the annual audit completed by an appointed outside auditor. Finance also compiles monthly reports for the Mayor and Council.

The City Clerks Office is responsible for Property tax billing, issuing business licenses, registering voters, and Annexation and Rezonings.

The City Clerk serves at the pleasure of the Mayor and Council. The City Clerk insures all meetings are posted, recorded and published in a timely fashion; assists citizens efficiently and maintains all City fi fa's on delinquent tax accounts; publishes a monthly newsletter to all residents of the City; is the City's official keeper of all City records.

Goals and Objectives:

- 1) Administers accounts payable and receivable to achieve increased funding for capital projects.
- 2) Continue to improve organization of accounts payable, purchasing, payroll and the collection of receivables
- 3) To strive to keep accounts current, but to implement a delinquent collection system.
- 4) To continue to work on the improvement of records management.
- 5) To assist the Mayor and Council and City Manager's Office.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - FINANCE & ADMINISTRATION, CLERKS OFFICE AND CITY MARSHAL

Authorized Positions:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
City Clerk	1	1	1
Finance Director	1	1	1
Accounts Payable Clerk	1	1	1
Postal Clerk	1	1	1
Deputy City Clerk	1	1	1
City Marshall	1	1	1
S&B and Util Clerk	0	0	1
TOTAL	6	6	7

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Personal Services	\$151,657	\$181,155	\$193,867
Audit Services	9,200	9,200	10,200
Code Supplement	0	0	3,000
Supplies & Materials	15,500	24,000	25,000
Equipment Operation & Maint.	31,800	37,000	30,000
Dues	4,979	5,900	6,203
Operation & Education	4,010	4,400	4,060
Postage	11,000	15,500	12,000
Shortage/Overage	0	0	0
Bank Charges	2,000	1,500	2,000
Consultants Fees	8,000	20,000	10,000
Legal Advertising	1,500	2,500	1,500
Marshal Veh. Maint.	500	3,500	975
Marshal Supplies	0	1,500	1,500
Marshall Uniforms	0	0	1,500
Cellular Phone Exp	0	1,300	750
TOTAL	\$240,896	\$307,455	\$302,555

CITY OF SUGAR HILL
Annexation Application

File Number AX-93-002

This annexation petition is made pursuant to the provision of the official code of Georgia annotated 36-36, Article 2, "Annexation Pursuant to Application by 60 percent of Landowners and Electors."

Application is hereby made to the City of Sugar Hill, Georgia by the undersigned property owners and electors residing on property proposed for annexation, to have the following described land(s) annexed into the corporate City:

Insert Legal Description

MAP REFERENCE # 7TH District LAND LOT # 289,308 # OF ACRES 16.928

It is requested that a zoning classification of RS-100
() be assigned to the property upon annexation. The property is currently zoned R-75 () in Gwinnett County.

Is this property vacant: X yes no.

LANDOWNER:
GWINNETT BANCSHARES, INC.

Name
750 PERRY ST.,
LAWRENCEVILLE, GA 30245
Address
995-6000

Home Phone Work Phone

James Pack 9/24/93
Signature Date
JAMES PACK, PRESIDENT

ELECTOR **PAID**
 Name SEP 24 1993

CITY OF SUGARHILL
Address ck176

Home Phone Work Phone

Signature Date

Hearing Date Oct 18/Nov 8 Hearing Time 7:30

Meeting held at Sugar Hill City Hall
in the Mayor and Council Chambers.

DATE PAID 9-23-93 METHOD OF PAYMENT: CHECK/CASH CHECK

AMOUNT PAID \$50.00 CHECK # 176

GWINNETT BANCSHARES, INC.
PO Box 2000
Lawrenceville, Georgia 30246
(404) 995-6000

City of Sugar Hill
4988 West Broad Street
Sugar Hill, Georgia 30518

September 23, 1993

RE: Letter of Intent for Proposed Annexation

Ladies and Gentlemen:

Please accept this letter as our expression of our intent to develop the 16.928 Acre subject property as a subdivision of 45 lots. The site will be combined with a 36.965 acre tract which is already within the City of Sugar Hill, and is similarly zoned. According to present site planning, the combined properties will provide for a total of 127 lots in a to-be-developed subdivision and 2 lots in the subdivision of Regency Lake.

The site has been carefully planned to take advantage of existing topo whenever possible; the density for this 16.928 portion of the site is 2.66 homes per acre. All utilities serving the site will be underground. Development is planned to begin as soon as practical following annexation.

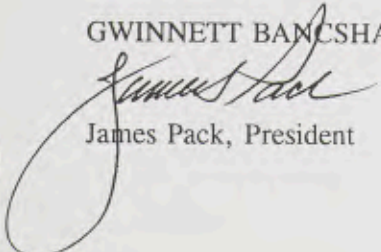
The property is located in unincorporated Gwinnett County and adjoins the City of Sugar Hill. The property is presently zoned R-75.

We respectfully request that the property be annexed into the city of Sugar Hill, and that the lots be permitted to tap into the Sugar Hill sewer line presently being constructed along Level Creek. Further, we request the rezoning of the property to RS-100.

We look forward to working with the City on the development of a subdivision of which we and the City of Sugar Hill will be justly proud.

Sincere regards,

GWINNETT BANCSHARES, INC.



James Pack, President

LEGAL DESCRIPTION 1

All that tract or parcel of land lying and being in Land Lot 308, 7th Land District, Gwinnett County, Georgia, being more particularly described as follows:

To find the true Point of Beginning, commence at the point of intersection of the land lot line separating Land Lots 308 and 309 with the southeast right-of-way line of Whitehead Road (an 80-foot right-of-way); thence northeasterly, easterly and southeasterly along said right-of-way line and following the curvature thereof, 759.19 feet to the Point of Beginning; thence continue along said right-of-way along an arc of 501.38 feet having a radius of 2890.94 feet and a chord of South 79 degrees 33 minutes 33 seconds East, 500.76 feet; thence South 74 degrees 35 minutes 27 seconds East, 236.09 feet; thence along an arc of 342.64 feet having a radius of 8515.10 feet and a chord of South 73 degrees 26 minutes 17 seconds East, 342.62 feet; thence South 72 degrees 17 minutes 07 seconds East, 201.10 feet; thence leaving said right-of-way South 41 degrees 42 minutes 07 seconds West, 682.95 feet; thence North 65 degrees 28 minutes 13 seconds West, 250.00 feet; thence South 69 degrees 31 minutes 47 seconds West, 180.00 feet; thence North 29 degrees 24 minutes 54 seconds West, 701.38 feet; thence North 14 degrees 54 minutes 04 seconds West, 175.11 feet to the Point of Beginning.

Said tract or parcel of land contains 12.871 acres more or less and is subject to restrictions of record.

Revised 7/20/93

LEGAL DESCRIPTION 2

All that tract or parcel of land lying and being in Land Lots 308 and 289, 7th Land District, Gwinnett County, Georgia, being more particularly described as follows:

To find the true Point of Beginning, commence at the point of intersection of the land lot line separating Land Lots 308 and 309 with the southeast right-of-way line of Whitehead Road (an 80-foot right-of-way); thence northeasterly, easterly and southeasterly along said right-of-way line and following the curvature thereof, 2350.40 feet; thence leaving said right-of-way South 11 degrees 19 minutes 44 seconds East, 1200.00 feet to the Point of Beginning; thence South 11 degrees 19 minutes 44 seconds East, 562.35 feet; thence South 84 degrees 09 minutes 36 seconds West, 292.66 feet; thence North 53 degrees 16 minutes 33 seconds West, 152.21 feet; thence North 67 degrees 16 minutes 51 seconds West, 179.76 feet; thence North 48 degrees 04 minutes 27 seconds East, 629.68 feet to the Point of Beginning.

Said tract or parcel of land contains 4.057 acres more or less and is subject to restrictions of record.

CONTIGUOUS PROPERTY OWNERS

Kenneth E. Crowe
481 Whitehead Road
Buford, Ga 30518

AMB Inc.
582 Amsterdam Avenue NE
Atlanta, Ga 30306

Donald & T E Robinson
Tom Ed
PO Box 623
Buford, Ga 30518

Georgia Department of Transportation
2 Capital Square
Atlanta, Georgia 30334

Fred Fister
225 Hollyridge Way
Roswell, Ga 30076

Gwinnett Financial Services, Inc.
750 Perry Steet
Lawrenceville, Ga 30245
Atten: James Pack

David L. Thompson ETAL
5260 Regency Lake Court
Buford, Ga 30518

Jerry C. Cole ETAL
5261 Regency Lake Court
Buford, Ga 30518

Casimiro S. Garcia MD
3740 River Mansion Drive
Duluth, Ga 30136



STUDY & DESIGN
 EBERLY & ASSOCIATES
 433 CANTON ROAD
 ATLANTA, GEORGIA 30308
 (404) 521-7514

PROJECT
 WHITEHEAD ROAD PROPERTY
 DUBLIN HILL, GEORGIA

CLIENT
 INVESTMENT CAPITAL COMPANY
 200 PEACOCK RD, STE 1100
 ATLANTA, GEORGIA 30333

DATA
 DRAWN BY: JLD/2/24/04
 CHECKED BY: JLD/2/24/04
 XDS # 200204
 DATE: 2-24-04
 SCALE: 1" = 100'



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

M E M O R A N D U M

TO: MAYOR & COUNCIL
FROM: CITY MANAGER
DATE: OCTOBER 11, 1993
RE: 1994 BUDGET PROPOSAL - FIRST DRAFT

The 1994 Sugar Hill Operating Budget is presented to you with only a 2.3% increase. The increase reflects a higher cost in wholesale gas peaking demand charges and the addition of an Assistant Building Inspector and two labor positions for Street & Bridge.

Since the cut back in federal and state grants, the Street & Bridge Department does not generate any revenues, therefore, in this year's budget, it appears in the General Fund. This places the General Fund in a deficit position for the year. All balances for Administration, Street & Bridge and Inspections Departments are totaled in the General Fund and that explains the increase in the salaries. Workman's Compensation and Liability Insurance for all departments is reflected in the General Fund Expenses.

The increase in the revenues for the Sanitation Department are generated by the restated lease agreement with Mid-American, Inc.

Gas expenses reflect the moving of personnel from other departments to reflect a more accurate picture of gas expenses. The Gas Authority budget for 1994 reflects an 18% increase in expenses. Their increase has a definite effect on the city's gas expense.

Memorandum to Mayor and Council
Re: 1994 Budget Proposal - First Draft
October 11, 1993
Page Two

The Water Department budget is based only on the purchase of water from Gwinnett County. When the water study is completed, adjustments can be made at that time if they are needed.

The Golf Course reflects expenses over revenues due to the bond payments. All other expenses have been kept to a minimum.

The Sewer Department budget reflects a start up of a minimum of 250,000 gallons per day at the new plant. The budgeting figures for the new plant were taken from the history of treatment plants of similar size.

Revenues totally are based on very conservative figures and expenses have been cut to a minimum.

If you have any questions, please contact me.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - BUILDING INSPECTIONS

Service Statement

The Building Inspection office enforces City codes and ordinances from the beginning of construction projects through the final stages of construction; inspecting all building, plumbing, electrical and mechanical plans submitted to verify layouts conform with City, County, and State codes. All building permits are issued for additions, alterations, repair, removal, demolition and erections of any building in the City.

After construction, inspections are done to all commercial buildings to verify that all buildings are kept in a safe and sanitary condition in compliance with the Southern Standard Building Code.

Goals and Objectives:

The goal for the department is to see that each and every building has been permitted and is inspected to insure that all codes applicable are adhered to.

Authorized Positions:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Chief Building Inspector	1	1	1
Building Inspector	1	0	1
Administrative Clerk	1	1	1
TOTAL	3	2	3

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Personal Services	\$ 93,672	\$82,205	\$91,111
Supplies	1,000	1,000	1,000
Vehicle Maint.	1,080	300	1,175
Operation & Education	2,500	1,000	1,000
Miscellaneous	500	100	300
Uniforms	500	200	500
Office Equip	5,000	4,500	1,600
Bldg. Maint	800	800	800
TOTAL	\$105,052	\$90,105	\$ 97,486

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - PRISON DETAIL

Service Statement

The City contracts a prison detail from the State. These prisoners are trustees assigned to work in the City Park, picking up the weekly City trash, and mowing right-of-ways. The City employs these prisoners to provide a variety of services to the residents at minimal cost.

The City contracts for two prison crew details. One crew is assigned to the golf course. The other for general use around the city.

Authorized Positions:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Prison Guard	1	2	2
Prison Detail	10	20	20
TOTAL	11	22	22

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Prison Guard	\$ 23,000	\$23,000	23,000
Tools & Equipment	500	700	500
Equipment Repair	500	100	500
Prison Bus Maint.	725	500	850
TOTAL	\$ 24,725	\$24,300	\$ 24,850

* Please note that accounting for the other Prison Guard is in the Golf Course Fund

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - PUBLIC LANDS AND BUILDINGS

The City owns three (3) rental houses and 40 acres for future landfill expansion.

At this time, the City does not have in-house maintenance personnel for the upkeep of these properties.

The properties are at the following locations:

- 1) One house and lot on Level Creek Road.
- 2) One house and 4 acres on Highway 20.
- 3) One house and Utility Barn on 30.6 acres on Hillcrest Rd.
- 4) Community Center
- 5) City Hall
- 6) 44 Acres as leased landfill on Appling Rd
- 7) 268 acre Sewer Treatment Facility and Golf Course on Suwanee Dam Rd
- 8) E.E. Robinson Memorial Park on Level Creek Rd

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Repair & Maintenance			
Highway 20 Rental	500	650	500
City Hall	2,000	3,500	1,500
Community Center	1,000	2,500	1,500
Utilities			
City Hall	5,000	5,000	6,000
Community Center	2,500	2,000	2,500
TOTAL	\$ 11,000	\$ 13,650	\$ 12,000

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - STREET AND BRIDGE DEPARTMENT

Service Statement

Authorized Positions:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Department Head	1	1	1
Crew Leader	1	1	1
Laborers	3	4	4
Total	5	6	6

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>STREET & BRIDGE REVENUE</u>			
Subdivision Sign Permits	700	1,200	200
Subdivision Sign Sales	700	500	700
Street Sign Sales	500	650	500
Street Light Revenue	7,080	6,100	6,000
County Paving Tax	55,000	55,000	55,000
Storm Water Program	19,500	0	10,000
TOTAL REVENUES	\$ 83,480	\$63,450	\$72,400

STREET & BRIDGE EXPENSES

Personal Services	\$104,916	112,628	143,209
Operating & Maintenance	127,100	160,200	87,100
Supplies & Materials	30,050	8,000	13,000
TOTAL EXPENSES	\$262,066	\$280,828	\$243,309

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - MISCELLANEOUS

Summary by Category:

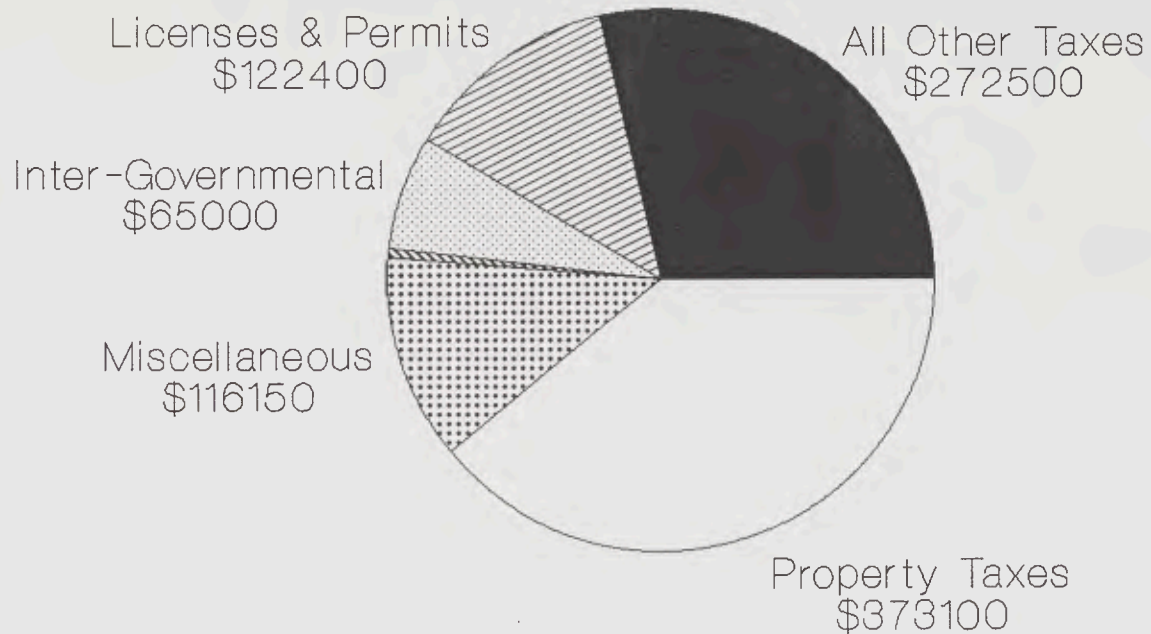
	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Coffee & Vending Service	\$ 1,500	1,000	1,000
Ice Expense	0	300	150
Radio Equipment	2,500	4,120	3,000
Radio Equipment Maint.	500	150	500
Radio Transmitting Fee	1,000	1,000	1,000
Janitorial Supplies	1,500	1,500	2,000
Janitorial Fee	3,500	6,000	6,000
Pager Service	2,000	2,000	2,500
Answering Service	2,000	2,000	2,000
Miscellaneous	3,000	3,500	3,000
Vehicle Gas & Oil (consolidated)	20,000	15,000	15,000
Workers Comp Insurance	40,000	74,000	70,000
Property & Liability Ins.	85,000	67,000	80,000
TOTAL	\$162,500	\$177,570	\$186,150

THE FOLLOWING ARE THE PROPOSED
TOTAL REVENUES & EXPENDITURES
FOR THE 1994 GENERAL FUND BUDGET

GENERAL FUND REVENUES

	Actual	Budget	Est.	Proposed
	FY 1992	FY 1993	Actual	FY 1994
			FY 1993	
Administration				
30100 Property Tax-Current	86,566	279,430	250,000	308,922
30200 Property Tax-Prior	168,766	58,215	85,000	64,178
30300 FIFA, Penalties & Int	2,300	3,000	500	3,000
30800 Intangible Tax	3,600	3,000	3,600	2,000
31200 Ad Valorem Tax	44,700	45,000	40,000	50,000
32100 Georgia Power Tax	100,675	100,000	107,850	110,000
32200 Southern Bell Tax	23,043	25,000	25,783	25,000
32300 Cable TV Tax	12,413	12,000	14,650	14,000
32600 Insurance Premium Tax	83,500	85,000	85,000	85,000
33100 Real Estate Tax	3,400	3,500	2,000	3,500
33200 Beer and Wine Tax	20,000	15,000	20,000	15,000
35000 Business License Fees	39,000	42,000	47,000	44,000
35200 Rezoning & Annex. Fees	6,500	3,500	3,000	3,500
35400 Qualifying Fees	0	216	468	0
35600 Service Charge	2,500	2,500	2,500	2,500
35700 Yard Sale Permits	160	200	400	200
35800 Marshall/Court Fines	0	500	375	150
36000 Interest Earned	9,200	10,000	5,000	5,000
37100 Highway 20 Rent	4,800	4,800	4,800	4,800
37400 Sale of Maps, Ords, Etc.	520	400	900	300
37500 Sale of Assets	3,200	2,000	0	1,000
37600 Utility Bill Penalties	50,000	40,000	50,000	45,000
37700 Reconnect Fees	500	250	1,350	500
38000 C.D.B.G Grant	9,990	45,000	20,000	20,000
38200 Miscellaneous	1,200	1,500	200	1,000
38300 Comm Ctr. Rental	600	600	600	650
38400 Pavilion Rental	500	500	500	550
38600 Sugar Hill Festival Rev	732	0	1,722	0
Inspection				
39100 Res. Bldg Permits	49,000	30,000	55,000	55,000
39105 Res. Add's/Remodel	0	0	0	2,000
39110 Comm Bldg Permits	0	0	7,000	2,000
39115 Comm Add's/Remodel	0	0	0	2,500
39200 Mobile Home Permits	3,900	2,500	3,000	2,500
39300 Trade License Fees	0	0	800	500
39400 Variance Fees	0	0	2,400	2,000
39700 Development Permits	12,500	7,000	4,000	4,000
39900 Miscellaneous	1,100	200	1,600	1,500
Street & Bridge				
30300 County Paving Tax	57,434	55,000	55,000	55,000
30500 Subdivision Sign Permit	625	700	1,200	200
30600 Subdivision Sign Sales	830	700	500	700
31000 Street Sign Sales	500	500	650	500
31100 Street Light Revenue	6,900	7,080	6,100	6,000
31200 Storm Water Program	0	19,500	0	10,000
TOTALS	\$745,865	\$823,561	\$911,348	\$954,150

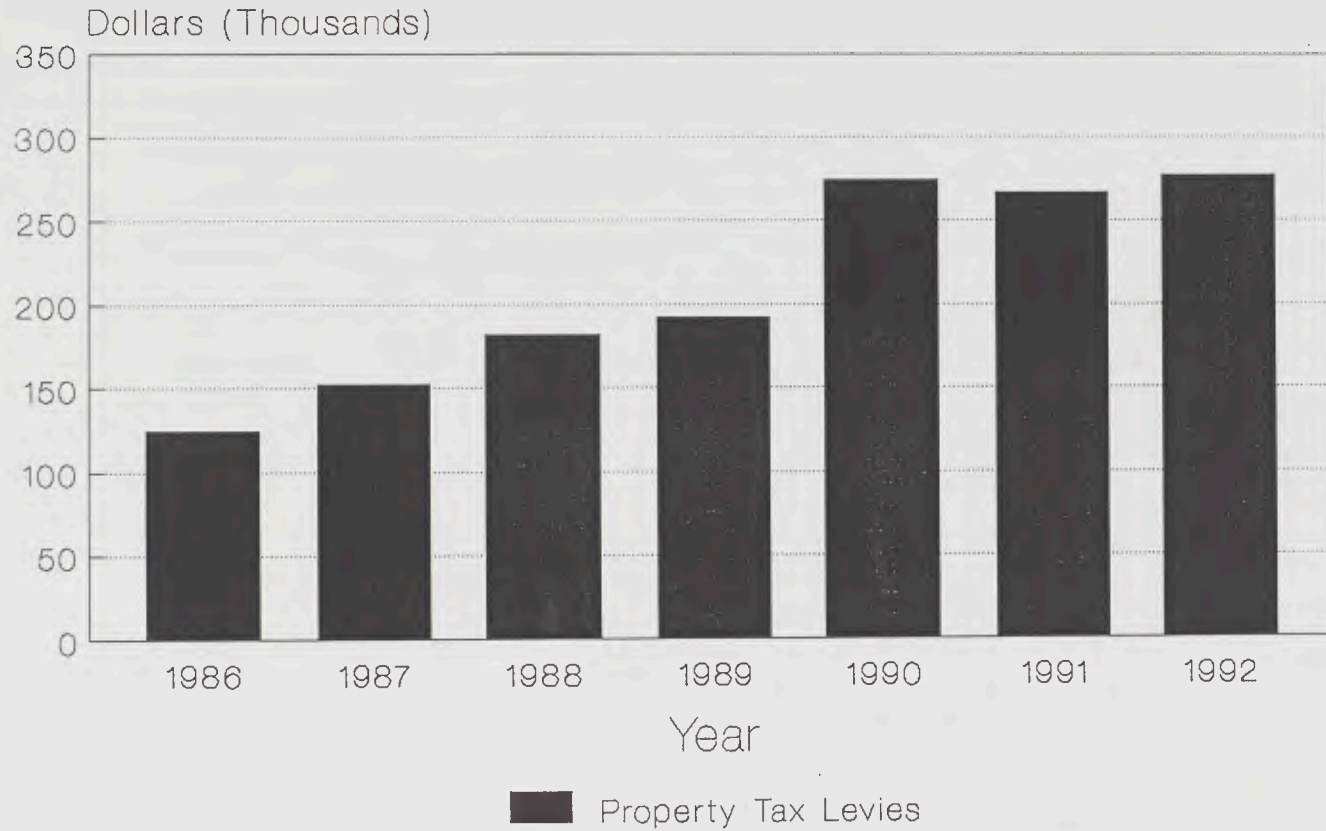
1994 Projected General Fund Revenues By Source



(Dollars)

PROPERTY TAX LEVIES

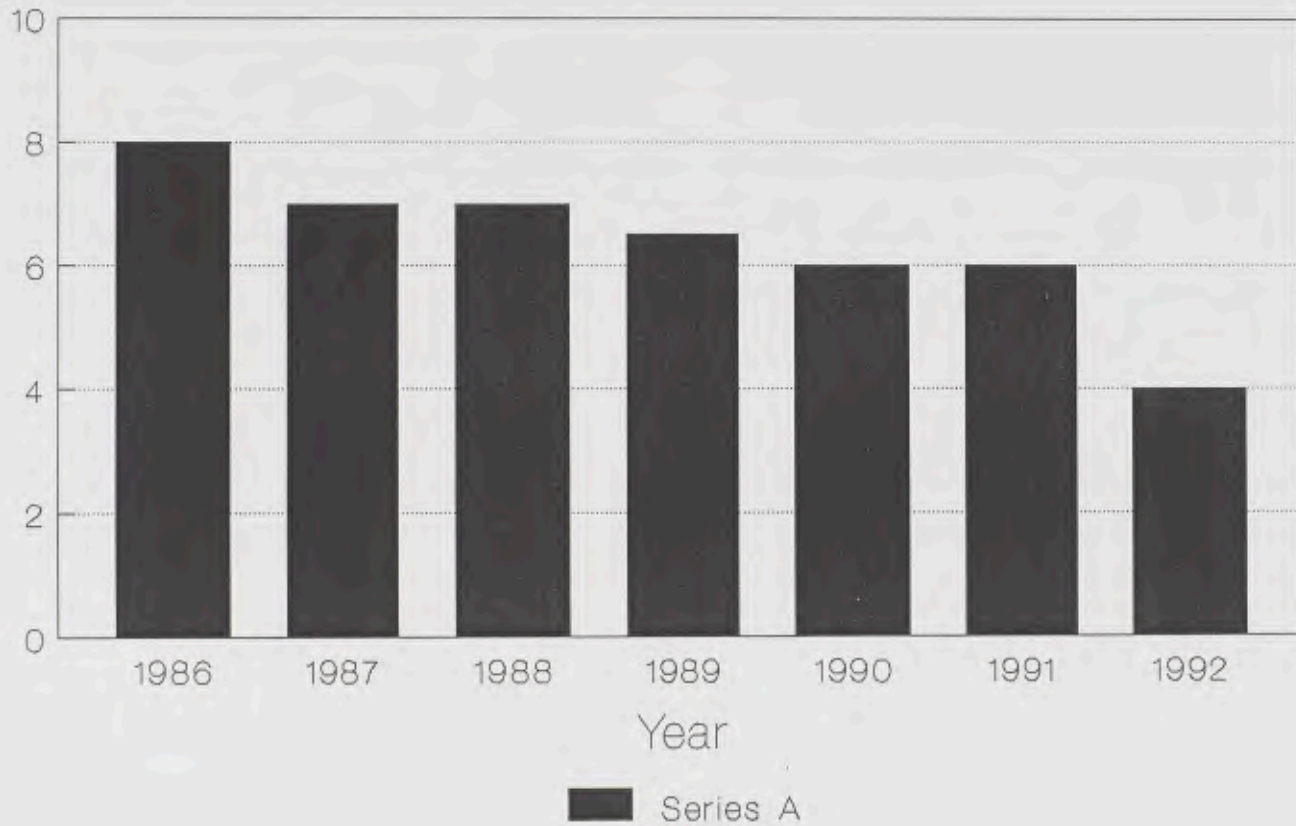
Last 7 Years



Audit Data (Dollars)

PROPERTY TAX RATES

Last 7 Years



Millage Rates

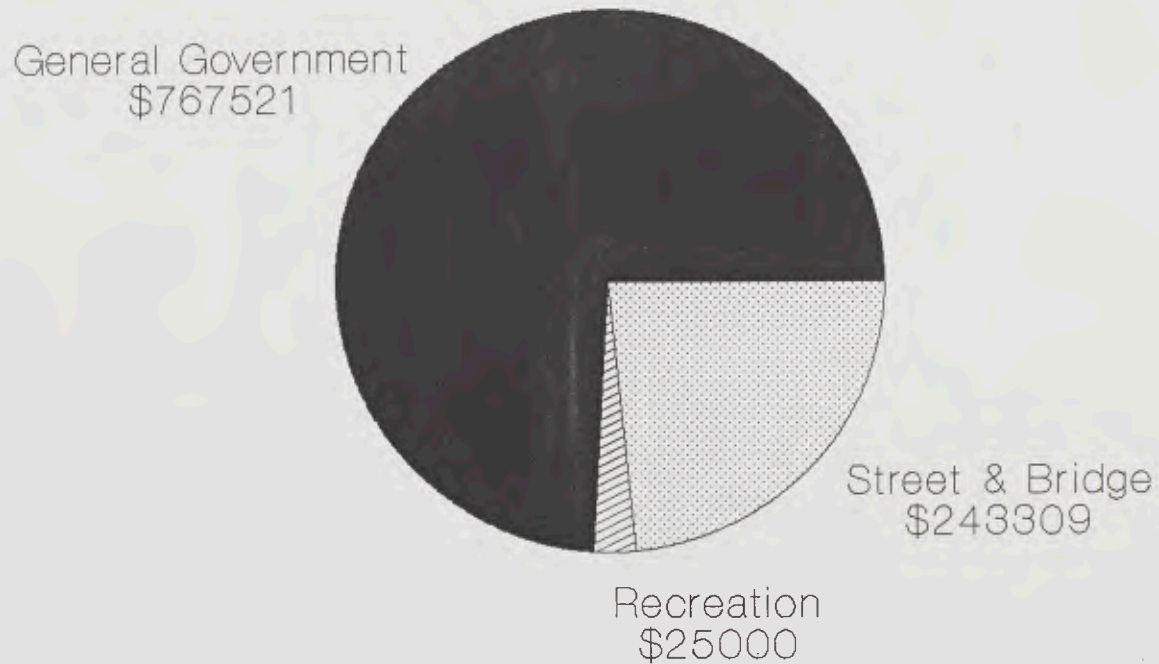
GENERAL FUND - EXPENDITURES

	Actual	Budget	Est.	
	FY 1992	FY 1993	Actual	Proposed
			FY 1993	FY 1994
Administration				
40100 Salaries & Wages	237,775	282,462	282,792	338,006
40300 Deferred Comp.	4,250	10,560	4,280	4,320
40500 Bonuses	6,119	8,018	6,119	6,712
40600 Employer FICA	20,103	22,297	20,103	25,857
40800 SUTA	1,941	1,904	1,941	2,472
40900 Retirement	11,425	13,920	11,425	17,033
41000 Group Insurance	50,770	73,508	50,770	94,500
41100 GMA(Gwinnett)	770	550	225	600
41200 Training & Travel	12,500	15,310	12,500	16,630
42000 Mayor & Council Stipend	8,100	8,100	8,100	24,300
42400 Registrar Services	900	900	900	900
42600 City Election	0	1,700	1,500	0
42800 Coffee & Vending	1,300	1,500	1,000	1,000
43000 Vehicle #201 Maint.	1,500	700	750	850
43100 Vehicle Gas & Oil(console)	25,000	20,000	15,000	15,000
43400 Data Processing Supp	4,500	4,000	2,500	4,000
43600 Office Supplies	5,500	7,000	7,500	6,000
43800 Printing	6,500	4,800	14,000	15,000
43900 Dues, Publ. & Subsc.	11,300	5,597	6,500	6,500
44000 Postage	12,200	11,000	15,500	12,000
44200 City Hall Maint.	3,500	2,000	3,500	1,500
44300 Comm Ctr. Maint.	1,000	1,000	2,500	1,500
44600 Hwy 20 Rental Maint	650	500	650	500
45000 Office Equipment	20,300	19,800	23,000	15,000
45200 Office Equipment Maint.	5,500	5,000	5,500	6,000
45400 Radio Equipment	2,320	2,500	4,100	3,000
45600 Radio Equipment Maint.	250	1,000	150	500
45800 Radio Transmitting Fee	820	1,200	1,000	1,000
45900 Operation of City Court	150	750	150	500
46000 City Hall Utilities	6,000	5,000	5,000	6,000
46200 Comm Ctr Utilities	2,300	2,500	2,000	2,500
46400 Audit	8,700	9,200	9,200	10,200
46500 Code Supplement	0	0	0	3,000
46600 Attorney Fees	16,200	14,000	35,000	20,000
46800 Legal Advertising	1,600	1,500	2,500	1,500
47000 Consultants Fees	14,000	8,000	20,000	10,000
47200 Prop & Liab Ins.	73,000	85,000	67,000	80,000
47400 Workers Comp Ins.	34,756	40,000	74,000	70,000
47700 Shortage/Overage	<300>	0	0	0
47800 Bank Charges	2,300	2,000	1,500	2,000
48200 Sugar Hill Festival	2,159	1,500	2,400	2,000
48300 Answering Service	1,700	2,000	2,000	2,000
48400 Pager Service	2,300	2,000	2,000	2,500
48500 Telephone	6,000	7,000	8,500	9,000
48600 C.D.B.G Expense	12,570	45,000	60,000	20,000

GENERAL FUND - EXPENDITURES, Cont'd

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
48800 City Park Funding	25,500	25,000	27,000	25,000
49000 Prison Guard	23,000	23,000	23,000	23,000
49200 Prison Tools, Etc.	300	500	700	500
49400 Prison Equip Maint.	35	500	100	500
50000 Veh. #207 Bus Maint	900	725	500	850
51000 Veh. #200 Rep & Maint	0	0	3,500	975
51500 Marshal Supplies	0	0	1,500	1,500
51550 Marshal Uniforms	0	0	0	1,500
51600 Cellular Phone Exp	0	0	2,000	1,500
52300 Ice Expense	0	0	300	150
52500 Miscellaneous	5,800	3,000	3,500	3,000
52600 Council Meeting Supp	725	1,000	1,000	1,000
53000 Janitorial Supplies	1,900	1,500	1,500	2,000
53100 Janitorial Fee	4,500	3,500	6,000	6,000
Inspection Expenses				
44400 Office Util & Maint	5,100	800	800	800
56100 Uniforms	350	500	200	500
56500 Supplies	1,840	1,000	1,000	1,000
57000 Veh. Maint.	950	550	0	500
58000 Veh. #218 Maint.	90	530	300	675
58200 Office Equip	0	5,000	4,500	1,600
58300 Training & Travel	0	0	1,000	1,000
59000 Inspection Misc	350	500	100	300
Street & Bridge				
41100 Street Patching	27,000	55,000	60,000	25,000
41200 Gravel	2,000	5,000	1,500	5,000
41300 Street Signs & Posts	2,600	3,500	3,500	3,500
41400 Street Lights	43,200	43,500	43,000	45,000
41500 Traffic Lights	550	750	600	750
41600 Uniforms	32	300	200	500
41800 Chemicals	0	1,500	1,000	1,000
42000 Equipment Purchase	4,660	5,000	44,000	1,000
42200 Equip Maint.	2,100	2,000	4,000	1,000
42300 Equip Rental	0	15,000	5,000	2,000
42400 Supplies	1,650	1,500	2,000	1,500
42500 Van Maint.	1,400	550	400	950
42600 Veh. #213 Maint.	0	0	300	800
43000 Subdivision Signs	30	50	0	100
43100 Drainage Control	4,700	2,000	1,500	5,000
43200 Storm Water Program	1,900	19,500	0	5,000
43600 Consulting Services	0	0	1,000	1,500
44900 Miscellaneous	415	500	200	500
TOTALS	\$714,548	\$841,881	\$1,041,755	\$1,035,830

1994 Projected General Fund Expenditures By Function



(Dollars)

ENTERPRISE FUNDS

Enterprise Funds are used to account for operation that are financed and operated in a manner similar to private business enterprises. The intent of the Mayor and Council is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the City Council has decided that periodic determination of net income is appropriate for accountability purposes.

**SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994**

FUND 02 - SANITATION FUND

Service Statement

The City of Sugar Hill entered into an agreement with Gwinnett Sanitation, Inc. and Button Gwinnett, Inc. to franchise the City's disposal of residential, commercial, industrial, and institutional waste. Button Gwinnett, Inc. leases the City's landfill located on Appling Road.

Goals and Objectives:

- 1) To provide Sugar Hill residents with services of consistent sanitation pick-up at a low cost.
- 2) To provide a recycling program for residents at no cost.

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>SANITATION REVENUES</u>			
Sanitation Revenues	\$243,684	254,000	\$257,354
Tipping Fees	5,000	1,100	300,000
Lease Payments	22,080	22,080	22,080
Miscellaneous	100	0	100
TOTAL REVENUES	\$270,864	\$277,180	\$579,534
<u>SANITATION EXPENSES</u>			
Subsidy	\$ 20,573	22,000	30,637
Commercial Sanitation	67,506	75,500	96,239
Multi-Family	12,427	10,500	18,178
Residential	186,589	159,000	204,708
Vehicle #204 Maint.	800	2,000	825
Vehicle #218 Maint.	650	1,500	850
Miscellaneous	500	0	250
TOTAL EXPENSES	\$289,045	\$270,500	\$351,687

The number used to calculate Sanitation Revenues is 2321 new customers for 1994.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 03 - GAS FUND

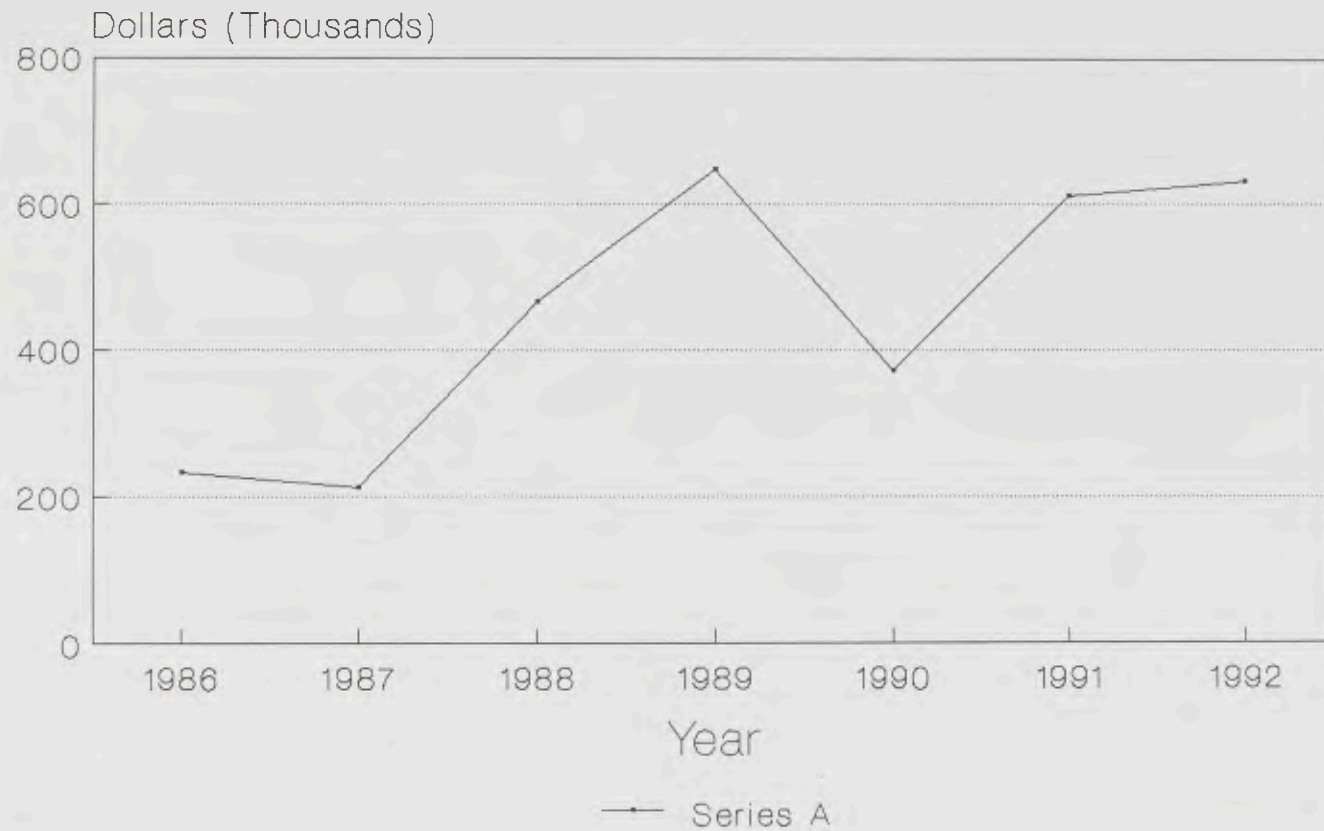
Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>GAS REVENUES</u>			
Gas Revenue - Sales	\$1,893,372	\$1,980,000	\$2,051,059
Gas Tap Fees	20,650	30,000	17,500
Gas Meter Sales	5,900	13,500	5,000
Extended Gas Line	500	540	500
Cut Gas Line Penalty	500	0	500
Miscellaneous	500	75	500
TOTAL GAS REVENUES	\$1,921,422	\$2,024,115	\$2,075,059
<u>GAS EXPENSES</u>			
Personal Services	\$ 166,631	169,780	213,702
Gas Purchase	1,110,000	903,000	1,200,000
Operation, Maint, Educ.	282,845	115,650	215,088
Supplies & Materials	93,500	57,770	65,500
TOTAL EXPENSES	\$1,652,976	\$1,246,200	\$1,694,290

*The number to calculate gas revenue, tap fees, and meter sales is 100 new customers totaling 3121. Estimated usage is 71 mcf per month at current rates.

GAS REVENUE FUND

Surplus Revenue over Expense



Audit Data Dollars

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 04 - WATER FUND

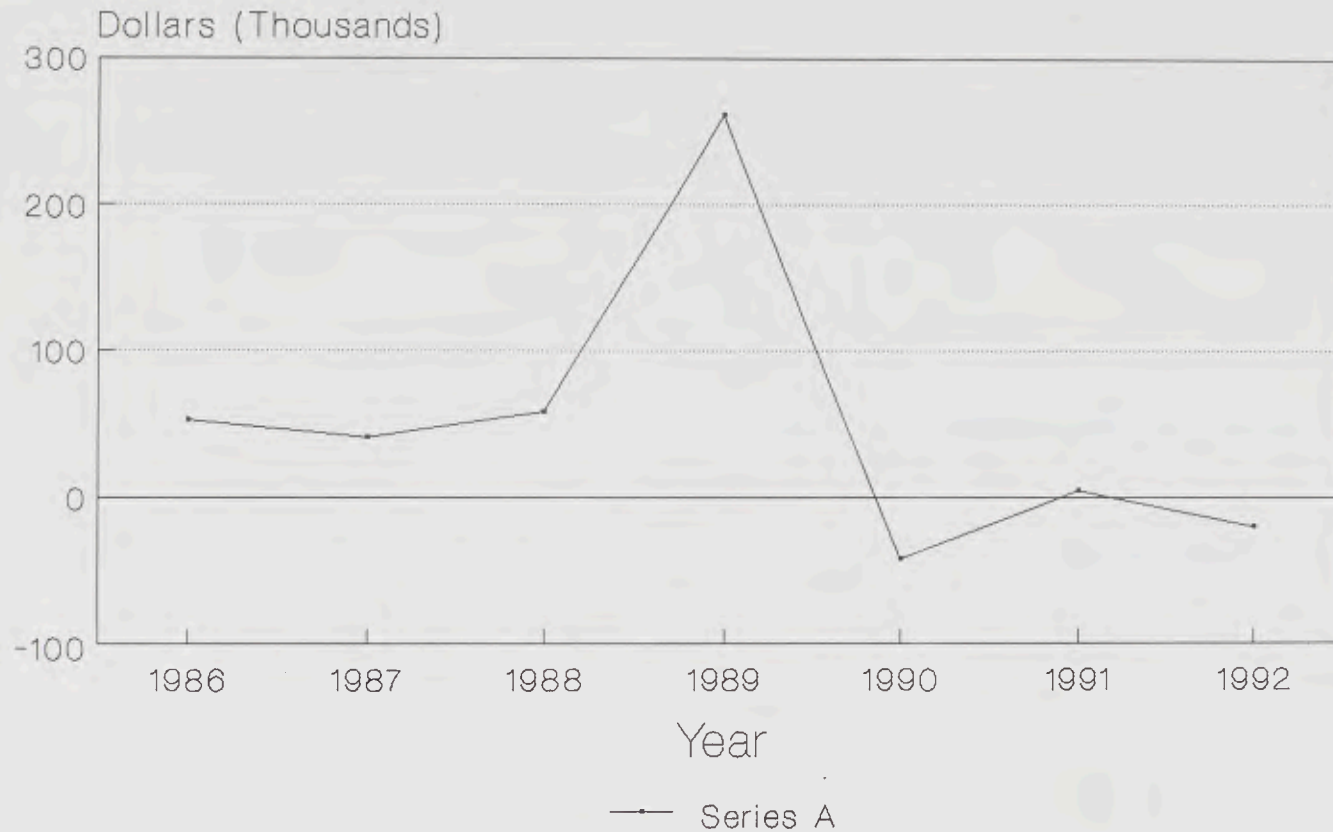
Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>WATER REVENUES</u>			
Water Sales	620,000	580,000	663,744
Water Tap Fees	42,250	33,000	33,750
Water Meter Sales	3,250	5,000	2,500
Water Backflow Sales	1,625	2,000	1,250
Cut Line Penalties	1,000	0	1,000
Miscellaneous	500	0	500
TOTAL REVENUES	\$670,250	\$620,000	\$702,744
<u>WATER EXPENSES</u>			
Personal Services	351,737	332,800	331,072
Water Purchases	289,403	206,975	269,385
Operating, Maint & Educ.	38,983	47,693	65,363
Debt Service/'74 G.O Bond	5,100	2,200	5,100
Supplies & Materials	62,000	21,250	26,975
TOTAL EXPENSES	\$ 747,223	\$ 610,918	\$ 697,895

*The number to calculate water sales is 2346 customers total (50 new customers in 1994) using 6000 gallons per household per month at current rates. Tap-on fees, meter sales, and backflow sales are projected using 50 new services.

WATER REVENUE FUND

Surplus Revenue over Expense



Audit Data Dollars

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 06 - SEWER FUND

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>SEWER REVENUES</u>			
Sewer Revenue	\$291,803	360,000	366,618
Sewer Impact Fees	375,000	115,000	250,000
Sewer Inspections	5,000	2,500	5,000
Construction Fund Interest	10,000	1,500	1,500
Miscellaneous	0	0	0
TOTAL REVENUES	\$681,803	\$479,000	\$623,118
 <u>SEWER EXPENSES</u>			
Personal Services	\$ 44,422	46,679	153,547
Sewer Charges	102,000	117,800	152,000
Operation, Maint. & Educ.	83,428	90,105	128,290
Supplies & Materials	24,000	5,100	35,500
Debt Service/'74 GO Bond	5,100	2,200	5,100
Debt Service/'93 Rev Bond	314,978	165,000	279,326
Plant Operation		0	171,050
TOTAL EXPENSES	\$573,928	\$426,884	\$924,813

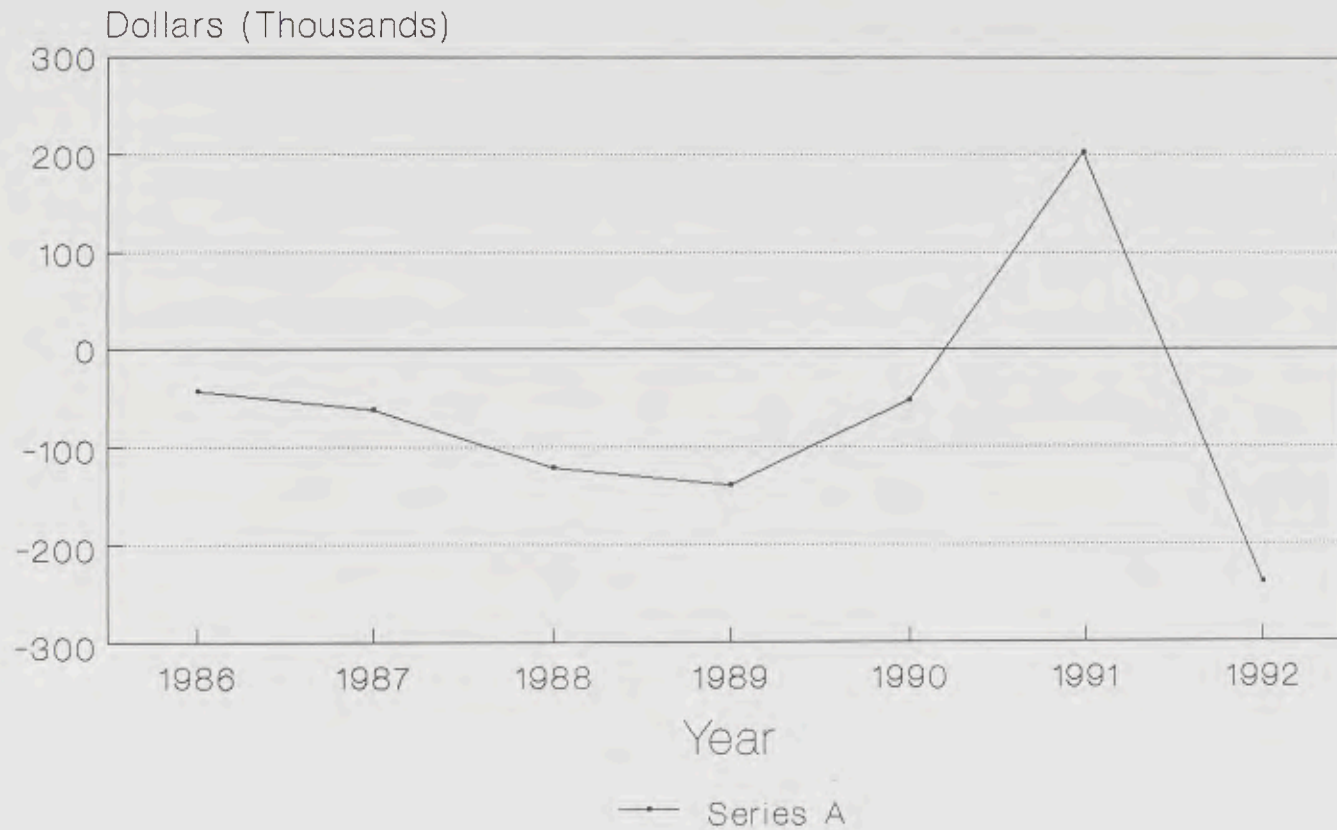
The number of customers used to calculate sewer revenue is 2107 using 206 gallons per day at current rates.

* Sewer Impact fees were calculated using 100 new tap-ons at a fee of \$2,500 each.

**The 1993 Revenue Bond Debt Service expense represented above reflects 65% of the total \$429,732 in interest expense. The remaining 35% is appropriated in the golf course section.

SEWER REVENUE FUND

Surplus Revenue over Expense



Audit Data Dollars

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 07 - GOLF COURSE FUND

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>GOLF COURSE REVENUES</u>			
Green Fees and Cart	\$ 975,082	541,000	631,867
Pro Shop	39,000	25,000	45,500
Snack Bar	23,063	32,000	18,000
Driving Range	32,400	17,500	16,841
Resident Cards	500	650	500
Miscellaneous	500	1,000	500
TOTAL REVENUE	\$1,070,545	\$619,650	\$ 713,208
 <u>GOLF COURSE EXPENSES</u>			
Personal Services	\$405,802	327,560	\$409,860
Inventories	37,800	27,000	47,000
Operation, Maint. & Educ.	222,500	245,294	291,530
Supplies & Materials	89,000	58,156	38,900
**Debt Service/'93 Rev Bond	169,604	139,000	150,407
TOTAL EXPENSES	\$924,706	\$797,010	\$937,697

**The 1993 Revenue Bond Debt Service expense represented above reflects 35% of the total \$429,732 in interest expense. The remaining 65% is appropriated in the Sewer Fund section.

THE FOLLOWING ARE THE APPROVED
TOTAL REVENUES & EXPENDITURES
FOR
THE 1994 ENTERPRISE FUNDS BUDGET

SANITATION FUND - REVENUES

	Actual	Budget	Est.	
	FY 1992	FY 1993	Actual	Proposed
			FY 1993	FY 1994
30100 Sanitation Sales	237,200	243,684	254,000	257,354
31600 Tipping Fees	1,740	5,000	1,100	300,000
31800 Lease Payments	22,080	22,080	22,080	22,080
32500 Miscellaneous	25	100	0	100
TOTALS	261,045	\$ 270,864	\$277,180	\$579,534

SANITATION FUND - EXPENSES

	Actual	Budget	Est.	
	FY 1992	FY 1993	Actual	Proposed
			FY 1993	FY 1994
44500 Subsidy	\$22,763	\$ 20,573	22,000	\$ 30,637
45000 Commercial	73,266	67,506	75,500	96,239
45500 Multi-Family	12,774	12,427	10,500	18,178
46000 Residential	191,321	186,589	159,000	204,708
47000 Gas Dump Maint.	3,200	800	2,000	825
48000 Diesel Dump Maint.	1,400	650	1,500	850
91500 Miscellaneous	0	500	0	250
TOTALS	304,724	\$ 289,045	\$270,500	\$351,687

GAS FUND - REVENUES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
30100 Gas Sales	\$1,671,237	\$1,893,372	\$1,980,000	\$2,051,059
30400 Gas Tap Fees	28,000	20,650	30,000	17,500
30500 Gas Meter Sales	8,000	5,900	13,500	5,000
30800 Extended Gas Line	225	500	540	500
31000 Cut Gas Line	0	500	0	500
32000 Miscellaneous	9,000	500	75	500
TOTALS	\$1,716,462	\$1,921,422	\$2,024,115	\$2,075,059

GAS FUND - EXPENSES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
40100 Salaries & Wages	\$110,250	\$114,700	\$122,500	\$146,920
40300 Deferred Compensation	180	2,160	2,200	3,060
40500 Bonuses	2,224	2,290	2,300	3,346
40600 Employer FICA	11,272	8,775	8,300	11,239
40800 SUTA	1,748	816	980	1,163
40900 Retirement	1,863	5,393	7,300	7,774
41000 Group Insurance	21,861	32,497	26,200	40,200
41100 Uniforms	90	500	250	500
42000 Training & Travel	2,600	2,500	2,500	2,500
42100 Drug Testing	1,000	1,000	1,000	1,000
43000 Natural Gas	702,000	1,110,000	903,000	1,200,000
43500 Propane	0	20,000	6,500	20,000
43600 Peak Shaving Maint.	1,100	1,500	1,300	1,500
43700 Office Supplies (1/2)	0	500	270	500
43800 Utility Barn Maint.	762	1,000	1,600	3,000
43900 Utility Barn Utilities	2,700	3,000	3,000	3,300
44100 Utility Locates Fax	550	750	500	750
44200 High Pressure Gas Line	20,000	150,000	43,000	150,000
45000 Gas Meter Purchase	16,000	22,500	7,500	10,000
45200 Pipe & Fittings	47,000	55,000	40,000	25,000
45400 Supplies	7,300	13,000	9,000	10,000
45500 Mechanics Supply	2,500	3,000	1,000	3,000
45600 Equipment Purchase	6,100	40,200	30,000	5,000
45800 Equipment Maint.	3,500	5,800	2,200	5,000
46000 Tool Rental	1,100	1,000	500	2,200
47300 Gas Consultant	4,700	5,000	4,700	6,000

GAS FUND - EXPENSES, Cont'd

	Actual	Budget	Est. Actual	Proposed
	FY 1992	FY 1993	FY 1993	FY 1994
47500 Radio Transmitting Fee	800	1,000	800	1,000
47600 Radio Maint. Fee	600	750	600	750
47700 Cathodic Protection	5,200	13,000	1,500	8,500
47900 Gas Leak Cont. Service	3,500	5,000	3,000	5,000
49000 Other Contract Service	8,000	5,500	7,500	5,000
50000 Veh. #202 Maint.	650	530	250	625
51000 Veh. #205 Maint.	750	800	600	875
51300 Veh. #206 Maint.	1,100	800	500	850
51400 Veh. #203 Maint.(1/2)	0	265	400	338
52000 #3 Price Rd GBED	1,300	1,200	1,000	1,200
52100 #1 Davis Street	120	250	0	300
52200 #2 Whitehead Rd	1,100	1,000	1,000	1,000
52300 #4 Border St Gbed	690	1,000	500	1,000
52360 #6 Hwy 20 (River)	0	2,000	0	2,000
53500 Transco Meter Phone	370	5,000	300	400
600 Cut Lines	200	1,500	200	1,500
70000 Miscellaneous	1,650	1,000	450	1,000
TOTALS	\$1,000,930	\$1,652,976	\$1,246,200	\$1,694,290

WATER FUND - REVENUES

	Actual	Budget	Est.	
	FY 1992	FY 1993	Actual	Proposed
			FY 1993	FY 1994
30100 Water Sales	538,500	620,000	580,000	663,744
30500 Water Tap Fee	61,500	43,875	33,000	33,750
31000 Water Meter Sales	4,600	3,250	5,000	2,500
31500 Water Backflow Fees	2,250	1,625	2,000	1,250
32000 Cut Line Penalties	275	1,000	0	1,000
32500 Miscellaneous	1,400	500	0	500
TOTALS	\$608,525	\$670,250	\$620,000	\$702,744

WATER FUND - EXPENSES

	Actual	Budget	Est.	
	FY 1992	FY 1993	Actual	Proposed
			FY 1993	FY 1994
40100 Salaries & Wages	208,328	235,368	231,000	222,592
40300 Deferred Compensation	0	0	800	780
40500 Bonuses	3,197	4,488	3,000	2,730
40600 Employer FICA	21,775	18,006	17,500	17,028
40800 SUTA	1,000	1,904	2,400	1,890
40900 Retirement	2,790	12,767	10,100	12,372
41000 Group Insurance	50,000	79,084	68,000	73,680
41100 Uniforms	215	500	250	500
42000 Training & Travel	2,000	1,500	2,000	1,800
42200 Water Meter Purchase	2,000	6,000	3,500	4,500
42300 Water Testing	0	0	2,000	2,000
42400 Backflow Preventor	190	2,500	1,000	2,500
43100 Water Tank Meter #1	199,000	235,400	178,000	225,000
43200 P.I.B Meter #2	5,800	21,400	0	10,000
43300 Davis St Meter #3	75	75	75	85
43400 Whitehead Rd Meter #4	8,600	9,095	8,600	9,200
43500 Hilltop Meter #5	3,700	3,424	3,500	3,800
43600 Pinedale Meter #6	8,000	8,774	7,000	8,800
43700 West Price Meter #7	10,290	11,235	9,800	11,500
44100 Utility Locate Fax/Dues	550	750	400	750
44300 Radio Maint. Fee	650	750	650	1,000
44400 Radio Transmitting Fee	825	1,000	825	1,000
44500 Equipment Purchase	1,500	30,000	30,000	7,000
44700 Equipment Maint.	3,400	5,800	2,000	6,000
44900 Tool Rental	1,200	1,000	250	1,000
45000 Pipe & Fittings	11,300	17,000	10,000	12,500
45100 PIB Pump Util	4,200	4,000	1,500	4,500
45200 Water Tank Maint.	3,500	4,000	1,500	30,000

WATER FUND - EXPENSES - Cont'd

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
45400 Contract Services	375	1,000	1,500	1,500
45500 Mechanics Supply	2,600	3,000	1,000	3,000
45600 Office Supplies (1/2)	0	500	250	500
56000 Vehicle Purchase	17,698	12,000	1,018	0
56100 '74 GO Bond Interest	5,300	5,000	2,200	5,000
56200 '74 GO Bond Agent Fee	0	100	0	100
56300 Veh. #217 Maint.	330	300	550	675
56500 Supplies	3,800	2,000	3,500	2,000
56600 Consultants Fees	0	1,500	0	2,000
56700 Veh. #215 Maint.	620	530	300	675
56800 Veh. #220 Maint.	0	0	650	675
57000 Veh. #214 Maint.	300	530	350	675
57100 Veh. #204 Maint.	500	530	550	675
57400 Plymouth Maint.	0	0	0	675
57500 Veh. #209 Maint	1,400	800	350	850
58000 Veh. #212 Maint.	1,050	550	700	1,200
58500 Veh. #216 Maint.	2,300	750	1,500	800
58600 Veh. #203 Maint.	0	265	400	338
58800 Cut Lines	200	750	0	750
58900 Water Assoc. Dues	120	300	200	300
59000 Miscellaneous	1,600	1,000	250	1,000
TOTALS	\$592,278	\$747,223	\$610,918	\$697,895

SEWER FUND - REVENUES

	Actual	Budget	Est.	Proposed
	FY 1992	FY 1993	Actual	FY 1994
			FY 1993	
30100 Sewer Revenue	\$315,580	\$291,803	\$360,000	\$ 366,618
30600 Sewer Impact Fees	255,000	375,000	115,000	250,000
31000 Sewer Inspection Fees	3,300	5,000	2,500	5,000
31200 Interest/Const. Funds	12,213	10,000	1,500	1,500
31500 Miscellaneous	0	0	0	0
TOTALS	\$586,093	\$681,803	\$479,000	\$ 623,118

SEWER FUND - EXPENSES

	Actual	Budget	Est.	Proposed
	FY 1992	FY 1993	Actual	FY 1994
			FY 1993	
40100 Salaries/Wages	\$ 22,809	\$ 31,220	34,000	108,618
40300 Deferred Compensation	360	720	720	1,080
40500 Bonuses	215	225	250	1,711
40600 Employer FICA	2,447	2,388	2,500	8,309
40800 SUTA	252	272	200	727
40900 Retirement	505	1,124	1,809	4,542
41000 Group Insurance	4,883	8,473	7,200	28,500
41100 Uniforms	15	500	120	300
41200 Veh. #208 Maint	1,400	540	1,500	950
42000 Training & Travel	1,100	2,000	1,000	1,500
42200 Equipment Purchase	2,500	12,000	400	22,000
42400 Equipment Maint.	520	2,000	500	2,000
42500 Chemicals	1,670	3,000	2,500	2,500
42600 Pipe & Fittings	400	2,000	1,200	2,000
42700 Supplies	1,340	5,000	700	5,000
42900 Infiltration Supplies	0	2,000	1,000	4,000
43000 Sewer Line Rep/Maint	0	0	0	1,500
43100 Sewer Treatment Fees	128,000	100,000	113,000	150,000
43500 S.S. Plant Maint.	8,900	2,000	4,800	2,000
50100 N. Ave w/ Generator	1,800	1,200	1,000	1,200
50200 Old Suwanee Rd	1,700	1,750	3,000	5,000
50300 N. Ave w/o Generator	1,400	500	300	400
50400 Pinecrest Rd	9,000	9,000	7,500	12,000
50500 Old Cumming Rd	350	1,000	450	750
50600 Oak Grove Dr	8,900	11,000	8,000	13,000
50700 Border Street	1,800	2,250	2,000	3,000
50800 Pine Street	2,500	2,000	2,000	2,000

SEWER FUND - EXPENSES, CONT'D

	Actual	Budget	Est.	Proposed
	FY 1992	FY 1993	Actual FY 1993	FY 1994
50900 Hillcrest Dr	3,000	4,000	7,000	5,000
51000 Creek Lane	5,000	5,000	8,000	8,500
51100 Sugar Creek Dr	7,300	3,000	4,000	5,000
51200 Sycamore Summit	6,900	4,500	6,000	7,000
51300 Parkview North	3,200	3,000	1,500	3,000
51400 N. Gwinnett Townhomes	1,800	9,200	1,000	8,500
51500 Bent Creek	900	1,500	4,000	4,500
51600 Lakefield Forrest	10	1,000	5,000	7,500
51700 Hidden Meadows	400	1,000	500	1,000
51800 Parkview East	1,300	1,200	7,500	4,200
51900 Peachtree Village	750	1,200	750	1,200
52000 Shoneys	1,800	2,300	350	750
52100 Princeton Oaks	410	7,750	2,500	900
52200 The Springs	130	500	1,200	1,250
52300 The Oaks	0	0	0	3,000
52400 Whitehead Rd	0	0	0	3,000
52500 Suwanee Dam Rd	0	0	0	3,000
53000 Flowmeter - Davis Rd	200	1,000	250	1,000
54100 Liftstation Alarm	100	3,500	200	3,500
54200 Liftstation TV Camera	10,000	10,000	10,100	10,000
54500 Liftstation Misc.	1,150	750	1,150	750
55100 '74 GO Bond Interest	5,330	5,000	2,200	5,000
55200 '74 GO Bond Agent Fee	0	100	0	100
55400 '89 Rev Bond Interest	317,082	302,266	165,000	279,326
55600 Arbitrage Audit	2,000	2,000	1,000	2,000
56500 Miscellaneous	0	0	35	200
Plant Operations				
60100 Equipment maint	0	0	0	10,000
60300 Electricity	0	0	0	132,000
60500 Natural Gas	0	0	0	600
60700 Water	0	0	0	2,000
60900 Chemicals	0	0	0	1,300
61100 Well Exams	0	0	0	20,000
61300 Sludge Handling	0	0	0	4,050
61500 Lab Materials	0	0	0	500
61700 Telephone	0	0	0	600
TOTALS	\$573,528	\$573,928	\$426,884	\$924,813

GOLF COURSE - REVENUES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
30100 Miscellaneous	\$ 360	500	1,000	500
30300 Res. Green Fee	15,700	69,833	18,000	22,827
30310 Non-Res. Green Fee	182,200	588,666	350,000	411,371
30320 JR/SR Green Fee	7,500	69,833	1,300	13,189
30500 Cart Fees	87,000	276,750	160,000	184,480
30700 Driving Range	1,700	32,400	17,500	16,841
30900 Merchandise	14,000	39,000	25,000	45,500
31100 Concessions	13,000	23,063	32,000	18,000
31300 Resident Cards	1,200	500	650	500
31500 Tournament Fees	5,900	0	2,500	0
TOTALS	\$328,560	\$1,070,545	\$619,650	\$ 713,208

GOLF COURSE - EXPENSES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
40100 Salaries/Wages	235,848	\$295,560	251,000	302,465
40300 Deferred Comp	4,177	5,232	4,800	5,832
40500 Bonuses	3,751	3,795	3,500	3,957
40600 FICA	20,934	22,610	18,500	23,139
40800 SUTA	1,809	1,904	2,500	1,599
40900 Retirement	1,338	8,819	7,100	10,108
41000 Group Insurance	34,241	67,822	40,160	62,760
41100 Uniforms	0	1,000	2,500	2,000
41200 Training/Travel	1,200	2,300	2,500	2,600
41300 Truck Maint.	350	600	0	600
41400 Dump Truck Maint.	650	500	0	500
41500 Prison Bus Maint.	1,500	500	250	500
41600 Overage/Shortage	<185>	0	<400>	0
41700 Tournament Exp	1,100	2,000	3,000	3,000
41800 Temp. Port-o-can	600	1,020	1,200	1,020
42000 Pro Shop Inventory	0	30,000	15,000	35,000
42100 Pro Shop Supplies	0	0	1,000	5,000
42200 Snack Bar Inventory	0	7,841	12,000	12,000
42300 Snack Bar Supplies	0	0	500	1,500
42900 Mileage	188	726	400	726
43000 Equip Maint.	8,000	23,500	8,000	18,300
43100 Gas & Oil	12,000	12,000	17,000	8,000
43300 Equip Purchase	15,285	17,964	18,000	63,000
43600 Office Supplies	2,400	1,200	450	1,200
43700 Ice Exp	470	1,000	2,000	1,000
43800 Printing	2,151	4,500	5,000	2,500
43900 Dues & Subscrip	685	1,500	500	1,500
44000 Postage	380	2,500	500	1,500

GOLF COURSE - EXPENSES CONT'D

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
44100 Advertising	600	15,000	15,000	15,000
44110 Sponsorship Exp	0	0	12,000	400
44200 Clubhouse Rental	1,600	4,740	5,200	4,740
44300 Rental Equip	1,300	2,496	400	2,000
44400 Electricity	33,000	35,000	35,000	19,948
44500 Water	24,500	20,000	18,000	20,000
44600 Consulting Fees	0	2,000	500	2,000
44700 Credit Card Proc	1,400	4,647	4,200	4,308
44800 Janitorial Supplies	400	600	1,000	600
44900 Debt Service	170,651	169,604	139,000	150,407
45000 Miscellaneous	1,700	2,000	500	2,000
45100 Safety Supplies	250	400	50	400
45200 Prison Labor	23,000	24,150	23,000	23,000
45300 Cart Leasing	29,000	44,400	44,400	44,400
45400 Irrigation Maint.	7,300	4,200	18,000	12,000
45500 Cart Bldg Maint.	0	300	150	300
45600 Path & Bridge Maint.	0	17,000	3,200	500
45800 Golf Accessories	0	0	0	800
46000 Crossties	400	0	0	500
46200 Sand & Topsoil	6,250	6,500	5,000	6,500
46400 Sod & Seed	1,100	5,000	7,000	5,000
46600 Drainage	500	500	100	500
46800 Pest Control	530	864	750	864
47000 Licenses & Permits	10	500	0	500
48000 Lime & Fertilizer	7,600	14,200	15,000	14,200
48200 Other Chemicals	2,000	12,800	5,000	12,800
48400 Office Equip Maint.	900	804	300	804
48500 Telephone	4,000	5,496	5,000	5,496
48600 Radio Maint.	15	204	0	204
48700 Cellular Phone	0	0	500	420
48800 Cart Maint.	1,500	2,508	3,000	3,200
49000 Attorney Fees	5,200	1,500	1,000	1,500
49200 Signage Maint.	220	400	800	600
49300 Maint. Bldg Maint.	0	1,200	150	1,200
49400 Small Tools	1,200	1,500	1,500	1,500
49500 Shop Supplies/Equip	0	2,300	1,000	2,300
49600 Security	3,000	2,000	250	600
49700 Driving Range Exp	0	3,000	4,000	4,400
49800 Erosion Control	150	500	200	500
49900 Veh. Purchase	9,900	0	9,900	0
TOTALS	\$688,048	\$924,706	\$797,010	\$937,697

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
VARIANCE FOR THE FISCAL YEAR 1994

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
General Fund Revenues	\$745,865	\$907,041	\$ 911,348	954,150
General Fund Expenses	714,548	999,031	1,041,755	1,035,830
Sanitation Fund Revenues	261,045	270,864	277,180	579,534
Sanitation Fund Expenses	304,724	289,045	270,500	351,687
Gas Fund Revenues	1,716,462	1,921,422	2,024,115	2,075,059
Gas Fund Expenses	1,000,930	1,652,976	1,246,200	1,694,290
Water Fund Revenues	608,525	670,250	620,000	702,744
Water Fund Expenses	592,278	747,223	610,918	697,895
Sewer Fund Revenues	556,093	681,803	479,000	623,118
Sewer Fund Expenses	573,528	573,928	426,884	924,813
Golf Course Revenues	328,560	1,070,545	619,650	713,208
Golf Course Expenses	688,048	924,706	797,010	937,697
Total Funds Revenues	4,282,689	5,521,925	4,931,203	5,647,813
Total Funds Expenses	4,048,216	5,186,909	4,393,267	5,642,212
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SUBTOTAL VARIANCES	\$ 234,473	\$ 335,016	\$ 537,936	\$ 5,601
Reserve for Contingency - Capital Improvements				\$ 5,601
 GRAND TOTAL VARIANCES	 \$ 234,473	 \$335,016	 \$ 234,473	 \$ 0

CITY OF SUGAR HILL GOVERNMENT
SUGAR HILL, GEORGIA
CAPITAL CONTINGENCY BUDGET

This Capital Contingency Budget contains those items which the City is planning to address in the next three to five years.

These items are not considered part of the annual appropriation by the Mayor and Council.

As addressed by City policy, each budget season, the City will attempt to appropriate some, if not all, of the items listed on the Capital Contingency Budget in the Operating Budget as revenues see fit.

The City of Sugar Hill realizes that many capital projects exist and as they are identified, they will be added to the list.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
CAPITAL CONTINGENCY BUDGET FOR THE FISCAL YEAR 1994

GENERAL FUND

1) Annual Appropriation for Pooled Lease.....	\$	
2) Various office furniture.....	\$	5,000
3) Sidewalk Program.....	\$	50,000
4) City Marshal Vehicle.....	\$	16,000

GAS DEPARTMENT

1) Expansion & Improvement of lines.....	\$	464,000
2) High Pressure Main Expansion & Improvements..	\$	100,000
3) Three (3) Regulators.....	\$	60,000
4) Utility Truck.....	\$	15,000

WATER DEPARTMENT

1) Ductile Pipe for tank.....	\$	160,110
2) Bore at P.I.B.....	\$	8,500
3) 4 Taps on Existing Mains.....	\$	5,000
4) Utility Truck.....	\$	15,000

SEWER DEPARTMENT

1) Pine Pavillion Estates Sewer System.....	\$	440,000
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STREET & BRIDGE DEPARTMENT

1) Flat Bed Dump Truck.....	\$	25,000
2) Leaf Blower & Broom Sweeper.....	\$	25,000

THE FOLLOWING IS THE BACKUP ON HOW
THE FIGURES FOR THE 1994 BUDGET
WERE CALCULATED

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 01 - LEGISLATIVE

Mileage Allowance - This figure includes documented travel for education and city related functions.

Operation & Education - January 1994....	Mayors Day.....	\$	500
	June 1994.....	GMA Convention....	1,235
		Accommodations....	2,375
		Meals \$200/ea.....	<u>1,200</u>
			\$ 5,310
	Miscellaneous Training.....		<u>750</u>
	P&Z County Meetings.....		900
Total.....			\$ 6,960

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 01 - CITY MANAGER'S OFFICE

Operation & Education - GCCA Conference.....	210
Accommodations.....	210
Meals.....	<u>130</u>
	\$ 550
GMA Convention.....	265
Accommodations.....	375
Meals.....	<u>150</u>
	\$ 790
Total.....	\$1,340

Dues - This figure includes the following:

Kiwanis Dues -	\$ 340
ICMA	- <u>278</u>
Total	\$ 618

Wage & Benefit Breakdown:

Total Salary	\$45,989*
FICA/Medicare = 7.65% X Total Salary.....	3,518
SUTA = 1.71% X Total Salary.....	146
Retirement = 6% X Total Salary.....	2,760
Insurance.....	6,000
Bonus.....	2,300
Deferred Compensation Expense.....	<u>0</u>
Total.....	\$60,713

*This figure reflects an 5.0% increase for 1994.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 01 - FINANCE & ADMINISTRATION

Supplies & Materials - This figure combines the Clerks Office and the Finance offic and includes all the following codes:

- #43400 Data Processing Supplies
- #43600 Office Supplies
- #43800 Printing

Equipment, Operation & Maintenance - This figure combines the Clerks Office and Finance Office and includes all the following codes:

- #45000 Office Equipment
- #45200 Office Equipment Maintenance
- #48500 Telephone

Training & Travel - This figure combines the Clerks Office and Finance Office and includes the following:

Finance Officers Conference - Fall 1994	
Education.....	\$ 300
Accommodation.....	300
Meals.....	<u>200</u>
	\$ 800
Clerk's Conference - February 1994	
Education.....(3).....	\$ 640
Accommodations.....(3).....	275
Meals.....(3).....	<u>200</u>
	\$1,115
Clerk's Conference - September 1994	
Education.....(2).....	\$ 350
Accommodations.....(2).....	165
Meals.....(2).....	<u>300</u>
	\$ 815
Elections Conference - January 1994	
Registration.....	\$ 300
Mileage.....	<u>30</u>
	\$ 330
UGA Governmental Certification	
Education.....	\$1,000
Subtotal.....	\$4,060
Misc. Travel.....	<u>.1,000</u>
(bank deposits, County Administration)	
Total Training & Travel.....	\$5,060

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 01 - FINANCE & ADMINISTRATION - Cont'd

Dues & Subscriptions - Ga. Municipal Assoc.....	\$3,658
National Climate Data Center.....	20
G.M.C.F.O.A.....	40
Misc. Publishing.....	750
Sam's/Pace.....	100
G.G.F.O.A.....	50
Utilities Protection.....	300
Gwinnett Chamber of Commerce.....	500
The Times.....	150
Kiwanis.....	380
Atlanta Journal.....	75
Total.....	\$6,203

Mileage - The City's policy is to follow the Federal Mileage rate. The current rate is \$.285 per mile and is paid for general errands, daily bank deposits, and attending education classes. City vehicles are used whenever possible.

Postage - Totals for postage consist of monthly utility bills, newsletters and postage in postage meter.

Consultants Fees - This amount may be needed as a support to the accounting department, mapping, and computer support.

Worker's Comp Insurance - This amount was calculated based on the total Salaries of the City through a formula provided from the insurance company.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 01 - FINANCE & ADMINISTRATION - Cont'd

Finance Department, City Marshal and Post Office:

Benefits & Wage Breakdown:

Total Salary & Wages.....	\$93,662*
FICA/Medicare = 7.65% X Total Salary.....	7,165
SUTA = 1.71% X Total Salary.....	727
Retirement Total.....	5,620
Total Insurance.....	28,560
Total Bonuses.....	1,803
Deferred Compensation.....	2,400
Total.....	\$139,937

Clerks Department:

Benefits & Wage Breakdown:

Total Salary & Wages.....	\$35,373*
FICA/Medicare = 7.65% X Total Salary.....	2,706
SUTA = 1.71% X Total Salary.....	291
Retirement Total.....	2,122
Total Insurance.....	11,640
Total Bonuses.....	838
Deferred Compensation.....	960
Total.....	\$53,930

- * Increase in salaries reflect a 5.0% increase for 1994. 50% of Judy Foster's salary is accounted for in the Clerks Office. The other 50% is reflected in the Gas Fund. Total employees for the Finance and Clerks Department is 9 for 1994. No additional positions are projected.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

DEPARTMENT 02 - BUILDING INSPECTIONS

Wage & Benefits Breakdown:

Total Salaries.....	\$67,698*
FICA/Medicare = 7.65% of Total Salaries.....	5,179
SUTA = 1.71% of Total Salaries.....	436
Retirement Totals.....	2,910
Total Insurance.....	14,100
Total Bonuses.....	308
Deferred Compensation.....	<u>480</u>
Total.....	\$91,111

* A 5% increase in Salaries and Wages is reflected. Total employees for this department is 2 with 1 additional inspector projected for 1994 for a total of 3.

DEPARTMENT 03 - STREET & BRIDGE DEPARTMENT

Wage & Benefit Breakdown:

Total Salary.....	\$ 95,284*
FICA/Medicare = 7.65% X Total Salary.....	7,289
SUTA = 1.71% X Total Salary (up to \$8500)...	872
Retirement Total.....	3,621
Total Insurance.....	34,200
Total Deferred Compensation.....	480
Total Bonuses.....	<u>1,463</u>
Total.....	\$143,209

* Total proposed Salaries reflect a 5% increase for 1994.

Total employees for this department is 4 with 2 additional employees projected for 1994 for a total of 6.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 03 - GAS FUND

Total Salary.....	\$146,920*
FICA/Medicare = 7.65% X Total Salary.....	11,239
SUTA = 1.71% X Total Salary (up to \$8500)....	1,163
Retirement Totals.....	7,774
Total Insurance.....	40,200
Total Bonuses.....	3,346
Deferred Compensation.....	<u>3,060</u>
Total.....	\$213,702

* Total Salaries Proposed includes 50% of Ken Crowe, the Director of Public Utilities and Development's Salary as well as 50% of Judy Foster. An increase of 5% for 1994 is included. (see Water Fund for the remaining 50% of Ken Crowe's salary.)

Total employees for this fund is 6 for 1994. Two (2) employees were moved from the Water Fund to the Gas Fund, therefore, no additional employees are projected.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 04 - WATER FUND

Wage & Benefit Breakdown:

Total Salary.....	\$222,592*
FICA/Medicare = 7.65% X Total Salary.....	17,028
SUTA = 1.71% X Total Salary (up to \$8500)....	1,890
Retirement Total.....	12,372
Total Insurance.....	73,680
Deferred Compensation.....	780
Total Bonuses.....	<u>2,730</u>
Total.....	\$331,072

* Total Salaries includes 50% of Ken Crowe, the Director of Public Utilities and Development's Salary as well as a 5.0% increase for 1994. Total employees for this department is 13. Two employees were moved to the Gas Fund and Two employees were moved to the Sewer Fund, therefore, no additional employees are projected.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 06 - SEWER FUND

Wage & Benefit Breakdown:

Total Salary.....	\$108,618*
FICA/Medicare = 7.65% X Total Salary.....	8,309
SUTA = 1.71% of Total Salary (up to \$8500)..<	727
Retirement.....	4,542
Insurance.....	28,560
Deferred Compensation.....	1,080
Bonus.....	<u>1,711</u>
Totals.....	\$153,547

- * Total proposed Salaries reflect a 5% increase for 1994. Total employees for this department is 5 including the new Sewer Plant operator yet to be named. Two employees were moved from the Water Fund to the Sewer Fund and one position was created in 1993. No additional employees are projected for 1994.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 07 - GOLF COURSE FUND

Wage & Benefit Breakdown:

Total Salary.....	\$305,225
FICA/Medicare = 7.65% X Total Salary.....	23,350
SUTA = 1.60% of Total Salary (up to \$8500)..<	1,599
Retirement.....	10,261
Insurance.....	62,760
Deferred Compensation.....	5,832
Bonus.....	<u>3,957</u>
Totals.....	\$412,984

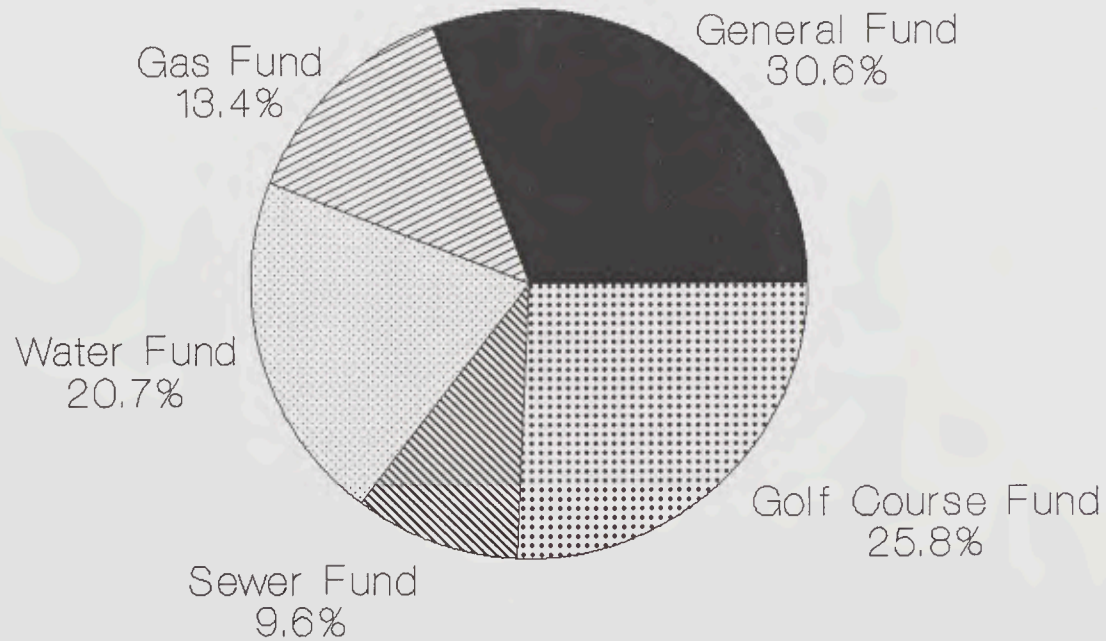
SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

Total Wage & Benefit Breakdown:

Total Salary.....	\$1,121,361
FICA/Medicare = 7.65% X Total Salary.....	85,783
SUTA = 1.71% of Total Salary (up to \$8500)..	7,851
Retirement = 6% X Total Salary.....	51,982
Insurance.....	299,700
Deferred Compensation.....	15,072
Bonus.....	<u>18,456</u>
Totals.....	\$1,600,205

City of Sugar Hill

1994 Total Wage & Benefit Breakdown



By Fund

CALLED COUNCIL MEETING
SATURDAY, OCTOBER 16, 1993
8:00 A.M.

A G E N D A

- A) Executive Session with City Attorney
to discuss pending litigation.

ENTERPRISE FUNDS

Enterprise Funds are used to account for operation that are financed and operated in a manner similar to private business enterprises. The intent of the Mayor and Council is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the City Council has decided that periodic determination of net income is appropriate for accountability purposes.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 02 - SANITATION FUND

Service Statement

The City of Sugar Hill entered into an agreement with Gwinnett Sanitation, Inc. and Button Gwinnett, Inc. to franchise the City's disposal of residential, commercial, industrial, and institutional waste. Button Gwinnett, Inc. leases the City's landfill located on Appling Road.

Goals and Objectives:

- 1) To provide Sugar Hill residents with services of consistent sanitation pick-up at a low cost.
- 2) To provide a recycling program for residents at no cost.

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>SANITATION REVENUES</u>			
Sanitation Revenues	\$243,684	254,000	215,000 \$257,354
Tipping Fees	5,000	1,100	300,000
Lease Payments	22,080	22,080	22,080
Miscellaneous	100	0	100
TOTAL REVENUES	\$270,864	\$277,180	\$579,534
<u>SANITATION EXPENSES</u>			
Subsidy	\$ 20,573	22,000	30,637
Commercial Sanitation	67,506	75,500	96,239
Multi-Family	12,427	10,500	18,178
Residential	186,589	159,000	204,708
Vehicle #204 Maint.	800	2,000	825
Vehicle #218 Maint.	650	1,500	850
Miscellaneous	500	0	250
TOTAL EXPENSES	\$289,045	\$270,500	\$351,687

*- from
statated
lease
agreement*

*1021+1020
dump
trucks*

The number used to calculate Sanitation Revenues is ~~2321~~ new customers for 1994.

*100
5.5% increase in
new customers*

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 03 - GAS FUND

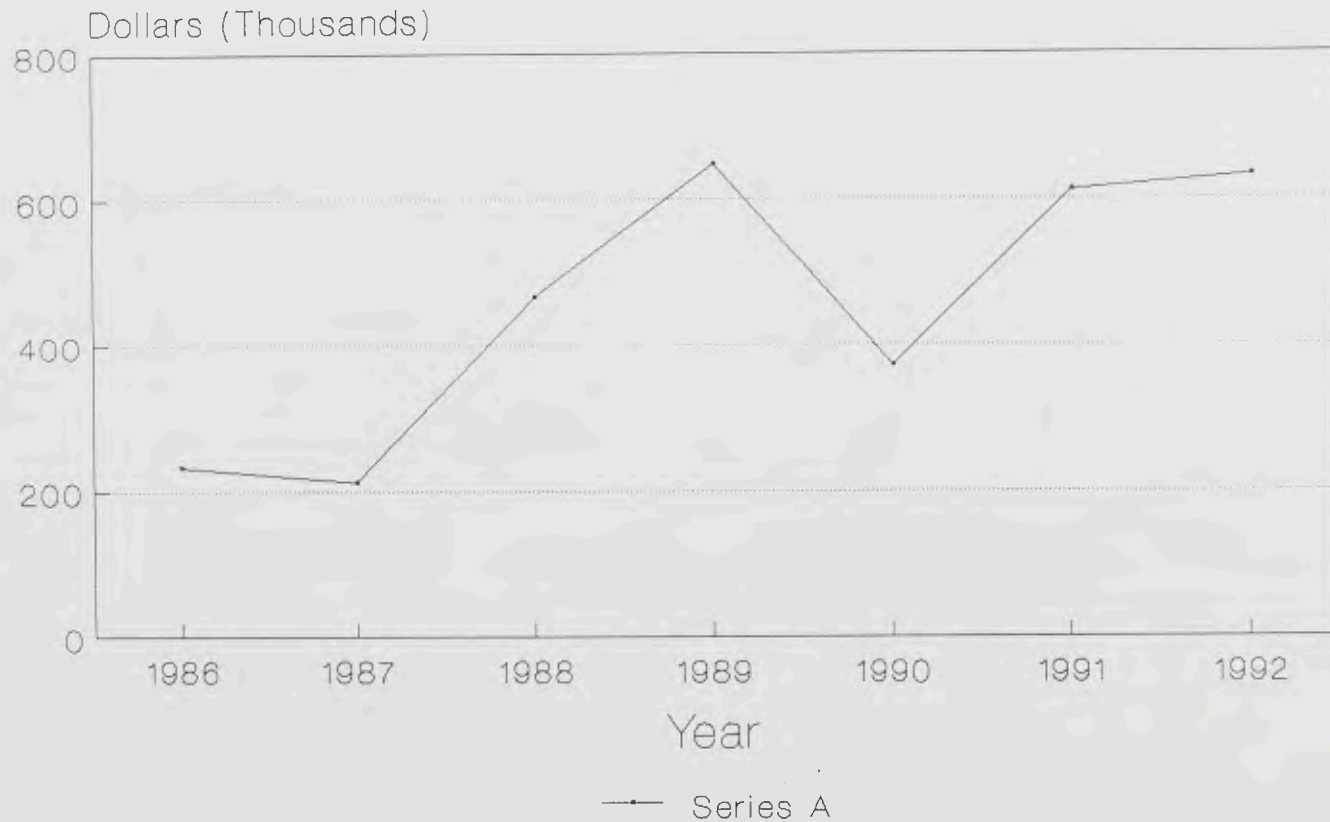
Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>GAS REVENUES</u>			
Gas Revenue - Sales	\$1,893,372	\$1,980,000	\$2,051,059
Gas Tap Fees	20,650	30,000	17,500 20,000
Gas Meter Sales	5,900	13,500	5,000 6,000
Extended Gas Line	500	540	500
Cut Gas Line Penalty	500	0	500
Miscellaneous	500	75	500
TOTAL GAS REVENUES	\$1,921,422	\$2,024,115	\$2,075,059
<u>GAS EXPENSES</u>			
Personal Services	\$ 166,631	169,780	213,702
Gas Purchase	1,110,000	903,000	1,200,000 1,210,000
Operation, Maint, Educ.	282,845	115,650	215,088
Supplies & Materials	93,500	57,770	65,500
TOTAL EXPENSES	\$1,652,976	\$1,246,200	\$1,694,290

*The number to calculate gas revenue, tap fees, and meter sales is 100 new customers totaling 3121. Estimated usage is 71 mcf per month at current rates.

GAS REVENUE FUND

Surplus Revenue over Expense



Audit Data Dollars

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 04 - WATER FUND

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>WATER REVENUES</u>			
Water Sales	620,000	580,000	663,744
Water Tap Fees	42,250	33,000	33,750
Water Meter Sales	3,250	5,000	2,500
Water Backflow Sales	1,625	2,000	1,250
Cut Line Penalties	1,000	0	1,000
Miscellaneous	500	0	500
TOTAL REVENUES	\$670,250	\$620,000	\$702,744
<u>WATER EXPENSES</u>			
Personal Services	351,737	332,800	331,072
Water Purchases	289,403	206,975	269,385
Operating, Maint & Educ.	38,983	47,693	65,363
Debt Service/'74 G.O Bond	5,100	2,200	5,100
Supplies & Materials	62,000	21,250	26,975
TOTAL EXPENSES	\$ 747,223	\$ 610,918	\$ 697,895

*The number to calculate water sales is 2346 customers total (50 new customers in 1994) using 6000 gallons per household per month at current rates. Tap-on fees, meter sales, and backflow sales are projected using 50 new services.

explain contract w/ DeWinnell County (1977)

WATER REVENUE FUND

Surplus Revenue over Expense



Audit Data Dollars

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 06 - SEWER FUND

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>SEWER REVENUES</u>			
Sewer Revenue	\$291,803	360,000	366,618
Sewer Impact Fees	375,000	115,000	250,000
Sewer Inspections	5,000	2,500	5,000
Construction Fund Interest	10,000	1,500	1,500
Miscellaneous	0	0	0
TOTAL REVENUES	\$681,803	\$479,000	\$623,118
<u>SEWER EXPENSES</u>			
Personal Services	\$ 44,422	46,679	153,547
Sewer Charges	102,000	117,800	152,000
Operation, Maint. & Educ.	83,428	90,105	128,290
Supplies & Materials	24,000	5,100	35,500
Debt Service/'74 GO Bond	5,100	2,200	5,100
Debt Service/'93 Rev Bond	314,978	165,000	279,326
Plant Operation		0	171,050
TOTAL EXPENSES	\$573,928	\$426,884	\$924,813

The number of customers used to calculate sewer revenue is 2107 using 206 gallons per day at current rates.

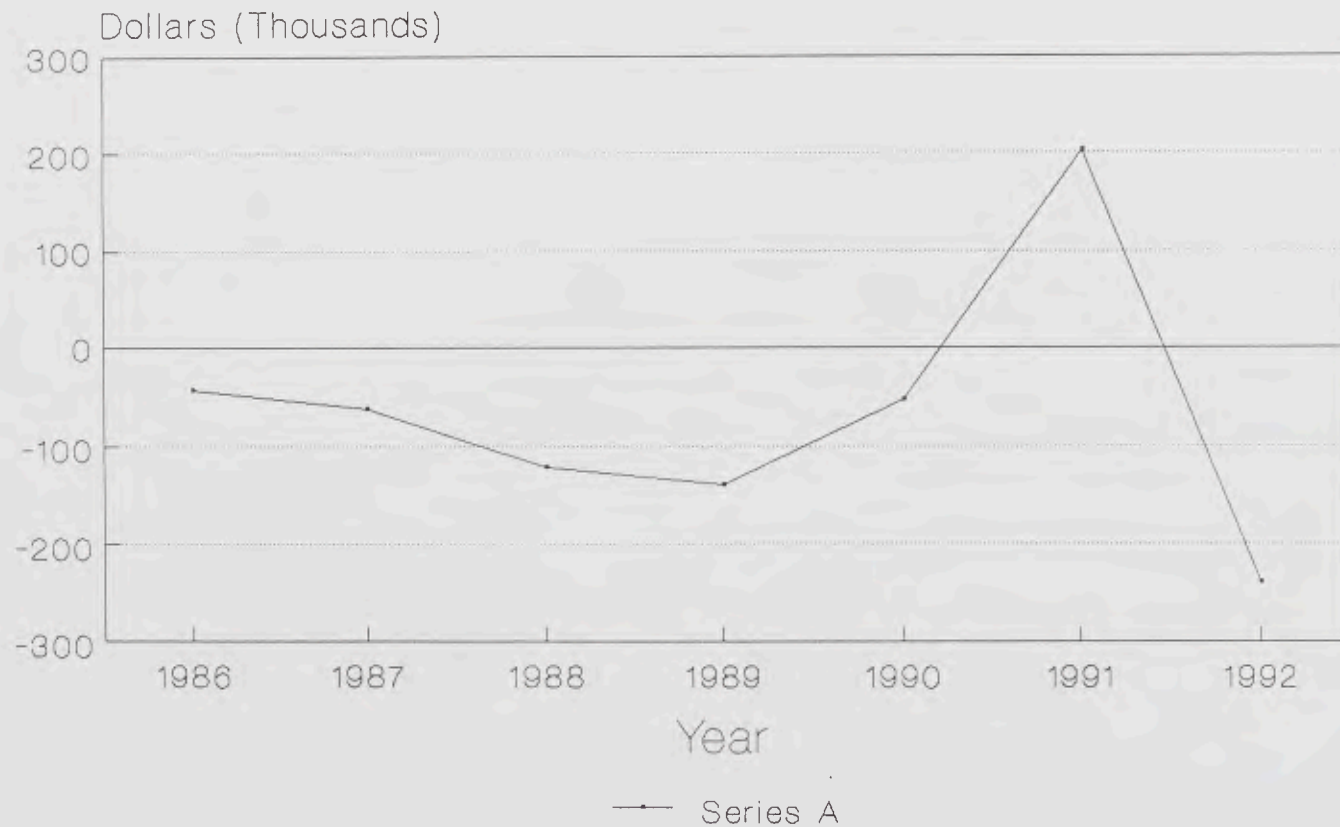
* Sewer Impact fees were calculated using 100 new tap-ons at a fee of \$2,500 each.

**The 1993 Revenue Bond Debt Service expense represented above reflects 65% of the total \$429,732 in interest expense. The remaining 35% is appropriated in the golf course section.

sefa + SRF debt repayment will not begin until 1995.

SEWER REVENUE FUND

Surplus Revenue over Expense



Audit Data Dollars

THE FOLLOWING ARE THE APPROVED
TOTAL REVENUES & EXPENDITURES
FOR
THE 1994 ENTERPRISE FUNDS BUDGET

CALLED COUNCIL MEETING
SATURDAY, OCTOBER 16, 1993
8:00 A.M.

M I N U T E S

In attendance: Mayor Pro-tem Thomas Morris, Council Members Steve Bailey, Reuben Davis, Roger Everett and Jim Stanley, City Manager Kathy Williamson, City Attorney Lee Thompson and City Clerk Judy Foster.

Meeting called to order at 8:25 a.m. by Mayor Pro-tem Morris.

Executive Session

Council Member Bailey moves to go into Executive Session with the City Attorney to discuss potential and pending litigation. Second to the motion by Council Member Davis. Vote unanimous.

Meeting recessed at 8:25 a.m.

Meeting reconvened at 10:30 a.m.

No further business was conducted.

Adjournment

Council Member Bailey moves to adjourn the meeting. Second to the motion by Council Member Davis. Vote unanimous.

Meeting adjourned at 10:30 a.m.

Judy Foster

WORK SESSION
MONDAY, OCTOBER 25, 1993
7:00 P.M.

A G E N D A

- A) Review of 1994 Budget Proposal
1st Draft

WORK SESSION
MONDAY, OCTOBER 25, 1993
7:00 P.M.

M I N U T E S

In attendance: Mayor George Haggard, Mayor Pro-tem Thomas Morris, Council Members Steve Bailey, Roger Everett and Jim Stanley, City Manager Kathy Williamson, Director of Finance Sandy Richards, City Clerk Judy Foster, Director of Utilities and Development Ken Crowe, Wastewater Collection System Supervisor Donna Zinskie, Director of Golf Wade Queen, Greens Superintendent Jeff Hefner, Chief Building Inspector Tony Bauman, Street & Bridge Supervisor Danny Pugh, Assistant Water Supervisor Scott Payne, and Chief Mechanic Wilbert Hyde.

Meeting called to order at 7:10 p.m. by Mayor Haggard.

Mayor Haggard states that the purpose of this meeting is to review the 1994 budget proposal with the department heads. Mayor Haggard cannot stay and turns the meeting over to Mayor Pro-tem Morris.

1994 Proposed Budget Review

Mayor Pro-tem Morris asks the finance liaison Council Member Bailey to report on this matter. Council Member Bailey states that he has met with the City Manager and Director of Finance and has reviewed this budget with a fine toothed comb. He asks the City Manager if any changes have been made to this draft. City Manager Kathy Williamson states that some changes have been made to the first draft and these will be discussed as they come up tonight. She states that she has something to discuss with the Council first.

Mrs. Williamson states that she has initiated Total Quality Management with the City employees and reviews the program with the Council. She reads the mission statements written by employees for each department.

Council Member Bailey begins the budget review page by page. Changes agreed upon are noted on the attached draft.

City Manager Kathy Williamson states that this budget proposal is very conservative and has been cut to the bare bones. She states that she hopes one place the Council will not cut back is on salary increases. She states that over the past few years, some employees have not received any increases and others haven't even received cost of living increases. She has recommended 5% increases depending on merit for each employee. Mrs. Williamson proposes giving her proposed increase to the employees rather than decreasing the 5%. Council Member Bailey states that this is honorable of Mrs. Williamson, however, he doesn't feel it is necessary. He states that the proposed salary increases are minimal to the budget.

Work session adjourned at 9:20 p.m.

Judy Foster



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

M E M O R A N D U M

TO: MAYOR AND COUNCIL
FROM: SANDY RICHARDS, DIRECTOR OF FINANCE
DATE: OCTOBER 11, 1993
RE: DRAFT #1 OF THE 1994 OPERATING BUDGET

Attached are the first drafts of the 1994 Operating Budget and Capital Contingency Budget, along with all supporting documentation for your review.

It is my intention that a comprehensive review be made of these budgets in a work session with all department heads present. At that time, all preliminary questions and concerns can be addressed and corrected. The corrections will then be made and presented to the Mayor and Council at the November meeting as Draft #2.

If it is the Council's wish, I would like to schedule a work session with the Mayor and Council and all department heads.

THE 1994 BUDGET

FOR THE

CITY OF SUGAR HILL, GEORGIA

Draft #1

1994
OFFICIALS OF
THE CITY OF SUGAR HILL

LEGISLATIVE BRANCH

CITY COUNCIL

George Haggard, Mayor
Steven Bailey, Council Member
Reuben Davis, Council Member
Roger Everett, Council Member
Thomas Morris, Sr. Council Member
James Stanley, Council Member

EXECUTIVE BRANCH

Kathy Williamson, City Manager
Sandra Richards, Director of Finance
Wade Queen, Director of Golf
Ken Crowe, Director of Planning
and Development and Utilities

CITY CLERK

Judy L. Foster

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

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SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01-LEGISLATIVE

Service Statement

Sugar Hill is served by five City Council Members and a Mayor. The Mayor and all Council Members are elected at large. The Mayor-Pro-Tem is elected by the Council.

The Mayor and Council serve as the community's legislative body, responsible for enacting ordinances, appropriating funds to conduct City business and providing policy direction to City staff. The Mayor and Council appoints the City Manager, City Clerk, City Attorney, Superintendent of Elections, Municipal Judge, City Auditors, and designates the City's legal organ.

The City Council provides policy direction and leadership to the City organizations; to serve as a liaison between the City and a variety of committees, boards, commissions, and citizens groups considering community issues.

Goals and Objectives:

- 1). To provide positive leadership to the City organization
- 2). To publicly consider, discuss, and vote on matters of concern to the municipal corporation and to the City of Sugar Hill.
- 3). To continue to encourage citizens input in the Council's decision making process.
- 4). To maintain and improve the equality of municipal services.
- 5). To improve the economic health of Sugar Hill and enhance the City's fiscal health.

Authorized Positions:

	GRADE	BUDGET FY 1993	ACTUAL FY 1993	PROPOSED FY 1994
Mayor	Elected	1	1	1
Council Members	Elected	5	5	5
TOTAL		6	6	6

SUGAR HILL CITY GOVERNMENT
 SUGAR HILL, GEORGIA
 BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - LEGISLATIVE

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Mayor & Council Stipend	\$8,100	\$8,100	\$24,300
Mileage Allowance	2,500	1,000	2,500
Council Meeting Supplies	1,000	1,000	1,000
Operation & Education	6,690	5,500	6,960
GMA (Gwinnett) Meetings	550	225	600
TOTAL	\$18,840	\$15,825	\$35,360

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - MUNICIPAL COURT

Service Statement

The Municipal Judge shall maintain law and order in the City to solve disputes and to comply with the Constitution of the United States and the laws of the State of Georgia.

Goals and Objectives:

To improve the operation and efficiency of the administration of the City ordinances.

Authorized Positions:

	GRADE	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Judge	Appointed	1	1	1
TOTAL		1	1	1

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Personal Services	\$ 500	\$ 150	\$ 500
TOTAL	\$ 500	\$150	\$ 500

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - CITY ATTORNEY

Service Statement

The City Attorney is appointed by and serves at the pleasure of the City Council and the various City operating departments, as well as representing the City in all litigation matters. The City Attorney also serves in an advisory capacity by interpreting federal, state, and local laws as they pertain to the conduct of City business and services.

Goals and Objectives:

- 1). To provide timely, expert and cost effective legal services to the City Council and the City staff.
- 2). To effectively represent the interests of the City in all litigation matters.
- 3). To reduce litigation costs, damages, and insurance claim costs.

Authorized Positions:

	GRADE	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Attorney	Appointed	1	1	1
TOTAL		1	1	1

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Attorney Fees	\$14,000	\$35,000	\$20,000
TOTAL	\$14,000	\$35,000	\$20,000

*35,000
at least
actual*

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - REGISTRAR SERVICES

Service Statement

The Voter Registrar is responsible for scheduling, supervising, and advertising of all Municipal Elections to insure compliance with State and Federal Codes and to keep the Voter Registration List updated to current status.

Goals and Objectives:

To staff, structure and manage State and Federal elections ethically by all Municipal, State and Federal voting regulations.

Authorized Positions:

	GRADE	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Voter Registrar	Appointed	1	1	1
Deputy Registrars		4	4	4
TOTAL		5	5	5

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Personnel Services	\$ 900	\$ 900	\$ 900
Election Operation	1,700	-0-	-0-
TOTAL	\$2,600	\$ 900	\$ 900

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - APPOINTED CITY BOARDS & COMMITTEES

Service Statement

In reference to the City Charter, the Mayor and Council can appoint qualified citizens to serve on the following committees and boards of the City:

- 1) Recreation Board
- 2) Planning & Zoning Board
- 3) Planning & Zoning Board of Appeals
- 4) Sugar Hill Festival Committee

Their responsibility is to study information and to give recommendations to the Mayor and Council.

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
E.E. Robinson Park Funding	\$25,000	\$27,000	\$25,000
Sugar Hill Festival	\$ 1,500	2,400	2,000
TOTAL	\$26,500	\$29,400	\$27,000

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - CITY MANAGER'S OFFICE

Service Statement

The City Manager is appointed by the Mayor and Council and is responsible for the execution of policies, directives and legislative action of the Mayor and Council. Additionally, the City Manager oversees the preparation of the annual operating and capital budgets, for the Mayor and Council to supervise the expenditures of appropriated funds, to be responsible for the administrations of all personnel policies including salaries and to be responsible for the employment and discharge of personnel.

Generally, the City Manager is to ensure that the affairs of the City are conducted in an effective and responsible manner to the benefit of the residents of the City.

Goals and Objectives:

To promote and maintain a safe, pleasant environment within the community by providing effective ethical management and efficient delivery of public services throughout the execution of policies established by the Mayor and Council.

Authorized Positions:

	GRADE	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
City Manager	Appointed	1	1	1
TOTAL		1	1	1

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Personnel Services	\$62,424	\$57,518	\$60,713
Vehicle Expense	700	750	850
Operation & Education	2,110	1,600	1,340
Cellular Phone	0	700	750
Dues	618	600	618
TOTAL	\$65,852	\$61,168	\$64,271

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - FINANCE & ADMINISTRATION

Service Statement

The Finance and Administration Office is responsible for developing, maintaining, and administering all programs related to general accounting functions. Finance is responsible for all revenue collections, as well as handling purchases and payroll. It is responsible for analyzing the general operations of the City's budget as well as preparation of the yearly budget. It is responsible for assisting in the preparation of the annual audit completed by an appointed outside auditor. Finance also compiles monthly reports for the Mayor and Council.

The City Clerks Office is responsible for Property tax billing, issuing business licenses, registering voters, and Annexation and Rezoning.

The City Clerk serves at the pleasure of the Mayor and Council. The City Clerk insures all meetings are posted, recorded and published in a timely fashion; assists citizens efficiently and maintains all City fi fa's on delinquent tax accounts; publishes a monthly newsletter to all residents of the City; is the City's official keeper of all City records.

Goals and Objectives:

- 1) Administers accounts payable and receivable to achieve increased funding for capital projects.
- 2) Continue to improve organization of accounts payable, purchasing, payroll and the collection of receivables
- 3) To strive to keep accounts current, but to implement a delinquent collection system.
- 4) To continue to work on the improvement of records management.
- 5) To assist the Mayor and Council and City Manager's Office.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - FINANCE & ADMINISTRATION, CLERKS OFFICE AND CITY MARSHAL

Authorized Positions:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
City Clerk	1	1	1
Finance Director	1	1	1
Accounts Payable Clerk	1	1	1
Postal Clerk	1	1	1
Deputy City Clerk	1	1	1
City Marshall	1	1	1
S&B and Util Clerk	0	0	1
TOTAL	6	6	7

- comes from another dept - no a new employee or position

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Personal Services	\$151,657	\$181,155	\$193,867
Audit Services	9,200	9,200	10,200
Code Supplement	0	0	3,000
Supplies & Materials	15,500	24,000	25,000
Equipment Operation & Maint.	31,800	37,000	30,000
Dues	4,979	5,900	6,203
Operation & Education	4,010	4,400	4,060
Postage	11,000	15,500	12,000
Shortage/Overage	0	0	0
Bank Charges	2,000	1,500	2,000
Consultants Fees	8,000	20,000	10,000
Legal Advertising	1,500	2,500	1,500
Marshal Veh. Maint.	500	3,500	975
Marshal Supplies	0	1,500	1,500
Marshall Uniforms	0	0	1,500
Cellular Phone Exp	0	1,300	750
TOTAL	\$240,896	\$307,455	\$302,555

printing charges for newsletter \$1,100 per mo.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - BUILDING INSPECTIONS

Service Statement

The Building Inspection office enforces City codes and ordinances from the beginning of construction projects through the final stages of construction; inspecting all building, plumbing, electrical and mechanical plans submitted to verify layouts conform with City, County, and State codes. All building permits are issued for additions, alterations, repair, removal, demolition and erections of any building in the City.

After construction, inspections are done to all commercial buildings to verify that all buildings are kept in a safe and sanitary condition in compliance with the Southern Standard Building Code.

Goals and Objectives:

The goal for the department is to see that each and every building has been permitted and is inspected to insure that all codes applicable are adhered to.

Authorized Positions:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Chief Building Inspector	1	1	1
Building Inspector	1	0	1
Administrative Clerk	1	1	1
TOTAL	3	2	3

will bring on around march

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Personal Services	\$ 93,672	\$82,205	\$91,111
Supplies	1,000	1,000	1,000
Vehicle Maint.	1,080	300	1,175
Operation & Education	2,500	1,000	1,000
Miscellaneous	500	100	300
Uniforms	500	200	500
Office Equip	5,000	4,500	1,600
Bldg. Maint	800	800	800
TOTAL	\$105,052	\$90,105	\$ 97,486

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - PRISON DETAIL

Service Statement

The City contracts a prison detail from the State. These prisoners are trustees assigned to work in the City Park, picking up the weekly City trash, and mowing right-of-ways. The City employs these prisoners to provide a variety of services to the residents at minimal cost.

The City contracts for two prison crew details. One crew is assigned to the golf course. The other for general use around the city.

Authorized Positions:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Prison Guard	1	2	
Prison Detail	10	20	
TOTAL	11	22	

*30 20 3
33 22 requesting
another detail
for S+B + WTP
for sludge
removal*

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Prison Guard	\$ 23,000	\$23,000	23,000
Tools & Equipment	500	700	500
Equipment Repair	500	100	500
Prison Bus Maint.	725	500	850
TOTAL	\$ 24,725	\$24,300	\$ 24,850

*46,000
1000 Bus*

* Please note that accounting for the other Prison Guard is in the Golf Course Fund

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - PUBLIC LANDS AND BUILDINGS

The City owns three (3) rental houses and 40 acres for future landfill expansion.

At this time, the City does not have in-house maintenance personnel for the upkeep of these properties.

The properties are at the following locations:

- 1) One house and lot on Level Creek Road.
- 2) One house and 4 acres on Highway 20.
- 3) One house and Utility Barn on 30.6 acres on Hillcrest Rd.
- 4) Community Center
- 5) City Hall
- 6) 44 Acres as leased landfill on Appling Rd
- 7) 268 acre Sewer Treatment Facility and Golf Course on Suwanee Dam Rd
- 8) E.E. Robinson Memorial Park on Level Creek Rd

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Repair & Maintenance			
Highway 20 Rental	500	650	500
City Hall	2,000	3,500	1,500
Community Center	1,000	2,500	1,500
Utilities			
City Hall	5,000	5,000	6,000 5,000
Community Center	2,500	2,000	2,500
TOTAL	\$ 11,000	\$ 13,650	\$ 12,000

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - STREET AND BRIDGE DEPARTMENT

Service Statement

Authorized Positions:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Department Head	1	1	1
Crew Leader	1	1	1
Laborers	3	4	4
Total	5	6	6

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>STREET & BRIDGE REVENUE</u>			
Subdivision Sign Permits	700	1,200	200
Subdivision Sign Sales	700	500	700
Street Sign Sales	500	650	500
Street Light Revenue	7,080	6,100	6,000
County Paving Tax	55,000	55,000	55,000
Storm Water Program	19,500	0	10,000
TOTAL REVENUES	\$ 83,480	\$63,450	\$72,400

STREET & BRIDGE EXPENSES

Personal Services	\$104,916	112,628	143,209
Operating & Maintenance	127,100	160,200	87,100
Supplies & Materials	30,050	8,000	13,000
TOTAL EXPENSES	\$262,066	\$280,828	\$243,309

*changes
due to
another
prison
crew*

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - MISCELLANEOUS

Summary by Category:

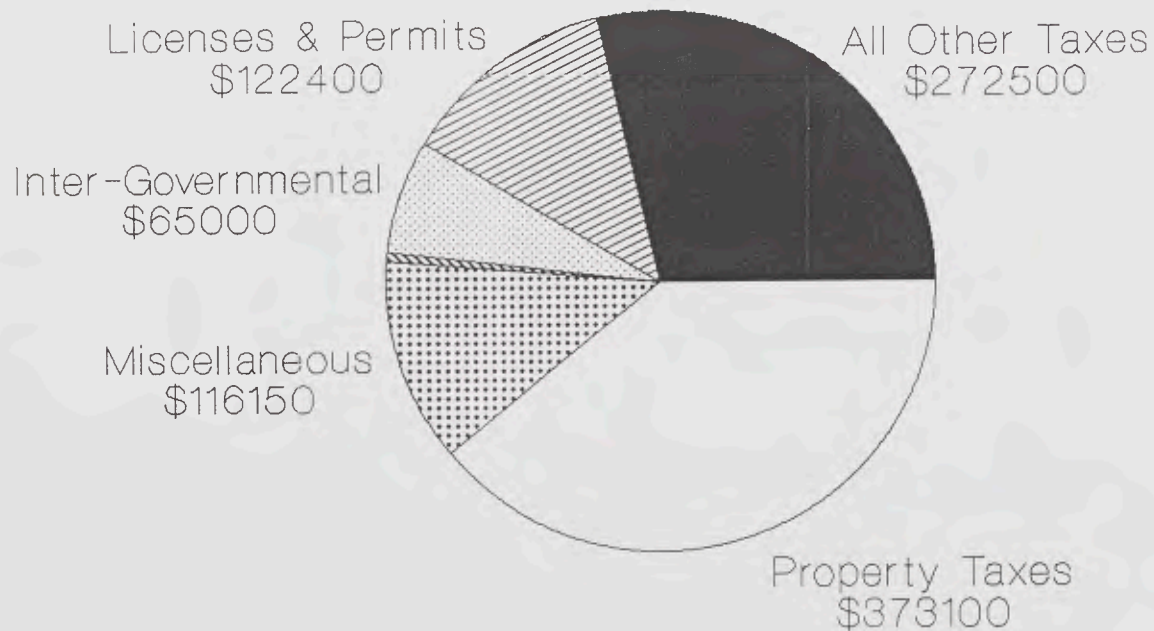
	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Coffee & Vending Service	\$ 1,500	1,000	1,000
Ice Expense	0	300	150
Radio Equipment	2,500	4,120	3,000
Radio Equipment Maint.	500	150	500
Radio Transmitting Fee	1,000	1,000	1,000
Janitorial Supplies	1,500	1,500	2,000
Janitorial Fee	3,500	6,000	6,000
Pager Service	2,000	2,000	2,500
Answering Service	2,000	2,000	2,000
Miscellaneous	3,000	3,500	3,000
Vehicle Gas & Oil (consolidated)	20,000	15,000	15,000
Workers Comp Insurance	40,000	74,000	70,000
Property & Liability Ins.	85,000	67,000	80,000
TOTAL	\$162,500	\$177,570	\$186,150

THE FOLLOWING ARE THE PROPOSED
TOTAL REVENUES & EXPENDITURES
FOR THE 1994 GENERAL FUND BUDGET

GENERAL FUND REVENUES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
Administration				
30100 Property Tax-Current	86,566	279,430	250,000	308,922
30200 Property Tax-Prior	168,766	58,215	85,000	64,178
30300 FIFA, Penalties & Int	2,300	3,000	500	3,000
30800 Intangible Tax	3,600	3,000	3,600	2,000
31200 Ad Valorem Tax	44,700	45,000	40,000	50,000
32100 Georgia Power Tax	100,675	100,000	107,850	110,000
32200 Southern Bell Tax	23,043	25,000	25,783	25,000
32300 Cable TV Tax	12,413	12,000	14,650	14,000
32600 Insurance Premium Tax	83,500	85,000 138,000	85,000 138,000	85,000 138,000
33100 Real Estate Tax	3,400	3,500	2,000	3,500
33200 Beer and Wine Tax	20,000	15,000	20,000	15,000
35000 Business License Fees	39,000	42,000	47,000	44,000
35200 Rezoning & Annex. Fees	6,500	3,500	3,000	3,500
35400 Qualifying Fees	0	216	468	0
35600 Service Charge	2,500	2,500	2,500	2,500
35700 Yard Sale Permits	160	200	400	200
35800 Marshall/Court Fines	0	500	375	150
36000 Interest Earned	9,200	10,000	5,000	5,000
37100 Highway 20 Rent	4,800	4,800	4,800	4,800
37400 Sale of Maps, Ords, Etc.	520	400	900	300
37500 Sale of Assets	3,200	2,000	0	1,000
37600 Utility Bill Penalties	50,000	40,000	50,000	45,000
37700 Reconnect Fees	500	250	1,350	500
38000 C.D.B.G Grant	9,990	45,000	20,000	20,000
38200 Miscellaneous	1,200	1,500	200	1,000
38300 Comm Ctr. Rental	600	600	600	650
38400 Pavilion Rental	500	500	500	550
38600 Sugar Hill Festival Rev	732	0	1,722	0
Inspection				
39100 Res. Bldg Permits	49,000	30,000	55,000	55,000
39105 Res. Add's/Remodel	0	0	0	2,000
39110 Comm Bldg Permits	0	0	7,000	2,000
39115 Comm Add's/Remodel	0	0	0	2,500
39200 Mobile Home Permits	3,900	2,500	3,000	2,500
39300 Trade License Fees	0	0	800	500
39400 Variance Fees	0	0	2,400	2,000
39700 Development Permits	12,500	7,000	4,000	4,000
39900 Miscellaneous	1,100	200	1,600	1,500
Street & Bridge				
30300 County Paving Tax	57,434	55,000	55,000	55,000
30500 Subdivision Sign Permit	625	700	1,200	200
30600 Subdivision Sign Sales	830	700	500	700
31000 Street Sign Sales	500	500	650	500
31100 Street Light Revenue	6,900	7,080	6,100	6,000
31200 Storm Water Program	0	19,500	0	10,000
TOTALS	\$745,865	\$823,561	\$911,348	\$954,150

1994 Projected General Fund Revenues By Source



(Dollars)

PROPERTY TAX LEVIES

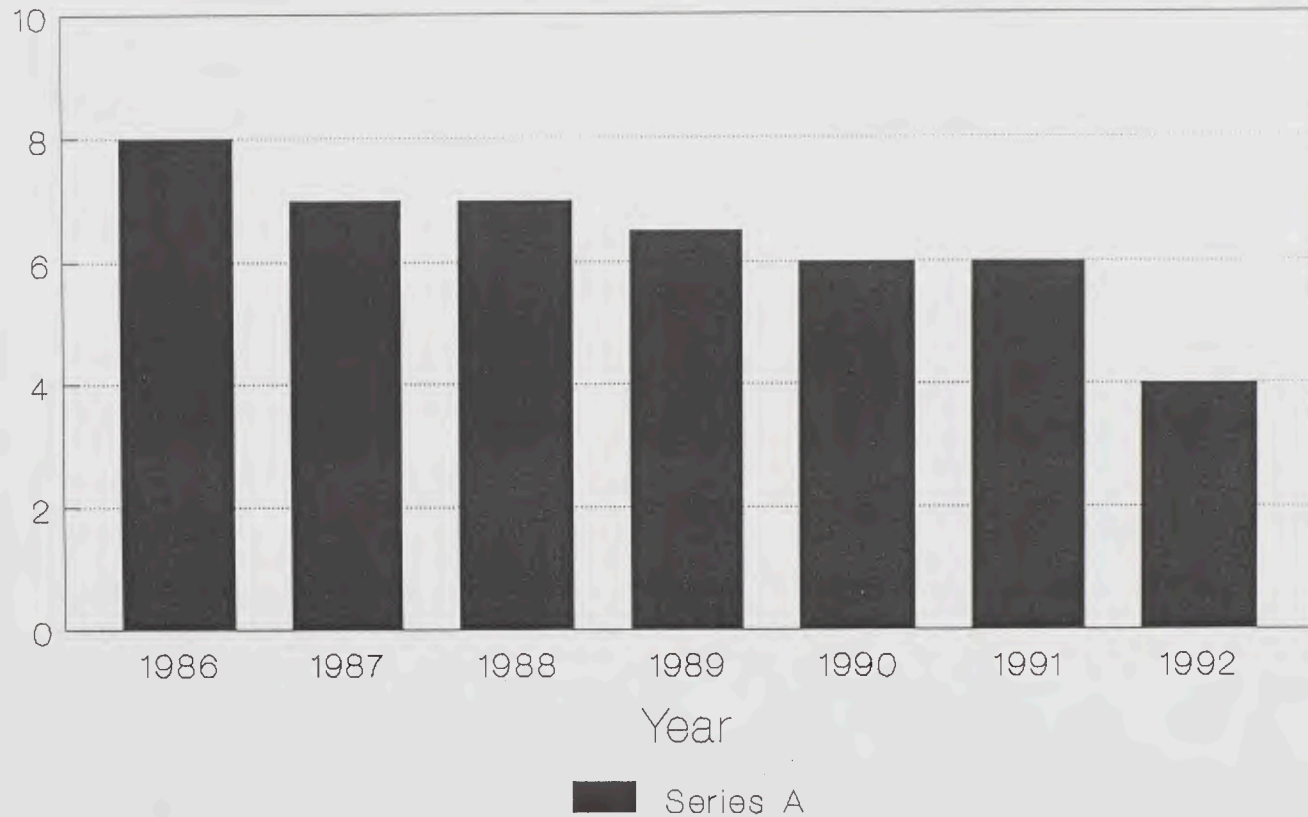
Last 7 Years



Audit Data (Dollars)

PROPERTY TAX RATES

Last 7 Years



Millage Rates

GENERAL FUND - EXPENDITURES

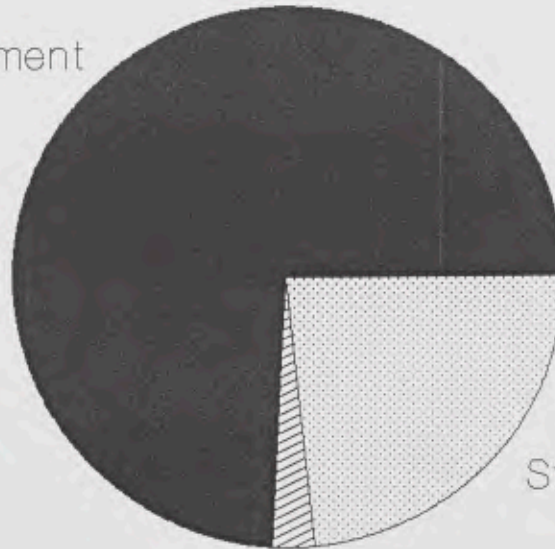
	Actual	Budget	Est.	Proposed
	FY 1992	FY 1993	Actual	FY 1994
			FY 1993	
Administration				
40100 Salaries & Wages	237,775	282,462	282,792	338,006
40300 Deferred Comp.	4,250	10,560	4,280	4,320
40500 Bonuses	6,119	8,018	6,119	6,712
40600 Employer FICA	20,103	22,297	20,103	25,857
40800 SUTA	1,941	1,904	1,941	2,472
40900 Retirement	11,425	13,920	11,425	17,033
41000 Group Insurance	50,770	73,508	50,770	94,500
41100 GMA(Gwinnett)	770	550	225	600
41200 Training & Travel	12,500	15,310	12,500	16,630
42000 Mayor & Council Stipend	8,100	8,100	8,100	24,300
42400 Registrar Services	900	900	900	900
42600 City Election	0	1,700	1,500	0
42800 Coffee & Vending	1,300	1,500	1,000	1,000
43000 Vehicle #201 Maint.	1,500	700	750	850
43100 Vehicle Gas & Oil(console)	25,000	20,000	15,000	15,000
43400 Data Processing Supp	4,500	4,000	2,500	4,000
43600 Office Supplies	5,500	7,000	7,500	6,000
43800 Printing	6,500	4,800	14,000	15,000
43900 Dues, Publ. & Subsc.	11,300	5,597	6,500	6,500
44000 Postage	12,200	11,000	15,500	12,000
44200 City Hall Maint.	3,500	2,000	3,500	1,500
44300 Comm Ctr. Maint.	1,000	1,000	2,500	1,500
44600 Hwy 20 Rental Maint	650	500	650	500
45000 Office Equipment	20,300	19,800	23,000	15,000
45200 Office Equipment Maint.	5,500	5,000	5,500	6,000
45400 Radio Equipment	2,320	2,500	4,100	3,000
45600 Radio Equipment Maint.	250	1,000	150	500
45800 Radio Transmitting Fee	820	1,200	1,000	1,000
45900 Operation of City Court	150	750	150	500
46000 City Hall Utilities	6,000	5,000	5,000	6,000
46200 Comm Ctr Utilities	2,300	2,500	2,000	2,500
46400 Audit	8,700	9,200	9,200	10,200
46500 Code Supplement	0	0	0	3,000
46600 Attorney Fees	16,200	14,000	35,000	20,000 35,000
46800 Legal Advertising	1,600	1,500	2,500	1,500
47000 Consultants Fees	14,000	8,000	20,000	10,000
47200 Prop & Liab Ins.	73,000	85,000	67,000	80,000
47400 Workers Comp Ins.	34,756	40,000	74,000	70,000
47700 Shortage/Overage	<300>	0	0	0
47800 Bank Charges	2,300	2,000	1,500	2,000
48200 Sugar Hill Festival	2,159	1,500	2,400	2,000
48300 Answering Service	1,700	2,000	2,000	2,000
48400 Pager Service	2,300	2,000	2,000	2,500
48500 Telephone	6,000	7,000	8,500	9,000
48600 C.D.B.G Expense	12,570	45,000	60,000	20,000

GENERAL FUND - EXPENDITURES, Cont'd

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
48800 City Park Funding	25,500	25,000	27,000	25,000
49000 Prison Guard	23,000	23,000	23,000	23,000 46,000
49200 Prison Tools, Etc.	300	500	700	500
49400 Prison Equip Maint.	35	500	100	500
50000 Veh. #207 Bus Maint	900	725	500	850
51000 Veh. #200 Rep & Maint	0	0	3,500	975
51500 Marshal Supplies	0	0	1,500	1,500
51550 Marshal Uniforms	0	0	0	1,500
51600 Cellular Phone Exp	0	0	2,000	1,500
52300 Ice Expense	0	0	300	150
52500 Miscellaneous	5,800	3,000	3,500	3,000
52600 Council Meeting Supp	725	1,000	1,000	1,000
53000 Janitorial Supplies	1,900	1,500	1,500	2,000
53100 Janitorial Fee	4,500	3,500	6,000	6,000
Inspection Expenses				
44400 Office Util & Maint	5,100	800	800	800
56100 Uniforms	350	500	200	500
56500 Supplies	1,840	1,000	1,000	1,000
57000 Veh. Maint.	950	550	0	500
58000 Veh. #218 Maint.	90	530	300	675
58200 Office Equip	0	5,000	4,500	1,600
58300 Training & Travel	0	0	1,000	1,000
59000 Inspection Misc	350	500	100	300
Street & Bridge				
41100 Street Patching	27,000	55,000	60,000	25,000
41200 Gravel	2,000	5,000	1,500	5,000 1,500
41300 Street Signs & Posts	2,600	3,500	3,500	3,500
41400 Street Lights	43,200	43,500	43,000	45,000
41500 Traffic Lights	550	750	600	750
41600 Uniforms	32	300	200	500
41800 Chemicals	0	1,500	1,000	1,000
42000 Equipment Purchase	4,660	5,000	44,000 - Satauchi + Chipper	1,000
42200 Equip Maint.	2,100	2,000	4,000	1,000
42300 Equip Rental	0	15,000	5,000	2,000
42400 Supplies	1,650	1,500	2,000	1,500
42500 Van Maint.	1,400	550	400	950
42600 Veh. #213 Maint.	0	0	300	800
43000 Subdivision Signs	30	50	0	100
43100 Drainage Control	4,700	2,000	1,500	5,000
43200 Storm Water Program	1,900	19,500	0	5,000
43600 Consulting Services	0	0	1,000	1,500
44900 Miscellaneous	415	500	200	500
TOTALS	\$714,548	\$841,881	\$1,041,755	\$1,035,830

1994 Projected General Fund Expenditures By Function

General Government
\$767521



Street & Bridge
\$243309

Recreation
\$25000

(Dollars)

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 07 - GOLF COURSE FUND

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>GOLF COURSE REVENUES</u>			
Green Fees and Cart	\$ 975,082	541,000	631,867
Pro Shop	39,000	25,000	45,500
Snack Bar	23,063	32,000	18,000
Driving Range	32,400	17,500	16,841
Resident Cards	500	650	500
Miscellaneous	500	1,000	500
TOTAL REVENUE	\$1,070,545	\$619,650	\$ 713,208
 <u>GOLF COURSE EXPENSES</u>			
Personal Services	\$405,802	327,560	\$409,860
Inventories	37,800	27,000	47,000
Operation, Maint. & Educ.	222,500	245,294	291,530
Supplies & Materials	89,000	58,156	38,900
**Debt Service/'93 Rev Bond	169,604	139,000	150,407
TOTAL EXPENSES	\$924,706	\$797,010	\$937,697

*based on
21,000, rounded
at 900
35,000*

*will be
reduced
an
error*

**The 1993 Revenue Bond Debt Service expense represented above reflects 35% of the total \$429,732 in interest expense. The remaining 65% is appropriated in the Sewer Fund section.

GOLF COURSE - REVENUES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
30100 Miscellaneous	\$ 360	500	1,000	500
30300 Res. Green Fee	15,700	69,833	18,000	22,827
30310 Non-Res. Green Fee	182,200	588,666	350,000	411,371
30320 JR/SR Green Fee	7,500	69,833	1,300	13,189
30500 Cart Fees	87,000	276,750	160,000	184,480
30700 Driving Range	1,700	32,400	17,500	16,841
30900 Merchandise	14,000	39,000	25,000	45,500
31100 Concessions	13,000	23,063	32,000	18,000 35,000
31300 Resident Cards	1,200	500	650	500
31500 Tournament Fees	5,900	0	2,500	0
TOTALS	\$328,560	\$1,070,545	\$619,650	\$ 713,208

GOLF COURSE - EXPENSES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
40100 Salaries/Wages	235,848	\$295,560	251,000	302,465
40300 Deferred Comp	4,177	5,232	4,800	5,832
40500 Bonuses	3,751	3,795	3,500	3,957
40600 FICA	20,934	22,610	18,500	23,139
40800 SUTA	1,809	1,904	2,500	1,599
40900 Retirement	1,338	8,819	7,100	10,108
41000 Group Insurance	34,241	67,822	40,160	62,760
41100 Uniforms	0	1,000	2,500	2,000
41200 Training/Travel	1,200	2,300	2,500	2,600
41300 Truck Maint.	350	600	0	600
41400 Dump Truck Maint.	650	500	0	500
41500 Prison Bus Maint.	1,500	500	250	500
41600 Overage/Shortage	<185>	0	<400>	0
41700 Tournament Exp	1,100	2,000	3,000	3,000
41800 Temp. Port-o-can	600	1,020	1,200	1,020
42000 Pro Shop Inventory	0	30,000	15,000	35,000
42100 Pro Shop Supplies	0	0	1,000	5,000
42200 Snack Bar Inventory	0	7,841	12,000	12,000
42300 Snack Bar Supplies	0	0	500	1,500
42900 Mileage	188	726	400	726 500
43000 Equip Maint.	8,000	23,500	8,000	18,300
43100 Gas & Oil	12,000	12,000	17,000	8,000
43300 Equip Purchase	15,285	17,964	18,000	63,000 35,000
43600 Office Supplies	2,400	1,200	450	1,200
43700 Ice Exp	470	1,000	2,000	1,000
43800 Printing	2,151	4,500	5,000	2,500
43900 Dues & Subscrip	685	1,500	500	1,500
44000 Postage	380	2,500	500	1,500

SEWER FUND - REVENUES

	Actual	Budget	Est.	Proposed
	FY 1992	FY 1993	Actual	FY 1994
			FY 1993	
30100 Sewer Revenue	\$315,580	\$291,803	\$360,000	\$ 366,618
30600 Sewer Impact Fees	255,000	375,000	115,000	250,000
31000 Sewer Inspection Fees	3,300	5,000	2,500	5,000
31200 Interest/Const. Funds	12,213	10,000	1,500	1,500
31500 Miscellaneous	0	0	0	0
TOTALS	\$586,093	\$681,803	\$479,000	\$ 623,118

SEWER FUND - EXPENSES

	Actual	Budget	Est.	Proposed
	FY 1992	FY 1993	Actual	FY 1994
			FY 1993	
40100 Salaries/Wages	\$ 22,809	\$ 31,220	34,000	108,618
40300 Deferred Compensation	360	720	720	1,080
40500 Bonuses	215	225	250	1,711
40600 Employer FICA	2,447	2,388	2,500	8,309
40800 SUTA	252	272	200	727
40900 Retirement	505	1,124	1,809	4,542
41000 Group Insurance	4,883	8,473	7,200	28,500
41100 Uniforms	15	500	120	300
41200 Veh. #208 Maint	1,400	540	1,500	950
42000 Training & Travel	1,100	2,000	1,000	1,500
42200 Equipment Purchase	2,500	12,000	400	22,000
42400 Equipment Maint.	520	2,000	500	2,000
42500 Chemicals	1,670	3,000	2,500	2,500
42600 Pipe & Fittings	400	2,000	1,200	2,000
42700 Supplies	1,340	5,000	700	5,000
42900 Infiltration Supplies	0	2,000	1,000	4,000
43000 Sewer Line Rep/Maint	0	0	0	1,500
43100 Sewer Treatment Fees	128,000	100,000	113,000	150,000
43500 S.S. Plant Maint.	8,900	2,000	4,800	2,000
50100 N. Ave w/ Generator	1,800	1,200	1,000	1,200
50200 Old Suwanee Rd	1,700	1,750	3,000	5,000
50300 N. Ave w/o Generator	1,400	500	300	400
50400 Pinecrest Rd	9,000	9,000	7,500	12,000
50500 Old Cumming Rd	350	1,000	450	750
50600 Oak Grove Dr ✓	8,900	11,000	8,000	13,000
50700 Border Street	1,800	2,250	2,000	3,000
50800 Pine Street	2,500	2,000	2,000	2,000

SEWER FUND - EXPENSES, CONT'D

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
50900 Hillcrest Dr ✓	3,000	4,000	7,000	5,000
51000 Creek Lane ✓	5,000	5,000	8,000	8,500
51100 Sugar Creek Dr ✓	7,300	3,000	4,000	5,000
51200 Sycamore Summit	6,900	4,500	6,000	7,000
51300 Parkview North	3,200	3,000	1,500	3,000
51400 N. Gwinnett Townhomes	1,800	9,200	1,000	8,500
51500 Bent Creek ✓	900	1,500	4,000	4,500
51600 Lakefield Forrest	10	1,000	5,000	7,500
51700 Hidden Meadows	400	1,000	500	1,000
51800 Parkview East	1,300	1,200	7,500	4,200
51900 Peachtree Village	750	1,200	750	1,200
52000 Shoneys — <i>look into tying</i>	1,800	2,300	350	750
52100 Princeton Oaks <i>onto quality</i>	410	7,750	2,500	900
52200 The Springs <i>flow + do away</i>	130	500	1,200	1,250
52300 The Oaks <i>w/this one</i>	0	0	0	3,000
52400 Whitehead Rd	0	0	0	3,000
52500 Suwanee Dam Rd	0	0	0	3,000
53000 Flowmeter - Davis Rd	200	1,000	250	1,000
54100 Liftstation Alarm	100	3,500	200	3,500
54200 Liftstation TV Camera	10,000	10,000	10,100	10,000
54500 Liftstation Misc.	1,150	750	1,150	750
55100 '74 GO Bond Interest	5,330	5,000	2,200	5,000
55200 '74 GO Bond Agent Fee	0	100	0	100
55400 '89 Rev Bond Interest	317,082	302,266	165,000	279,326
55600 Arbitrage Audit	2,000	2,000	1,000	2,000
56500 Miscellaneous	0	0	35	200
Plant Operations				
60100 Equipment maint	0	0	0	10,000
60300 Electricity	0	0	0	132,000
60500 Natural Gas	0	0	0	600
60700 Water	0	0	0	2,000
60900 Chemicals	0	0	0	1,300
61100 Well Exams	0	0	0	20,000
61300 Sludge Handling	0	0	0	4,050
61500 Lab Materials	0	0	0	500
61700 Telephone	0	0	0	600
TOTALS	\$573,528	\$573,928	\$426,884	\$924,813

✓ These liftstations will go off line w/in first couple of months next year.

12,000 - will be running 24 hrs. per day. - may not be necessary

GOLF COURSE - EXPENSES CONT'D

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
44100 Advertising	600	15,000	15,000	15,000
44110 Sponsorship Exp	0	0	12,000	400
44200 Clubhouse Rental	1,600	4,740	5,200	4,740
44300 Rental Equip	1,300	2,496	400	2,000
44400 Electricity	33,000	35,000	35,000	19,948
44500 Water	24,500	20,000	18,000	20,000
44600 Consulting Fees	0	2,000	500	2,000
44700 Credit Card Proc	1,400	4,647	4,200	4,308
44800 Janitorial Supplies	400	600	1,000	600
44900 Debt Service	170,651	169,604	139,000	150,407
45000 Miscellaneous	1,700	2,000	500	2,000
45100 Safety Supplies	250	400	50	400
45200 Prison Labor	23,000	24,150	23,000	23,000
45300 Cart Leasing	29,000	44,400	44,400	44,400
45400 Irrigation Maint.	7,300	4,200	18,000	12,000
45500 Cart Bldg Maint.	0	300	150	300
45600 Path & Bridge Maint.	0	17,000	3,200	500
45800 Golf Accessories	0	0	0	800
46000 Crossties	400	0	0	500
46200 Sand & Topsoil	6,250	6,500	5,000	6,500
46400 Sod & Seed	1,100	5,000	7,000	5,000
46600 Drainage	500	500	100	500
46800 Pest Control	530	864	750	864
47000 Licenses & Permits	10	500	0	500
48000 Lime & Fertilizer	7,600	14,200	15,000	14,200
48200 Other Chemicals	2,000	12,800	5,000	12,800
48400 Office Equip Maint.	900	804	300	804
48500 Telephone	4,000	5,496	5,000	5,496
48600 Radio Maint.	15	204	0	204
48700 Cellular Phone	0	0	500	420
48800 Cart Maint.	1,500	2,508	3,000	3,200
49000 Attorney Fees	5,200	1,500	1,000	1,500
49200 Signage Maint.	220	400	800	600
49300 Maint. Bldg Maint.	0	1,200	150	1,200
49400 Small Tools	1,200	1,500	1,500	1,500
49500 Shop Supplies/Equip	0	2,300	1,000	2,300
49600 Security	3,000	2,000	250	600
49700 Driving Range Exp	0	3,000	4,000	4,400
49800 Erosion Control	150	500	200	500
49900 Veh. Purchase	9,900	0	9,900	0
TOTALS	\$688,048	\$924,706	\$797,010	\$937,697

*may not
clubhouse
is built*

*free
bones
from
RR*

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
VARIANCE FOR THE FISCAL YEAR 1994

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
General Fund Revenues	\$745,865	\$907,041	\$ 911,348	954,150
General Fund Expenses	714,548	999,031	1,041,755	1,035,830
Sanitation Fund Revenues	261,045	270,864	277,180	579,534
Sanitation Fund Expenses	304,724	289,045	270,500	351,687
Gas Fund Revenues	1,716,462	1,921,422	2,024,115	2,075,059
Gas Fund Expenses	1,000,930	1,652,976	1,246,200	1,694,290
Water Fund Revenues	608,525	670,250	620,000	702,744
Water Fund Expenses	592,278	747,223	610,918	697,895
Sewer Fund Revenues	556,093	681,803	479,000	623,118
Sewer Fund Expenses	573,528	573,928	426,884	924,813
Golf Course Revenues	328,560	1,070,545	619,650	713,208
Golf Course Expenses	688,048	924,706	797,010	937,697
Total Funds Revenues	4,282,689	5,521,925	4,931,203	5,647,813
Total Funds Expenses	4,048,216	5,186,909	4,393,267	5,642,212

=====

SUBTOTAL VARIANCES \$ 234,473 \$ 335,016 \$ 537,936 \$ ~~5,601~~

Reserve for Contingency - Capital Improvements

101,000
\$ ~~5,601~~ *101,000*
w/changes to site
excluding lift
stations +
paying to Buford

=====

GRAND TOTAL VARIANCES \$ 234,473 \$335,016 \$ 234,473 \$

CITY OF SUGAR HILL GOVERNMENT
SUGAR HILL, GEORGIA
CAPITAL CONTINGENCY BUDGET

This Capital Contingency Budget contains those items which the City is planning to address in the next three to five years.

These items are not considered part of the annual appropriation by the Mayor and Council.

As addressed by City policy, each budget season, the City will attempt to appropriate some, if not all, of the items listed on the Capital Contingency Budget in the Operating Budget as revenues see fit.

The City of Sugar Hill realizes that many capital projects exist and as they are identified, they will be added to the list.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
CAPITAL CONTINGENCY BUDGET FOR THE FISCAL YEAR 1994

GENERAL FUND

1) Annual Appropriation for Pooled Lease.....	\$	
2) Various office furniture.....	\$	5,000
3) Sidewalk Program.....	\$	50,000
4) City Marshal Vehicle.....	\$	16,000

GAS DEPARTMENT

1) Expansion & Improvement of lines.....	\$	464,000
2) High Pressure Main Expansion & Improvements..	\$	100,000
3) Three (3) Regulators.....	\$	60,000
4) Utility Truck.....	\$	15,000
5) <i>Peaking Gas facility</i>		<i>3,000,000 est.</i>

WATER DEPARTMENT

1) Ductile Pipe for tank.....	\$	160,110
2) Bore at P.I.B.....	\$	8,500
3) 4 Taps on Existing Mains.....	\$	5,000
4) Utility Truck.....	\$	15,000

SEWER DEPARTMENT

1) Pine Pavillion Estates Sewer System.....	\$	440,000
--	----	---------

STREET & BRIDGE DEPARTMENT

1) Flat Bed Dump Truck.....	\$	25,000
2) Leaf Blower & Broom Sweeper.....	\$	25,000

THE FOLLOWING IS THE BACKUP ON HOW
THE FIGURES FOR THE 1994 BUDGET
WERE CALCULATED

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 01 - LEGISLATIVE

Mileage Allowance - This figure includes documented travel for education and city related functions.

Operation & Education - January 1994.....	Mayors Day.....	\$ 500
June 1994.....	GMA Convention....	1,235
	Accommodations....	2,375
	Meals \$200/ea.....	<u>1,200</u>
		\$ 5,310
	Miscellaneous Training.....	<u>750</u>
	P&Z County Meetings.....	900
Total.....		\$ 6,960

SUGAR HILL CITY GOVERNMENT
 SUGAR HILL, GEORGIA
 BACKUP FIGURES FOR 1994 BUDGET

FUND 01 - CITY MANAGER'S OFFICE

Operation & Education - GCCA Conference.....	210
Accommodations.....	210
Meals.....	<u>130</u>
	\$ 550
GMA Convention.....	265
Accommodations.....	375
Meals.....	<u>150</u>
	\$ 790
Total.....	\$1,340

Dues - This figure includes the following:

Kiwanis Dues -	\$ 340
ICMA -	<u>278</u>
Total	\$ 618

Wage & Benefit Breakdown:

Total Salary	\$45,989*
FICA/Medicare = 7.65% X Total Salary.....	3,518
SUTA = 1.71% X Total Salary.....	146
Retirement = 6% X Total Salary.....	2,760
Insurance.....	6,000
Bonus.....	2,300
Deferred Compensation Expense.....	<u>0</u>
Total.....	\$60,713

*This figure reflects an 5.0% increase for 1994.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 01 - FINANCE & ADMINISTRATION

Supplies & Materials - This figure combines the Clerks Office and the Finance office and includes all the following codes:

- #43400 Data Processing Supplies
- #43600 Office Supplies
- #43800 Printing

Equipment, Operation & Maintenance - This figure combines the Clerks Office and Finance Office and includes all the following codes:

- #45000 Office Equipment
- #45200 Office Equipment Maintenance
- #48500 Telephone

Training & Travel - This figure combines the Clerks Office and Finance Office and includes the following:

Finance Officers Conference - Fall 1994	
Education.....	\$ 300
Accommodation.....	300
Meals.....	<u>200</u>
	\$ 800
Clerk's Conference - February 1994	
Education.....(3).....	\$ 640
Accommodations.....(3).....	275
Meals.....(3).....	<u>200</u>
	\$1,115
Clerk's Conference - September 1994	
Education.....(2).....	\$ 350
Accommodations.....(2).....	165
Meals.....(2).....	<u>300</u>
	\$ 815
Elections Conference - January 1994	
Registration.....	\$ 300
Mileage.....	<u>30</u>
	\$ 330
UGA Governmental Certification	
Education.....	\$1,000
Subtotal.....	\$4,060
Misc. Travel.....	<u>1,000</u>
(bank deposits, County Administration)	
Total Training & Travel.....	\$5,060

SANITATION FUND - REVENUES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
30100 Sanitation Sales	237,200	243,684	254,000	257,354
31600 Tipping Fees	1,740	5,000	1,100	300,000
31800 Lease Payments	22,080	22,080	22,080	22,080
32500 Miscellaneous	25	100	0	100
TOTALS	261,045	\$ 270,864	\$277,180	\$579,534

SANITATION FUND - EXPENSES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
4500 Subsidy	\$22,763	\$ 20,573	22,000	\$ 30,637
45000 Commercial	73,266	67,506	75,500	96,239
45500 Multi-Family	12,774	12,427	10,500	18,178
46000 Residential	191,321	186,589	159,000	204,708
47000 Gas Dump Maint.	3,200	800	2,000	825
48000 Diesel Dump Maint.	1,400	650	1,500	850
91500 Miscellaneous	0	500	0	250
TOTALS	304,724	\$ 289,045	\$270,500	\$351,687

GAS FUND - REVENUES

	Actual	Budget	Est. Actual	Proposed
	FY 1992	FY 1993	FY 1993	FY 1994
30100 Gas Sales	\$1,671,237	\$1,893,372	\$1,980,000	\$2,051,059
30400 Gas Tap Fees	28,000	20,650	30,000	17,500
30500 Gas Meter Sales	8,000	5,900	13,500	5,000
30800 Extended Gas Line	225	500	540	500
31000 Cut Gas Line	0	500	0	500
32000 Miscellaneous	9,000	500	75	500
TOTALS	\$1,716,462	\$1,921,422	\$2,024,115	\$2,075,059

GAS FUND - EXPENSES

	Actual	Budget	Est. Actual	Proposed
	FY 1992	FY 1993	FY 1993	FY 1994
40100 Salaries & Wages	\$110,250	\$114,700	\$122,500	\$146,920
40300 Deferred Compensation	180	2,160	2,200	3,060
40500 Bonuses	2,224	2,290	2,300	3,346
40600 Employer FICA	11,272	8,775	8,300	11,239
40800 SUTA	1,748	816	980	1,163
40900 Retirement	1,863	5,393	7,300	7,774
41000 Group Insurance	21,861	32,497	26,200	40,200
41100 Uniforms	90	500	250	500
42000 Training & Travel	2,600	2,500	2,500	2,500
42100 Drug Testing	1,000	1,000	1,000	1,000
43000 Natural Gas	702,000	1,110,000	903,000	1,200,000
43500 Propane	0	20,000	6,500	20,000
43600 Peak Shaving Maint.	1,100	1,500	1,300	1,500
43700 Office Supplies (1/2)	0	500	270	500
43800 Utility Barn Maint.	762	1,000	1,600	3,000
43900 Utility Barn Utilities	2,700	3,000	3,000	3,300
44100 Utility Locates Fax	550	750	500	750
44200 High Pressure Gas Line	20,000	150,000	43,000	150,000
45000 Gas Meter Purchase	16,000	22,500	7,500	10,000
45200 Pipe & Fittings	47,000	55,000	40,000	25,000
45400 Supplies	7,300	13,000	9,000	10,000
45500 Mechanics Supply	2,500	3,000	1,000	3,000
45600 Equipment Purchase	6,100	40,200	30,000	5,000
45800 Equipment Maint.	3,500	5,800	2,200	5,000
46000 Tool Rental	1,100	1,000	500	2,200
47300 Gas Consultant	4,700	5,000	4,700	6,000

GAS FUND - EXPENSES, Cont'd

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
47500 Radio Transmitting Fee	800	1,000	800	1,000
47600 Radio Maint. Fee	600	750	600	750
47700 Cathodic Protection	5,200	13,000	1,500	8,500
47900 Gas Leak Cont. Service	3,500	5,000	3,000	5,000
49000 Other Contract Service	8,000	5,500	7,500	5,000
50000 Veh. #202 Maint.	650	530	250	625
51000 Veh. #205 Maint.	750	800	600	875
51300 Veh. #206 Maint.	1,100	800	500	850
51400 Veh. #203 Maint.(1/2)	0	265	400	338
52000 #3 Price Rd GBED	1,300	1,200	1,000	1,200
52100 #1 Davis Street	120	250	0	300
52200 #2 Whitehead Rd	1,100	1,000	1,000	1,000
52300 #4 Border St Gbed	690	1,000	500	1,000
52360 #6 Hwy 20 (River)	0	2,000	0	2,000
53500 Transco Meter Phone	370	5,000	300	400
59600 Cut Lines	200	1,500	200	1,500
70000 Miscellaneous	1,650	1,000	450	1,000
TOTALS	\$1,000,930	\$1,652,976	\$1,246,200	\$1,694,290

WATER FUND - REVENUES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
30100 Water Sales	538,500	620,000	580,000	663,744
30500 Water Tap Fee	61,500	43,875	33,000	33,750
31000 Water Meter Sales	4,600	3,250	5,000	2,500
31500 Water Backflow Fees	2,250	1,625	2,000	1,250
32000 Cut Line Penalties	275	1,000	0	1,000
32500 Miscellaneous	1,400	500	0	500
TOTALS	\$608,525	\$670,250	\$620,000	\$702,744

WATER FUND - EXPENSES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
40100 Salaries & Wages	208,328	235,368	231,000	222,592
40300 Deferred Compensation	0	0	800	780
40500 Bonuses	3,197	4,488	3,000	2,730
40600 Employer FICA	21,775	18,006	17,500	17,028
40800 SUTA	1,000	1,904	2,400	1,890
40900 Retirement	2,790	12,767	10,100	12,372
41000 Group Insurance	50,000	79,084	68,000	73,680
41100 Uniforms	215	500	250	500
42000 Training & Travel	2,000	1,500	2,000	1,800
42200 Water Meter Purchase	2,000	6,000	3,500	4,500
42300 Water Testing	0	0	2,000	2,000
42400 Backflow Preventor	190	2,500	1,000	2,500
43100 Water Tank Meter #1	199,000	235,400	178,000	225,000
43200 P.I.B Meter #2	5,800	21,400	0	10,000
43300 Davis St Meter #3	75	75	75	85
43400 Whitehead Rd Meter #4	8,600	9,095	8,600	9,200
43500 Hilltop Meter #5	3,700	3,424	3,500	3,800
43600 Pinedale Meter #6	8,000	8,774	7,000	8,800
43700 West Price Meter #7	10,290	11,235	9,800	11,500
44100 Utility Locate Fax/Dues	550	750	400	750
44300 Radio Maint. Fee	650	750	650	1,000
44400 Radio Transmitting Fee	825	1,000	825	1,000
44500 Equipment Purchase	1,500	30,000	30,000	7,000 4,500
44700 Equipment Maint.	3,400	5,800	2,000	6,000
44900 Tool Rental	1,200	1,000	250	1,000
45000 Pipe & Fittings	11,300	17,000	10,000	12,500
45100 PIB Pump Util	4,200	4,000	1,500	4,500
45200 Water Tank Maint.	3,500	4,000	1,500	30,000

WATER FUND - EXPENSES - Cont'd

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
45400 Contract Services	375	1,000	1,500	1,500
45500 Mechanics Supply	2,600	3,000	1,000	3,000
45600 Office Supplies (1/2)	0	500	250	500
56000 Vehicle Purchase	17,698	12,000	1,018	0
56100 '74 GO Bond Interest	5,300	5,000	2,200	5,000
56200 '74 GO Bond Agent Fee	0	100	0	100
56300 Veh. #217 Maint.	330	300	550	675
56500 Supplies	3,800	2,000	3,500	2,000
56600 Consultants Fees	0	1,500	0	2,000
56700 Veh. #215 Maint.	620	530	300	675
56800 Veh. #220 Maint.	0	0	650	675
57000 Veh. #214 Maint.	300	530	350	675
57100 Veh. #204 Maint.	500	530	550	675
57400 Plymouth Maint.	0	0	0	675
57500 Veh. #209 Maint	1,400	800	350	850
58000 Veh. #212 Maint.	1,050	550	700	1,200
58500 Veh. #216 Maint.	2,300	750	1,500	800
58600 Veh. #203 Maint.	0	265	400	338
58800 Cut Lines	200	750	0	750
58900 Water Assoc. Dues	120	300	200	300
59000 Miscellaneous	1,600	1,000	250	1,000
TOTALS	\$592,278	\$747,223	\$610,918	\$697,895

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 01 - FINANCE & ADMINISTRATION - Cont'd

Dues & Subscriptions - Ga. Municipal Assoc.....	\$3,658
National Climate Data Center.....	20
G.M.C.F.O.A.....	40
Misc. Publishing.....	750
Sam's/Pace.....	100
G.G.F.O.A.....	50
Utilities Protection.....	300
Gwinnett Chamber of Commerce.....	500
The Times.....	150
Kiwanis.....	380
Atlanta Journal.....	75
Total.....	\$6,203

Mileage - The City's policy is to follow the Federal Mileage rate. The current rate is \$.285 per mile and is paid for general errands, daily bank deposits, and attending education classes. City vehicles are used whenever possible.

Postage - Totals for postage consist of monthly utility bills, newsletters and postage in postage meter.

Consultants Fees - This amount may be needed as a support to the accounting department, mapping, and computer support.

Worker's Comp Insurance - This amount was calculated based on the total Salaries of the City through a formula provided from the insurance company.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 01 - FINANCE & ADMINISTRATION - Cont'd

Finance Department, City Marshal and Post Office:

Benefits & Wage Breakdown:

Total Salary & Wages.....	\$93,662*
FICA/Medicare = 7.65% X Total Salary.....	7,165
SUTA = 1.71% X Total Salary.....	727
Retirement Total.....	5,620
Total Insurance.....	28,560
Total Bonuses.....	1,803
Deferred Compensation.....	2,400
Total.....	\$139,937

Clerks Department:

Benefits & Wage Breakdown:

Total Salary & Wages.....	\$35,373*
FICA/Medicare = 7.65% X Total Salary.....	2,706
SUTA = 1.71% X Total Salary.....	291
Retirement Total.....	2,122
Total Insurance.....	11,640
Total Bonuses.....	838
Deferred Compensation.....	960
Total.....	\$53,930

- * Increase in salaries reflect a 5.0% increase for 1994. 50% of Judy Foster's salary is accounted for in the Clerks Office. The other 50% is reflected in the Gas Fund. Total employees for the Finance and Clerks Department is 9 for 1994. No additional positions are projected.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

DEPARTMENT 02 - BUILDING INSPECTIONS

Wage & Benefits Breakdown:

Total Salaries.....	\$67,698*
FICA/Medicare = 7.65% of Total Salaries.....	5,179
SUTA = 1.71% of Total Salaries.....	436
Retirement Totals.....	2,910
Total Insurance.....	14,100
Total Bonuses.....	308
Deferred Compensation.....	480
Total.....	\$91,111

* A 5% increase in Salaries and Wages is reflected. Total employees for this department is 2 with 1 additional inspector projected for 1994 for a total of 3.

DEPARTMENT 03 - STREET & BRIDGE DEPARTMENT

Wage & Benefit Breakdown:

Total Salary.....	\$ 95,284*
FICA/Medicare = 7.65% X Total Salary.....	7,289
SUTA = 1.71% X Total Salary (up to \$8500)...	872
Retirement Total.....	3,621
Total Insurance.....	34,200
Total Deferred Compensation.....	480
Total Bonuses.....	1,463
Total.....	\$143,209

* Total proposed Salaries reflect a 5% increase for 1994.

Total employees for this department is 4 with 2 additional employees projected for 1994 for a total of 6.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 03 - GAS FUND

Total Salary.....	\$146,920*
FICA/Medicare = 7.65% X Total Salary.....	11,239
SUTA = 1.71% X Total Salary (up to \$8500)....	1,163
Retirement Totals.....	7,774
Total Insurance.....	40,200
Total Bonuses.....	3,346
Deferred Compensation.....	<u>3,060</u>
Total.....	\$213,702

- * Total Salaries Proposed includes 50% of Ken Crowe, the Director of Public Utilities and Development's Salary as well as 50% of Judy Foster. An increase of 5% for 1994 is included. (see Water Fund for the remaining 50% of Ken Crowe's salary.)

Total employees for this fund is 6 for 1994. Two (2) employees were moved from the Water Fund to the Gas Fund, therefore, no additional employees are projected.

*Frankie
+
Mike*

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 04 - WATER FUND

Wage & Benefit Breakdown:

Total Salary.....	\$222,592*
FICA/Medicare = 7.65% X Total Salary.....	17,028
SUTA = 1.71% X Total Salary (up to \$8500)....	1,890
Retirement Total.....	12,372
Total Insurance.....	73,680
Deferred Compensation.....	780
Total Bonuses.....	<u>2,730</u>
Total.....	\$331,072

* Total Salaries includes 50% of Ken Crowe, the Director of Public Utilities and Development's Salary as well as a 5.0% increase for 1994. Total employees for this department is 13. Two employees were moved to the Gas Fund and Two employees were moved to the Sewer Fund, therefore, no additional employees are projected.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 06 - SEWER FUND

Wage & Benefit Breakdown:

Total Salary.....	\$108,618*
FICA/Medicare = 7.65% X Total Salary.....	8,309
SUTA = 1.71% of Total Salary (up to \$8500)..	727
Retirement.....	4,542
Insurance.....	28,560
Deferred Compensation.....	1,080
Bonus.....	<u>1,711</u>
Totals.....	\$153,547

* Total proposed Salaries reflect a 5% increase for 1994. Total employees for this department is 5 including the new Sewer Plant operator yet to be named. Two employees were moved from the Water Fund to the Sewer Fund and one position was created in 1993. No additional employees are projected for 1994.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 07 - GOLF COURSE FUND

Wage & Benefit Breakdown:

Total Salary.....	\$305,225
FICA/Medicare = 7.65% X Total Salary.....	23,350
SUTA = 1.60% of Total Salary (up to \$8500)..	1,599
Retirement.....	10,261
Insurance.....	62,760
Deferred Compensation.....	5,832
Bonus.....	<u>3,957</u>
Totals.....	\$412,984

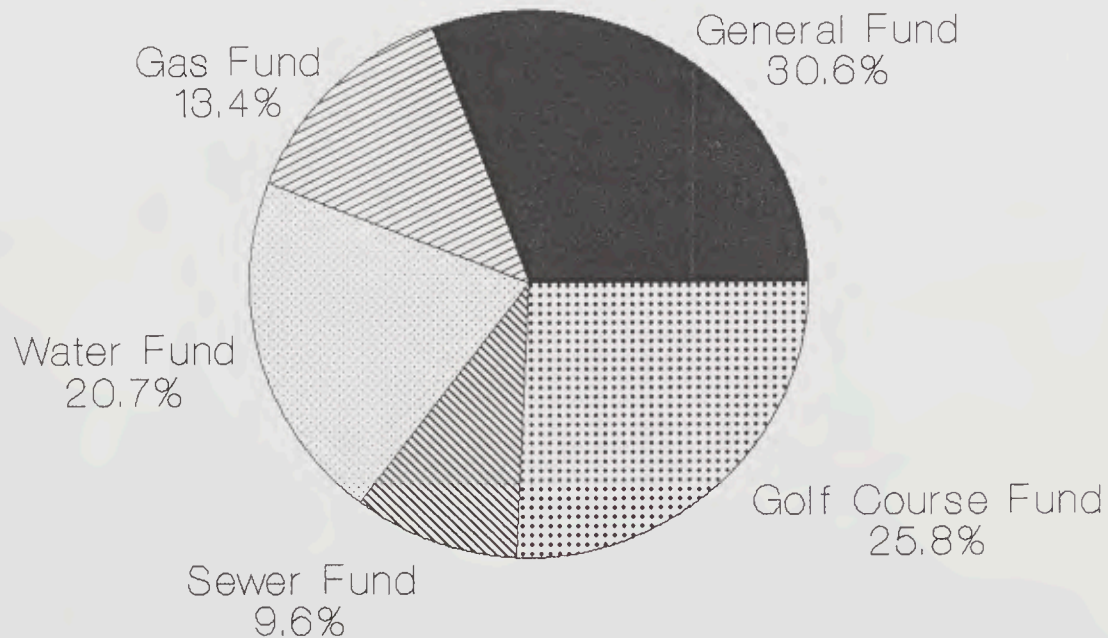
SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

Total Wage & Benefit Breakdown:

Total Salary.....	\$1,121,361
FICA/Medicare = 7.65% X Total Salary.....	85,783
SUTA = 1.71% of Total Salary (up to \$8500)..	7,851
Retirement = 6% X Total Salary.....	51,982
Insurance.....	299,700
Deferred Compensation.....	15,072
Bonus.....	<u>18,456</u>
Totals.....	\$1,600,205

City of Sugar Hill

1994 Total Wage & Benefit Breakdown



By Fund

MAYOR & COUNCIL MEETING
MONDAY, NOVEMBER 8, 1993
7:30 P.M.

A G E N D A

Meeting called to order.
Invocation and pledge to the flag.
Reading of past minutes.

Committee Reports

- A) Planning & Zoning Board
- B) Appeals Board - Resignation from Ron West
- C) Recreation Board
- D) Budget & Finance
- E) Solid Waste

Old Business

New Business

- A) Public Hearing - Annexation Request - Gwinnett Bancshares Inc.
- Whitehead Road (AX-93-002)
- B) Acceptance of Annexation Application - Wesley/Braden Partners
- Sycamore Road (AX-93-003)
- C) Acceptance of Annexation Application - Ed Breedlove
- Suwanee Dam Road (AX-93-004)
- D) Certify Election Results

City Manager's Report

- A) Marketing Resource

City Clerk's Report

Director of Golf's Report

Council Reports

Citizen's Comments

Adjournment

MAYOR & COUNCIL MEETING
MONDAY, NOVEMBER 8, 1993
7:30 P.M.

M I N U T E S

Notice posted at 12:00 noon on Friday, November 5, 1993, at City Hall.

In attendance: Mayor George Haggard and Council Members Thomas Morris, Steve Bailey, Reuben Davis, Roger Everett and Jim Stanley.

Meeting called to order at 7:30 p.m. by Mayor Haggard.

There was a silent invocation followed by the pledge to the flag led by Mayor Haggard.

Minutes

Council Member Everett moves to approve the minutes from October's meetings. Second to the motion by Council Member Morris. Vote unanimous.

Planning & Zoning Board

Council Member Stanley reports that the Planning & Zoning Board reviewed an annexation request and has made a recommendation to the Mayor and Council which will be addressed later on in the meeting.

Appeals Board

Council Member Stanley reports that there was no Appeals Board meeting held last month.

Mayor Haggard states that we will get back to the vacancy on the Appeals Board.

Recreation Board

Council Member Davis reports that the Recreation Board is finishing up the fall softball leagues this Friday and there are no further activities planned until the spring.

Budget & Finance

Council Member Bailey reports on the status of the city finances after operations through the month of October. Refer to reports.

Solid Waste

Council Member Morris reports that Mike Warrix is reviewing the comments from the Solid Waste Public Hearing and a work session will be held later to discuss these comments and then the plan will be presented to the ARC.



MAYOR & COUNCIL MEETING
MONDAY, NOVEMBER 8, 1993
MINUTES, CONT'D.
PAGE 2

Public Hearing - Annexation Request - Gwinnett Bancshares, Inc. -
Whitehead Road (AX-93-002)

Director of Development Ken Crowe states that this is the second part of the annexation voted on a couple of months ago by the Mayor and Council. The parcel had to come in by two requests because of the city's 1/8th annexation rule. He states that again the applicant is requesting a RS-100 zoning classification with the condition of 75 feet lot widths. The Planning & Zoning Board has also recommended, due to some opposition, that the lots bordering the Regency Lake subdivision have a minimum of 15,000 square foot lots and 1,800 square foot homes. He submits new plans showing the compliance with the P&Z recommendations. Council Member Stanley moves to approve the annexation request with the conditions set forth by the Planning & Zoning Board. Second to the motion by Council Member Bailey. Mayor Haggard asks for public comments. Jerry Cole states that he is not opposed to the annexation request, however, he states that it was not stated that the 1,800 square feet is considered heated space. Council Member Stanley states that it was the intention of the Planning & Zoning Board that the condition be 1,800 square feet of heated space. Ginger Camp asks if the city has an ordinance prohibiting junk cars in subdivisions. Mayor Haggard states yes, she can contact City Hall with any known violations. Ms. Camp asks if the city requires a certain number of garages for each home. Mr. Crowe states that the city requires a one car garage or parking space per home. Mayor Haggard calls for the vote. Vote unanimous.

Acceptance of Annexation Application - Wesley/Braden Partners -
Sycamore Road (AX-93-003)

Director of Development Ken Crowe states that Wesley/Braden Partners have applied to have property off Sycamore Road annexed into the city limits and are requesting a RS-100 zoning classification with 80 foot lot widths, 12,000 square feet lots and 1,500 square feet homes. He is also proposing closing a portion of Dispain Road and has received permission from property owners to do so. Mr. Crowe states that the Mayor and Council needs to vote to accept this annexation application so that the annexation procedures can begin. Council Member Stanley states that the Planning & Zoning Board recommends pushing for larger lots and lower density and these comments keep coming up in their discussions. He states that RS-200 and RS-175 zoning classifications were established for these reasons and have never been utilized. City Manager Kathy Williamson states that she agrees with Mr. Stanley about the house size, however, she feels that the lot size could be reduced. Jim Braden discusses his concerns with this matter. He states that he is aware of the surrounding properties and their proposed uses. More discussion



**MAYOR & COUNCIL MEETING
MONDAY, NOVEMBER 8, 1993
MINUTES, CONT'D.
PAGE 3**

held on this matter. Council Member Stanley moves to accept the annexation application and forward it to the Planning & Zoning Board for their review. Second to the motion by Council Member Morris. Vote unanimous.

Acceptance of Annexation Application - Ed Breedlove - Suwanee Dam Road (AX-93-004)

Director of Development Ken Crowe states that Mr. Breedlove has applied to have property located off Suwanee Dam Road annexed into the city limits. He states that this property is not contingent to our existing city limits so this annexation would have to go before the legislature. He states that Mr. Breedlove is requesting a RS-100 zoning classification. Mr. Crowe states that the application is all the city has received at this point and he is not even sure how many acres is in this parcel. Mr. Breedlove states 42 acres. Council Member Stanley states that Mr. Breedlove will have to furnish the city with all necessary documentation before the Planning & Zoning Board meeting and moves to accept the annexation application with those conditions. Second to the motion by Council Member Bailey. Vote unanimous.

Certify Election Results

Superintendent of Elections Ruth Switzer reports the following results from the General Election held on Tuesday, November 2, 1993:

Eligible Voters - 2,948
Total Ballots Cast - 1,305
Absentee Ballots Mailed Out - 61
Absentee Ballots Not Returned - 1
Rejected Absentee Ballots - 6
Cancelled Absentee Ballots - 3
Ballots Cast at Polls - 1,256
Invalid Ballots Cast at Polls - 5
Valid Ballots Cast at Polls - 1,251

Mayor's Race

Votes Cast - 1,300
Vivian Head - 60
Gary Webster - 598
Ron West - 544
Tom Wilson - 98

Council Member Morris' Seat

Votes Cast - 1,284
Thomas Morris - 470
Charles Spradlin - 814 (Declared Winner)



MAYOR & COUNCIL MEETING
MONDAY, NOVEMBER 8, 1993
MINUTES, CONT'D.
PAGE 4

Council Member Everett's Seat

Votes Cast - 1,298
Roger Everett - 344
Thomas Jones - 74
Kevin Pugh - 281
Jon Wright - 599

Run-off Election to be held on Tuesday, November 23, 1993 for Mayor's Race between Gary Webster and Ron West and for Council Member Everett's Seat between Roger Everett and Jon Wright.

Council Member Bailey moves to certify the election results as presented by the Superintendent of Elections. Second to the motion by Council Member Morris. Vote unanimous.

Vacancy on the Appeals Board

Mayor Haggard states that Ron West resigned from the Appeals Board because he is running for office. He states that he requested nominees from the Council to fill this seat and he has only received two names, Clyde Story and Scott Roark. There are no other nominees at this time.

Council Member Stanley states that he submitted the name of Clyde Story and feels that he is qualified and would make a good board member. Council Member Stanley moves to appoint Clyde Story to serve on the Appeals Board. Motion dies for lack of second.

Council Member Morris moves to appoint Scott Roark to serve on the Appeals Board. Motion dies for lack of second.

City Manager Kathy Williamson states that there are several board members whose terms expire the end of next month and maybe there will be more recommendations at that time. Council Member Everett moves to table this matter until next month to give the Council more time to submit nominees. Second to the motion by Council Member Bailey. Vote unanimous.

Marketing Resource

City Manager Kathy Williamson first thanks the Mayor and Council and residents for their cards and support in the death of her stepfather last month.

Mrs. Williamson states that the city, in conjunction with Georgia Power, put together this 6 minute video tape for marketing purposes. She states that copies have been given to the Gwinnett Chamber of Commerce and the Georgia Resource Center and the city has already received response from it. She states that the city



**MAYOR & COUNCIL MEETING
MONDAY, NOVEMBER 8, 1993
MINUTES, CONT'D.
PAGE 5**

has approximately 700 available vacant acres already zoned for commercial business. She states that this tape cost the city \$1,500 and she is very proud of it and feels that it was money well spent. Mrs. Williamson shows the video tape to the residents. Mayor Haggard asks if there are any copies available to be given out. Mrs. Williamson states that there are copies at city hall which are used to show developers, however, some can be made available to be checked out by residents.

Open Hands Ministry

City Manager Kathy Williamson reports that the Open Hands Ministry has requested that the city print an option on our utility bills which would allow someone to donate \$1 per month which would go to help needy families in our area. She states that this would be strictly voluntary. Council Member Bailey asks about administrative costs. Mrs. Williamson states that it would increase our work load, however, costs for software changes to have this printed on our utility bills would be nominal. Mayor Haggard asks what if someone else wanted something printed on our bills. Mrs. Williamson states that this is only for utilities and they are asking other utility companies to do it as well. Council Member Bailey moves to adopt this policy on a volunteer basis only. Second to the motion by Council Member Stanley. Vote unanimous. Mayor Haggard asks that this be explained in the city newsletter.

Change Orders for Sewer Interceptor Lines

Bill Johnson with Piedmont Olsen Hensley, states that there are two change orders that need to be made to the contract for the sewer interceptor lines. The first change order will increase the contract amount by \$33,292.25 for the purpose of extending the 12" gravity sewer line across the proposed Outer Perimeter Highway right-of-way; to install sewer stub-outs as required by easement agreement conditions; and to install 8" gravity sewer spur line to serve The Links at Sugar Hill development. The second change order will increase the contract amount by \$102,947.93 for the purpose of adding approximately 1,541 linear feet of 8" gravity sewer line with appurtenances through the proposed landfill site. Discussion held on this matter. Council Member Morris moves to approve both change orders. Second to the motion by Council Member Bailey. Council Member Stanley asks if we have the money to pay for these change orders. Mr. Bailey states that these funds will come from the SRF funds. Vote unanimous.

Mr. Johnson reports that they have run water through the sewer treatment plant and the final walk through will be later this month.



City Clerk's Report

City Clerk Judy Foster states that she has nothing to report.

Director of Golf's Report

Director of Golf Wade Queen states that he has nothing to report.

Council Reports

Council Member Bailey congratulates Charles Spradlin on his recent election and invites him to call to discuss the city with him because he has alot to learn and needs to get started.

Council Member Stanley states that when he was first elected to the Council he was invited to attend any and all Council Meetings before he was actually sworn in and he hopes that this same invitation is given to Council Member Elect Charles Spradlin and to the other two winners in the upcoming run-off.

Mayor Haggard reaffirms Council Member Bailey's and Council Member Stanley's comments. Mayor Haggard states that he was pleased to see the turn out that we had in the election.

Citizen's Comments

Gail Kelly asks that the city contact the television stations with the results of the run-off election so that she doesn't have to and she also asks that the results be posted on the sign at the corner. City Manager Kathy Williamson states that the results were posted at the community center. Superintendent of Elections Ruth Switzer states that the run-off election date will be posted on the sign at the corner.

Council Member Stanley asks Mrs. Switzer how a ballot becomes invalid and urges the poll workers to do everything within their power to help and educate the voters while they are in line so that their ballot will not become invalid. Mrs. Switzer said that the ballots that were declared invalid were where people voted for more than one candidate in a race or one person got a ballot and never voted for anyone. She states that there were signs posted telling people how to vote and sample ballots posted for voter's information.

Ed Schoeck, who was a poll worker at the election, states that some people even had difficulty filling out the voters certificate properly in order to receive their ballot.

Diane Spivey congratulates Ruth Switzer on a job well done because of the amount of time the poll workers were there and the pressure that was on them to count the votes. Mrs. Spivey states that when the city refinanced the revenue bonds, the city



MAYOR & COUNCIL MEETING
MONDAY, NOVEMBER 8, 1993
MINUTES, CONT'D.
PAGE 7

received so much money from that which was supposed to be invested. Council Member Bailey states yes, \$800,000 is being held in investments and none of it has been spent. She also asks about the Meca development. Mrs. Williamson states that they are tight with their money right now and are waiting to see if we are going to lower our sewer fees. She states that they have not submitted any plans yet.

Kathy Wages states that she recently purchased a yard sale permit for \$5 and then was told by the City Marshall that she cannot put up yard sale signs to direct people to her house. She thinks it is ridiculous to charge a fee for a permit and then not allow signs to be put up. She states that her signs were taken down but others have been allowed to stay up. City Manager Kathy Williamson states that she is begging on behalf of the staff that something be done about this situation. She recommends allowing signs be put up on Friday's and taken down on Monday's. She states that this is a continuous complaint the office staff receives. Discussion is held on what restrictions could be made such as limiting the number of signs. Mrs. Williamson states that she and Ken Crowe will try to come up with a recommendation for the Mayor and Council to review.

Tom Jones suggests the city include yard sale regulations and fees in with the newcomers packets because new residents are not aware that a yard sale permit is required.

Hoyt Tuck, Jr. states that if the city is going to change the sign ordinance to permit yard sale signs, they should be allowed to stay up Friday, Saturday and Sunday because that is when people have their yard sales.

Hubert Hosch states that he has problems with people bringing in big truck loads of yard sale items and with putting the signs up on utility poles and never taking them down.

Gail Kelly states that this was the first election she ever attended where she didn't have to show proof of identification.

Diane Spivey asks if the city newsletter will go out before Thanksgiving and include the Open Hands Ministry food drive. City Manager Kathy Williamson states that she doubts that a newsletter will be done again before Thanksgiving.

Wayne Schumacher states that he keeps reading in the paper that there is litigation against Keck & Wood and asks if this is true. City Attorney Lee Thompson states that there is no pending



MAYOR & COUNCIL MEETING
MONDAY, NOVEMBER 8, 1993
MINUTES, CONT'D.
PAGE 8

litigation against Keck & Wood at this time. Council Member Stanley states that there never has been any litigation against Keck & Wood or himself.

Executive Session

City Attorney Lee Thompson states that he needs to meet with the Mayor and Council briefly in Executive Session regarding pending litigation.

Council Member Morris moves to recess the Council Meeting to go into Executive Session with the City Attorney to discuss pending litigation. Second to the motion by Council Member Bailey. Vote unanimous.

Meeting recessed at 8:40 p.m.

Meeting reconvened at 10:10 p.m.

No further business was conducted.

Adjournment

Council Member Bailey moves to adjourn the meeting. Second to the motion by Council Member Morris. Vote unanimous.

Meeting adjourned at 10:10 p.m.

Judy Foster



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

TO: MAYOR AND COUNCIL
FROM: SANDRA RICHARDS, DIRECTOR OF FINANCE
DATE: NOVEMBER 8, 1993
RE: OCTOBER BUDGET RESULTS

OPERATIONS:

The following is the results from October operations. These figures are expressed as variances and represent net income (loss) in each fund.

General	\$152,530.57
Sanitation	<\$ 4,151.47>
Gas	<\$ 3,047.98>
Water	\$ 14,673.13
Street	<\$ 14,748.46>
Sewer	<\$ 19,387.30>
Golf Course	<u>\$ 13,251.41</u>
Total	\$139,119.90

CASH BALANCE:

At the end of October the city had a bank balance in operating accounts of \$114,894.18. This does not include money held in investments.

INVESTMENTS:

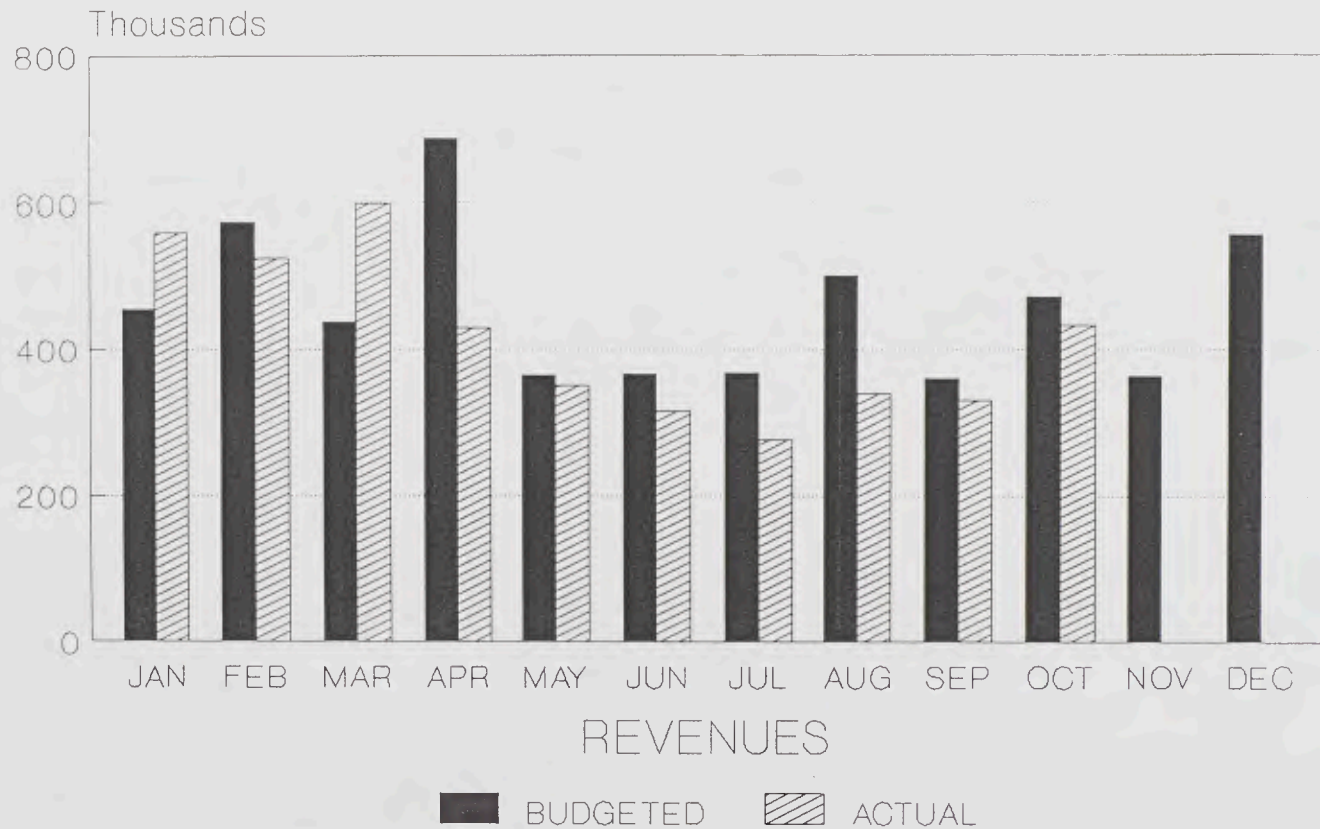
\$861,416.79 remains in investments at the end of October.

CONSTRUCTION:

During October, the city spent \$52,503.81 for construction of the golf course and waste water treatment facility. \$130,556.89 was spent from G.E.F.A funds and \$260,533.92 was spent from S.R.F. funds for the construction of the treatment plant. The City has received \$46,789.00 in reimbursement from G.E.F.A for the money related to the waste water treatment plant and the interceptor lines.

Revenues - Budgeted v Actual

FY 1993 City of Sugar Hill



Dollars

Expenses - Budgeted v Actual

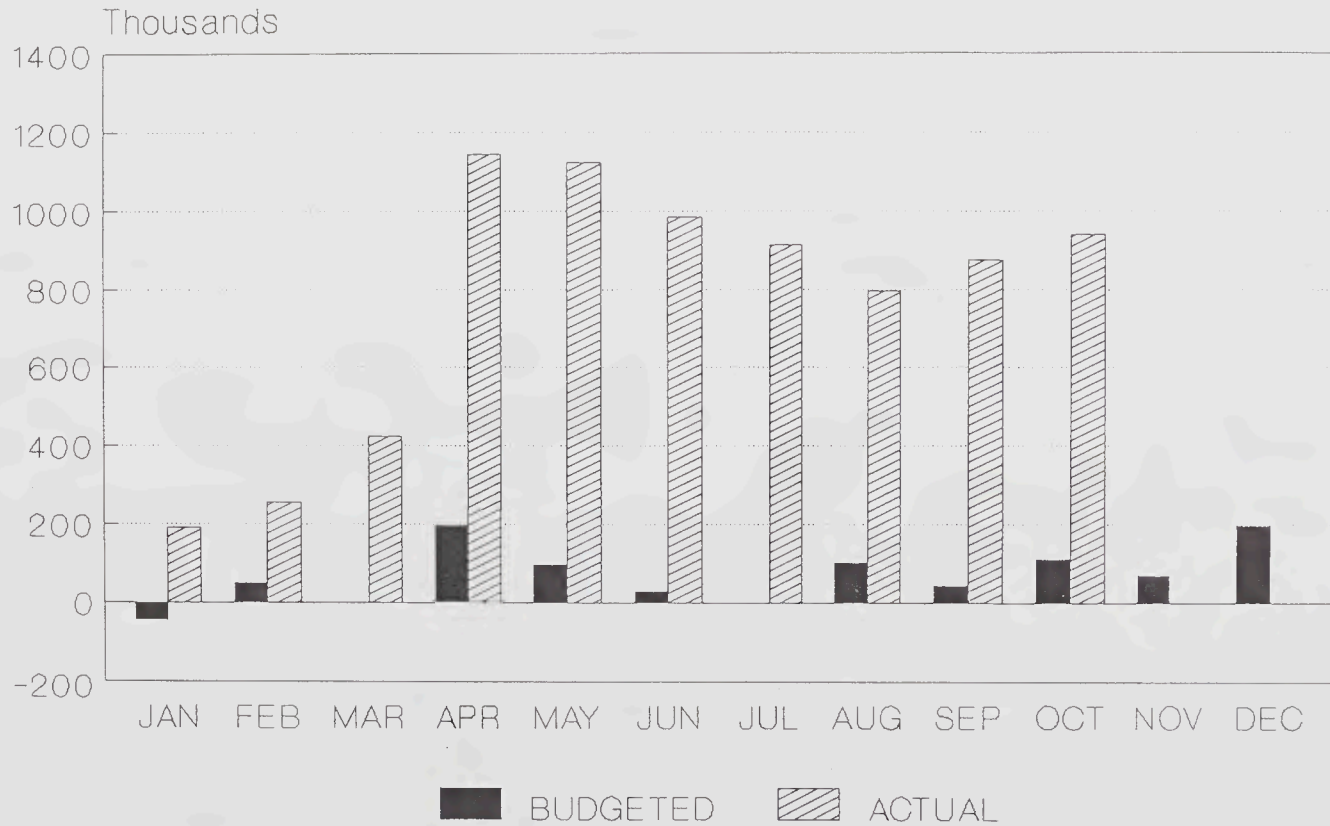
FY 1993 City of Sugar Hill



Dollars

VARIANCE - Budgeted v Actual

FY 1993 City of Sugar Hill



Dollars

CASH FLOW ANALYSIS REPORT - PROJECTED REVENUES

1993 FY Revenues	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
I. Non-Seasonal													
A. General	\$18,321.00	\$29,579.00	\$34,223.00	\$32,586.00	\$37,343.00	\$22,119.00	\$35,190.00	\$18,064.00	\$16,274.00	\$72,218.00	\$22,000.00	\$22,000.00	\$359,917.00
B. Sanitation	\$22,573.00	\$22,738.00	\$22,820.00	\$22,972.00	\$22,716.00	\$21,377.00	\$25,169.00	\$23,860.00	\$21,538.00	\$21,719.00	\$22,572.00	\$22,572.00	\$272,626.00
C. Gas	\$3,200.00	\$4,574.00	\$3,425.00	\$4,675.00	\$2,813.00	\$2,925.00	\$6,280.00	\$9,227.00	\$3,375.00	\$2,400.00	\$2,340.00	\$2,340.00	\$47,574.00
D. Water	\$7,550.00	\$6,000.00	\$3,000.00	\$5,250.00	\$750.00	\$750.00	\$850.00	\$11,635.00	\$2,330.00	\$3,750.00	\$4,200.00	\$4,200.00	\$50,265.00
E. Street & Bridge	\$1,327.00	\$474.00	\$452.00	\$728.00	\$527.00	\$847.00	\$604.00	\$732.00	\$805.00	\$579.00	\$2,375.00	\$2,375.00	\$11,825.00
F. Sewer	\$0.00	\$0.00	\$495.00	\$804.00	\$252.00	\$631.00	\$602.00	\$401.00	\$276.00	\$226.00	\$1,250.00	\$1,250.00	\$6,187.00
I. Sub-totals:	\$52,971.00	\$63,365.00	\$64,415.00	\$67,015.00	\$64,401.00	\$48,649.00	\$68,695.00	\$63,919.00	\$44,598.00	\$100,892.00	\$54,737.00	\$54,737.00	\$748,394.00
II. Seasonal													
A. General:													
Property Tax	\$127,298.00	\$36,774.00	\$6,730.00	\$6,518.00	\$5,578.00	\$2,316.00	\$1,505.00	\$267.00	\$403.00	\$224.00	\$65,000.00	\$199,430.00	\$452,043.00
Ga. Pwr Fee			\$107,853.00										\$107,853.00
So. Bell Fee								\$25,783.00					\$25,783.00
NE Cable Fee		\$14,649.00											\$14,649.00
Insur Fee										\$138,720.00			\$138,720.00
A. Sub-total:	\$127,298.00	\$51,423.00	\$114,583.00	\$6,518.00	\$5,578.00	\$2,316.00	\$1,505.00	\$26,050.00	\$403.00	\$138,944.00	\$65,000.00	\$199,430.00	\$739,048.00
B. Gas Fund:													
Gas Sales	\$278,769.00	\$304,620.00	\$314,877.00	\$222,728.00	\$126,147.00	\$75,267.00	\$47,105.00	\$58,573.00	\$64,200.00	\$60,786.00	\$94,669.00	\$94,669.00	\$1,742,410.00
C. Water Fund:													
Water Sales	\$44,365.00	\$44,367.00	\$43,492.00	\$43,377.00	\$47,536.00	\$55,185.00	\$49,990.00	\$60,895.00	\$56,049.00	\$50,362.00	\$62,000.00	\$62,000.00	\$619,618.00
D. Street & Bridge:													
County Tax													\$0.00
E. Sewer Fund:													
Sewer Sales	\$28,352.00	\$27,806.00	\$26,681.00	\$26,810.00	\$29,440.00	\$33,956.00	\$30,368.00	\$37,560.00	\$34,615.00	\$31,896.00	\$20,426.00	\$20,426.00	\$348,336.00
Sewer Taps	\$5,000.00	\$5,000.00	\$5,000.00			\$25,000.00		\$4,050.00	\$69,000.00			\$75,000.00	\$188,050.00
E. Sub-total:	\$33,352.00	\$32,806.00	\$31,681.00	\$26,810.00	\$29,440.00	\$58,956.00	\$30,368.00	\$41,610.00	\$103,615.00	\$31,896.00	\$20,426.00	\$95,426.00	\$536,386.00
F. Golf Course:	\$22,486.18	\$28,815.00	\$30,221.00	\$62,913.00	\$77,417.00	\$76,230.00	\$80,109.00	\$89,176.00	\$61,537.00	\$50,746.00	\$67,570.00	\$50,715.00	\$697,935.18
II. Sub-total:	\$506,270.18	\$462,031.00	\$534,854.00	\$362,346.00	\$286,118.00	\$267,954.00	\$209,077.00	\$276,304.00	\$285,804.00	\$332,734.00	\$309,665.00	\$502,240.00	\$4,335,397.18
TOTAL REVENUE:	\$559,241.18	\$525,396.00	\$599,269.00	\$429,361.00	\$350,519.00	\$316,603.00	\$277,772.00	\$340,223.00	\$330,402.00	\$433,626.00	\$364,402.00	\$556,977.00	\$5,083,791.18

CASH FLOW ANALYSIS REPORT - PROJECTED EXPENSES

1993 FY Expenses	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
I. Non-Seasonal													
A. General	\$49,434.00	\$63,228.00	\$60,103.00	\$60,574.00	\$48,882.00	\$45,503.00	\$48,468.00	\$86,208.00	\$70,463.00	\$58,631.00	\$50,100.00	\$50,100.00	\$691,694.00
B. Sanitation	\$40.00	\$27,503.00	\$27,525.00	\$36,381.00	\$28,164.00	\$51,276.00	\$33.00	\$25,274.00	\$25,362.00	\$25,870.00	\$24,100.00	\$24,100.00	\$295,628.00
C. Gas	\$11,007.00	\$19,665.00	\$17,159.00	\$65,250.00	\$44,265.00	\$44,234.00	\$22,866.00	\$19,074.00	\$42,483.00	\$32,411.00	\$45,250.00	\$45,250.00	\$408,914.00
D. Water	\$19,814.00	\$36,609.00	\$33,928.00	\$56,460.00	\$31,859.00	\$34,295.00	\$40,790.00	\$35,699.00	\$29,532.00	\$19,567.00	\$38,150.00	\$38,150.00	\$414,853.00
E. Street & Bridge	\$24,825.00	\$15,490.00	\$13,662.00	\$45,888.00	\$14,226.00	\$16,912.00	\$41,221.00	\$38,945.00	\$37,559.00	\$15,328.00	\$21,840.00	\$21,840.00	\$307,736.00
F. Sewer	\$44,530.00	\$67,420.00	\$45,832.00	\$14,319.00	(\$826.00)	\$22,203.00	\$40,873.00	\$63,289.00	\$74,110.00	\$51,509.00	\$41,642.00	\$41,642.00	\$506,543.00
I. Sub-totals:	\$149,650.00	\$229,915.00	\$198,209.00	\$278,872.00	\$166,570.00	\$214,423.00	\$194,251.00	\$268,489.00	\$279,509.00	\$203,316.00	\$221,082.00	\$221,082.00	\$2,625,368.00
II. Seasonal													
A. General:													
Audit/Acctg	\$2,000.00	\$3,500.00	\$3,650.00										\$9,150.00
Festival				\$62.00	\$1,638.00								\$1,700.00
Prop & Liab Ins				\$8,332.00		\$58,190.00							\$66,522.00
Workers Comp		\$13,051.00		\$19,576.00	\$19,576.00		\$21,303.00						\$73,506.00
A. Sub-total:	\$2,000.00	\$16,551.00	\$3,650.00	\$27,970.00	\$21,214.00	\$58,190.00	\$21,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,878.00
B. Gas Fund:													
Gas Cost	\$160,464.00	\$67,482.00	\$121,578.00	\$119,539.00	\$66,255.00	\$45,215.00	\$33,928.00	\$30,735.00	\$32,051.00	\$33,823.00	\$77,700.00	\$77,700.00	\$866,470.00
C. Water Fund:													
Water Cost	\$0.00	\$37,837.00	\$19,108.00	\$18,889.00	\$19,232.00	\$19,941.00		\$19,730.00	\$20,098.00	\$19,872.00	\$23,152.00	\$23,152.00	\$221,011.00
D. Golf Course:	\$50,791.00	\$73,387.00	\$61,757.00	\$42,891.00	\$42,683.00	\$51,629.00	\$74,234.00	\$64,950.00	\$93,432.00	\$37,495.00	\$63,611.00	\$63,049.00	\$719,909.00
II. Sub-total:	\$213,255.00	\$195,257.00	\$206,093.00	\$209,289.00	\$149,384.00	\$174,975.00	\$129,465.00	\$115,415.00	\$145,581.00	\$91,190.00	\$164,463.00	\$163,901.00	\$1,958,268.00
TOTAL EXPENSES:	\$362,905.00	\$425,172.00	\$404,302.00	\$488,161.00	\$315,954.00	\$389,398.00	\$323,716.00	\$383,904.00	\$425,090.00	\$294,506.00	\$385,545.00	\$384,983.00	\$4,583,636.00

CASH FLOW ANALYSIS REPORT -PROJECTED VARIANCE OF BUDGETED & PROPOSED ACTIONS

1993 FY Variances	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
OPERATIONS:													
Proj. Revenues:	\$559,241.18	\$525,396.00	\$599,269.00	\$429,361.00	\$350,519.00	\$316,603.00	\$277,772.00	\$340,223.00	\$330,402.00	\$433,626.00	\$364,402.00	\$556,977.00	\$5,083,791.18
Proj. Expenses:	\$362,905.00	\$425,172.00	\$404,302.00	\$488,161.00	\$315,954.00	\$389,398.00	\$323,716.00	\$383,904.00	\$425,090.00	\$294,506.00	\$385,545.00	\$384,983.00	\$4,583,636.00
Sub-Variance:	\$196,336.18	\$100,224.00	\$194,967.00	(\$58,800.00)	\$34,565.00	(\$72,795.00)	(\$45,944.00)	(\$43,681.00)	(\$94,688.00)	\$139,120.00	(\$21,143.00)	\$171,994.00	\$500,155.18
NON-BUDGETARY:													
'93 Bond Principle	\$10,833.33	\$10,833.33		\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$16,659.58	\$171,602.88
'74 Bond Principle												\$25,000.00	\$25,000.00
Golf Construction		\$3,668.00		\$3,628.00	\$14,552.00				\$2,647.00	\$12,425.00			\$36,920.00
Sewer Construction													\$0.00
Southside WWTP:	\$108.00	\$22,202.00	\$26,373.00	\$32,247.00	\$19,712.00	\$42,287.00	\$3,668.00	\$20,324.00	\$8,992.00	\$40,078.00			\$215,991.00
Non-Budget Subtotal	\$10,941.33	\$36,703.33	\$26,373.00	\$52,534.58	\$50,923.58	\$58,946.58	\$20,327.58	\$36,983.58	\$28,298.58	\$69,162.58	\$16,659.58	\$41,659.58	\$449,513.88
PROPOSED ACTIONS:													
Debt Service				\$5,065.00	\$5,065.00	\$5,065.00	\$5,100.00	\$5,100.00	\$5,100.00	\$5,100.00	\$5,100.00	\$5,100.00	\$53,000.00
Lease Pool Payment								\$33,330.00	(\$209,378.00)				(\$176,048.00)
Bond Refunding				(\$835,000.00)									(\$835,000.00)
Proposed Subtotal:	\$0.00	\$0.00	\$0.00	(\$829,935.00)	\$5,065.00	\$5,065.00	\$5,100.00	\$38,430.00	(\$204,278.00)	\$5,100.00	\$5,100.00	\$5,100.00	(\$958,048.00)
TOTAL VARIANCE:	\$185,394.85	\$63,520.67	\$168,594.00	\$718,600.42	(\$21,423.58)	(\$136,806.58)	(\$71,371.58)	(\$119,094.58)	\$81,291.42	\$64,857.42	(\$42,902.58)	\$125,234.42	\$1,008,689.30
MONTHLY BALANCES:													
As calculated using 1992 Carryover & Reserves of: \$7,360.00	\$192,754.85	\$256,275.52	\$424,869.52	\$1,143,469.94	\$1,122,046.36	\$985,239.78	\$913,868.20	\$794,773.62	\$876,065.04	\$940,922.46	\$898,019.88	\$1,023,254.30	= '93 Carry

MONTHLY OPERATING REPORT WATER SYSTEM

Month of October 1993

I. OPERATING NET GAIN (LOSS)

Time Period	Gross Revenue	O & M Expense	Cost of Water	Total Expense	Operating Net Gain (Loss)	
					Dollars	%
October 1993	\$54,112.00	\$19,567.00	\$19,872.00	\$39,439.00	\$14,673.00	27.00%
1993 Year-To-Date	\$537,465.00	\$341,599.00	\$171,713.00	\$513,312.00	\$24,152.00	4.00%
October 1992	\$48,625.00	\$29,395.00	\$19,104.00	\$48,479.00	\$146.00	0.00%
1992 Year-To-Date	\$510,031.00	\$312,922.00	\$197,659.00	\$510,581.00	(\$549.00)	0.00%

II. WATER BILLINGS

	Inside City			Outside City		
	Residential	Commercial	Total	Residential	Commercial	Total
<u>Cycles 01 & 02</u>						
No. Customers	2179	59	2238	88	0	88
/1000 Gal Billed	13488	917	14405	615	0	615
\$ Billed	\$45,429.00	\$2,752.00	\$48,181.00	\$2,233.00	\$0.00	\$2,233.00
<u>Billing Adjustments</u>						
/1000 Gal Billed	0	0	0	0	0	0
\$ Billed	\$61.00	\$0.00	\$61.00	\$0.00	\$0.00	\$0.00
<u>Net Billings</u>						
No. Customers	2179	59	2238	88	0	88
/1000 Gal Billed	13488	917	14405	615	0	615
\$ Billed	\$45,368.00	\$2,752.00	\$48,120.00	\$2,233.00	\$0.00	\$2,233.00
Avg. \$/1000 gal	\$3.36	\$3.00	\$3.34	\$3.63	\$0.00	\$3.63
<u>Billing Summary - Current Year</u>			<u>Billing Summary - Previous Year</u>			
	Residential	Commercial	Total	Residential	Commercial	Total
No. Customers	2267	59	2326	2161	57	2212
/1000 Gal Billed	14103	917	15020	12065	769	12834
\$ Billed	\$47,601.00	\$2,752.00	\$50,353.00	\$41,609.00	\$2,351.00	\$43,960.00

MONTHLY OPERATING REPORT SEWER SYSTEM

Month of October 1993

I. OPERATING NET GAIN (LOSS)

Time Period	Gross Revenue	O & M Expense	Cost of Sewer	Total Expense	Operating Net Gain (Loss)	
					Dollars	%
October 1993	\$32,122.00	\$41,509.00	\$10,000.00	\$51,509.00	(\$19,387.00)	-60.00%
1993 Year-To-Date	\$424,213.00	\$300,232.00	\$123,029.00	\$423,261.00	\$951.00	0.00%
October 1992	\$26,215.00	\$35,142.00	\$10,828.00	\$45,970.00	(\$19,754.00)	-75.00%
1992 Year-To-Date	\$424,254.00	\$352,756.00	\$109,300.00	\$462,056.00	(\$37,802.00)	-9.00%

II. SEWER BILLINGS

	Inside City			Outside City		
	Residential	Commercial	Total	Residential	Commercial	Total
<u>Cycles 01 & 02</u>						
No. Customers	1993	42	2035	2	0	2
/1000 Gal Billed	12353	535	12888	9	0	9
\$ Billed	\$29,688.00	\$1,175.00	\$30,863.00	\$22.00	\$0.00	\$22.00
				\$2.44		\$2.44
<u>Billing Adjustments</u>						
/1000 Gal Billed	0	0	0	0	0	0
\$ Billed	(\$1,015.00)	\$0.00	(\$1,015.00)	\$0.00	\$0.00	\$0.00
<u>Net Billings</u>						
No. Customers	1993	42	2035	2	0	2
/1000 Gal Billed	12353	535	12888	9	0	9
\$ Billed	\$28,703.00	\$1,175.00	\$29,878.00	\$22.00	\$0.00	\$22.00
Avg. \$/1000 gal	\$2.32	\$2.20	\$2.32	\$2.44	\$0.00	\$2.44
<u>Billing Summary - Current Year</u>						
	Residential	Commercial	Total	Residential	Commercial	Total
No. Customers	1995	42	2037	1809	41	1850
/1000 Gal Billed	12362	535	12897	10099	542	10641
\$ Billed	\$28,725.00	\$1,175.00	\$29,900.00	\$24,720.00	\$1,194.00	\$25,914.00
<u>Billing Summary - Previous Year</u>						

LEGAL DESCRIPTION 1

All that tract or parcel of land lying and being in Land Lot 308, 7th Land District, Gwinnett County, Georgia, being more particularly described as follows:

To find the true Point of Beginning, commence at the point of intersection of the land lot line separating Land Lots 308 and 309 with the southeast right-of-way line of Whitehead Road (an 80-foot right-of-way); thence northeasterly, easterly and southeasterly along said right-of-way line and following the curvature thereof, 759.19 feet to the Point of Beginning; thence continue along said right-of-way along an arc of 501.38 feet having a radius of 2890.94 feet and a chord of South 79 degrees 33 minutes 33 seconds East, 500.76 feet; thence South 74 degrees 35 minutes 27 seconds East, 236.09 feet; thence along an arc of 342.64 feet having a radius of 8515.10 feet and a chord of South 73 degrees 26 minutes 17 seconds East, 342.62 feet; thence South 72 degrees 17 minutes 07 seconds East, 201.10 feet; thence leaving said right-of-way South 41 degrees 42 minutes 07 seconds West, 682.95 feet; thence North 65 degrees 28 minutes 13 seconds West, 250.00 feet; thence South 69 degrees 31 minutes 47 seconds West, 180.00 feet; thence North 29 degrees 24 minutes 54 seconds West, 701.38 feet; thence North 14 degrees 54 minutes 04 seconds West, 175.11 feet to the Point of Beginning.

Said tract or parcel of land contains 12.871 acres more or less and is subject to restrictions of record.

Exhibit 1/2 to Amendment



PROPERTY & ASSOCIATES
EBERLY & ASSOCIATES
ASSOCIATES
1100 BENTLEY AVENUE
ATLANTA, GEORGIA 30309
(404) 525-7100

PROJECT
WHITEFIELD ROAD PROPERTY
OLYMPIA HILLS, GEORGIA

CLIENT:
INVESTMENT CAPITAL COMPANY
2000 PEACOCKS BL, STE 1100
ATLANTA, GEORGIA 30339

DATA
DRAWN BY: J. McBRIDE
CHECKED BY: J. McBRIDE
JOB # 44-0224
DATE 7-1-87
SCALE 1" = 100'

SHEET

REPORT OF SERVICES PROVIDED

FILE # AX-93-002

THE FOLLOWING SERVICES WILL BE AVAILABLE, AS INDICATED, TO THE PROPERTY TO BE ANNEXED.

X Fire and police protection are presently provided to the residents of the City of Sugar Hill by Gwinnett County. Thus, the proposed annexation would not affect or cause any interruption in police or fire protection in the area to be annexed.

X Street Maintenance is presently provided by the City of Sugar Hill for the areas within the corporate boundaries of the municipality. Street maintenance is provided to the city streets as needed in accordance with financial capabilities and other planning consideration. The City foresees no difficulty in providing street maintenance service to the area to be annexed. The services would begin upon the date of annexation. No increased street maintenance in the area to be annexed is foreseeable in the immediate future. The area is presently served by county roads that are adequately maintained. Any new streets developed in the area to be annexed would be required to be subject to the same maintenance requirements as streets developed in areas presently within the city limits.

X Garbage Collection is presently provided by the City of Sugar Hill for the areas within the corporate boundaries of the municipality. Garbage collection is provided once per week. The City foresees no difficulty in providing garbage collection to the area to be annexed. The services would begin upon the date of the annexation. Garbage collection would be made available to any resident of the area to be annexed by adding the area to a regular collection route.

X Gas Service will be available at the property to be annexed. Gas Mains for new developments on the property shall be installed by the developer. Tap-Ons for individual services lines and meters are paid for at the time the building permit is purchased.

— Water service will be available at the property to be annexed. Water Mains for new developments on the property shall be installed by the developer. Tap-Ons for individual service lines and meters are paid for at the time the building permit is purchased.

X Sewer service will be available at the property to be annexed. Sewer Mains for new developments on the property shall be installed by the developer. Tap-Ons are paid for at the time the development permit is purchased.

CITY OF SUGAR HILL
Annexation Application

PAID
OCT 25 1993

File Number AX-93-003

CITY OF SUGARHILL

This annexation petition is made pursuant to the provision of the official code of Georgia annotated 36-36, Article 2, "Annexation Pursuant to Application by 60 percent of Landowners and Electors."

Application is hereby made to the City of Sugar Hill, Georgia by the undersigned property owners and electors residing on property proposed for annexation, to have the following described land(s) annexed into the corporate City:

Insert Legal Description

MAP REFERENCE # District 7 LAND LOT # 336 # OF ACRES 30.17

It is requested that a zoning classification of R-S 100
(RS-100) be assigned to the property upon annexation. The property is currently zoned R-100 (R-100) in Gwinnett County.

Is this property vacant: X yes* no.

LANDOWNER:

ELECTOR:

Wesley/Braden Partners L.P.
Name

Jim Braden
Name

ONE MECA WAY Norcross GA 30093
Address

ONE MECA WAY Norcross GA 30093
Address

816-1959 564-5644
Home Phone Work Phone

816-1959 564-5644
Home Phone Work Phone

J. Braden 10-22-93
Signature Date
General Partner

J. Braden 10-22-93
Signature Date

Hearing Date _____ Hearing Time _____

Meeting held at Sugar Hill City Hall
in the Mayor and Council Chambers.

DATE PAID 10/25/93 METHOD OF PAYMENT: CHECK CASH

AMOUNT PAID \$50.00 CHECK #

* There is an old house on it but it is vacant

Legal Description
Tract One

All that tract or parcel of land lying and being in Land Lot 336 of the 7th District, Gwinnett County, Georgia and being more particularly described as follows:

Beginning at a point on the westerly right-of-way of Sycamore Road (80' right-of-way) at its intersection with the centerline of Richland Creek, said point being located 590.0' southerly from the intersection of the northerly line of land lot 336 with the westerly right-of-way of Sycamore Road: thence south 34 degrees 04 minutes 54 seconds east, 50.13' along the westerly right-of-way of Sycamore Road to a point: thence south 29 degrees 33 minutes 13 seconds east, 82.29' along the westerly right-of-way of Sycamore Road to a point: thence south 26 degrees 56 minutes 18 seconds east, 88.77' along the westerly right-of-way of Sycamore Road to a point: thence south 23 degrees 16 minutes 27 seconds east, 136.79' along the westerly right-of-way of Sycamore Road to a point: thence south 19 degrees 04 minutes 09 seconds east, 61.25' along the westerly right-of-way of Sycamore Road to a point: thence south 16 degrees 33 minutes 53 seconds east, 56.61' along the westerly right-of-way of Sycamore Road to a point: thence south 15 degree 22 minutes 36 seconds east, 97.06' along the westerly right-of-way of Sycamore Road to a point: thence south 14 degrees 13 minutes 18 seconds east, 130.00' along the westerly right-of-way of Sycamore Road to a point: thence south 13 degrees 13 minutes 08 seconds east, 109.73' along the westerly right-of-way of Sycamore Road to the northwesterly line of Dispain Road (30' public easement): thence along the northwesterly line of Dispain Road the following courses and distances: south 34 degrees 54 minutes 15 seconds west, 112.01' to a point: thence south 37 degrees 37 minutes 01 seconds west, 181.55' to a point: thence south 28 degrees 31 minutes 38 seconds west, 121.15' to a point: thence south 14 degrees 22 minutes 32 seconds west, 75.45' to a point: thence south 06 degrees 13 minutes 19 seconds east, 21.45' to a point: thence south 12 degrees 11 minutes 30 seconds east, 254.14' to a point on the northerly line of Millard Duncan Road (30' public easement); thence along the northerly line of Millard Duncan Road the following courses and distances: north 36 degrees 17 minutes 28 seconds west, 205.14' to a point: thence north 38 degrees 10 minutes 50 seconds west, 240.28' to a point: thence leaving the northerly line of Millard Duncan Road and running north 20 degrees 59 minutes 33 seconds west, 712.47' to a point: thence north 13 degrees 06 minutes 05 seconds west, 184.57' to a 1" pipe found: thence north 29 degrees 38 minutes 12 seconds west, 392.80' to a point: thence north 12 degrees 30 minutes 00 seconds west, 102.70' to a point: thence north 21 degrees 07 minutes 58 seconds east, 234.92' to a 5/8" rebar found: thence north 10 degrees 25 minutes 33 seconds west, 78.38' to a 1/2" pipe found: thence north 10 degrees 25 minutes 33 seconds west, 24.76' to a point in the center of Richland Creek: thence following the center of Richland Creek the following courses and distances: north 77 degrees 58 minutes 19 seconds east, 170.55' to a point: thence south 42 degrees 31 minutes 33 seconds east, 230.73' to a point: thence north 75 degrees 24 minutes 16 seconds east, 165.94' to a point: thence south 40 degrees 11 minutes 51 seconds east, 148.15' to a point: thence south 67 degrees 48 minutes 33 seconds east,

136.06' to a point: thence north 77 degrees 52 minutes 16 seconds east.
67.80' to a point: thence north 32 degrees 00 minutes 18 seconds east.
65.82' to a point on the westerly right-of-way of Sycamore Road and the
Point of Beginning.

Said tract containing 26.53 acres (1,155,748 square feet).

Tract Two

All that tract or parcel of land lying and being in land lot 336 of the
7th District of Gwinnett County, Georgia and being more particularly
described as follows:

Beginning at the intersection of the southeasterly line of Dispain Road
(30' public easement) with the westerly right-of-way of Sycamore Road
(80' right-of-way); thence south 13 degree 13 minutes 08 seconds
east, 331.55' along the westerly right-of way of Sycamore Road to a
point: thence south 79 degrees 05 minutes 59 seconds west, 312.62' to a
point on the southeasterly line of Dispain Road: thence northwesterly
along the southeasterly line of Dispain Road the following courses and
distances: north 09 degrees 51 minutes 04 seconds west, 11.51' to a
point: thence north 14 degrees 22 minutes 32 seconds east, 68.48' to a
point: thence north 28 degrees 31 minutes 38 seconds east, 115.05' to a
point: thence north 37 degrees 37 minutes 01 seconds east, 179.87' to a
point: thence north 34 degrees 54 minutes 15 seconds east, 85.83' to
the Point of Beginning.

Said tract containing 1.41 acres (61,269 square feet).

Legal Description Tract Three

All that tract or parcel of land lying and being in land lot 336 of the
7th District of Gwinnett County, Georgia and being more particularly
described as follows:

Beginning at the intersection of the southeasterly line of Millard
Duncan Road (30' public easement) with the northwesterly line of
Dispain Road (30' public easement); thence south 12 degrees 11
minutes 30 seconds east, 119.75' along the northwesterly line of
Dispain Road to a point: thence south 60 degrees 02 minutes 34 seconds
west, 389.53' to a 1/4" square rod found: thence north 20 degrees 59
minutes 33 seconds west, 356.20' to a point on the southeasterly line
of Millard Duncan Road: thence south 88 degrees 10 minutes 50 seconds
east, 227.17' along the southeasterly line of Millard Duncan Road to a
point: thence south 86 degrees 17 minutes 28 seconds east, 213.19'
along the southeasterly line of Millard Duncan Road to the Point of
Beginning.

Said tract containing 2.18 acres (94,797 square feet).

ANNEXATION ORDINANCE

THE COUNCIL OF THE CITY OF SUGAR HILL, GEORGIA, HEREBY ORDAINS:

WHEREAS, Gwinnett Financial Services did on September 23, 1993, apply to have lands annexed into the existing corporate limits of the City of Sugar Hill, Georgia; and

WHEREAS, it appears to the governing body of the City of Sugar Hill, Georgia, that the area proposed to be annexed is contiguous to the existing corporate limits of the City of Sugar Hill, that the applicants represent not less than sixty percent (60%) of the owners and resident electors of the land area proposed to be annexed and that said application complies with the laws of the State of Georgia; and

WHEREAS, a public hearing was held on said application for annexation and on the proposed zoning of the area to be annexed on November 8, 1993, and

WHEREAS, prior to said public hearing the City of Sugar Hill, Georgia did prepare a report setting forth its plans to provide services to the area to be annexed as required by the Official Code of Georgia Annotated S36-36-25: and

WHEREAS, the governing body of the City of Sugar Hill, Georgia has determined that the annexation of the area proposed to be annexed would be in the best interests of the residents and property owners of the area proposed for annexation and of the citizens of the City of Sugar Hill, Georgia; and

WHEREAS, the governing body of the City of Sugar Hill, Georgia has determined that the proper zoning classification for the area proposed to be annexed is Residential Single Family Dwelling (RS-100).

BE IT, THEREFORE, ordained that the following described lands be and the same hereby are, annexed into the existing corporate limits of the City of Sugar Hill, Georgia, and the same shall hereafter constitute a part of the lands within the corporate limits of the City of Sugar Hill, Georgia, to-wit:

All that tract or parcel of land lying and being in Land Lot 308, 7th Land District, Gwinnett County, Georgia, being more particularly described as follows:

To find the true Point of Beginning, commence at the point of intersection of the land lot line separating Land Lots 308 and 309 with the southeast right-of-way line of Whitehead Road (an 80-foot right-of-way); thence northeasterly, easterly and southeasterly along said right-of-way line and following the curvature thereof, 759.19 feet to the Point of Beginning; thence continue along said right-of-way along an arc of 501.38 feet having a radius of 2890.94 feet and a chord of South 79 degrees 33 minutes 33 seconds East, 500.76 feet; thence South 74 degrees 35 minutes 27 seconds East, 236.09 feet; thence along an arc of 342.64 feet having a radius of 8515.10 feet and a chord of South 73 degrees 26 minutes 17 seconds East, 342.62 feet; thence South 72 degrees 17 minutes 07 seconds East, 201.10 feet; thence leaving said right-of-way South 41 degrees 42 minutes 07 seconds West, 682.95 feet; thence North 65 degrees 28 minutes 13 seconds West, 250.00 feet; thence South 69

degrees 31 minutes 47 seconds West, 180.00 feet; thence North 29 degrees 24 minutes 54 seconds West, 701.38 feet; thence North 14 degrees 54 minutes 04 seconds West, 175.11 feet to the Point of Beginning.

Said tract or parcel of land contains 12.871 acres more or less and is subject to restrictions of record.

All that tract or parcel of land lying and being in Land Lots 308 and 289, 7th Land District, Gwinnett County, Georgia, being more particularly described as follows:

To find the true Point of Beginning, commence at the point of intersection of the land lot line separating Land Lots 308 and 309 with the southeast right-of-way line of Whitehead Road (an 80-foot right-of-way); thence northeasterly, easterly and southeasterly along said right-of-way line and following the curvature thereof, 2350.40 feet; thence leaving said right-of-way South 11 degrees 19 minutes 44 seconds East, 1200.00 feet to the Point of Beginning; thence South 11 degrees 19 minutes 44 seconds East, 562.35 feet; thence South 84 degrees 09 minutes 36 seconds West, 292.66 feet; thence North 53 degrees 16 minutes 33 seconds West, 152.21 feet; thence North 67 degrees 16 minutes 51 seconds West, 179.76 feet; thence North 48 degrees 04 minutes 27 seconds East, 629.68 feet to the Point of Beginning.

Said tract or parcel of land contains 4.057 acres more or less and is subject to restrictions of record.

A plat of said property is attached hereto and made a part of this Ordinance and incorporated herein by reference.

BE IT FURTHER ORDAINED that " The Zoning Ordinance of the City of Sugar Hill" is hereby amended by adding to the official zoning map adopted by the Ordinance the area annexed by this Ordinance and by classifying that area as Residential Single Family Dwelling (RS-100) on said official zoning map.

BE IT FURTHER ORDAINED that the following conditions are hereby included on the property as conditions of zoning: The frontage be a minimum square footage of 75 feet; minimum house size of 1400 square feet; and a minimum lot size be 10,000 square feet, with the exception of the lots adjacent to Regency Lake Court minimum lot size being 15,000 square feet and minimum house size being 1800 square feet.

BE IT FURTHER ORDAINED that the Clerk of the City of Sugar Hill certify a copy hereof and file the same with the Secretary of State for the State of Georgia, pursuant to the provisions of Official Code of Georgia S36-36-28(a).

IT IS SO ORDAINED, this 8th day of November, 1993.

Mayor

City Clerk

LEGAL DESCRIPTION 2

All that tract or parcel of land lying and being in Land Lots 308 and 289, 7th Land District, Gwinnett County, Georgia, being more particularly described as follows:

To find the true Point of Beginning, commence at the point of intersection of the land lot line separating Land Lots 308 and 309 with the southeast right-of-way line of Whitehead Road (an 80-foot right-of-way); thence northeasterly, easterly and southeasterly along said right-of-way line and following the curvature thereof, 2350.40 feet; thence leaving said right-of-way South 11 degrees 19 minutes 44 seconds East, 1200.00 feet to the Point of Beginning; thence South 11 degrees 19 minutes 44 seconds East, 562.35 feet; thence South 84 degrees 09 minutes 36 seconds West, 292.66 feet; thence North 53 degrees 16 minutes 33 seconds West, 152.21 feet; thence North 67 degrees 16 minutes 51 seconds West, 179.76 feet; thence North 48 degrees 04 minutes 27 seconds East, 629.68 feet to the Point of Beginning.

Said tract or parcel of land contains 4.057 acres more or less and is subject to restrictions of record.

**BRADEN
&
ASSOCIATES**

REAL ESTATE

One Meca Way, Norcross, GA 30093
(404) 564-5644 • FAX (404) 564-5528

October 21, 1993

The City of Sugar Hill
c/o Mr. Ken Crowe
4988 West Broad Street
Sugar Hill, Georgia 30518

RE: Letter of Intent for Annexation and Rezoning Request

Dear Mr. Crowe:

Our intent is to develop a single family detached residential community in the City of Sugar Hill with a mandatory lot and home size that is larger than many of the communities on sewer in this area.

The purpose of this letter is to request that the City of Sugar Hill consider the annexation of 30.12 acres located in District 7, Land Lot 336 of Gwinnett County, Georgia into the City. Enclosed is a copy of a boundary survey for your consideration.

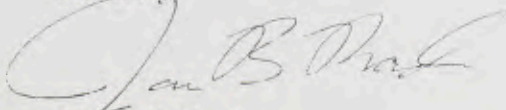
In addition to the annexation action, we are requesting that the City rezone the property to RS-100 with a minimum lot size of 12,000 square feet, a minimum lot width at the building line of 80 feet, and a minimum house size of 1,500 square feet of heated space.

Also, we are requesting that the City close down a portion of Dispain Road and Millard Duncan Road, as the attached land plan indicates.

There are three adjoining landowners which are affected by the above stated requests: Ms. Sadie S. Dispain, Mr. Thomas Partee, Jr. and Mr. Jay Steele. We have met with all of these people to explain our intent. Attached you will find original signed letters, with exhibits initialed and dated in their own hand, stating that they understand what we are attempting to do and that they do not object to these requests.

Please contact me if there are any questions in this matter.

Sincerely,



James B. Braden
General Partner

Offices:
Greenville, SC
Raleigh, NC
Atlanta, GA
Chattanooga, TN

PiedmontOlsenHensley

Engineers/Architects/Planners

3200 Professional Parkway, Suite 200
Atlanta, GA 30339
(404) 952-8861 Fax: (404) 984-1160

October 22, 1993

Mrs. Kathy Williamson
City Manager
City of Sugar Hill
4988 W. Broad Street
Sugar Hill, GA 30518

Subject: Interceptor Sanitary Sewers
Sugar Hill, Georgia
POH Project No. 61386

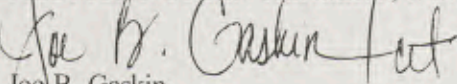
Dear Mrs. Williamson:

Enclosed for your review are six (6) copies each of proposed Change Order Nos. 1 and 2 for the referenced project. Change Order No. 1 addresses two sewer line extensions which have been previously discussed and adjusts quantities of service connections and stub-outs. Change Order No. 2 covers work involved in the sewer line installation across the landfill property. This additional work is expected to involve extensive clearing and rock excavation throughout. The Contractor has requested an increase in unit pricing for this reason, or proposes an optional pricing arrangement involving field measurement of rock excavated. Due to the fact that the existing contract does not include a "rock clause," the possibility of rock quantities being so great to exceed John D. Stephens, Inc., anticipated amounts, and the problems associated with field measurement, Piedmont Olsen Hensley, Inc., recommends acceptance of the basic increased unit pricing per linear foot of pipe. We have prepared this Change Order No. 2 accordingly.

Upon City concurrence and execution of these change orders, please return three (3) copies of each to meet our filing and distribution needs. Should you have any questions or comments, feel free to contact this office.

Sincerely,

PIEDMONT OLSEN HENSLEY, INC.



Joe B. Gaskin
Construction Project Manager

cet/047

Enclosures

cc: Ken Bryan
Sandra Richards
Donna Zinskie

Contract Change Order

Account No. 61386

Project: Interceptor Sanitary Sewers

Owner: City of Sugar Hill

Change Order No. 1 Present Contract Amount \$1,897,484.50

Change in Contract Time: 0 Calendar Days Amount of this Change + \$33,292.25

Revised Completion Date: No Change Revised Contract Amount \$1,930,776.75
(12/15/93)

REVISION DESCRIPTION

See Attachments

This document shall become an amendment to the Contract and all provisions of the Contract will apply hereto.

CHANGE RECOMMENDED BY:
PIEDMONT OLSEN HENSLEY, INC.

By [Signature]
Joe B. Gaskin
Construction Project Manager

Date 10/22/93

CHANGE APPROVED BY:
CITY OF SUGAR HILL

By [Signature]
George O. Haggard
Mayor

Date 11/8/93

CHANGE ACCEPTED BY:
JOHN D. STEPHENS, INC.

By [Signature]
John D. Stephens

Date October 21, 1993

By [Signature]

Date 11/8/93

CITY OF SUGAR HILL

Interceptor Sanitary Sewers
Change Order No. 1 Summary

Item	Description	Cost
1	12-inch gravity sewer extension across the proposed Outer Perimeter Highway right-of-way	+\$26,844.25
2	Install sewer service stub-outs as required by easement agreement conditions.	+\$3,000.00
3	8-inch gravity sewer spur line to serve The Links at Sugar Hill development.	+\$3,448.00
	Total	<hr/> \$33,292.25

Note: All costs based on estimated quantities and existing contract unit pricing for various items of work involved. Final as-installed quantities will dictate actual costs.

Contract Change Order

Account No. 61386

Project: Interceptor Sanitary Sewers

Owner: City of Sugar Hill

Change Order No. 2 Present Contract Amount \$1,930,776.75

Change in Contract Time: 45 Calendar Days Amount of this Change \$102,947.93

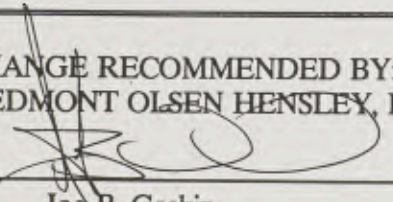
Revised Completion Date: January 29, 1994 Revised Contract Amount \$2,033,724.68

REVISION DESCRIPTION

See Attached

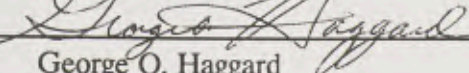
This document shall become an amendment to the Contract and all provisions of the Contract will apply hereto.

CHANGE RECOMMENDED BY:
PIEDMONT OLSEN HENSLEY, INC.

By 
Joe B. Gaskin
Construction Project Manager

Date 10/22/93

CHANGE APPROVED BY:
CITY OF SUGAR HILL

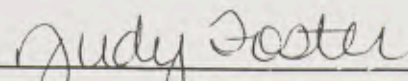
By 
George O. Haggard
Mayor

Date 11/8/93

CHANGE ACCEPTED BY:
JOHN D. STEPHENS, INC.

By 
John D. Stephens

Date October 21, 1993

By 

Date 11/8/93

CITY OF SUGAR HILL

Interceptor Sanitary Sewers
Change Order No. 1

Description of Change

Revise the contract by the addition of approximately 1,541 linear feet of 8-inch gravity sewer line with appurtenances. See attached drawing.

Reason for Change

The additional gravity sewer is added to complete the Richland Creek Sewer between Station 135+19.25 and Station 137+78.03 Bk - 149+26.31 Ahd. This section of sewer crosses the City of Sugar Hill/Button Gwinnett Landfill, Inc. (Appling Road Municipal Solid Waste Landfill) property, and was not in the original contract.

Summary of Additional Cost

\$102,947.93 based on unit pricing for various items of work involved.

Summary of Additional Time

The Contractor requests an extension of 45 days for this increased scope of work.

**Construction Cost for 8-inch Gravity Sewer
through Proposed Landfill Site
MH RC-45 through MH RC-53
(Reference Drawing No. 880137.04-RC-6.2)**

Item	Description	Units	Est. No. of Units	As-Bid		Revised to Include Extra Rock Excavation and Clearing	
				Unit Cost	Total Estimated Cost	Unit Cost	Total Estimated Cost
Schedule II - Richland Creek Basin							
1	8-inch Sewer 0'-6'	L.F.	510	\$21.35	\$10,888.50	\$40.33	\$20,568.30
2	8-inch Sewer 6'-8'	L.F.	277	21.75	6,024.75	40.73	11,282.21
3	8-inch Sewer 8'-10'	L.F.	127	22.55	2,863.85	41.53	5,274.31
4	8-inch Sewer 10'-12'	L.F.	132	23.80	3,141.60	42.78	5,646.96
5	8-inch Sewer 12'-14'	L.F.	207	25.45	5,268.15	44.43	9,197.01
6	8-inch Sewer 14'-16'	L.F.	188	27.85	5,235.80	46.83	8,804.04
7	8-inch Sewer 16'-18'	L.F.	53	31.15	1,650.95	50.13	2,656.89
8	8-inch Sewer 18'-20'	L.F.	47	31.15	1,464.05	50.13	2,356.11
27	8-inch DIPS Sewer	L.F.	120	5.00	600.00	5.00	600.00
30	Transition Collar	Each	7	50.00	350.00	50.00	350.00
32	Standard Manhole - 4' diameter with bolt-down cover	Each	7	215.00	1,505.00	215.00	1,505.00
33	Standard Manhole - 4' diameter	V.F.	93	101.00	9,393.00	101.00	9,393.00
34	Drop Manhole Connection	Each	3	2,320.00	6,960.00	2,320.00	6,960.00
37	Riprap Stabilization	S.Y.	700	12.00	8,400.00	12.00	8,400.00
38	Silt Fence	L.F.	1,600	1.00	1,600.00	1.00	1,600.00
39	Grassing	Acre	1.40	500.00	700.00	500.00	700.00
42	Televise Gravity Sewer	L.F.	1,541	0.10	154.10	0.10	154.10
43	Rem. Creek Lane P.S., complete	L.S.	1	7,500.00	7,500.00	7,500.00	7,500.00
	Subtotal				\$73,699.75		\$102,947.93

Note: Class B Bedding is included in the cost of pipe. No allowance used herein for bedding in excess of Class B.



UP
EXISTING UTILITIES
SEE SHEET P. 10

UP
EXISTING LOT
10 82

UP
EXISTING LOT
10 82

DUPONT ROAD
(TO PUBLIC BENEFIT)
TO BE ABOLISHED

UP
EXISTING LOT
10 82

UP
EXISTING LOT
10 82

UP
EXISTING LOT
10 82

UP
EXISTING LOT
10 82

UP
EXISTING LOT
10 82

UP
EXISTING LOT
10 82

PROJECT INFORMATION

THE LANDINGS AT RICHLAND CREEK

PROJECT NO. 1000000000
SHEET NO. 010
DATE 01/15/00
SCALE AS SHOWN
DRAWN BY [signature]
CHECKED BY [signature]

Leadwerks Associates, Inc.
ONE WICK WAY, SUITE 300
RICHMOND, VA 23220
404.1584.5675 FAX 404.331.2378



DATE PLOTTED: 01/15/00
PLOT BY: [signature]
SCALE: AS SHOWN
SHEET NO.: 010
PROJECT NO.: 1000000000

C-1

Braden

REPORT OF SERVICES PROVIDED

FILE # AX-93-003

THE FOLLOWING SERVICES WILL BE AVAILABLE, AS INDICATED, TO THE PROPERTY TO BE ANNEXED.

- Fire and police protection are presently provided to the residents of the City of Sugar Hill by Gwinnett County. Thus, the proposed annexation would not affect or cause any interruption in police or fire protection in the area to be annexed.
- Street Maintenance is presently provided by the City of Sugar Hill for the areas within the corporate boundaries of the municipality. Street maintenance is provided to the city streets as needed in accordance with financial capabilities and other planning consideration. The City foresees no difficulty in providing street maintenance service to the area to be annexed. The services would begin upon the date of annexation. No increased street maintenance in the area to be annexed is foreseeable in the immediate future. The area is presently served by county roads that are adequately maintained. Any new streets developed in the area to be annexed would be required to be subject to the same maintenance requirements as streets developed in areas presently within the city limits.
- Garbage Collection is presently provided by the City of Sugar Hill for the areas within the corporate boundaries of the municipality. Garbage collection is provided once per week. The City foresees no difficulty in providing garbage collection to the area to be annexed. The services would begin upon the date of the annexation. Garbage collection would be made available to any resident of the area to be annexed by adding the area to a regular collection route.
- Gas Service will be available at the property to be annexed. Gas Mains for new developments on the property shall be installed by the developer. Tap-Ons for individual services lines and meters are paid for at the time the building permit is purchased.
- Water service will be available at the property to be annexed. Water Mains for new developments on the property shall be installed by the developer. Tap-Ons for individual service lines and meters are paid for at the time the building permit is purchased.
- Sewer service will be available at the property to be annexed. Sewer Mains for new developments on the property shall be installed by the developer. Tap-Ons are paid for at the time the development permit is purchased.

City of Sugar Hill
Annexation Application

Annexation Fee \$50.00

File Number AX-93-004

This annexation petition is made pursuant to the provision of the official code of Georgia annotated 36-36, Article 2, "Annexation Pursuant to Application by 60 percent of Landowners and Electors."

Application is hereby made to the City of Sugar Hill, Georgia by the undersigned property owners and electors residing on property proposed for annexation, to have the attached described land(s) annexed into the corporate limits of the City of Sugar Hill.

Map Reference # 7-319 PARCELS 11,15 & 20 # OF ACRES _____

It is requested that a zoning classification of R5100 ~~RS100~~ be assigned to the property upon _____

annexation. The property is currently zoned R100

_____ in Gwinnett County.

Is this property vacant? yes no.

(If ^{yes} no, it is not necessary for elector to sign.)

LANDOWNER:

ED BREEDLOVE
Name

P.O. Box 472
Address

BUFORD GA 30518
City, State & zip

945-2055 945-7327
Home Phone Work Phone

Ed Breedlove 11/13/93
Signature Date

ELECTOR (Registered Voter):

KE
Name

Address

City, State & zip

Home Phone Work Phone

Signature Date

PAID
NOV 03 1993
CITY OF SUGARHILL

(Handwritten note)
By [Signature] 11/13/93

Mayor & Council Annex. App. Acceptance Meeting: Nov 8

Planning & Zoning Public Hearing: Nov 15

Mayor & Council Public Hearing: Dec 13

Deadline for submitting application in order to follow this time schedule is Nov 3rd.

FOR OFFICE USE ONLY

Amount Paid \$ 50.00 Date Paid _____

_____ of Check # _____

MEMORANDUM TO: MAYOR AND CITY COUNCIL

FROM: JIM STANLEY

TOPIC: NOMINATION TO PLANNING AND ZONING BOARD OF
APPEALS

DATE: NOVEMBER 3, 1993

With regard to the recently announced opening on the Planning and Zoning Board of Appeals, please accept the nomination of Mr. Clyde L. Story, of 4701 Deep Creek Drive. Mr. Story has been active in community service for many years and is a regular participant in our Council meetings and Public Hearings. Mr. Story had originally expressed an interest in serving in a planning related role in January of this year and was nominated for a position on the board at that time. He has recently reconfirmed his interest in serving. Mr. Story's home phone number is 932-2995.

Jim Stanley



Open Hands Ministry, Inc.

November 1, 1993

City of Sugar Hill
Sugar Hill, GA 30518

Attention: Kathy Williamson

Dear Kathy:

Open Hands Ministry, Inc. would like to propose a program for the citizens of Sugar Hill to offer assistance with utility bills for families having financial problems. Hopefully, you are aware of Project Share sponsored by Georgia Power Company, Jackson EMC and Walton EMC. Customers are offered the option to add \$1.00 to their utility bill designated for utility help for needy families. Salvation Army distributes these funds statewide. The problem for Sugar Hill families is there's no Salvation Army in Sugar Hill. Our residents have to drive to Lawrenceville.

"Project Open Hands" could be patterned along the lines of Project Share except that the funds would be collected and distributed locally. Our goal is for Sugar Hill residents to help Sugar Hill families. Open Hands Ministry, Inc. would screen applicants in order to administer funds in cases with primary needs.

I hope you will give Sugar Hill residents an opportunity to help Sugar Hill families and appoint someone to meet with me and work out the administrative details.

Thank you for your consideration of this matter.

Sincerely,

Betsy Stephens
Secretary/Treasurer



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

M E M O R A N D U M

TO: MAYOR & COUNCIL
FROM: CITY CLERK
DATE: NOVEMBER 18, 1993
RE: VACANCIES ON BOARDS

Below is a listing of board members whose terms expire the end of this year. Please have a list of any prospects available for the December Council Meeting. The vacancies will be voted on at that time and sworn in at the January Council Meeting.

Board of Appeals

Lee Frazee
Bob Karsten
Ron West

Planning & Zoning Board

Jay Asgari
Edward Schoeck

**MAYOR & COUNCIL MEETING
MONDAY, DECEMBER 13, 1993
MINUTES, CONT'D.
PAGE 8**

Thomas Jones, of Riverside Trace, states that he has three comments. The first is that just because the Mayor and Council appoint boardmembers for whatever reason, they are only recommenders and the Mayor and Council does not have to approve anything just because the board recommended it. Secondly, Mr. Jones asks about the water study. City Manager Kathy Williamson states that it has been completed and the staff is currently reviewing it. After this is done, she states a Work Session will be held with the new Mayor and Council included. She states that the results will be reported later in a Council Meeting. Finally, Mr. Jones asks that current minutes be available at the Council Meetings for the residents to review who have not had a chance to read them.

James Burke recommends having current copies of minutes and current plan documents, etc., available at the public library for the public to view after City Hall hours. He states that he would also like to see the same information the Mayor and Council has for each meeting. Council Member Stanley moves to place a copy of current minutes and a copy of the press packet before each Council Meeting at the public library. Second to the motion by Council Member Bailey. Vote unanimous.

Diane Spivey states that last month the city had \$800,000 in investments. This month there is only \$400,000. She states that the residents were assured that this money would not be spent. Council Member Bailey reports that the Mayor and Council voted to expend these funds for the settlement agreement with Exterior Designs, Inc., regarding the golf course contract litigation. City Manager Kathy Williamson states that the amount settled for was less than what EDI was requesting.

Tom Wilson asks Council Member Stanley to resign. Council Member Stanley declines his request. Mr. Wilson states that he will be at every meeting to request him to do so.

Mayor Haggard urges everyone to work together with the newly elected officials.

Adjournment

Council Member Bailey moves to adjourn the meeting. Second to the motion by Council Member Morris. Vote unanimous.

Meeting adjourned at 9:16 p.m.

Judy Foster

OATH OF OFFICE
CITY OF SUGAR HILL

"I, Gary Webster, do solemnly swear or affirm that I will support the Constitution of the United States, the Constitution of the State of Georgia, and the Charter and Ordinances of the City of Sugar Hill; and that I will, to the best of my ability, faithfully perform the duties of the Office of Mayor during my continuance therein, so help me God."

Gary Webster

Gary Webster

Margaret Washburn

Judge Margaret Washburn

December 13, 1993

Date



**MAYOR & COUNCIL MEETING
MONDAY, DECEMBER 13, 1993
MINUTES, CONT'D.
PAGE 4**

Council Member Stanley moves to appoint Thomas Jones to serve on the Appeals Board. Second to the motion by Council Member Davis. Vote 2 for, 3 opposed - Council Members Bailey, Everett and Morris. Motion denied.

Council Member Stanley moves to appoint Wayne Schumaker to serve on the Appeals Board. Motion dies for lack of second.

Council Member Davis moves to appoint Michael Fogerty to serve on the Appeals Board. Second to the motion by Council Member Bailey. Vote unanimous. Council Member Stanley makes notice that he plans to present a Resolution at the January 10th Council Meeting to rescind the action just taken by the current Mayor and Council.

Council Member Everett moves to appoint Kevin Pugh to serve on the Appeals Board. Second to the motion by Council Member Bailey. Vote unanimous. Council Member Stanley makes notice that he plans to present a Resolution at the January 10th Council Meeting to rescind the action just taken by the current Mayor and Council.

Certify Run-off Election Results

Superintendent of Elections Ruth Switzer reports the following results from the Run-off Election held on Tuesday, November 23, 1993:

Eligible Voters - 2,948
Ballots Cast at Polls - 1,122
Absentee Ballots Cast - 38
Total Ballots Cast - 1,160

Mayor's Race

Votes Cast - 1,152
Gary Webster - 593 (Declared Winner)
Ron West - 559

Council Member Everett's Seat

Votes Cast - 1,159
Roger Everett - 488
Jon Wright - 661 (Declared Winner)

Council Member Morris moves to certify the election results as presented by the Superintendent of Elections. Second to the motion by Council Member Bailey. Vote unanimous.

MEMO TO: MAYOR AND CITY COUNCIL
FROM: JIM STANLEY
SUBJECT: APPOINTMENTS TO BOARD OF APPEALS AND
PLANNING AND ZONING BOARD
DATE: 12/13/93

Jim Stanley

This Memo is in response to the Memorandum dated 11/18/93 from the City Clerk regarding vacancies which will occur on the Board of Appeals and the Planning and Zoning Board. We were advised of terms expiring as of the end of December, and were asked to submit names of nominees to fill these positions.

I have reviewed the applicable provisions of the City Charter and of the Zoning Ordinance with Mrs. Foster, and have found no basis for a need to make these appointments during December. Instead, the Charter provides that existing appointees will continue to serve until a successor is appointed. It seems clear to me that appointments to both the Board of Appeals and to the Planning and Zoning Board should be the prerogative of the incoming Mayor and Council, and are not appropriate actions for the outgoing Council. I am therefore requesting that the consideration of appointments be postponed until the January 10, 1994 Council Meeting.

Several well qualified persons have advised me of their willingness to serve. I would therefore like to nominate, for consideration at the appropriate time, the following persons for the positions indicated:

Mr. Clyde Story - Board of Appeals
Mr. Thomas Jones - Board of Appeals
Mr. Wayne Schumacher - Board of Appeals
Mrs. Dianne Spivey - Planning and Zoning Board
Mr. James R. January - Planning and Zoning Board



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

M E M O R A N D U M

TO: COUNCIL MEMBER ROGER EVERETT
FROM: CITY CLERK JUDY FOSTER
DATE: OCTOBER 1, 1993
RE: EXEMPTIONS FOR ELDERLY/DISABLED

We currently have 175 residents who receive exemptions for being elderly and/or disabled. We currently give a \$2,000 exemption for these residents. If these exemptions were increased, our revenues would decrease by \$1,400 for every additional \$2,000 exemption we give to these residents.

For example, our estimated revenue for 1993 property taxes based on 4 mils is \$320,891.64. If exemptions for elderly and/or disabled were increased to \$4,000 per resident, our revenue would decrease to \$319,491.64, a difference of \$1,400.

If you have any further questions, please contact me.



Dec-1-1993

Obj. Sugarhill

Alarm Quote New Waste Treatment Plant

1 System installed for fire & Burglary Protection

1 Control Panel with battery backup

1 Outside Siren

6 Doors monitored

1 Smoke Detector

2 Heat "

2 Motion Detectors

1 Key Pad Lab Entrance

Add 1 Key Pad at Front Exit

\$ 1325.00
125 add^l

Monitoring @ 20⁰⁰ per month on existing
phone

Panel will be monitored ready

Thanky

E. Hamell



Department of Transportation
State of Georgia

#2 Capitol Square, S.W.

Atlanta, Georgia 30334-1002

November 16, 1993

WAYNE SHACKELFORD
COMMISSIONER

CRAIG C. BRACK
DEPUTY COMMISSIONER

G. CHARLES LEWIS
STATE HIGHWAY ENGINEER

ARTHUR A. VAUGHN
TREASURER

The Honorable George O. Haggard
Mayor, City of SUGAR HILL
4988 West Broad Street
Sugar Hill, Ga. 30518

Dear Mayor Haggard:

SUBJECT: LOCAL GOVERNMENT PROJECT AGREEMENT REVISION
Project Number STP-190-1(10)

We are in receipt of the Local Government Project Agreement executed by the City of SUGAR HILL on 9-Aug-1989. Since that time, the project limits have been revised as follows:

RECONSTRUCTION/REHABILITATION/WIDENING - CR 1954
PEACHTREE INDUSTRIAL BOULEVARD - FROM SOUTH OF SR 20 IN
SUGAR HILL NORTHEAST TO RELOCATION OF SR 347 IN HALL COUNTY
GWINNETT County - P.I. NO. 121676

Please indicate your continued support of this project by executing the attached Local Government Project Agreement which has been revised to reflect this change. If you have any questions, feel free to call me at (404) 656-5320 or Hugh Tyner, District Engineer in Gainesville at your convenience.

Sincerely yours,

Herman T. Griffin, P. E.
State Transportation Programming Engineer

HTG/h1
Attachment
cc: Hugh Tyner
Gainesville District





Department of Transportation
State of Georgia
#2 Capitol Square, S.W.
Atlanta, Georgia 30334-1002

WAYNE SHACKELFORD
 COMMISSIONER

CRAIG C. BRACK
 DEPUTY COMMISSIONER

G. CHARLES LEWIS
 STATE HIGHWAY ENGINEER

ARTHUR A. VAUGHN
 TREASURER

November 16, 1993

REVISED LOCAL GOVERNMENT PROJECT AGREEMENT

In consideration of the proposed improvements, the City of SUGAR HILL agrees to provide or perform the following at no cost to the Georgia D.O.T. for project STP-190-1(10), PI #121676, Gwinnett County:

RECONSTRUCTION/REHABILITATION/WIDENING - CR 1954
 PEACHTREE INDUSTRIAL BOULEVARD - FROM SOUTH OF SR 20 IN
 SUGAR HILL NORTHEAST TO RELOCATION OF SR 347 IN HALL COUNTY

Provide all rights-of-way and/or easements needed for the construction of project and remove existing structures or obstructions within the rights-of-way.

Make all utility relocations, adjustments or betterments of publicly owned utilities that are in conflict with construction of this project. Reimburse Georgia D.O.T. for any damages paid to the contractor for delay of construction caused by a delay in relocating the publicly owned utilities.

Relocate or adjust all privately owned utilities to clear construction of this project, including adjustments at railroad crossings if required.

Furnish detours, local borrow & waste pits as needed.

We support this project but choose not to commit any funding, realizing this may delay the project until additional funding can be found.

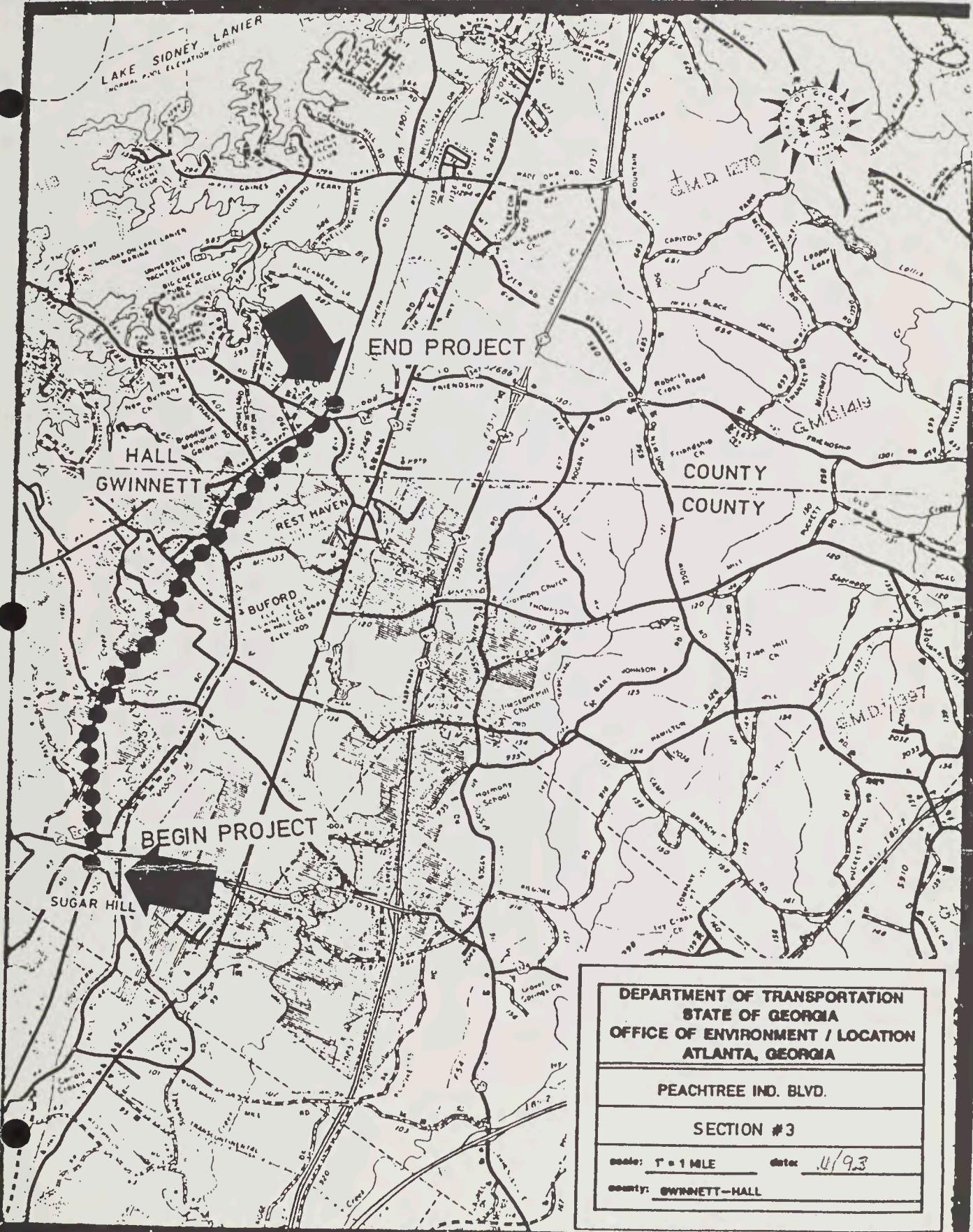
This _____ day of _____, 19_____

APPROVED _____
 City/County Official



LGPA GUIDE
TO
COMMONLY ASKED QUESTIONS

1. What do I do if the local government has no utilities in conflict with the proposed project?
Answer: Note on bottom of LGPA that the city or county has no public and/or private utilities in conflict and return to this office.
2. What do I do if I need assistance in determining utility cost?
Answer: Call the Department's District Engineer office given in the cover letter and ask for assistance.
3. What do I do if there are not current funds in my budget to cover these expenses?
Answer: The Department currently tries to send LGPA's approximately 3 years in advance so as to give the local government sufficient time to budget and spread the cost over several years.
4. Why does the Department send LGPAs, don't they have lots of money?
Answer: The demand on federal funds greatly exceeds availability at a current ratio of three to one. Therefore the Department relies heavily on local government commitments in determining which projects are allocated funding. This partnership insures that Georgia citizens receive the maximum return on their federal and state gasoline tax investments and only the most needed projects are pursued.
5. Can this project be accelerated?
Answer: It is no simple matter to move ahead a project's program date. One must consider the complexity of the design, the amount of rights-of-way required, federal and state permitting requirements as well as balancing of expected funds to expenditures.
6. Why doesn't the Department fund and purchase the rights-of-way?
Answer: The Department is restricted by both federal and state law from funding rights-of-way on certain functional classified roads and types. Also the Department relies heavily on local government rights-of-way commitments in determining which projects are allocated construction funding.
7. What does "including adjustments at railroad crossings" mean?
Answer: To reimburse the Department for any related cost incurred by the railroad in adjusting their surface at grade crossings (does not include signals).
8. Why did I get this LGPA the project is not in my local jurisdiction?
Answer: In many cases local governments have utilities that cross jurisdictional boundaries or have agreements to provide utility services within a multi-jurisdictional area. Write "no utility conflict" if the local government has no utilities effected by a project located within another jurisdiction and return the unsigned LGPA.



DEPARTMENT OF TRANSPORTATION
 STATE OF GEORGIA
 OFFICE OF ENVIRONMENT / LOCATION
 ATLANTA, GEORGIA

PEACHTREE IND. BLVD.

SECTION #3

scale: 1" = 1 MILE date: 11/93

county: GWINNETT-HALL



CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

December 13, 1993

Dear Parent:

Your child was identified as recently being involved in defacement and damage of property at E.E. Robinson Park. The City appreciates those of you who have contacted us with information and confessions of your children being involved with the vandalism and the willingness to be responsible for your child's action. The total cost of repairing the damage was \$240.00.

Because this is the first time these youths have been involved in this type action, the City would require four community service hours working at the park with Gary Bagley, the Park Superintendent. This would provide a learning experience for those involved.

Please contact me at City Hall for details of the schedule your child would be assigned. If this payment is not acceptable, the case will be presented to the City Judge for the determination of repayment.

Thank you for your cooperation in this matter, and once again I applaud those parents who have contacted me.

Sincerely,

Kathy Williamson
City Manager

MAYOR & COUNCIL MEETING
MONDAY, DECEMBER 13, 1993
7:30 P.M.

A G E N D A

Meeting called to order.
Invocation and pledge to the flag.
Reading of past minutes.
Swear in Newly Elected Officials.
Presentations.

Committee Reports

- A) Planning & Zoning Board
- B) Appeals Board
- C) Recreation Board
- D) Budget & Finance
- E) Solid Waste

Old Business

- A) Solid Waste Management Plan - Adopt Resolution
- B) Vacancies on Boards

New Business

- A) Certify Run-off Election Results
- B) Tax Exemptions for Elderly/Disabled - Council Member Everett
- C) Bid for Security System for Sewer Treatment Plant

City Manager's Report

- A) D.O.T. Report
- B) Park Vandalism

City Clerk's Report

Director of Golf's Report

Council Reports

Citizen's Comments

Adjournment

MAYOR & COUNCIL MEETING
MONDAY, DECEMBER 13, 1993
7:30 P.M.

M I N U T E S

Notice posted at City Hall at 12:00 noon on Friday, December 10, 1993.

In attendance: Mayor George Haggard and Council Members Thomas Morris, Steve Bailey, Reuben Davis, Roger Everett and Jim Stanley.

Meeting called to order at 7:32 p.m. by Mayor Haggard.

There was an silent invocation followed by the pledge to the flag led by Mayor Haggard.

Minutes

Council Member Bailey moves to approve the minutes from November's meetings. Second to the motion by Council Member Morris. Vote unanimous.

Swear in Newly Elected Officials

City Judge Margaret Washburn swears in Mayor Elect Gary Webster and Council Members Elect Charles Spradlin and Jon Wright.

Presentations

City Manager Kathy Williamson presents Mayor Haggard with a plaque and a token of appreciation for his dedicated service to the city.

Mayor Haggard presents Council Members Morris and Everett with a plaque and a token of appreciation for their dedicated service to the city.

Mayor Haggard presents City Manager Kathy Williamson with a plaque for 10 years dedicated service to the city.

Recess

Mayor Haggard calls for a 15 minute recess to hold a short reception for the incoming and outgoing elected officials.

Meeting recessed at 7:46 p.m.

Meeting reconvened at 8:05 p.m.

Planning & Zoning Board

Council Member Stanley reports that there was no Planning & Zoning Board Meeting held last month.

**MAYOR & COUNCIL MEETING
MONDAY, DECEMBER 13, 1993
MINUTES, CONT'D.
PAGE 2**

Appeals Board

Council Member Stanley reports that there was no Appeals Board Meeting held last month.

Recreation Board

Council Member Davis states that he has nothing to report at this time.

Budget & Finance

Director of Finance Sandy Richards reports on the financial status of the city. Refer to memo. She states that we have received some sewer tap fees and this has helped our financial outlook. Council Member Stanley asks why the amount of investments has decreased. Mrs. Richards states because of the settlement agreement with the golf course.

Solid Waste Management Plan - Adopt Resolution

Council Member Morris states that everyone has received a copy of the Solid Waste Management Plan draft and has had time to review it. He states that two public hearings have also been held on the matter. Council Member Morris moves to adopt the Resolution for the Solid Waste Management Plan draft and forward it on to ARC.

Council Member Stanley moves to postpone any action on this matter until the January 10th Council Meeting when the newly elected officials will be in office and can vote on the issue. Mr. Stanley states that according to Roberts Rules of Order, if there is a motion on the floor to postpone or table an issue, it has to be rescinded before any other motions can be voted on. Mayor Haggard asks for advice from the City Attorney. City Attorney Lee Thompson states that the first motion needs to be acted upon first. He states that if someone seconds it, then the vote can be made. If no one seconds it, however, the motion dies for lack of second and then Mr. Stanley's motion can be voted on.

Mayor Haggard asks if there is a second to Mr. Morris' motion. Council Member Everett seconds the motion because there is a deadline to be met, before December 31, 1993, and this is only a plan and the newly elected officials could change it at any time in the future. Vote 3 for, 2 opposed - Council Members Davis and Stanley. Motion carried 3 to 2. Council Member Stanley makes notice that he plans to present a Resolution at the January 10th Council Meeting to rescind the action just taken by the current Mayor and Council.

MAYOR & COUNCIL MEETING
MONDAY, DECEMBER 13, 1993
MINUTES, CONT'D.
PAGE 3

Vacancies on Boards

Council Member Stanley moves to postpone this matter until the January 10th Council meeting so the newly elected officials can appoint the new boardmembers since they are the ones who will have to work with them. Motion dies for lack of second.

Council Member Everett states that he has talked to the boardmembers whose terms expire the end of this year on the Planning & Zoning Board and Appeals Board and they have agreed to continue serving, with the exception of Ron West. Mr. Everett also submits the names of Glenda Fogerty and Kevin Pugh as nominees to serve on the Appeals Board to replace Mr. West. Council Member Stanley nominates Diane Spivey and James January to serve on the Planning & Zoning Board. Mayor Haggard states that he has received the names of Thomas Jones and Rose Payne to serve on the Planning & Zoning Board.

Council Member Everett moves to reappoint Jay Asgari to continue serving on the Planning & Zoning Board. Second to the motion by Council Member Davis. Vote unanimous.

Council Member Everett moves to reappoint Ed Schoeck to continue serving on the Planning & Zoning Board. Second to the motion by Council Member Morris. Vote unanimous. Council Member Stanley makes notice that he plans to present a Resolution at the January 10th Council Meeting to rescind the action just taken by the current Mayor and Council.

Council Member Everett moves to reappoint Lee Frazee to continue serving on the Appeals Board. Second to the motion by Council Member Bailey. Vote unanimous. Council Member Stanley makes notice that he plans to present a Resolution at the January 10th Council Meeting to rescind the action just taken by the current Mayor and Council.

Council Member Everett moves to reappoint Bob Karsten to continue serving on the Appeals Board. Motion dies for lack of second.

Council Member Stanley submits the names of Clyde Story, Thomas Jones and Wayne Schumaker to serve on the Appeals Board. Council Member Davis submits the name of Michael Fogerty to serve on the Appeals Board.

Council Member Stanley moves to appoint Clyde Story to serve on the Appeals Board. Motion dies for lack of second.

**MAYOR & COUNCIL MEETING
MONDAY, DECEMBER 13, 1993
MINUTES, CONT'D.
PAGE 5**

Tax Exemptions for Elderly/Disabled - Council Member Everett

Council Member Everett states that he would like to increase the property tax exemption amount by \$2,000 for the elderly and disabled. Refer to memo. Mr. Everett states that it will only decrease our tax base by approximately \$1,400. City Attorney Lee Thompson states that in order to do this, it has to go before the legislature and a referendum be held on the issue. Discussion held on this matter. Council Member Everett moves to begin the process to increase the exemption amount for the elderly/disabled by \$2,000. Second to the motion by Council Member Bailey. Vote unanimous.

Bid for Security System for Sewer Treatment Plant

City Manager Kathy Williamson states that she was not aware that this was a budgeted item, therefore, no action has to be taken on this matter. She reports that the low bid for the security system for the sewer treatment plant was approximately \$1,200.

D.O.T. Report

City Manager Kathy Williamson states that the Georgia D.O.T. is requesting the city sign a Revised Local Government Project Agreement. She does not recommend the city sign it however, because she does not feel the city taxpayers should pay to have utilities relocated because D.O.T. they want to widen Peachtree Industrial Boulevard. Refer to letters. Mrs. Williamson asks that this matter be tabled until she has time to talk to Commissioner Shackelford.

Park Vandalism

City Manager Kathy Williamson states that the park bathrooms were vandalized recently and there were 6 youths involved in the crime. She states that the cost of damages was \$240 and she is recommending the youths work 4 hours each of community service at the park. Refer to letter to parents. The children are from ages 9 - 12. Council Member Stanley states that the parents of the children should be required to pay 10 times the amount of damages due so that a strong message is sent to future potential vandals. Resident Kevin Smith states that restitution should be made for the damages as well as making them serve community service. City Attorney Lee Thompson states that if charges are made against the youths, Juvenile Court would take jurisdiction over the city. Mr. Thompson states that a negotiation process such as mediation may be appropriate. Mrs. Williamson states that this is why she brought it before the Mayor and Council. She needs direction on this matter. Discussion held on this matter. Mrs. Williamson states that she will contact the Juvenile Court to find out how such a situation would be handled in their court and report back to the Mayor and Council at the

**MAYOR & COUNCIL MEETING
MONDAY, DECEMBER 13, 1993
MINUTES, CONT'D.
PAGE 6**

Called Meeting on December 21st. Council Member Bailey moves to table this matter until the Called Meeting. Second to the motion by Council Member Morris. Vote unanimous.

Seminar

City Manager Kathy Williamson asks to amend the agenda to discuss this matter. There is a general consensus among the Council for the amendment. Mrs. Williamson states that Mayor Elect Gary Webster has requested that she and himself attend a seminar called "How to Make Presentations with Confidence and Power". She states that the seminar will be held in February of next year, however, the fee needs to be paid now. She states that this is an unbudgeted item and that is why it is coming before the Mayor and Council. Refer to brochure. Council Member Morris moves to approve the request to attend the seminar. Second to the motion by Council Member Bailey. Vote unanimous.

Director of Golf's Report

Director of Golf Wade Queen reports that there has been a 100% increase in revenues over November 1992. He states that they are 21% above July - December of last year. Mr. Queen states that if the golf course maintains this pace in rounds of golf, they should make a profit this time next year. Mr. Queen also reports that the plans are ready for the clubhouse and can go to bid as soon as the Mayor and Council are ready. A resident asks if memberships will be sold. Mr. Queen states that this is an idea they are reviewing.

Council Reports

Council Member Everett congratulates the newly elected officials. He informs them that there are some surveying problems at the golf course which were made by the city's former engineering firm, Keck & Wood, Inc.. He states that one of the spray irrigation heads and part of a cart path is on National Park Service property. However, thanks to the City Manager, she was able to negotiate with the Park Service people by swapping out some land from the back side of the golf course property and the city did not have to come to a financial settlement. Mr. Everett states that he hopes the newly elected officials will do everything within their power to recoup the expenses, such as legal fees and a new survey, for this error. Mr. Everett states that they will find even more problems when and if the new Mayor and Council chose to construct the last 9 holes.

Council Member Bailey assures Mr. Everett that as a continuing Council Member, he will do everything within his power to recoup those expenses. Mr. Bailey also addresses some comments made during the recent election. He assures the residents that the

**MAYOR & COUNCIL MEETING
MONDAY, DECEMBER 13, 1993
MINUTES, CONT'D.
PAGE 7**

city is in sound financial shape and the city enjoys a AAA credit rating because of it. He states that there has been "**no fraudulent spending**" of city funds. Mr. Bailey states that he looks forward to working with the new Mayor and Council.

Council Member Stanley states that he was not aware of any surveying problems at the golf course because he was excused from those Executive Sessions. Mr. Stanley states that he would like to be made aware of those problems. Secondly, Mr. Stanley urges residents to support the Open Hands Ministry by donating \$1 per month to the fund. He states that the recent city newsletter included a sign up form if you want to participate.

Mayor Haggard states that he and other elected officials of the city, attended a ribbon cutting ceremony for the new 24 hour medical facility on Highway 20 in Sugar Hill. He states that this is not an emergency room and people still need to contact 911 when they have an emergency. He reports that the medical facility opens at 8:00 a.m. tomorrow. Mayor Haggard states that he has been lobbying for some services over the past few years and he hopes the new Mayor and Council will continue with his efforts. He states that a skilled nursing home, 24 hour emergency facility and a post office with our own zip code are all needed in our area.

Citizen's Comments

Nancy French states that one of the campaign promises the newly elected officials made was that they would not install those residents, who were their strong campaigners during the election, to serve on a board. She states that this is exactly what Council Member Stanley has proposed and she hopes that the others will remember that next month when Mr. Stanley tries to rescind the action taken earlier tonight. She states that boardmembers should not be used for political reasons.

Jon Wright states that he asked the current Mayor and Council before this meeting to table this matter until next month for those same reasons and not rush it through without careful consideration. Mr. Wright states that this will be a key issue for him next month.

James Burke, of 611 Forest Retreat, states that if he were a Council Member, he would also want people on the boards who would support him. He states that they should vote for the best person for the job.

OATH OF OFFICE
CITY OF SUGAR HILL

"I, Charles Spradlin, do solemnly swear or affirm that I will support the Constitution of the United States, the Constitution of the State of Georgia, and the Charter and Ordinances of the City of Sugar Hill; and that I will, to the best of my ability, faithfully perform the duties of the Office of Council Member during my continuance therein, so help me God."

Charles A. Spradlin
Charles Spradlin

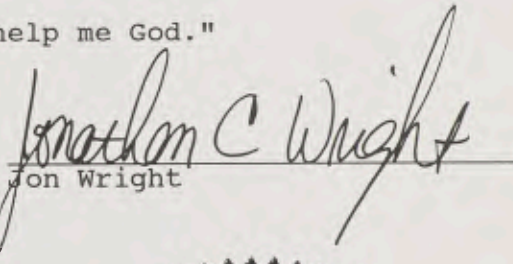
Margaret Washburn
Judge Margaret Washburn

December 13, 1993
Date



OATH OF OFFICE
CITY OF SUGAR HILL

"I, Jon Wright, do solemnly swear or affirm that I will support the Constitution of the United States, the Constitution of the State of Georgia, and the Charter and Ordinances of the City of Sugar Hill; and that I will, to the best of my ability, faithfully perform the duties of the Office of Council Member during my continuance therein, so help me God."


Jonathan C. Wright


Judge Margaret Washburn

December 13, 1993
Date





CITY OF SUGAR HILL

4988 WEST BROAD ST. SUGAR HILL, GEORGIA 30518
(404) 945-6716

TO: MAYOR AND COUNCIL
FROM: SANDRA RICHARDS, DIRECTOR OF FINANCE
DATE: DECEMBER 13, 1993
RE: NOVEMBER BUDGET RESULTS

OPERATIONS:

The following is the results from November operations. These figures are expressed as variances and represent net income (loss) in each fund.

General	\$ 6,710.04
Sanitation	<\$ 5,817.29>
Gas	\$ 66,191.90
Water	<\$ 22,104.03>
Street	<\$ 22,880.11>
Sewer	\$ 71,901.27
Golf Course	<\$ 13,482.85>
Total	\$ 80,518.93

CASH BALANCE:

At the end of November the city had a bank balance in operating accounts of \$100,285.56. This does not include money held in investments.

INVESTMENTS:

\$363,770.97 remains in investments at the end of November.

CONSTRUCTION:

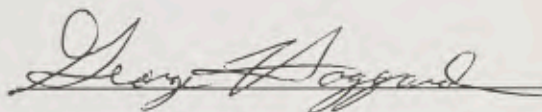
During November, the city spent \$512,507.90 for construction of the golf course and waste water treatment facility. \$309,589.09 was spent from S.R.F. funds for the construction of the interceptor lines.

RESOLUTION

Be it resolved by the Mayor and Council that the City of Sugar Hill approve the "draft" **City of Sugar Hill Solid Waste Management Plan**. The two public hearings required by the Minimum Planning Standards and Procedures for Solid Waste Management were held on July 6, 1992 and September 27, 1993.

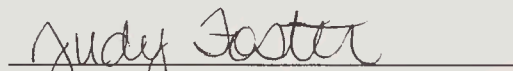
Be it further resolved that said "draft" plan be formally transmitted to the Atlanta Regional Commission for review and recommendation.

This 13th day of December, 1993.



Mayor

ATTEST:



City Clerk



development center. For multi-jurisdictional plans, two centrally held public hearings will suffice to meet this requirement, as long as the participating governments have followed their own public hearing notice procedures, and representatives from each jurisdiction are present at the hearings.

The notice for the first public hearing should contain wording to alert industries of the solid waste management planning process. The notice should indicate that if an industry in the area is currently utilizing on-site waste disposal facilities and is planning, within the next ten years, to utilize a local disposal facility for either part or all of its waste disposal, it should contact the city or county announcing the public hearing. Local officials should encourage these industries to become involved in the planning process so that future needs can be addressed in the area solid waste management plan.

- One (1) hearing would be scheduled prior to the development of the solid waste plan and would be designed to inform the public on the process and to elicit input from the public on community or regional solid waste goals, needs and issues.
- One (1) hearing would occur prior to submittal of the "draft" solid waste management plan for regional development center review. At this hearing, citizens would be briefed on the contents of the solid waste plan and provided an opportunity to make suggestions, additions and revisions.
- The local government(s) would be required to take action, by resolution, authorizing staff to transmit the "draft" solid waste plan to the regional development center for review, comment and recommendation. Each local government involved within any one plan will need to adopt a resolution prior to submittal of the draft multi-jurisdictional or regional solid waste management plan. A copy of the comments made at the two required public hearings should be included with the submittal of the solid waste management plan to the RDC.

F O R over 20 years, Fred Pryor has built an outstanding business and career on his powerful skills of motivating, inspiring, and communicating with business people at all levels.

N O W in this all-new, one-day seminar, you can learn our exclusive communication secrets that enthrall, involve, and win people through successful presentation skills!

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- Specific steps to overcome the anxiety and fear of speaking to groups – and project more self-confidence than you ever thought possible!
- Learn the same persuasive, powerful presentation techniques that move and motivate any size group from two to two thousand.
- Give effective, impromptu presentations without prior planning or notes.
- Expert tips that guarantee you won't "bomb out" using humor.
- Project credibility and believability in your presentations – even before experienced, accomplished, and knowledgeable audiences.
- Identify and use the special individual skills you already have to develop a natural, comfortable speaking style that's easy for you.
- Power tips to regain momentum when you've lost your train of thought... stay in control through difficult questions... and other quick-thinking presentation survival tips.
- Simple techniques to help you win support and avoid feeling defensive when addressing unpopular or unpleasant subjects – even when listeners are openly hostile.
- And much more! See pages 4 and 5 for full details.

GEORGIA

Albany - Jan. 31
Athens - Feb. 4
Atlanta - Feb. 3
Columbus - Feb. 1
Macon - Feb. 2

INDIANA

Evansville - Feb. 17
Ft. Wayne - Feb. 16
Indianapolis - Feb. 18
South Bend - Feb. 17

KENTUCKY

Lexington - Feb. 15
Louisville - Feb. 16

MICHIGAN

Detroit - Feb. 8
Flint - Feb. 10
Grand Rapids - Feb. 22
Jackson - Feb. 24
Kalamazoo - Feb. 23
Lansing - Feb. 9
Saginaw - Feb. 11
Southfield - Feb. 25
Traverse City - Feb. 7

OHIO

Akron - Feb. 24
Canton - Feb. 23
Cincinnati - Feb. 3
Cleveland - Feb. 25
Columbus - Feb. 2
Dayton - Feb. 4
Toledo - Feb. 18
Youngstown - Feb. 22

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\$195

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**FRED PRYOR
SEMINARS**

A Division of
Pryor Resources, Inc.

**CALLED COUNCIL MEETING
TUESDAY, DECEMBER 21, 1993
9:00 A.M.**

A G E N D A

- A) Swear in Newly Appointed Boardmembers
- B) Annexation Request - Public Hearing - Wesley/Braden Property-
AX-93-003
- C) Annexation Request - Public Hearing - Breedlove - AX-93-004
- D) Adopt 1994 Proposed Budget
- E) Consideration of Citizen's Request for Removal of a Public
Official

CALLED COUNCIL MEETING
TUESDAY, DECEMBER 21, 1993
9:00 A.M.

M I N U T E S

Notice posted at City Hall at 9:00 a.m. on Monday, December 20, 1993.

In attendance: Mayor George Haggard and Council Members Thomas Morris, Steve Bailey and Reuben Davis.

Meeting called to order at 9:05 a.m. by Mayor Haggard.

Swear in Newly Appointed Boardmembers

Mayor Haggard swears in Michael Fogarty and Kevin Pugh to serve on the Appeals Board.

Mayor Haggard amends the agenda to consider item (D) at this time.

Adopt 1994 Proposed Budget

Director of Finance Sandy Richards states that the Mayor and Council has had time to review the 1994 budget proposal and the comments received from the public hearing. She is asking that the budget be approved. Council Member Bailey moves to adopt the 1994 budget as written. Second to the motion by Council Member Morris. Vote unanimous.

Mayor Haggard amends the agenda to add item (F) Park Vandalism, which was inadvertently left off the agenda.

Park Vandalism

City Manager Kathy Williamson states that she has nothing to report on this matter at this time. She has not heard back from the Juvenile Court on how to handle the situation.

Consideration of Citizen's Request for Removal of a Public Official

Mayor Haggard recommends the Council table this matter until the January Council Meeting because the City Attorney is awaiting a legal opinion from the state Attorney General. Council Member Morris moves to table this matter until the January Council Meeting. Second to the motion by Council Member Bailey. Vote unanimous.

Annexation Request - Public Hearing - Wesley/Braden Property - AX-93-003

Director of Development Ken Crowe states that the Planning & Zoning Board has recommended approval of this annexation request with the following conditions: RS-100 zoning classification with a minimum of 1,600 square feet homes, 85' minimum lot frontages



**CALLED COUNCIL MEETING
TUESDAY, DECEMBER 21, 1993
MINUTES, CONT'D.
PAGE 2**

and 12,000 square feet lots. Mr. Crowe states that this has decreased the density by 20% in Mr. Braden's plans. Jim Braden, applicant, is requesting the home size be decreased to 1,500 square feet minimum. He states that even 1,500 square feet homes is more than the 1,250 square feet required in that zoning classification. Mr. Braden states that he has no problems with the other conditions. Mr. Crowe states that 1,500 square feet homes is adequate for this area. Council Member Bailey moves to approve the annexation request with the conditions set forth by the Planning & Zoning Board with the exception of decreasing the minimum dwelling size to 1,500 square feet. Second to the motion by Council Member Morris. Mr. Crowe wants to make sure that this motion includes closing a portion of Millard Duncan Road and Dispain Road with access as shown on plans. Mr. Bailey states that this is included in his motion.

Mayor Haggard asks for public comments on this request. James R. January asks where the property is located. Mr. Crowe shows Mr. January where the property is located on the zoning map. Donnie McQuaig, of 5676 Sycamore Road, states that the Planning & Zoning Board considered carefully the minimum dwelling size question and felt that 1,600 square feet was more in line with existing houses in that area.

Mayor Haggard calls for the vote on this matter. Vote unanimous.

Annexation Request - Public Hearing - Breedlove - AX-93-004

Director of Development Ken Crowe states that the Planning & Zoning Board has recommended approval of this annexation request with the following conditions: RS-100 zoning classification with a minimum of 1,600 square feet homes, 85' minimum lot frontages and 12,000 square feet lots. Mr. Crowe states that this property is not contingent to our existing city limits, therefore, this annexation would have to go through the legislature. Mr. Crowe states that Mr. Breedlove would like to know the intentions of the Mayor and Council. Mr. Breedlove understands that the property will be brought into the city as AF, however, what conditions will he have to meet when it is zoned. Council Member Bailey moves to authorize the City Attorney to draft a resolution to forward the annexation request to the legislature and include the Council's intention to zone the property RS-100 with the conditions set forth by the Planning & Zoning Board. Second to the motion by Council Member Morris.

Mayor Haggard asks for public comments. Joan Fernandez states that she lives in front of the property and she wants it to be included in the resolution to have a tree buffer between their properties. Mr. Crowe states that a buffer is not required



**CALLED COUNCIL MEETING
TUESDAY, DECEMBER 21, 1993
MINUTES, CONT'D.
PAGE 3**

according to city ordinances between two residential zonings. However, Mr. Breedlove, states that this is normal procedure for him to have the tree buffer to protect his interests as well.

Council Member Bailey moves to amend his motion to include requiring a tree buffer. Second to the motion by Council Member Morris. Vote unanimous.

Freida Christopher

City Manager Kathy Williamson submits a letter to the Mayor and Council from resident Freida Christopher. Refer to letter. Council Member Bailey moves to table this matter so that everyone has a chance to review it. Second to the motion by Council Member Davis. Vote unanimous.

Citizen's Comments

Council Member Bailey states that the issue today of removing Council Member Stanley from office was tabled because of awaiting a legal opinion from the Attorney General. He states that this is the only reason it was tabled, contrary to what some might believe. He states that Council Member Stanley threatened the Mayor and Council with lawsuits if this matter was pursued and he received comments from two residents who tried to coerce Mr. Bailey to change his mind on the matter. Mr. Bailey states that he did not vote to table the matter for those reasons however.

Diane Spivey asks why the matter of removing Council Member Stanley from office was on the agenda. She states that it should have waited until the January Council Meeting to begin with. However, there are people who have taken time off work to be at this meeting and then the matter was tabled. She states that this meeting began as an annexation meeting and things kept being placed on the agenda. She also asks what is the purpose of public comments. She states that she made comments on the budget and other issues and she doesn't know what happens to them once they have been turned in, what's the use. Finally, Ms. Spivey comments on another meeting scheduled for next week and wants to know why things can't wait until the new Mayor and Council are in office and let everyone relax during the holidays.

James R. January states that he sent a letter to the city concerning the impeachment issue. He asks how Mr. Stanley endorsing candidates for public office is any different from Council Member Bailey endorsing the liquor referendum in the city newsletter. He states that Mr. Bailey endorsed the liquor referendum first, so he sets precedent. Mr. January states that this is not coercion. Council Member Bailey states that the article he wrote in the city newsletter was a pro and con letter



**CALLED COUNCIL MEETING
TUESDAY, DECEMBER 21, 1993
MINUTES, CONT'D.
PAGE 4**

and he did not endorse the liquor referendum. Mr. January states that he has read the city charter and cannot find anywhere in there where this is illegal. Mr. Bailey states that we don't know if it is illegal and that's why we are waiting on an opinion from the Attorney General. Mr. January asks Mr. Bailey if someone filed a complaint against him, would he want due process. Mr. Bailey states yes, he would expect it.

Nancy French states that she filed the first complaint against Council Member Stanley and she has every right to do so. She states that she should also be allowed to do so without having to worry about retaliation from others. She states that her yard was trashed with tea bags again this morning and she wants it stopped. She states that she would never do anything to intentionally harm anyone and she expects the same from others. Ms. French states that everyone who has been sworn in recently has signed an oath swearing to uphold the city charter and she expects them to do so.

Meg Avery asks who approves and edits the city newsletter before it is printed. City Manager Kathy Williamson states that she does not edit any articles written by the Mayor and Council and that several employees proofread the newsletter before it is printed.

Adjournment

Council Member Bailey moves to adjourn the meeting. Second to the motion by Council Member Davis. Vote unanimous.

Meeting adjourned at 9:40 a.m.

Judy Foster

THE 1994 BUDGET

FOR THE

CITY OF SUGAR HILL, GEORGIA

Draft #3

1994

OFFICIALS OF
THE CITY OF SUGAR HILL

LEGISLATIVE BRANCH

CITY COUNCIL

George Haggard, Mayor
Steven Bailey, Council Member
Reuben Davis, Council Member
Roger Everett, Council Member
Thomas Morris, Sr. Council Member
James Stanley, Council Member

EXECUTIVE BRANCH

Kathy Williamson, City Manager
Sandra Richards, Director of Finance
Wade Queen, Director of Golf
Ken Crowe, Director of Planning
and Development and Utilities

CITY CLERK

Judy L. Foster

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

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**SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994**

FUND 01-LEGISLATIVE

Service Statement

Sugar Hill is served by five City Council Members and a Mayor. The Mayor and all Council Members are elected at large. The Mayor-Pro-Tem is elected by the Council.

The Mayor and Council serve as the community's legislative body, responsible for enacting ordinances, appropriating funds to conduct City business and providing policy direction to City staff. The Mayor and Council appoints the City Manager, City Clerk, City Attorney, Superintendent of Elections, Municipal Judge, City Auditors, and designates the City's legal organ.

The City Council provides policy direction and leadership to the City organizations; to serve as a liaison between the City and a variety of committees, boards, commissions, and citizens groups considering community issues.

Goals and Objectives:

- 1). To provide positive leadership to the City organization
- 2). To publicly consider, discuss, and vote on matters of concern to the municipal corporation and to the City of Sugar Hill.
- 3). To continue to encourage citizens input in the Council's decision making process.
- 4). To maintain and improve the equality of municipal services.
- 5). To improve the economic health of Sugar Hill and enhance the City's fiscal health.

Authorized Positions:

	GRADE	BUDGET FY 1993	ACTUAL FY 1993	PROPOSED FY 1994
Mayor	Elected	1	1	1
Council Members	Elected	5	5	5
TOTAL		6	6	6

SUGAR HILL CITY GOVERNMENT
 SUGAR HILL, GEORGIA
 BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - LEGISLATIVE

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Mayor & Council Stipend	\$8,100	\$8,100	\$24,300
Mileage Allowance	2,500	1,000	1,500
Council Meeting Supplies	1,000	1,000	1,000
Operation & Education	6,690	5,500	6,000
GMA (Gwinnett) Meetings	550	225	600
TOTAL	\$18,840	\$15,825	\$33,300

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - MUNICIPAL COURT

Service Statement

The Municipal Judge shall maintain law and order in the City to solve disputes and to comply with the Constitution of the United States and the laws of the State of Georgia.

Goals and Objectives:

To improve the operation and efficiency of the administration of the City ordinances.

Authorized Positions:

	GRADE	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Judge	Appointed	1	1	1
TOTAL		1	1	1

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Personal Services	\$ 500	\$ 150	\$ 500
TOTAL	\$ 500	\$150	\$ 500

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - CITY ATTORNEY

Service Statement

The City Attorney is appointed by and serves at the pleasure of the City Council and the various City operating departments, as well as representing the City in all litigation matters. The City Attorney also serves in an advisory capacity by interpreting federal, state, and local laws as they pertain to the conduct of City business and services.

Goals and Objectives:

- 1). To provide timely, expert and cost effective legal services to the City Council and the City staff.
- 2). To effectively represent the interests of the City in all litigation matters.
- 3). To reduce litigation costs, damages, and insurance claim costs.

Authorized Positions:

	GRADE	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Attorney	Appointed	1	1	1
TOTAL		1	1	1

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Attorney Fees	\$14,000	\$35,000	\$35,000
TOTAL	\$14,000	\$35,000	\$35,000

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - REGISTRAR SERVICES

Service Statement

The Voter Registrar is responsible for scheduling, supervising, and advertising of all Municipal Elections to insure compliance with State and Federal Codes and to keep the Voter Registration List updated to current status.

Goals and Objectives:

To staff, structure and manage State and Federal elections ethically by all Municipal, State and Federal voting regulations.

Authorized Positions:

	GRADE	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Voter Registrar	Appointed	1	1	1
Deputy Registrars		4	4	4
TOTAL		5	5	5

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Personnel Services	\$ 900	\$ 900	\$ 900
Election Operation	1,700	-0-	-0-
TOTAL	\$2,600	\$ 900	\$ 900

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - APPOINTED CITY BOARDS & COMMITTEES

Service Statement

In reference to the City Charter, the Mayor and Council can appoint qualified citizens to serve on the following committees and boards of the City:

- 1) Recreation Board
- 2) Planning & Zoning Board
- 3) Planning & Zoning Board of Appeals
- 4) Sugar Hill Festival Committee

Their responsibility is to study information and to give recommendations to the Mayor and Council.

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
E.E. Robinson Park Funding	\$25,000	\$27,000	\$25,000
Sugar Hill Festival	\$ 1,500	2,400	2,000
TOTAL	\$26,500	\$29,400	\$27,000

**SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994**

FUND 01 - CITY MANAGER'S OFFICE

Service Statement

The City Manager is appointed by the Mayor and Council and is responsible for the execution of policies, directives and legislative action of the Mayor and Council. Additionally, the City Manager oversees the preparation of the annual operating and capital budgets, for the Mayor and Council to supervise the expenditures of appropriated funds, to be responsible for the administrations of all personnel policies including salaries and to be responsible for the employment and discharge of personnel.

Generally, the City Manager is to ensure that the affairs of the City are conducted in an effective and responsible manner to the benefit of the residents of the City.

Goals and Objectives:

To promote and maintain a safe, pleasant environment within the community by providing effective ethical management and efficient delivery of public services throughout the execution of policies established by the Mayor and Council.

Authorized Positions:

	GRADE	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
City Manager	Appointed	1	1	1
TOTAL		1	1	1

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Personnel Services	\$62,424	\$57,518	\$58,120
Vehicle Expense	700	750	850
Operation & Education	2,110	1,600	1,340
Cellular Phone	0	700	550
Dues	618	600	618
TOTAL	\$65,852	\$61,168	\$61,478

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - FINANCE & ADMINISTRATION

Service Statement

The Finance and Administration Office is responsible for developing, maintaining, and administering all programs related to general accounting functions. Finance is responsible for all revenue collections, as well as handling purchases and payroll. It is responsible for analyzing the general operations of the City's budget as well as preparation of the yearly budget. It is responsible for assisting in the preparation of the annual audit completed by an appointed outside auditor. Finance also compiles monthly reports for the Mayor and Council.

The Mission of the Finance Department is:

1. to conduct timely, periodic internal audits for the purpose of insuring for the citizens of the City of Sugar Hill compliance with Federal, State and Local laws and ordinances as it relates to budgeting, purchasing, accounting, cash and investments, and reporting
2. to report in an accurate and timely manner all accounts of the City of Sugar Hill according to the Governmental Generally Accepted Accounting Principals set forth by the Governmental Accounting Standards Board.
3. to maintain accurate payroll and personnel records for the City of Sugar Hill and to accurately process all checks and forms in a timely manner to avoid any financial hardships on the employees of the City of Sugar Hill.
4. to serve the citizens of Sugar Hill by keeping costs down by using the discounts provided by vendors.
5. To service the citizens by keeping within the budget amount for each department as set by the City Council.
6. Using vendors located in the Sugar Hill area whenever possible, always making sure that the lowest prices are obtained.
7. Paying vendors in a timely manner in order to keep from getting late charges.

**SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994**

The City Clerks Office is responsible for Property tax billing, issuing business licenses, registering voters, and Annexation and Rezonings. The City Clerk serves at the pleasure of the Mayor and Council. The City Clerk insures all meetings are posted, recorded and published in a timely fashion; assists citizens efficiently and maintains all City fi fa's on delinquent tax accounts; publishes a monthly newsletter to all residents of the City; is the City's official keeper of all City records.

The Mission of the Clerk's Office is:

1. To give quality and cost effective service to the needs of the citizens of Sugar Hill
2. To keep accurate records and run the department as efficiently as possible in regards to property taxes and business licenses.
3. To have a knowledge of all ordinances of the City and see that they are enforced.
4. To continue education in order to maintain up to date information on new laws which relate to this department.
5. To provide convenient service, such as voter registration and notary public, to residents while they are visiting City Hall.
6. To assist customers in every aspect of city government and give 100% in order to ensure their satisfaction.

Goals and Objectives:

- 1) Administers accounts payable and receivable to achieve increased funding for capital projects.
- 2) Continue to improve organization of accounts payable, purchasing, payroll and the collection of receivables
- 3) To strive to keep accounts current, but to implement a delinquent collection system.
- 4) To continue to work on the improvement of records management.
- 5) To assist the Mayor and Council and City Manager's Office.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - FINANCE & ADMINISTRATION, CLERKS OFFICE AND CITY MARSHAL

Authorized Positions:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
City Clerk	1	1	1
Finance Director	1	1	1
Accounts Payable Clerk	1	1	1
Postal Clerk	1	1	1
Deputy City Clerk	1	1	1
City Marshall	1	1	1
S&B and Util Clerk	0	0	1
TOTAL	6	6	7

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Personal Services	\$151,657	\$181,155	\$197,698
Audit Services	9,200	9,200	10,200
Code Supplement	0	0	3,000
Supplies & Materials	15,500	24,000	25,000
Equipment Operation & Maint.	31,800	37,000	30,000
Dues	4,979	5,900	6,203
Operation & Education	4,010	4,400	4,060
Postage	11,000	15,500	12,000
Shortage/Overage	0	0	0
Bank Charges	2,000	1,500	2,000
Consultants Fees	8,000	20,000	10,000
Legal Advertising	1,500	2,500	1,500
Marshal Veh. Maint.	500	3,500	975
Marshal Supplies	0	1,500	1,500
Marshall Uniforms	0	0	1,500
Cellular Phone Exp	0	1,300	550
TOTAL	\$240,896	\$307,455	\$306,186

**SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994**

FUND 01 - BUILDING INSPECTIONS

Service Statement

The Building Inspection office enforces City codes and ordinances from the beginning of construction projects through the final stages of construction; inspecting all building, plumbing, electrical and mechanical plans submitted to verify layouts conform with City, County, and State codes. All building permits are issued for additions, alterations, repair, removal, demolition and erections of any building in the City.

After construction, inspections are done to all commercial buildings to verify that all buildings are kept in a safe and sanitary condition in compliance with the Southern Standard Building Code.

Goals and Objectives:

The goal for the department is to see that each and every building has been permitted and is inspected to insure that all codes applicable are adhered to.

Authorized Positions:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Chief Building Inspector	1	1	1
Building Inspector	1	0	1
Administrative Clerk	1	1	1
TOTAL	3	2	3

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Personal Services	\$ 93,672	\$82,205	\$91,111
Supplies	1,000	1,000	1,000
Vehicle Maint.	1,080	300	1,175
Operation & Education	2,500	1,000	1,000
Miscellaneous	500	100	300
Uniforms	500	200	500
Office Equip	5,000	4,500	1,600
Bldg. Maint	800	800	800
TOTAL	\$105,052	\$90,105	\$ 97,486

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - PRISON DETAIL

Service Statement

The City contracts a prison detail from the State. These prisoners are trustees assigned to work in the City Park, picking up the weekly City trash, and mowing right-of-ways. The City employs these prisoners to provide a variety of services to the residents at minimal cost.

The City contracts for two prison crew details. One crew is assigned to the golf course. The other for general use around the city.

Authorized Positions:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Prison Guard	1	2	3
Prison Detail	10	20	30
TOTAL	11	22	33

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Prison Guard	\$ 23,000	\$23,000	46,000
Tools & Equipment	500	700	500
Equipment Repair	500	100	500
Prison Bus Maint.	725	500	850
Prison Bus Purchase	0	0	1,000
TOTAL	\$ 24,725	\$24,300	\$ 48,850

* Please note that accounting for the two Prison Guards is included. The other Prison Guard is located in the Golf Course Fund. The City will attempt to make application for the third guard for 1994. If a guard becomes available, 2 personnel positions will be eliminated. However, if no guard is available, the above totals will be reduced by \$25,000.

**SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994**

FUND 01 - PUBLIC LANDS AND BUILDINGS

The City owns three (3) rental houses and 40 acres for future landfill expansion.

At this time, the City does not have in-house maintenance personnel for the upkeep of these properties.

The properties are at the following locations:

- 1) One house and lot on Level Creek Road.
- 2) One house and 4 acres on Highway 20.
- 3) One house and Utility Barn on 30.6 acres on Hillcrest Rd.
- 4) Community Center
- 5) City Hall
- 6) 44 Acres as leased landfill on Appling Rd
- 7) 268 acre Sewer Treatment Facility and Golf Course on Suwanee Dam Rd
- 8) E.E. Robinson Memorial Park on Level Creek Rd

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Repair & Maintenance			
Highway 20 Rental	500	650	500
City Hall	2,000	3,500	1,500
Community Center	1,000	2,500	1,500
Utilities			
City Hall	5,000	5,000	5,000
Community Center	2,500	2,000	2,500
TOTAL	\$ 11,000	\$ 13,650	\$ 11,000

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - STREET AND BRIDGE DEPARTMENT

Service Statement

The Mission of the Street and Bridge Department is:

1. To perform all street and bridge work efficiently and at a low cost to the citizens with high quality results.
2. To get three bids on every job our department performs, for repairs, resurfacing streets, or any other materials or equipment used.
3. To maintain the up keep of all city equipment and demand that no one abuses or misuses the equipment, tools or any city-owned property.
4. To respect and listen to the citizens about their needs or problems, then get the job done as quickly and cost-efficient as possible. Do a follow up with the citizen to make sure they are satisfied.
5. To respect and support the city, mayor and council, city staff, and all employees in every way.
6. To keep all trash, limbs, and brush or any other debris picked up throughout the city. To keep streets clean and safe.

Authorized Positions:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Department Head	1	1	1
Crew Leader	1	1	1
Laborers	3	4	4
Total	5	6	6

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>STREET & BRIDGE REVENUE</u>			
Subdivision Sign Permits	700	1,200	200
Subdivision Sign Sales	700	500	500
Street Sign Sales	500	650	500
Street Light Revenue	7,080	6,100	6,000
County Paving Tax	55,000	55,000	55,000
Storm Water Program	19,500	0	10,000
TOTAL REVENUES	\$ 83,480	\$63,450	\$72,200

STREET & BRIDGE EXPENSES

Personal Services	\$104,916	112,628	143,209
Operating & Maintenance	127,100	160,200	87,100
Supplies & Materials	30,050	8,000	13,000
TOTAL EXPENSES	\$262,066	\$280,828	\$243,309

**SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
VARIANCE FOR THE FISCAL YEAR 1994**

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
General Fund Revenues	\$745,865	\$907,041	\$ 964,348	1,025,533
General Fund Expenses	714,548	999,031	1,041,755	1,040,338
Sanitation Fund Revenues	261,045	270,864	277,180	597,180
Sanitation Fund Expenses	304,724	289,045	270,500	351,687
Gas Fund Revenues	1,716,462	1,921,422	2,024,115	2,166,079
Gas Fund Expenses	1,000,930	1,652,976	1,246,200	1,694,090
Water Fund Revenues	608,525	670,250	620,000	702,744
Water Fund Expenses	592,278	747,223	610,918	689,895
Sewer Fund Revenues	556,093	681,803	479,000	623,118
Sewer Fund Expenses	573,528	573,928	426,884	1,056,663
Golf Course Revenues	328,560	1,070,545	619,650	725,308
Golf Course Expenses	688,048	924,706	797,010	889,699
Total Funds Revenues	4,282,689	5,521,925	4,984,293	5,839,962
Total Funds Expenses	4,048,216	5,186,909	4,393,267	5,722,372
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SUBTOTAL VARIANCES	\$ 234,473	\$ 335,016	\$ 591,026	\$ 117,590
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Reserve for Contingency - Capital Improvements				\$ 117,590
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GRAND TOTAL VARIANCES	\$ 234,473	\$335,016	\$ 234,473	\$ 0

CITY OF SUGAR HILL GOVERNMENT
SUGAR HILL, GEORGIA
CAPITAL CONTINGENCY BUDGET

This Capital Contingency Budget contains those items which the City is planning to address in the next three to five years.

These items are not considered part of the annual appropriation by the Mayor and Council.

As addressed by City policy, each budget season, the City will attempt to appropriate some, if not all, of the items listed on the Capital Contingency Budget in the Operating Budget as revenues see fit.

The City of Sugar Hill realizes that many capital projects exist and as they are identified, they will be added to the list.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
CAPITAL CONTINGENCY BUDGET FOR THE FISCAL YEAR 1994

GENERAL FUND

1) Annual Appropriation for Pooled Lease.....	\$	
2) Various office furniture.....	\$	5,000
3) Sidewalk Program.....	\$	50,000
4) City Marshal Vehicle.....	\$	16,000

GAS DEPARTMENT

1) Expansion & Improvement of lines.....	\$	464,000
2) High Pressure Main Expansion & Improvements..	\$	100,000
3) Three (3) Regulators.....	\$	60,000
4) Utility Truck.....	\$	15,000
5) Peaking Gas Facility or Pipeline.....	\$	3,000,000

WATER DEPARTMENT

1) Ductile Pipe for tank.....	\$	160,110
2) Bore at P.I.B.....	\$	8,500
3) 4 Taps on Existing Mains.....	\$	5,000
4) Utility Truck.....	\$	15,000

SEWER DEPARTMENT

1) Pine Pavilion Estates Sewer System.....	\$	440,000
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STREET & BRIDGE DEPARTMENT

1) Flat Bed Dump Truck.....	\$	25,000
2) Leaf Blower & Broom Sweeper.....	\$	25,000

THE FOLLOWING IS THE BACKUP ON HOW
THE FIGURES FOR THE 1994 BUDGET
WERE CALCULATED

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 01 - LEGISLATIVE

Mileage Allowance - This figure includes documented travel for education and city related functions.

Operation & Education - January 1994....	Mayors Day.....	\$ 500
June 1994.....	GMA Convention....	1,235
	Accommodations....	2,165
	Meals \$200/ea.....	<u>1,200</u>
		\$ 5,100
	P&Z County Meetings.....	<u>900</u>
Total.....		\$ 6,000

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 01 - CITY MANAGER'S OFFICE

Operation & Education - GCCA Conference.....	210
Accommodations.....	210
Meals.....	<u>130</u>
	\$ 550
GMA Convention.....	265
Accommodations.....	375
Meals.....	<u>150</u>
	\$ 790
Total.....	\$1,340

Dues - This figure includes the following:

Kiwanis Dues -	\$ 340
ICMA -	<u>278</u>
Total	\$ 618

Wage & Benefit Breakdown:

Total Salary	\$43,805*
FICA/Medicare = 7.65% X Total Salary.....	3,351
SUTA = 1.71% X Total Salary.....	146
Retirement = 6% X Total Salary.....	2,628
Insurance.....	6,000
Bonus.....	2,190
Deferred Compensation Expense.....	<u>0</u>
Total.....	\$58,120

*This figure reflects no increase for 1994.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 01 - FINANCE & ADMINISTRATION

Supplies & Materials - This figure combines the Clerks Office and the Finance office and includes all the following codes:

- #43400 Data Processing Supplies
- #43600 Office Supplies
- #43800 Printing

Equipment, Operation & Maintenance - This figure combines the Clerks Office and Finance Office and includes all the following codes:

- #45000 Office Equipment
- #45200 Office Equipment Maintenance
- #48500 Telephone

Training & Travel - This figure combines the Clerks Office and Finance Office and includes the following:

Finance Officers Conference - Fall 1994	
Education.....	\$ 300
Accommodation.....	300
Meals.....	<u>200</u>
	\$ 800
Clerk's Conference - February 1994	
Education.....(3).....	\$ 640
Accommodations.....(3).....	275
Meals.....(3).....	<u>200</u>
	\$1,115
Clerk's Conference - September 1994	
Education.....(2).....	\$ 350
Accommodations.....(2).....	165
Meals.....(2).....	<u>300</u>
	\$ 815
Elections Conference - January 1994	
Registration.....	\$ 300
Mileage.....	<u>30</u>
	\$ 330
UGA Governmental Certification	
Education.....	\$1,000
Subtotal.....	\$4,060
Misc. Travel.....	<u>1,000</u>
(bank deposits, County Administration)	
Total Training & Travel.....	\$5,060

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 01 - FINANCE & ADMINISTRATION - Cont'd

Dues & Subscriptions - Ga. Municipal Assoc.....	\$3,658
National Climate Data Center.....	20
G.M.C.F.O.A.....	40
Misc. Publishing.....	750
Sam's/Pace.....	100
G.G.F.O.A.....	50
Utilities Protection.....	300
Gwinnett Chamber of Commerce.....	500
The Times.....	150
Kiwanis.....	380
Atlanta Journal.....	75
Total.....	\$6,203

Mileage - The City's policy is to follow the Federal Mileage rate. The current rate is \$.285 per mile and is paid for general errands, daily bank deposits, and attending education classes. City vehicles are used whenever possible.

Postage - Totals for postage consist of monthly utility bills, newsletters and postage in postage meter.

Consultants Fees - This amount may be needed as a support to the accounting department, mapping, and computer support.

Worker's Comp Insurance - This amount was calculated based on the total Salaries of the City through a formula provided from the insurance company.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 01 - FINANCE & ADMINISTRATION - Cont'd

Finance Department, City Marshal and Post Office:

Benefits & Wage Breakdown:

Total Salary & Wages.....	\$ 96,212*
FICA/Medicare = 7.65% X Total Salary.....	9,288
SUTA = 1.71% X Total Salary.....	727
Retirement Total.....	5,773
Total Insurance.....	28,560
Total Bonuses.....	1,930
Deferred Compensation.....	2,400
Total.....	\$144,890

Clerks Department:

Benefits & Wage Breakdown:

Total Salary & Wages.....	\$34,564*
FICA/Medicare = 7.65% X Total Salary.....	2,644
SUTA = 1.71% X Total Salary.....	291
Retirement Total.....	2,074
Total Insurance.....	11,640
Total Bonuses.....	875
Deferred Compensation.....	720
Total.....	\$52,808

* Increase in salaries reflect a 5.0% increase for 1994. 50% of Judy Foster's salary is accounted for in the Clerks Office. The other 50% is reflected in the Gas Fund. Total employees for the Finance and Clerks Department is 9 for 1994. No additional positions are projected.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

DEPARTMENT 02 - BUILDING INSPECTIONS

Wage & Benefits Breakdown:

Total Salaries.....	\$67,698*
FICA/Medicare = 7.65% of Total Salaries.....	5,179
SUTA = 1.71% of Total Salaries.....	436
Retirement Totals.....	2,910
Total Insurance.....	14,100
Total Bonuses.....	308
Deferred Compensation.....	<u>480</u>
Total.....	\$91,111

* A 5% increase in Salaries and Wages is reflected. Total employees for this department is 2 with 1 additional inspector projected for 1994 for a total of 3.

DEPARTMENT 03 - STREET & BRIDGE DEPARTMENT

Wage & Benefit Breakdown:

Total Salary.....	\$ 95,284*
FICA/Medicare = 7.65% X Total Salary.....	7,289
SUTA = 1.71% X Total Salary (up to \$8500)...	872
Retirement Total.....	3,621
Total Insurance.....	34,200
Total Deferred Compensation.....	480
Total Bonuses.....	<u>1,463</u>
Total.....	\$143,209

* Total proposed Salaries reflect a 5% increase for 1994.
Total employees for this department is 5 for 1994.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 03 - GAS FUND

Total Salary.....	\$146,920*
FICA/Medicare = 7.65% X Total Salary.....	11,239
SUTA = 1.71% X Total Salary (up to \$8500)....	1,163
Retirement Totals.....	7,774
Total Insurance.....	40,200
Total Bonuses.....	3,346
Deferred Compensation.....	<u>3,060</u>
Total.....	\$213,702

* Total Salaries Proposed includes 50% of Ken Crowe, the Director of Public Utilities and Development's Salary as well as 50% of Judy Foster. An increase of 5% for 1994 is included. (see Water Fund for the remaining 50% of Ken Crowe's salary.)

Total employees for this fund is 6 for 1994. Two (2) employees were moved from the Water Fund to the Gas Fund, therefore, no additional employees are projected.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 04 - WATER FUND

Wage & Benefit Breakdown:

Total Salary.....	\$222,592*
FICA/Medicare = 7.65% X Total Salary.....	17,028
SUTA = 1.71% X Total Salary (up to \$8500)....	1,890
Retirement Total.....	12,372
Total Insurance.....	73,680
Deferred Compensation.....	780
Total Bonuses.....	<u>2,730</u>
Total.....	\$331,072

* Total Salaries includes 50% of Ken Crowe, the Director of Public Utilities and Development's Salary as well as a 5.0% increase for 1994. Total employees for this department is 13. Two employees were moved to the Gas Fund and Two employees were moved to the Sewer Fund, therefore, no additional employees are projected.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 06 - SEWER FUND

Wage & Benefit Breakdown:

Total Salary.....	\$108,618*
FICA/Medicare = 7.65% X Total Salary.....	8,309
SUTA = 1.71% of Total Salary (up to \$8500)..	727
Retirement.....	4,542
Insurance.....	28,560
Deferred Compensation.....	1,080
Bonus.....	<u>1,711</u>
Totals.....	\$153,547

- * Total proposed Salaries reflect a 5% increase for 1994. Total employees for this department is 5 including the new Sewer Plant operator yet to be named. Two employees were moved from the Water Fund to the Sewer Fund and one position was created in 1993. No additional employees are projected for 1994.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

FUND 07 - GOLF COURSE FUND

Wage & Benefit Breakdown:

Total Salary.....	\$290,632
FICA/Medicare = 7.65% X Total Salary.....	22,233
SUTA = 1.60% of Total Salary (up to \$8500)..	1,599
Retirement.....	9,392
Insurance.....	57,120
Deferred Compensation.....	5,712
Bonus.....	<u>3,900</u>
Totals.....	\$390,588

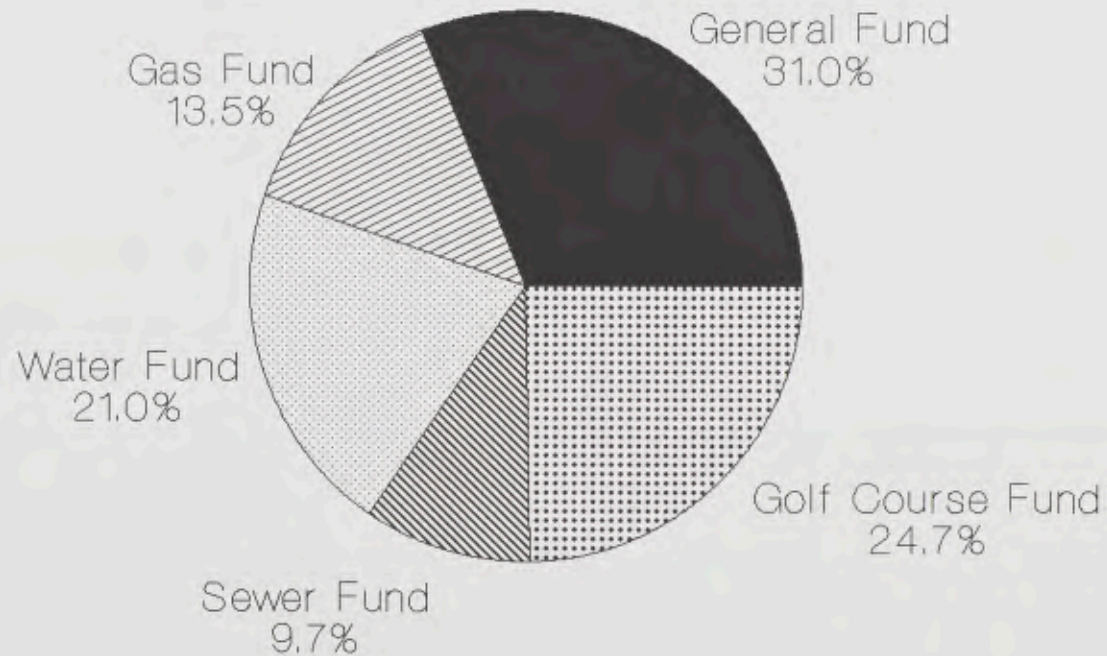
SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BACKUP FIGURES FOR 1994 BUDGET

Total Wage & Benefit Breakdown:

Total Salary.....	\$1,106,325
FICA/Medicare = 7.65% X Total Salary.....	86,560
SUTA = 1.71% of Total Salary (up to \$8500)..	7,851
Retirement = 6% X Total Salary.....	51,086
Insurance.....	294,060
Deferred Compensation.....	14,712
Bonus.....	<u>18,453</u>
Totals.....	\$1,579,047

City of Sugar Hill

1994 Total Wage & Benefit Breakdown



By Fund

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 01 - MISCELLANEOUS

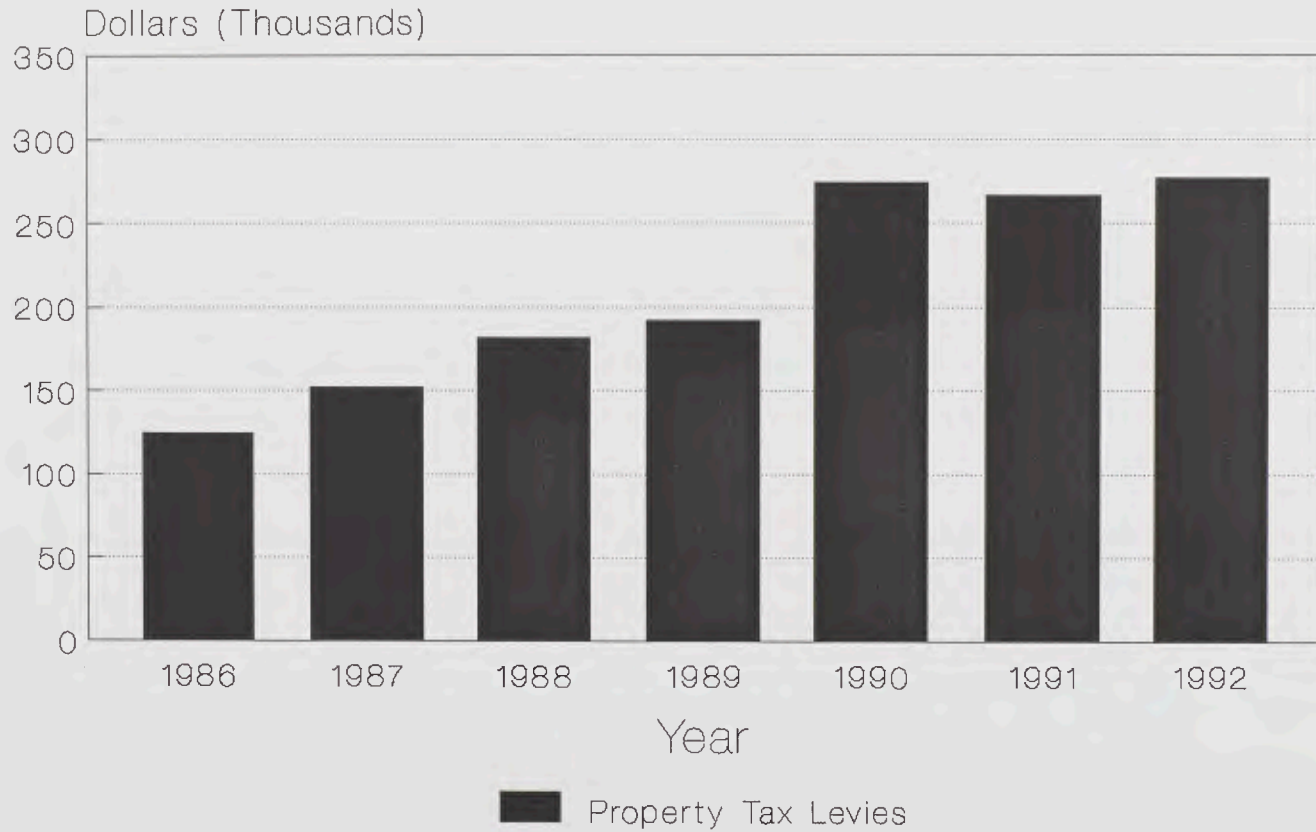
summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
Coffee & Vending Service	\$ 1,500	1,000	1,000
Ice Expense	0	300	150
Radio Equipment	2,500	4,120	3,000
Radio Equipment Maint.	500	150	500
Radio Transmitting Fee	1,000	1,000	1,000
Janitorial Supplies	1,500	1,500	2,000
Janitorial Fee	3,500	6,000	6,000
Pager Service	2,000	2,000	2,000
Answering Service	2,000	2,000	2,000
Miscellaneous	3,000	3,500	3,000
Vehicle Gas & Oil (consolidated)	20,000	15,000	15,000
Workers Comp Insurance	40,000	74,000	70,000
Property & Liability Ins.	85,000	67,000	80,000
TOTAL	\$162,500	\$177,570	\$185,650

THE FOLLOWING ARE THE PROPOSED
TOTAL REVENUES & EXPENDITURES
FOR THE 1994 GENERAL FUND BUDGET

PROPERTY TAX LEVIES

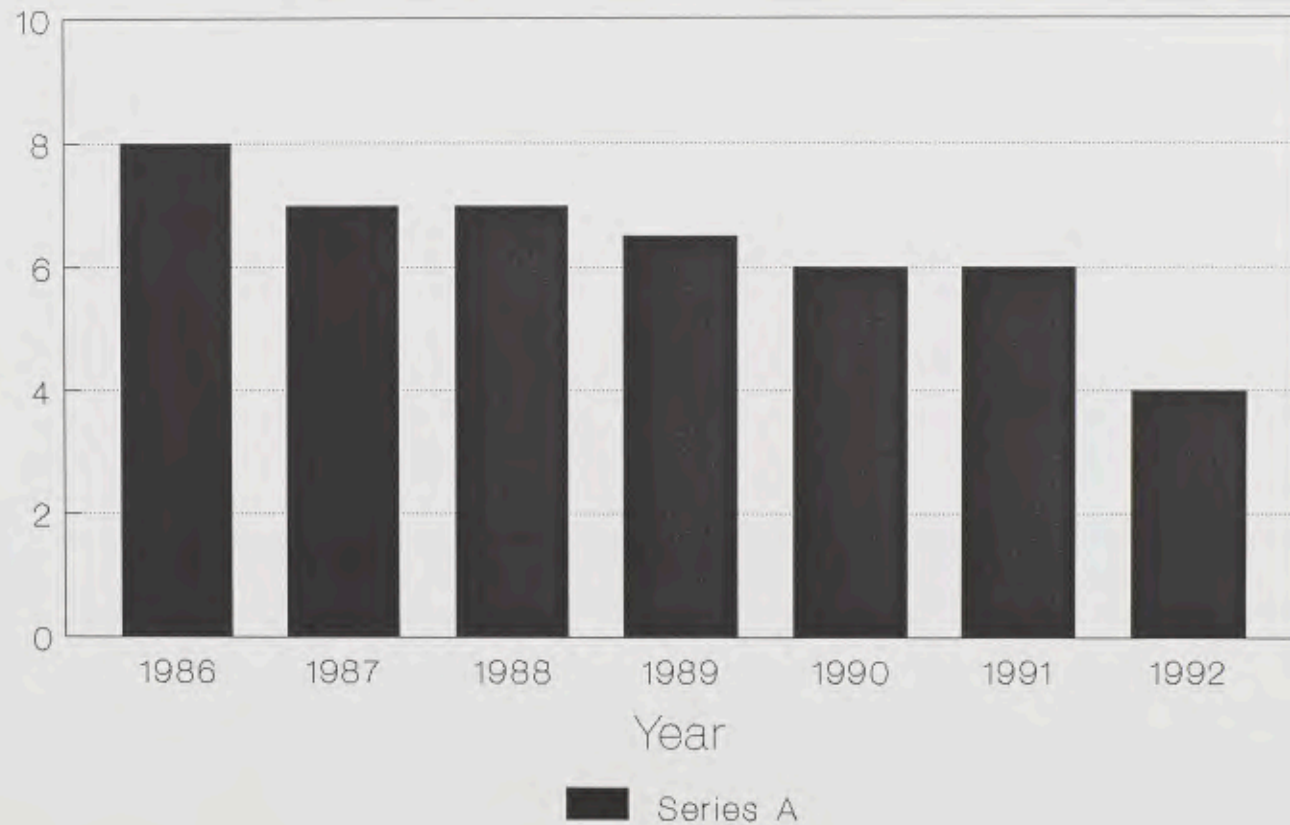
Last 7 Years



Audit Data (Dollars)

PROPERTY TAX RATES

Last 7 Years

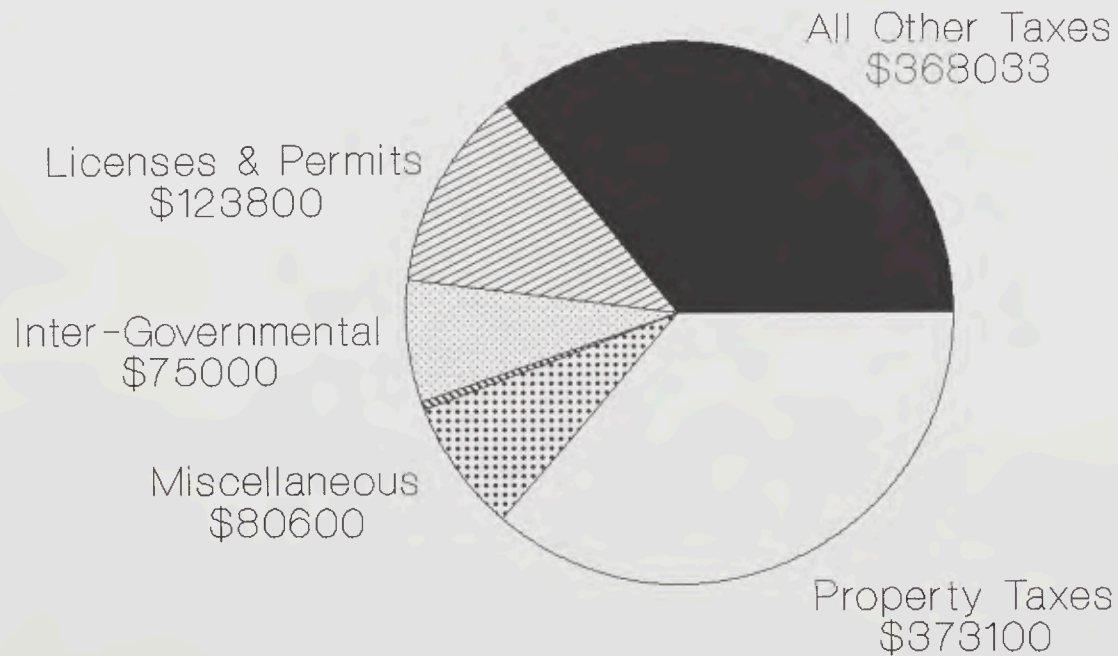


Millage Rates

GENERAL FUND REVENUES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
Administration				
30100 Property Tax-Current	86,566	279,430	250,000	308,922
30200 Property Tax-Prior	168,766	58,215	85,000	64,178
30300 FIFA, Penalties & Int	2,300	3,000	500	3,000
30800 Intangible Tax	3,600	3,000	3,600	3,600
31200 Ad Valorem Tax	44,700	45,000	40,000	50,000
32100 Georgia Power Tax	100,675	100,000	107,850	110,000
32200 Southern Bell Tax	23,043	25,000	25,783	25,783
32300 Cable TV Tax	12,413	12,000	14,650	14,650
32600 Insurance Premium Tax	83,500	85,000	138,000	138,000
33100 Real Estate Tax	3,400	3,500	2,000	3,000
33200 Beer and Wine Tax	20,000	15,000	20,000	20,000
35000 Business License Fees	39,000	42,000	47,000	45,000
35200 Rezoning & Annex. Fees	6,500	3,500	3,000	3,500
35400 Qualifying Fees	0	216	468	0
35600 Service Charge	2,500	2,500	2,500	2,500
35700 Yard Sale Permits	160	200	400	300
35800 Marshall/Court Fines	0	500	375	300
36000 Interest Earned	9,200	10,000	5,000	5,000
37100 Highway 20 Rent	4,800	4,800	4,800	4,800
37400 Sale of Maps, Ords, Etc.	520	400	900	500
37500 Sale of Assets	3,200	2,000	0	1,000
37600 Utility Bill Penalties	50,000	40,000	50,000	50,000
37700 Reconnect Fees	500	250	1,350	1,000
38000 C.D.B.G Grant	9,990	45,000	20,000	20,000
38200 Miscellaneous	1,200	1,500	200	1,000
38300 Comm Ctr. Rental	600	600	600	650
38400 Pavilion Rental	500	500	500	550
38600 Sugar Hill Festival Rev	732	0	1,722	1,500
Inspection				
39100 Res. Bldg Permits	49,000	30,000	55,000	55,000
39105 Res. Add's/Remodel	0	0	0	2,000
39110 Comm Bldg Permits	0	0	7,000	4,000
39115 Comm Add's/Remodel	0	0	0	2,500
39200 Mobile Home Permits	3,900	2,500	3,000	2,500
39300 Trade License Fees	0	0	800	500
39400 Variance Fees	0	0	2,400	2,000
39700 Development Permits	12,500	7,000	4,000	4,000
39900 Miscellaneous	1,100	200	1,600	1,500
Street & Bridge				
30300 County Paving Tax	57,434	55,000	55,000	55,000
30500 Subdivision Sign Permit	625	700	1,200	800
30600 Subdivision Sign Sales	830	700	500	500
31000 Street Sign Sales	500	500	650	500
31100 Street Light Revenue	6,900	7,080	6,100	6,000
31200 Storm Water Program	0	19,500	0	10,000
TOTALS	\$745,865	\$823,561	\$964,348	\$1,025,533

1994 Projected General Fund Revenues By Source



(Dollars)

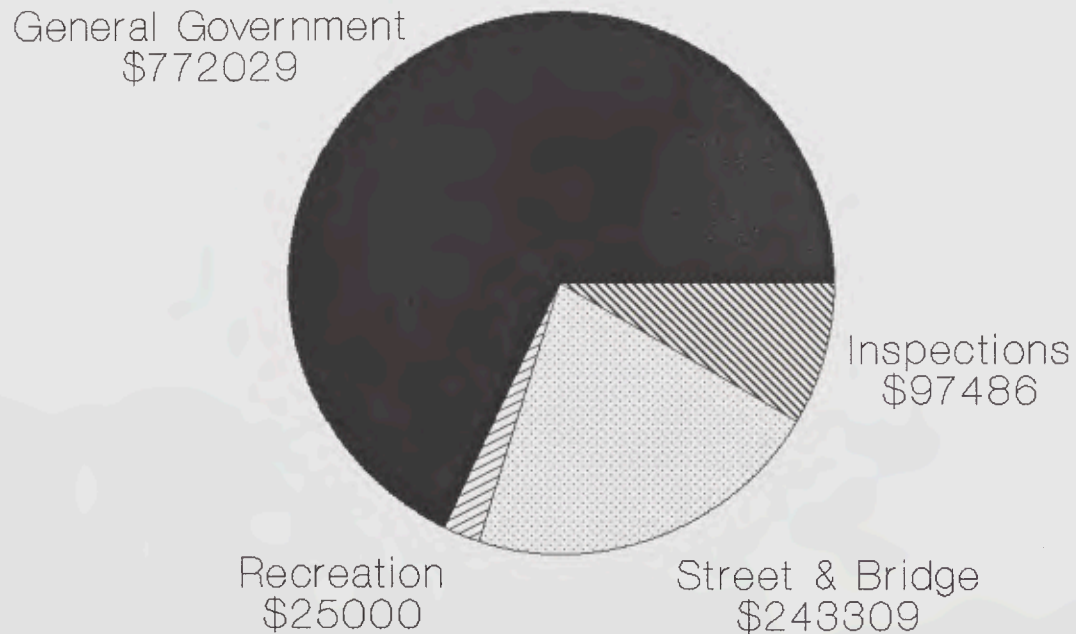
GENERAL FUND - EXPENDITURES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
Administration				
40100 Salaries & Wages	237,775	282,462	282,792	337,563
40300 Deferred Comp.	4,250	10,560	4,280	4,080
40500 Bonuses	6,119	8,018	6,119	6,766
40600 Employer FICA	20,103	22,297	20,103	27,751
40800 SUTA	1,941	1,904	1,941	2,472
40900 Retirement	11,425	13,920	11,425	17,006
41000 Group Insurance	50,770	73,508	50,770	94,500
41100 GMA(Gwinnett)	770	550	225	500
41200 Training & Travel	12,500	15,310	12,500	13,000
42000 Mayor & Council Stipend	8,100	8,100	8,100	24,300
42400 Registrar Services	900	900	900	900
42600 City Election	0	1,700	1,500	0
42800 Coffee & Vending	1,300	1,500	1,000	1,000
43000 Vehicle #201 Maint.	1,500	700	750	850
43100 Vehicle Gas & Oil(consol)	25,000	20,000	15,000	15,000
43400 Data Processing Supp	4,500	4,000	2,500	3,000
43600 Office Supplies	5,500	7,000	7,500	6,000
43800 Printing	6,500	4,800	14,000	15,000
43900 Dues, Publ. & Subsc.	11,300	5,597	6,500	6,500
44000 Postage	12,200	11,000	15,500	12,000
44200 City Hall Maint.	3,500	2,000	3,500	1,500
44300 Comm Ctr. Maint.	1,000	1,000	2,500	1,500
44500 Hwy 20 Rental Maint	650	500	650	500
45000 Office Equipment	20,300	19,800	23,000	15,000
45200 Office Equipment Maint.	5,500	5,000	5,500	6,000
45400 Radio Equipment	2,320	2,500	4,100	3,000
45600 Radio Equipment Maint.	250	1,000	150	500
45800 Radio Transmitting Fee	820	1,200	1,000	1,000
45900 Operation of City Court	150	750	150	500
46000 City Hall Utilities	6,000	5,000	5,000	5,000
46200 Comm Ctr Utilities	2,300	2,500	2,000	2,500
46400 Audit	8,700	9,200	9,200	10,200
46500 Code Supplement	0	0	0	3,000
46600 Attorney Fees	16,200	14,000	35,000	35,000
46800 Legal Advertising	1,600	1,500	2,500	1,500
47000 Consultants Fees	14,000	8,000	20,000	10,000
47200 Prop & Liab Ins.	73,000	85,000	67,000	80,000
47400 Workers Comp Ins.	34,756	40,000	74,000	70,000
47700 Shortage/Overage	<300>	0	0	0
47800 Bank Charges	2,300	2,000	1,500	2,000
48200 Sugar Hill Festival	2,159	1,500	2,400	2,000
48300 Answering Service	1,700	2,000	2,000	2,000
48400 Pager Service	2,300	2,000	2,000	2,000
48500 Telephone	6,000	7,000	8,500	9,000
48600 C.D.B.G Expense	12,570	45,000	60,000	20,000

GENERAL FUND - EXPENDITURES, Cont'd

	Actual	Budget	Est.	
	FY 1992	FY 1993	Actual	Proposed
			FY 1993	FY 1994
48800 City Park Funding	25,500	25,000	27,000	25,000
49000 Prison Guard	23,000	23,000	23,000	23,000
49200 Prison Tools, Etc.	300	500	700	500
49400 Prison Equip Maint.	35	500	100	500
50000 Veh. #207 Bus Maint	900	725	500	850
51000 Veh. #200 Rep & Maint	0	0	3,500	975
51100 Prison Bus Purchase	0	0	0	1,000
51500 Marshal Supplies	0	0	1,500	1,500
51550 Marshal Uniforms	0	0	0	1,500
51600 Cellular Phone Exp	0	0	2,000	1,100
52300 Ice Expense	0	0	300	150
52500 Miscellaneous	5,800	3,000	3,500	3,000
52600 Council Meeting Supp	725	1,000	1,000	1,000
53000 Janitorial Supplies	1,900	1,500	1,500	2,000
53100 Janitorial Fee	4,500	3,500	6,000	6,000
Inspection Expenses				
44400 Office Util & Maint	5,100	800	800	800
56100 Uniforms	350	500	200	500
56500 Supplies	1,840	1,000	1,000	1,000
57000 Veh. Maint.	950	550	0	500
58000 Veh. #218 Maint.	90	530	300	675
58200 Office Equip	0	5,000	4,500	1,000
58300 Training & Travel	0	0	1,000	1,000
59000 Inspection Misc	350	500	100	300
Street & Bridge				
41100 Street Patching	27,000	55,000	60,000	25,000
41200 Gravel	2,000	5,000	1,500	1,500
41300 Street Signs & Posts	2,600	3,500	3,500	3,500
41400 Street Lights	43,200	43,500	43,000	45,000
41500 Traffic Lights	550	750	600	750
41600 Uniforms	32	300	200	500
41800 Chemicals	0	1,500	1,000	1,000
42000 Equipment Purchase	4,660	5,000	44,000	1,000
42200 Equip Maint.	2,100	2,000	4,000	1,000
42300 Equip Rental	0	15,000	5,000	2,000
42400 Supplies	1,650	1,500	2,000	1,500
42500 Van Maint.	1,400	550	400	950
42600 Veh. #213 Maint.	0	0	300	800
43000 Subdivision Signs	30	50	0	100
43100 Drainage Control	4,700	2,000	1,500	3,000
43200 Storm Water Program	1,900	19,500	0	5,000
43600 Consulting Services	0	0	1,000	1,500
44900 Miscellaneous	415	500	200	500
TOTALS	\$714,548	\$841,881	\$1,041,755	\$1,040,338

1994 Projected General Fund Expenditures By Function



(Dollars)

ENTERPRISE FUNDS

Enterprise Funds are used to account for operation that are financed and operated in a manner similar to private business enterprises. The intent of the Mayor and Council is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the City Council has decided that periodic determination of net income is appropriate for accountability purposes.

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 02 - SANITATION FUND

Service Statement

The City of Sugar Hill entered into an agreement with Gwinnett Sanitation, Inc. and Button Gwinnett, Inc. to franchise the City's disposal of residential, commercial, industrial, and institutional waste. Button Gwinnett, Inc. leases the City's landfill located on Appling Road.

Goals and Objectives:

- 1) To provide Sugar Hill residents with services of consistent sanitation pick-up at a low cost.
- 2) To provide a recycling program for residents at no cost.

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>SANITATION REVENUES</u>			
Sanitation Revenues	\$243,684	254,000	\$275,000
Tipping Fees	5,000	1,100	300,000
Lease Payments	22,080	22,080	22,080
Miscellaneous	100	0	100
TOTAL REVENUES	\$270,864	\$277,180	\$597,180
<u>SANITATION EXPENSES</u>			
Subsidy	\$ 20,573	22,000	30,637
Commercial Sanitation	67,506	75,500	96,239
Multi-Family	12,427	10,500	18,178
Residential	186,589	159,000	204,708
Vehicle Maint.	1,450	3,500	1,675
Miscellaneous	500	0	250
TOTAL EXPENSES	\$289,045	\$270,500	\$351,687

The number used to calculate Sanitation Revenues is 2321, or 100 new customers for 1994. Also projected beginning 1994 is a 5.5% rate increase charged by our contracted hauler. This rate increase is not calculated with Sanitation Revenues.

**SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994**

FUND 03 - GAS FUND

The Mission of the Gas Department is:

1. To satisfy customers and meet their needs, explain to them respectfully if their needs cannot be met safely. Make sure they understand and are satisfied with the explanation and the job.
2. To have good relationships and good communication with all builders.
3. To have the gas and water department crews have good attitudes with each other. Work together as team players.

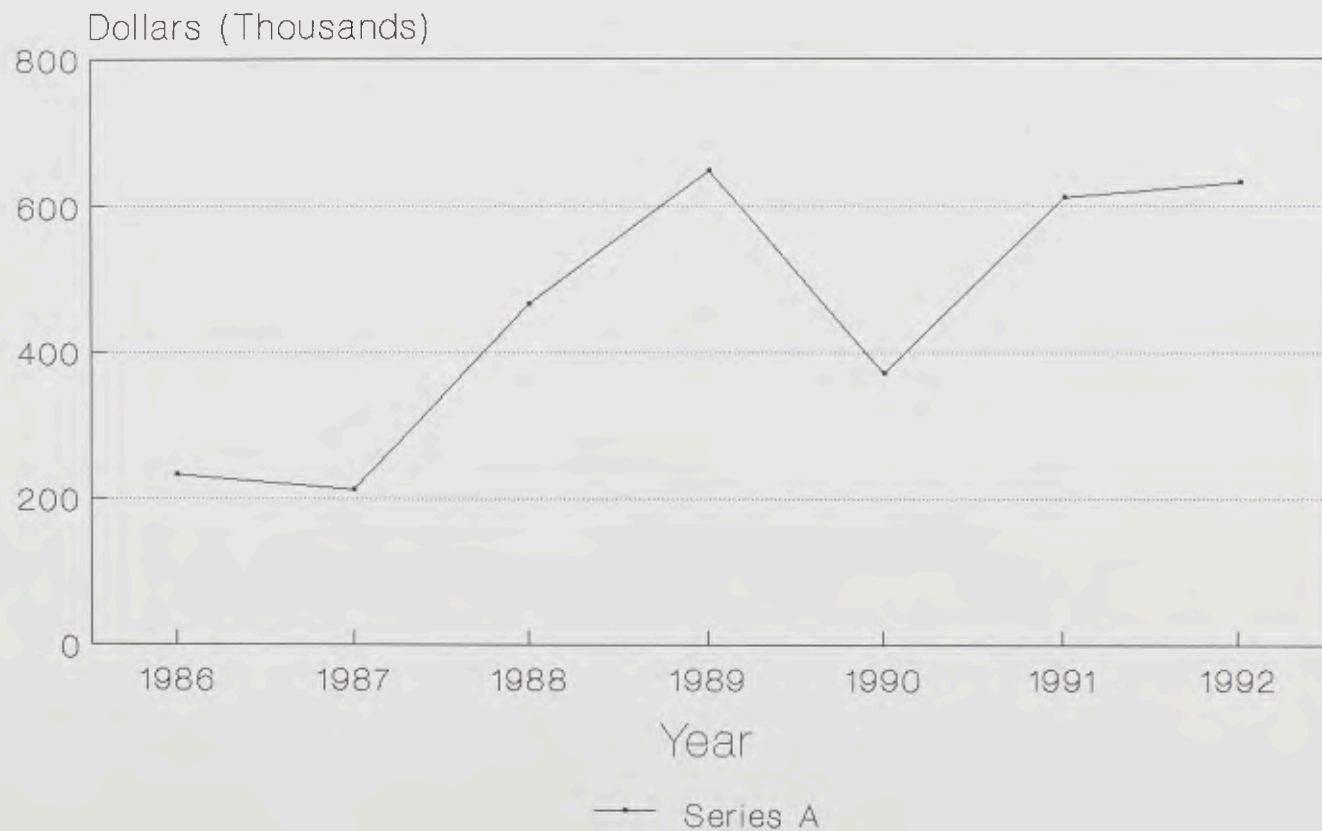
Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>GAS REVENUES</u>			
Gas Revenue - Sales	\$1,893,372	\$1,980,000	\$2,133,079
Gas Tap Fees	20,650	30,000	24,500
Gas Meter Sales	5,900	13,500	7,000
Extended Gas Line	500	540	500
Cut Gas Line Penalty	500	0	500
Miscellaneous	500	75	500
TOTAL GAS REVENUES	\$1,921,422	\$2,024,115	\$2,166,079
<u>GAS EXPENSES</u>			
Personal Services	\$ 166,631	169,780	213,702
Gas Purchase	1,110,000	903,000	1,210,000
Operation, Maint, Educ.	282,845	115,650	205,088
Supplies & Materials	93,500	57,770	65,300
TOTAL EXPENSES	\$1,652,976	\$1,246,200	\$1,694,090

*The number to calculate gas revenue, tap fees, and meter sales is 140 new customers totaling 3161. Estimated usage is 71 mcf per month at current rates.

GAS REVENUE FUND

Surplus Revenue over Expense



Audit Data Dollars

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 04 - WATER FUND

The Mission of the Water Department is:

1. To provide the best possible service to water customers through prompt response time to service calls.
2. To be informative to customers about water situations, such as leaks, water pressure, etc.

Summary by Category:

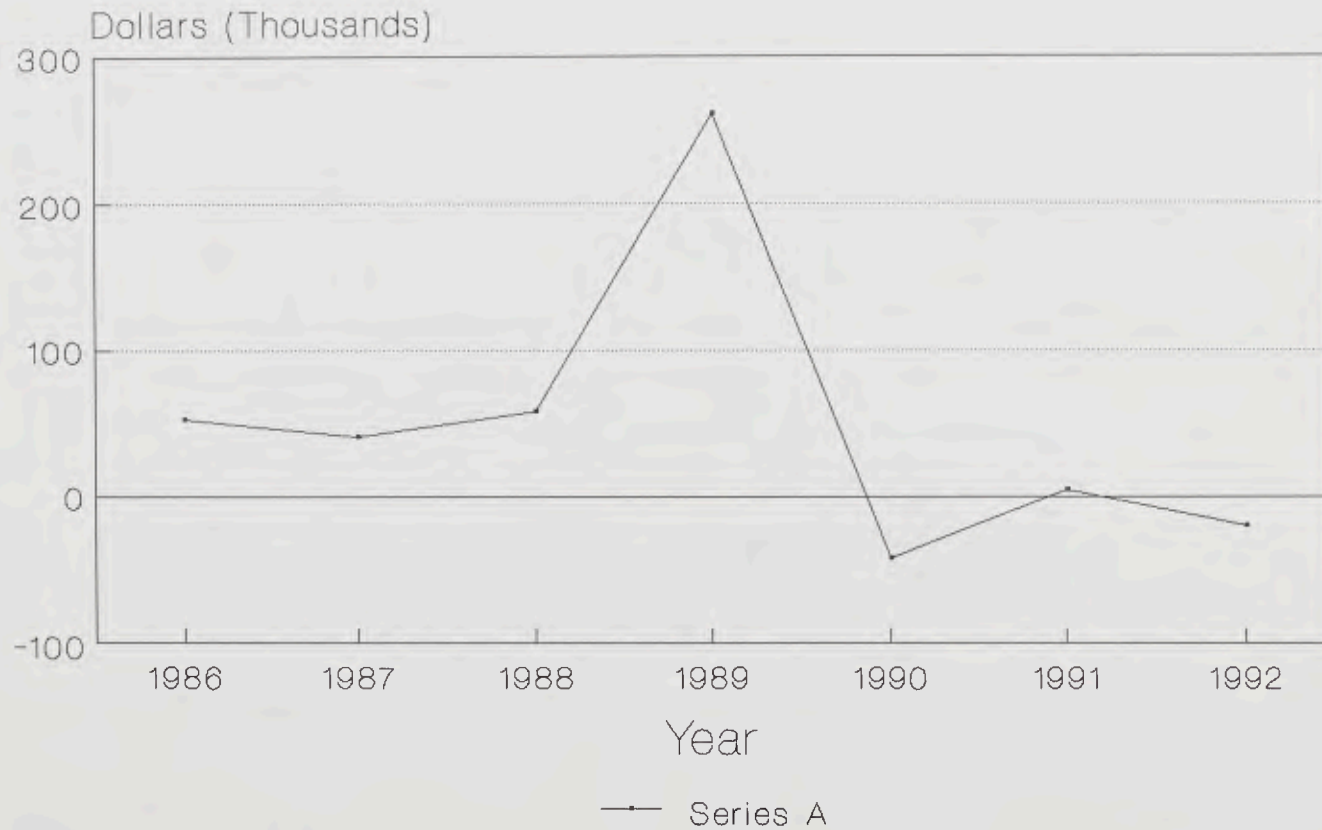
	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>WATER REVENUES</u>			
Water Sales	620,000	580,000	663,744
Water Tap Fees	42,250	33,000	33,750
Water Meter Sales	3,250	5,000	2,500
Water Backflow Sales	1,625	2,000	1,250
Cut Line Penalties	1,000	0	1,000
Miscellaneous	500	0	500
TOTAL REVENUES	\$670,250	\$620,000	\$702,744
<u>WATER EXPENSES</u>			
Personal Services	351,737	332,800	331,072
Water Purchases	289,403	206,975	269,385
Operating, Maint & Educ.	38,983	47,693	57,363
Debt Service/'74 G.O Bond	5,100	2,200	5,100
Supplies & Materials	62,000	21,250	26,975
TOTAL EXPENSES	\$ 747,223	\$ 610,918	\$ 689,895

*The number to calculate water sales is 2346 customers total (50 new customers in 1994) using 6000 gallons per household per month at current rates. Tap-on fees, meter sales, and backflow sales are projected using 50 new services.

Due to the existing contract with Gwinnett County, any new annexations that would increase city limits over what was estimated in 1977 are to be served by county water. Therefore, only 50 new water customers are projected for 1994.

WATER REVENUE FUND

Surplus Revenue over Expense



Audit Data Dollars

**SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994**

FUND 06 - SEWER FUND

The Mission of the Sewer Department is:

1. To strive to provide safe, reliable, efficient collection system services at a minimum cost to the citizens of Sugar Hill.
2. To justify the need to operate and maintain the system through citizens awareness and a continuing education program.

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>SEWER REVENUES</u>			
Sewer Revenue	\$291,803	360,000	366,618
Sewer Impact Fees	375,000	115,000	250,000
Sewer Inspections	5,000	2,500	5,000
Construction Fund Interest	10,000	1,500	1,500
Miscellaneous	0	0	0
TOTAL REVENUES	\$681,803	\$479,000	\$623,118
<u>SEWER EXPENSES</u>			
Personal Services	\$ 44,422	46,679	153,547
Sewer Charges	102,000	117,800	152,000
Operation, Maint. & Educ.	83,428	90,105	128,290
Supplies & Materials	24,000	5,100	40,500
Debt Service/'74 GO Bond	5,100	2,200	5,100
Debt Service/'93 Rev Bond	314,978	165,000	279,326
Debt Service/GEFA & SRF	0	0	126,850
Plant Operation		0	171,050
TOTAL EXPENSES	\$573,928	\$426,884	\$1,056,663

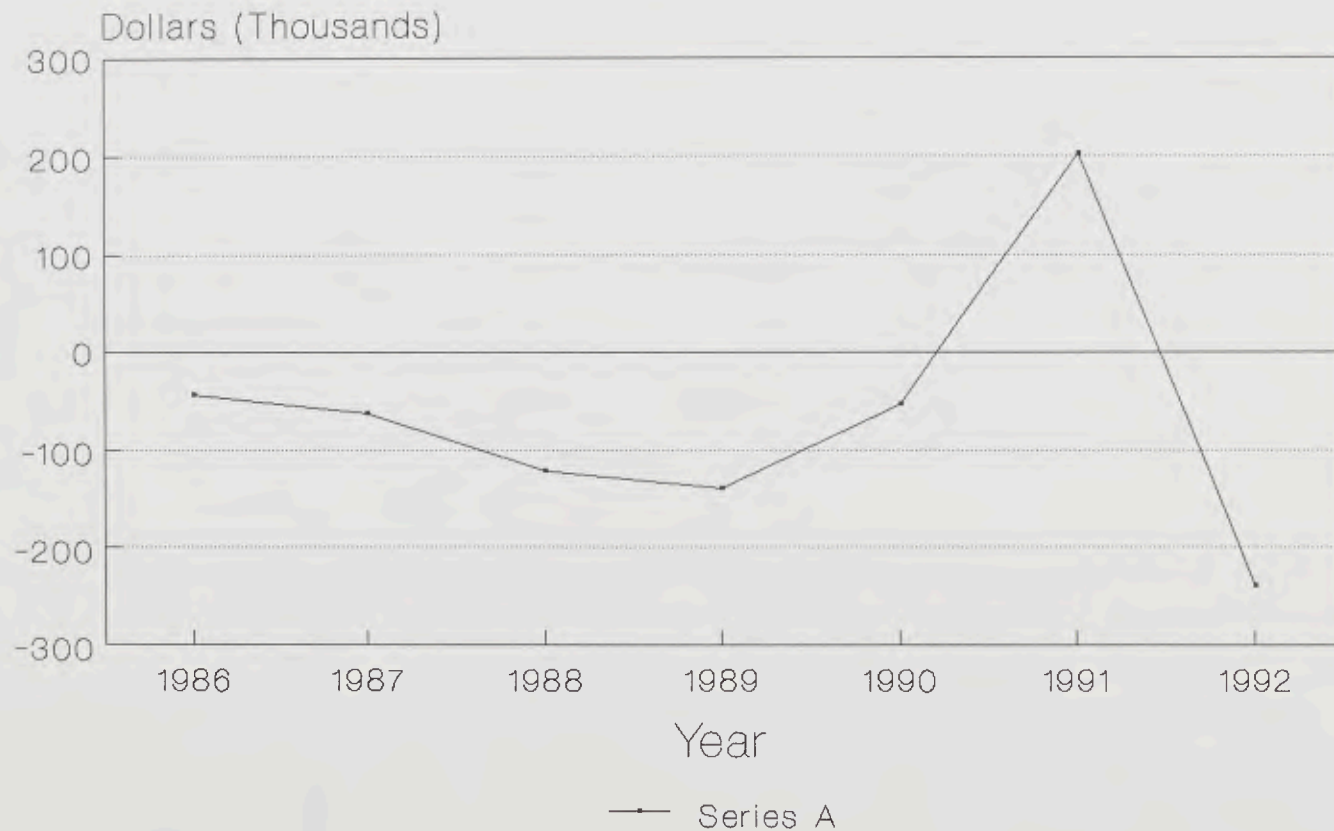
The number of customers used to calculate sewer revenue is 2107 using 206 gallons per day at current rates.

* Sewer Impact fees were calculated using 100 new tap-ons at a fee of \$2,500 each.

**The 1993 Revenue Bond Debt Service expense represented above reflects 65% of the total \$429,732 in interest expense. The remaining 35% is appropriated in the golf course section.

SEWER REVENUE FUND

Surplus Revenue over Expense



Audit Data Dollars

SUGAR HILL CITY GOVERNMENT
SUGAR HILL, GEORGIA
BUDGET FOR THE FISCAL YEAR 1994

FUND 07 - GOLF COURSE FUND

The Mission of the Golf Course Department is:

1. To serve the needs of the Sugar Hill Treatment Plant by furnishing an irrigation system and spray field to dispose of the effluent generated by the City of Sugar Hill.
2. To operate the Golf Course in such a way as to produce maximum revenue for the City.
3. To be alert to our customers needs and strive for zero complaints.

Summary by Category:

	BUDGET FY 1993	EST. ACTUAL FY 1993	PROPOSED FY 1994
<u>GOLF COURSE REVENUES</u>			
Green Fees and Cart	\$ 975,082	541,000	631,867
Pro Shop	39,000	25,000	45,500
Snack Bar	23,063	32,000	30,000
Driving Range	32,400	17,500	16,841
Resident Cards	500	650	500
Miscellaneous	500	1,000	500
TOTAL REVENUE	\$1,070,545	\$619,650	\$ 725,208
 <u>GOLF COURSE EXPENSES</u>			
Personal Services	\$405,802	327,560	\$390,588
Inventories	37,800	27,000	47,000
Operation, Maint. & Educ.	222,500	245,294	262,804
Supplies & Materials	89,000	58,156	38,900
**Debt Service/'93 Rev Bond	169,604	139,000	150,407
TOTAL EXPENSES	\$924,706	\$797,010	\$889,699

**The 1993 Revenue Bond Debt Service expense represented above reflects 35% of the total \$429,732 in interest expense. The remaining 65% is appropriated in the Sewer Fund section.

THE FOLLOWING ARE THE APPROVED
TOTAL REVENUES & EXPENDITURES
FOR
THE 1994 ENTERPRISE FUNDS BUDGET

SANITATION FUND - REVENUES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
30100 Sanitation Sales	237,200	243,684	254,000	275,000
31600 Tipping Fees	1,740	5,000	1,100	300,000
31800 Lease Payments	22,080	22,080	22,080	22,080
32500 Miscellaneous	25	100	0	100
TOTALS	261,045	\$ 270,864	\$277,180	\$597,180

SANITATION FUND - EXPENSES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
44500 Subsidy	\$22,763	\$ 20,573	22,000	\$ 30,637
45000 Commercial	73,266	67,506	75,500	96,239
45500 Multi-Family	12,774	12,427	10,500	18,178
46000 Residential	191,321	186,589	159,000	204,708
47000 Gas Dump Maint.	3,200	800	2,000	825
48000 Diesel Dump Maint.	1,400	650	1,500	850
91500 Miscellaneous	0	500	0	250
TOTALS	304,724	\$ 289,045	\$270,500	\$351,687

GAS FUND - REVENUES

	Actual	Budget	Est.	Proposed
	FY 1992	FY 1993	Actual	FY 1994
			FY 1993	
30100 Gas Sales	\$1,671,237	\$1,893,372	\$1,980,000	\$2,133,079
30400 Gas Tap Fees	28,000	20,650	30,000	24,500
30500 Gas Meter Sales	8,000	5,900	13,500	7,000
30800 Extended Gas Line	225	500	540	500
31000 Cut Gas Line	0	500	0	500
32000 Miscellaneous	9,000	500	75	500
TOTALS	\$1,716,462	\$1,921,422	\$2,024,115	\$2,166,079

GAS FUND - EXPENSES

	Actual	Budget	Est.	Proposed
	FY 1992	FY 1993	Actual	FY 1994
			FY 1993	
40100 Salaries & Wages	\$110,250	\$114,700	\$122,500	\$146,920
40300 Deferred Compensation	180	2,160	2,200	3,060
40500 Bonuses	2,224	2,290	2,300	3,346
40600 Employer FICA	11,272	8,775	8,300	11,239
40800 SUTA	1,748	816	980	1,163
40900 Retirement	1,863	5,393	7,300	7,774
41000 Group Insurance	21,861	32,497	26,200	40,200
41100 Uniforms	90	500	250	500
42000 Training & Travel	2,600	2,500	2,500	2,500
42100 Drug Testing	1,000	1,000	1,000	1,000
43000 Natural Gas	702,000	1,110,000	903,000	1,210,000
43500 Propane	0	20,000	6,500	15,000
43600 Peak Shaving Maint.	1,100	1,500	1,300	1,500
43700 Office Supplies (1/2)	0	500	270	500
43800 Utility Barn Maint.	762	1,000	1,600	2,000
43900 Utility Barn Utilities	2,700	3,000	3,000	3,300
44100 Utility Locates Fax	550	750	500	750
44200 High Pressure Gas Line	20,000	150,000	43,000	150,000
45000 Gas Meter Purchase	16,000	22,500	7,500	10,000
45200 Pipe & Fittings	47,000	55,000	40,000	25,000
45400 Supplies	7,300	13,000	9,000	10,000
45500 Mechanics Supply	2,500	3,000	1,000	1,500
45600 Equipment Purchase	6,100	40,200	30,000	5,000
45800 Equipment Maint.	3,500	5,800	2,200	5,000
46000 Tool Rental	1,100	1,000	500	1,500
47300 Gas Consultant	4,700	5,000	4,700	5,000

GAS FUND - EXPENSES, Cont'd

	Actual	Budget	Est. Actual	Proposed
	FY 1992	FY 1993	FY 1993	FY 1994
47500 Radio Transmitting Fee	800	1,000	800	1,000
47600 Radio Maint. Fee	600	750	600	750
47700 Cathodic Protection	5,200	13,000	1,500	8,500
47900 Gas Leak Cont. Service	3,500	5,000	3,000	5,000
49000 Other Contract Service	8,000	5,500	7,500	5,000
50000 Veh. #202 Maint.	650	530	250	625
51000 Veh. #205 Maint.	750	800	600	875
51300 Veh. #206 Maint.	1,100	800	500	850
51400 Veh. #203 Maint.(1/2)	0	265	400	338
52000 #3 Price Rd GBED	1,300	1,200	1,000	1,200
52100 #1 Davis Street	120	250	0	300
52200 #2 Whitehead Rd	1,100	1,000	1,000	1,000
52300 #4 Border St Gbed	690	1,000	500	1,000
52360 #6 Hwy 20 (River)	0	2,000	0	1,000
53500 Transco Meter Phone	370	5,000	300	400
53600 Cut Lines	200	1,500	200	1,500
53700 Miscellaneous	1,650	1,000	450	1,000
TOTALS	\$1,000,930	\$1,652,976	\$1,246,200	\$1,694,090

WATER FUND - REVENUES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
30100 Water Sales	538,500	620,000	580,000	663,744
30500 Water Tap Fee	61,500	43,875	33,000	33,750
31000 Water Meter Sales	4,600	3,250	5,000	2,500
31500 Water Backflow Fees	2,250	1,625	2,000	1,250
32000 Cut Line Penalties	275	1,000	0	1,000
32500 Miscellaneous	1,400	500	0	500
TOTALS	\$608,525	\$670,250	\$620,000	\$702,744

WATER FUND - EXPENSES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
40100 Salaries & Wages	208,328	235,368	231,000	222,592
40300 Deferred Compensation	0	0	800	780
40500 Bonuses	3,197	4,488	3,000	2,730
40600 Employer FICA	21,775	18,006	17,500	17,028
40800 SUTA	1,000	1,904	2,400	1,890
40900 Retirement	2,790	12,767	10,100	12,372
41000 Group Insurance	50,000	79,084	68,000	73,680
41100 Uniforms	215	500	250	500
42000 Training & Travel	2,000	1,500	2,000	1,800
42200 Water Meter Purchase	2,000	6,000	3,500	4,500
42300 Water Testing	0	0	2,000	2,000
42400 Backflow Preventor	190	2,500	1,000	2,500
43100 Water Tank Meter #1	199,000	235,400	178,000	225,000
43200 P.I.B Meter #2	5,800	21,400	0	10,000
43300 Davis St Meter #3	75	75	75	85
43400 Whitehead Rd Meter #4	8,600	9,095	8,600	9,200
43500 Hilltop Meter #5	3,700	3,424	3,500	3,800
43600 Pinedale Meter #6	8,000	8,774	7,000	8,800
43700 West Price Meter #7	10,290	11,235	9,800	11,500
44100 Utility Locate Fax/Dues	550	750	400	750
44300 Radio Maint. Fee	650	750	650	1,000
44400 Radio Transmitting Fee	825	1,000	825	1,000
44500 Equipment Purchase	1,500	30,000	30,000	4,500
44700 Equipment Maint.	3,400	5,800	2,000	6,000
44900 Tool Rental	1,200	1,000	250	1,000
45000 Pipe & Fittings	11,300	17,000	10,000	12,500
45100 PIB Pump Util	4,200	4,000	1,500	2,000
45200 Water Tank Maint.	3,500	4,000	1,500	30,000

WATER FUND - EXPENSES - Cont'd

	Actual	Budget	Est.	Proposed
	FY 1992	FY 1993	FY 1993	FY 1994
45400 Contract Services	375	1,000	1,500	1,500
45500 Mechanics Supply	2,600	3,000	1,000	1,500
45600 Office Supplies (1/2)	0	500	250	500
56000 Vehicle Purchase	17,698	12,000	1,018	0
56100 '74 GO Bond Interest	5,300	5,000	2,200	5,000
56200 '74 GO Bond Agent Fee	0	100	0	100
56300 Veh. #217 Maint.	330	300	550	675
56500 Supplies	3,800	2,000	3,500	2,000
56600 Consultants Fees	0	1,500	0	1,000
56700 Veh. #215 Maint.	620	530	300	675
56800 Veh. #220 Maint.	0	0	650	675
57000 Veh. #214 Maint.	300	530	350	675
57100 Veh. #204 Maint.	500	530	550	675
57400 Plymouth Maint.	0	0	0	675
57500 Veh. #209 Maint	1,400	800	350	850
58000 Veh. #212 Maint.	1,050	550	700	1,200
58500 Veh. #216 Maint.	2,300	750	1,500	800
58600 Veh. #203 Maint.	0	265	400	338
58800 Cut Lines	200	750	0	750
58900 Water Assoc. Dues	120	300	200	300
59000 Miscellaneous	1,600	1,000	250	500
TOTALS	\$592,278	\$747,223	\$610,918	\$689,895

SEWER FUND - REVENUES

	Actual	Budget	Est.	
	FY 1992	FY 1993	Actual	Proposed
			FY 1993	FY 1994
30100 Sewer Revenue	\$315,580	\$291,803	\$360,000	\$ 366,618
30600 Sewer Impact Fees	255,000	375,000	115,000	250,000
31000 Sewer Inspection Fees	3,300	5,000	2,500	5,000
31200 Interest/Const. Funds	12,213	10,000	1,500	1,500
31500 Miscellaneous	0	0	0	0
TOTALS	\$586,093	\$681,803	\$479,000	\$ 623,118

SEWER FUND - EXPENSES

	Actual	Budget	Est.	
	FY 1992	FY 1993	Actual	Proposed
			FY 1993	FY 1994
40100 Salaries/Wages	\$ 22,809	\$ 31,220	34,000	108,618
40300 Deferred Compensation	360	720	720	1,080
40500 Bonuses	215	225	250	1,711
40600 Employer FICA	2,447	2,388	2,500	8,309
40800 SUTA	252	272	200	727
40900 Retirement	505	1,124	1,809	4,542
41000 Group Insurance	4,883	8,473	7,200	28,500
41100 Uniforms	15	500	120	300
41200 Veh. #208 Maint	1,400	540	1,500	950
42000 Training & Travel	1,100	2,000	1,000	1,500
42200 Equipment Purchase	2,500	12,000	400	22,000
42400 Equipment Maint.	520	2,000	500	2,000
42500 Chemicals	1,670	3,000	2,500	2,500
42600 Pipe & Fittings	400	2,000	1,200	1,500
42700 Supplies	1,340	5,000	700	5,000
42900 Infiltration Supplies	0	2,000	1,000	2,500
43000 Sewer Line Rep/Maint	0	0	0	1,500
43100 Sewer Treatment Fees	128,000	100,000	113,000	150,000
43500 S.S. Plant Maint.	8,900	2,000	4,800	2,000
50100 N. Ave w/ Generator	1,800	1,200	1,000	1,200
50200 Old Suwanee Rd	1,700	1,750	3,000	5,000
50300 N. Ave w/o Generator	1,400	500	300	400
50400 Pinecrest Rd	9,000	9,000	7,500	12,000
50500 Old Cumming Rd	350	1,000	450	750
50600 Oak Grove Dr	8,900	11,000	8,000	13,000
50700 Border Street	1,800	2,250	2,000	3,000
50800 Pine Street	2,500	2,000	2,000	2,000

SEWER FUND - EXPENSES, CONT'D

	Actual	Budget	Est.	
	FY 1992	FY 1993	Actual	Proposed
			FY 1993	FY 1994
50900 Hillcrest Dr	3,000	4,000	7,000	5,000
51000 Creek Lane	5,000	5,000	8,000	8,500
51100 Sugar Creek Dr	7,300	3,000	4,000	5,000
51200 Sycamore Summit	6,900	4,500	6,000	7,000
51300 Parkview North	3,200	3,000	1,500	3,000
51400 N. Gwinnett Townhomes	1,800	9,200	1,000	8,500
51500 Bent Creek	900	1,500	4,000	4,500
51600 Lakefield Forrest	10	1,000	5,000	7,500
51700 Hidden Meadows	400	1,000	500	1,000
51800 Parkview East	1,300	1,200	7,500	4,200
51900 Peachtree Village	750	1,200	750	1,200
52000 Shoneys	1,800	2,300	350	750
52100 Princeton Oaks	410	7,750	2,500	900
52200 The Springs	130	500	1,200	1,250
52300 The Oaks	0	0	0	3,000
52400 Whitehead Rd	0	0	0	3,000
52500 Suwanee Dam Rd	0	0	0	12,000
53000 Flowmeter - Davis Rd	200	1,000	250	1,000
54100 Liftstation Alarm	100	3,500	200	3,500
54200 Liftstation TV Camera	10,000	10,000	10,100	10,000
54500 Liftstation Misc.	1,150	750	1,150	750
55100 '74 GO Bond Interest	5,330	5,000	2,200	5,000
55200 '74 GO Bond Agent Fee	0	100	0	100
55400 '89 Rev Bond Interest	317,082	302,266	165,000	279,326
55500 GEFA & SRF Interest	0	0	0	126,850
56500 Miscellaneous	0	0	35	200
Plant Operations				
60100 Equipment maint	0	0	0	10,000
60300 Electricity	0	0	0	132,000
60500 Natural Gas	0	0	0	600
60700 Water	0	0	0	2,000
60900 Chemicals	0	0	0	1,300
61100 Well Exams	0	0	0	20,000
61300 Sludge Handling	0	0	0	4,050
61500 Lab Materials	0	0	0	500
61700 Telephone	0	0	0	600
TOTALS	\$573,528	\$573,928	\$426,884	\$1,056,663

GOLF COURSE - REVENUES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
30100 Miscellaneous	\$ 360	500	1,000	500
30300 Res. Green Fee	15,700	69,833	18,000	22,827
30310 Non-Res. Green Fee	182,200	588,666	350,000	411,371
30320 JR/SR Green Fee	7,500	69,833	1,300	13,189
30500 Cart Fees	87,000	276,750	160,000	184,480
30700 Driving Range	1,700	32,400	17,500	16,841
30900 Merchandise	14,000	39,000	25,000	45,500
31100 Concessions	13,000	23,063	32,000	30,000
31300 Resident Cards	1,200	500	650	500
31500 Tournament Fees	5,900	0	2,500	0
TOTALS	\$328,560	\$1,070,545	\$619,650	\$ 725,208

GOLF COURSE - EXPENSES

	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
40100 Salaries/Wages	235,848	\$295,560	251,000	290,632
40300 Deferred Comp	4,177	5,232	4,800	5,712
40500 Bonuses	3,751	3,795	3,500	3,900
40500 FICA	20,934	22,610	18,500	22,233
40800 SUTA	1,809	1,904	2,500	1,599
40900 Retirement	1,338	8,819	7,100	9,392
41000 Group Insurance	34,241	67,822	40,160	57,120
41100 Uniforms	0	1,000	2,500	2,000
41200 Training/Travel	1,200	2,300	2,500	2,600
41300 Truck Maint.	350	600	0	600
41400 Dump Truck Maint.	650	500	0	500
41500 Prison Bus Maint.	1,500	500	250	500
41600 Overage/Shortage	<185>	0	<400>	0
41700 Tournament Exp	1,100	2,000	3,000	3,000
41800 Temp. Port-o-can	600	1,020	1,200	1,020
42000 Pro Shop Inventory	0	30,000	15,000	35,000
42100 Pro Shop Supplies	0	0	1,000	5,000
42200 Snack Bar Inventory	0	7,841	12,000	12,000
42300 Snack Bar Supplies	0	0	500	1,500
42900 Mileage	188	726	400	500
43000 Equip Maint.	8,000	23,500	8,000	18,300
43100 Gas & Oil	12,000	12,000	17,000	8,000
43300 Equip Purchase	15,285	17,964	18,000	35,000
43600 Office Supplies	2,400	1,200	450	1,200
43700 Ice Exp	470	1,000	2,000	1,000
43800 Printing	2,151	4,500	5,000	2,500
43900 Dues & Subscrip	685	1,500	500	1,500
44000 Postage	380	2,500	500	1,500

GOLF COURSE - EXPENSES CONT'D

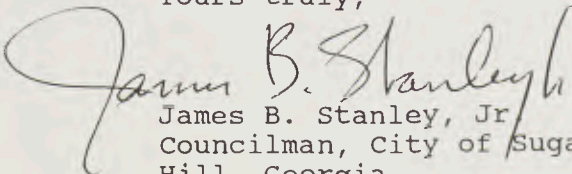
	Actual FY 1992	Budget FY 1993	Est. Actual FY 1993	Proposed FY 1994
44100 Advertising	600	15,000	15,000	15,000
44110 Sponsorship Exp	0	0	12,000	400
44200 Clubhouse Rental	1,600	4,740	5,200	4,740
44300 Rental Equip	1,300	2,496	400	2,000
44400 Electricity	33,000	35,000	35,000	19,948
44500 Water	24,500	20,000	18,000	20,000
44600 Consulting Fees	0	2,000	500	2,000
44700 Credit Card Proc	1,400	4,647	4,200	4,308
44800 Janitorial Supplies	400	600	1,000	600
44900 Debt Service	170,651	169,604	139,000	150,407
45000 Miscellaneous	1,700	2,000	500	2,000
45100 Safety Supplies	250	400	50	400
45200 Prison Labor	23,000	24,150	23,000	23,000
45300 Cart Leasing	29,000	44,400	44,400	44,400
45400 Irrigation Maint.	7,300	4,200	18,000	12,000
45500 Cart Bldg Maint.	0	300	150	300
45600 Path & Bridge Maint.	0	17,000	3,200	500
45800 Golf Accessories	0	0	0	800
46200 Sand & Topsoil	6,250	6,500	5,000	6,500
46400 Sod & Seed	1,100	5,000	7,000	5,000
46600 Drainage	500	500	100	500
46800 Pest Control	530	864	750	864
47000 Licenses & Permits	10	500	0	500
48000 Lime & Fertilizer	7,600	14,200	15,000	14,200
48200 Other Chemicals	2,000	12,800	5,000	12,800
48400 Office Equip Maint.	900	804	300	804
48500 Telephone	4,000	5,496	5,000	5,496
48600 Radio Maint.	15	204	0	204
48700 Cellular Phone	0	0	500	420
48800 Cart Maint.	1,500	2,508	3,000	3,200
49000 Attorney Fees	5,200	1,500	1,000	1,500
49200 Signage Maint.	220	400	800	600
49300 Maint. Bldg Maint.	0	1,200	150	1,200
49400 Small Tools	1,200	1,500	1,500	1,500
49500 Shop Supplies/Equip	0	2,300	1,000	2,300
49600 Security	3,000	2,000	250	600
49700 Driving Range Exp	0	3,000	4,000	4,400
49800 Erosion Control	150	500	200	500
49900 Veh. Purchase	9,900	0	9,900	0
TOTALS	\$688,048	\$924,706	\$797,010	\$889,699

MEMORANDUM TO: Mayor and City Council, City of Sugar Hill,
Georgia
FROM: Jim Stanley
SUBJECT: December 13, 1993 Appointments made to the
Planning and Zoning Board and to the Board
of Appeals
DATE: December 18, 1993

During the December 13, 1993 regular meeting of the city council, the mayor and council, over my strong objections, made five appointments to the Planning and Zoning Board and the Board of Appeals. I objected because I felt very strongly that such appointments should be made by the incoming newly elected council and not by the lame duck defeated council. I have subsequently studied the related Codes and Ordinances and have found that the appointments made were not simply an abuse of office, they were in violation of the Codes and Ordinances of the City, as follows:

1. The Zoning Ordinance of the City was adopted and approved originally on February 11, 1985, and the terms of office for both the Planning Commission and Appeals Board were set at that time. The initial board members were appointed for staggered one, two, or three year terms. Code Section 2-152 specifies that all subsequent appointments have been for three year terms, all of which expire in February. Code Section 2-153 specifies that all appointments to fill interim vacancies are for the unexpired terms only. Such vacancies as may occur next February are clearly no business of officials whose terms expire on December 31, 1993.
2. My announced plan to introduce a motion to rescind the appointments made in the December meeting will be modified to include the factors listed above.

Yours truly,

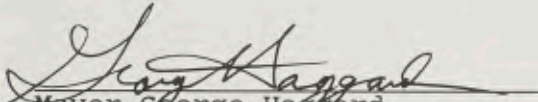

James B. Stanley, Jr.
Councilman, City of Sugar
Hill, Georgia

OATH OF OFFICE
CITY OF SUGAR HILL

"I, Kevin Pugh, do solemnly swear or affirm that I will support the Constitution of the United States, the Constitution of the State of Georgia, and the Charter and Ordinances of the City of Sugar Hill; and that I will, to the best of my ability, faithfully perform the duties of Boardmember for the Appeals Board during my continuance therein, so help me God."



Kevin Pugh



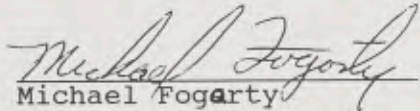
Mayor George Haggard

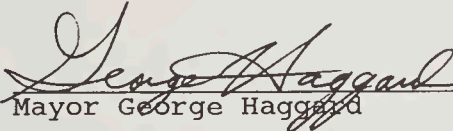
12/21/93
Date



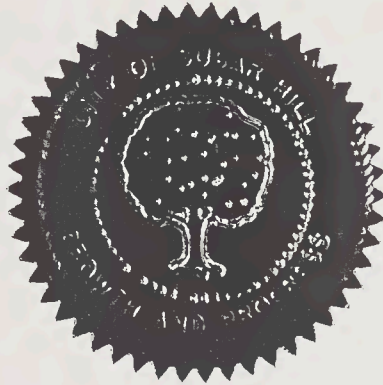
OATH OF OFFICE
CITY OF SUGAR HILL

"I, Michael Fogerty, do solemnly swear or affirm that I will support the Constitution of the United States, the Constitution of the State of Georgia, and the Charter and Ordinances of the City of Sugar Hill; and that I will, to the best of my ability, faithfully perform the duties of Boardmember for the Appeals Board during my continuance therein, so help me God."


Michael Fogarty


Mayor George Haggard

12/21/93
Date



ORDINANCE

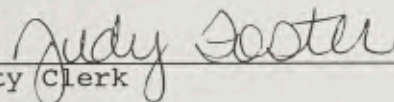
AN ORDINANCE TO ADOPT A BUDGET FOR THE CITY OF SUGAR HILL,
GEORGIA, FOR THE CALENDAR YEAR 1994.

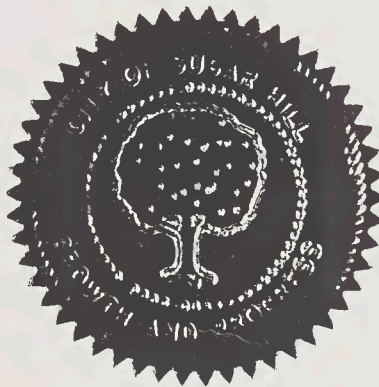
The Council of the City of Sugar Hill, Georgia, hereby ordains that the budget presented to it by the City Manager, a copy of which is attached hereto and made a part hereof by reference, pursuant to Section 6.33 of the Charter of the City of Sugar Hill, is hereby approved for the calendar year 1994.

It is so ordained, this 21st day of December, 1993.

ATTEST:


Mayor George Haggard


City Clerk



MEMORANDUM TO: Mayor and City Council, City of Sugar Hill,
Georgia
FROM: Jim Stanley
SUBJECT: Agenda for December 21, 1993 Called Council
Meeting
DATE: December 19, 1993

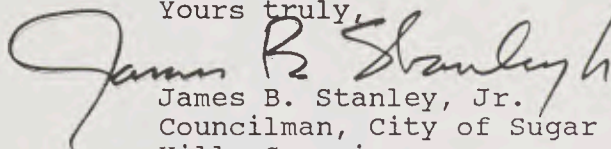
It has come to my attention through articles in the newspapers that consideration is being given to including in the December 21, 1993 Called Council Meeting, a discussion of whether or not I should be removed from the council. This memorandum is provided to point out to you that the Charter and Code of the City of Sugar Hill make any such action at the December 21, 1993 meeting illegal and improper. In particular, please note the following:

1. Code Section 2-49(c) requires that all matters to be presented to the Council for consideration must be placed on a written agenda, and requires that the written agenda be made available to the mayor and council, and to the public, far enough in advance of the meeting (by 12:00 p.m. on Friday for a 7:30 p.m. meeting on Monday; i.e. one and one half working days in advance) to give the council and public adequate notice to prepare for consideration of the matter. This same Code Section makes it clear that no matter can be considered by the mayor and council that is not on the written agenda. The only exception allowed is for an item "which was inadvertently left off of the printed agenda." Mrs. Diane Spivey went to City Hall and requested a copy of the written agenda Friday afternoon, December 17, 1993, around 2:30 p.m. and was advised that the agenda was not ready. I checked my mailbox at City Hall at 6:00 p.m. on Saturday, December 18, 1993 and did not find any agenda for the December 21, 1993 meeting. I also checked the bulletin board at the front door of City Hall and did not find any notice of the December 21, 1993 Called Meeting posted.
2. Code Section 2-49(b) describes only three modifications that can be made to the established agenda, (1) waiving the reading of the minutes, (2) changing the order of agenda items, and (3) deleting regular agenda items for a special meeting. None of the three allowable agenda modifications includes adding any item to the agenda. Code Section 2-49(c) reinforces the prohibition against adding items to the agenda by saying in part, "No matter will be considered by the mayor and council at a regular meeting which is not on the written agenda;...". Code Section 2-51 clearly extends the same advanced notice and agenda publishing requirements to items brought by any person for either a regular or special meeting of the council.

3. I hereby give formal notice of my objection to having any matter added to the official written agenda which was not included in the original call for the special meeting, as amended during the December 13, 1993 regular council meeting. The three legitimate agenda items would be (1) consideration of the budget, (2) consideration of annexation request, and (3) consideration of actions related to Park vandalism per the item tabled by Councilman Bailey. Any other matters should be scheduled for consideration at a subsequent council meeting, with required notices published and required written agenda prepared in advance. If the mayor and council insist on exceeding their statutory authority in this matter, I will hold them individually and personally responsible for their actions, and will take such legal actions as may be appropriate to remedy the damages which result. I do not believe that the veil of municipal immunity will shelter you on this one.

I regret that I will be out of town on Tuesday and will therefore be unable to present these materials to you in person.

Yours truly,

A handwritten signature in cursive script that reads "James B. Stanley, Jr." The signature is written in dark ink and is positioned above the printed name and title.

James B. Stanley, Jr.
Councilman, City of Sugar
Hill, Georgia

The first of December, 1992, I telephoned the City of Sugar Hill in hopes of renting the Community Center one weekend date before Christmas. I was told that all the weekend dates were booked. I then asked to rent the facilities for a day in December, 1993. I was told that rentals were handled only in the current calendar year and could not be rented that far in advance.

On January 13, 1993, I telephoned the city of Sugar Hill to reserve the center for a reunion being held. The date I wanted was opened and I would be penciling it in. I asked what checks were needed and I would send my son immediately, as he was ill and could not come in. I was told that that was not necessary, as long as I came in within the next few days and paid. On January 15 I went in to pay the fee & deposit and found that they had already rented my date to someone else. I was told that they could not hold the date, the first to arrive with the money was the first to get the reservation. While there, I overheard the telephone conversation between Jan Bailey and Cindy Morris. Cindy wanted to reserve the center for December 19, 1993. Mrs. Bailey told her that she would pencil them in, but someone would have to come in with the payments in order to reserve the facility.

On January 21, 1993 I returned to the city hall and inquired to the availability of the center for December 19, 1993. Mrs. Bailey told me it was taken. I asked if the fee & deposit had been paid to secure the reservation. She then told me that councilman Morris had reserved the center. I repeated my question regarding receipt of fee & deposit, where as she then stated that he was a council member and didn't have to pay. After I disagreed with that logic, she asked Bill Parker, clerk, for assistance. He told me that he believed Mr. Morris needed the center for city purposes. I asked to see the copy of Mr. Morris' contract to see the reason for its use and for proof of payment. Mr. Parker would not provide the copy and became evasive. He asked to obtain from me, checks for fee & deposit and had me to complete a contract for December 19, and told me that he would talk with Mr. Morris and see if something couldn't be worked out. He told me that he would call me the following day.

On January 22, I talked with Mr. Parker and he told me by the phone that he had erred in his conversation with me, that Mr. Morris planned to use the center for a family dinner. I asked Mr. Parker why he did not have a contract with Mr. Morris to settle the matter on January 21. He stated, "It's been paid." I told him that it had not been paid on January 21 when he accepted my contract and money. All he would say is, "It's been paid." He then told me he was voiding my contract and returning my deposit and fee.

A few weeks later, I encountered Jan Bailey at the grocery store and expressed my concern over the matter possibly getting her in trouble. I thanked her for her honesty, even though by telling the truth, it contradicted the statement made by Mr. Parker. I told her I hoped she didn't suffer repercussions because of the matter. Mrs. Bailey told me that the job was not worth lying about and that there were too many questionable activities taking place at the City Hall for her to stomach. She said more people needed to attend the council meeting and learn exactly what was going on. She told me to my face, "Fredia, that fee and deposit was not paid when you came in January 21 to reserve the center and that they did not have a contract with Mr. Morris. As a matter of fact the fees have still not been paid."

With this knowledge in hand, I then wrote each council member, the mayor and the city manager a letter explaining the circumstances stated above. I was notified by Donna Zinski, by registered mail, that she was trying to contact me in regards to my letter and the situation. I called her and she stated that there indeed had been an error and asked would I be so willing to work something out with Mr. Morris. She suggested that we meet for our dinner from 11 am to 2 pm. I told her no, that such a compromise would not work as we had family coming in from out of town and out of state and would be arriving at various times. I felt I had followed all of the rules stipulated in the Center's contract for eligibility and that I would not compromise to satisfy Mr. Morris. I told Mrs. Zinski that I would be in, in the next few minutes, to bring checks and to complete another contract as they had destroyed my first contract.

On March 30, Mr. Bill Parker completed and authorized my contract for use of the center for December 19, 1993 from the hours of 11am to 6pm. My checks for use fee and deposit were accepted and my use fee check cleared my bank account on April 01, 1993.

On December 08, 1993. I was contacted by Shirley Gibbs and told that they still had not resolved the matter. I expressed my dismay, once again recounted all of the events leading up to the matter and she told me she would try to take care of things.

On December 10, I telephoned city hall and found that issue was still not resolved. I went immediately to city hall and asked to see Cathy Williamson. I went over everything with Mrs. Williamson, who told me she had beeped Mr. Morris and asked me to wait with her in her office. A few minutes later we were joined by Donna Zinski. Mrs. Williamson was finally able to get Mr. Morris at his home. She told him that mistakes had been made, but that I did have the use of the community center on December 19 from 11 - 6. She apologized to him and said that she would try to accommodate him with other resources or he could use the center after 6pm. Mr. Morris told Mrs. Williamson that he would go along with that, get in touch with his family members and get back with her to make other arrangements.

On Friday, December 17 I stopped in at the city hall at 8:15am, obtained key #2 to the community center, signed the log book and left, considering everything else closed.

On December 19, my family and I arrived at the community center at 11 am and found it to be occupied by the family of Cindy Morris. I talked with Tommy Morris, (Thomas, Jr.), who advised me that they had rented the center last year. Tommy Morris stated to me, in front of several witnesses, "Fredia my wife Cindy called the city hall last year, after they opened back up after the Christmas holidays to rent the center." As I stated before, I was a witness to that telephone call, as it took place January 15. Seeing that we could not solve the matter ourselves, we telephone Mayor-elect Webster, Mayor George Haggard and councilman Roger Everett in an attempt to contact city manager Cathy Williamson. Gwinnett County police were also called, to whom I produced my contract and proof of cancelled check. Tommy Morris, Jr. left to find his copy of same.

Some time later, councilman Morris arrived, went straight to city hall, unlocked city hall and with Officer Morgan, went into city hall. Donna Zinski arrived a little later and went into city hall as well.

After a while, Officer Morgan approached me with copies of my contract as well as copies of Mr. Morris' contract. He stated that since Mr. Morris contract was dated prior to mine, we would have to leave the premises immediately. When we told him that there were additional circumstances in this matter and that we had been assured the use of the facilities, he told us that since we could get no one from City Hall to confirm our statements that he had no choice but to honor the earlier dated document. We were once more told to leave immediately or he would close the whole place down and take us all in.

My husband asked for a copy of the contracts, and after some thought on Officer McKeithen's part, was given said copies. This was the first and only time a document could be provided by councilman Morris.

Please note that Mr. Morris' contract is issued to himself, by himself. It was not issued by a city clerk, nor was it witnessed by a city clerk. This not only seems unethical, but is completely against section #11 of the By-Laws of the Use Of Sugar Hill Community Center. Mr. Morris' contract is also stamp dated and personally dated by himself for December 11, 1992. Not only did I and Jan Bailey witness Cindy Morris' telephone call of January 15 inquiring to the availability of the center for December 19, but Tommy Morris, Jr. also stated to me before several witnesses that January was the first time the reservation was sought by his family. Why then does Councilman Morris' contract reflect a date of December 11, 1992?

The witnesses to Thomas Morris, Jr.'s statement of December 19 regarding his wife's initial attempt to reserve the center were, Mrs. Kathy Hall of Dacula, GA and Mrs. Jan Clark of Buford, GA, as well as myself, Officers McKeithen and Morgan, and David Christopher. David Christopher pointed out that the January contact conflicted with Mr. Morris' December stamp to Officer McKeithen, who pointed out the same fact to Officer Morgan. Officer Morgan said that conflict would have to be handled by city officials and was not up to himself.

David Christopher

12-21-93

SUGAR HILL
COMMUNITY CENTER PERMIT

This permit is issued this 11th day of December,
19 92, from the City of Sugar Hill (hereinafter referred to as "City")
to Thomas C. Morris SR (hereinafter referred to as "user")
to use the Sugar Hill Community Center (hereinafter referred to as "Center"). The
terms of use shall be for the 19th day of December,
19 93. The hours agreed upon are from 12:00 until 6:00.
The "Center" will be used for the following activity: Family Dinner.

Signatures on this document indicate that the signer has read, understands,
and agrees to abide by the rules and regulations in the attached document entitled
"Use of the Sugar Hill Community Center".

N/A
(name of organization)

4939 Roosevelt Cir
(number and street)

Sugar Hill GA 945-7818
(city) (phone number)

Thomas C Morris Sr
(authorized signature)

11th Dec 1992
(date)

PAID
DEC 11 1992
CITY OF SUGAR HILL

SUGAR HILL
COMMUNITY CENTER PERMIT

This permit is issued this 30th day of March,
19 93, from the City of Sugar Hill (hereinafter referred to as "City")
to Judith Christopher (hereinafter referred to as "user")
to use the Sugar Hill Community Center (hereinafter referred to as "Center"). The
terms of use shall be for the 19th day of December,
19 93. The hours agreed upon are from 11 am until 6 pm.
The "Center" will be used for the following activity: Reunion Dinner.

Signatures on this document indicate that the signer has read, understands,
and agrees to abide by the rules and regulations in the attached document entitled
"Use of the Sugar Hill Community Center".

Judith Christopher
(name of organization)

1247 Railroad Ave.
(number and street)

Duford 945-0611
(city) (phone number)

W. R. Pater
(authorized signature)

3/30/93
(date)

PAID

MAR 30 1993
CITY OF SUGAR HILL

USE OF SUGAR HILL COMMUNITY CENTER

1. The "user" of the "Center" shall pay to the "City" the sum of \$25 as a deposit. \$20 of this deposit will be returned to the "user" and \$5 will be kept by the "City" for a supply fee (e.g., replacement of paper towels, toilet paper, etc.). If the "user" pays by check, two checks must be written--one for \$20 and one for \$5.
2. Upon payment of the deposit, the "City" will issue the "user" a key to the "Center" and a check list. The "user" shall return the key and check list immediately after the event to City Hall, either returning them to the inside window or dropping them off in the night deposit box. Only if the key and the check list are returned will the refundable portion of the deposit (\$20) be returned to the "user" providing the "Center" has been inspected by City Hall personnel and is considered in good condition after the "user's" term of use. (See attached check list).
3. Action will be taken against any "user" who causes more damage than that covered by the \$25 deposit.
4. Non-residents of Sugar Hill may use the "Center" and will be charged a non-refundable \$50 fee. Non-residents will be subject to rule number 3 with it being understood that the fee amount would be \$50.
5. The "Center" will not be used for Fund Raising Activities.
6. Persons or organizations with a previous record of abuse to the any city facilities will not be permitted to use the "Center".
7. Activities at the "Center" shall be compatible with purposes for which it was intended and must be in keeping with all laws and regulations.
8. The "user" accepts the "Center" in its present condition.
9. The "user" shall not cause or allow any waste, damage, or injury to the "Center".
10. The "user" shall not be permitted to place, staple, tape, etc. anything to the walls or ceilings of the "Center".
11. The "user" cannot and shall not assign this permit.
12. It is expressly understood and agreed that the use of the "Center" will be on a first-come, first-serve basis. The "Center" can be reserved for week day or weekend use. The same person or organization cannot reserve the "Center" more than once a month.

13. No alteration, addition, or improvement to the "Center" shall be made by the "user".
14. It is expressly agreed and understood that the "user" releases the "City" from any and all damage or injury to person or property of the "user" or his invitees and licensees or any other suffered upon or around the "Center" and will hold the "City" harmless from all damages sustained during the term of use.
15. The "user" shall identify and protect the "City" against all liabilities, expenses, and losses, if any incurred by the "City" as a result of the following circumstances:
 - a. The "user's" failure to perform any covenant required to be performed by the user hereunder.
 - b. Any accident, injury, or damage which may happen on or about the "Center", appurtenances, or on or under the adjoining areas.
 - c. Failure to comply with any requirement of any governmental authority including the "City".
16. The "City" is not responsible for any equipment or materials left on the premises by the "user".
17. If the "user" defaults in any of the obligations under this permit or violates any terms thereof, the "City" may terminate this permit.
18. It is expressly understood and agreed that if at any time the "Center" is needed for city purposes, the "user" shall relinquish its possession and the "City" shall return the deposit.
19. There shall be no alcoholic beverages on the premises of the "Center" or City Hall.
20. Persons reserving the "Center" shall be responsible for bringing their own trash bags and cleaning supplies. In order to leave the "Center" clean, trash must be removed from the premises.
21. The "Center" must be vacated by midnight.

SUGAR HILL COMMUNITY CENTER CHECK LIST

To be checked by user before event	To be checked by City Hall employee after event	
	Yes	No
Floor clean		
Bathroom clean		
Piano locked		
Broom in closet		
Dustpan in closet		
Trash collected & removed		
Refrigerator clean		
Appliances unplugged		
Thermostat turned down		
Oven turned off		
Stove turned off		
Doors locked		
Chairs stacked (number)		
Tables folded (number)		

Not allowed to use Community Center by City Councilman's family. They had possession.

India Christopher
 (signature of user)

Shirley Gibbs
 (signature of City Hall employee)

(name of organization)
12/20/93
 (date) 8:35 am
 (time)

(signature of City Hall employee)
12/20/93
 (date) 8:35 AM
 (time)

NOTE TO USER: This check list must be completed and returned with the key to City Hall, either in person or left in the night deposit box, immediately after the event.

It is assumed the Community Center is clean and ready for use when the assigned individual or group begins its reserved time. If any problems are discovered in the Community Center prior to usage by the assigned individual or group, this should be brought to the immediate attention of City Hall.

PLEASE USE THE OTHER SIDE OF THIS SHEET FOR COMMENTS.