CITY OF SUGAR HILL CALLED MEETING 12/12/84
Meeting called by Mayor Simon Johnson.
Subject: Zoning

In attendance: Mr. Hawthorne, Ms. Wiggins, Ms. Queen, and Mayor Simon Johnson.

Mayor Simon Johnson requested the reading of the letter from the City's Attorneys. The letter from the city attorneys suggest some amendments to the city charter that would increase the flexibility with which the Mayor and Council govern the City of Sugar Hill. (Refer to copy of letter)

Ms. Wiggins motioned that all amendments be adopted as read. Ms. Queen seconded the motion. Motion carried unanimously.

Developement Authority- Requested in the minutes that all members present on Council agreed to allow the subject of the Developement Authority to be discussed. Document for the Developement Authority was reviewed. Mr. Hawthorne motioned to adopt the resolution. Ms. Wiggins seconded the motion. Motioned carried unanimously.

Wiggins stated theat Lee Thompson noticed a discripency on the county map and zoning map. Mayor Johnson suggests that the map should be just like Judge Henderson laid it out. Ms. Wiggins didn't know whether to leave Whitehead Road in the city limits. This property belongs to Mrs. Bitner. Bobbie Queen was requested by Mayor Johnson to call Mrs. Bitner and ask her if she wants to be in the city limits. Decision on the matter would be left until Mrs. Bitner was reached to verify her placement.

Mr. Hawthorne stated he had discussed the zoning with Mr. Larry Edmondson city attorney. Mr. Edmondson stated he would prepare a document to walk the council step by step through the new zoning map and its adoptions.

Mr. Hawthorne reported on the IDA Meeting. He stated that the Industrial Developement Authority be defined as the Downtown Developement Authority. Mr. Hawthorne motions to authorize the IDA to work with the CityAttorney to prepare a document to establish a Downtown Authority. Ms. Wiggins seconds the motion. Motion carried unanimously.

Mr. Hawthorne motions to adjourn the meeting.
Ms. Wiggins seconds the motion.
Mayor Johnson adjourns the meeting.

Kathy Williamson

MAY | JUNE | JULY | AUG. | SEPT. | OCT. | NOV.

SUGAR HILL MAYOR AND COUNCIL MEETING
September 10, 1984

The regular monthly meeting of the Mayor & Council was held Sept. 10, 1984 at 7:30 p.m. In attendance were: Simon Johnson, Mayor, Floyd Henderson, Mayor Pro-Tem, Wayne Dixon, Bobbie Queen, Connie Wiggins, & Dave Hawthorne.

Mayor Johnson called meeting to order at 7:30 p.m. and asked that all stand for the invocation given by Mr. Meeks and pledge.

The minutes of Aug. 13, 17, & Aug. 27, 1984 were read Mayor Johnson asked if there were any additions or corrections to the minutes. There were none. Mayor stated he would entertain a motion that the minutes be adopted as printed and read. Councilmember Dave Hawthorne moved adoption of minutes with second by Councilmember Connie Wiggins. Motion carried.

Minutes of the Planning & Zoning meeting on 8-23-84 were read by Cliff Wilkinson, City Manager. No discussion.

Mayor Johnson asked if there was a report from recreation Committee. Councilmember Wiggins stated that she had been asked by the Recreation Board several months ago that council authorized them to hire the service of Mr. Ramsis Baghose from Gainesville, and he has submitted a contract for us to sign. Mr. Wilkinson has a resolution that we need to adopt in order to authorizes this contract. Resolution was read by Mr. Wilkinson Councilmember Wiggins moved to adopt resolution as read. Councilmember Queen seconded the motion. Motion carried.

Councilmember Wiggins stated that the advertisements to place in the Local paper for bids for the tennis courts, the grant money has been approved and hopefully we can begin construction within 6 to 8 weeks.

Mayor asked in Clean & Beautiful had a report Councilmember Queen stated that Clean & Beautiful had been doing several important things.
1) Saturday Sept. 8, 1984 was a work day for Clean & Beautiful. Clean & Beautiful decided to make the corner of Peachtree Industrial & Hwy. 20 as maintance free as possible. The Convict Crew worked there on Monday, Sept. 10, 1984 & it looks real good hopefully we will complete it on Tuesday, Sept. 11, 1984. Then the committee will be able to move on to other things.
2) Committee decided to designate Dec. 4, 1984 as the second Christmas tree ligting cermony. They tentatively plan on having it at the Hilltop Shopping Center. The committee has written a letter to get the approval for this & hope to hear from them soon. Councilmember Queen thanked the City Manager for his cooperation in helping them with these projects.
3) Councilmember Hawthorne read a letter from Clean & Beautiful dated 9-10-84, stating that they had pledged $100.00 of their funds to the Community Center for flouring the center & encouraged other groups to do the same. Committee for the commitment of funds to be used at the center.

Councilmember Hawthorne proceeded to give a status report of the Community Center encouraging everone to come by the center and see the renovations that have taken place. Councilmember Hawthorne Stated that he'd checked the budget prior to this meeting and had less than $100.00 of original monies that were committed to the project left. He stated that he doesn't have a quote on the cost of the flooring yet, but had a commitment from one of our citizens to help with the a ir conditioning of the room. The details of the use of the room at this time are being put together by Mr. Wilkinson.

Old Business

a) Mayor Johnson stated he had a request from the Buford Presbyterian Church that it be annexed into the City Mayor asked if anyone was opposed. No one opposed. Mayor then asked if anyone would like to address the issue one way or the other. The City Manager read the ordinance covering the annexation. Councilmember Dixon made motion to accept the ordiance as read and Councilmember Wiggins seconded. Motion passed unanimously.

b) Mayor asked if anyone would like to address Keck & Wood, Inc. Issue. Councilmember Wiggins made motion that the council retain the services of Keck & Wood on a AS NEEDED BASIS, As stated in the professio nal agreement drafted by Keck & Wood. Councilmember Queen seconded with discussion. Councilmember Queen asked if this would be on the basis that we used them in helping us with W.L. Norton decision. Councilmember Wiggins answered that this agreement was drawn up after her discussions with Mr. Stanley. She feels that the City needs to have on had a profession Planning Consultant who can review plans for periodically at our request. She feels Keck & Wood would be a valuable assistances in helping us with our landfill application to E.P.D. and also looking into future expanion of other City services. Councilmember Dixon asked if their expertise covered infiltratio n into our sewage system. Councilmember Wiggins stated yes. Mr. Wilkinson stated that Keck & Wood had several engineers and that their specialty was in that area. Mr. Wilkinson stated that he didn't think that we would have a problem using them with the sewage also. Councilmember Dixon asked if this contract would prohabit us from using other engineers. But Mr. Wilkinson stated no. Councilmember Wiggins stated that this contract was on a as needed or as requested basis. Councilmember Hawthorne made motion to except this contrace and Councilmember Wiggins seconded. Motion passed unanimously.

Mayor Johnson asked if anyone was present from Law Engineering & Texting Co. Noone present. Mr. Wilkinson read propsal & referred Councilmembers to page 3 stated that would perform services for the sum of approx. of $5,900.00 so that we may continue trying to obtain an extension of our landfill permit. It was a lenghty discussion regarding the landfill in general. Councilmember Wiggins moved that they allow $6,000. for the research of the landfill. Councilmember Dixon second. Motion carried.

Councilmember Wiggins made motion to use Keck & Wood for study of the expansion of the landfill. Councilmember Dixon seconded. Motion carried.

Mr. Wilkinson read public notice concerning Sugar Hill Municpal Election.

New Business

Councilmember Hawthorne made motion that a called meeting be held on Sept. 17, 1984 at 7:30 p.m. to review the results of the 1983 audit and to allow council to take any necessary action at that time.

Councilmember Dixon question progess of investigation of the stop sign on Railroad Ave. Mr. Wilkinson will be meeting with the county this and will get back to Councilmember Dixon at later notice.

Coucil had requested 2 estimated concerning the Caterpillar 941B. Mr. Wilkinson read both estimated Wilson Finley $5,399.56-Jackson Tractor $5,519.00 furthur discussion was held concerning other problems with Cat 941B., which would result in additional expense. Councilmember Wiggins made motion that the council authorize the City Manager to spend necessary monies to get the Cat 941B fixed. Councilmember Dixon seconded. Motion carried.

Councilmember Wiggins made motion to authorized City Manager to rent another dozer while city dozer is being repaired. Seconded by Councilmember Queen. Motion carried.

City Manager stated our need for more dumpsters, because our reserve has been used up. Received 2 estimates 1) from Lewis Steele Co. 2) (San ?) Corp. Mr. Wilkinson stated he would like council to address purchasing more dumpsters. Councilmember Dixon made motion to accept City Manager's request and Councilmember Wiggins seconded. All in favor motion carried.

City Manager requested that the city purchase a digital beeper & an annual contract for this beeper & for any other beepers purchased. City Manager also requested consideration begiven for an answering service. Mayor Johnson appointed Councilmembe rs Bobbie Queen & Dave Hawthorne and City Manager Clif Wilkinson to bring recommendations to the next meeting concerning purpose of beeper service & telephone system.

Mayor asked Council if they had any objection to hearing from a citizen. No oppostion.

Mr. Eugene Greene of P.O. Box 244, Flowery Branch, GA 30542 stated "He'd like to call the attention of the mayor & council concerning the erosion behind the Hilltop Shopping Center. He presented photographs of the erosion. Mr. Greene requested the City of Sugar Hill not to issue any business llicenses to anyone at Hilltop ShoppingCenter for the year 1985 or until this matter is brought to a satisfactory conclusions."

Council Member Dixon stated that he had seen the erosion and was aware of the problem and he would like for the city to take action but delay any action until they checked with Marion Buice and the Oxford group. The Mayor stated he'd also like to touch base with our attorney. Mayor asked if there was anyfurther discussion. No discussion.

Council member Hawthrone stated that the county has agreed to pave park lane in our city park in the next few months. He also stated that the betterment committe has requested that the city underwrite a newsletter urging the residents to use the new house numbers. Also to make them aware of our new Community Center, and the Christmas tree lighting on Dec. 4, 1984 at Hill Top shopping center. Council Member Hawthorne stated that the news-letter cost would not exceed $400.00 for the betterment community. Council member Hawthorne made motion that the city fund the cost of the newsletter not exceed $400.00. Councilmen Wiggins seconded. Mayor asked if there was any discussion pro tem Floyd Henderson questioned the need for the news letter. Council member Dixion also questioned whether or not we would have the money. Discussionended and vote was taken with Council members Wiggins, Queen and Hawthorne in agreement, Pro tem Henderson against and Council member Dixion abstained.

Council member Wiggins stated that she, Mr. Hawthrone and Mr. Wilkinson was appointed to a committee to review codification of our crdiance for the city. In talking with Mr. Bryant today he informed her that he was in proscess of reviewing a rough draft for errors and he hope to have a draft form to us by the end of next week. Council member Wiggins stated she did not know what action the Council wanted to take speed up this process, because we were to have the codification by March 1984 and it is now Sept. 1984 and we still haven't recieved them. Mayor Johnson asked for a recommendation C.M. Dixion stated we needed to take some type of action, C.M. Wiggins agreed.

C.M. Wiggins made motion for the city to spend $72.00 for the County clean-up crew to come and clean up at the intersection of Peachtree Ind. and Hwy. 20 so that the prison crew could start digging ditches. She stated this would be a one time expense, seconded by C.M.Queen opened for discussion. Mayor Johnson asked all in favor to raise right hand and council member Hawthrone opposed council member Dixion and pro tem Henderson abstained. The motion dies due to lack of quorum.

C.M. Wiggins brought up for purpose of imformation for the council the following

1) Mr. Clark property on Level Creek road has been moved.
2) Mr. Pass's building has been removed on Border Street.
3) The kudzu had been removed at the old Bowling Alley on W. Broad St. and that the old building would be torn down within 1 year.
4) That something should be done about the Wilbanks house on Hwy. 20 and council member Wiggins requested that the City Manager contact

the executor of the Wilbanks estate to find out their intent as to what they plan to do with that house.

Council member Wiggins made formal request through council member Dixion to the Plan and Zoning Committee when the city passed a ordiance several months ago creating an 0 & 1 Zone there was a section in the ordiance asking the P & Z Committee within a specified perior of time to recommend certain areas of the city that they wanted zoned for 0 & I . Council member Dixion said he would pass this on to the committee.

Council member made motion that the City Manager be authorized to draft a resolution, stating that the Mayor and Council of Sugar Hill supports the city of Buford, and the city of Rest Haven and it's endeavors to provide continuing health care services for our residents at Buford General Hospital council member Queen seconded, motions carried.

Mayor Johnson obtained motion to adjourn meeting council member Hawthrone seconded, All in favor motion carried.

COUNCIL MEETING
DECEMBER 10, 1984
7:30 P.M.

AGENDA

Invocation and Pledge

Quorum Announcement

Reading of Minutes: November 12,1984, November 30,and December 3,1984
Adopted _____,or change/corrections_____.

Committee Reports:

a) Planning & Zoning

b) Recreation

c) Clean & Beautiful

Old Business:

a) Amendment to Sewer Use Ordinance

Action Requested	Previous Action
Second Reading	First Reading

b) Taxation Ordinance

Action Requested	Previous Action
Second Reading	First Reading

c) Committee Report (Queen and Henderson)

d) Report by Wiggins on proposed Charter changes

Swearing In Ceremony for Newly Elected Officials:

New Business:

a) Public Hearing on Proposed Zoning Ordinance & Land Use Map

Action Requested	Previous Action
First Hearing	Presentation by Planning consultant

b) Appointment of member to Zoning Board of Appeals

City Manager's Report:

Council Reports:

Citizen Comments:

SUGAR HILL MAYOR AND COUNCIL MEETING
DECEMBER 10,1984 at 7:30P.M.
In attemdance were: Mayor Simon Johnson,Wayne Dixon, Dave Hawthorne, Connie Wiggins, Bobbie Queen and Floyd Henderson.

Mayor Simon Johnson called the meeting to order at 7:30 P.M.. Reverend Pirkle gave the innvocation and Clif Wilkinson, City Manager conducted the pledge to the flag.

Mayor Johnson requested that the agenda for the meeting be changed, so that the swearing in of the new officers be held first.

Reverend Pirkle performed the swearing in of the newly elected officers: Mayor Simon Johnson, Floyd Henderson and Tommy Morse council members.

Mayor Johnson requested Clif Wilkinson, City Manager to read the minutes of November 12,november 30, and December 3, 1984. Also the minutes from the P&Z meeting were read. Hawthorne motioned to approve minutes as read. Wiggins seconded the motion. Motion carried.

Mayor Johnson requested the report from the Recreation Committee. Connie Wiggins reproted that the construction on the new tennis courts was already under way.

Mayor Johnson requested the report from the Clean and Beautiful Committee. Bobbie Queen reported that the Tree lighting at Hilltop Shopping Center was a big success. The Community Center was beautifully decorated for Christmas and was being used at twice a week.

OLD BUSINESS:

Mayor Johnson requested the second reading of the 2nd amendment to the Sewer Ordinance. City Manager Clif Wilkinson read the 2nd amendment and Wiggins motioned to adopt the 2nd amendment. Queen seconded the motion. Motion carried unanimously.

Mayor requested the reading of the Taxation Ordinance. Clif Wilkinson read the Taxation Ordinance. Wiggins requested a correction to the 7th amendment in the ordinance for it to read as follows: Homestead exemption. Each resident of the City who qualifies for and is granted a $4000.00 homestead exemtion on Gwinnett County ad valorem taxation in the pertinent taxable year shall also qualify for and be granted a $4000.00 homestead exemption on City ad valorem taxation for that same year. Motion to accept the correction Wiggins. Second to the motion by Dixon. Motion carried unanimously.

Mayor Johnson requested the report from the Investigating Committee on Employee Loans from the City. Bobbie Queen stated that they had not completed with their investigation. She informed the Mayor and Council that they would have their report at a later date. Dave Hawthorne added that it is not a good practice for employees to be exempt from paying their untility bills. Wayne Dixon asks Floyd Henderson if he has an open mind about the investigation on employees loaning money from the City. Mr. Henderson assures Mr. Dixon he has an open mind and that his belief is that no employee should be loaned any monies from the City funds.

Mayor Johnson requested report on the proposed Charter changes. Connie Wiggins presented the letter of proposed changes prepared by the city attorney Tennant, Anderson, Davidson and Edmondson P.C.. The Mayor suggested that all council members evaluate the letter for discussion and vote at a later date.

NEW BUSINESS:

Public Hearing on Proposed Zoning Ordinance & Land Use Map

Mr. Jim Stanley from Keck & Wood pointed out and explained the revisions to the map and zoning. Three maps were displayed,for the viewing of the public,map#1 exsisting land map, map#2 Future land use, and map#3 Zoning map for the future. Mr. Stanley pointed out that rezoning is done to benefit the whole city not just individuals. He also stated that zoning properly now will prepare the city for a better future and prevent over population.

Mayor Johnson opened the meeting to the public for comments on the new rezoning package. He explained that all comments would be considered for evaluation by Mayor and Council before the final vote on the rezoning. He asked each speaker to step to the microphone,to state their name and address or the name of the person they were representing, and then state their comments.

Ralph Frazier-Suwanee Ave. : Mr. Frazier stated he has worked hard and saved his money to buythe property on highway 20 where the old haunted house stands. He purchased this property from Mr. Dodd. At the time of purchase the property was zoned commercial. On the new zoning map the property would be rezoned Office Institutional. Mr. Frazier states this would be down zoning his property and it would loose part of its value. He also feels that rezoning is illegal.

Mr. Jim Stanley from Keck & Wood explained that the revised zoning does not put anyone out of business. He also pointed out to Mr. Frazier that City Government has the power of rezoning for the good of the community and not for just individuals. There is not any property zoned with a guarantee of that zoning forever stated Mr. Stanley.

Mr. Frazier's final statement was that he opposes proposal on the rezoning .

Jerry Kilgore Attorney-Representing Don Heard- Mr. Kilgore stated that Mr. Heard owned less than six acres, which consisted of two tracts of land on old Atlanta Hwy. The property is zoned RG-80 now and Mr. Kilgore felt that this zoning is compatable to Mr. Heards' use for the property. Mr. Kilgore requests that this section of property remain at the status a far as zoning is concerned.

Walt Britt Attorney-Representing Janice Beard- Mr. Britt requested that the property owned by Janice Beard in Sugar Hill remain the same as far as zoning is concerned. The property is now HSB. The new zoning would down zone the property Mr. Britt explains. Mr. Britt states that Ms. Beard opposes the new zoning regulation proposal.

Judy Chapman-Hidden Circle- Judy Chapman stated for the record that she wanted her property bordering Janice Beard be left Single Family Dwelling. She explained her and her husband had invested alot of money in their home and did not want the zoning to change to value on their home.

Dave Hawthorne suggests to the public that if they would like to admit plats of their property to the Council, so the Council could better idenify the pieces of land they were representing.

Bob Cheely-Attorney- Representing Harry Blankenship- Mr. Cheely stated that Mr. Blankenship's property consisted of 8 acres on Highway 20 next to the Methodist Church property. Mr. Cheely requested that the zoning stay at its' present status of HBS. He formally opposes the rezoning for Mr. Harry Blankenship.

Ted Poole-Pastor Sugar Hill Methodist Church- Mr. Poole states that the church opposes the new rezoning because the church may want to sell some of the property at a later date and rezoning the property would make the prospect of a new neighbor undesirable. He also requests the time and place of the next meeting of the P&Z Committee so his Board of Trustees can meet and better prepare their case against the new zoning ordinances. Mr. Poole also had a second concern, which is the now exsisting church on West Broad Street. He requested to leave this property at its present zoning classification.

Thomas McPherson- Mr. McPherson is in the process of purchasing a piece of property on Hwy 20 for the erection of apartments. He states if the property is zoned RM-80 that he is agreeable to that zoning, but if the zoning is changed he will loose money he has already invested. Mr. McPherson has included a copy of his platt of land. His formal request is that he opposes the new rezoning ordinance.

Ted Poole-Pastor Sugar Hill Methodist Church- Mr. Poole suggests that if Council or Board members own property or have a personal interest in the rezoning for profit, that they should step down from their voting on rezoning.

Mr.Dixon stated that it would be hard to evaluate the personal interests when all of the Council and P&Z Committee own property in Sugar Hill. He feels that each situation should be evaluated seperately. Mr.Dixon also stated that all comments and recommendations should be reviewed by the P&Z Committee.

Mayor Dixon asked Mr. Jim Stanley if wording of Ordinance 801 paragraph 2 had changed. Mr. Stanley read the new wording . (Refer to Ordinance) Mr. Frazier doesn"t believe in the non-conformist ordinance. He feels it is not fair, and is against it.

Wiggins purposed change in ordinance in Section 600 Item C. She states that the ordinance should state the number of boats,campers,and motor homes a single dwelling should be allowed to park on their property.

Tom Wilson disagrees with Wiggins proposal and states he will park and has parked 3 airplanes,12 motorcycles,and 5 boats in front yard and to bad if his neighbors don't like it.

Wiggins states the Section 608 in the new ordinance is opposing state law. That the Planning Commission does not hold public hearings. Mr. Stanley said that the Section would be corrected and rewritten.

Wiggins states that General Business Ordinance 35 Item #7 to eliminate. Wiggins referred to letter from City Attorney recommending prperty be zoned Highway Business Property at the corner of Highway 20 and Frontier Forest.

Hawthorne requested the P&Z Board review ArticleXII on minimum dwelling unit size in the new ordinances.

Dixon recommends for Board of Appeals to have quorum established for vote. Wiggins recommended that Section 1030 be changed to read City Clerks office, instead of City Manager. Mr Jim Stanley said this correction would be handled.

Mayor Johnson concluded the Public Hearing part of this meeting.

Wiggins motioned that the Council meet formely with the P&Z Committee to put together the formal Zoning Map.
Motion seconded by Queen.
Motion carried unanimously

Mayor Johnson called Council Meeting Wednesday December 12,1984 to discuss zoning matters.

Mayor Johnson proposed that Louis Grizzle be appointed to the Board of Appeals and take Jim Stanley place.

Wiggins pointed out that this item should be handled at the Personel Meeting

after the regular meeting. Mayor Johnson conceeded to discuss the appointment at the Personel Meeting.

Mayor Johnson asked if any of the Council Members had anymore business?

Wiggins Stated that Mr. Edward DePreist a resident of Sugar Hill had approached explaining that Northeast Gwinnett Cable could not supply his home with cablevision, when both of his neighbors have it. Clif Wilkinson City Manager said that he would look into the situation.

Wiggins asks Mayor Johnson that the called meeting be at 5:00P.M. Wednesday afternoon. He agreed.

Wiggins stated she wanted to clarify that the amount published was incorrect on the payment of attorneys fees. The correct amount is $7,685.14.

Queen requested that the city is responsible for placing hay bales to prevent erosion. Mayor informed her that the county was responsible for this problem.

Queen requested that a city street light be placed on the corner of Cheely and Dunn Streets. Clif Wilkinson said he would handled the matter.

Mayor Johnson wanted to state for the record that the statement he made earlier about the bookkeeping was in no way connecting the past auditor with the actual keeping of the books.

Mrs. Wilson asked the Mayor what the stucture of employee as far as the office and the City Manager were concerned. Mayor Johnson explained that the City Manager can hire all office help except the City Clerk, in which he can make his recommendations but final approval comes from the Mayor and the Council.

Motion by Mayor Johnson to adjourn.
Second to the motion Wiggins.
Mayor Johnson Adjourned the meeting.

Kathy Williamson

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P.O. Box 651
Lawrenceville, Georgia 30246

December 5, 1984

Mayor and Council
City of Sugar Hill
Sugar Hill, Georgia

Re: Suggested Amendments to Charter

Dear Mayor Johnson and Council:

I am writing to suggest some amendments to the city charter that would increase the flexibility with which you govern the City of Sugar Hill. All of these suggestions are procedural in nature; none would increase or decrease the substantive powers of city officials.

I propose that Section 2.31(b) be deleted and that in its place it be stated that the Mayor and Council may hold special meetings and transact business therein to the extent allowed by law. In respect to paragraph (c), I suggest it read, "All meetings of the council may be public in accordance with applicable laws." At present, your special meeting rules go beyond state law requirements in respect to notice and the filing of waivers. Certain meetings of the council under general state law need not be open to the public, such as, land acquisition discussions or litigation strategy discussions. Your charter may go beyond the state law.

Elaborate titles to ordinances are not necessary and create pitfalls for the persons drafting ordinances; if the title is not just right, the whole ordinance may be bad. In Section 2.34, I suggest striking "No ordinance shall contain a subject which is not expressed in its title."

An inflexible requirement of two readings for all ordinances regardless of their content or lack of controversial nature is burdensome and an obstacle to legislative economy. There are other means of avoiding so-called surprise legislation. Accordingly, I suggest that Section 2.34(b) be amended by deleting the last part of the section beginning "provided however, ordinances except emergency ordinances shall not be adopted until the next regular meeting...." In light of this amendment, Section 2.35 could be deleted in its entirety.

If there is strong feeling that ordinances concerning taxes, franchises, utility rates, or borrowing money ought to be mulled over at, at least, two council meetings, I would suggest that the two reading requirement of Section 2.34 be expressly limited to ordinances concerning such special topics and that Section 2.35 still be deleted.

Of course, the charter now is acceptable to this law firm and to me; we are not pressing hard to change. On the other hand, it seems to us that Sugar Hill's charter is now too detailed and that, as a result, you can not work as easily as some other municipalities with which we have had the privilege to work. We have not gone over the charter in great detail looking for things to change; these suggested changes have come up in the context of performing our ordinary services for you.

Sincerely yours,

Larry

J. L. Edmondson

JLE/nb

JUNE | JULY | AUG. | SEPT. | OCT. | NOV.

A RESOLUTION TO DECLARE, RATIFY AND CONFIRM THE NEED FOR A **DEVELOPMENT AUTHORITY** TO FUNCTION IN THE CITY OF SUGAR HILL, GEORGIA, PURSUANT TO THE PROVISIONS OF THE DEVELOPMENT AUTHORITIES LAW; TO RATIFY AND CONFIRM THE APPOINTMENT OF A BOARD OF DIRECTORS FOR THE DEVELOPMENT AUTHORITY; TO PROVIDE FOR FILING WITH THE SECRETARY OF STATE OF THE STATE OF GEORGIA OF A COPY OF THIS RESOLUTION AND OTHERS; TO CHANGE THE NAME OF SAID AUTHORITY: TO REPEAL CONFLICTING RESOLUTIONS; AND FOR OTHER PURPOSES:

W I T N E S S E T H:

WHEREAS, it was determined in 1980 and is redetermined now by the Mayor and Council of the City of Sugar Hill, Georgia (the "City") that there is a need in the City to develop and promote for the public good and general welfare, trade, commerce, industry, and employment opportunities and to promote the general welfare of the State of Georgia; and

WHEREAS, it has been determined in 1980 and is redetermined now by the Mayor and Council of the City that financing projects under the Development Authorities Law (Official Code of Georgia Annotated Title 36, Chapter 62) will develop and promote for the public good and general welfare, trade, commerce, industry, and employment opportunities and will promote the general welfare of the State of Georgia; and

WHEREAS, it has been determined in 1980 and is redetermined now by the Mayor and Council of the City that it is in the public interest and is vital to the public welfare of the people of the City and of the people of the State of Georgia to promote the foregoing objectives of the City; and

WHEREAS, the Development Authorities Law creates in and for each county and municipal corporation in the State of Georgia a development authority for the purpose of promoting for the public good and general welfare, trade, commerce, industry, and employment opportunities and promoting the general welfare of the State of Georgia; and

WHEREAS, the Mayor and Council of the City, after thorough investigation, determined in 1980 that it was desirable and necessary that the Development Authority of the City be activated immediately pursuant to the Development Authorities Law, in order to fulfill the needs expressed herein;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City, and it is hereby resolved by the same, that there is hereby determined and declared to have been since January 14, 1980, and to be a present and future need for a Development Authority (as more fully described and defined in the Development Authorities Law) to function in the City.

BE IT FURTHER RESOLVED that the public body corporate and politic known as the "Sugar Hill Development Authority" which was created upon the adoption and approval of the Development Authorities Law be known henceforth as the Development Authority of Sugar Hill, Georgia.

BE IT FURTHER RESOLVED, that the first Board of Directors of the Development Authority of the City appointed by the governing body of the City were the following named person, each of whom was a taxpayer of the City and residing in the City.

Names	Expiration of Initial Term
Tommy Prickett	December 31, 1981
Bobby L. Bagley	December 31, 1981
Jim Davis	December 31, 1983
Milton Brogdon	December 31, 1983
Tim Robinson	December 31, 1985
Sidney Hayes	December 31, 1985
Joe Avery	December 31, 1985

BE IT FURTHER RESOLVED, that the presenting serving Board of Directors of the Development Authority of the City appointed by the governing body of the City consists of the following named persons, each of whom is a taxpayer of the City and residing in the City.

Names	Expiration of Current Term
Joe Avery	December 31, 1985
Sidney Hayes	December 31, 1985
Alben B. Nutter	December 31, 1985
Doug Nichols	December 31, 1987
Richard Nuzum	December 31, 1987
Dave Hardee	December 31, 1989
Milton Brogdon	December 31, 1989

BE IT FURTHER RESOLVED, that the Board of Directors hereinbefore elected shall organize itself, carry out its duties and responsibilities and exercise its powers and prerogatives in accordance with the terms and provisions of the Development Authorities Law as it now exists and as it might hereafter be amended or modified.

BE IT FURTHER RESOLVED, that the City shall furnish promptly to the Secretary of State of the State of Georgia a certified copy of

this resolution in compliance with the provisions of the Development Authorities Law and any other related documents which in the opinion of the City Attorney might be useful.

BE IT FURTHER RESOLVED, that the action taken by the Mayor and Council of the City as herein specified is not intended in any way to affect any public corporation, industrial development, downtown development, or payroll authority previously created by legislative act or constitutional amendment including, without limitation, its existence, purpose, organization, powers or function.

BE IT FURTHER RESOLVED, that all past actions of the Mayor and Council necessary and proper in activating the Development Authority of the City and appointing members to the Authority's Board of Directors are hereby ratified and confirmed that the Development Authority shall be deemed to have been created and activated on January 14, 1980.

BE IT FURTHER RESOLVED, that any and all resolutions in conflict with this resolution be and the same are hereby repealed.

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon its adoption by the Mayor and Council of the City.

Adopted and approved this _____ day of _____, 1984.

_____
Mayor

_____

_____

_____

_____

_____
Council

ATTEST:

_____
City Clerk

JUNE | JULY | AUG. | SEPT. | OCT. | NOV.

GARNER & KILGORE
ATTORNEYS AT LAW
92 E. MAIN STREET
P. O. BOX 368
BUFORD, GEORGIA 30518
(404) 945-1091

H. PATTERSON GARNER
JERY N. KILGORE

December 10, 1984

Mayor Simon Johnson
City of Sugar Hill
Sugar Hill, Georgia 30518

Re: Land Use Plan

Your Honor:

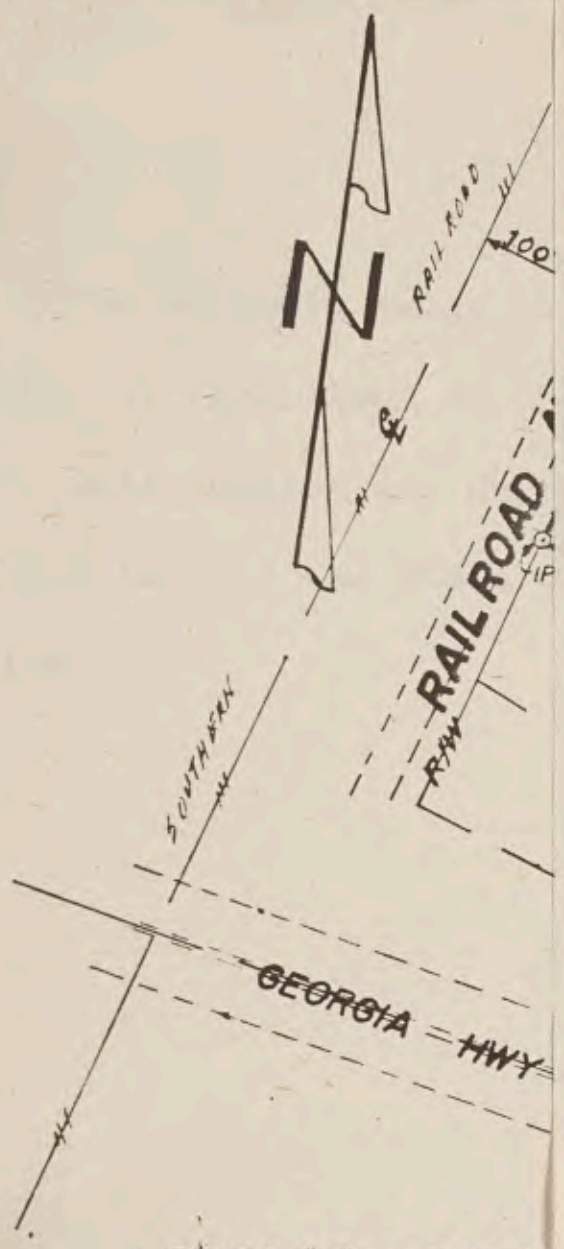
On behalf of my client, Donald T. Heard, we respectfully request that your Land Use Plan be amended to show the entire property contained in Gwinnett Tax Parcel #7-272-186 as RG-80 zoning, and that Parcel #7-272-057 remain RG-80. Your consideration in this matter is appreciated.

Sincerely,

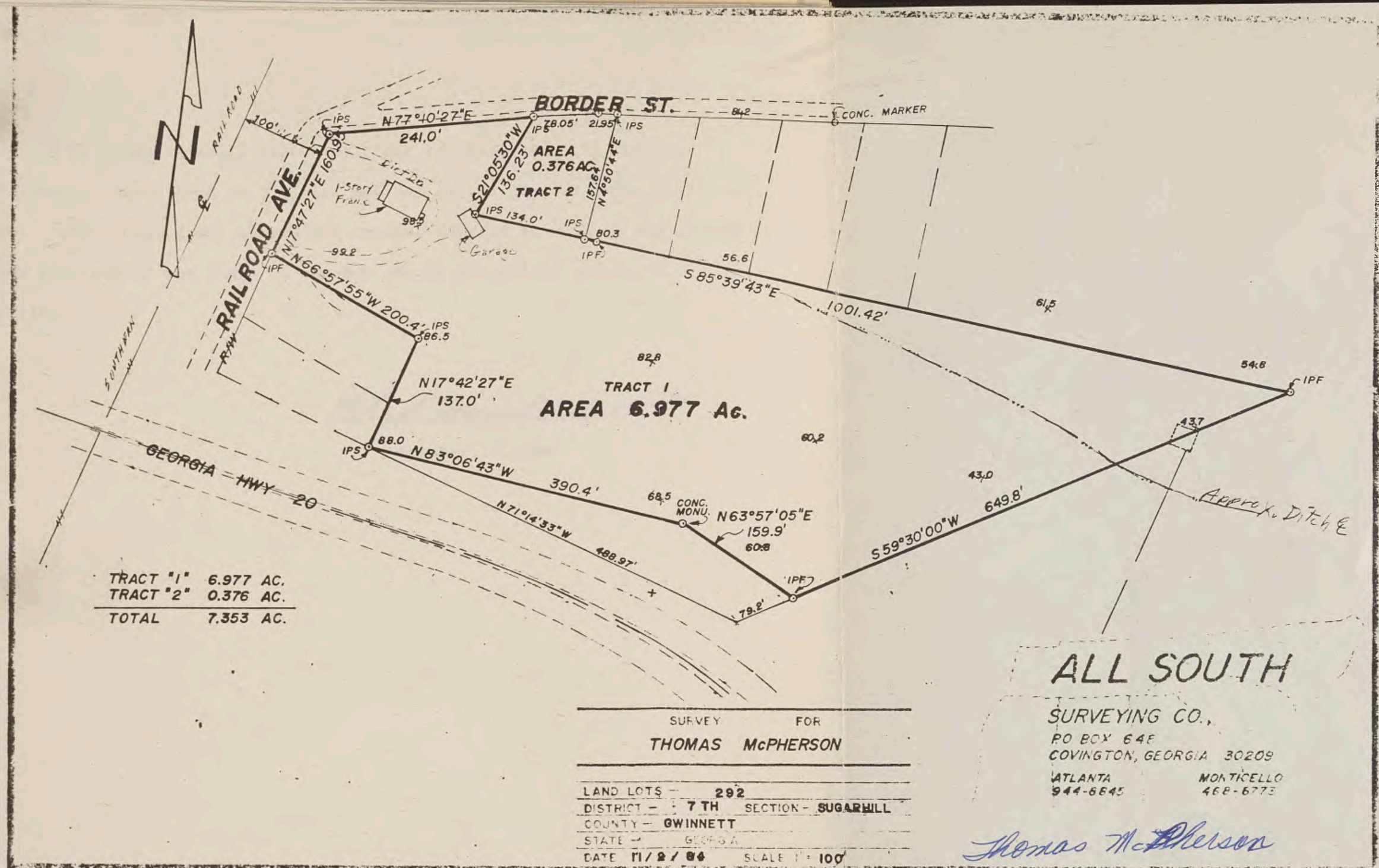
Jery N. Kilgore
Attorney for
Donald T. Heard

JNK/je

JULY | AUG. | SEPT. | OCT. | NOV.



TRACT "1"	6.977	AC
TRACT "2"	0.376	AC
TOTAL	7.353	AC



TRACT "1"	6.977	AC.
TRACT "2"	0.376	AC.
TOTAL	7.353	AC.

SURVEY FOR

THOMAS McPHERSON

LAND LOTS – 292

DISTRICT – 7 TH SECTION – SUGARHILL

COUNTY – GWINNETT

STATE – GEORGIA

DATE 11/2/84 SCALE 1" = 100'

ALL SOUTH

SURVEYING CO.,

P.O. BOX 648

COVINGTON, GEORGIA 30209

ATLANTA 944-6845 MONTICELLO 468-6773

Thomas McPherson

"I do solemnly swear that I will and truely perform the duties of(Mayor or Councilman as the case may be) of the City of Sugar Hill, and that I will support and defend the Charter thereof as well as the Constitution and laws of the State of Georgia and of the United States of America."

Gloy A Henderson

December 10.1984

MAY | JUNE | JULY | AUG. | SEPT. | OCT. | NOV.

"I do solemnly swear that I will and truely perform the duties of(Mayor or Councilman as the case may be) of the City of Sugar Hill, and that I will support and defend the Charter thereof as well as the Constitution and laws of the State of Georgia and of the United States of America."

Thomas C. Morris Jr

December 10.1984

"I do solemnly swear that I will and truely perform the duties of(Mayor or Councilman as the case may be) of the City of Sugar Hill, and that I will support and defend the Charter thereof as well as the Constitution and laws of the State of Georgia and of the United States of America."

Simon Johnson

December 10.1984

MAY | JUNE | JULY | AUG. | SEPT. | OCT. | NOV.

Sugar Hill Mayor & Council Meeting
Called Meeting 12/03/84
Continued meeting called by Council representatives Connie Wiggins and Bobbie Queen at the request of City Manager Clif Wilkinson, to evaluate Sugar Hills' computer situation.

Meeting called to order at 5:00 p.m. by Mayor Simon Johnson.

In attendance were: Mayor Simon Johnson, Dave Hawthorn, Connie Wiggins, and Bobbie Queen.

Connie Wiggins explained that she had contacted Jim Stanley about totals on billing package for the Wang computer. She stated that the whole package would cost $4500.00 and $700.00 entry fee. He also quoted her on another terimal and word processing unit for the Wang system.
New terminal cost:$2970.00
Word Processor Unit:$295.00

Dan the MAG representative explained that the billing system had very few problems and that it ran good. Dan brought up the fact that quite a few of our meter readings were incorrect and the meter were reading incorrectly.

Dave Hawthorne suggested we check and develope a system to check the reading and meters that are operating incorrectly.

It was decided that we would continue with the T.I. system one more month and see if it continued operate properly.

Dave Hawthorne motioned to adjourn meeting.
Connie Wiggins seconded the motion.
Mayor Simon Johnson adjourned the meeting.

Clifton Wilkinson Jr 12-03-84

MAY JUNE JULY AUG. SEPT. OCT. NOV.

Sugar Hill Mayor & Council Meeting
Called Meeting 11/30/84

A meeting was called by Council represtatives Connie Wiggins and Bobbie Queen at the request of City Manager Clif Wilkinson, to evaluate Sugar Hills" computer situation, and park grant.

In attendance were, Mayor Simon Johnson, Wayne Dixon, Dave Hawthorne Connie Wiggins, and Bobbie Queen.

Mayor Simon Johnson called the meeting to order at 5:00p.m..

Subject of the meeting: T.I. computer and software not operating correctly.

Motion: Dave Hawthorne moved that the Recreation Broad be allowed to apply for a grant from the Department of Natural Resources for the funds for a football, and soccer field.
Second for motion: Bobbie Queen
Vote: Unanimous

City Manager Clif Wilkinson explained the problems he has experienced with the T.I. computer and the MAG software in billing the utilities.

Wayne Dixon suggested calling Mr. John Alexander a Hardware Dealer with T.I.. He felt that Mr. Johnson could have a solution to the computer problems we have experienced.

Dave Hardee a computer consultant evaluated the present T.I. system as garbage. He stated that the T.I. computer was 2 years old at the time of purchase. Mr. Hardee explained he has a buyer for the T.I. hardware. The buyer offered $4500.00 to purchase the T.I. hardware, for parts.

City Manager Clif Wilkinson stated Jim Stanley with Keck & Wood could place a billing package on the Wang Computer for $4500.00. A fee of entry for the billing package would be $700.00.

Dave Hawthorne wanted to know what it would cost to bring the Wang computer to the capacity of the T.I. system.

City Manager Clif Wilkinson expained that the Wang system has 30 megabits and the T.I. only has 17 megabits.

All suggested that the council wait until Monday December 3,1984 to make a decision after the MAG software people, have come to correct the problem in billing.
Connie Wiggins moved to adjourn until Monday December 3 1984 to continue discussion at that time.
Dave Hawthorne seconded the motion.
Meeting was adjourned by Mayor Simon Johnson.

Clifton Wilkinson 11-30-84

CITY OF SUGAR HILL

234 WEST BROAD STREET
BUFORD, GEORGIA 30518
Phone 945-6716

NOV. 28, 1984

A CALLED CITY COUNCIL MEETING FRIDAY NOV. 30, 1984 5:00 p.m.

DISCUSSION OF PRE-APPLICATION FOR PARK GRANT.

Jancie Beard had requested to be placed on the agenda, but was not present.

Jim Stanley, planning consultant, presented revised copies of of proposed zoning ordinance to each council member and chairman of the P&Z Board. Mr. Stanley reported on the land use map. Comparisons were made between the old zoning map and the proposed map. Proposed map would add 3 new catefories:
A) Office and Institutional (brown)
B) Mobile Home Parks and Subdivisions (Orange)
C) Planned Unit Development
Draft copies of the proposed zoning ordinance and land use plan are available for citizen review at City Hall.

Wiggins makes request to P&Z Board that they review proposed zoning ordinance and map and prepare a formal recommendation to Mayor and Council at next Council meeting.

City Manager's Report:
Mr. Wilkinson reports on One Call Emergency System for gas.
(Reference : Letter in Council packet)
Cost would be approximately $360.00 per year.
Wiggins and Dixon ask that the matter be reviewed and more information be provided before a decision is made. City Manager will obtain additional information.

Insurance Trustee Resolution was read. Motion by Hawthorne to adopt. Second was made by Wiggins. Motion carried unanimously.

Bid for Burroughs Machine from Fuller & Associates was presented. Fuller & Associates bid was for $500;00. Hawthorne moved to accept their bid. Seond by Wiggins. Motion carried unanimously.

City Manager reports on GMA building fund. After discussion, Council requests additional time to review the matter before authorizing the expenditure of funds.

City Manager requests personnel meeting after Council Meeting.

Clint Spencer with Shoney's requests an additional curb cut onto Frontier Forest Drive. Council discusses the fact that the ordinance passed to rezone Mr. Spencer's property would not allow an additional curb cut. Mr, Wilkinson was asked to notify Mr. Spencer.

Mayor Johnson requested a status report on the following projects:
A) W.L. Norton recieved building permit
B) Wallis Car Wash-ready to go
C) Florist-already connected

As result of above discussion, questions were raised by Council concerning the sewer capacity. Mr. Hawthorne requests that Council consider the following information:

A) The city has 300,000 gallons per day capacity at South Plant
B) According to one set of figures city is using 293,000 gallons per day
C) Discussion of pending users, current users total 761 (all but 6 are inside the city)
Discussion of possible infiltration and in flow into system. Mr. Stanley of Keck and Woodexplains the difference between infiltration and inflow and the possible methods of detecting these problems in the system.
Mr. Hawthorn recommends that city hire a man to read meter and maintain on a daily basis and report the results to the city.

Mayor Johnson asks for citizens comments:

Council was asked to refer to letter in the packet from Jack Dozer, EPD in reference to building new capapcity Jim Stanley states that the city could request addtional capacity from Buford or look into the possibility of building a zero-discharge plant. Discussion of amount of land needed, how project could be financed, how past sewer project were financed, and possible conflicts with the city's agreement with the City of Buford. Council will continue to look into the problem. Wiggins suggests that Mayor and Council talk to the City of Buford as soon as possible.
Motion by Hawthorne that the city no longer issue letters to county for building permits that stated th site had sewer service available. Second made by Wiggins. Matter open for discussion. Council discussed whether or not building permit letter would guarantee sewer tap-on. Stated that letter was not a guarantee. Hawthorne, Henderson, Wiggins and Dixon voting in favor. Queen voting against.

Wiggins reports on proposed Code of Ordinances for city. City attorney has reviewed them for possible conflicts with Charter or State Law. In the attorney's review several items were noted that the city might want to change in the charter. Mayor asks Wiggins to review the matter with the City Attorney and Represative Charles Martin. Report to be given at next council meeting.

Motion by Wiggins that the city donate $100.00 to GMA, Mayor's Day Fund. Second made by Bobbie Queen. Motion carried unanimously.

Motion by Wiggins that city write letters to Scott Pryor, Charles Crawford and Frand Lewis honoring their schools for National Education Week. Second made by Hawthorne. Motion carried Unanimously.

Sugar Hill Mayor & Council Meeting November 12,1984 continued.

Wiggins discusses Buford's request to purchase the city's packer. City manager to look into our purchase price and to possible needs city may have for it.

Queen reports on donations for flooring in the Community Center. Motion by Queen that the city spend $250.00 to cover the additional money to tile the floor in the Community Center. Second by Wiggins Motion carried unanimously.

Motion by Dixon that a committee be appointed to look into the loans made to city employees noted in 1983 audit. Dixon mentioned that approximately $3000.00 could be outstanding. Dixon requests that committee not contain anyone who borrowed money or had approved the borrowing of money, Second made by Wiggins. Motion carried. Mayor appoints Queen and Henderson to look into the matter.

Dixon asks that the following statement be entered into the records "Virginia B. Golden was not fired. She had turned in her resignation on November 2, 1984 to the City Manager.

Mayor Johnson asks for citizens comments:
Jane Idler, Girl Scout Leader asks Council to sign letter stating that Council will sponsor her Girl Scout Troop by allowing them to use the Community Center. Motion by Queen to sign agreement. Second by Wiggins. Motion carried unanimously.

Motion by Wiggins to Adjourn. Second by Dixon. Motion carried unanimously. Meeting adjourned by Mayor Johnson.

Clifton Williams Jr
Nov. 12 - '84

Council Meeting November 12,1984
Sugar Hill

Meeting called to order by Mayor Simon Johnson at 7:30p.m.
In attendance were: Mayor Simon Johnson, Connie Wiggins, Floyd Henderson, Wayne Dixon, and Bobbie Queen.

City Manager Clif Wilkinson conducted the prayer and the pledge to the flag.
Clif Wilkinson also read the minutes from the P&Z meeting on October 15, 1984.
Council Minutes were read from October 8,1984 Mayor and Council Meeting.
Connie Wiggins made the motion that the minutes be approved as read.
Bobbie Queen Seconded the motion.
Motion carried unanimously.

Committee Reports:
Motion by Connie Wiggins Requesting Mayor & Council's approval of bids for grading and tennis courts for the park.
Grading Cost: $2950.00
Tennis Courts:$23,500.00
Motion seconded by Bobbie Queen
Motion carried unanimously.

Bobbie Queen reports that the tree lighting will be Tuesday December 4,1984 at 7:30 pm.

OLD BUSINESS:

Discussion of placement of stop sign on Railroad Ave. and Lanier Ave. Ref: Letter dated 11/16/84 from Gwinnett county Engineering. Mr. Wilson stated that he wanted a stop sign going North on Old Atlanta Hwy. Motion by Hawthorne to locate a 3-way stop at the intersection. Second by Wiggins. Hawthorne, Henderson, Wiggins and Dixon voting in favor. Queen voting against.

Clif Wilkinson, city manager, reported on the telephone systems he has reviewed. He recommends that the city purchase a new system from Atlanta Business Communications for $2,77.50. Dixon moved to approve recommendation from city manager. Second by Wiggins. Motion carried unamiously.

NEW BUSINESS:

Mayor Johnson requested first reading of sewer use ordinance amendment with second reading to be a the next council meeting in December. Motion made by Wiggins to adopt amendment. Second to motion by Bobbie Queen. Motion carried unanimously.

City Manger prosents first reading of Taxation Ordinance. (Ordinance read as prepared by attorney with sections 7A & B changed by Council) Wiggins moved that said ordinance be approved as read with the condition that the language in section 7 be approved by the city attorney. Motion seconded by Wayne Dixon. Motion carried unanimously.

JUNE | JULY | AUG | SEPT. | OCT.

Sugar Hill Mayor & Council Meeting
November 2, 1984

A called meeting of City Council was held on Thursday, November 2, 1984, at 7:30 p.m. for the purpose of discussing policies for sewer, gas, and water.

In attendance were, Mayor Simon Johnson, Floyd Henderson, Dave Hawthorne, Connie Wiggins, and Bobbie Queen.

Mayor Johnson called meeting to order.

Changes on service charges are as follows:

A) All tap-on based on per residence.

B) Meters are $50.00 with commercial meters Cost + $25.00.

C) Tap-on and meter prices attached.

Request City Manager discuss with Joe Gaskin about sewage capacity before tapping-on heavy water users.

SCHEDULE OF FEES
CITY OF SUGAR HILL, GA.

ALL TAP-ON'S PER RESIDENCE	SEWER TAP-ON	$350.00	ALL COMMERIAL METERS COST + $25.00
	WATER TAP-ON	100.00	
	METER	50.00	
	GAS TAP-ON	50.00 + $2.00 per foot for gas pipe in excess of 100 feet.	
	METER	50.00	
	(OUTSIDE CITY) GAS TAP-ON	100.00 + $2.00 per foot for gas pipe in excess of 100 feet.	
	METER	50.00	
	GAS DEPOSIT	$100.00	
	WATER DEPOSIT	50.00	
	RE-CONNECT FEE	$15.00	
	ADVERTISING FOR RE-ZONING	$25.00	
	PLANNING & ZONING REVIEW	15.00	
	PLANNING & ZONING APPEALS	25.00	
	FINAL PLAT FILING FEE	10.00	
	COPIES OF PUBLIC AND OTHER DOCUMENTS	.10 per page	

CITY OF SUGAR HILL

234 WEST BROAD STREET
BUFORD, GEORGIA 30518
Phone 945-6716

OCTOBER 30, 1984

THERE WILL BE A CALLED MEETING OF THE MAYOR AND COUNCIL ON THURSDAY NOVEMBER 2, 1984. THE PURPOSE OF THIS MEETING IS TO DISCUSS POLICIES FOR SEWER, GAS AND WATER.

Sugar Hill
Planning & Zoning
October 29, 1984

Members present were: Hubert Hosch, A. C. Gilmer, Swain Stewart, and Charlie Robinson.

A called meeting of the Planning & Zoning was held on Monday, October 29, 1984, at 7:00 P.M.

The purpose of this meeting was to review Shoney's final site plans.

Mr. Hosch called meeting to order at 7:30 P.M.

Mr. Hosch asked if Mr. Clint Spencer had anything to say about the site plans. Mr. Spencer stated that he hoped that the board would approve of the plans. Mr. Stanley with Keck & Wood, stated that the City had received a letter from Keck & Wood stating their requirements for the final site plans. Mr. Stanley went over each requirement. See attached letter from Keck & Wood. After this was reviewed there was lengthy discussion.

Mr. Spencer said that if Mr. Wilkinson and Mr. Stanley would work up a water drainage retention specification and report back to him he would take care of that.

Mr. Robinson made Motion to accept the site plans with these recommendations.

Motion seconded by Mr. Gilmer.

All in favor.

Mr. Robinson made motion to adjourn meeting.
Mr. Gilmer seconded.

Meeting adjourned.

CALLED COUNCIL MEETING
AGENDA

OCTOBER 15, 1984

7:30 P.M.

1. Zoning regulations review

2. Mr. Emory Fleming - re-zoning request

SUGAR HILL MAYOR CALLED AND COUNCIL MEETING
OCTOBER 15, 1984

A called meeting of the Mayor and Council was held at 7:30 P.M. October 15, 1984, for the purpose of discussing the rezoning of Emory Flemings property.

In attendance were Mayor Simon Johnson, Connie Wiggins, Bobbie Queen, and Wayne Dixon.

Connie Wiggins moved to re-zone Emory Flemings property from AF to RG-80-M.

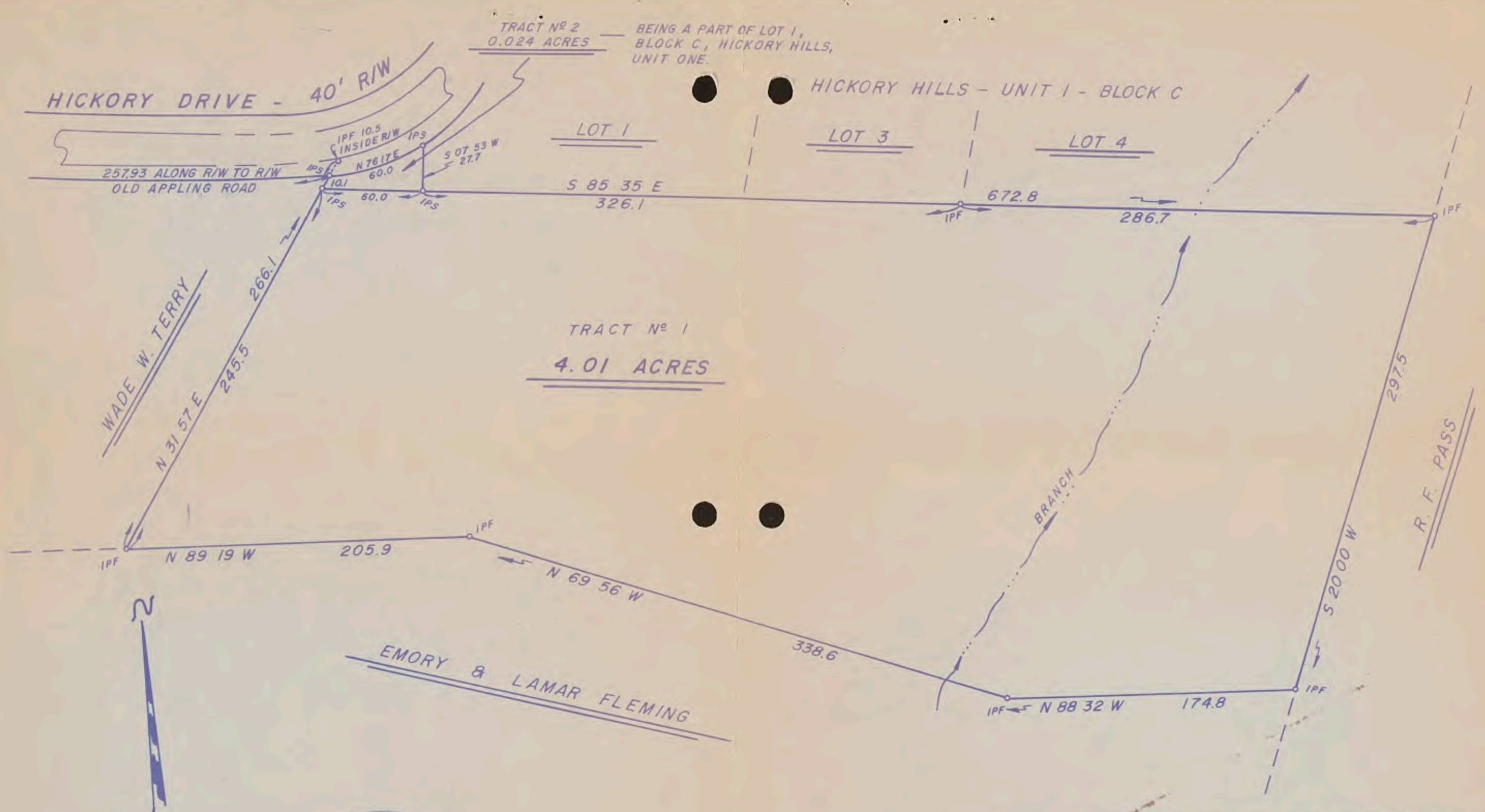
Bobbie Queen seconded. Motion carried.

Wayne Dixon moved to adjourn meeting. Wiggins seconded. Motion carried.

C4

JULY | AUG | SEPT.

AF 7372A



IPS – IRON PIN SET
IPF – IRON PIN FOUND

GEORGIA REGISTERED No. 1577 PROFESSIONAL LAND SURVEYOR W. T. DUNAHOO

In my opinion, this is a correct representation of the land platted and has been prepared in conformity with the minimum standards and requirements of law.

Registered Land Surveyor No. 1577
Member of Surveying and Mapping Society of Georgia

STATE OF GEORGIA

SURVEY FOR

BILLY D. APPLING

LAND LOT 305 - 7th DISTRICT

CITY	GMD	COUNTY	SCALE	DATE
SUGAR HILL		GWINNETT	1" = 60'	1-17-79

W. T. DUNAHOO AND ASSOCIATES, INC.

ATLANTA HWY. PH-867-3911 WINDER, GEORGIA

POLYTRACE 033

Sugar Hill Mayor & Council Meeting
October 25, 1984

A called mmeting was held at 4:30pm on October 25, 1984 for purpose of Mr. Ken Bryant's request for his share of the monies collected for the sewer tap ons made at Hillcrest Woods.

In attendance were, Mayor Johnson, Pro Tem Floyd Henderson, Council members Connie Wiggings and Bobbie Queen. Absent were Dave Hawthorne and Wayne Dixion.

Mayor Johnson called meeting to order.

After Mayor & Council discussion, Council member Wiggins made motion to refund Mr Bryant $300.00 of the $350.00 collected, and that City keep $50.00 of the monies for administrative fees and for inspection. That as of 10/25/84 the City would no longer accept payment for sewer tap ons in Hillcrest Woods. When a citizen comes into the City Hall to get permit for placement of mobile home or to build a stick built home in this subdivision,he be required to pay a fee of $50.00 for administrative fees and the inspection of the sewer. That each citizen be notified that the sewer is owned by the Bryant Developement. Mrs Wiggins also requested that the City attorney Larry Edmondson draw up a legal agreement to this affect.

Council member Floyd Henderson seconded.

All in favor, motion carried.

Mayor Johnson adjourned meeting.

Sugar Hill Mayor and Council Meeting

October 18, 1984

A called meeting of the Mayor and Council was held at 7:30 p.m. October 18, 1984 for the purpose of discussing interest to be charged on delinquent property taxes and FIFA charges and procedures. Additionally, a bid for the Burroughs Bookkeeping machine would be considered.

In attendance were Mayor Johnson, Wayne Dixon, Bobbie Queen, Connie Wiggins, Lee Thompson and Vicky Sweeney from Larry Edmondson's office, Cliff Wilkinson and Virginia Golden.

Lee Thompson outlined tax penalties and interest as defined by the State of Georgia to be used if no ordinance is in effect.

Interest - 12% per annum or 1% per month. In effect since July 1, 1980 (?).

Penalty - 10% on all delinquent taxes over 90 days past due provided amount is over $500.00 and is on non-homestead parcels only. In effect since July 1, 1981.

On the subject of FIFA's, the city charter provides for this action however an ordinance is needed. Action can not be initiated until the 61st day after bills are sent. Connie Wiggins made motion to authorize Lee Thompson to prepare a Taxation Ordinance for first reading at the November meeting. Wayne Dixon seconded the motion which passed with no dissenting vote.

The discussion concerning the Burroughs Bookkeeping machine bid was tabled until the November Mayor and Council Meeting.

Mayor Johnson adjourned the meeting at 9:00 p.m.

CITY OF SUGAR HILL

4988 WEST BROAD ST.
SUGAR HILL, GEORGIA 30518
PHONE 945-6716

OCTOBER 17, 1984

THERE WILL BE A CALLED MEETING OF THE MAYOR AND COUNCIL ON THURSDAY OCTOBER 18, 1984 AT 7:30 P.M. THE PURPOSE OF THIS MEETING IS TO DISCUSS INTEREST TO BE CHARGED ON DELINQUENT PROPERTY TAXES AND FIFA CHARGES. IN ADDITION, BID FOR THE BURROUGHS BOOK-KEEPING MACHINE WILL BE CONSIDERED.

COUNCIL MEETING
OCTOBER 8, 1984
7:30 P.M.

AGENDA

Invocation and Pledge

Quorum Announcement

Reading of Minutes: September 10, 19, & October 3, 1984
Adopted _____, or change/corrections_____

Committee Reports:

a) Planning & Zoning

b) Recreation

c) Clean & Beautiful

Old Business:

a) Mr. Green - re: Hilltop Erosion
(Report by City Manager)

New Business:

a) Rezoning request by Emory Fleming
Action Requested
Rezone from AF to RG80-M

Previous Action
Recommendation from
P & Z to rezone

b) Rezoning request by Royce & Sara Wallis
Action Requested
Rezone from BG to HSB

Previous Action
Recommendation from
P & Z to rezone

c) Citizen complaint - Hubert Hosch - re: Keith Cross's
operation of equipment

d) Request by Councilmember Wiggins for Public Hearing to begin in November in order to adopt new zoning ordinance & Land Use Map.

e) Presentation of Premit for Community Center Use

Action Requested	Previous Action
Adoption of Permit & Rules	Request for rules & permit to be prepared

f) Dave Hardee - re: Property on Hwy. 20

City Manager Report:

a) Telephone System

b) Beeper Service Proposals

c) Cash Management Plan from NBG

d) Personnel - request for meeting following Council Meeting

e) Adoption of Resolution to change trustee of MONYMAX Plan

Council Report

Citizen Comments

Adjournment

SUGAR HILL MAYOR AND COUNCIL CALL MEETING
OCTOBER 3, 1984

Acalled meeting of the mayor and council was held at 10:30 A.M. October , 1984 for the purpose of discussing the problem of the Texas Instrument Computer and Softwore provided by MAG. Inc.

Attending were Mayor Johnson, Connie Wiggins, Wayne Dixion, Cliff Wilkinson Virginia Golden, Dave Hawthrone and Larry Edmondson.

Mayor Johnson called the meeting to order and Larry Edmondson reported on the meeting held at 9:30 A.M. This date with Don Fazekis and Virginia Bramblett of MAG, Inc. regarding the dissatification the City has with the Software package and the options for Logically resolving the mater.

After Mayor and council discussion, it was agreed for committee to study and explore options and meet again Friday of this week for presentation and decision.

Dave Hawthrone bruoght up discussion of opinion letter submitted by Larry Edmondson on the erosion situation at Hill Top Shopping Center. The matter has been tabled until the next regular Council meeting on Monday Oct. 3, 1984.

SUGAR HILL MAYOR AND COUNCIL MEETING
OCTOBER, 5, 1984

A called meeting of the Mayor and Council was held at 4:00 P.M. October 1984 for the purpose of discussing options and resolving the existing software problems with the Texas Instrument computer.

In attendance were Mayor Johnson, Dave Hawthorne, Wayne Dixon, Connie Wiggins, Bobbie Queen, John Forrestall, of Forrestall and Pless, Jim Stanley of Keck and Wood, Dave Hardee, Cliff Wilkinson and Virgina Golden.

Jim Stanley presented several alternatives to solving problems and after careful consideration and considerable discussion, Connie Wiggins made the motion to purchase a Wang Micro computer- One terminal with 30 mega bytes capacity to handel, initially; the accounting package and tax program plus word processing program at a cost of $ 11,800. This systems has the capacity for additional terminals.
The motion was seconded by Wayne Dixon and motion passed.

Proposals included:

PROPOSAL TO THE CITY OF SUGAR HILL FOR COMPUTERIZED DATA PROCESSING SYSTEM.

OPTION NO. I - USE EXISTING EQUIPMENT

KECK & WOOD, INC. WILL CONVERT ITS EXISTING ACCOUNTING, UTILITY BILLING, AND TAX BILLING SOFTWARE AND INSTALL ON EXISTING CITY OF SUGAR HILL TEXAS INSTRUMENTS COMPUTER FOR THE TOTAL LUMP SUM PRICE OF $15,000.00 THE UTILITY BILLING CONVERSION WILL BE COMPLETED WITHIN FIVE WEEKS OF A NOTICE TO PROCEED, ACCOUNTING INSTALLATION WILL BE COMPLETED WITHIN TEN WEEKS, AND TAX BILLING WILL BE COMPLETED WITHIN FOURTEEN WEEKS.

OPTION NO. II - TWO TERMINAL MICRO SYSTEM

KECK & WOOD, INC. WILL INSTALL A NEW MICRO COMPUTER SYSTEM INCLUDING TWO INTERACTIVE WORKSTATIONS, 30 MEGABYTE DISK, AND 160 CHARACTER PER SECOND MATRIX PRINTER, ALONG WITH COMPLETE CUSTOMIZED SOFTWARE FOR ACCOUNTING, UTILITY BILLING, TAX BILLING, AND WORD PROCESSING FOR THE TOTAL LUMP SUM PRICE OF $23,945.00. THIS OPTION PROVIDES TWO

INDEPENDENT WANG LABORATORIES MICRO COMPUTERS TIED TOGETHER IN A LOCAL AREA NETWORK. THE TWO MICRO COMPUTERS WOULD SHARE THE 30 MEGABYTE DISK AND THE PRINTER. ALL SYSTEMS WILL BE INSTALLED AND READY FOR USE WITHIN 30 DAYS OF A NOTICE TO PROCEED.

ADDITIVE ALTERNATES FOR OPTION II

II A - ADD CARTRIDGE TAPE BACKUP + $2995.00

II B - FURNISH HEAVY DUTY 220 cps WANG MATRIX PRINTER TO REPLACE 160 CPS UNIT + 2500.00

II C - FURNISH ENTIRE PACKAGE USING IBM PC COMPUTER SYSTEMS AND SUNOL DISK STORAGE SYSTEMS. DELIVERY SCHEDULE OF OPTION I APPLIES + 1100.00

DEDUCT ALTERNATE FOR OPTION II

II D - FURNISH ONLY ONE WORKSTATION INSTEAD OF TWO. — 4770.00

OPTION NO. III – TWO TERMINAL MINI COMPUTER SYSTEM

KECK & WOOD, INC. WILL INSTALL A NEW WANG MINI-COMPUTER (MODEL 2200 MVP-P4) WITH TWO WORKSTATIONS, 30 MEGABYTE DISK STORAGE, CARTRIDGE TAPE BACKUP SYSTEM, AND HEAVY DUTY 220 CPS MATRIX PRINTER, ALONG WITH COMPLETE CUSTOMIZED SOFTWARE FOR ACCOUNTING, UTILITY BILLING, TAX BILLING, AND WORD PROCESSING FOR THE LUMP SUM PRICE OF $ 36,720.00. COMPUTER EQUIPMENT UNDER THIS OPTION IS EXPANDABLE TO SUPPORT UP TO 16 INTERACTIVE WORKSTATIONS SHARING A COMMON CENTRAL PROCESSOR PROCESSOR, COMMON DISK STORAGE DEVICES, AND COMMON PRINTERS. THIS SYSTEM IS ALSO OFFERED USING IBM SYSTEM 36 MINI COMPUTER EQUIPMENT FOR TOTAL ADDITIONAL COST OF $ 4200.00. A 10 WEEK WANG OR 20 WEEK IBM EQUIPMENT DELIVERY WILL BE REQUIRED.

DISCUSSION

OUR EXPERIENCE INDICATES THAT A CITY THE SIZE OF SUGAR HILL CAN VERY EFFECTIVELY ACCOMPLISH ALL OF THE DATA PROCESSING ACTIVITIES DESCRIBED USING A SINGLE TERMINAL SYSTEM. UNDER THESE CIRCUMSTANCES,

SELECTION OF OPTION II ($23,945.00) ALONG WITH DEDUCT ALTERNATE II D ($4770.00) WILL PRODUCE A TOTAL SYSTEM COST OF $19,175.00. ANY FUNDS RETURNED TO THE CITY BY ITS ORIGINAL SUPPLIER OR GENERATED BY SALE OF THE EXISTING COMPUTER WILL REDUCE NET COST TO THE CITY. ONE OR MORE WORKSTATIONS CAN BE ADDED IF REQUIRED FOR CONVENIENCE OR FOR FUTURE ADDED WORKLOADS

WE HAVE BEEN UNABLE TO CONFIRM THAT SOURCE CODES, PROTECT CODES, FILE LAYOUT AND OTHER DOCUMENTATION WILL BE FURNISHED TO KECK & WOOD BY THE CITY FOR ITS EXISTING SOFTWARE SYSTEMS. NOR CAN WE CONFIRM AVAILABILITY OF ANY ELECTRONIC MEANS OF FILE TRANSFER FROM THE TEXAS INSTRUMENTS COMPUTER TO OTHER EQUIPMENT. IT MAY TEREFORE BE NECESSARY TO RE-ENTER DATA FILES FOR EXISTING UTILITY CUSTOMERS. THIS DATA BASE ENTRY CAN BE ACCOMPLISHED BY CITY PERSONNEL, OR WILL BE ACCOMPLISHED BY KECK & WOOD FOR THE ADDITIONAL LUMP SUM PRICE OF $700.00

James B. Stanley
10/4/84

City of Sugar Hill
Mayor and Council Meeting
Wednesday, September 19, 1984

The meeting was called to order by Mayor Simon Johnson at 7:30 p.m. Members present in addition to Mayor Johnson were Floyd Henderson, Wayne Dixon, Bobbie Queen, Dave Hawthorne and Connie Wiggins. The meeting was called for the purpose of reviewing the 1983 Financial Audit.

Mayor Johnson stated that the 1983 Audit by the Firm of Forrestall and Pless revealed that a considerable amount of City Funds were found to be missing and unaccounted for. Being of such a serious nature, the matter has been turned over to the Gwinnett County District Attorney. If criminal activity is discovered the persons involved will be prosecuted. Mayor Johnson further stated that steps have been taken to safe-guard against such an occurance in the future.

Mayor Johnson requested John Forrestall of the Audit Firm of Forrestall and Pless to read comment letter covering this subject and other matters covering the audit. (Copy Attached) After presentation, Mr. Forrestall answered questions from the floor and stated that controls mentioned have been implemented.

Mayor Johnson asked the council to look at the audit propsal for 1984 and stated since the Audit Firm of Forrestall and Pless was more familiar with the city's records and due to the complete change of staff that it would be inadvisable to change audit firm for the fiscal year ending December 31, 1984. Dave Hawthorne motioned to accept proposal as submitted and motion was seconded by Connie Wiggins. Motion Carried unanamously.

Dave Hawthorne opened discussion regarding the continuing problems with the software package on the T.I. Computer. Motion to take action to resolve situation was made by Wayne Dixon and seconded by Dave Hawthorne. Mayor Johnson appointed as a committee to handle the computer problem, Wayne Dixon, Cliff Wilkinson & Virginia Golden.

The meeting was adjourned by Mayor Johnson.

SUGAR HILL MAYOR AND COUNCIL CALL MEETING
OCTOBER 3, 1984

Acalled meeting of the mayor and council was held at 10:30 A.M. October 3, 1984 for the purpose of discussing the problem of the Texas Instrument Computer and Softwore provided by MAG. Inc.

Attending were Mayor Johnson, Connie Wiggins, Wayne Dixion, Cliff Wilkinson Virginia Golden, Dave Hawthrone and Larry Edmondson.

Mayor Johnson called the meeting to order and Larry Edmondson reported on the meeting held at 9:30 A.M. This date with Don Fazekis and Virginia Bramblett of MAG, Inc. regarding the dissatification the City has with the Software package and the options for Logically resolving the mater.

After Mayor and council discussion, it was agreed for committee to study and explore options and meet again Friday of this week for presentation and decision

Dave Hawthrone bruoght up discussion of opinion letter submitted by Larry Edmondson on the erosion situation at Hill Top Shopping Center. The matter has been tabled until the next regular Council meeting on Monday Oct. 3, 1984.

Pd 9-17-84
$25.00

REZONING APPLICATIONS
FOR THE
CITY OF SUGAR HILL

945-4138
or
945-7211

Emory Fleming
Applicant's Name

245 North Ave. Buford
Applicant's Address

9-17-84
Date

Legal Description of Property:
(Attached Description)
(Attach Plat)

Description of Proposed Use:

Zoning to be Changed to install Mobile Home

Date Received _____

Received by D. Dollin

Fees Paid 25.00 advertising

_____ Ordiance

Sign Erected ✓ yes ____ no

Zoning Notices

NOTICE OF
PUBLIC HEARING

Notice is here by given that the City of Sugar Hill will hold a public hearing concerning an application for re-zoning of tract of land within the city, from AF to RG-80-M. Said tract is the property of Emory Flemmimg, tax map reference 7-305-002 Date of said hearing is October 8, 1984, at 7:30p.m. at the Sugar Hill City Hall 4988 W. Broad St., Sugar Hill, Ga. 30518 By order of the mayor, Simon P. Johnson.

Sept. 28-2tc
G 3827

Existing Zoning

AF

Proposed Zoning

RG-80-M

WARRANTY DEED FORM 62 MILLER'S BOOK & OFFICE SUPPLY CO. ATLANTA

STATE OF GEORGIA,

BOOK 1638 PAGE 241

Gwinnett County.

THIS INDENTURE, made this 31st day of January

in the year of our Lord One Thousand Nine Hundred and seventy-nine

Between Billy D. Appling and Larry S. Bryant

of the State of Georgia and County of Gwinnett of the first part

and Emory Fleming and Lamar Fleming

of the State of Georgia and County of Gwinnett of the second part.

WITNESSETH: That the said parties of the first part, for and in consideration of the sum of

TEN DOLLARS AND OTHER VALUABLE CONSIDERATION DOLLARS

in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, have granted, bargained, sold and conveyed and by these presents do grant, bargain, sell and convey unto the said parties of the second part, their heirs and assigns, all that tract and parcel of land lying and being in Land Lot 305, 7th District, City of Sugar Hill, Gwinnett County, Georgia, being described as follows:

BEGINNING at an iron pin point, which point is located as follows: starting at a point where the south right-of-way line of the 40-foot right-of-way of Hickory Drive intersects with the east right-of-way line of Old Appling Road and running thence in an easterly direction along the common boundary between said south right-of-way line of said Hickory Drive and the north boundary of property now or formerly owned by Wade W. Terry 257.93 feet to an iron pin; thence running south 31 degrees 57 minutes west 10.1 feet to an iron pin point which is the point of beginning; from said point of beginning running south 85 degrees 35 minutes east 672.8 feet along a line which is the south boundary line of Lots 1, 3 and 4, Block C, Unit One, Hickory Hills to an iron pin point; thence running south 20 degrees 0 minutes west 297.5 feet to an iron pin point; thence running north 88 degrees 32 minutes west 174.8 feet to an iron pin point; thence running north 59 degrees 56 minutes west 338.6 feet to an iron pin point; thence running north 89 degrees 19 minutes west 205.9 feet to a point; thence running north 51 degrees 57 minutes east 245.5 feet to a point which is the point of beginning; said tract containing 4.01 acres according to a plat prepared by W. T. Dunahoo & Associates, Inc., Registered Surveyor, dated January 17, 1979.

GWINNETT CO., GEORGIA
REAL ESTATE TRANSFER TAX
$ 7.50
Date 2-6-79
O. Millard Perry
Clerk of Superior Court

FILED IN OFFICE
CLERK SUPERIOR COURT
GWINNETT COUNTY, GA.
FEB 6 2 39 PM '79
RECORD IN BK 1638
PAGE NO. 241
DATE 2-13-79
O. MILLARD PERRY, CLERK

TO HAVE AND TO HOLD the said bargained premises, together with all and singular the rights, members and appurtenances thereof, to the same being, belonging or in any wise appertaining, to the only proper use, benefit and behoof of the said parties of the second part, their heirs and assigns forever, IN FEE SIMPLE.

And the said parties of the first part, for their heirs, executors and administrators will warrant and forever defend the right and title to the above described property unto the said parties of the second part, Their heirs and assigns, against the lawful claims of all persons whomsoever.

IN WITNESS WHEREOF, That the said parties of the first part have hereunto set their hands and affixed their seals, the day and year above written.

Signed, sealed and delivered in the presence of:

WITNESS

NOTARY PUBLIC

Billy D. Appling (Seal)

BILLY D. APPLING (Seal)

Larry S. Bryant (Seal)

LARRY S. BRYANT (Seal)

(Seal)

PAID
SEP 17 1984
$25.00
KN

REZONING APPLICATIONS
FOR THE
CITY OF SUGAR HILL

Royce L. Wallis
Sarah H. Wallis
Applicant's Name

1094 Roberts Dr.
Applicant's Address

Sugar Hill, Ga.
Date

9-17-84

Legal Description of Property:
(Attached Description)
(Attach Plat) ✓

2.27 acres on Highway 20 between Temple and Hillcrest.

Description of Proposed Use:

Self-service Car wash

NOTICE OF
PUBLIC HEARING

Notice is hereby given that the City of Sugar Hill will hold a public hearing concerning an application for rezoning of a certain tract of land within the city, from BG to HSB. This tract is the property of Royce L. Wallis and Sarah H. Wallis on Highway 20 between Temple And Hillcrest.

Date of said hearing is October 8, 1984 at 7:30 P.M. at the Sugar Hill City Hall, 4988 W. Broad St. Sugar Hill, Georgia. By the order of the Mayor, Simon P. Johnson.

Sept. 28-2tc
G 3828

Date Received Sept 17, 1984

Received by D. Nelson

Fees Paid 25.00 advertising

_____ Ordiance

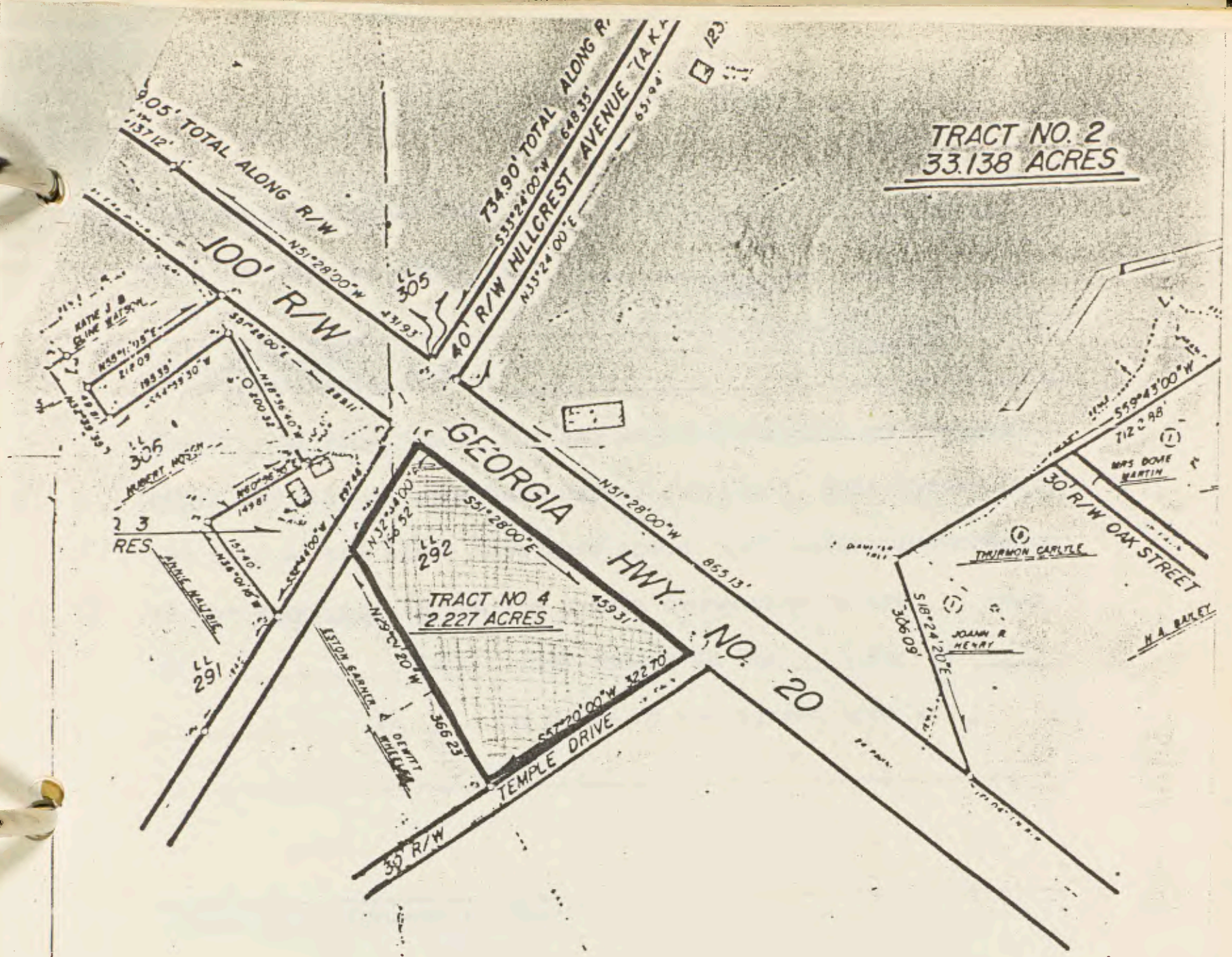
Sign Erected_____ yes _____ no

Existing Zoning

BG

Proposed Zoning

HSB



ACREAGE	
TRACT NO	
1	
2	
3	
4	
5	
TOTAL	

Wilbanks

ESTATE

of the 7th DISTRICT

50.501 ACRES

DATE 12-16-75
SCALE 1 100

LAND PLANNING
LAND SURVEYING
FEASIBILITY STUDIES & ENGINEERING

GEORGIA
WILLIS HANNON • MIKE L. WILLIS

This permit, issued this_____day of_____19_____,

from The City of Sugar Hill to_____
(Name)

_____
(Address) (Phone#)

to use the facilities at_____.

The City of Sugar Hill, for and in consideration of the premises and stipulations hereinafter contained, does hereby permit the user of the above described space, hereinafter referred to as the Premises; to use for a term commencing on the _____day of_____, 19____, and ending on the_____day of _____ _____,19____. The hours of use agreed upon are_____ _____.

_____
(Name of Designated Person)

_____
(Address) (Phone #)

_____ _____
(City Manager) (User)

_____ _____
(Condition of Premises) (Address) (Phone#)

Signatures on this document indicate the the signer has read, understands and agrees to abide by the rules and regulations outlined herein and in the document entitled "Use of_____ _____."

MAY | JUNE | JULY | AUG. | SEPT.

RULES FOR USE OF COMMUNITY CENTER

The user shall pay to the City of Sugar Hill in advance, the sum of_____,as a deposit, plus any additional sums due under this permit.

2. Upon payment of deposit, the City will issue the user a key to the premises. The user shall return the key to the City Hall. If the premises were found to be in good condition the deposit will be refunded to the user.

3. Persons or organizations with a previous record of abuse of city facilities will not be permitted to use said premises.

4. Activities on the premises shall be compatible with the purposes for which the permises were built and must be in keeping with all laws and regulations.

5. The user accepts the premises in its present condition. The City shall not be required to make any repairs or improvements on the premises. The user shall not cause or allow any waste, damage or injury to the premises.

6. The user shall not and can not assign this permit.

It is expressly understood and agreed that the use of the premises will be on a monthly first come,first serve basis.

8. No alteration, addition or improvement to the premises shall be made by the user without the City's prior consent. Concession sale must be approved by the City Manager.

9. It is expressly agreed and understood that the user release the City from any and all damage or injury to person or property of the user or your invitees, and licensees, or any others suffered upon or around the premises and will hold the City harmless from alladamages sustained during the term of use.

10. The user shall idemnify and protect the City against all liabilities, expenses and losses, if any incurred by the City as a result of a). your failure to perform any convant required to be performed by the user hereunder; b). any accident, injury or damage which shall happen on or about the premises or appurtenances, or on or under the adjoining areas, or resulting from the conditions, maintenance or operation of the premises ot hte adjoining areas; c). failure to comply with any requirement of any governmental authority including the City.

RULES FOR THE COMMUNITY CENTER (CON'T)

At the expiration of the permitted use term, the user shall surrender the premises in as good condition as it was at the beginning of the term. The City is not responsible for any equipment or materials left on the premises.

12. If the user defaults in any of the obligations under this permit or violates any terms thereof, the City may terminate this permit.

13. It is expressly understood and agreed that if at any time the premises is needed for City purposes, the user shall relinquish its possession and the City shall return the deposit.

SUGAR HILL MAYOR AND COUNCIL MEETING
September 10, 1984

The regular monthly meeting of the Mayor & Council was held Sept. 10, 1984 at 7:30 p.m. In attendance were: Simon Johnson, Mayor, Floyd Henderson, Mayor Pro-Tem, Wayne Dixon, Bobbie Queen, Connie Wiggins, & Dave Hawthorne.

Mayor Johnson called meeting to order at 7:30 p.m. and asked that all stand for the invocation given by Mr. Meeks and pledge.

The minutes of Aug. 13, 17, & Aug. 27, 1984 were read Mayor Johnson asked if there were any additions or corrections to the minutes. There were none. Mayor stated he would entertain a motion that the minutes be adopted as printed and read. Councilmember Dave Hawthorne moved adoption of minutes with second by Councilmember Connie Wiggins. Motion carried.

Minutes of the Planning & Zoning meeting on 8-23-84 were read by Cliff Wilkinson, City Manager. No discussion.

Mayor Johnson asked if there was a report from recreation Committee. Councilmember Wiggins stated that she had been asked by the Recreation Board several months ago that council authorized them to hire the service of Mr. Ramsis Baghose from Gainesville, and he has submitted a contract for us to sign. Mr. Wilkinson has a resolution that we need to adopt in order to authorizes this contract. Resolution was read by Mr. Wilkinson Councilmember Wiggins moved to adopt resolution as read. Councilmember Queen seconded the motion. Motion carried.

Councilmember Wiggins stated that the advertisements to place in the Local paper for bids for the tennis courts, the grant money has been approved and hopefully we can begin construction within 6 to 8 weeks.

Mayor asked in Clean & Beautiful had a report Councilmember Queen stated that Clean & Beautiful had been doing several important things.
1) Saturday Sept. 8, 1984 was a work day for Clean & Beautiful. Clean & Beautiful decided to make the corner of Peachtree Industrial & Hwy. 20 as maintance free as possible. The Convict Crew worked there on Monday, Sept. 10, 1984 & it looks real good hopefully we will complete it on Tuesday, Sept. 11, 1984. Then the committee will be able to move on to other things.
2) Committee decided to designate Dec. 4, 1984 as the second Christmas tree ligting cermony. They tentatively plan on having it at the Hilltop Shopping Center. The committee has written a letter to get the approval for this & hope to hear from them soon. Councilmember Queen thanked the City Manager for his cooperation in helping them with these projects.
3) Councilmember Hawthorne read a letter from Clean & Beautiful dated 9-10-84, stating that they had pledged $100.00 of their funds to the Community Center for flouring the center & encouraged other groups to do the same. Committee for the commitment of funds to be used at the center.

Councilmember Hawthorne proceeded to give a status report of the Community Center encouraging everone to come by the center and see the renovations that have taken place. Councilmember Hawthorne Stated that he'd checked the budget prior to this meeting and had less than $100.00 of original monies that were committed to the project left. He stated that he doesn't have a quote on the cost of the flooring yet, but had a commitment from one of our citizens to help with the a ir conditioning of the room. The details of the use of the room at this time are being put together by Mr. Wilkinson.

Old Business

a) Mayor Johnson stated he had a request from the Buford Presbyterian Church that it be annexed into the City Mayor asked if anyone was opposed. No one opposed. Mayor then asked if anyone would like to address the issue one way or the other. The City Manager read the ordinance covering the annexation. Councilmember Dixon made motion to accept the ordiance as read and Councilmember Wiggins seconded. Motion passed unanimously.

b) Mayor asked if anyone would like to address Keck & Wood, Inc. Issue. Councilmember Wiggins made motion that the council retain the services of Keck & Wood on a AS NEEDED BASIS, As stated in the professional agreement drafted by Keck & Wood. Councilmember Queen seconded with discussion. Councilmember Queen asked if this would be on the basis that we used them in helping us with W.L. Norton decision. Councilmember Wiggins answered that this agreement was drawn up after her discussions with Mr. Stanley. She feels that the City needs to have on had a profession Planning Consultant who can review plans for periodically at our request. She feels Keck & Wood would be a valuable assistances in helping us with our landfill application to E.P.D. and also looking into future expanion of other City services. Councilmember Dixon asked if their expertise covered infiltration into our sewage system. Councilmember Wiggins stated yes. Mr. Wilkinson stated that Keck & Wood had several engineers and that their specialty was in that area. Mr. Wilkinson stated that he didn't think that we would have a problem using them with the sewage also. Councilmember Dixon asked if this contract would prohabit us from using other engineers. But Mr. Wilkinson stated no. Councilmember Wiggins stated that this contract was on a as needed or as requested basis. Councilmember Hawthorne made motion to except this contrace and Councilmember Wiggins seconded. Motion passed unanimously.

Mayor Johnson asked if anyone was present from Law Engineering & Texting Co. Noone present. Mr. Wilkinson read propsal & referred Councilmembers to page 3 stated that would perform services for the sum of approx. of $5,900.00 so that we may continue trying to obtain an extension of our landfill permit. It was a lenghty discussion regarding the landfill in general. Councilmember Wiggins moved that they allow $6,000. for the research of the landfill. Councilmember Dixon second. Motion carried.

Councilmember Wiggins made motion to use Keck & Wood for study of the expansion of the landfill. Councilmember Dixon seconded. Motion carried.

Mr. Wilkinson read public notice concerning Sugar Hill Municpal Election.

New Business

Councilmember Hawthorne made motion that a called meeting be held on Sept. 17, 1984 at 7:30 p.m. to review the results of the 1983 audit and to allow council to take any necessary action at that time.

Councilmember Dixon question progess of investigation of the stop sign on Railroad Ave. Mr. Wilkinson will be meeting with the county this and will get back to Councilmember Dixon at later notice.

Coucil had requested 2 estimated concerning the Caterpillar 941B. Mr. Wilkinson read both estimated Wilson Finley $5,399.56-Jackson Tractor $5,519.00 furthur discussion was held concerning other problems with Cat 941B., which would result in additional expense. Councilmember Wiggins made motion that the council authorize the City Manager to spend necessary monies to get the Cat 941B fixed. Councilmember Dixon seconded. Motion carried.

Councilmember Wiggins made motion to authorized City Manager to rent another dozer while city dozer is being repaired. Seconded by Councilmember Queen. Motion carried.

City Manager stated our need for more dumpsters, because our reserve has been used up. Received 2 estimates 1) from Lewis Steele Co. 2) (San ?) Corp. Mr. Wilkinson stated he would like council to address purchasing more dumpsters. Councilmember Dixon made motion to accept City Manager's request and Councilmember Wiggins seconded. All in favor motion carried.

City Manager requested that the city purchase a digital beeper & an annual contract for this beeper & for any other beepers purchased. City Manager also requested consideration begiven for an answering service. Mayor Johnson appointed Councilmembe rs Bobbie Queen & Dave Hawthorne and City Manager Clif Wilkinson to bring recommendations to the next meeting concerning purpose of beeper service & telephone system.

Mayor asked Council if they had any objection to hearing from a citizen. No oppostion.

Mr. Eugene Greene of P.O. Box 244, Flowery Branch, GA 30542 stated "He'd like to call the attention of the mayor & council concerning the erosion behind the Hilltop Shopping Center. He presented photographs of the erosion. Mr. Greene requested the City of Sugar Hill not to issue any business llicenses to anyone at Hilltop ShoppingCenter for the year 1985 or until this matter is brought to a satisfactory conclusions."

Council Member Dixon stated that he had seen the erosion and was aware of the problem and he would like for the city to take action but delay any action until they checked with Marion Buice and the Oxford group. The Mayor stated he'd also like to touch base with our attorney. Mayor asked if there was anyfurther discussion. No discussion.

Council member Hawthrone stated that the county has agreed to pave park lane in our city park in the next few months. He also stated that the betterment committe has requested that the city underwrite a newsletter urging the residents to use the new house numbers. Also to make them aware of our new Community Center, and the Christmas tree lighting on Dec. 4, 1984 at Hill Top shopping center. Council Member Hawthorne stated that the news-letter cost would not exceed $400.00 for the betterment community. Council member Hawthorne made motion that the city fund the cost of the newsletter not exceed $400.00. Councilmen Wiggins seconded. Mayor asked if there was any discussion pro tem Floyd Henderson questioned the need for the news letter. Council member Dixion also questioned whether or not we would have the money. Discussionended and vote was taken with Council members Wiggins, Queen and Hawthorne in agreement, Pro tem Henderson against and Council member Dixion abstained.

Council member Wiggins stated that she, Mr. Hawthrone and Mr. Wilkinson was appointed to a committee to review codification of our crdiance for the city. In talking with Mr. Bryant today he informed her that he was in process of reviewing a rough draft for errors and he hope to have a draft form to us by the end of next week. Council member Wiggins stated she did not know what action the Council wanted to take speed up this process, because we were to have the codification by March 1984 and it is now Sept. 1984 and we still haven't recieved them. Mayor Johnson asked for a recommendation C.M. Dixion stated we needed to take some type of action, C.M. Wiggins agreed.

C.M. Wiggins made motion for the city to spend $72.00 for the County clean-up crew to come and clean up at the intersection of Peachtree Ind. and Hwy. 20 so that the prison crew could start digging ditches. She stated this would be a one time expense, seconded by C.M.Queen opened for discussion. Mayor Johnson asked all in favor to raise right hand and council member Hawthrone opposed council member Dixion and pro tem Henderson abstained. The motion dies due to lack of quorum.

C.M. Wiggins brought up for purpose of imformation for the council the following

1) Mr. Clark property on Level Creek road has been moved.
2) Mr. Pass's building has been removed on Border Street.
3) The kudzu had been removed at the old Bowling Alley on W. Broad St. and that the old building would be torn down within 1 year.
4) That something should be done about the Wilbanks house on Hwy. 20 and council member Wiggins requested that the City Manager contact

the executor of the Wilbanks estate to find out their intent as to what they plan to do with that house.

Council member Wiggins made formal request through council member Dixion to the Plan and Zoning Committee when the city passed a ordiance several months ago creating an 0 & 1 Zone there was a section in the ordiance asking the P & Z Committee within a specified perior of time to recommend certain areas of the city that they wanted zoned for O & I . Council member Dixion said he would pass this on to the committee.

Council member made motion that the City Manager be authorized to draft a resolution, stating that the Mayor and Council of Sugar Hill supports the city of Buford, and the city of Rest Haven and it's endeavors to provide continuing health care services for our residents at Buford General Hospital council member Queen seconded, motions carried.

Mayor Johnson obtained motion to adjourn meeting council member Hawthrone seconded, All in favor motion carried.

AN OPEN LETTER TO THE RESIDENTS OF SUGAR HILL

The Mayor and City Council members wish to continue to maintain open communication regarding all matters pertaining to the management and operation of city affairs and this letter is to clarify the need to adjust utility billings this month in order to correct past errors. The newly arrived staff at City Hall has been working diligently to bring all records up-to-date and correct those errors that occurred prior to their arrival in order to better serve you in the future. We ask for your understanding, patience and cooperation during this period of transition and feel that the changes will benefit the City.

SEPTEMBER 6, 1984

SUGAR HILL MAYOR AND COUNCIL MEETING
August 27, 1984

The meeting was called to order by Mayor Johnson at 7:30 P.M. Members present were: Mayor Johnson, Bobbie Queen, Dave Hawthorne, Floyd Henderson, and Connie Wiggins with Wayne Dixon being absent. The meeting was called for the purpose of a rezoning hearing on approximately twelve acres of land owned by Ronnie Sudderth. The Planning and Zoning Board had recommended that this property be rezoned from AF to RG-80.

Mrs. Gurtis Hooks read a petition signed by 135 people which read:

"We, the undersigned, do not want the property on Hillcrest Drive rezoned RG-80 for the following reasons: Increased traffic, congestion, noise, lowering of property values, overcrowding of local schools and inadequate water and sewage systems."

Mr. Sudderth stated that the City of Sugar Hill could supply 400 single units with sewerage. He and Mrs. Wiggins discussed his intentions for the restrictions for building these duplexes and the sewer problems. He stated his alternatives would be to get his own lift station or get an easement and tie on to Kenneth Bryant's station which is also servicing a trailer park. Mr. Hawthorne also discussed the sewer problems.

Mr. Sudderth said he or the owner would be paying property taxes even though he would be renting the property in answer to Mrs. Hooks' earlier statement that renters do not pay tax. He stated the duplexes would be all brick, all paved driveways and none would be two story buildings.

Dave Hawthorne inquired about the specifications of the duplexes. Sudderth stated that RG-80 requires 3500 square feet per unit and no lot would be under 10,000 square feet. Mrs. Pass stated there would be a traffic problem and she was concerned for the safety of the children in the area. Mr. Sudderth stated that traffic was a problem anywhere.

Mrs. Wiggins asked if Mr. Sudderth was planning to sell the units or rent the units and he said he would sell some and that he planned to keep only four for himself. Bobbie Queen asked if the duplexes would be put on a slab and he said some would.

Mrs. Wiggins made a motion that the Mayor and Council deny this request stating three reasons: (1) It is not in line with future land use map (2) The present zoning classifies that there should be basically single family dwellings and should stay that way and (3) There could be a problem with sewer capacity. Bobbie Queen seconded. Motion carried with Wiggins, Hawthorne and Queen against rezoning this property and Henderson voting in favor. Mayor Johnson made a motion to adjourn. Wiggins seconded and motion carried.

Planning & Zonning Meeting
August 23,1984

Called meeting purpose: W.L. Norton Site Proposal

Mr. Hosch called meeting to order. Quorum being present with Mr. Gilmer and Ms. Wallis in attendence.

Mr. Jim Stanley discussed Keck & Wood's interpretation of the W.L. Norton proposal. Mr. Stanley provided letter (enclosed) listing several recommendations.

Mr. Norton agreed to add an additional parking space.

Ms. Wallis stated that W.L.Nortons plans for office use does not constitute a real estate office.

Ms. Wallis moved to accept W.L. Norton's preliminary site plans with the requirement of (a) Keck & Wood's recommendations be implemented (b) to remove the word "maximum" from Norton's plan statement--" not to exceed 1200 sq.ft. maximum" (c) change 1200 sq.ft. to 1250 sq.ft. (d) require turning lane to be paved all along property line.

Mr. Gilmer seconded.
Motion passed unanimous.
Meeting adjourned.

SUGAR HILL CALLED MAYOR AND COUNCIL MEETING
August 17, 1984

Mayor Johnson called the meeting to order at 9:00 A.M. Members present were: Wayne Dixon, Dave Hawthorne, Connie Wiggins and Bobbie Queen with Floyd Henderson being absent.

a) Discussion of Mrs. Frances Grizzle's employment. Motion to terminate Mrs. Grizzle effective 5:00 P.M. August 27, 1984, was seconded. Motion was considered to be in the best interest of the City. Motion passed unanimously.

b) Discussion of the need for a City Clerk was mentioned by the City Manager. Motion to appoint Mrs. Virginia Golden as acting City Clerk was seconded and unanimously carried. Also needs for full time employment was discussed with Council approving of the benefit expenditures for two people.

c) City Manager recommended temporary help in clerk's office and the utility department. Council approved a total appropriation in the amounts of a) $4.00 /hr - 30 day period (clerk's office) b) $8.00 /hr - 60 day period (utility department)

d) Hawthorne moved that the City hire Keck & Wood to review plans presented to City for W. L. Norton development on Hwy 20, second was made by Wiggins and motion passed unanimously.

Notice posted August 16, 9:00.

COUNCIL MEETING
AUGUST 13, 1984
7:30 p.m.

AGENDA

Call to Order

Invocation

Quorum Announcement

Reading of minutes: July 12, 1984; July 18, 1984; July 24, 1984; July 30, 1984; August 6, 1984.

Committee Reports:

a) Planning & Zoning Report

Old Business:

a) Second reading of "Rules of Procedure"

New Business:

a) Annexation request from Buford Presbyterian Church

City Manager Report:

a) Stop Sign Request: Railroad Avenue

b) Keck & Wood, Inc. agreement

c) Border street update

d) Lift station maintenance request

e) Personnel

Council Report:

Citizen Comments:

Adjournment

SUGAR HILL COUNCIL MEETING
August 13, 1984

The regular monthly meeting of the Mayor and City Council was held on August 13, 1984 at 7:30 P.M. In attendance were: Simon Johnson; Mayor, Wayne Dixon, Floyd Henderson, Mayor Pro Tem, Dave Hawthorne, Connie Wiggins with Bobbie Queen absent.

Mayor Johnson called meeting to order at 7:30 P.M. and asked that all present stand for the invocation given by Clifton Wilkinson, City manager.

Mayor Johnson called for acceptance of the July 12, 1984 Minutes. Discussion of item covering repair of catapiller at dump by Wayne Dixon revealed that repairs came in well below the proposed amount of $581.00 and minutes will not have to be altered. Mayor Johnson proposed adoption of minutes as submitted; Hawthorne motioned with second by Wiggins. Motion carried.

Minutes of the Planning and Zoning Meeting on August 6, 1984 were read by Virginia Golden. No discussion.

Mayor Johnson asked that Larry Bailey and Dean Allen come forward for a presentation by Wiggins. Larry Bailey was presented a plaque for his service not only in the community but additionally with the Chamber of Commerce and Dean Allen accepted a plaque on behalf of the Fire Department for their service within the community. Dedicated service by these two individuals span more than twenty years.

Old Business - A second reading of "Rules of Procedure" was made. Wiggins moved for amendment to be dated August 13 with second by Hawthorne. Amendment passed. Motion to adopt ordinance passed unanimously.

New Business -

(a) Dixon commented on Planning & Zoning change of dates of meeting and stated that nothing in the Council Minutes prohibits Planning & Zoning from setting or changing dates of meeting.

(b) Dixon moved to give authorization to city manager to obtain repairs for tractor not to exceed $5,000 and to accept estimates from more than one company. A second was made by Hawthorne and the motion was unanimously carried.

(c) Wiggins introduced one item missing from the agenda regarding an ordinance dated February 2, 1984 changing homestead exemption from $2,000 to $4,000. Ordinance should be sent to Charles Martin for presentation and approval. Hawthorne made motion with Wiggins seconding and motion passing.

(d) Wiggins moved to accept annexation request of Buford Presbyterian Church. Dixon seconded. The request will be advertised and placed before public hearing on September 10, 1984.

(e) Wiggins brought up subject of city qualifying dates. Discussion developed that filing intentions is to be open for two weeks at least six weeks prior to election. The City election will be Saturday, October 27, 1984 for Mayor and two council members. The incumbents are Simon Johnson and council members are Wayne Dixon and Floyd Henderson. The qualifying dates are September 10, 1984 through September 26, 1984. The last day to register to vote is September 28, 1984. Mayor Johnson called for a motion, Hawthorne moved to accept and Wiggins seconded. Motion passed.

City Manager's Report -

(a) A stop sign request for location on Railroad Avenue. Wilkinson reported no traffic count or accident statistics were available and a need for discussion should be explored. Tom Wilson presented his feelings regarding speeding in front of his shop and the layout of the area was cause for serious concern. Wiggins requested Wilkinson have the county traffic engineer look at site. Mayor Johnson concurred and stated the city would take action on county engineer's suggestion.

(b) The Keck & Wood agreement opened a lengthy discussion regarding Jim Stanley's proposal for professional services on an "as needed" basis not as retainer. Dixon asked if bids would be taken. Wiggins stated no set procedure as to bids has been established for services and goods up to $500.00. Hawthorne restated the terms of an on-going retainer with Bob Grey; concluding the need for technical assistance of a certified engineer for land use plans; revamping and ordinances. Mayor Johnson asked that the proposal be studied and matter be taken up at next meeting.

(c) The Border Street update was presented by Wilkinson stating that Mrs. Frazier had requested that road be widened. Wilkinson will furnish her with petitions requesting donations of right of way. A former resolution in 1977 making street one-way overturned and street was turned back to two-way. Mentioned that bushes need trimming.

(d) Update from Bob Grey was discussed. Letter included in Council packet.

(e) Lift station maintenance request of $1,300. Council approved recommendation of appropriation not to exceed $1,300.

Council Report

Mrs. Wiggins reminded citizens to display new house numbers, and stated previous difficulty with locating some homes not only by city employees but also by the county officials. Mr Hawthorne suggested this be included in the next newsletter.

Also, Mrs. Wiggins stated that the recreation board will act as soon as conditions of the granting authority permits so that prompt building of tennis courts and other facilities may proceed.

Mayor Johnson, on behalf of the City, presented Mr. M. L. Meeks with a plaque for dedicated service to the City.

Mayor appointed Mrs. Wiggins, Mr. Hawthorne and Mr. Wilkinson as a committee to review the codification of ordinances.

Mayor Johnson mentioned the problems concerning the heavy rainfall this month.

Hawthorne moved to adjourn meeting. Wiggins seconded. Motion passed.

MAYOR AND COUNCIL MEETING WILL BE HELD FOR THE PURPOSE OF A PUBLIC HEARING REGARDING THE ZONING OF RONNIE SUDDERTH'S PROPERTY ON HILLCREST.

TONIGHT 7:30 P.M.

AUGUST 27, 1984

COUNCIL MEETING
AUGUST 13, 1984
7:30 p.m.

AGENDA

Call to Order

Invocation

Quorum Announcement

Reading of minutes: July 12, 1984; July 18, 1984; July 24, 1984; July 30, 1984; August 6, 1984.

Committee Reports:

a) Planning & Zoning Report

Old Business:

a) Second reading of "Rules of Procedure"

New Business:

a) Annexation request from Buford Presbyterian Church

City Manager Report:

a) Stop Sign Request: Railroad Avenue

b) Keck & Wood, Inc. agreement

c) Border street update

d) Lift station maintenance request

e) Personnel

Council Report:

Citizen Comments:

Adjournment

Emergency Council Meeting
August 6, 1984

Mayor & Council called to order at 6:35 p.m. by Mayor Johnson. Purpose of said meeting to discuss correspondence from GMA pertaining to the city's termination of agreement for employee benefits.

Members present: Bobbie Queen, Dave Hawthorne, Wayne Dixon, Floyd Henderson, Connie Wiggins & Cliff Wilkinson.

Wiggins reported on findings of attorney in reference to the matter.

Wiggins makes motion to pay $2700.00 to GMA based on attorney's recommendation. Second by Hawthorne.

Discussion as to why city should pay less than $3300.63 requested by GMA. It was determined by our attorney that the $3300.63 was not based on terms of agreement. Motion carried unanamously.

Motion by Hawthorne to adjourn. Second by Wiggins. Motion carried. Meeting adjourned at 6:42p.m. by Mayor Johnson.

Connie Wiggins
Connie Wiggins
Acting Secretary

CALLED MEETING

MAYOR AND COUNCIL

MEETING

MONDAY, 6:30 P.M.

AUGUST 6, 1984

FOR PURPOSE OF DISCUSSING CONTRACT

WITH GMA FOR EMPLOYEE BENEFITS.

MEETING CALLED BY QUEEN AND WIGGINS.

MARCH APRIL MAY JUNE JULY

Sugar Hill
Council Meeting
July 30, 1984

Members Present:

Mayor Johnson
Dave Hawthorne
Wayne Dixon
Floyd Henderson
Bobbie Queen
Connie Wiggins
Clifton Wilkinson

Emergency meeting called by Mayor Johnson for the purpose of discussing present sewer issue. This meeting was called to order at 8:45 p.m. by Mayor Johnson.

Motion by Queen to lift present moratorium on sewer tap ons. Second by Dixon. Motion carried unanimously.

Recommendation by Council for city manager to immediately implement program to correct current infiltration problems affecting our sewer system.

Motion by Hawthorne to adjourn. Second by Dixon. Motion carried unanimously.

Meeting adjourned at 9:50 p.m. by Mayor Johnson.

Sugar Hill
Council Meeting
July 24, 1984

Members Present: Mayor Johnson
Bobbie Queen
Floyd Henderson
Dave Hawthorne
Connie Wiggins
Cliff Wilkinson

Mayor Johnson asked that the called meeting come to order at 9:05 A.M. The purpose of the meeting was to discuss the sewer issue and other matters agreed upon by the Council.

Hawthorne reports on contract with convict crew. The State has changed the rules on contracts. The contract must state the salary to be paid to the guard. Hawthorne made a motion to empower Mayor Johnson to initial changes to the contract and a second was made by Wiggins. There being no further discussion, the motion was unanimously carried.

Hawthorne presented a report from our City Engineer, M. R. Chasman. Motion was made by Wiggins for City to place self-imposed moratorium on sewer tap-ons effective today. Instruct City Attorney to review the level of commitment and prioritize these levels, so that the City may act in a judicious manner in reference to future tap-ons. Second by Hawthorne. (Motion based on report by M. R. Chasman dated July 20, 1984 and other supporting documents) Matter discussed at length as to ramifications of this action. Motion was unanimously carried.

Motion by Wiggins to start a rigorous program for inflow/infiltration identification and repair;

Monitor the flow for the total collection system as well as the various sub-systems on a month-to-month basis along with rainfall data and ground water table data to gauge the effectiveness of any inflow/infiltration correction work;

Speed up plans (within your limits to do so) to obtain additional treatment capacity from the City of Buford to insure long-term continued growth within the City of Sugar Hill.

Second by Queen and motion was unanimously carried.

Motion by Hawthorne to purchase new Yazoo mower from Sugar Hill Small Engines for $400.00 with trade-in of old mower. Second was made by Wiggins. Discussed need for two mowers because of work to be done by convict crew. Motion was unanimously carried.

Hawthorne reported on radio needed for convict crew's vehicle. Radio is being tested as to range and we will receive a report as to its suitability.

Motion by Wiggins to adjourn, was seconded by Floyd and unanimously carried.

Meeting adjourned at 11:50 A.M. by Mayor Johnson.

Connie Wiggins

Sugar Hill
Council Meeting
July 18, 1984

Members Present: Mayor Johnson
Bobbie Queen
Dave Hawthorne
Connie Wiggins

Called meeting was called to order by Mayor Johnson at 1:30 P.M. for the purpose of discussing tools for prison crew. Quotes were given from three companies by Queen. By general consent, Mayor appointed Queen to order needed tools for crew to work with. Queen reports that Suwanee Tool's quotes were lowest. Motion by Hawthorne to spend no more than $650.00 for needed tools to be paid for out of general fund. Second by Wiggins with no further discussion. The motion was carried unanimously. Motion was made by Wiggins to adjourn, seconded by Hawthorne and was unanimously carried.

Meeting adjourned by Mayor Johnson at 1:40 P.M.

Connie Wiggins

JS

CITY OF SUGAR HILL

234 WEST BROAD STREET
BUFORD, GEORGIA 30518
Phone 945-6716

CALLED MEETING

MAYOR & COUNCIL

JULY 24, 1984

TUESDAY MORNING

9:00 A.M.

SUBJECT - SEWER CAPACITY

Sugar Hill
Council Meeting
July 12, 1984

Members Present: Mayor Johnson
Bobbie Queen
Floyd Henderson
Wayne Dixon
Dave Hawthorne
Connie Wiggins

Called meeting of Mayor and Council on July 12, 1984 called to order by Mayor Johnson at 11:35 A.M. Meeting called for purpose of hiring a City Manager and other items agreed upon by the Mayor and Council.

A motion was made by Wiggins to hire Clifton Wilkinson at $21,000.00 a year plus a $1,000.00 moving expense. This motion was seconded by Hawthorne and unanimously carried.

A motion was made by Wiggins to adopt a resolution empowering the Mayor to sign contract with Department of Natural Resources, was seconded by Hawthorne and unanimously carried. (See attached resolution)

A motion was made by Hawthorne to authorize Wayne Dixon to get catepiller at dump repaired, was seconded by Wiggins and carried unanimously.

Queen opens discussion of replacing copy machine. Motion was made by Queen to purchase Royal Copy Machine at cost of $2,600.00, developer $36.00, 4 toners $60.00 and 1 cleaner $28.00 with funds to come out of General Fund. A second was made by Wiggins. After discussion of features needed, cost difference, service available, motion was unanimously carried. Queen authorized to purchase new machine.

Motion to adjourn was made by Wiggins, seconded by Queen and unanimously carried.

Meeting adjourned by Mayor Johnson at 12:27 P.M.

Connie Wiggins

JS

CITY OF SUGAR HILL

4988 WEST BROAD ST.
SUGAR HILL, GEORGIA 30518
PHONE 945-6716

July 6,1984

AGENDA

Council Meeting July 9,1984
7:30 pm

Item#1 Adoption of minutes of June 1984

Item#2 Reading of minutes of P&Z July 1984
(No minutes, meeting not held)

Item#3 Report from Mayor Johnson

Item#4 Report from Council Members

Item#5 Report from Clerks office.

Item#6 Question & Answer period.

Sugar Hill City Hall
Council Minutes
July 9,1984

The regular monthly meeting of the Mayor and City Council held on July 9,1984, 7:30pm. Present: Mayor Simon P. Johnson Bobbie Queen, Floyd Henderson, Mayor Pro Tem; Connie Wiggins David Hawthorne. Wayne Dixon absent.
Meeting opened with prayer, Mayor Simon Johnson.
Item#1 June council minutes, motion by Connie Wiggins to adopt as printed. 2nd by Bobbie Queen.
Item#2 Planning Commission did not hold meeting for June.
Item#3 Mayor Johnson has street contract to be signed.
Item#4 Report from Council Members:
David Hawthorne reports on prices of garbage collection, for commercial accounts. Discussion. Copy of rate comparison attached. Also new schedule. Hawthorne makes motion to double rate schedule, effective September 1,1984 billing. 2nd by Connie Wiggins. Motion carried.
Connie Wiggins Has contacted attorney concerning personalty ordinance, in regard to delapidated houses and buildings. Fire department to contact owners of mentioned buildings. Connie Wiggins reads 2nd reading of "The Insurer License Fee and Gross Premiums Tax Ordinance" Wiggins makes motion to accept 2nd reading. 2nd by Bobbie Queen. Motion carried. Core samples are needed from landfil to complete study for expansion. Mr.Hutchins to work with this.
Report that recreation board will have a policeman at the city park during hours of tournament games, to control use of alcoholic beverages(prevention of).
Reports that security lights will be installed at the playground. Reported that Jim Stanley has completed a portion of study and request meeting with Mayor,Council and Planning Commission. Mr.Stanley is with the firm of Keck & Wood. Date for meeting August 6th 7:00pm.
Agreement read with Department of Natural Resources(attached) concerning park grant. Wiggins makes motion to authorize Mayor Johnson to sign. 2nd by Bobbie Queen. Motion carried.
Meeting with attorney concerning Hillcrest Woods Sewer System: Tuesday July 17th 9:00am.
Floyd Henderson nothing to report.
Bobbie Queen Reports on prices of beeper for man on standby for emergencies- Discussion. Motion made by Mrs. Queen that city purchase for one month. from AAA Answering Service. 2nd by Connie Wiggins. Discussion of salary for standby man. Motion carried.
Discussion of street lights.
Discussion of sewer capacity. Should have answers within a week.

Connie Wiggins motion to adjourn: 2nd by Floyd Henderson. Motion carried.
Frances Grizzle.

Frances Grizzle

MARCH APRIL MAY JUNE

Effective Sept 1, 1984

DUMPSTER GARBAGE RATE COMPARISON

	SIZE	SUGAR HILL	BUFORD	QUALITY WASTE	LAWRENCE-VILLE	PEACHTREE SANITATION	LOGAN-VILLE	
ONE PICKUP PER WEEK	4 CUBIC YD.	$8.00	$30.00	$38.00	$16.00	$32.00		$16.00
	6 CUBIC YD.	$12.00	$48.00	—	$24.00	—		24.00
	8 CUBIC YD.	$16.00	$59.00	$65.00	$32.00	—		32.00
TWO PICKUPS PER WEEK	4 CUBIC YD.	$12.00	—	$48.00	$32.00	$55.00		24.00
	6 CUBIC YD.	$18.00	$84.00	—	$48.00	—		36.00
	8 CUBIC YD.	$24.00	$101.00	$78.00	$64.00	—		48.00
					* CUSTOMER SUPPLIES DUMPSTER		3PU/WK	64.00
	RESIDENTIAL	$4.00	$2.00	$10.85	$3.50	$10.85	$5.00	

	4 C.YD.	6 C.YD.	8 C.YD.
DUMPSTER COST	$355	$485	$610

MARCH | APRIL | MAY | JUNE

7-9-84

AAA Answering Service

90 Calls per Mo.	-	$57.50
1- Beeper + Maintainance	-	17.50
Total		$75.00

Customer would Call City Hall a recording would tell them to Call the Answering service Number if it is an Emergency- The Answering service would then take the message And Beep who is on Call-

This is 24 hr. - 7-day Service

Girls could use during the day to Beep Billy if he's not in Truck-

Beeper could be purchased for about $200.00 but still have to pay for Airtime-

We are responsible if Beeper is Lost - But Insurance can be purchased for 25.00 @ year-

MARCH APRIL MAY JUNE

(June 1984)

STATE OF GEORGIA
DEPARTMENT OF NATURAL RESOURCES
PROJECT AGREEMENT

Applicant **City of Sugar Hill** Project Number

Street **234 W. Broad Street** County **Gwinnett**

City **Sugar Hill** Zip Code **30518** Phone No. **404-945-6716**

Project Title **E. E. Robinson Memorial Park**

Project Period **Date of Approval to June 30, 1987**

Project Scope (Description of Project)

Further development of an existing 30-acre± park to include picnic facilities and sports and playfields.

Title of Grant-in-Aid:

Land and Water Conservation Fund

Project Cost

Total Cost $ 40,000.00

Fund Support 50 %

Grant-in-Aid $ 20,000.00

Local Funds $ 20,000.00

The following are hereby incorporated into this agreement:

1. General Provisions
2. Project Proposal and Application
3. Addendum #1 to General Provisions

The State of Georgia, Department of Natural Resources (hereinafter referred to as DNR) and the Applicant named above (hereinafter referred to as the Applicant) in consideration of the mutual promises and benefits flowing to each as hereinafter stated, do hereby agree to perform this agreement in accordance with the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964), the provisions and conditions of the National Park Service Manual (Grants-in-Aid Series), and with the terms, promises, conditions, covenants, assurances, plans, specifications, estimates, procedures, project proposals, and maps attached hereto or retained by the Applicant or DNR and made a part hereof.

The Applicant certifies that it possesses the legal authority to apply for the grant, enter into this Agreement, and to finance and construct the proposed facilities. A resolution, motion or similar action has been duly adopted or passed authorizing the filing of the project application, approving this agreement, including all understandings and assurances contained therein, and directing the person whose name and signature appear

hereinbelow to sign this agreement on behalf of the Applicant and to act in connection with the project and provide such additional information as may be required.

The Applicant further certifies and assures that it has the ability and intention to finance the non-State (local) share of the costs for the project, and that sufficient funds will be available to assure effective operation and maintenance of the facilities acquired or developed by the project.

DNR agrees to obligate to the Applicant the sum specified hereinabove as the Grant-in-aid, and to tender to the Applicant that portion of said grant which is required to pay DNR's share of the costs of the project, based upon the percentage of assistance specified hereinabove as Fund Support.

The Applicant agrees to execute the project in accordance with the terms of this agreement.

The Applicant further agrees that, as the benefit to be derived by the State of Georgia and DNR from the full compliance by the Applicant with the terms of this agreement is the preservation, protection, and the net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States, and as such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by DNR by way of assistance under the terms of the agreement, that payment by the Applicant to DNR or an amount equal to the amount of assistance extended under this agreement by DNR would be inadequate compensation to DNR for any breach by the Applicant of this agreement. The Applicant further agrees, therefore, that THE APPROPRIATE REMEDY IN THE EVENT OF A BREACH BY THE APPLICANT OF THIS AGREEMENT SHALL BE THE SPECIFIC PERFORMANCE OF THIS AGREEMENT.

The following special project terms and conditions were made a part of this agreement before it was signed by the parties hereto:

In witness whereof, the parties hereto have executed this Agreement as of the date entered below.

STATE OF GEORGIA
DEPARTMENT OF NATURAL RESOURCES

BY _____
Commissioner

_____
(Date)

APPLICANT

CITY OF SUGAR HILL
(Name of Applicant)

BY Simon Johnson

Simon Johnson
(Name)

Mayor
(Title)

MARCH APRIL MAY JUNE

MARCH APRIL MAY JUNE

Sugar Hill
Council Meeting
June 29, 1984

Members Present:

Mayor Johnson
Bobbie Queen
Floyd Henderson
Dave Hawthorne
Wayne Dixon
Connie Wiggins

Mayor Johnson called special meeting of Council to order at 9:20 A.M. for purpose to discuss City Manager, Park and other items brought up by Council.

Mayor reports on meeting with Stanley Wilson - discussion of salary being in line with assistant city manager's in Buford.

A motion was made by Dixon to hire Stanley Wilson at $27,000.00 per year and was seconded by Wiggins. Voting for Wilson were Queen, Hawthorne, Dixon and Wiggins. Henderson voted no because of salary.

Hawthorne discusses setting up meeting with new City Manager for purpose of reviewing job description.

Mayor reports on sewer issue with Buford. We have used up about 2/3 of our capacity in the Buford Plant @ 90,000 gallons per day left in capacity. Question raised as to whether we can ration remaining sewer capacity. Motion by Wiggins to explore possibility of expanding treatment facility with Buford and was seconded by Hawthorne. Motion was carried unanimously. Mayor appointed Hawthorne and Henderson to discuss issue with Buford. Hawthorne will talk to City Attorney about cost of researching whether or not city can ration remaining sewer capacity.

Dixon discussed needed repairs to 941 catepillar at dump. Mayor asked Dennis Taylor to take a look at equipment and to compare cost estimate from Jacky Lord.

Hawthorne discussed other equipment owned by city and the need for regular maintenance on all city equipment. Motion was made by Hawthorne to spend up to $250.00 to service garbage truck, second was made by Queen and motion was carried unanimously.

Discussion by Council of request by Karen Shaw for pipe. Council agreed that we could not help out in this situation.

Wiggins discussed meeting with Buford City Council concerning closing of Buford Hospital. We will meet with Buford City Council on Thursday, July 5 at 7:00 P.M.

Queen discussed copy machine. Queen and Martin have looked at several machines and will make recommendation.

Motion to adjourn by Wiggins, seconded by Queen and was unanimously carried.

Meeting adjourned by Johnson at 12:55 P.M.

Connie Wiggins

JS

Please file

N O T I C E

MAYOR AND COUNCIL CALLED MEETING

MONDAY
~~SATURDAY~~, JUNE 23, 1984
8:00 A.M.
~~11:00~~ A.M.

AGENDA

1. Park lane extension

2. Personnel Matters

3. Street Work Contract

Sugar Hill
Council Meeting
June 25, 1984

Members Present: Mayor Johnson
Bobbie Queen
Dave Hawthorne
Floyd Henderson
Wayne Dixon

Mayor Johnson called meeting to order at 8:04 A. M.

I. The Mayor reports that a meeting took place on June 18, 1984 between the Mayor, Wayne Dixon and Tom Ed Robinson and the City purchased Lot #1 at the entrance of The City Park for the amount of $6,500.00. This price was previously agreed upon by the Council. He also reported that Mr. Tom Ed Robinson is asking the City to pay the survey fee of $465.00 and the Attorney's Retainer fee of $550.00 since these fees occurred because of the City's error of encroachment.

A motion was made by Wayne Dixon and seconded by Floyd Henderson that we pay this additional amount since the City was in error. Motion carried by unanimous vote of Council.

II. Dave Hawthorne opened discussion of street named Park Lane at City Park. He reports that he and Bobbie Queen attended the Commissioners' meeting to ask for assistance with paving this street. He reports that he is preparing the necessary papers to give to the county for this assistance.

Wayne Dixon made a motion and a second was made by Dave Hawthorne to connect the existing street Park Lane into the current parking area near the playground. Motion carried by unanimous vote of Council. Estimated cost is $1500 for clearing. Mayor is to obtain bids.

In further discussion it was decided that the County Engineering Department be asked to assist in advising us as to where catch basins and drains should be installed. The Mayor appointed Dave Hawthorne and Connie Wiggins to work with the County to get assistance with paving Park Lane.

III. Discussion of Convict Labor
Dave Hawthorne and Bobbie Queen met with the City of Suwanee on June 20 to discuss a joint agreement on using a convict labor crew to help within the City. (See attached agreement) The City of Suwanee agreed to join with Sugar Hill to employ this crew.

Dave Hawthorne met with the Warden and it was decided that the contract would read that The City of Sugar Hill would be the responsible party and that they would bill The City of Suwanee for their part of the payments. Larry Edmondson approved the Warden's contract and Mr. Edmondson drew up a document for us to subcontract with The City of Suwanee to share a crew.

Dave Hawthorne made a motion and it was seconded by Bobbie Queen that we enter into a contract with The State of Georgia for a convict crew and that we enter into an agreement with The City of Suwanee to subcontract on an equal basis and also that, we authorize the Mayor to sign both contracts on behalf of the Council. The contract period is for eleven months. Motion carried with Wayne Dixon, Bobbie Queen and Dave Hawthorne voting yes, Floyd Henderson abstaining.

IV. City Manager

It was reported that the Council has interviewed four people for City Manager. The Council agreed that of the individuals available, Stanley Wilson is an acceptable choice with the exception that the salary he is asking is higher than the Council would like to pay. This matter is negotiable. This matter was discussed at length. It was agreed that the Mayor will meet with Mr. Wilson and discuss the feelings of the Council. The Mayor will then call a meeting of the Council to present his report from Mr. Wilson.

Meeting adjourned 11:40 A.M.

Bobbie Queen

Bobbie Queen
JS

Sugar Hill
Council Meeting
June 11, 1984

Mayor Johnson called meeting to order. Prayer,Hubert Hosch.

Connie Wiggins makes motion to accept May minutes as printed. 2nd by Wayne Dixon. Motion carried.
No May meeting of Planning Commission.
Mayor ask for report from committee,concerning , parking at end of street Oak/Frontier Forest Drive. Bobbie Queen recommended that the city erect a no parking sign and see if this will correct problem, for Mrs.Hughes, if not, the county police would then be notified, of car being parked in a no parking zone.

David Hawthorne discusses with Mayor & Council a convict crew for street work. Discussion.
Report and concern of sewer capacity. And fact that city has not received report from Robin Chasman. Motion made by Hawthorne, that engineer meet with mayor & council to determine exactly what the capacity is of the system. 2nd by Wiggins.Motion carried.
Mayor Johnson appoints David Hawthorne, and his choice of another council member, to assist , and finalize report on this item.
David Hawthorne discusses with council condemnation proceedings conerning delapidated structures,including burned structures. He suggest an ordinance be discussed.
David Hawthorne suggest that city attorney draft a letter outlining the mobile home park and subdivision ordinance instructing park owners that they are expected to be in compliance within a certain date. Discussion.
Connie Wiggins discusses with council a request from Thomas Morris,Sr. to place mobile home on property on Hannah Street, and asking if council would prevent him from moving home in. Connie Wiggins makes motion to resend moratorium concerning mobile homes(motion made by her March 12,1984 minutes) 2nd by Dixon, Motion carried.
Wiggins reports that Mrs. Mercier of East Broad called to thank city for clean up work done on streets.
Wiggins reports problems with persons creating trouble at park by doing damage to doors at concession stand.
Mayor suggest that we weld bars on doors to prevent any more damage .

Council Meeting
June 11,1984

Connie Wiggins read resolution concerning Park Lane,see attached. Motion by Wiggins to adopt resolution. 2nd by David Hawthorne. Motion carried.
Connie Wiggins discusses with council need for personalty ordinance. Mrs. Wiggins reads letter from attorney, suggesting that county health department be contacted concerning delapidated houses and buildings. Discussion of building on West Broad next door to Mrs.Hoyt Tate, property. Also discussion of abandoned house on Border Street.
Wiggins makes motion that since city has contracted with uniform company to furnish employee uniforms, that we withold any final check, until uniforms are turned in. 2nd by Dixon. Motion carried.
Wiggins makes motion that only 1(one) pickup of trash per person be allowed. 2nd by Bobbie Queen, Motion carried.
Wiggins discusses fact that city needs a new copy machine for office. Mayor Johnson appoints Bobbie Queen and Connie Wiggins as a committee to check into this.
Wiggins suggest that city place the city flag in council chambers. Discussion of scout troup preparing stand for flag.
Wiggins request weeds be cut along roadside at M.W.Brogdon,Level Creek Road.
Wiggins discusses problem citizen is having in Hickory Hills, because a neighbor has chickens in yard. Office to report to health department.
Bobbie Queen has a request from citizen that shrubbery be cut at Old Suwanee and Roberts Street. Suggested that it first be checked to see if is on road right of way.
Bobbie Queen discusses with council suggestions from Hutchins & Grizzle that all junk equipment ,be sold and another used dump truck be purchased. Discussion.
Wayne Dixon states that city adopted and emergency ordinance in December 83, concerning "Insurer License Fee and Gross Premiums. Motion made by Dixon to adopt as read. 2nd by Bobbie Queen. Motion carried.
Mayor Johnson appoints Sarah Wallis and Charlie Roberson to Planning Commission Board. Wayne Dixon makes motion to confirm, appointment,2nd by Wiggins. Motion carried.
Mayor Johnson states that he would like for city managers car to be cleaned up. Wiggins suggest that she can take care of getting this done.
Discussion of speed limit in the Pinedale Circle area., on Hwy 20,near entrance of Pinedale.
Motion to adjourn by Wayne Dixon.2nd by Wiggins. Adjourned.

Frances Grizzle

Frances Grizzle

MARCH APRIL MAY

Council Meeting(Special Called)
Sugar Hill City Hall
June 9,1984

Meeting called to order by Mayor Johnson, at 1:30pm.
Members present, Bobbie Queen, Floyd Henderson, David Hawthorne & Connie Wiggins.

* Purpose of meeting interviewing candidates for the city manager's position and other business agreed upon by the council.

Motion by Wiggins to change all the locks at city hall. 2nd by Hawthorne. Motion carred.

* Interviews conducted with Mr.Wilkinson of Dublin and Mr. Hodges, Lawrenceville.

Motion by Wiggins to adjourn. 2nd by Queen. Motion carried.

Meeting adjourned by Mayor Johnson at 4:15pm.

Connie Wiggins
FG

Called Meeting
June 8,1984

Meeting called to order by Mayor Simon P.Johnson at 2:17 p.m. Members present: Floyd Henderson,Bobbie Queen, Connie Wiggins, David Hawthorne.
Mayor Johnson appoints Bobbie Queen and Floyd Henderson to look into getting the chipper in good working condition. They would be allowed to spend up to $100.00 without additional council approval to get chipper operational.
Motion by Wiggins to contract for city employees uniform for 6 months(if possible) at city's expense- 9 mem.
$27.10 per employee 1st week
$7.40 per man ,per week, after that. 2nd by Bobbie Queen. Motion carried unanimously.
Mayor appoints Queen and Wiggins to make list of ditches to be pulled and streets to be patched.
Mayor instructs Carol Martin to contact Forrestall&Pless CPA concerning issue of monies owed to city by Bryant Development for Hillcrest Woods Subdivision.
Mayor appoints Wiggins to contact City Attorney to see if verbal agreements made by Mr.Bramblett are binding on present Mayor & Council.
Wiggins makes motion that City Clerk be notified that there are no funds available for employee loans as of today. 2nd by Hawthorne. Motion carried unanimously.

Motion by Wiggins to adjourn .2nd by Henderson. Motion carried unanimously.
Meeting adjourned, at 3:35pm by Mayor Johnson.

Connie Wiggins
FG FG

MARCH APRIL MAY

City of Sugar Hill
June 4,1984
Personel meeting

Mayor Johnson called meeting to order at 8:55am .
Members present :David Hawthorne, Wayne Dixon,
Connie Wiggins ,Bobbie Queen.
Motion by Wiggins for Billy Hutchins to hire
1 laborer for utility work to be paid $5.50
per hour, and to hire up to 3 sanitation workers
whose salary would begin at $3.50 per hour(Maintain
sanitation crew of 4 members)(2nd by Queen. Motion
carried unanimously.
David Hawthorne suggest that council meet back with
Frances ,Carol&Billy on Friday afternoon to discuss
progress of work.
Bobbie Queen discussed possibility of hiring county
crew to help keep roadside clean. Motion by Queen
to hire county prison crew for 1 (one) weekend at
$75.00 , 2nd by Wiggins. Motion carried, Unanimously.
Motion to adjourn by Wiggins.2nd by Queen. Motion
carried.
Meeting adjourned at 9:36am., by Mayor Johnson.

Connie Wiggins
FG FG

MARCH APRIL MAY

Called Meeting
May 31,1984

Mayor Simon P.Johnson called the meeting to order at 6:33pm.Present: Wayne Dixon,David Hawthorne,Bobbie Queen,Connie Wiggins, Floyd Henderson, John Pless, visitor.
Report by John Pless on accounting procedure proposal.
Discussion of stop gap financial measures,pertaining to accountability.
David Hawthorne presents letter re: lot at entrance to city park.
Motion by David Hawthorne to send letter making offer of $6500.00 for lot at park entrance. 2nd by Bobbie Queen. Motion carried unanimously.
Discussion of priorites for city to contact computor company,to come in and train city clerk and get computor on line as soon as possible. #1 Priority #2 Establish interim to run city in absence of city manager until new city manager can be hired.
Discussion by Wiggins of delinquent accounts(utility)
Mayor Johnson reports on updating job applications.
Discussion of all employees reporting for work at 8:00 am. We will look at this matter for consideration in fall.
Motion by Wiggins to trade the running truck for truck at Flemings and purchase new motor for other truck. Mayor authorized to take care of matter and not exceed $6800.00 for purchase of new turck only. 2nd by Queen, Motion carried unanimously.
Wayne Dixon motion to adjourn.2nd by Bobbie Queen. Motion carried unanimously.
Meeting adjourned 8:00 pm by Mayor Johnson.

Connie Wiggins
FG

Sugar Hill City Hall
Council Meetings
Special Called Meeting
May 29,1984

Meeting called to order by Mayor Simon Johnson at 6:30pm. Present were Floyd Henderson, David Hawthorne,Connie Wiggins,Bobbie Queen.
First order of business :
City Managers letter of resignation. Motion to accept letter of resignation,and present City Clerk with letter notifying of such, seconded by David Hawthorne. Motion carried unanamously.

Discussion of when position will be vacated.
Motion by Hawthorne,empower Mayor to provide Carol Martin, with following stipulations pertaining to his resignation:
(1) Paid thru 6/29/84
(2) employee benefit continued through 6/29/84
(3) Request cease to function as city manager as of 5/31/84
(4) Turn in city car 5/31/84
(5) Turn in city keys 5/31/84
(6) Provide list of all unresolved issues pertaining to city as of 5/31/84
(7) Would receive pay for month of June (through 29th) (includes 3 weeks vacation) payable weekly or as a lump sum, as worked out. 2nd by Wiggins. Motion carried unanamously.
Advertise for city manager presented by Hawthorne. Requested to run in Atlanta Journal,Constitution Friday,Saturday and Sunday, run for week in Gwinnett Daily News, Hawthorne will deliver ad to city clerk for advertisement.
Discussion of all employees reporting to work at 8:00 am working until 5:00pm.
Discussion of Donald Heard property. We should discuss this issue with city attorney.
Motion by Hawthorne to donate $100.00 (Sponsorship) $100.00 to American Cancer Society in memory of Mrs. Clara Dean Henderson. 2nd by Wiggins. Motion carried unanamously. Wiggins will take care of details.
Discussion of paying bills only once a month.
Discussion of hiring temporary employee for summer months to help in office.Mayor will discuss this with city clerk&asst. city clerk.
Motion to adjourn by Hawthorne. 2nd by Queen.Motion carried.
Meeting adjourned at 8:25pm by Mayor Johnson.
Connie Wiggins
Connie Wiggins

Sugar Hill City Hall
Council Meetings
Special Called Meeting
May 29,1984

Meeting called to order by Mayor Simon Johnson at 6:30pm. Present were Floyd Henderson, David Hawthorne,Connie Wiggins,Bobbie Queen.
First order of business :
City Managers letter of resignation. Motion to accept letter of resignation,and present City Clerk with letter notifying of such, seconded by David Hawthorne. Motion carried unanamously.

Discussion of when position will be vacated.
Motion by Hawthorne,empower Mayor to provide Carol Martin, with following stipulations pertaining to his resignation:
(1) Paid thru 6/29/84
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(6) Provide list of all unresolved issues pertaining to city as of 5/31/84
(7) Would receive pay for month of June (through 29th) (includes 3 weeks vacation) payable weekly or as a lump sum, as worked out. 2nd by Wiggins. Motion carried unanamously.
Advertise for city manager presented by Hawthorne. Requested to run in Atlanta Journal,Constitution Friday,Saturday and Sunday, run for week in Gwinnett Daily News, Hawthorne will deliver ad to city clerk for advertisement.
Discussion of all employees reporting to work at 8:00 am working until 5:00pm.
Discussion of Donald Heard property. We should discuss this issue with city attorney.
Motion by Hawthorne to donate $100.00 (Sponsorship) $100.00 to American Cancer Society in memory of Mrs. Clara Dean Henderson. 2nd by Wiggins. Motion carried unanamously. Wiggins will take care of details.
Discussion of paying bills only once a month.
Discussion of hiring temporary employee for summer months to help in office.Mayor will discuss this with city clerk&asst. city clerk.
Motion to adjourn by Hawthorne. 2nd by Queen.Motion carried.
Meeting adjourned at 8:25pm by Mayor Johnson.
Connie Wiggins
Connie Wiggins

Prisoners would check them in&out on a daily basis.
(14) state provides food & drink
(15) state responsible for all injuries
(16) only 1 or 2 individuals would give instruction to supervisor
(17)City would be prime contractor, we could sub-contract with other cities.
Proposed Cost estimate: Salary guard $21,000.00
Estimated maintaing vehicle 6,000.00
Total $27,000.00
Does not include vehicle or radio:vehicle plus radio $10,000.00
Cost for first year would be @$37,000.00.If we sub-contract cost would be $18,500.00-Cost 2nd year,@ $13,000.00 per city.
Only have 12 month contracts:rotate weeks between 2 cities:Buford has been in program 2 years.
Officer has pistol-no shotgun
Ind. are interested in learning to operate equipment
Can pull ditches, pick up trash, lay water or sewer lines.
Motion by Wiggins we send David Hawthorne to talk to Suwanee about contract with county.2nd by Queen. Motion carried.
Discussion of Community Affairs assistance with personal procedures, job descriptions. Forrestall will be submitting a proposal on office account procedures.
Need some record of checks that go through office for accountability.
Mr.Hawthorne to get original of Blankenship rezoning amendment from Edmondson for Blankenship to sign
Motion to adjourn by Wiggins ,2nd by Queen. carried.
Meeting adjourned at 10:00pm.

Connie Wiggins
by
Frances Grimke

May 22,1984
Special Meeting
Mayor & Council

Special Meeting called to order at 8:20 pm by Mayor Johnson. Councilpersons present: David Hawthorne,Bobbie Queen,Connie Wiggins.
First order of business was the discussion of a proposed resolution asking the county's assistance with paving Park Lane (see attached). Motion was made by Hawthorne to adopt resolution . Motion was seconded by Wiggins. The motion carried unanamously. Wiggins will have resolution signed by city clerk and hand deliver it to the Commission Chairman's office.

Hawthorne reported on his meeting with Warden Abbott concerning the use of prison labor in the city. The contract would include the following:
(1) Work detail is varied in number ,can be up to 12 men
(2) Work detail would consist of Guard,driver/ trustee,10 laborers(consisting of trustees, low risk inmates & possibly 1 medium risk inmate) Crew would not contain any sex offenders
(3) Pay for guard would be $1700.00 per month or approximately $20,400.00 per year.
(4) City must provide a vehicle that has additional lights, additional locks on all doors, steel grates on windows, steel grates between driver & inmates (inmates will make needed improvements to vehicle, if city provides material)
(5) Prisoners can maintain the vehicle,with the exception of a transmission overhaul
(6) City would be billed for oil&gas
(7) Master purchasing agreement for tires, parts,etc.
(8) city must provide a mobile radio (could use unit similar to one city now possesses)
(9) Radio cost approx $800.00 to 900.00
(10) Prisoners can work on any city,county, or state owned property, they can do anything on these properties ;can work on property leased by above, but can not make any permanent improvements,can use heavy equipment
(11) can not work in below 28 degree weather
can not work in rain outside
(12) Hours are usually 8:00am to 4:00pm @44 hours per week. with Friday afternoon off
(13) City must supply all tools

May 22,1984

Prisoners would check them in&out on a daily basis.
(14) state provides food & drink
(15) state responsible for all injuries
(16) only 1 or 2 individuals would give instruction to supervisor
(17)City would be prime contractor, we could sub-contract with other cities.
Proposed Cost estimate: Salary guard $21,000.00
Estimated maintaing vehicle 6,000.00
Total $27,000.00
Does not include vehicle or radio:vehicle plus radio $10,000.00
Cost for first year would be @$37,000.00.If we sub-contract cost would be $18,500.00-Cost 2nd year,@ $13,000.00 per city.
Only have 12 month contracts:rotate weeks between 2 cities:Buford has been in program 2 years.
Officer has pistol-no shotgun
Ind. are interested in learning to operate equipment
Can pull ditches, pick up trash, lay water or sewer lines.
Motion by Wiggins we send David Hawthorne to talk to Suwanee about contract with county.2nd by Queen. Motion carried.
Discussion of Community Affairs assistance with personal procedures, job descriptions. Forrestall will be submitting a proposal on office account procedures.
Need some record of checks that go through office for accountability.
Mr.Hawthorne to get original of Blankenship rezoning amendment from Edmondson for Blankenship to sign
Motion to adjourn by Wiggins ,2nd by Queen. carried.
Meeting adjourned at 10:00pm.

Connie Wiggins
by
Frances Gowle

RESOLUTION

WHEREAS, the City of Sugar Hill as owners of E.E. Robinson Park, a public recreational facility, desires to construct a public road along the western and southwestern boundaries of said park to allow improved ingress and egress to current and future facilites, and;

WHEREAS, the City of Sugar Hill, at this writing, has caused said roadway to be surveyed, laid out, cleared, graded, and adopted as a city street, namely Park Lane, and;

WHEREAS, the Mayor and Council of Sugar Hill seek assistance from other sources in completing this city street and not possessiong the wherewithall to complete said project in a timely manner;

NOW BE IT THEREFORE RESOLVED, that said Mayor and Council do hereby appeal to the Board of Commissioners of Gwinnett County for assistance in applying the base and triple treat finish to the street known as Park Lane at the E.E. Robinson Memorial Park. In testimony whereof I have affixed my signature hereto, this 22nd day of May, 1984.

Simon Johnson

SIMON JOHNSON, MAYOR

ATTEST: Carol Martin

CAROL MARTIN, CITY CLERK

AGENDA
SUGAR HILL CITY COUNCIL MEETING
MAY 14, 1984

Item 1	Adoption of Minutes of April, 1984 Council meeting.
Item 2	Finalization of Harry Stephens re-zoning request. (Tabled from April 1984, meeting)
Item 3	Reading of P & Z meeting minutes of May, 1984 meeting.
Item 4	Public hearing, re-zoning request from Jimmy O'Quinn.
Item 5	W. J. Dodd.
Item 6	Larry Caldwell.
Item 7	Report from Mayor Johnson.
Item 8	Report from Council Members.
Item 9	Report from City Manager.

Sugar Hill Council
Minutes May 14,1984

The regular monthly meeting of the Mayor and Council held on the above date,present:Mayor Simon P.Johnson, Mayor Pro Tem Floyd Henderson, Wayne Dixon, Bobbie Queen, Connie Wiggins, David Hawthorne.

Item#1
Mayor Johnson called the May meeting to order. Prayer by L.R.Meeks. Bobbie Queen makes motion to accept minutes as printed. 2nd by Floyd Henderson. Motion carried.
Item#3
May Planning Commission Minutes read.
Item#2
Mayor Johnson ask council for finalization of request of Mr.Harry Stephens, tabled from April meeting.
No action taken at this time.
Item4
Mayor Johnson opens public hearing,rezoning request of Mr.Jimmy O'Quinn,property located on Price Road.
Council wishes to discuss Item#2.
After discussion Connie Wiggins makes motion that rezoning request be denied. 2nd by Bobbie Queen.
Motion carried, Wayne Dixon abstained, Floyd Henderson against. Harry Stephens property,located Level Creek Road.
Item#4
Discussion of O'Quinn rezoning request. Mr.O'Quinn request that meaing of LM zoning be read from zoning ordinance. This is done. He states there will not be an entrance off Old Suwanee Road, and that the majority of the land is in Gwinnett County and not the City of Sugar Hill. The Mayor and Council hear various comments from a number of citizens objecting to the rezoning. However the largest portion of persons objecting came from residents living adjacent to or near the property, and not city residents.
Mr.O'Quinn presented map of area and copy of planned restrictions he has set forth(copy attached); for the planned subdivision.
Discussion of meaning of RG80 and RG80 M.
Connie Wiggins makes motion to deny rezoning request. 2nd by Bobbie Queen. Wayne Dixon ask if recommendation from planning commission was a unanimous denial. May minutes of planning commission reflect that request denied; and recommended that council deny request, reason given,impact on school system, sewer system, traffic problem and property values,etc.

MARCH | APRIL

Henderson abstained, motion carried. Rezoning request denied.
Item#5
Withdrawn from agenda,by Mr.Dood.
Item#6
Larry Caldwell came before council asking for information on drainage problem he has on his property,located on Davis Street. In the absence of city manager, results of recent meeting with persons related to this problem were not available.
Item#7
Mayor related to council his conversation with Mrs.Hughes of White Oak Drive. Mrs.Hughes has a problem with cars being parked at end of Frontier Forest Drive(at dead end) thus blocking her drive way. Mrs.Hughes requesting that city deed her this property. After discussion, Mayor Johnson appoints Bobbie Queen and Connie Wiggins to check into this and report back.
Item#8
Bobbie Queen states that she has had request from the Tate family,West Broad Street, to have the building adjacent to their property(old bowling alley) to be cleaned up. Building was being used by Barrington Corporation for storage. Mrs. Queen request that letter be written by city manager to the owner of building, requesting clean up.
Mrs. Queen also brings to mayor and council's attention that Mrs. Ramey, Duncan Drive, also has problem with dead end street near her home. Mayor request a report on this also.

Connie Wiggins advises Mayor and Council that we have recently received a $20,000.00 grant from the Department of Natural Resources. Connie reads the assurance of compliance.(attached) She makes motion that council authorize Mayor Johnson to sign this document. 2nd by David Hawthorne. Motion carried.
Connie Wiggins makes motion that a resolution be drawn up stating that the Recreation Board has employed Mr. R.Baghose ,as consultant. Motion 2nd by Mr.Hawthorne. Motion carried. Requested that Mr.Bramblett write Mr. Baghose a letter of notification.
Mrs.Wiggins makes motion that Larry Bailey be written a letter of appreciation for his contributions of his time and various help he has given the city, also that his name be entered on the plaque in the lobby of city hall.

Mr.Bailey has recently been named small business man of the year. 2nd by David Hawthorne. Motion carried.
Mrs.Wiggins also makes motion that letter be written to the Sugar Hill Volunteer Fire Department in appreciation for their dedication to the city, and that their name(Sugar Hill Volunteer Fire Department) be entered on plaque in lobby. 2nd by David Hawthorne. Motion carried.
Resolution read to establishment hours of City Park. Connie Wiggins makes motion to accept resolution. 2nd by Bobbie Queen. Motion carried.
Resolution read concerning Park Lane,(E.E.Robinson Park). Discussion. Not passed on, as changes need to be made in resolution.
Connie Wiggins has been unable to find city ordinance relating to abandoned or burned houses. She makes motion that attorney, be insturcted to draw up ordinance to govern the problems. Discussion. Motion 2nd by David Hawthorne. Motion carried.
Connie Wiggins reminds visitors of 1st Sugar Maple Festival to be held on Saturday May 19th, at the city park.

David Hawthorne reports that it will be approximately two more weeks before we receive a result on the recent inquiry conerning the sewer capacity.
He also reports that after inquiring about convict labor for work to be done in city, the cost is between 26,000 to 36,000 the first year. He has discussed the fact of sharing the expense with the City of Suwanee. He request that committee be appointed to see into this and report back. Discussion. Mayor Johnson appoints David Hawthorne and Floyd Henderson. Mayor Johnson ask for a special meeting of the council on Tuesday May 22 to discuss this item.
Item#9
In absence of Mr.Bramblett, secretary reads his report. See attached.
Discussion of Dump truck, reparing or replacing. Requested that Mr.Bramblett inquire of cost of replacing engine.
Discussion of trading old dump truck, Mr. Bramblett to inquire of cost of this.
Discussion of tractor.
Connie Wiggins request a personnel meeting at close of meeting.
Meeting adjourned. Motion made by Connie Wiggins. 2nd by Bobbie Queen.

Fronie Gooch

May 14, 1984

CITY MANAGER'S REPORT

The situation at Eddie Grant's building is being cleared up. He has hauled away the junk and has de-littered the area around the building. To further solve the problem he is in the process of splitting off the property where the garage apartment building is situated and will ask P & Z for a re-zoning on it.

The engine in the newest dump truck blew up. Gene Fleming has a C-65 series that he will trade us for $6800.00. I recommend the purchase of this truck.

The tractor committee has located a 1980 model Massey-Ferguson tractor with less than 400 hours of operation on the meter. This tractor along with the necessary controls and disc mower will cost the city $11,230.00, with everything mounted and ready to cut grass.

The application for our sanitary landfill expansion has been filed with EPD. Robin Chasman will maintain a line of communication with these people to see that all unnecessary red tape is cut out or at least minimized as much as possible.

I forwarded Robin Chasman the graph chart from the sewer flow meter today. He, in a telephone conversation asked that we give him an additional seven days to analyze this data and that his recommendation would follow shortly.

DI Form 1350
(March 1966)

5.5
Illustration No. 1

U.S. DEPARTMENT OF THE INTERIOR
ASSURANCE OF COMPLIANCE
(TITLE VI, CIVIL RIGHTS ACT OF 1964)

City of Sugar Hill, Ga. (hereinafter called "Applicant-Recipient")
(Name of Applicant-Recipient)

HEREBY AGREES THAT IT will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Department of the Interior Regulation (43 CFR 17) issued pursuant to that title, to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant-Recipient receives financial assistance from Dept. of Nat. Resources and
Bureau or Office

Hereby Gives Assurance That It will immediately take any measures to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant-Recipient by Dept. of Natural Resources. This assurance obligates the
Bureau or Office

Applicant-Recipient, or in the case of any transfer of such property, any transferee for the period during which the real property or structure is used for a purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance obligates the Applicant-Recipient for the period during which it retains ownership or possession of the property. In all other cases, this assurance obligates the Applicant-Recipient for the period during which the Federal financial assistance is extended to it by Department of Natural Resources.
Bureau or Office

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property discounts or other Federal financial assistance extended after the date hereof to the Applicant-Recipient by the bureau or office, including installment payments after such date on account of arrangements for Federal financial assistance which were approved before such date. The Applicant-Recipient recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall reserve the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant-Recipient, its successors, transferees, and assignees, and the person or persons whose signature appear below are authorized to sign this assurance on behalf of the Applicant-Recipient.

May 14, 1984
DATED

City of Sugar Hill, Ga.
APPLICANT-RECIPIENT

By Simon Johnson
(President, Chairman of Board or Comparable authorized Official

988 West Broad Street
APPLICANT-RECIPIENT'S MAILING ADDRESS
Sugar Hill, Ga. 30518

U.S. GOVERNMENT PRINTING OFFICE 1966 OF- 228-928
919-773

MARCH APRIL

CITY OF SUGAR HILL

234 WEST BROAD STREET
BUFORD, GEORGIA 30518
Phone 945-6716

May 10, 1984

Called Meeting

Mayor and Council

Members Present:

Mayor Johnson
Floyd Henderson
Connie Wiggins
Bobbie Queen
Dave Hawthorne

Item I: Discussion

(1) Commissioner Ashworth meeting reported by Connie Wiggins, will draft resolution for Monday night council meeting. Re: Parklane

(2) Joel Deation property - concern expressed over junk stored outside this building at Alton Tucker Blvd.

Letter from Larry Bryant read and discussed, Ask City Manager to go and talk with Mr Deaton May 11, 1984 about letter from Larry Bryant (we will enforce letter) and we want his property cleaned up and the city will assist him. Want property cleaned up by May 15th,1984.

Item 2: W J Dodd
(trailer for sale)

Discussion of letter sent to W J Dodd. Letter should have stated that Mayor and Council feel that Sheriff Dodd is in violation not just <u>some</u> of the council.

MARCH | APRIL

Item 3: Interview Attorneys

(1) Interviewed by Bobbie Queen and Dave Hawthorne.

Flloyd Henderson asked why Attorney Larry Bryant was being replaced- Dave Hawthorne states reason as being conflict of interest.

Queen reports on interview with Larry Edmondson. 11 years exp.
$70.00 per hour.
Assoc. Victoria Sweeney $55-60 per hour.
Para-legal $25.00 Per hour
No retainer.

Six attorneys on staff

Attorney for City of Snellville and Auburn also County Board of Education resides in Lawrenceville. Sample of billing procedures was interviewed by Mayor and Council.
Records are on computer - sited as an advantage.

(2) Hawthorn reports on interview with Hill Jourdan. Hill Jourdan represents Lawrenceville and Norcross. His practice consists of 45% municipal law smaller practice works on retainer. $125.00 per month paid twice yearly. Maximun he would bill $75.00 per hour. 8 Years experience with City of Lawrenceville

(3) Hawthorne motion to hire Larry Edmondson as city attorney. Second by Connie Wiggins. Any new business will directed to Mr Edmundson.

Item 9: IDA

(1) Mr Dave Hawthorne reports on IDA and their recommendations as to appoint for their committee- Dave Hardee
Dick Nuzum
Motion made by Dave Hawthorne to fill IDA vacancy with Dave Hardee and Dick Nuzum Second by Connie Wiggins. Motion carried unanimous

Item 10: Salaires

(1) Motion by Connie Wiggins that we grant 5% increase to employees and allow City Manager to adjust hourly employees up to 4.20 per hour. Second by Connie Wiggins. Motion carried unanimous.

Item 11: City Vehicles

(1) Discussion by Connie Wiggins of storage of city vehicles at City Hall or Fire Department. Mayor Johnson will check with Mr. Appling about leasing his bldg.

Item 12: Adjourn

Motion by Dave Hawthorn to adjourn. Second by Connie Wiggins and Bobbie Queen. Hawthorne, Queen, Wiggins vote for. Henderson didn"t vote.

Meeting adjourned 11:15 P.M.

Connie Wiggins
Acting Secretary

Continued (3) No further discussion
Motion carried unanimous. Letter will be written to Mr Edmondson

Item 4: Sewer Usage
Employee Bills

(1) Hawthorne has checked into sewer usage in order to determine large sewerage users. Questions method of City Employees paying utility Total of $1887.00 owed in back utility billsby City Employees. Henderson reports that Danny Hughes will apply his vacation check towards debt to city.

Item 5: Employee Loans (1) Questions asked about loans to city employees

5 former employees	$689.17
3 current employees	195.00
Total	884.17

Concerns expressed tbat loans are illegal.

Item 6 : Meet with auditors(1) Monday May 14, 1984 before Council Meeting at 6:30 P.M. we will meet with Forrestall & Pless, CPA to inform us of audit.

Item 7: Loans outstanding by employees

Total of $ 1,075.53 are loans not paid by City Employees.

Item 8: Salaries (1) Discussion of employees & salaries

(2) Hawthorne make motion that city no longer loan any employee or individual money. Second by Bobbie Queen. Motion amended to read same as above but effective July 1, 1984. Motion carried unanimous

JAN FEB MARCH APRIL

File Copy

CITY OF SUGAR HILL

234 WEST BROAD STREET
BUFORD, GEORGIA 30518
Phone 945-6716

CALLED MEETING

Mayor and Council

April 30, 1984

Purpose: Selecting Bid for dump building.

Present: Mayor Johnson
Floyd Henderson
Wayne Dixon
Dave Hawthorne
Connie Wiggins
Bobbie Queen

Called to order by Mayor Johnson 6:33 P.M.

Mayor Johnson expresses concern over location of building at dump.

Dave Hawthorne states concern over placing building at dump site because of number of years left on landfill and whether we would still be utilizing the land.

Discussion of grading in order for employees to park their vehicles at site.

Discussion of contracting with Nu-Air to let us park our city vehiciles in their fenced area.

Discussion of what vehicles would be parked in building and at the dump.

Request to city Manager to provide us with site plan, how much grading would be required, and what uses, layout of interior and what type of work will be done.

Request information by Friday May 4, 1984 before May 14th Council meeting in order for us to make decision at May meeting.

JAN. FEB. MARCH

CITY OF SUGAR HILL

234 WEST BROAD STREET
BUFORD, GEORGIA 30518
Phone 945-6716

Motion by Dave Hawthron to table issue until May 14th Council meeting in order to study above requested information. 2nd by Wiggins. In favor Connie Wiggins, Bobbie Queen, Dave Hawthorne, Floyd Henderson. Against Wayne Dixon.

Meeting Adjourned 7:10 p.m.

Connie Wiggins

Connie Wiggins, Sec.

CW/cm

Sugar Hill
Council Minutes Called Meeting
April 12,1984 4:00pm

Called to order at 4:45pm by Mayor Johnson
Present:David Hawthorne, Connie Wiggins, Bobbie Queen, Wayne Dixon,

1. Discussion of City Park
(a) Discussion of Recreation Department being in charge of Community Center
(b) City's relationship to park
capital expenditures should be responsibility of city. Maintenance should be responsibility of Recreation department.
(c) Connie Wiggins to check on county's assistance with director's fee.
Motion by Mrs. Wiggins to create entrance to park as city street and name it Sugar Maple Lane. Second by Wayne Dixon. Motion carried unamiously.

Discussion of lots at entrance and as how to resolve the issue.
Wayne Dixon makes motion that city manager hire a surveyor and appraise the lot we are encroaching on at the entrance to park, offer Robinsons fair price for lot. 2nd by Connie Wiggins.
Discussion- We need to send written proposal to Robinsons to show that we are trying to resolve the issue. No further discussion. Motion carried.
Mayor Johnson suggest that we talk to Charles Ashowrth before we advertize for bids for the street to see if county would help us construct city street(Park Lane)
Request to City manager - List employees and current salary and reason for raise request.
David Hawthorne discusses city newsletter and reason for the necessity of continuing said newsletter.
David Hawthorne makes motion for city to exspend a maximum of $500.00 for city newsletter. 2nd by Connie Wiggins. Wayne Dixon questions , should we spend city funds for newsletter. Motion carried unamiously .

Discussion of building permits. Relation to sewer issue. and capacity.
David Hawthorne will talk to Jim Stanley about limiting sewer capacity.
City manager will enforce section 11.3 of City Zoning Ordinance before issuing building permits. Memo from city council to Jack Bramblett regarding matter.

Motion by Connie Wiggins that each mobile home park owner be sent a registered letter stating that they comply with current Mobile Home Park Ordinance and be in compliance with said ordianance within 18 months

after period of 6 months each park will be inspected for signs of progress and if no progress has begun citations will be issued. 2nd by Dixon. Motion carried.

Motion by David Hawthorne that we replace Mr. Bryant , conclude existing work, codifications of ordinances, retained through month of May before replacing. 2nd by Connie Wiggins. Motion carried unamiously. Reason: conflict of interest.
Committee appointed by Mayor Johnson to find new attorney. Wayne Dixon,David Hawthorne, Bobbie Queen Mr.Hawthorne will serve as chairman. Mayor Johnson will contact Larry Bryant.

Motion to adjourn by Connie Wiggins. 2nd by Bobbie Queen. Meeting adjourned by Mayor Johnson at 6:30pm.

Connie Wiggins
Connie Wiggins
acting secretary

AGENDA
SUGAR HILL CITY COUNCIL MEETING
APRIL 9, 1984

Item 1	Adoption of minutes of March, 1984 Council meeting.
Item 2	Reading of minutes of P & Z meeting April, 1984.
Item 3	Public hearing, re-zoning request from Harry Blankenship.
Item 4	Public hearing, re-zoning request from Harry Stephens.
Item 5	Public hearing, re-zoning request from E. A. Wilbanks Estate(Steve Robinson).
Item 6	Larry Caldwell.
Item 7	Report from Mayor Johnson.
Item 8	Reports from Council Members.
Item 9	Report from City Manager.
Item 10	Question & Answer period.

Sugar Hill Council
Minutes April 9,1984

The regular monthly meeting of the Mayor and Council was held on the above date. Present: Mayor Simon P. Johnson, Mayor Pro Tem Floyd Henderson, Bobbie Queen Connie Wiggins, David Hawthorne. Also present, attorney Larry Bryant.
Mayor Johnson called meeting to order. Opened with prayer, Rev Ted Poole, Sugar Hill United Methodist Church.
Item#1 Correction of minutes March 12, Item#9- Motion made by David Hawthorne should read as follows: that we adopt an ordinance requiring 1250 square feet in a single family dwelling.Connie Wiggins makes motion to accept minutes as printed after correction. 2nd by Bobbie Queen. Motion carried.
Item #2 Mr.Bramblett reads Planning Commission minutes, for April.
Mayor Johnson ask that Item#3 be moved on agenda between Item 5&6. Connie Wiggins suggest that it be placed between Item 4&5. Mayor Johnson agrees to this.
Item#4 Mayor Johnson opens public hearing for Mr.Harry Stephens rezoning request. Mr.Stephens requesting rezoning of property located on Level Creek Road. Mayor Johnson relates that Mrs.Irene Bagley owns land adjoining Mr.Stephens, on Spring Hill Drive, however she was unable to attend meeting tonight. in discussing Mrs. Wiggins ask Mr.Stephens ,since he has been made aware that there may be a problem with connecting to the city sewer system what his plan would be. Mr. Stephens states that he will not begin construction until he is assured of a sewer connection. Discussion of extra traffic in area. Floyd Henderson makes motion to rezone property as requested. Motion dies for lack of support. Connie Wiggins makes motion that this item be tabled until the May meeting. 2nd by David Hawthorne. Motion carried.
David Hawthorne reports on a problem arising from the sewer agreement with the City of Buford. The City of Buford has been advised by the United States Environmental Protection Agency that a final audit of grant funds for the joint wastewater facility, indicated and overpayment of the grant money, totaling $14,061.00. Buford is requesting that we pay $4,218.30. However after a meeting and discussion with the Buford commissioners, a review was conducted, after which Keck&Wood was requested to review the claim. It appeared that some expenses may not have been associated with the South Plant construction. Result of review, the City of Sugar Hill owes $1634.00.

Motion made by David Hawthorne to pay the $1634.00. 2nd by Connie Wiggins. Motion Carried.
Item# 3 Mayor Johnson opens public hearing, rezoning request of Harry Blankenship. Request is rezoning of property along Nelson Brogdon Blvd., presently zoned RS150. Then entire tract consist of 15.51 acres. The +7 acres is located at the southern portion of the 15.51 acre tract. The remaing portion of the land is currently zoned HSB. Request is that the entire tract be zoned HSB.City Attorney states that if HSB zoning is allowed that it will be with conditions that Mr. Blankenship has agreed too. The conditions are listed and filed with the zoning request.
The council heard discussion from several citizens, objecting to the rezoning. Discussion of types of business or housing allowed.Questions of traffic, turning lanes, buffer zones discussed. Mr.Blankenship advises council that he will comply with ordinance concerning building codes. Connie Wiggins makes motion to rezone as requested , but would like the part in the conditions concerning the brick wall stricken from the agreement. Motion would require that the natural 40 foot buffer zone be enforced. Bobbie Queen 2nd motion. Futher discussion. Motion carried.
In discussion above Mr.Hawthorne states that sewer tap on can not be guaranteed.
Item 5 Mayor Johnson opens rezoning hearing- E.A. Wilbanks Estate(Steve Robinson). Purpose of rezoning request is to build paint and decorating center. Property is located on Peachtree Industrial Blvd., Requesting zoning to be changed from RS150 to BG. Discussion- size of property, permission for curb cuts will come from state- sewer connection- Connie Wiggins makes motion to rezone as requested. 2nd by David Hawthorne. Motion carried.
Connie Wiggins ask that city attorney follow through on the rezoning request and decisions to make sure the proper amendments are made.
Item#6 Larry Caldwell , of Davis Street, came before council for results to his drainage problem, on his property. Mr. Bramblett states that he has not talked with Mr.Steve Cooper of the Oxford Group, Mr.Cooper is to return call later. Mayor Johnson states that another problem on the adjoining land must be solved before anything can be done to correct Mr.Caldwell's problemm Discussion.
Item#7 Mayor Johnson discusses with the council the financial reports, CD's and interest.

Item#8 David Hawthorne reads the agreement between the Mayor and Council and the Sugar Hill Auxiliary Fire Department. (See copy attached)
David Hawthorne makes motion to adopt the agreement. 2nd by Connie Wiggins. Motion carried.

Mr.Hawthorne reports that some work to be done at the fire station, so as to prepare the room for a community center will include such things as: a dropped ceiling,installing carpet, a stove, heating system,providing table and chairs. Mr.Henderson feels that the stove is not necessary. He also thinks carpet should not be used. Discussion. Councilman Hawthorne makes motion to proceed with work. 2nd by Bobbie Queen. Mr.Henderson states that $6,000.00 is too much to spend. Motion carried. Floyd Henderson opposed.
Mr.Hawthorne discusses the question of the number of sewer customers that will be able to connect, since there is some doubt as to the capacity of the plant. Mr.Hawthorne suggest that the engineer check into this. Mr.Bramblett advises that he has already been in contact with Mr.Robin Chasman, he has made site inspection at plant, is to do furthur study and report to him in a few weeks.

Connie Wiggins is concerned about the soil and erosion problem. She feels that in the future we should issue grading permits. Discussion. She makes motion that if 5,000 square feet is to be graded that a permit should be issued. 2nd by David Hawthorne. Discussion, of the fact that we have an ordinance. No vote.
Mrs. Wiggins then ask that the existing ordinance be enforced.
Item#10 Mayor calls for citizens questions. Several citizens have questions concerning the use of the building(fire station),the roome that will be constructed.
Item#8 Connie Wiggins ask attorney what would it take to intiate a freeport tax. Mr. Bramblett advises that we do not tax invetory.
Mrs.Wiggins states she has received 2(two) proposal to revamp zoning ordinance.She makes motion that the firm of Keck & Wood be hired to do the work. 2nd by Bobbie Queen. Motion carried.
Mrs. Wiggins brings up the fact that Mr.Deaton continues to store boats and junk outside the building,at business on West Broad Street. Also discussion of the fact that Mr.Deaton also parks boats in street on East Broad Street.

AGREEMENT

This agreement entered into by the Mayor and Council of the City of Sugar Hill, Georgia, as party of the first part (the City), and the Sugar Hill Auxiliary Volunteer Fire Deparment as party of the second part (the Auxiliary) for the purpose of establishing certain responsiblities as to the usage of the Sugar Hill Fire Department Building, and other purposes.

It is hereby agreed that the City will assume physical and financial responsibility for remodeling work on said building by completing a wall between the northernmost bay in said building and the adjacent bay, closing all windows in said bay with the exception of one, and installing two pedestrian doors in said dividing wall, as well as replacing the exterior entrance door.

The Auxiliary agrees to move all fire-fighting equipment and supplies from the bay situated between the office/lounge bay and the adjacent bay, thereby making it available for community usage.

The City will assume the responsibility of scheduling activity in said vacated bay and making a key available to those using same, as well as cleaning and maintaining the vacated bay and providing the necessary rest room supplies.

The City does hereby acknowledge and affirm the use agreement for the remainder of said building, making it available to the Sugar Hill Auxiliary Volunteer Fire Department as outlined in a City Ordinance enacted earlier by the then Mayor and Council.

The Auxiliary may annually select two meeting nights each month to use the vacated bay for its purposes. Additionally, the Auxiliary has first option on the selection of evenings.

As parties to, and in agreement with provisions herein stated, and in testimony thereof, we have affixed our signatures below as representatives of parties of the first and second parts, this NINTH day of APRIL, 1984.

For the City of Sugar Hill:

Simon Johnson

Simon Johnson, Mayor

Floyd Henderson

Floyd Henderson, Vice Mayor

Connie Wiggins

Connie Wiggins, Council Member

C. Wayne Dixon, Council Member

Bobbie Queen

Bobbie Queen, Council Member

David Hawthorne

David Hawthorne, Council Member

For the [redacted] Sugar Hill Auxiliary Volunteer Fire Department:

Stanley L. Rolin 4/2/84

Stanley Rolin, Chief

Curtis Westbrooks

Curtis Westbrooks

JAN. FEB. MARCH

Mrs. Wiggins request that attorney write letter that boats, cars, and junk stored outside building on West Broad Street,belonging to Mr.Deaton, of Custom Fiberglass, be removed within 30 days.
Mrs.Wiggins also ask that Edy Grant property on North Avenue be cleaned up around the garage. Discussion of business being operated there.
Mrs. Wiggins ask about mobile home parked at Dodds Mobile Home Park, if is in violation. Mr.Bramblett answers that the home is parked there for sale, and will not be occupied. Discussion.
Mrs. Wiggins discussed the codification of the city ordinances with attorney.
Recreation Board request that council adopt an ordinance to establish hours at the city park. Connie Wiggins makes motion to adopt resolution, Mr. Bramblett will prepare. Motion 2nd by Mr. Hawthorne. Motion carried.
Mrs. Wiggins reports that we have received a grant for the park,$25,000.00.
Discussion of property of Mrs. Frank Jackson.
Mrs. Frank Jackson(Hillcrest Drive) is requesting permission to place a mobile home on property. Mrs. Jackson under impression that property was zoned previously for a mobile home park. Mr. Hawthorne ask that this be tabled until a study can be made. Mayor Johnson appoints Floyd Henderson and Connie Wiggins to check into this.

Bobbie Queen reads letter from Gwinnett Clean& Beautiful. She then ask Mr.Bramblett to read a proclamation (see attached) , week of April 22-28 proclaimed by Mayor Johnson as Keep America Beautiful Week, in the City of Sugar Hill. Bobbie Queen makes motion to accept proclamation as read, Plans are to finish work begin at PIB intersection. Also plans to clean along Alton Tucker Blvd. 2nd by Connie Wiggins. Motion carried.
Discussion of purchase of side mount for tractor. Mrs. Queen makes motion that committee be appointed to purchase above equipment. 2nd by David Hawthorne. Mayor Johnson appoints Billy Hutchins and Bobbie Queen to serve with previously appointed Jack Bramblett and Floyd Henderson. Motion carried.
Item#10 Mayor Johnson and council hear from residents .
Item#9- Report from Mr. Bramblett, City marshall has resigned need to appoint a new one. Mr. Bramblett reads 1st reading of zoning amendment (concerning set back requirments) for multi family and single family. David Hawthonne makes motion to accept 1st reading.

JAN. FEB. MARCH

KEEP AMERICA BEAUTIFUL WEEK PROCLAMATION

WHEREAS, the city of SUGAR HILL, GA. is rich in natural resources and beauty; and

WHEREAS, I believe that every citizen should contribute to keeping his environment clean and healthful, should work together to preserve clean air, fresh water and the natural beauty of his surroundings; and

WHEREAS, Keep America Beautiful Week has organized millions of Americans for over a decade in a nationwide effort to improve the community environment; and,

WHEREAS, Keep America Beautiful, Inc., the national, non-profit, public service organization responsible for involving individuals in community improvement, originated KAB Week to focus attention of the efforts of concerned Americans;

NOW, THEREFORE, I, SIMON JOHNSON Mayor of the City of SUGAR HILL, do hereby proclaim the week of April 22 - 28 as KEEP AMERICA BEAUTIFUL WEEK IN THE CITY OF SUGAR HILL, GA. and I ask all citizens from businesses, civic groups, government agencies and other organizations to work together with the Gwinnett Clean & Beautiful Citizens Board to preserve the natural beauty of our city not only on Keep America Beautiful Week but throughout the year.

Simon Johnson

MAYOR

2nd by Connie Wiggins. Motion carried.
Mr. Bramblett reads 2nd reading of O&I ordinance.
Motion to accept by Connie Wiggins. 2nd by
David Hawthorne. Motion carried.

Floyd Henderson makes motion to adjourn.
2nd by Connie Wiggins.
Adjourned.

Frances Grizzle
Frances Grizzle
April 9,1984

JAN. FEB. MARCH

CITY OF SUGAR HILL

234 WEST BROAD STREET
BUFORD, GEORGIA 30518
Phone 945-6716

AGENDA
SUGAR HILL CITY COUNCIL MEETING
March 12, 1984

Item 1	Adoption of minutes of February, 1984, council meeting.
Item 2	Reading of P & Z meeting minutes, March 1984.
Item 3	Intro. of O & I District Ordiance.
Item 4	Larry Caldwell(erosion problem on Davis Street.)
Item 5	Public Hearing on re-zoning request from Robert Davis, Old Cumming Hwy.
Item 6	Public Hearing on re-zoning request from Harry Blankenship, Nelson Broddon Boulevard and Frontier Forest Drive.
Item 7	Public Hearing on re-zoning request, from B H Humphrey, Level Creek Road.
Item 8	Report from Mayor Johnson.
Item 9	Report from Council Members
Item 10	Report from City Manager.
Item 11	Question and answer session.

JAN.
FEB.

Council does need to set forth specific rules defining curbs and gutters.
Connie Wiggins discusses fact that business in non conforming area(emiting fumes). Discussion of writing letter to persons involved that junk storage ordinance and nuisance of fumes be cleared up within 30 days or business license will be revoked. Connie Wiggins recommends the above. Mayor suggest that attorney write letter.
Connie Wiggins makes motion to place a moratorium on moving any mobile homes into city, other than in established mobile home parks, or subdivisions, until zoning can be studied. 2nd by Wayne Dixon. Motion carried.
Wayne Dixon feels that council needs to set up meeting to study land use ordinance.
Connie Wiggins ask attorney if a council working session should be considered a called meeting. Attorney Bryant replies that an executive meeting is permissible.
Mrs. Wiggins ask for meeting to be held Tuesday March 13th at 9:00 a.m., to discuss land use rules, park, and a personnel meeting.
David Hawthorne reports on Utility deposit refunds; Discussion. David Hawthorne discusses with mayor and council requirements set forth in the RG80 districts. Concerning side yard, he makes motion that it be amended to read 10 feet for single and multi family dwellings. Discussion , 2nd by Wayne Dixon.Motion carried.
Councilman Hawthorne states that the county and other municipalities are adopting ordinances that set a minimum square feet requirement for apartments, homes, duplexes. Discussion. David Hawthorne makes motion that we adopt an ordinance 1250 square feet in a dwelling and 1000 square feet ~~in a duplex , or~~ apartments.(Heated Square feet). 2nd by Connie Wiggins. Motion carried. 4-1. Henderson voting against.
David Hawthorne states that purchasing ordinance is being reviewed.
Item#10- Jack Bramblett had been directed to solve problem with school bus turning on White Street. This has been done. Clean & Beautiful minutes read.
Has talked with prison warden concerning prisoners doing street work in city. Cost is approximately $22,000-26,000 a year. Discussion.
Mr. Bramblett opens bids on metal building to be constructed at city landfil.
Thigpen-$22,300 United $22,595. B&R Builders 27,000 Bullis $23,751 McGraw $20,740. Allsteel 23,635.

March 5,1984
To: Mayor & Council
From: Planning Commission Board

It is the recommendation of the Planning Commission that rezoning request for Robert Davis be granted as requested.

It is the recommendation of the Planning Commission that that the Mayor & Council study the mobile home situation in Sugar Hill and either:
(1) eliminate M district except in mobile home parks or subdivisions, or :
(2) require 5 acres of land in order to place a single mobile home.

Sugar Hill
Council Minutes
March 12,1984

Regular monthly meeting of Sugar Hill Council, present: Mayor Simon P Johnson, Mayor Pro Tem, Floyd Henderson, Wayne Dixon, Bobbie Queen, Connie Wiggins David Hawthorne.

Item#1 Correction in February minutes, Motion made by Bobbie Queen should read Clean Up Day April 7th. After this correction, Connie Wiggins makes motion to accept minutes as printed. 2nd by David Hawthorne. Motion carried.

Item #2 City Manager reads Planning & Zoning minutes for February 1984.
Item#3 Mayor Johnson request that introduction of O&I District Ordinance be moved on agenda. Connie Wiggins makes motion to leave as is. 2nd by David Hawthorne. Mayor does not call for vote, instructs city manager to read first reading of O&I ordinance. Connie Wiggins makes motion to accept first reading. 2nd by David Hawthorne, with the addition that any building be limited to 2 story structure. Discussion. 4 voting for 1 abstained. Motion carried.

Item #4 Larry Caldwell appeared before council asking again for solution to drainage problem on Davis Street, he feels is caused from Hilltop Village Shopping Center. City Manager responds that citations were issued to parties involved sometime ago. Mr. Bramblett has also been in contact with the Oxford Group,management, of the center. They have agreed to try and correct problem. City Manager to speak with the Oxford Group again,

Wayne Dixon ask Mayor Johnson if tax levy should be set at this time. Mayor Johnson recommends to council that tax be left at 8 mils. Wayne Dixon makes motion for 1984 tax to be 8 mils. 2nd by Floyd Henderson. Motion carried.
Item#5 Mayor Johnson hold public hearing,Robert Davis rezoning request; Mayor Johnson has a recommendation from P&Z that property be rezoned. Discussion. Floyd Henderson makes motion to rezone as requested. 2nd by Wayne Dixon. Queen, Hawthorne, and Wiggins voting no, Henderson and Dixon voting yes.Mayor Johnson as if council would consider placing a restriction that Mr.Davis permit only grandson, Rodney Thompson to live there. Discussion. Floyd Henderson changes motion to read that home be moved in , that Mr. Thompson live therewith condition that property revert to RS150 zoning if Mr.Thompson moves. 2nd by Bobbie Queen

Motion carried 4-1. David Hawthorne voting against.
Item #6 Rezoning request for Harry Blankenship, withdrawn.
Item #7 Mayor Johnson opens public hearing: B.H. Humphrey rezoning request. Planning Commission recommends that property be rezoned with stipulation that there is no protective covenant on the land. Discussion of capacity of sewer system. David Hawthorne makes motion to table until we can determine sewer capacity. Motion dies. Council Henderson makes motion to rezone property as requested. 2nd by Bobbie Queen. Motion carried. Council does not guarantee sewer capacity.
Mayor Johnson discusses with council a .12 cents per decatherm increase in gas rate effective April 1st.
Item#9 Reports from council members:
Bobbie Queen makes motion that symbol used in the newsletter be adopted as the official city symbol. 2nd by Connie Wiggins. Motion carried.
Bobbie Queen makes motion that a city flag be created using the same symbol. 2nd by Connie Wiggins. Motion carried.
Bobbie Queen makes motion that landfil be open April 7th, from 10-2, for a work day. Motion 2nd by Connie Wiggins. Motion carried.
Connie Wiggins ask that P&Z have a recommendation by the April meeting of areas in the city they would like be included in the O&I district. She suggested they consider from Hilltop Village Shopping Center along' Hwy 20 to Hidden Circle.
City Attorney suggest that P&Z members meet with planner in discussing the above.
Connie Wiggins makes motion that city spend $1,000.00 for improvements on Fire Station, so a portion may be used for a communtiy center. 2nd by David Hawthorne. Discussion. David Hawthorne amends the motion that we not spend any money until exploratory work can be done to determine actual cost. Motion carried.
Mayor appoints Wayne Dixon and David Hawthorne as a committee to check into prices on improvements to fire station.
Connie Wiggins suggest an agreement be drawn up between city and the fire department.
Connie Wiggins suggest that we amend the Land Subdivision Ordinance to define in detail the meaning of curb and gutters on streets. 2nd by Bobbie Queen. Discussion. Connie Wiggins and Bobbie Queen appointed as a committee to work on this. Attorney Bryant advises that the ordinance does not need to be amended. Only that specifications need to be determined.

JAN. FEB.

Council does need to set forth specific rules defining curbs and gutters.
Connie Wiggins discusses fact that business in non conforming area(emiting fumes). Discussion of writing letter to persons involved that junk storage ordinance and nuisance of fumes be cleared up within 30 days or business license will be revoked. Connie Wiggins recommends the above. Mayor suggest that attorney write letter.
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Single family
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Mayor opens floor for question and answer period.

Mr.Bramblett states that he needs to read 2nd reading of storage of junk ordiance amendment. Connie Wiggins makes motion to accept 2nd reading. 2nd by Bobbie Queen. Motion carried.

Wayne Dixon makes motion to adjourn. 2nd by Connie Wiggins. Motion carried.

Frances Grizzle

Frances Grizzle

Mayor opens floor for question and answer period.

Mr.Bramblett states that he needs to read 2nd reading of storage of junk ordinance amendment. Connie Wiggins makes motion to accept 2nd reading. 2nd by Bobbie Queen. Motion carried.

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Frances Grizzle

Frances Grizzle

Floyd Henderson

JAN. FEB.

Sugar Hill
Council Minutes
March 12,1984

Regular monthly meeting of Sugar Hill Council, present: Mayor Simon P Johnson, Mayor Pro Tem, Floyd Henderson, Wayne Dixon, Bobbie Queen, Connie Wiggins, David Hawthorne.

Item#1 Correction in February minutes, Motion made by Bobbie Queen should read Clean Up Day April 7th. After this correction, Connie Wiggins ~~makes motion~~ Moved to accept minutes as ~~printed~~ Corrected. 2nd by David Hawthorne. Motion carried. Motion carried

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Council Minutes
March 12, 1984

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CITY OF SUGAR HILL

MINUTES OF SPECIAL MEETING

A special meeting of the Sugar Hill Council was held on March 4, 1984. All five Councilpersons were present. The City Attorney was present. The City Manager, the Mayor, and the Assistant Clerk were absent.

The first item of business was a discussion of the proposed re-zoning of the Harry Blankenship property located at the junction of Nelson Brogdon Boulevard and Frontier Drive.

By way of background, the Council was advised that Harry Blankenship had filed an application to re-zone a portion of the property from RS-150 to RG-80. The front 400 feet of the property is presently zoned HSB. Apparently, there had been some negotiations with Harry Blankenship in connection with trying to reach a satisfactory compromise for a zoning classification for the property. The Council was advised that Mr. Blankenship desires a curb cut from the rear of the property to Frontier Drive, but there was an indication that Mr. Blankenship was willing to create a third lane on Frontier Drive from where it begins at Nelson Brogdon Boulevard along the entire frontage of the Blankenship property. It was also indicated that Mr. Blankenship would not disturb the Frontier Forest entrance sign that is maintained by the garden club. It was further indicated that Mr. Blankenship would desire the City to run a sewerage line to his property line.

After some discussion of the pros and cons of the problem of dealing with the Blankenship property, it was concluded that, at least among the members of the Council present, a new zoning category, to be called Office and Institutional, should be created and the Blankenship property should be considered for placing in the new classification.

A motion was duly made by Connie Wiggins that the Sugar Hill Zoning Ordinance be amended so as to provide for an office and institutional zoning classification to read substantially similar to the O&I classification of the City of Buford ordinance, that the O&I classification include a provision for a flexible buffer zone and a provision for site plans and development plans to be subject to prior approval somewhat similar to that which is required in connection with a proposed development in the present HSB zoning classification. Wayne Dixon seconded the motion. It was passed unanimously.

The Council members agreed that they would vote in favor of re-zoning the Blankenship property O&I, as soon as the zoning ordinance could be amended to create an O&I classification, and would agree to a curb cut from the rear of the property to Frontier Drive on the condition that the developer would add an additional lane to Frontier Drive from where it begins at Nelson Brogdon Boulevard along the Blankenship property frontage, provided a suitable buffer was created where the Blankenship property would be adjacent to residential property, provided the developer was responsible for tying in with the existing sewer line and provided the developer would leave the entrance sign to Frontier Forest where it is.

After additional conversations regarding various matters, the meeting was duly adjourned.

Larry S. Bryant, City Attorney
(Acting Secretary)

JAN. FEB.

JAN. FEB.

AGENDA

SUGAR HILL CITY COUNCIL MEETING
FEBRUARY 13, 1984

Item 1	Adoption of minutes of January, 1984 meeting.
Item 2	Reading of P & Z minutes of February 1984, meeting.
Item 3	George Haggard.
Item 4	Report from Mayor Johnson.
Item 5	Reports from Council Members.
Item 6	Public Hearing, Jerry Sudderth re-zoning application.
Item 7	Report from City Manager.
Item 8	Question and answer session.

JAN.

Sugar Hill City Hall
Council Minutes
February 13,1984

At a regular monthly council meeting members present Wayne Dixon, Bobbie Queen, Floyd Henderson, Connie Wiggins, Dave Hawthorne.
Mayor Simon P Johnson called the February meeting to order. Opened with prayer.
Item1. David Hawthorne makes motion to adopt minutes of January meeting as printed. 2nd by Connie Wiggins.
Item#2 Jack Bramblett reads Planning Commission minutes.
Item#3 George Haggard spoke to Mayor & Council, speaking for concerned citizens in Frontier Forest area, Mr. Haggard request council to consider passing an ordinance to prohibit any business from making an entrance or exit into the subdivision. Discussion. Mr.Haggard expressed his concern over increased traffic in the area,with current rezoning request in the process. Mr.Haggard did state that possibly churches could be excluded,that traffic from these would not affect the residents as much. Mayor Johnson appoints Wayne Dixon and Connie Wiggins to check into this.
Item#4 Mayor Johnson ask for report on Christopher Street. Committee met with Commissioner Buice,discussing the possibilty that Christopher Street and Border Street could be made wider.Mr. Bramblett states that he met with Mr. Buice and discussed a problem a school bus has with turning at Railroad Avenue and Border Street. Discussion of a possible passing lane, suggested by Mayor Johnson. Mr. Bramblett to check into this.
Mayor Johnson discusses with council and recommends that city allow a $4,000.00 tax exemption to quailified person as does the county. This would reduce revenue approximately 1280.00. Connie Wiggins makes motion to change exemption to $4,000.00. 2nd by Bobbie Queen. Discussion. Motion carried.
Mayor Johnson ask for report concerning mobile home license. Connie Wiggins makes motion to charge flat fee of $25.00 plus 2.50 per pad, Effective April 1st,1984. 2nd by Floyd Henderson. Motion carried.
Mayor Johnson ask for report on tape recording equipment. Mr. Bramblett states that the equipment has been ordered will be installed for the March meeting, cost approximately 980.00.
Mayor Johnson ask for report from phone committee. Bobbie Queen reporting on this- estimates the city looses approx imately $375.00 a month. Feeling that it is not feasible to continue collecting the bills, she makes motion that the collection of phone bills be discontinued. Discussion.
Motion 2nd by Connie Wiggins. Pass unamiously.
Effective March 31,1984

Effective March 31st.,1984. Mr.Bramblett to notify Mr. Phillip Reed.
Mayor Johnson discusses the utility deposits with the council. He feels that the desposits are somewhat unreasonable and would like for council to consider refunding the deposits after a time period, for instance 2 years. Discussion
Item#5 2nd reading of ordinance on Rules & Procedures for the Agenda,of Council Meetings. David Hawthorne makes motion to accept reading. 2nd by Wayne Dixon. Motion carried.
Mr.Hawthorne discusses proposed ordinance concerning purchasing of items of equipment etc. Discussion. This will be given furthur attention.
David Hawthorne makes motion that by April meeting that City Manager prepare for the council a comprehensive report on the physical assets of the city to include the following points:
List each item with a value of $100 or more

a. Its original cost
b. current age
c. Current condition
d. If in need of repair,cost to do same
e. Current value as is
f. whether being used or not
g. if no longer being used, should it be sold or scraped

A recommended schedule of replacement dates and approximate cost for items in excess of $5,000.
Motion 2nd by Connie Wiggins. Disscussion. Motion carried.
Connie Wiggins presents plaque to Joan Hawthorne from the Gwinnett Clean & Beautiful.
Connie Wiggins announces a seminar sponsored by the 550 Development Association, to be held at the Falcon Inn, on March 8th. Connie Wiggins makes motion that the City contribute $200.00 to th 550 Development .2nd by Bobbie Queen.Motion carried.
Connie Wiggins discusses with council and mayor the Gwinnett County Junked Car Ordinance. She makes motion that the city adopt/or amend our ordinance to read as theirs. Discussion. 2nd by David Hawthorne. Mr. Bramblett reads 1st reading. Connie Wiggins and Bobbie Queen voting yes, Floyd Henderson and David Hawthorne voting no, Wayne Dixon abstained. Mayor Johnson voting yes, to break tie. Motion carried.
Connie Wiggins reports on recreation board- Grant has been applied for. New officers are Byron Cronic, president, Scott Pryor vice-president, Sandy Fowler Treasurer. She requested for recreation board that Frances Grizzle be allowed to take minutes at meetings. Discussion. Mayor Johnson suggested that a board member take minutes.
Connie Wiggins states that the recreation by laws require that council make any changes desired in meeting nights and times. Requesting that meeting be changed to the

4th Monday night, at 7:30pm. Connie Wiggins makes motion to change as stated above. 2nd by Bobbie Queen. Motion carried.
Connie Wiggins states that beauty contest, sponsored by recreation board is the following Saturday night.
She request that the park be on a regular schedule for garbage pickup; also that city clean park building, cut grass and keep litter picked up. Discussion. Connie suggest that council give some thought as to who should do this.
Connie Wiggins makes motion that Sandy Gum be appointed to replace Jackie Caldwell on Clean & Beautiful Committee. And that Dean Allin replace Martha Short. 2nd by Bobbie Queen. Motion Carried.
Connie Wiggins recommends that city use the Community Affairs services that are available:such as preparing job description for employees.
Mrs. Wiggins request that money donated to Clean & Beautiful with the suggestion that part be refunded, if other monies were received, be returned to Jerry Idler(42.00) and David Hawthorne(42.00) . 2nd by Bobbie Queen. Motion carried. Mrs. Wiggins requested for the CB Club that 1(one) Saturday night a month, they be allowed to use as a meeting room the downstairs of city hall. Discussion Agreed. Mrs. Wiggins ask Mayor to appoint a committee to look into streets lights in Pinedale Terrace. Discussion.
Bobbie Queen makes motion that Clean & Beautiful meet the first(1st) Tuesday each month. 2nd by Connie Wiggins Motion carried.
Bobbie Queen makes motion that April ~~14th~~ 17 Cuppm be designated as Clean Up Day, and that the dump be open from 10-2. 2nd by Connie Wiggins. Motion carried.
Bobbie Queen makes motion that May 19th, 1984 be designated at Sugar Maple Festival Day in Sugar Hill., this is to be held at the city park. 2nd by Connie Wiggins. Motion carried.
Bobbie Queen request that city manager acquire information concerning a work crew for the city streets, and report at March meeting.
Bobbie Queen had complaints concerning business on West Broad Street, being used now as a boat repair. Discussion. Mr. Bramblett to check into this.
Item #6 Mayor Johnson opens public hearing on Ed Sudderth/ Jerry Sudderth property located on PIB. Floyd Henderson makes motion to rezone as requested. 2nd by Wayne Dixon Motion carried. Bobbie Queen abstained.

April 7,

Mr.Bramblett reads minutes for Clean & Beautiful,February meeting.
Mr.Bramblett reads an emergency ordinance concerning fees for life insurance companies. Wayne Dixon makes motion to accept ordinance on the first reading. 2nd by Connie Wiggins. Motion carried. Ordinance effective immediately.
Mr. Bramblett states that the data system is installed and should be ready for parallel billing by April.
Discussion of the Omni Cable TV moving office.
Bobbie Queen ask for report on tractor. Discussion.
City Manager has not at the present time found equipment suitable for needs.
Dave Hawthorne makes motion to accept budget. 2nd by Floyd Henderson . Discussion of Street work. Motion carried.
Discussion of rezoning procedures and zoning ordinance.
Floyd Henderson makes motion to adjourn. 2nd by Connie Wiggins. Motion carried.

Frances Grizzle
February 13,1984

JAN.

Sugar Hill City Hall
Special Called Meeting
January 23,1984 Re: Pre-application park grant.

Purpose: To adopt resolution concerning TitleVI obligation and responsibilites; outlined in the Department of Natural Resources Manual.

Mayor Simon P.Johnson called meeting to order. David Hawthorne makes motion to adopt resolution as written. 2nd by Bobbie Queen. Motion carried.

Meeting adjourned.
Frances Grizzle
Frances Grizzle

AGENDA

SUGAR HILL CITY COUNCIL MEETING
January 9, 1984

Item 1	Adoption of minutes of December 1983 Council meeting.
Item 2	Reading of P & Z minutes, January, 1984 meeting.
Item 3	Public Hearing, Fiscal Budget for 1984.
Item 4	Report from Mayor Johnson.
Item 5	Reports from Council Members.
Item 6	Report from City Manager.

PROPOSED BUDGET, CONTINUED

Administrative Expenditures

Mayor & Council	$ 2,500.00
Legal Fees	8,200.00
Telephone	3,000.00
Election Expenses	1,800.00
Janitorial Service & Supplies	3,000.00
Dues & Subscriptions	1,510.00
Postage	3,600.00
Electricity	36,000.00
Office Supplies	6,000.00
Insurance	18,000.00
Vehicle Maintenance & Fuel	6,000.00
Fiscal Audit	10,000.00
TOTAL	$ 99,610.00

Miscellaneous Expenditures

Contingency	$ 4,000.00
Miscellaneous	3,800.00
C & B Committee	1,500.00
TOTAL	$ 9,300.00

General Debt Retirement

General Obligation Bonds	$ 43,880.00
TOTAL	43,880.00
GRAND TOTAL	$990,282.00

PROPOSED BUDGET
CITY OF SUGAR HILL, GEORGIA
1984

Payroll	$209,632.00
Office Supplies	6,000.00
Insurance	35,000.00
Legal Fees	8,200.00
Propane Gas (Peak Shaving)	8,600.00
Natural Gas	350,140.00
Water & Sewer Bonds	43,100.00
General Obligation Bonds	43,880.00
Mayor & Council Expenses	2,500.00
Telephone	3,000.00
Election Expenses	1,800.00
Street & Bridge	26,000.00
Janitoral Services & Supplies	3,000.00
Dues & Subscriptions	1,510.00
Postage	3,600.00
County Water	52,000.00
Sewer Treatment	18,000.00
Lift Station Expenses	6,200.00
Loan Payment	26,000.00
Garbage Truck Lease-Purchase	16,000.00
Gas Engineer	2,200.00
New Equipment Purchase	30,000.00
Electricity	36,000.00
Water Department Supplies	8,800.00

Gas Department Supplies	6,600.00
Miscellaneous	3,800.00
Contingency Fund	4,000.00
Employee Retirement	10,500.00
TOTAL	$966,062.00

ANTICIPATED INCOME
CITY OF SUGAR HILL, GA.
1984

Gas Revenue	$476,960.00
Water & Sewer Revenue	169,400.00
Intangible Tax	2,000.00
Wine & Malt Beverage Tax	14,000.00
Ad Valorem Tax	115,000.00
Motor Vehicle Tax	17,500.00
Revenue Sharing	11,576.00
Garbage Collection	46,700.00
Penalty & Late Charges	12,000.00
Business License	5,500.00
Interest Income	5,700.00
Rental Income	2,004.00
Wine & Malt Beverage License	1,500.00
Franchise Income	48,000.00
Transfer Tax	2,000.00
Telephone Bill Collection Fee	1,500.00
TOTAL	$931,340.00

Sugar Hill City Hall
Council Minutes
January 9,1984

At a regular monthly council meeting members present Wayne Dixon, Bobbie Queen ,Floyd Henderson,David Hawthorne and Connie Wiggins.
Mayor Simon P Johnson called the meeting to order. Opened with prayer.
Item#1 Correction to be made Item#4,December 1983 minutes, To clarify agreement with Mr.James Donaldson concerning location of Air Compressor: The agreement was that the air compressor would be located indoors or at a location other than the end of the building adjacent to the nursey. Connie Wiggins makes motion to accept December minutes as printed. 2nd by Floyd Henderson. Motion carried.
Item#2- Jack Bramblett reads P&Z minutes.
Item#3- Budget Hearing-Jack Bramblett reads proposed budget for 1984. Discussion of item in budget: Purchase of side mount bush hog;Street at park; paving of Christopher Street; monies on hand; carrying money over in budget that was previously earmarked; Discussion of money in CD's.Mayor Johnson explains various accounts, and balances to council. Council does not vote on proposed budget at this time.
Item#4 Mayor Johnson discusses with council possibility of passing an ordinance that would leave the final decision on matters such as zoning, zoning appeals, etc, to the council. Discussion. Connie Wiggins and Wayne Dixon feel that council should uphold city ordinances and that council should consider recommendations from the Planning Commission and other boards.
Mayor Johnson ask for nominations for mayor pro tem. Floyd Henderson nominates Connie Wiggins. Wayne Dixon nominates Floyd Henderson. 4 votes for Mr.Henderson. 1 vote for Mrs. Wiggins.Mr. Henderson, Mayor Pro Tem,1984.
Mayor Johnson states that he prefers councilmembers to participate and become acquainted with the monthly bills that are paid by the city. He suggest that each council member check and sign the bills beginning with January, Floyd Henderson, February,Bobbie Queen, March David Hawthorne, April Connie Wiggins.
Mayor Johnson appoints Connie Wiggins, Bobbie Queen and David Hawthorne as committee to meet with Mr. Maron Buice

concerning Christopher Street.
Mayor Johnson would like council to consider raising from 2,000 to 4,000 , now allowed for tax exemption, for elderly citizens. The mayor appoints Floyd Henderson and Dave Hawthorne as a committee to look into this.
Mayor Johnson appoints Bobbie Queen to serve as liaison to The Clean & Beautiful Committee.
Mayor Johnson appoints Dave Hawthorne to serve as liaison Community Betterment Committee : and the IDA Board.
Mayor Johnson appoints Connie Wiggins to serve as liaison to the recreation committee.
Mayor Johnson appoints Wayne Dixon to serve as liaison to P&Z.
Item #5- Council reports- Connie Wiggins makes motion to adopt the resolution that the City of Sugar Hill Recreation Board proceed with application to apply for park grant. 2nd by Bobbie Queen. Discussion. Motion Carried.
Connie Wiggins makes motion that money (approximately $18,.000.00) to be refunded by state, be placed back into the park fund, to be used as matching funds. 2nd by Bobbie Queen. Discussion. Mayor Johnson states that he feels that city has other priorites . Motion carried, 3 for , 1 opposed, 1 abstained.
Connie Wiggins makes motion that Mary Westberry be appointed to the Clean & Beautiful Committee. Mayor appoints Ms.Westberry. Motion 2nd by Floyd Henderson. Motion Carried.
Connie Wiggins request that city place a dumpster at city hall to be used for collecting newspapers, to be recycled., this is in conjunction with Gwinnett Clean & Beautiful. 2nd by Wayne Dixon. Discussion. Money to be given to the Gwinnett Clean & Beautiful. Connie makes motion that it be placed as not to interfer with traffic at city hall or affect the appeareance of the building.
Connie Wiggins states that the Gwinnett Clean & Beautiful has a brochure, concerning information about the newspapers, she makes motion that these brochures be included with utility bills mailed out for February 1,1984. Discussion of cost. Motion 2nd by Bobbie Queen. Motion carried. 3 voting for 1 abstained, 1 opposed.

Connie Wiggins discusses with council business license for mobile home parks. Discussion. Mayor Johnson appoints Floyd Henderson and Connie Wiggins to check into this and report back at February meeting.
Connie request that mayor and council conduct joint meeting, with all board members and that this meeting be Monday night January 23rd. at 7:30.
Discussion of P&Z member to replace Dot Olivet. Mayor Johnson appoints Charlie Roberson. Connie Wiggins makes motion to accept the mayor's appointment. Motion 2nd by Wayne Dixon. Motion carried.
Connie Wiggins discusses with council the possibilty of a member from IDA board meeting with the P&Z Board, on a regular basis. Mayor appoints Milton Brogdon.
Discussion of whether P&Z should have their own set of by laws.
Connie Wiggins makes motion that Mr.Bramblett write letter of appreciation to all board members. 2nd by Dave Hawthorne. Motion carried.
Connie Wiggins makes motion that council establish a no smoking ruling during the council meeting, and erect no smoking signs. 2nd by Wayne Dixon. Motion carried.
Dave Hawthorne- makes motion that the Sugar Hill Betterment Committee Resolution be adopted. 2nd by Connie Wiggins. Motion carried.
Connie Wiggins states that Dave Hawthorne and Bobbie Queen should be replaced on the sterring committee. She recommends that Mayor Johnson appoint Larry Mays and Candy Perkola to the sterring committee. Mayor appoints Larry Mays. Discussion. Connie Wiggins makes motion to appoint Candy Perkola. 2nd by David Hawthorne.Carried.
Dave Hawthorne makes motion that Rules & Procedures of council meeting be ammended to read as follows:
12. Preparation of items for agenda: The clerk or some person designated by the clerk shall prepare for the benefit of the Mayor & Council a written agenda by 5:00 p.m. on the Friday prior to each regularcouncil meeting. The agenda so prepared shall follow the form set forth in section 9, above, and shall include, all matters known to the clerk that will be considered by the Mayor & Council at such a meeting. The Mayor ,City Manager, councilpersons, and any other person or persons whatsoever desiring to present to the council for its consideration any matter at a regular meeting shall so advise the clerk by noon on the Friday prior to each regular council meeting so as to permit the clerk to include same on the agenda. No matter will be considered by the Mayor and Council at a regular meeting which is not on the written agenda, provided,

however that by unanimous consent of all councilpersons present at a regular meeting the agenda may be amended at or during the meeting to include an item which was inadvertantly left off the printed agenda. The clerk shall also make the agenda and all pertinent papers and or facts or details relating to the subjects on the agenda available to the Mayor and councilpersons by 5:00p.m. the friday prior to each regular council meeting.
2nd by Wayne Dixon. Motion carried.
Discussion of moving metal building from City Park, and or erecting new building at landfil. Estimated figures 14,500.00 to move building and approximately 26,000 for a new building. Connie Wiggins makes motion to advertise for bids for cost of erecting new building at landfil, approximately 40x60x14 . 2nd by Wayne Dixon. Motion carried. This is to be done, so as to have bids by the March council meeting.
Wayne Dixon-need to appoint a committee to look into discrepancy with bank. Mayor Johnson appoints Wayne Dixon, Dave Hawthorne, and Mr. Bramblett.
Wayne Dixon makes motion to purchase tape recorder and microphone to be used for taping council meetings.
Connie Wiggins 2nds motion. Motion carried.
Discussion of types of recorders. Mr. Bramblett instructed to purchase machine.
Wayne Dixon suggest that city seek advice from office management firm to advise office employees. Discussion.
Wayne Dixon makes motion to purchase a word processing machine. 2nd by Connie Wiggins. Motion Carried.
Bobbie Queen feels that council should follow up on purchasing bush hog. Discussion.
Bobbie Queen makes motion that committee be appointed to look into possibilty of discontinuing the collection of phone bills. 2nd by Connie Wiggins. Mayor Johnson appoints Bobbie Queen and Connie Wiggins to report on this.
Item #6 City Manager advises Mayor & Council of need to appoint 2 members to IDA Board. Mayor Johnson appoints Curtis Westbrooks. Connie Wiggins makes motion to accept appointment. 2nd by Bobbie Queen. Motion Carried.
Mr. Bramblett reports to council gas usage during extremly cold tempertures.
He reports that name plates for new council have been ordered.
He reports that Hospitalization rates have been increased with Liberty National.
Court will be Saturday January 14th at 10:00 am.
Discussion of cable television agreement.
Connie Wiggins makes motion to adjourn. 2nd by Mr.Henderson. Carried.

Frances Crisler

PROPOSED BUDGET
CITY OF SUGAR HILL, GEORGIA
1984

Gas Department

Natural Gas Purchase	$350,140.00
Propane Gas (Peak Shaving)	8,600.00
Gas Engineer's Fee	2,200.00
Supplies	6,600.00
TOTAL	$367,540.00

Water & Sewer Department

Bonded Indebtedness	$ 43,100.00
Water Purchase	52,000.00
Sewer Treatment	18,000.00
Lift Station Expense	6,200.00
Supplies	8,800.00
TOTAL	$128,100.00

Street & Bridge Department

Maintenance & Repair	26,000.00
TOTAL	$ 26,000.00

Payroll & Related Expenditures

Payroll	$209,632.00
Employee & Dependant Insurance	18,320.00
Employee Retirement	10,500.00
TOTAL	$238,452.00

Sanitation Department

Equipment Lease-Purchase	$ 16,000.00
Equipment Maintenance & Fuel	5,400.00
TOTAL	$ 21,400.00

Capital Expenditures

Loan Payment	$ 26,000.00
New Equipment Purchase	30,000.00
TOTAL	$ 56,000.00

Amendment to Ordinance

Rules of Procedure for Council Meetings Ordinance

12. Preparation of items for agenda: The Clerk or some person designated by the Clerk shall prepare for the benefit of the Mayor and Council a written agenda by 5:00 p.m. on the friday prior to each regular Council meeting. The agenda so prepared shall follow the form set forth in Section 9 above, and shall include, all matters known to the clerk that will will be considered by the Mayor and Council at such meeting. The Mayor, City Manager, Councilpersons, and any other person or persons whatsoever desiring to present to the Council for its consideration any matter at a regular meeting shall so advise the Clerk by noon on the friday prior to each regular Council meeting so as to permit the Clerk to include same on the agenda. No matter will be considered by the Mayor and Council at a regular meeting which is not on the written agenda, provided, however, that by unanimous consent of all Councilpersons present at a regular meeting the agenda may be amended at or during the meeting to include an item which was inadvertantly left off the printed agenda. The Clerk shall also make this agenda and all pertinent papers and/or facts or details relating to the subjects on the agenda available to the Mayor and Councilpersons by 5:00 p.m. the friday prior to each regular council meeting.

1984 (This is Original) (Typed in order Council Rules)

Special Meeting
City Council
December 20,1983

Members present; Floyd Henderson, Connie Wiggins, Tim Robinson, Jack Atkins,. Also present Bobbie Queen and Dave Hawthorne.

In absence of Mayor Simon Johnson, Floyd Henderson calls meeting to order.
Mr. Henderson opens bids:
Bryant and Company -$9,720.00.(See attached)
John M Forrestall $7,500.00 (See attached)

Discussion .
Connie makes motion to accept bid from Forrestall. 2nd by Jack Atkins. Discussion. Jack Atkins and Connie Wiggins voting for Forrestall. Tim Robinson voting against.

Council request that City Manager notify Mr. Forrestall.

Meeting adjourned.

Frances Cowart

JAMES C. BRYANT, C.P.A. 761-2157

BRYANT AND COMPANY
CERTIFIED PUBLIC ACCOUNTANTS
KING PROFESSIONAL BUILDING SUITE 701
1311 CLEVELAND AVENUE
EAST POINT, GEORGIA 30344-3404

December 28, 1983

The Honorable Simon Johnson, Mayor
and Members of City Council
City of Sugar Hill
P. O. Box 526
Sugar Hill, Georgia 30518

Gentlemen:

We are pleased to quote you a price of $9,720.00 for our examination of the Comprehensive Annual Financial Report of The City of Sugar Hill for the year ending December 31, 1983.

We will examine the City's combined balance sheet of all fund types and account groups and the combined statement of revenue, expenditures and changes in fund balance of all fund types and account groups for the year then ended for the purpose of expressing an opinion on them. Our examination will be made in accordance with generally accepted auditing standards and, accordingly, will include such tests of the accounting records and such other auditing procedures as we consider necessary in the circumstances.

Our procedures will include tests of documentary evidence supporting the transactions and tests of certain other assets and liabilities by correspondence with selected customers, creditors, legal counsel, and banks. At the conclusion of our examination, we will request certain written representations from you about the Comprehensive Annual Financial Report and matters related thereto.

Our engagement is subject to the inherent risk that material errors, irregularities, or illegal acts, including fraud or defalcations, if they exist, will not be detected. However, we will inform you of any such matters that come to our attention.

Further, we will be available during the year to consult with you on any proposed transactions or contemplated changes in City policy.

Our quote does not include any additional work which may need to be completed with respect to verification of deposits made at the bank which have not been credited to the city accounts. Our fees for these services will be at our regular hourly rate for the person assigned to the job and the type of work to be performed.

In addition to the above, we are pleased to quote you a price of $5,515.00 for bookkeeping services and accounting functions performed in preparation for the audit as scheduled below.

The following functions need to be completed prior to starting the audit and some of these items have for the past several years been performed by us but can be completed by a city employee. Listed is each function which has not been completed to date and an estimated cost, these items require additional time prior to starting the audit.

(1)	Reconciliation of bank accounts. 8 Accounts	$1,200.00
(2)	Balancing of trial balance. 4 Funds out of balance.	1,620.00
(3)	Reconciliation of utility billing for all funds and balancing with trial balance.	690.00
(4)	Reconciliation of uncollected utility bills for all funds and allocating to funds.	432.00
(5)	Reconciliation of property taxes receivable and balance with trial balance.	288.00
(6)	Reconciliation of cash deposits and allocation to proper funds for year.	450.00
(7)	Apportionment of payroll and administrative expenses to separate funds and account groups.	125.00
(8)	Accumulation of transactions by recreation board for year.	75.00
(9)	Separation of inter-fund transactions during the year in accordance with bond indentures.	275.00
(10)	Preparation of various census, federal and state forms during the year, if necessary.	360.00
	TOTAL	$5,515.00

Should any situation arise that would materially increase this quote or require that we do any of the additional work listed above, we will advise you in writing before starting.

Enclosed is a copy of an article from the Municiple Finance Officers Association book on Governmental Accounting, Auditing, and Financial Reporting entitled Selecting an Independent External Auditor which maybe helpful in evaluating the proposals you receive and choosing an auditor based upon their overall quality.

We are pleased to have this opportunity to be of service to you, and should you have any questions regarding this quote or require a member of our firm to attend a council meeting to explain our service, please contact us.

Respectfully submitted,

Bryant & Company
CERTIFIED PUBLIC ACCOUNTANTS

Selecting an Independent External Auditor

Auditing of state and local governments is accomplished by several different means. In some states, audits are mandated by state laws. In others, there is no state-wide statutory requirement that the governments be audited. In some cases, governments are free to choose their own independent external auditors. In others they are not.

When contracting for the services of an independent public accountant, governments should follow established procedures for securing contractual services. The National Intergovernmental Audit Forum, an organization of federal, state, and local audit executives, offers the following guidelines for securing external audit services:

> "Governmental agencies, when contracting for audits by other than government employed auditors, should be encouraged to engage public accountants by competitive negotiations that take into consideration such factors as the experience, plans, qualifications and price of the offeror. The weights to be assigned to each factor should be tailored to the particular tasks to be performed. Potential offerors should be informed of the selection factors.
>
> Federal, state and local governments should use their official contracting procedures for the engagement of public accountants."

Governments should issue requests for proposals (RFPs) to potential independent auditors. The RFP should clearly set forth the scope of the desired audited services. Many governments issue preliminary requests for statements of auditors qualifications and issue actual RFPs only to those public accountants who seem particularly well-qualified.

Government officials should evaluate proposals received and choose their independent auditors based upon their overall quality. Price is an important factor, but auditor selection should not be based upon price alone. The following are generally the most important factors influencing the cost of independent audits:

1. *The experience and professional qualifications of the auditors.* Both governments and auditors must recognize that audit services are professional in nature. The auditors selected must, therefore, possess professional competence and adequate knowledge of governmental auditing. They should be paid accordingly.

2. *The timing of the audit.* Auditors should be selected as far in advance as possible. This permits management to consult with the auditors during the course of the fiscal period to be audited and often can result in the resolution of audit problems before the actual audit is conducted.

3. *Closing the books and preparing the financial statements.* If management closes its books and prepares its own financial statements, the auditor need not spend costly audit time in doing so.

4. *The amount of assistance which can be provided to the auditor.* Clerical functions performed by the auditor add unnecessarily to audit costs. If staff assistance cannot be provided, management should be aware of the resulting increased costs.

5. *Use of the internal audit staff.* If the government has an internal audit function, or internal audit staff, arrangements should be made with the auditor to determine whether the use of this staff would result in a reduction of audit costs.

6. *Recent accounting changes which affect the current report.* Such data should include (but not be limited to) authoritative literature from Illinois Office of Education; American Institute of Certified Public Accountants; Municipal Finance Officers Association; Association of Government Accountants; The Financial Accounting Standards Board; and the Illinois Certified Public Accountants Society.

7. *The scope of the audit.* An audit in which the auditor expresses a GAAP opinion on financial statements of individual funds may cost more than one in which the auditor accepts only "in relation to" supplementary data responsibility for such statements. However, since auditors were *required* to express GAAP opinions on financial statements of individual funds under 1968 GAAFR, similar coverage under Statement 1 should not be expected to significantly increase audit costs.

JOHN M. FORRESTALL, C.P.A. P.C.
CERTIFIED PUBLIC ACCOUNTANT
1855 ANITOX DRIVE
BUFORD, GEORGIA 30518
(404) 945-8328

December 28, 1983

Members of the City Council
City of Sugar Hill
P. O. Box 526
Sugar Hill, Ga. 30518

Gentlemen:

We submit the following proposal regarding professional accounting services desired by the City of Sugar Hill for the year ending December 31, 1983.

We will perform a certified audit in accordance with generally accepted accounting principles on the combined financial statements of the City of Sugar Hill as of December 31, 1983 for a fee not to exceed $7,500.

The aforementioned bid to perform an audit on the financial statements of the City of Sugar Hill is based on the assumption that the following events will have taken place:

1. All bank accounts for the twelve months ending December 31, 1983 shall have been reconciled prior to the beginning of the audit.

2. A trial balance shall have been prepared and balanced prior to the beginning of the audit.

3. Utility billings shall be balanced with the trial balance prior to the beginning of the audit.

4. Property taxes receivable shall be reconciled and balanced to the trial balance prior to the beginning of the audit.

5. Cash deposits for the year shall be listed and allocated to the proper funds prior to the beginning of the audit.

This work can be completed by the employees of the City of Sugar Hill, by our firm, or we can supervise the city employees in finalizing this effort. Our charge for this work shall be at the rate of $25.00 per hour. It is impossible to give an estimate of the cost of performing these functions since it will vary with the work performed by employees of the City of Sugar Hill and the condition of the records.

Any federal and state forms which are required to be prepared by the City of Sugar Hill and for which preparation they desire our assistance would be billed at a rate of $40.00 per hour.

The above breakdown of work to be performed by the CPA firm is based on a

separation of the bookkeeping function and the audit function. Bookkeeping is the putting together of the financial information in some systematic method, resulting in books and records which are in balance. An audit consists of an examination of these books and records to determine if they have been prepared properly and in accordance with generally accepted accounting principles. Bookkeeping is naturally the function of the entity being audited, therefore, we offer to assist in the bookkeeping on a per hour basis, either completing the work which has been started by the city employees or assisting them and supervising them in completing that work. We would further offer our services in training city personnel to more fully complete these accounting functions so that in the future the audit bill would either be reduced or at least not have to include amounts for bookkeeping work.

We are pleased to have this opportunity to submit this proposal to you. If you should have any questions regarding the quote or any other statements made in the quote, please contact us.

Very truly yours,

John M. Forrestall

John M. Forrestall, C.P.A. P.C.

JMF:ws